

A meeting of the Madison Area Technical College District Board was held on April 5, 2023, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Elton Crim (Chair), Frances Huntley-Cooper (Vice-Chair), Melanie Lichtfeld (Secretary), Shiva Bidar-Sielaff (Treasurer), Daniel Bullock, Randy Guttenberg, Arlyn Halvorson, and Chris Polzer.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Affairs & Institutional Effectiveness; Damira Grady, Vice-President for Equity, Inclusion, and Community Engagement, and Sylvia Ramirez, Vice-President for Administration.

Others present: Kerri Kliminski, Dean of School of Nursing; Wilfried Tapsoba, Student Senate President; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:35 p.m. by Dr. Crim.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion and a second to approve the meeting minutes of March 1, 2023, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business III**Communications** III A**Board Chair's Report** III A 1

Dr. Crim reported that, as part of their meeting earlier today, toured the new Information Technology spaces at the Truax campus.

Future Meeting & Event Schedule III A 1 a

Dr. Crim reminded Trustees about upcoming meetings and college events.

Student Senate Report III A 2

Mr. Tapsoba reported that Student Senate elections concluded on March 31. All Senate official position have been filled, and all Senate seats, except a Watertown representative, have been filled. The swearing in ceremony for new senators will be held on May 5.

Student Liaison Report III A 3

There was no student liaison report.

College/Campus Announcements III A 4

Ms. Ahedo reported that the Truax campus hosted the Wisconsin Education Fair earlier this spring. More than 900 high Wisconsin high school students. They visited booths staffed by the 95 colleges that participated. This year, graduating high school students who have earned 12 or more Madison College credits or a credential will receive a Madison College Early College Medallion to wear for their high school senior awards night and high school graduation. Additionally, STEM Academy students will also receive a STEM Academy specific medallion. Four Madison College and their faculty member, Stephanie Beckman, have had a presentation entitled "Course-Based Undergraduate Research Experiences (CURE) as a High Impact Practice in English 1 ALP (Accelerated Learning Program)" accepted at the National Conference on

Acceleration in Developmental Education (CADE), which will take place in early June. They conducted a qualitative research project related to both the faculty and student experiences engaging in CURE in English 1 ALP. ALP stemmed from the work by Community College of Baltimore County (CCBC) to re-imagine the delivery of developmental education through the use of co-requisites. The students are Precilia Dahn, Liberal Arts Transfer - Pre Professional Health/Nursing; Fritz Fritz, Liberal Arts Transfer - Science, Technology, & Math; Wayne McMillen, IT - System Administration Specialist; Yael Plazola, Liberal Arts Transfer - Pre-Professional Health.

Dr. Bakken reported that the college will be awarded \$2,283,506 in state and federal grant funds for fiscal year 2024. Included in the award is of the Core Industry grant, awarded to Surgical Technology in the School of Health Sciences that will help the program make the transition from a one-year to a two-year program. We also successfully competed for a Developing Markets grant that will accelerate the launch of our new Supply Chain Management program. Congrats and thank you to Deans Dr. Marsha Tweedy and Dr. Ramon Ortiz and their teams in Health Sciences and Business and Applied Arts. The Accreditation Commission for Education in Nursing (ACEN) has approved the Fort Atkinson PN expansion. In a new agreement with Milwaukee Area Technical College, Milwaukee students will be able to complete either the Veterinary Assistant or Veterinary Technology pathway with online programming. A chapter by Dr. Geoff Bradshaw, Associate Vice-President of Global Strategy, is included in a book that will be published this fall by UW-Madison about international education. The chapter focuses on how UW-partnership has helped grow international education at Madison College. French faculty Mary Haight, in collaboration with the Center for International Education, reimagined the curriculum for the Interdisciplinary Global Studies Certificate which includes a new capstone

experience course and Honors opportunity, and the launch of a new French Language certificate credential option to serve occupational and transfer students. Five faculty recently received

Faculty of Excellence awards from the League of Innovation:

- Marco Torrez-Miranda, Faculty Director of the Institute for Equity and Institutional Change
- Loise Kirore, Nursing
- Jill Huizenga, Entrepreneurship
- Dr. Adina Ness; resident dentist in Dental Hygiene and D Assistant
- Lindsay Amiel, Economics

The college also received an award for virtual reality instruction. Three Madison College students recently received the American Association of University Women (AAUW) scholarship to attend the National Conference for College Women Student Leaders (NCCWSL) in Washington, D.C. Applications for the following students were unanimously approved:

- Bilma Bonilla, Liberal Arts Transfer - Social Sciences
- Precilia Dahn, Nursing Associate Degree/Liberal Arts Transfer - Health Sciences
- Wendyam Ilboudo, Liberal Arts Transfer - Social Sciences

Honorine (Wendyam) Ilboudo, an Honors Program student, working on research on Domestic Violence in West Africa (Su22; F22, SP23), and winner of this year's prestigious Jack Kent Cooke Scholarship was recently admitted into Williams College, a very competitive four-year liberal arts college in Massachusetts and has been awarded a full scholarship. The Honors Program, led by Dr Julia Hasleu, recently announced their fall winners:

- First Place: Maria Schirmer Devitt "Sustainable Printing and Dyeing"
- Second Place: Peter Nelson "Non-Euclidean Rendering Engine"
- Third Place: Shilo Hinrichs "Sustainable Textile Printing"

Each winner will receive a cash prize, a trophy, a permanent place on the recognition wall outside the Honors Program Office, and an all-expense paid trip to the regional conference to present their Honors Project. Fourteen student members of the Madison College Chapter of Business Professionals of America (BPA) recently competed at the State Leadership Conference

and earned their way to the National Conference in California in late April. The team earned 17 first place finishes and 32 other awards ranging from second to fifth. BPA advisors are Jeff Quinlan, Teresa Laws-Dahl and Dan O'Brien. The Fort Atkinson campus recently hosted all the technical education instructors from the Fort Atkinson High School for tours and idea generation on future collaborations. The Reedsburg Campus *Celebrate a Nurse 5K* will take place on May 6. The summer youth welding and metal fabrication camps in Portage and in the Eastern Region are full.

Dr. Grady reported that office of Equity, Inclusion and Community Relations continues to collaborate, across the college, participating in training, programming, recruitment events, athletics events, and being a thought partner. The coordinator of the Employee of Color Mentoring Program continues to support programming focused on employee retention. In March, the program hosted a social and invited all current and past program participants. Seventeen employees were able to attend. Creating space events, which focus on healing and mental wellness, continue to take place. To date, the events have hosted art therapy, healing racial trauma, and sessions centered on embodying racial justice. The Office of Equity and Inclusion National Student Leadership Diversity Conference in Chicago in March, and a group of students will be sent to that same conference in Las Vegas in April. Her office will co-host Equal Pay Day events with Career and Employment Services. The Madison College Pow Wow will be held on April 22.

Ms. Buschhaus reported that the college's leadership development program, Leadership Insights, for our managers at the director/dean level and above, launched in March. The year-long program focuses on one topic each year, with this year's topic being equity and inclusion in the workplace April is sexual assault awareness month and Human Resources has partnered with the

Dean of Students' office to offer a variety of programming, including bystander intervention training, tabling for awareness and the clothesline project. The faculty professional development plan & evaluation process (PDP-E) for full-time and part-time faculty will launch later this month. Also this month, full-time faculty contracts will be sent to all faculty on April 12 and they will have until May 10 to sign their contract in workday. This is a new process for us as we typically have rolling contracts. The purpose for the distribution of the contracts is to update and align the language among all the contracts.

Ms. Ramirez reported the work of the custodial team is critical to operations and after several changes to recruitment and retention efforts, the team is now at capacity after struggling to find and keep staff. The college recently hired a new Event Services Manager, Bill Reed. The college's Childcare Roadmap Team attended the FamilyU People Convening in San Diego where we participated in learning regarding vulnerability in leadership, the critical identity intersections of student parents and the necessity to center race and racism in this work. For many years the campus childcare center hosted an art show as part of National Week of the Young Child. The art show was on hiatus because of the pandemic but has returned this year. The art is displayed on the second floor of the main building at the Truax Campus, near the Student Achievement Center.

Dr. Casper reported that the Boys & Girls Club of Dane County (BGCDC) recently announced an expansion of their partnership with Madison College that will provide additional support to for eligible students as they pursue their Associate Degree at Madison College. The goal of this new program will be Associate Degree Completion. The launch was made possible by a \$1.5 million commitment from Mary Burke, area philanthropist and education supporter. Madison College has been ranked in the top 10 for military friendly community colleges in the

United States, based on the Military Friendly Schools survey. Military Friendly evaluates organizations based on their commitment and success in creating opportunity for the military community. Each semester, Phi Theta Kappa Honor Society members hold a recognition celebration to recognize Madison College instructors, staff, and managers who have made a significant and positive impact on their success. This term's 21 honorees are:

- Brandy Richer, RISE Programs Student Success Coach
- Brian Ashland, English Instructor
- Brianna Stapleton-Welch, Student Life Program Advisor
- Christine Cina, History Instructor
- Debby Ford, Psychology Instructor
- Ellie Rome, Student Life Program Advisor
- Gina Piscitelli, Biology Instructor
- James Magruder, English Instructor
- James Reichling, Early College Programs Instructor
- Jason Razdik, Biology Instructor
- Karla Kwapil, Nursing Instructor
- Lisa Bach, Veterinary Technician Instructor
- Lynn Baldwin, Business Instructor
- Natasha Harrell, Academic Support Services Partner
- Rhonda Louis, Nursing Instructor
- Ryan Doering, Physical Sciences Instructor
- Sara Bugni, RISE Programs Advisor
- Scarlet Martino, Student Life Coordinator
- Sheri Parker, Mathematics Instructor
- Simon Allard, Biology Instructor
- Theresa Laws-Dahl, Accounting Instructor

Phi Theta Kappa Honor Society also inducted Dr. Turina Bakken into the society as an honorary member. The Clarion, Madison College's student newspaper, received 19 awards as part of the Wisconsin Newspaper Association Foundation's 2022 Better Newspaper Contest, including six first-place awards. The intention of the contest is to recognize excellence in student journalism across Wisconsin.

- Former Editor Kaleia Lawrence - two first-place awards
- Stuart Pate, News Editor for the 2021-22 school year - first in the public affairs reporting and first in Coronavirus coverage

- Graphic Designer Valenzia Cina - first in advertising and second in page design
- Managing Editor Kelly Feng - honorable mention for collegiate journalist of the year, second in the sports story, and honorable mention in feature story
- Copy Editor Iman Alrashid - third place in feature writing and honorable mention in feature photography.
- Camryn Gardner - first place in arts and entertainment story
- Bryce Dailey - second in arts and entertainment story
- Courtney Van Horn - second place in the freedom of information category
- Ebenezer Idowu Jr. - third in column writing
- Graphic Designer Michelle Meyer - honorable mention in the infographic category.

Two awards were presented to the staff, including a third place for general excellence and a third place for website out of all student newspapers statewide. Six Madison College design students took home seven awards at the 2023 American Advertising Awards:

- Jenna Sandstrom - Gold/Best of Show
- Kristin Shafel: Gold
- Miranda Smith: Gold
- Tabitha Crase: Silver (two awards)
- Christina Peterson: Silver
- Jeremy Van Mill: Bronze

Graphic Design alumni and current Web & Digital Media Design student Hayden Jorgensen won two silver awards at the professional level for his freelance work with the Sun Prairie Chamber of Commerce Sweet Corn Festival. Four Madison College students have been selected for the highly competitive Jack Kent Cooke Foundation Undergraduate Transfer Scholarship - The following Madison College students are semi-finalists this year: Honorine Wendyam Ilboudo, Todala Mone, Ousmane Nikiema, and Wendpanga Tapsoba . These students were selected out of more than 1,700 students across 38 states. The finalists will receive financial aid and academic advising to make sure they can earn a bachelor's degree without taking on student debt. The Men's Basketball earned a number one seed in Region 4 Tournament and finished as runner-up at the tournament. Three players - Keith Hoffman, Deante Luster, and Nik Feller - received postseason honors. Three Women's Basketball players earned postseason honors: Taylor Ripp,

Jordanna Davis, and Kayla Staveness. Baseball opened their season ranked second in the NJCAA Division II poll. The Madison College Hall of Fame recently inducted four new members.

President's Report III B 5

Dr. Daniels reported that the Madison College Marketing Department was recently awarded several awards from the National Council for Marketing & Public Relations, including a best in Show award for the *Welcome Home* Lumina video.

Dr. Daniels shared the Ms. Huntley-Cooper was recently honored by the City of Fitchburg when they dedicated the Common Council Chambers as the Frances Huntley-Cooper Common Council Chambers.

Dr. Daniels announced that Dr. Bakken was recently awarded the Wisconsin Technical College System Eagle Management Leadership Award.

International Travel III B 5 a

Dr. Daniels informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented activities have been conditionally approved and final decisions will be made for each activity based on current health conditions.

Enrollment Update III B 5 b

Dr. Daniels introduced Dr. Casper to share an enrollment update. Dr. Casper shared current data and trends related to FTE student enrollment, headcount, and degree credit FTE enrollment.

Action Items III B**New Program Approval – Nursing Apprenticeship** III B 1

Dr. Kliminski reported that the School of Nursing seeks approval for the creation of an Associate Degree Nursing (ADN) Apprenticeship. This programming opportunity originated with the college's partnership with UW Health. The credential provides an innovative strategy to address nursing workforce shortages at this employer partner and provides a model for future partnerships. This program has the support from the Department of Workforce Development Bureau of Apprenticeship and would be the first apprenticeship program in the nation to confer an associate degree upon completion. The initial Registered Apprenticeship Associate Degree Nursing program will allow 16 UW Health incumbent workers the opportunity to be employed full-time and with full-time benefits while completing their nursing education. This program supports individuals who would not otherwise have the financial resources or time to dedicate to nursing education. Students will sign a contract with UW Health for the four-year apprenticeship and agree to continue their employment as registered nurses.

There was a motion by Mr. Guttenberg, seconded by Ms. Lichtfeld, to approve the new Associate Degree Nursing Apprenticeship. Ms. Bidar-Sielff recused herself from voting. Motion carried.

Fiscal Year 2023-24 Student Employee Pay Rate III B 2

Ms. Ramirez reported that student employees are a valuable part of Madison College's workforce that enables the college to meet the service needs of the institution. Student employees are funded through both college funding and the Federal Work Study program. College administration engages managers of student employees, the Career and Employment Office, Financial Aid, and others in making the wage recommendation. In addition, we analyzed the current hourly rate of pay for student employees against similar occupations using local and

statewide wage data as well as wage data from other higher education institutions. Based on the analysis, the college recommends changes to the student employee pay rate. The changes would apply all student employee pay, regardless of funding sources.

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Halvorson, to approve raising the hourly wage rate from a minimum of \$14.00 and a maximum of \$15.00 to a minimum of \$15.00 per hour and a maximum of \$16.00 and a one dollar (\$1.00) per hour shift differential for hours worked consistent with other non-exempt college employees for student employees, including students eligible for Federal Work Study, for Fiscal Year 2023–2024. Motion carried.

Fiscal Year 2023-24 Proposed Budget III B 3

Ms. Ramirez and Mr. Monty provided an update on the Madison College Fiscal Year 2023-24 proposed budget. They shared information related to the college’s budget development process and priorities, budget projections, revenue and expenditure assumptions, the tax levy, and the next steps in the budget approval process.

There was a motion by Mr. Polzer, seconded by Mr. Halvorson, to approve taking the proposed Fiscal Year 2023-24 budget to public hearing and establish the date, time, and place for the public hearing as May 3, 2023, at 5:30 pm. The hearing will be held in room D1630B/C of the Madison Area Technical Campus, 1701 Wright Street, Madison. Motion carried.

Consent Agenda III B 4

General fund monthly financial report as of February 28, 2023 III B 4 a

Requests for proposals/request for bids/sole sources III B 4 b

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period February 16, 2023 through March 15, 2023
III B 4 c

38.14 Contracts for services January 2023 III B 4 d

Employment of personnel III B 4 e

Resignations and separations III B 4 f

There was a motion by Ms. Bidar Sielaff, seconded by Mr. Bullock, to approve Consent Agenda items III.B.4.a. through f. Motion carried

Adjournment ^v

There was a motion by Mr. Polzer, seconded by Ms. Lichtfeld, to adjourn the meeting. Motion carried.

The meeting adjourned at 6:56 p.m.

Melanie Lichtfeld, Secretary