



February 29, 2024

MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Madison Area Technical College District Board will meet in a hybrid format in executive session at 4:30 p.m. on Wednesday, March 6, 2024, at 1701 Wright Street, Room AB132, in a hybrid format to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Participant Code 861 191 160# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that immediately following executive session, and anticipated no earlier than 4:45 p.m., the Madison Area Technical College District Board will in open session, at 1701 Wright Street, Room AB132, in a hybrid format to discuss Trustee professional development. Members of the public can monitor this meeting, by dialing (608) 620-8501 and entering Conference ID 861 191 160# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that the Madison Area Technical College District Board will meet at 5:30 p.m. at 1701 Wright Street, Room D1630B/C, in a hybrid format, to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference Code 501 893 274# when prompted.

I. CALL TO ORDER

- A. Compliance with Open Meeting Law

II. ROUTINE BUSINESS MATTERS

- A. Approval of February 7, 2024, Meeting Minutes (**Pages 3-8**)

III. NEW BUSINESS

- A. Public Comments
- B. Communications
 - 1. Board Chair's Report
 - a. Future Meeting & Event Schedule
 - b. Recommendations for District Boards Association Officers (**Pages 9-11**)
 - 2. Student Liaison Report – Mackenzie Carstens
 - 3. Student Senate Report – Jovhany Michaud
 - 4. College/Campus Announcements

5. President's Report
 - a. International Travel (**Page 12**)

C. Action Items

1. Single Issue Audit (**Page 13**)
2. Consent Agenda
 - a. General fund financial report as of January 31, 2024 (**Pages 14-16**)
 - b. Request for proposals/request for bids/sole sources (**Page 17-18**)
 - c. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period January 16, 2024, through February 15, 2024 (**Pages 19-23**)
 - d. 38.14 contracts for January 2023 (**Pages 24**)
 - e. Employment of personnel (**Page 25-30**)
 - f. Resignation and separations (**Page 31**)
 - g. Retirements (**Page 32**)

IV. CALENDAR OF EVENTS

Board Meetings

April 3, 2024

May 1, 2024

June 5, 2024

July 8, 2024 (**Monday**)

Association of Community College Trustees

Leadership Congress – Seattle, Washington; October 23-26, 2024

Wisconsin Technical College District Boards Association

March 22-23, 2024; Nicolet College, Rhinelander

V. ADJOURN

cc: News Media
Madison College Board
Legal Counsel
Administrative Staff
Full-Time Faculty/ESP Local 243
Part-Time Faculty

A meeting of the Madison Area Technical College District Board was held on February 7, 2024, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Chair), Shiva Bidar-Sielaff (Vice-Chair), Melanie Lichtfeld (Secretary), Christopher Canty, Randy Guttenberg, and Shana Lewis.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Tim Casper, Executive Vice-President of Student Services, Beth Giles, Interim Provost; Damira Grady, Vice-President of Culture and Climate, Sylvia Ramirez, Executive Vice President, Finance & Administration/Chief Operating Officer; and Mark Thomas, Executive Vice President of Institutional Policy, Strategy/Chief of Staff.

Others present: Valentina Ahedo, Vice-President, Access Pathways; Mackenzie Carstens, Student Liaison; Laurie Grigg, Chief Financial Officer/Controller; Michael Malone, Student Senator; Cody White, Manager, Capital Planning and Sustainability; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:38 p.m. by Mr. Dantzler. Mr. Anderson stated that appropriate notices had been given and the meeting was in compliance with the open meetings law.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. Lichtfeld, to approve the meeting minutes of January 3, 2024, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business III**Communications** III A**Board Chair's Report** III A 1

Mr. Dantzler reported that several Trustees attended National Legislative Summit, hosted by the Association of Community College Trustees earlier this month. Mr. Canty, Mr. Carstens and Ms. Lewis shared their experiences from the summit.

Mr. Dantzler reported that the Board is extending the timeframe for Madison College's presidential search. As part of this decision, the board has asked Dr. Daniels to extend his tenure with Madison College through December 31, 2024, and he has accepted the request. The Board will issue a new RFP for a search firm and will communicate an updated timeline in the coming weeks.

Future Meeting & Event Schedule III A 1 a

Mr. Dantzler reminded Trustees of upcoming meetings and events.

Student Liaison Report III A 2

Mr. Carstens did not have a report.

Student Senate Report III A 3

Mr. Malone reported on the recent activities of the Student Senate.

College/Campus Announcements III A 4

Dr. Thomas reported that the college has continued to gather input from the college community related to Vision 2023 and will bring draft recommendations to the Board for review in May. Madison College is the lead on the federal funding application for the Wisconsin Biohealth Tech Hub. Projects will be awarded this summer. The Reedsburg Campus is holding a short-term training called Construction Essentials that results in three college credits for

participants and opportunities for employment after completion. Portage Campus staff recently work with Sauk Prairie students to highlight welding and related careers. The Fort Atkinson Campus was recently awarded four grants from the *Nuts, Bolts and Thingamajigs Foundation* to offer summer welding camps for middle and high school students. The Watertown Campus will host a Tractor Safety certification course in response to community demand for the training.

Dr. Ramirez reported that Khady Dia has been named the college's interim Budget Director.

Dr. Grady reported that Madison College will host "The Meeting", a play that portrays an imaginary meeting between Malcolm X and Dr. Martin Luther King, Jr., in the Mitby Theater on Saturday.

Dr. Casper provided an update on the college's enrollment, including enrollment data and trends for various demographics and program areas.

Dr. Giles reported that Kevin Piper, English Faculty, recently published an article in *Pedagogy*, related to anonymous student feedback and teaching race more effectively. In the last year, more than 1500 part-time and full-time faculty have participated in 123 offerings from the Center for Excellence in Teaching and Learning.

President's Report III A 5

Budget Update III A 5 a

Dr. Daniels introduced Dr. Ramirez to provide a budget update. Dr. Ramirez reported on the college's budget process and philosophy, current estimates, key assumptions, priorities and approach, and the next steps in the budget approval process.

Action Items III B**Proposed New Construction Project** III B 1

Dr. Ramirez introduced Ms. Ahedo and Mr. White to share information related to an Early Learning Campus at the Goodman South Campus, including the needs of student parents, the barrier they face to access to education, and the construction plans for a new childcare center at the Goodman South Campus. The 39,900 square foot remodel project will demolish the current City of Madison Fire Station No. 6 and construct the Early Learning Center at Goodman South childcare program for over 100 children in its final phase. This new center space will also include kitchen facilities, teacher workspace, a lactation room, and improved access for observations, practicums, and internships by Madison College Early Childhood Education academic program students. This project will also include significant site improvements, including the addition of playgrounds. The estimated construction cost is \$15,600,000. Madison College is planning to use \$1,625,000 in new construction funding for this project. All other construction funding will be paid for by gifts and grants. Capital equipment, including technology, instructional equipment, and furniture are not part of the construction estimates. Sufficient funds are available for those costs within the College's planning capital budget.

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. Lichtfeld, to:

- 1. Approve the above new construction & site improvement projects.**
- 2. Authorize staff to prepare construction drawings & specifications and to send the above projects out for competitive bids.**
- 3. Authorize staff to submit a request for approval each project to the Wisconsin Technical College System for Board approval.**

Motion carried.

Capital Projects Borrowing III B 3

Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24F III B 2 a **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-2F** III B 2 b

Ms. Grigg reported that the attached resolution is the authorization to begin the borrowing process and totals \$3,500,000, including \$1,500,000 for building remodel and improvements and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$2,000,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

There was a motion by Mr. Guttenberg, seconded by Mr. Canty to adopt the Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24F. Motion carried.

There was a motion by Mr. Canty, seconded by Mr. Guttenberg, to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24F. Motion carried.

Consent Agenda III B 3

General fund monthly financial report as of December 30, 2023 III B 3 a

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period December 16, 2023 through January 15, 2024
III B 3 b

38.14 service contracts December 2023 III B 3 c

Requests for proposals/request for bids/sole sources III B 3 d

Quarterly finance dashboard III B 3 e

Quarterly investment report III B 3 f

Employment of personnel III B 3 g

Resignations and separations III B 3 h

Retirements III B 3 i

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Canty, to approve Consent Agenda items III.B.4.a. through f. Motion carried.

Adjournment V

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. Lichtfeld, to adjourn the meeting. Motion carried.

The meeting adjourned at 6:50 p.m.

Melanie Lichtfeld, Secretary



WISCONSIN TECHNICAL COLLEGE
DISTRICT BOARDS ASSOCIATION

Date: February 1, 2024
To: District Board Chairpersons and Association Board of Directors
From: District Boards Association 2024 Nominations Committee
Mike Schwab (Moraine Park)
John Wyatt (Lakeshore)
Mona Mathews (Chippewa Valley)
Margaret Kastner (Fox Valley)
Mark Foley (Milwaukee Area)

Re: **District Recommendations for Association Officer Positions**
*****Response Requested by Wednesday, March 6, 2024*****

The Nominations Committee requests your board's assistance to identify any member you wish to be considered for nomination as a candidate for Association president, vice president, secretary/treasurer, or at-large officer. Current officers who are running must be nominated by their board to continue to serve.

Each college board is asked to appoint a Delegate to the DBA, which your boards did last summer. Per state law and our revised Bylaws, the Delegate chooses the college's representative to the DBA Board of Directors (they can appoint themselves in this role). The DBA Board of Directors then elects their officers.

This year's election of four (4) officers will take place at the Association's annual meeting on Saturday, March 23rd in Rhinelander. The status of each current officeholder:

President

- **Chuck Bolstad**, Southwest Tech, is completing his first 1-year term as President. Chuck is running for this position.

Vice President

- **William (Bill) Duncan**, Gateway, is completing his first 1-year term as Vice President. Bill is running for this position.

Secretary/Treasurer

- **Paul Proulx**, Northcentral, is completing his first 1-year term as Secretary/Treasurer. Paul is running for this position.

At-Large Officer

- **Erin Greenawald** is completing her first 1-year term as At-Large Officer. Erin is running for this position.

Past President: **Betty Bruski Mallek**, Mid-State. (not elected in this role)

For plain language descriptions of duties of these officers, see the last page of this document.

Please review this memo and discuss the election with your board colleagues. Members may suggest any other members, in addition to current officers, for the Nominations Committee to consider adding to the election slate.

IMPORTANT NOTES on floor nominations:

Association Bylaws also allow for nominations from the floor at the election. If nominated from the floor, the member:

- must consent to serve if elected *and*
- must present a letter from their board that approves their potential election to the office *and*
- have the board's agreement that if elected, this person is your college Delegate's choice to represent your college on the DBA Board of Directors.

No college may have more than one (1) representative serving on the DBA Board of Directors at any given time.

ACCT State Coordinator (Non-voting DBA officer)

Lori Laberee of Northwood is completing year one (1) of her 3-year term as Wisconsin's ACCT State Coordinator.

This position is a non-voting member of the DBA Board of Directors and is not term limited.

ACCT requires only that the home board agrees to support the trustee in this position and in their travel to ACCT national events. State Coordinators disseminate information about ACCT and prepare quarterly reports on college news for sharing at the national level.

The District Boards Association is fortunate to have a great diversity of dedicated and skilled members serving on district boards throughout the state. We look forward to your board's input as the annual election of officers approaches. Thank you.

Please respond no later than Wednesday, March 6, 2024. You may communicate any nominees to Diane Handrick: dhandrick@districtboards.org who will assure the Nominations Committee receives them. You may also contact any member of the Nominations Committee directly. The Nominations Committee will then put forward a slate of candidates in advance of the annual meeting.

cc: Offices of the College Presidents

President

- presides over DBA meetings, including the membership meeting and Board of Directors meetings
- presides over monthly virtual meetings of the Executive Committee with the DBA Executive Director
- determines the membership of the Nominations Committee
- determines the co-chairs of each standing committee of the DBA
- attends all meetings of the DBA
- delivers a DBA report at each meeting of the Wisconsin Technical College System Board (6 meetings per year)
- administers annual performance evaluation of the DBA Executive Director

Vice President

- attends meetings of the DBA
- attends monthly virtual meetings of the Executive Committee with the DBA Executive Director
- presides over meetings when President is unavailable
- presents awards at in-person meetings
- participates in annual performance evaluation of the DBA Executive Director

Secretary/Treasurer

- takes the roll and assists with meeting minutes at Board of Directors meetings
- takes the minutes at monthly virtual meetings of the Executive Committee with the DBA Executive Director
- acts as Roberts Rules of Order supervisor at BOD meetings
- reviews and approves invoices from the DBA for payment (several times a month, via email)
- attends meetings of the DBA
- participates in annual performance evaluation of the DBA Executive Director

At-Large

- attends meetings of the DBA
- attends monthly virtual meetings of the Executive Committee with the DBA Executive Director
- participates in annual performance evaluation of the DBA Executive Director

KEY

DBA – District Boards Association

BOD – Board of Directors

Officer Nomination Request Notice 2024

Madison Area Technical College
 Topic: International Travel Authorizations (Information Only District Board Report)
 Date of Madison College District Board Meeting: March 6, 2024

The following international travel requests have been authorized. All of the requests for international travel listed below conform with all procedural and administrative rules as outlined in Madison College District International Travel Policies.

<u>Name of Program/Trip</u>	<u>Traveler Name(s)</u>	<u>Destination Country and City</u>	<u>Dates of Travel</u>	<u>Description/Purpose of Travel and Benefit to District</u>	<u>Dollar Amount</u>
Women of the World Festival/Conference, estimated March 8-10	Laurie Benda	United Kingdom	March 6 - 12, 2024	Laurie Benda, English and Women's Studies Faculty, will apply \$1,250 in eligible professional development funds towards her participation in the Women of the World conference in London. This conference supports work in gender and women's studies curriculum and the Madison College Gender and Women's Studies study abroad program.	\$1,250

MADISON AREA TECHNICAL COLLEGE

DATE: March 6, 2024

TOPIC: Fiscal Year 2022-23 Single Audit

ISSUE: On November 1, 2023, a representative from Clifton Larson Allen, LLP (CLA), the district's external auditor, presented the draft FY2022-23 audit report including an unmodified audit opinion on the financial statements. The representative reported that it was a clean audit with no adjustments or non-compliance issues identified. The review of the Single Audit was not yet complete so it needed to be separated from the rest of the financials.

There is one finding reported in the Student Financial Aid Cluster of programs for the FY2022-23 fiscal year. This finding is a significant deficiency in internal controls and other matters/findings. Under Department of Education rulings, all institutions are required to certify enrollment information for students under the Pell Grant and Direct Loan programs to the National Student Loan Data System (NSLDS) at a minimum of every 60 days. The District failed to certify enrollment within the required reporting window. This impacted 3 of the 40 students selected for testing.

During the fiscal year the District transitioned the reporting groups utilized for reporting enrollment for students through the National Student Clearinghouse (NSC) to NSLDS. During this transition, some new program codes were not recognized in the submissions as they were not in existence in the prior reporting program. This caused error reports that were resolved outside the 60-day required reporting window.

The finding appears to be related to an unusual circumstance with the change-over in reporting groups. For some additional context on this front, the auditors have seen a significant increase in findings reported related to NSC and NSLDS reporting this year. The NSLDS presented technical challenges during a portion of the year that resulted in a large portion of the year being excluded from the testing requirement this year. This presented a something less than normal environment for NSLDS reporting during the 2022-23 fiscal year.

We are bringing this Single Audit with the unmodified audit opinion to you for approval.

ACTION: Accept the June 30, 2023 Single Audit report.

MADISON AREA TECHNICAL COLLEGE

DATE: March 6, 2024

TOPIC: General Fund Financial Report as of January 31, 2024

ISSUE: Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 56.65% of the current budget. This compares to 54.02% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 100.26% of budget, compared to 96.15% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 12.69% of budget, compared to 12.92% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 103.97% of budget, compared to 101.07% last year. The material fee revenues are 110.54% of budget, compared to 101.66% last year. Various material fees are up compared to budget. Student FTE 3.4% increase is expected for the Spring term.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 99.55% of the amount budgeted. Last year, revenues to date were 97.11%.
- Institutional Sources include interest income, lease/rental income and royalty income, along with miscellaneous revenues. The revenues to date are 79.10% of the budget. Last year's revenues were 49.00% of the budget. Interest income, lease/rental income and miscellaneous revenue are exceeding the budget run rate at this time.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are 58.76% of the budget, compared to 43.42% last year. This is primarily related to indirect federal cost billing and this is on plan.
- Transfers from Reserves include Reserve for Compensated Absences (\$200,000) and Designation of Subsequent Years (\$886,500).

The functional expenditure classifications are defined by NACUBO's Financial Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 57.92% of budget as compares to 58.45% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 55.27% of budget, compared to 55.28% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 56.92% of the budget, versus 61.15% last year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 54.34% of the current year's budget, compared to 53.60% last year.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 68.73% of budget, compared to 70.38% last year.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 70.85% of budget, compared to 75.55% last year.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 60.66% of budget, compared to 58.93% last year.

- Accept report and place on file.

GENERAL FUND
FOR THE MONTH ENDED JANUARY 2024

STATEMENT OF REVENUE - ESTIMATED AND ACTUAL

	+Budgeted Revenue	Actual Revenue Current Month	Actual Revenue Year to Date	Balance To Be Earned	Actuals to Budget % Earned Year to Date	*Actuals to Budget % Earned Prior Year
Local Sources (Tax Levy)	\$ 45,439,500	\$ 21	\$ 45,558,077	\$ (118,577)	100.26%	96.15%
State Sources (State Aid)	\$ 81,169,000	\$ 636,868	\$ 10,302,802	\$ 70,866,198	12.69%	12.92%
Program Fees	\$ 32,035,000	\$ 1,094,082	\$ 33,306,053	\$ (1,271,053)	103.97%	101.07%
Material Fees	\$ 1,084,000	\$ 20,997	\$ 1,198,279	\$ (114,279)	110.54%	101.66%
Other Student Fees	\$ 1,097,000	\$ 92,240	\$ 1,092,020	\$ 4,980	99.55%	97.11%
Institutional Sources	\$ 3,069,000	\$ 103,679	\$ 2,427,516	\$ 641,484	79.10%	49.00%
Federal Sources	\$ 280,000	\$ 81,404	\$ 164,537	\$ 115,463	58.76%	43.42%
Transfers from Reserves	\$ 1,086,500	\$ -	\$ -	\$ 1,086,500	0.00%	0.00%
Other Sources (Transfers In)	\$ 750,000	\$ -	\$ -	\$ 750,000	0.00%	0.00%
Total Revenues	\$ 166,010,000	\$ 2,029,290	\$ 94,049,285	\$ 71,960,715	56.65%	54.02%

STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS

	+Budgeted Expenditures	Year to Date Expenditures	Encumbrances	Budget Balance	Actuals to Budget % Used Year to Date	*Actuals to Budget % Used Prior Year to Date
Instructional	\$ 111,488,000	\$ 60,822,812	\$ 798,555	\$ 49,866,634	55.27%	55.28%
Instructional Resources	\$ 3,334,000	\$ 1,888,618	\$ 9,023	\$ 1,436,359	56.92%	61.15%
Student Services	\$ 19,122,000	\$ 10,224,084	\$ 167,549	\$ 8,730,367	54.34%	53.60%
General Institutional	\$ 19,493,000	\$ 11,615,402	\$ 1,782,159	\$ 6,095,439	68.73%	70.38%
Physical Plant	\$ 12,024,000	\$ 7,101,502	\$ 1,417,218	\$ 3,505,280	70.85%	75.55%
Public Service	\$ 549,000	\$ 328,684	\$ 4,331	\$ 215,985	60.66%	58.93%
Total Expenditures	\$ 166,010,000	\$ 91,981,101	\$ 4,178,835	\$ 69,850,064	57.92%	58.45%

+FY23-24 Modified Budget, 12/6/23

*Prior Year Budget %'s are computed from Final Budget for FY22-23

Madison Area Technical College

Topic: Request for Proposals / Request for Bids / Sole Sources

DATE OF BOARD MEETING - March 6, 2024

All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.

ID	Title	Description	Funding and Term	Vendor	Dollar Amount	Recommended by VP and Director/Dean
RFB24-001	Early Learning Campus Expansion	This 6,375sq.ft. remodel project will increase the capacity of the Early Learning Campus (ELC) childcare program to 82 children. The new classrooms will be able to serve up to 24 infants/toddlers each semester. This new center space will expand and improve the kitchen facilities; create additional teacher workspace, a second lactation room, a student-parent lounge; and improve access for observations, practicums, and internships by Early Childhood Education academic program students. This renovation will also improve the office space, provide an additional conference room, and increase multipurpose space for parent and child programming.	Capital Fund FY2023-24 & FY2024-25	Joe Daniels Construction Co., Inc.	\$1,511,000 plus 20% contingency (\$302,200) for a maximum construction award of \$1,813,200.	Sylvia Ramirez Executive Vice President, Finance & Administration & Fred Brechlin, Director, Planning & Construction Management
RFB24-005	Mitby Theater Stage Rigging System	This project will update the stage rigging system in the Mitby Theater. It includes repairing the counterweight rigging system and the motorized rigging system, upgrading/replacing LED fixtures, DMX infrastructure, and acoustical shell lights, upgrading the dimmer rack and control system, revising the emergency lighting, and replacing the theater curtain.	Capital Fund FY2024-25 & FY2025-26	Joe Daniels Construction Co., Inc.	\$1,193,203 plus 12% contingency (\$143,184) for a maximum construction award of \$1,336,387.	Sylvia Ramirez Executive Vice President, Finance & Administration & Fred Brechlin, Director, Planning & Construction Management
RFB24-006	Fort Atkinson Parking Lot Improvements	This project will remove and replace all asphalt paving at main parking lot and drives at the Fort Atkinson campus. The project includes new lights and poles, concrete curbs, line painting, landscaping, ADA access improvements and drainage maintenance.	Capital Fund FY2023-24 & FY2024-25	Joe Daniels Construction Co., Inc.	\$533,000 plus 12% contingency (\$63,960) for a maximum construction award of \$596,960.	Sylvia Ramirez Executive Vice President, Finance & Administration & Fred Brechlin, Director, Planning & Construction Management
RFB24-007	Commercial Avenue Replace Roof	The roof at the Commercial Avenue A building has exceeded its useful life and is in poor condition. This project will remove the current roof membrane and wet insulation, install new insulation, roof membrane, blocking, and metal flashing.	Capital Fund FY2023-24 & FY2024-25	Joe Daniels Construction Co., Inc.	\$543,000 plus 20% contingency (\$108,600) for a maximum construction award of \$651,600.	Sylvia Ramirez Executive Vice President, Finance & Administration & Fred Brechlin, Director, Planning & Construction Management

ID	Title	Description	Funding and Term	Vendor	Dollar Amount	Recommended by VP and Director/Dean
RFB24-011	Simulated Ambulance Trainer	The Simulated Ambulance trainer is used to educate our students in a controlled setting allowing them the ability to practice in the environment they operate in. During the course, students utilize this space for simulations and task training opportunities. As our program expands to meet stakeholder needs at regional campuses, we must continue to offer the highest learning experiences . In addition, this similarity is needed for accreditation, offering the same learning environments.	Capital Fund FY2023-24	Simulator Solutions	\$70,000	Beth Giles Interim Provost & Jessica Cioci, Dean Human & Protective Services
RFP24-001	Enterprise Planning Tool	Madison College issues an RFP for an Enterprise Planning Tool. Our current software solution significantly reduces the work of compiling the annual budget, thus freeing up significant time in the Budget Office for increased analysis and support throughout the college to determine thoughtful and effective ways to manage the college's budget. Four suppliers submitted proposals and after review it was decided that Questica continues to best meet the requirements set forth.	Capital Fund FY2023-24- FY2025-26 with option for renewal for 2 additional 2 year terms.	Questica	\$400,000	Sylvia Ramirez Executive Vice President, Finance & Administration & Khadidiatou Dia Interim Budget Manager
RFP24-025	North Building New Roof Mounted PV System	Madison College issued an RFP for a new ~125kWdc photovoltaic (PV) system to be placed on the northwest corner of the Truax Campus North Building. The system includes 230 solar modules using ballasted, south-facing, fixed-tilt racking. The simple payback period is 8-10 years, and the system has an expected operating lifetime of 30 or more years.	Capital Equipment FY2023-24	Arch Solar C&I, Inc.	\$248,392 plus 5% contingency (\$12,420) for a maximum construction award of \$260,812.	Sylvia Ramirez Executive Vice President, Finance & Administration & Fred Brechlin, Director, Planning & Construction Management
RFP24-027	Payroll Tax Support	Madison College uses services to submit tax payments to states where we have employee residents. These services also include filing specific tax forms required by each of the states. The amount of the service varies based upon the number of transactions per employee per payroll period.	General Fund FY2024-25-FY2026-27, with option to renew fo 4 additional 1-year terms	ADP, Inc.	Up to \$15,000 annually	Sylvia Ramirez Executive Vice President, Finance & Administration & Laurie Grigg, Controller/CFO
RFP24-029	Connecting with Adult Learners Student Coaching Services	Madison College is sought individualized and personalized coaching services for re-enrolling adult students and consultation for streamlined processes and services that lead to higher rates of enrollment, retention, and successful outcomes for all adult students. These services allow us to reengage learners through inividualized coaching and leverage strategies to enhance internal capacity to serve all adult students.	Grant Funding FY2023-24 & FY2024-25	Inside Track	\$175,000	Tim Casper Executive Vice President, Student Affairs & Nicole Soulier, Director College Access & Experience Programs

ACTION: Authorize staff to proceed with the purchases listed above with the vendors and terms as specified.

Note: RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements
S = Sole Source: An item or service that is only available from a single source

Madison College Supplier Payments Greater Than or Equal to \$2,500.00
1/16/2024 through 2/15/2024

<u>Supplier</u>	<u>Total Spend</u>
WORKDAY INC	\$ 1,042,490.00
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 717,398.26
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$ 564,525.29
KW2	\$ 527,849.66
DEAN HEALTH PLAN	\$ 479,421.62
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$ 407,990.54
SHI INTERNATIONAL CORP	\$ 234,244.64
JOE DANIELS CONSTRUCTION CO INC	\$ 206,931.56
PLUNKETT RAYSICH ARCHITECTS LLP	\$ 192,678.66
ASSESSMENT TECHNOLOGIES INSTITUTE LLC	\$ 172,377.00
MADISON GAS AND ELECTRIC CO	\$ 158,134.57
BAUER BUILDERS INC	\$ 133,711.10
SKYTRON LLC	\$ 102,727.98
THE LAWNCARE PROFESSIONALS	\$ 100,459.99
MARS SOLUTIONS GROUP	\$ 97,776.00
ATECH TRAINING INC	\$ 91,745.00
CDW GOVERNMENT	\$ 73,365.96
FELDER GROUP USA	\$ 64,625.10
SMART SOLUTIONS INC	\$ 62,592.00
SYNERGY CONSORTIUM SERVICES LLC	\$ 62,179.38
HEARTLAND BUSINESS SYSTEMS LLC	\$ 61,859.73
EMPLOYEE BENEFITS CORPORATION	\$ 59,382.00
1901 INC	\$ 56,513.00
FORWARD ELECTRIC INC	\$ 55,776.00
DUET RESOURCE GROUP INC	\$ 47,006.05
BEACON HILL STAFFING GROUP LLC	\$ 45,825.00
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$ 45,563.93
MINNESOTA LIFE INSURANCE COMPANY	\$ 45,433.11
CLUB EUROPA	\$ 42,710.00
SUMITOMO SHI DEMAG	\$ 42,120.00
SYSCO BARABOO LLC	\$ 41,238.88
THE GREEN PROGRAM PUBLIC BENEFIT CORP	\$ 40,800.00
THE STANDARD	\$ 40,323.98
XANEDU PUBLISHING INC	\$ 38,546.27
MOTIMATIC PBC	\$ 37,550.00
PRESIDIO NETWORKED SOLUTIONS GROUP LLC	\$ 32,836.32
AMAZON.COM LLC	\$ 32,775.04
CLEAN POWER LLC	\$ 32,599.86
CHANDRA TECHNOLOGIES INC	\$ 31,332.00
US CELLULAR	\$ 30,685.69
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$ 30,582.21
C COAKLEY RELOCATION SYSTEMS CO	\$ 29,336.28
FEDEX	\$ 29,019.93
MAINSOURCE SOLUTIONS LLC	\$ 25,808.79
TEKSYSTEMS INC	\$ 25,228.00
CENGAGE LEARNING INC	\$ 24,742.90
TEAMSOFTE INC	\$ 23,920.00
WOLTERS KLUWER HEALTH INC	\$ 23,757.64
BADGER WELDING SUPPLIES INC	\$ 23,097.86
HOOPER CORPORATION	\$ 21,845.03
FACILITY ENGINEERING INC	\$ 20,477.50
MCGRAW HILL LLC	\$ 18,941.57

<u>Supplier</u>		<u>Total Spend</u>
MEDLINE INDUSTRIES INC	\$	18,894.20
XEROX CORP	\$	18,334.00
CAPTIVE AIRE SYSTEMS INC	\$	18,331.34
CITY OF MADISON	\$	18,290.07
GIDEON TAYLOR CONSULTING LLC	\$	18,250.00
MBS TEXTBOOK EXCHANGE LLC	\$	18,018.46
ELSEVIER INC	\$	17,852.12
PROSPECT INFOSYSTEM INC	\$	17,280.00
PEARSON EDUCATION INC	\$	17,273.55
365 NATION	\$	17,062.50
HI TEC CONFERENCE	\$	16,800.00
ALLIANCE MEDICAL CORP	\$	16,400.00
CAMERA CORNER CONNECTING POINT	\$	16,005.34
HUSCH BLACKWELL LLP	\$	15,721.70
ELLINGSON PRO CLEAN INC	\$	15,612.50
WE ENERGIES	\$	15,338.15
JONES AND BARTLETT LEARNING LLC	\$	15,328.58
INDIAN RIVER STATE COLLEGE INCLUDING WQCS	\$	15,267.54
VISION DATABASE SYSTEMS	\$	14,588.00
PLANET TECHNOLOGY LLC	\$	14,392.00
T ROWE PRICE	\$	14,253.20
AT&T	\$	13,807.72
MADISON COLLEGE FOUNDATION	\$	13,473.98
WIN TECHNOLOGY	\$	13,456.40
CONSTELLATION NEWENERGY GAS DIVISION LLC	\$	13,340.98
DISTRICTS MUTUAL INSURANCE & RISK MANAGEMENT	\$	13,145.00
STAPLES BUSINESS ADVANTAGE	\$	12,363.34
KESSENICHS LTD	\$	12,095.81
VWR INTERNATIONAL LLC	\$	11,196.46
NESTLE USA INC	\$	10,775.36
SOMA TECHNOLOGY INTERNATIONAL INC	\$	10,769.10
WYSER ENGINEERING LLC	\$	10,534.38
STRANG INC	\$	10,532.16
SUPERIOR VISION INSURANCE PLAN OF WISCONSIN INC	\$	10,178.47
INGRAM PUBLISHER SERVICES LLC	\$	9,913.94
HARKER HEATING AND COOLING INC	\$	9,859.00
SOLID SURFACE CARE INC	\$	9,790.00
AE BUSINESS SOLUTIONS	\$	9,488.17
GO RITEWAY TRANSPORTATION GROUP	\$	9,229.00
WIEDENBECK INC	\$	9,055.11
MAG MEDICAL EQUIPMENT LLC	\$	8,975.00
METRO TRANSIT MADISON	\$	8,353.00
SOUTHPORT ENGINEERED SYSTEMS LLC	\$	8,275.45
VANGUARD COMPUTERS INC	\$	7,931.85
CLOVER LEARNING INC	\$	7,670.00
PEARSON ENGINEERING LLC	\$	7,662.13
PIVOT POINT INTERNATIONAL INC	\$	7,545.62
ONENECK IT SOLUTIONS LLC	\$	7,525.00
JKS ASSESSMENT LLC	\$	7,500.00
GFL ENVIRONMENTAL	\$	7,422.84
PEPSI COLA MADISON	\$	7,402.37
BELCO VEHICLE SOLUTIONS LLC	\$	7,292.51
AUTOMOTIVE SEMINARS INC	\$	7,200.00
WINDSTREAM	\$	7,172.37

<u>Supplier</u>	<u>Total Spend</u>
B AND H PHOTO VIDEO	\$ 7,148.91
TOBY JENKINS HENRY	\$ 7,000.00
SHAKTI DIVERSITY AND EQUITY TRAINING	\$ 6,995.00
NOBLEMAN THEATER TROUPE LLC	\$ 6,950.00
FISHER SCIENTIFIC COMPANY LLC	\$ 6,901.75
GREEN WINDOW CLEANING SERVICES LLC	\$ 6,875.00
DELAWARE TECHNICAL COMMUNITY COLLEGE	\$ 6,456.72
V SOFT CONSULTING GROUP INC	\$ 6,452.16
MGT OF AMERICA CONSULTING LLC	\$ 6,313.60
SCOTT WILLIAM LIDDICOAT	\$ 6,300.00
R E GOLDEN PRODUCE CO INC	\$ 6,210.50
CITY OF PORTAGE	\$ 6,162.00
MADISON365	\$ 6,123.21
NASSCO INC	\$ 5,990.46
GOODHEART WILLCOX PUBLISHER	\$ 5,653.29
FEI BEHAVIORAL HEALTH INC	\$ 5,625.00
CINTAS CORPORATION	\$ 5,608.65
GRAINGER INDUSTRIAL SUPPLY	\$ 5,472.72
MASS MUTUAL FINANCIAL GROUP	\$ 5,456.00
HOLTZBRINCK PUBLISHERS LLC	\$ 5,375.18
MSC INDUSTRIAL SUPPLY CO INC	\$ 5,190.41
KFT FIRE TRAINER LLC	\$ 5,120.00
BWBR	\$ 5,086.00
ELECTRO WORKS INC	\$ 5,018.97
VITALSOURCE TECHNOLOGIES LLC	\$ 5,000.14
SAUK COUNTY DEVELOPMENT CORP	\$ 5,000.00
PSA LABORATORY FURNITURE LLC	\$ 4,999.00
AGILYSYS NV LLC	\$ 4,963.31
CLEANBOX TECHNOLOGY INC	\$ 4,708.22
QUADIENT LEASING USA INC	\$ 4,526.67
PARAGON DEVELOPMENT SYSTEMS INC	\$ 4,522.50
CAPITAL NEWSPAPERS	\$ 4,348.87
SAGE PUBLICATIONS INC	\$ 4,212.00
MIDWEST VETERINARY SUPPLY INC	\$ 4,118.48
CHAMPIONSHIP AWARDS	\$ 4,081.73
THE LINCOLN ELECTRIC COMPANY	\$ 4,025.70
DESIGN ENGINEERS PC	\$ 3,987.50
DANE COUNTY REGIONAL AIRPORT	\$ 3,972.04
JOBELEPHANTCOM INC	\$ 3,867.00
FASTSIGNS	\$ 3,844.55
CAREER DIMENSIONS INC	\$ 3,824.00
YOUR LIFES PATH	\$ 3,780.00
UNITED WAY OF DANE COUNTY INC	\$ 3,702.54
METROPOLITAN LIFE INSURANCE CO	\$ 3,658.62
NATIONAL RESTAURANT ASSOCIATION SOLUTIONS LLC	\$ 3,650.50
DATA CLEAN CORPORATION	\$ 3,620.00
DIMENSION IV MADISON LLC	\$ 3,620.00
ALLIANT ENERGY WP AND L	\$ 3,555.92
TDS TELECOM SERVICE LLC	\$ 3,519.00
FOOD JUNKIES CATERING	\$ 3,500.00
LATINO ACADEMY OF WORKFORCE DEVELOPMENT INC	\$ 3,500.00
HIRERIGHT LLC	\$ 3,436.22
TEMPERATURE SYSTEMS INC	\$ 3,338.63
ADAMS COLUMBIA ELECTRIC COOPERATIVE	\$ 3,234.56

<u>Supplier</u>		<u>Total Spend</u>
PROEDUCATION SOLUTIONS LLC	\$	3,204.00
PATTERSON DENTAL SUPPLY INC	\$	3,149.20
HOBART SERVICE	\$	3,148.81
AIRGAS USA LLC	\$	3,114.33
TRUE NORTH CONSULTANTS INC	\$	3,000.00
REEDSBURG UTILITY COMMISSION	\$	2,982.50
PLURALSIGHT	\$	2,895.00
CENTRAL CAROLINA COMMUNITY COLLEGE	\$	2,890.84
DELL MARKETING LP	\$	2,738.79
RHYME BUSINESS PRODUCTS LLC	\$	2,701.24
SCHUMACHER ELEVATOR COMPANY	\$	2,689.39
LAB MIDWEST LLC	\$	2,596.00
QRG	\$	2,580.39
UNITED MAILING SERVICES INC	\$	2,577.60
LAMERS BUS LINES INC	\$	2,567.20
GRB ACADEMY	\$	2,500.00
JAMIE FLANIGAN	\$	2,500.00
TOTAL	\$	7,634,523.17

MADISON AREA TECHNICAL COLLEGE
SCHEDULE OF CHECKS ISSUED
FOR THE PERIOD 01/16/24 - 02/15/24
FISCAL YEAR 2023-2024

Payment Type	Transaction Numbers	Number Issued	Amount
ACCOUNTS PAYABLE CHECKS			
Prior Period - YTD Checks	350213 - 352228	1,999	\$ 7,228,287.80
January 16, 2024 - February 15, 2024	352229 - 352566	334	1,002,495.40
	YTD - Accounts Payable Checks	2,333	\$ 8,230,783.20
ACCOUNTS PAYABLE ACH PAYMENTS			
Prior Period - YTD ACH	991169 - 1038077	4,250	\$ 43,389,573.72
January 16, 2024 - February 15, 2024	1038078 - 1044852	647	\$ 7,071,022.13
	YTD - Accounts Payable ACH	4,897	\$ 50,460,595.85
STUDENT REFUND CHECKS			
Prior Period - YTD Checks	621313 - 623923	2,467	\$ 3,298,790.87
January 16, 2024 - February 15, 2024	623924 - 625331	1,396	\$ 2,131,614.22
	YTD - Student Refund Checks	3,863	\$ 5,430,405.09
STUDENT REFUND ACH PAYMENTS			
Prior Period - YTD ACH	E-Refunds	1,702	\$ 2,052,316.63
January 16, 2024 - February 15, 2024	E-Refunds	523	\$ 774,716.18
	YTD - Student Refund ACH	2,225	\$ 2,827,032.81
PAYROLL CHECKS			
Prior Period - YTD Checks	105168 - 105396	222	\$ 86,397.37
January 16, 2024 - February 15, 2024	105397 - 105430	31	\$ 14,346.80
	YTD - Payroll Checks	253	\$ 100,744.17
PAYROLL ACH PAYMENTS			
Prior Period - YTD ACH	991266 - 1037935	30,181	\$ 42,602,495.29
January 16, 2024 - February 15, 2024	1038163 - 1044719	4,595	\$ 6,111,165.01
	YTD - Payroll ACH	34,776	\$ 48,713,660.30
GRAND TOTAL PAYMENTS			\$ 115,763,221.42

Madison Area Technical College District
38.14 Contract Estimated Full Cost Recovery Report
FY 2023-2024 for the period of January 2024

Contract No	Service Recipient	Type of Service	Service Description	Contract Amount	Estimated Direct Cost	Estimated Direct & Indirect Cost	Profit (or) Loss (A-C)	Rationale for (-) only
2024-0024	Immuto Scientific	2.41	BI-FY24 Immuto Scientific Lab Support	\$ 2,000.00	\$ 909.33	\$ 1,220.14	\$ 779.86	-
2024-0064	Madison Area Electrical JATT	2.41	BI-FY24 IBEW Apprenticeship Testing - December 2023	\$ 600.00	\$ 320.96	\$ 430.67	\$ 169.33	-
2024-0078	Workforce Development Board of South Central WI	1.23	BI-FY24 Workforce Development Board - Fundamentals of Construction	\$ 17,225.00	\$ 10,109.65	\$ 12,685.68	\$ 4,539.32	-
2024-0079	Wis-Pak	1.41	BI-FY24 Wis-Pak Arc-Flash Training	\$ 2,500.00	\$ 1,599.91	\$ 1,867.17	\$ 632.83	-
2024-0083	Immuto Scientific	2.41	BI-FY24 Immuto Scientific Lab Support	\$ 4,000.00	\$ 2,514.15	\$ 3,373.48	\$ 626.52	-
2024-0088	Moraine Park Technical College	2.18	BI-FY24 Moraine Park Tech College PLC Instruction	\$ 5,400.00	\$ 3,978.80	\$ 5,003.31	\$ 396.69	-
2024-0089	Dave Jones, LLC	2.41	BI-FY24 Dave Jones Technical Assistance	\$ 750.00	\$ 427.95	\$ 574.23	\$ 175.77	-
Total				\$ 32,475.00	\$ 19,860.75	\$ 25,154.68	\$ 7,320.32	

Type of Service:

- 1.xx Customized Instruction
- 2.xx Technical Assistance
- x.11 Public Education Inst./K-12
- x.15 Multiple Educational
- x.16 Public Education Inst./K-12 - Transcribed Credit
- x.18 Public Education Inst./PS
- x.19 Private Education Inst.
- x.21 WI Local Government Unit
- x.22 Indian Tribal Governments
- x.23 Economic Development Corp
- x.24 County Boards of Supervisors
- x.25 Multiple Local Government Units
- x.31 State of Wisconsin
- x.32 WI Department of Corrections
- x.33 WI Div. of Vocat. Rehab
- x.35 Multiple State Government
- x.41 Business and Industry
- x.42 Community Based Organizations
- x.43 Workplace Education Initiatives
- x.44 WMEP Related Contracts
- x.45 Multiple Business & Industry
- x.46 Adv Manufacturing Solutions
- x.47 Workforce Advancement Training Grants
- x.51 Federal Governments
- x.55 Multiple Federal Governments Units
- x.61 Foreign Governments
- x.62 State Other Than WI
- x.63 Out of State Businesses
- x.65 Multiple Out of State Entities

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF
PERSONNEL**

Name	Vicki Weber
Title	Manager, College Culture and Climate
Start Date	October 29, 2023
Salary	\$95,900.89 annually
Type	Management
PT/FT	Full-time
Location	Truax campus
Degree	Master's degree – Education Administration Bachelor's degree – Digital Communications & Media/Multimedia
License	
Certifications	
Experience	2 years Manager, Diversity & Inclusion 5+ years Executive Assistant to the Vice President

Name	Shana LaFore
Title	Entrepreneurship Center Manager
Start Date	January 7, 2024
Salary	\$96,678.00 annually
Type	Management
PT/FT	Full-time
Location	Truax campus
Degree	Bachelor's degree – Art Education
License	
Certifications	
Experience	5+ years Business Development & Solutions Representative (at Madison College) 10+ years Part-time Instructor (at Madison College)

Name	Noelia Hernandez
Title	Custodian
Start Date	January 16, 2024
Salary	\$19.04 hourly
Type	Staff
PT/FT	Full-time
Location	Health Education Center
Degree	
License	
Certifications	
Experience	8+ years Hospital Custodian 18 years Custodian

Name	Cody Peacock
Title	One Stop Services Lead
Start Date	January 21, 2024
Salary	\$27.13 hourly
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Bachelor's degree – Health & Human Performance
License	
Certifications	
Experience	1+ year One Stop Services Coordinator (at Madison College) 3 years Physical/Health Educator

Name	Cynthia Huartamendia
Title	Custodian
Start Date	January 22, 2024
Salary	\$19.04 hourly
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	
License	
Certifications	
Experience	3+ years Housekeeping 19 years Head Housekeeper

Name	Mindy Roys
Title	Barista
Start Date	January 24, 2024
Salary	\$19.04 hourly
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	
License	
Certifications	
Experience	1 year Assistant Café Manager 2+ years Team Lead Barista

Name	Steven Camp
Title	Senior Cloud Solutions Engineer
Start Date	January 29, 2024
Salary	\$115,000.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Associate's degree – Web Development
License	
Certifications	
Experience	4 years Product Manager & Senior Cloud Engineer 1+ year .Net/Dynamics Architect

Name	Samantha Drake
Title	Project & Process Improvement Coordinator
Start Date	February 4, 2024
Salary	\$64,467.00 annually
Type	Staff – Confidential
PT/FT	Full-time
Location	Truax campus
Degree	Bachelor's degree – Elementary Education
License	
Certifications	
Experience	2+ years Administrative Specialist (at Madison College) 1 year Administrative Assistant

Name	Annie Duchek
Title	Student Support Advisor – TOPS
Start Date	February 4, 2024
Salary	\$80,454.40 annually
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Master's degree – Counseling – Community Mental Health Bachelor's degree – Biological Aspects of Conservation
License	
Certifications	
Experience	1+ years Senior Student Affairs Case Manager (at Madison College) 1+ years Intake Specialist (at Madison College)

Name	Richard Kendrick
Title	Student Support Assistant
Start Date	February 4, 2024
Salary	\$21.04 hourly
Type	Staff
PT/FT	Part-time
Location	Truax campus
Degree	Bachelor's degree – Mathematics
License	
Certifications	
Experience	4 years Instructor 5 years Part-time Instructor (at Madison College)

Name	Sophie Martin
Title	Project & Process Improvement Coordinator
Start Date	February 4, 2024
Salary	\$64,467.00 annually
Type	Staff – Confidential
PT/FT	Full-time
Location	Truax campus
Degree	Bachelor's degree – Sociology Bachelor's degree – Gender & Women's Studies
License	
Certifications	
Experience	2+ years Administrative Specialist (at Madison College) 2+ years Front of House Lead (at Madison College)

Name	John Mlodzik
Title	Administrative Coordinator
Start Date	February 5, 2024
Salary	\$24.14 hourly
Type	Staff
PT/FT	Full-time
Location	Early Learning Campus
Degree	
License	
Certifications	
Experience	2+ years Receiving Clerk 7+ years Retail Sous Chef

Name	John Vransy
Title	Audio Visual Specialist
Start Date	February 5, 2024
Salary	\$29.66 hourly
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Bachelor's degree – Radio & Television Broadcasting
License	
Certifications	Certified Technology Specialist Certified Control Specialist
Experience	8 years Audiovisual Technician 7 years Chief Engineer

Name	Thomas Blankenship
Title	Electrical Engineering Technology and Electronics Laboratory Coordinator
Start Date	February 7, 2024
Salary	\$27.13 hourly
Type	Staff
PT/FT	Part-time
Location	Truax campus
Degree	Bachelor's degree – Computer Science Associate's degree – Electronics Technology (at Madison College)
License	
Certifications	NASA Standard Workmanship on Electrical and Mechanical Assemblies NASA Interconnect Cables, Harnesses, and Wiring IPC J-STD-001 with Space Flight Addendum
Experience	6+ years Manufacturing Production Supervisor 1 year Laboratory Coordinator (at Madison College)

Name	Timothy Chadbourne
Title	Senior Cloud Solutions Engineer – Infrastructure
Start Date	February 12, 2024
Salary	\$115,000.00 annually
Type	Staff
PT/FT	Full-time
Location	Remote
Degree	Associate's degree – Applied Electronic Technology
License	
Certifications	Network Engineer Associate Azure Fundamentals
Experience	16+ years Enterprise Systems Technical Lead 5 years Senior System Administrator

Name	
Name	Andi Peck
Title	Lead Custodian
Start Date	February 12, 2024
Salary	\$24.82 hourly
Type	Staff
PT/FT	Full-time
Location	Fort Atkinson campus
Degree	
License	
Certifications	
Experience	1 year Load Builder 3 years Lead Custodian

**THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND
SEPARATIONS**

EMPLOYEE	POSITION	EFFECTIVE DATE
Ben Monty	Director, Budget	February 9, 2024
Taylor Zietz	Social Media Technician	February 9, 2024

THE PRESIDENT RECOMMENDS APPROVAL OF RETIREMENTS

EMPLOYEE	POSITION	EFFECTIVE DATE	YEARS OF SERVICE
Jeffery Luthanen	Senior Security Advisor	February 1, 2024	43 years