

A meeting of the Madison Area Technical College District Board was held on August 2, 2023, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Chair), Melanie Lichtfeld (Secretary), Daniel Bullock (Treasurer), Christopher Canty, Shana Lewis, and Joe Maldonado.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Rosemary Buschhaus, Tim Casper, Executive Vice-President of Student Services, Vice-President of Human Resources/Chief Human Resources Officer; Beth Giles-Klinkner, Interim Provost; and Damira Grady, Vice-President of Climate and Culture.

Others present: Geoff Bradshaw, Associate Vice President of Global Strategy; Mackenzie Carstens, Student Liaison; Jovhany Michaud, Mark Thomas, Executive Vice-President of Institutional Policy & Strategy/Chief of Staff; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:30 p.m. by Mr. Dantzler. Mr. Anderson stated that appropriate notices had been given and the meeting was in compliance with the open meetings law.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Mr. Canty, seconded by Mr. Bullock, to approve the meeting minutes of July 10, 2023, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business III**Communications** III A**Board Chair's Report** III A 1**Future Meeting & Event Schedule** III A 1 a

Mr. Dantzler reminded Trustees about upcoming meetings and college events.

Student Liaison Report III A 2

Mr. Carstens reported a new internal, student social media platform, Wolfpack Connect, is fully operational and will help students connect and engage with clubs and activities that align with their interests.

Student Senate Report III A 3

Mr. Michaud reported that the Student Senate recently passed a resolution recognizing Emergency and Protective Services week.

College/Campus Announcements III A 4

Dr. Giles-Klinkner reported that the college has finalized transfer agreements with UW-Madison Online in Human Resources and Marketing; with UW-Stout for Applied Associate of Science; with Carroll University for Animal Behavior; with Edgewood College for Elementary Education; with UW-Whitewater for Legal Studies. Academic Affairs and Strategic Academic Integration are working with CETL to create learning modules for faculty related to Chat GPT, how it works, how students are using it and how faculty can work alongside it. Recently, The Playing Field, in cooperation with Madison College and the Department of Workforce Development, developed apprenticeship program in Early Childhood Education. The Playing Field is a childcare center that serves many families impacted by housing insecurity. The college recently participated at the 2023 Farm Technology Days, an outdoor event that showcases the

latest developments in production agriculture. The High School Youth Welding Camp and Camp Triple were held again this summer, with support from a Nuts, Bolts, and Thingamajigs grant. Invite to Manufacturing completed its second cohort of participants, this time at the Portage Enterprise Center. This free training explored manufacturing essentials, manufacturing skills training and career pathway preparation. The Reedsburg campus just completed an EMS youth summer camp. The CNA and LPN lab in Reedsburg will be completed by September 6.

Dr. Casper reported that the Truax campus will host Smart Start Sessions, modeled after the sessions that are hosted at the Goodman South Campus. Both prospective students and recently admitted program students attend the events and are able to receive support related to applications and financial aid. There are also Advising and Registration events for students to connect with advisors and register for classes. Truax will host a Term Start Operations Center to assist late-planning students with class registration and connect them with student services resources.

Ms. Buschhaus reported the WTCS Compliance Symposium. Attendees included 15 of the 16 Wisconsin technical colleges, as well as representatives from UW-Madison. Topics included general compliance, the Clery Act, and ADA/504.

President's Report III A 5

International Travel III A 5 a

Dr. Daniels informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented activities have been conditionally approved and final decisions will be made for each activity based on current health conditions.

International Student Out-of-State 2022-23 Tuition Remission III A 5 b

Dr. Daniels introduced Dr. Bradshaw and Ms. Belmas to present a report related to international student out-of-state tuition remission and the Center for International Education (CIE). The report included the number of students affected by the tuition remission as well as the total amount of out-of-state tuition that was waived in Academic Year 2022-23.

African Initiative III A 5 c

Dr. Daniels introduced Dr. Thomas to share an update on the Madison College African Initiative. Dr. Thomas shared the goals of the initiative, the partnerships that were developed during his year-long work in Africa, and the next steps for the initiative.

Action Items III B

Capital Projects Borrowing III B 1

**Resolution Authorizing the Issuance of Not to Exceed \$1,500,000
General Obligation Promissory Notes, Series 2023-24B** III B 1 a

Ms. Grigg reported that the attached resolution is the authorization to begin this process and totals \$1,500,000, including \$400,000 for building remodel and improvements, and \$1,100,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received.

There was a motion by Ms. Lewis, seconded by Mr. Bullock to adopt the Resolution Authorizing the Issuance of Not To Exceed \$1,500,000 General Obligation Promissory Notes, Series 2023-2B. Motion carried

**Resolution Establishing the Parameters For the Sale of Not to Exceed
\$1,500,000 General Obligation Promissory Notes, Series 2023-24B** III B 1 b

Ms. Grigg reported that the second resolution is the issuance of the notes is for the public purpose of the acquisition of paying the cost of building remodeling and improvement projects

(\$400,000) and site work (\$1,100,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%. The Board combined the two Resolutions into one motion for action.

There was a motion by Mr. Guttenberg, seconded by Mr. Canty, to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$1,500,000 General Obligation Promissory Notes, Series 2023-24B. Motion carried.

Consent Agenda III B 2

Quarterly investment report III B 2 a

Quarterly financial metrics III B 2 b

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period June 16, 2023 through July 15, 2023 III B 2 c

Requests for proposals/request for bids/sole sources III B 2 d

38.14 Contracts for services June 2023 III B 2 e

Employment of personnel III B 2 f

Resignations and separations III B 2 g

Retirements III B 2 h

There was a motion by Mr. Bullock, seconded by Randy Guttenberg, to approve Consent Agenda items III.B.2.a. through h. Motion carried

Adjournment V

There was a motion by Mr. Bullock, seconded by Ms. Lewis, to adjourn the meeting. Motion carried.

The meeting adjourned at 6:41 p.m.

Melanie Lichtfeld, Secretary