



March 30, 2023

MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Madison Area Technical College District Board will meet in a hybrid format in executive session at 4:30 p.m. on Wednesday, April 5, 2023, in AB132, Madison Area Technical College Truax Campus, 1701 Wright Street, Madison to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Participant Code 661 073 372# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that immediately following executive session, and anticipated no earlier than 4:45 p.m., the Madison Area Technical College District Board will participate in a tour, Madison Area Technical College Truax Campus, 1701 Wright Street, Madison.

NOTICE IS FURTHER HEREBY GIVEN that the Madison Area Technical College District Board will meet in a hybrid format at 5:30 p.m., 1701 Wright Street, Room D1630B/C, to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference ID 980 306 942# when prompted.

I. CALL TO ORDER

- A. Compliance with Open Meeting Law

II. ROUTINE BUSINESS MATTERS

- A. Approval of March 1, 2023, Meeting Minutes (**Pages 3-10**)
- B. Public Comments

III. NEW BUSINESS

- A. Communications
 - 1. Board Chair's Report
 - a. Future Meeting & Event Schedule
 - 2. Student Senate Report – Wilfried Tapsoba
 - 2. Student Liaison Report – Susan Burke Custer
 - 4. College/Campus Announcements

5. President's Report

a. International Travel (**Page 11**)

b. Enrollment Update

B. Action Items

1. New Program Approval – Nursing Apprenticeship (**Page 12-13**)

2. Fiscal Year 2023-24 Student Employee Pay Rate (**Pages 14-15**)

3. Fiscal Year 2023-24 Proposed Budget (**Pages 16-18**)

4. Consent Agenda

a. General fund financial report as of February 28, 2023 (**Pages 19-21**)

b. Request for proposals/request for bids/sole sources (**Page 22**)

c. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period February 16, 2023, through March 15, 2023 (**Pages 23-28**)

d. 38.14 contracts for February 2023 (**Page 29**)

e. Employment of personnel (**Pages 30-32**)

f. Resignations and separations (**Page 33**)

IV. CALENDAR OF EVENTS

Board Meetings

May 3, 2023

June 7, 2023

July 10, 2023 (**Monday**)

Madison College Commencement

Friday, May 12, 2023, 5:30 p.m. - Veterans Memorial Coliseum at the Alliant Energy Center

Wisconsin Technical College District Boards Association

April 20-22, 2023; Spring Meeting, Gateway Technical College - Kenosha

V. ADJOURN

cc: News Media
Madison College Board
Legal Counsel
Administrative Staff
Full-Time Faculty/ESP Local 243
Part-Time Faculty

A meeting of the Madison Area Technical College District Board was held on March 1, 2023, in a hybrid format at the Commercial Avenue Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Elton Crim (Chair), Frances Huntley-Cooper (Vice-Chair), Melanie Lichtfeld (Secretary), Shiva Bidar-Sielaff (Treasurer), Daniels Bullock, Donald Dantzler, Randy Guttenberg, and Arlyn Halvorson.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Affairs & Institutional Effectiveness; Damira Grady, Vice-President for Equity, Inclusion, and Community Engagement, and Sylvia Ramirez, Vice-President for Administration.

Others present: Jessica Cioci, Dean of the School of Human and Protective Services; Susan Burke Custer, Student Liaison; Donna Jost, Manager of the Child and Family Center; Wilfried Tapsoba, Student Senate President; Cody White, Manager of Capital Planning and Sustainability; Lucas White, Associate Dean of the Schools of Technologies and Trades; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:30 p.m. by Dr. Crim.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion and a second to approve the meeting minutes of February 1, 2023, as submitted. Motion carried.

New Business ^{III}

Commercial Avenue Campus Welcome ^{III A}

Lucas White and Cody White, shared information about the Commercial Avenue Campus, including current academic and student services offerings, and facility improvement plans for the campus.

Public Comments ^{III B}

There were no public comments.

Communications ^{III C 1}

Board Chair's Report ^{III C 1}

Future Meeting & Event Schedule ^{III C 1 a}

Dr. Crim reminded Trustees about upcoming meetings and college events.

Recommendations for District Boards Association Officers ^{III C 1 a}

There was a motion and a second in support of Mr. Dantzler representing Madison College at the District Boards Association (DBA), as well as pursuing a DBA officer position. Motion carried.

Student Liaison Report ^{III C 2}

There was no student liaison report.

Student Senate Report ^{III C 3}

Mr. Tapsoba reported that he, along with other representatives from Madison College, met with Wisconsin Senator Tammy Baldwin and Representative Mark Pocan as part of the Nationals Legislative Summit, hosted by the Association of Community College Trustees in Washington DC. He also connected with other student leaders from around the country. He also had the opportunity to share his student story, and advocate for more options for childcare for

parenting students. The Student Senate recently hosted a Town Hall at Goodman South Campus to gather input about ways to improve the student experience. The Student Senate will host tabling events in the next several weeks to share information about the upcoming student elections and available opportunities to serve on the Student Senate.

College/Campus Announcements III C 4

Dr. Grady reported 86 employees have registered for a self-paced Diversity without Division educational opportunity hosted by her office. There will be multiple debriefing sessions throughout the spring. The college recently held its first equity summit focused on the classroom. This summit was jointly hosted by the Institute for Equity and Transformational Change (IETC) and the Office of Equity, Inclusion, and Community Engagement. It was an opportunity to learn with colleagues about equity work that is being done at the college to close equity gaps. As part of our Perkins grant, the community engagement team was charged with hosting various community dinners highlighting community needs. In partnership with OWN IT, a nonprofit in Madison, Madison College recently hosted a free screening of *Our America: Lowballed* at Goodman South Campus. Attendees included banking professionals, real estate professionals, community members, and Madison college students.

Dr. Bakken reported that the college recently signed a system wide 2+2 agreement with UW-Stevens Point that transfers the Early Childhood Education degree in full into a Bachelor's of Child Life and Family Studies. New agreements with Edgewood College transfer both the college's degrees in Criminal Justice and Human Services to a Bachelor's Degree in Criminal Justice with specialization options. Madison College recently hosted the first of a co-branded series of webinars with Magna Publications focused on micro-credentials and digital badge strategy. More than 600 registrants from around the country attended. The event advanced the

college's market leadership in digital badges across the country. Later this month the Human and Protective Services team will host a celebration of gender equity in the protective services as part of International Women's Day. English faculty Matthew Guenette has published his fourth book, a collection of poetry, *Doom Scroll*. Several poems from *Doom Scroll* were influenced and inspired by conversations in his writing classes. A recent Graphic Design and Digital Media graduate, Nicole Peaslee, launched a business based in the branding strategy she developed in an Honors project last semester, under the faculty direction of Laura Cherry. Nicole started a company called New Fashioned Sobriety, a network-based organization to build community and support around sobriety and to promote the benefits of cutting back on alcohol consumption. More than 60 community members recently attended the Portage Chamber Lunch and Learn at the Portage campus. The Portage campus also recently hosted the Manufacturing Alliance to design a new three-day immersive World of Mini Manufacturing youth camp with local manufacturing partners including KPI (Trienda/Penda) Encapys, Flambeau Plastics, Teel Plastics, Seats Inc. McFarland's, Workforce Development Board, and MadRep. This camp will take students through real world scenarios and create a better understanding of all the exciting career opportunities within manufacturing. The Watertown campus will host an Open House highlighting the new nursing and EMS expansion on April.

Dr. Casper reported that the Scholars of Promise team and encouraged eligible to attend the Scholars of Promise Apply Day event to apply for the inclusive program. Madison College's Student Achievement Center has been awarded the highest level of certification for peer tutor training by the College Reading and Learning Association (CRLA). This rigorous 5-year process required three submissions to achieve Level 1, then Level 2 and finally Level 3 certification which was submitted in August 2022. Levels 2 and 3 were completed throughout

the pandemic and included many updates along the way because of that. A team of national peers reviewed our tutor philosophy, processes, data and tutor training. Librarians Rachel Carroll and Rachel Becker have been asked back by the UW iSchool (formerly Library & Information Science) Graduate program to present a course exploring the First Year Experience Impact for Students Using the Library. It was first offered last Spring and was the iSchool's most popular course. The basketball teams and athletic department celebrated Black History Month throughout games played in February. The women's basketball team celebrated four second-year players on Sophomore Day, and also earned number three seed in the upcoming Region 4 tournament. Men's basketball celebrated seven second-year players on Sophomore Day. Keith Hoffman became first player in team history with 900 points and 450 rebounds. The team earned number one seed in Region 4 tournament. The Black Student Union and the United Common Ground student organizations recently presented the first Black History Month fashion show. It was an opportunity for students to honor their heritage and wear outfits that represented their respective cultures. Students in the stage and entertainment certificate program are participating in the world premiere of *Bad in Bed (A Fairy Tale)* written by Karen Saari, the college's External Communications Manager. The college is partnering with the Madison Theater Guild on this production and students will have the opportunity to use their skills in stage and event production.

Ms. Ramirez reported that the college is in the bidding process for summer projects. Two of those bids are on tonight are on the consent agenda for approval. The Childcare Roadmap Team convened today at the regional campuses to discuss survey results from students who attend their campuses and those students' childcare needs. This meeting was the start of establishing a plan for meeting the diverse childcare needs of the community.

Ms. Ahedo reported that later this week, the college will host a group of K-12 principals and superintendents to talk about the early college credit opportunities Madison College can provide for their high school students. The School of Academic Advancement is developing an additional section for the Compulsory Law High School Completion Program. Starting in the Fall 2023 semester, the team will deliver high school instruction. The Spanish Compulsory Law program would serve 16-18-year-old high school students who have credit deficiencies, have Spanish as their first language and are not able to complete high school programming at their current high school due to that language barrier.

President's Report III C5 5

Dr. Daniels shared that 11 Madison College employees attended the recent Achieving the Dream (AtD) Conference and had the opportunity to connect with other college leaders and students from around the country and learn about their AtD experiences. The Madison College Marketing was recently recognized at the American Advertising Awards event, including one Best of Show Award for their Lumina Grant video.

Childcare Roadmap Update III C 5 a

Dr. Daniels introduced Ms. Ramirez, Ms. Cioci, and Ms. Jost to share information about the Madison College. The presentation included the goals of their work, which include increasing childcare access, developing childcare professionals, reviewing policies and procedures to ensure that parenting students feel welcome and supported on campuses.

Action Items III D

Proposed FY2023-24 Capital Remodel Projects III D 1

Ms. Ramirez reported that the project below was approved by the Madison College Board on December 7, 2022, at a project cost of \$150,000. Bids for this project were opened February 14, 2023. The low bid exceeds the approved estimated project cost.

Public Safety Training Facility – Gun/ammunition storage room

The firing range at the Commercial Avenue B Building will close after fall semester 2022. The firing range is underutilized, needs significant improvements, and is not compatible with adjacent instructional programs. All training will transfer to other locations and the secure gun/ammunition storage room and gun cleaning area at Commercial Avenue will be created in Building C at the Public Safety Training Facility site in Columbus, WI.

The revised project cost is \$250,000.

There was a motion by Mr. Guttenberg, seconded by Mr. Bullock, to:

- 1. Approve the above projects.**
- 2. Authorize staff to submit a request for approval of each project to the Wisconsin Technical College System for Board approval.**

Motion carried.

Capital Projects Borrowing III D 2

Resolution Authorizing the Issuance of Not to Exceed \$7,000,000 General Obligation Promissory Notes, Series 2022-23H, and Resolution Establishing the Parameters For the Sale of Not to Exceed \$7,000,000 General Obligation Promissory Notes, Series 2022-23H III D 2 a and III D 2 b

Ms. Ramirez presented two resolutions for consideration by the Board. The attached resolution is the authorization to begin this process and totals \$7,000,000, including \$1,500,000 for building remodel and improvements, and \$5,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of

movable equipment and technology costing \$5,000 or more per unit or set (\$5,500,000) and paying (\$1,500,000) for the purpose of building remodeling and improvement projects. These activities were included in the FY2022-23 capital projects budget approved by the Board on June 1, 2022. The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%. The Board combined the two Resolutions into one motion for action.

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Halvorson to adopt the Resolution Authorizing the Issuance of Not To Exceed \$7,000,000 General Obligation Promissory Notes, Series 2022-23H and to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$7,000,000 General Obligation Promissory Notes, Series 2022-23H. Motion carried.

Consent Agenda III D 3

General fund monthly financial report as of January 31, 2023 III D 3 a

Requests for proposals/request for bids/sole sources III D 3 b

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period January 16, 2023 through February 15, 2023
III D 3 c

38.14 Contracts for services January 2023 III D 3 d

Employment of personnel III D 3 e

Resignations and separations III D 3 f

Retirements III D 3 g

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Bullock, to approve Consent Agenda items III.D.3.a. through g. Motion carried

Adjournment V

There was a motion by Ms. Huntley-Cooper, seconded by Ms. Bidar-Sielaff, to adjourn the meeting. Motion carried.

The meeting adjourned at 6:55 p.m.

Melanie Lichtfeld, Secretary

Madison Area Technical College

Topic: International Travel Authorizations (Information Only District Board Report)

Date of Madison College District Board Meeting: April 5, 2023

The following international travel requests have been authorized. All of the requests for international travel listed below conform with all procedural and administrative rules as outlined in Madison College District International Travel Policies.

<u>Name of Program/Trip</u>	<u>Traveler Name(s)</u>	<u>Destination Country and City</u>	<u>Dates of Travel</u>	<u>Description/Purpose of Travel and Benefit to District</u>	<u>Dollar Amount</u>
Frankfurt, Germany IMEX Conference and Contract Implementation	Janet Sperstad	Frankfurt, Germany	May 13 - 19, 2023	<p>Janet Sperstad, Program Director for Event Management, has been invited to present two educational sessions, and emcee a full-day workshop at the IMEX global event industry trade show in Frankfurt, Germany. IMEX draws over 10,000 global industry event professionals each year. These presentations support the work she has done here at the college and in her classroom.</p> <p>Janet has also secured a contract with the Taiwan External Trade Development Council for the Madison College Digital Credentials Institute for a virtual workshop on the Neuroscience of Exhibitions and Events Management digital credential. She will be meeting with representatives from Taiwan at the conference to discuss contract implementation details and explore further training contracts with the Thailand Tourism Board.</p> <p>IMEX and IAEE partners will cover all conference, hotel and meal expenses. Madison College Event Management Foundation Funds will be used to cover flight and ground transportation.</p>	\$2,896
Kenya-Rwanda Partnership Implementation Site Visit	Geoff Bradshaw	Nairobi Kenya & Kigali Rwanda	April 30 – May 13, 2013	<p>Dr. Geoff Bradshaw, AVP of Global Strategy will travel to Kenya and Rwanda to finalize partnership agreements and establish plans for college cooperation with East African partner institutions. Travel will include meetings with higher education institutions, logistics providers, and conduct site visits and risk assessment of program locations in preparation for student study abroad in 2024. Funding support for this travel is provided from the UW-Madison African Studies Program as part of a 4-year Title VI grant to establish study abroad in East Africa at Madison College and expand African Studies curriculum.</p>	\$6,038

MADISON AREA TECHNICAL COLLEGE

DATE: March 20, 2023

TOPIC: New Program Approval – Associate Degree Nursing Apprenticeship

ISSUE: The School of Nursing seeks approval for the creation of an Associate Degree Nursing (ADN) Apprenticeship. This programming opportunity originated with our partnership with UW Health. The credential provides an innovative strategy to address nursing workforce shortages at this employer partner and provides a model for future partnerships. Opportunity exists to evaluate ADN apprenticeship programming for expansion to other district employers following the initial cohort of 16 students. This program has the support from the Department of Workforce Development Bureau of Apprenticeship and would be the first apprenticeship program in the nation to confer an associate degree upon completion.

Shortage of nurses is occurring worldwide. Wisconsin Workforce Development modeling from May 2020 favored the logarithmic model forecasting a 25% gap in supply and demand for Registered nurses in Wisconsin by 2040. Updated data is anticipated shortly, and it is assumed this projection will be negatively impacted by the pandemic as a function of nurses leaving the profession prematurely and nurses who delayed retirement to assist through the pandemic leaving the workforce. The 2020 Wisconsin RN Workforce survey reported that 31.9% of the 80,379 RN's in Wisconsin were 55 or older.

The initial Registered Apprenticeship Associate Degree Nursing program will allow 16 UW Health incumbent workers the opportunity to be employed full-time and with full-time benefits while completing their nursing education. This program supports individuals who would not otherwise have the financial resources or time to dedicate to nursing education through provision of FT wage, benefits, upfront program payment and work release for coursework. Students will sign a contract with UW Health for the four-year apprenticeship and agree to continued employment as Registered Nurses. This “grow your own” apprenticeship structure holds immense promise in attracting and retaining nurses in organizations struggling with vacancy rates impacting bed availability and staff dissatisfaction related to workload burdens from staffing shortages.

The Associate Degree Nursing Apprenticeship program plan mirrors the coursework and requirements of the traditional MC ADN program. The program will include 29 credits of pre-requisite coursework and 40 credits of core nursing coursework identical to the traditional ADN program. Students will complete the six clinical rotations at UW Health on units aligned with learning objectives of these courses. UW Health and Madison College will explore a joint appointment structure whereby UW Health nurses with master's degree in nursing may be trained to provide clinical instruction. All theory and skill curriculum will be delivered by MC faculty. Students will have access to Madison College student service resources to support persistence, retention and success. The program is projected to generate over \$600,000 in revenue over four years for the college.

Approval of this proposal offers the possibility of expanding the College's service to employers and students in the region to address the current nursing shortage. The

proposal aligns with interest of DWD and nursing organizations such as the Wisconsin Center for Nursing and Wisconsin Nurses Association supportive of innovative models of education and care to address Wisconsin's nursing workforce needs. It aligns with the Wisconsin Hospital Association 2022 recommendations to:

- Create and make clear educational and occupational pathways to attract new entrants to frontline technical and clinical positions in the health care workforce.
- Define innovative and sustainable strategies to meet the evolving workforce expectations to recruit and retain the health care workforce necessary to meet rising demand.

The proposal proceeds with the full approval of the Dean of the School of Nursing, and the Provost.

ACTION: Approve the new Associate Degree Nursing Apprenticeship.

Wisconsin Registered Nurse Supply & Demand Forecast 2020-2040

<https://wicenterfornursing.org/wp-content/uploads/2020/06/wisconsin-nursing-supply-demand-forecast-2018-2040.pdf>

WHA 2022 Workforce Report

https://www.wha.org/MediaRoom/DataandPublications/WHAREports/Workforce/2022/Report/WHA-Workforce-Report-2022_web

MADISON AREA TECHNICAL COLLEGE

DATE: April 5, 2023

TOPIC: FY 2023-24 Student Employee Pay Rate

ISSUE: Madison College employs approximately 400 student employees. Students are employed throughout the District as tutors, clerical support, mailroom assistants, help desk assistants, dining service workers, security staff and numerous other positions. Student employees are a valuable part of Madison College's workforce that enables the college to meet the service needs of the institution. Student employees are funded through both college funding and the Federal Work Study program. For students participating in Work-Study, the federal government partially reimburses the District for wages paid.

The ability to attract and retain employees and the wage rate available throughout the area are considered in setting the rate. Over the last ten (10) fiscal years, the District Board has authorized the College to increase the student rate of pay six (6) separate times:

FY 2013 – 2014	\$0.00
FY 2014 – 2015	\$0.15
FY 2015 – 2016	\$0.00
FY 2016 – 2017	\$0.10
FY 2017 – 2018	\$0.00
FY 2018 – 2019	\$0.65
FY 2019 – 2020	\$0.50
FY 2021 – 2022	\$1.00
FY 2022 – 2023	\$1.50
FY2023 – 2024	\$1.00

Students also receive a shift differential for hours worked from 6 p.m. to 6 a.m., as well as for hours worked on a weekend. The shift differential for the students is currently \$1.00 per hour.

College administration engages managers of student employees, the Career and Employment Office, Financial Aid, and others in making the wage recommendation. In addition, we analyzed the current hourly rate of pay for student employees against similar occupations using local and statewide wage data as well as wage data from other higher education institutions.

Based on the analysis, we recommend the following changes to the student employee pay rate. The changes would apply all student employee pay, regardless of funding sources.

- Raise the student pay rate from \$14.00 to a minimum of \$15.00 per hour for fiscal year 2023-2024.

- After one year of employment in a department, students would be eligible for \$16.00 per hour.

The amount budgeted for student employees is approximately \$1.8M for the current fiscal year.

ACTION: Approve raising the hourly wage rate from a minimum of \$14.00 and a maximum of \$15.00 to a minimum of \$15.00 per hour and a maximum of \$16.00 and a one dollar (\$1.00) per hour shift differential for hours worked consistent with other non-exempt college employees for student employees, including students eligible for Federal Work Study, for Fiscal Year 2023–2024.

Madison Area Technical College

DATE: April 5, 2023

TOPIC: Fiscal Year 2023-24 Proposed Budget

ISSUE: Each year the District undergoes a comprehensive planning process to produce the Madison Area Technical College District budget. Presentations of this process for the 2023-24 budget include:

- January 9, 2023 Board Budget Workshop
- February 1, 2023 Board Budget Update
- April 5, 2023 Presentation of Draft Budget and Request to take to Public Hearing
- May 3, 2023 Official Public Hearing
- June 7, 2023 Adoption by District Board
- July 1, 2023 Fiscal Year 2023-24 Begins

The presentation of the draft budget incorporates the budget inputs and assumptions discussed at Madison College board meetings.

The public hearing notice may be adjusted to include functional assignments for all FY2023-24 expenditures, which will have no impact on the tax levy or mill rate calculations.

ACTION: Approve taking the proposed Fiscal Year 2023-24 budget to public hearing and establish the date, time, and place for the public hearing as May 3, 2023, at 5:30 pm. The hearing will be held in room D1630B/C of the Madison Area Technical Campus, 1701 Wright Street, Madison.

MADISON AREA TECHNICAL COLLEGE DISTRICT

Notice of Public Hearing

July 1, 2023 - June 30, 2024

A public hearing on the proposed FY 2023-2024 budget for the Madison Area Technical College District will be held on May 3, 2023, at 5:30 pm. The hearing will be held in Room D1630 B/C of the Madison Area Technical College Truax campus, 1701 Wright Street, Madison, Wisconsin. The detailed budget is available for public inspection by contacting budgetoffice@madisoncollege.edu.

PROPERTY TAX AND MILL RATE HISTORY

Fiscal Year	Equalized Valuation(1)	Operational Mill Rate	Debt Service Mill Rate	Total Mill Rate	Mill Rate % Inc/(Dec.)
2019-20	90,427,622,117	0.49806	0.38522	0.88328	-2.89%
2020-21	95,171,957,126	0.49545	0.36865	0.86410	-2.17%
2021-22	99,188,787,104	0.44988	0.35688	0.80676	-6.64%
2022-23	114,711,182,484	0.39201	0.32951	0.72152	-10.57%
2023-24(1)	120,446,741,608	0.39014	0.32549	0.71562	-0.82%

EXPENDITURE AND LEVY HISTORY

Fiscal Year	Total Expenditures All Funds(2)	Percent Inc./(Dec.)	Tax Levy(3)	Tax Levy % Inc./(Dec.)	Tax Levy per \$100,000 of Property
2019-20	316,250,120	-1.85%	79,872,879	3.44%	\$88.33
2020-21	329,383,503	4.15%	82,238,736	2.96%	\$86.41
2021-22	325,604,260	-1.15%	80,601,424	-1.99%	\$80.68
2022-23	314,059,990	-3.55%	82,776,651	2.70%	\$72.15
2023-24	313,401,582	-0.21%	86,194,500	4.13%	\$71.56

Notes:

(1) Equalized valuation is TID OUT and is assumed to increase 5.00% in fiscal year 2023-24.

(2) The total expenditures for fiscal years 2019-20 through 2021-22 represent actual amounts; 2022-23 is the adjusted budget and 2023-24 is the proposed budget.

(3) The tax levy for fiscal years 2019-20 through 2022-23 represent actual amounts and 2023-24 is the proposed budget.

BUDGET/FUND BALANCE SUMMARY 2023-24 ALL FUNDS

Category	General Fund	Special Revenue Funds	Capital Projects Fund	Debt Service Fund	Proprietary Funds	Fiduciary Fund	Total
Tax Levy	\$ 45,236,500	\$ 1,424,000	\$ -	\$ 39,204,000	\$ 330,000	\$ -	\$ 86,194,500
Other Budgeted Revenue	117,104,000	45,973,477	699,000	600,000	24,121,064	626,205	189,123,746
Subtotal	\$ 162,340,500	\$ 47,397,477	\$ 699,000	\$ 39,804,000	\$ 24,451,064	\$ 626,205	\$ 275,318,246
Budgeted Expenditures	165,628,000	47,376,205	35,699,000	38,084,000	25,964,377	626,205	313,377,787
Excess of Revenues Over							
(Under) Expenditures	\$ (3,287,500)	\$ 21,272	\$ (35,000,000)	\$ 1,720,000	\$ (1,513,313)	\$ -	\$ (38,059,541)
Operating Transfers	750,000	-	-	-	(750,000)	-	-
Proceeds from Debt	-	-	35,000,000	-	-	-	35,000,000
Premium on Notes Issued	-	-	-	-	-	-	-
Est. Fund Balance 7/1/23	52,594,013	2,653,727	490,076	5,965,328	6,569,648	249,501	68,522,293
Est. Fund Balance 6/30/24	\$ 50,056,513	\$ 2,674,999	\$ 490,076	\$ 7,685,328	\$ 4,306,335	\$ 249,501	\$ 65,462,752

BUDGET SUMMARY - GENERAL FUND

Category	2021-22 Actual(1)	2022-23 Original Budget	2022-23 Adjusted Budget	2022-23 Estimate(2)	2023-24 Budget
Local Government	\$ 43,253,249	\$ 45,076,000	\$ 43,670,000	\$ 43,670,000	\$ 45,236,500
State Aids	79,134,450	80,820,000	80,794,000	80,794,000	81,169,000
Program Fees	30,632,755	31,477,000	31,477,000	31,635,100	32,035,000
Material Fees	1,023,084	1,044,000	1,044,000	1,031,700	1,084,000
Other Student Fees	704,163	896,000	1,001,000	1,058,700	1,017,000
Institutional	457,577	960,000	1,487,000	2,034,100	1,519,000
Federal Aids	1,274,219	540,000	540,000	528,100	280,000
Total Revenues	\$ 156,479,497	\$ 160,813,000	\$ 160,013,000	\$ 160,751,700	\$ 162,340,500
Instruction	\$ 108,215,303	\$ 111,870,000	\$ 111,135,000	\$ 109,873,000	\$ 111,488,000
Instructional Resources	3,233,068	3,261,000	3,240,000	3,203,000	3,334,000
Student Services	15,595,455	18,525,000	18,403,000	18,194,000	19,122,000
General Institutional	17,626,366	18,839,000	18,715,000	18,503,000	19,453,000
Physical Plant	10,974,595	10,743,000	11,092,000	10,966,000	11,682,000
Public Service	549,931	629,000	625,000	618,000	549,000
Total Expenditures	\$ 156,194,718	\$ 163,867,000	\$ 163,210,000	\$ 161,357,000	\$ 165,628,000
Net Revenue/(Expenditures)	\$ 284,779	\$ (3,054,000)	\$ (3,197,000)	\$ (605,300)	\$ (3,287,500)
Operating Transfer In	-	650,000	650,000	605,300	750,000
Operating Transfer (Out)	(260,000)	-	-	-	-
Net Revenue and Other Sources/(Uses)	\$ 24,779	\$ (2,404,000)	\$ (2,547,000)	\$ -	\$ (2,537,500)
Beginning Fund Balance	\$ 52,569,234	\$ 53,837,700	\$ 52,594,013	\$ 52,594,013	\$ 52,594,013
Reserve for Prepaid Expenditures	97,957	-	-	-	-
Reserve for Noncurrent Assets	-	-	-	-	-
Reserve for Compensated Absences	(555,352)	(115,000)	(115,000)	-	(200,000)
Designated for State Aid Fluctuations	2,600	-	(143,000)	-	-
Designated for Subsequent Year	1,300	(653,100)	(653,100)	-	(659,000)
Designated for Subsequent Years	3,900	(1,635,900)	(1,635,900)	-	(1,678,500)
Designated for Operations	474,374	-	-	-	-
Total Transfers to/(from) Fund Balance	\$ 24,779	\$ (2,404,000)	\$ (2,547,000)	\$ -	\$ (2,537,500)
Ending Fund Balance	\$ 52,594,013	\$ 51,433,700	\$ 50,047,013	\$ 52,594,013	\$ 50,056,513

Notes:

- (1) Actual is presented on a budgetary basis.
- (2) Estimate is based upon eight months of actual and four months of estimate.

BUDGET SUMMARY - EXPENDITURES AND REVENUES FOR ALL FUNDS

EXPENDITURES BY FUND	2021-22 Actual(1)	2022-23 Original Budget	2022-23 Adjusted Budget	2022-23 Estimate(2)	2023-24 Budget	% Change from Prior Year Adj
General	\$ 156,194,718	\$ 163,867,000	\$ 163,210,000	\$ 161,357,000	\$ 165,628,000	1.48%
Special Revenue - Aidable	19,358,837	17,903,000	18,418,000	18,178,000	12,888,000	-30.02%
Special Revenue - Non-Aidable	49,542,165	34,913,953	35,788,953	36,334,202	34,488,205	-3.63%
Capital Projects	39,534,779	36,691,123	31,245,123	31,500,000	35,699,000	14.25%
Debt Service	35,442,191	36,838,859	36,838,859	35,442,191	38,084,000	3.38%
Enterprise	8,449,734	11,566,122	11,766,122	11,359,122	10,009,873	-14.93%
Internal Service	16,597,327	16,830,972	16,180,972	16,053,972	15,954,504	-1.40%
Fiduciary	484,509	611,961	611,961	611,961	626,205	2.33%
Total Expenditures by Fund	\$ 325,604,260	\$ 319,222,990	\$ 314,059,990	\$ 310,836,448	\$ 313,377,787	-0.22%
REVENUES BY FUND	2021-22 Actual(1)	2022-23 Original Budget	2022-23 Adjusted Budget	2022-23 Estimate(2)	2023-24 Budget	% Change from Prior Year Adj
General	\$ 156,479,497	\$ 160,813,000	\$ 160,013,000	\$ 157,578,200	\$ 162,340,500	1.45%
Special Revenue - Aidable	20,505,882	17,903,000	18,418,000	18,178,000	12,888,000	-30.02%
Special Revenue - Non-Aidable	49,825,355	33,874,091	34,688,591	35,492,702	34,509,477	-0.52%
Capital Projects	1,420,623	352,000	1,510,123	1,493,500	699,000	-53.71%
Debt Service	36,055,776	37,434,937	38,434,937	38,398,692	39,804,000	3.56%
Enterprise	7,642,004	8,412,748	8,812,748	9,277,748	9,310,973	5.65%
Internal Service	16,164,026	15,401,224	15,401,224	15,694,224	15,140,091	-1.70%
Fiduciary	544,413	551,961	551,961	551,961	626,205	13.45%
Total Revenues by Fund	\$ 288,637,576	\$ 274,742,961	\$ 277,830,584	\$ 276,665,027	\$ 275,318,246	-0.90%

Notes:

- (1) Actual is presented on a budgetary basis.
- (2) Estimate is based upon eight months of actual and four months of estimate.

MADISON AREA TECHNICAL COLLEGE

DATE: April 5, 2023

TOPIC: General Fund Financial Report as of February 28, 2023

ISSUE: Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 96.48% of the current budget. This compares to 98.21% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 98.46% of budget, compared to 100.01% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 97.22% of budget, compared to 96.43% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 100.42% of budget, compared to 101.94% last year. The material fee revenues are 98.68% of budget, compared to 103.21% last year.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 92.94% of the amount budgeted. Last year, revenues to date were 93.24%.
- Institutional Sources include interest income, rental and royalty income, along with miscellaneous revenues. The revenues to date are 128.53% of the budget. Last year's revenues were 84.52% of the budget. The budget % increase is primarily interest income.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are 82.18% of the budget, compared to 61.80% last year. The increased budget % relates to the indirect cost billings.
- Transfers from Reserves include Reserve for Compensated Absences (\$115,000), Designation of Subsequent Year(s) (\$2,289,000) and Designation for State Aid Fluctuations (\$143,000).

The functional expenditure classifications are defined by NACUBO's Financial Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 64.71% of budget as compares to 65.65% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 62.00% of budget, compared to 62.94% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 64.71% of the budget, versus 70.31% last year. Wages/Benefits and Professional/Other Contracts are down compared to last year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 58.78% of the current year's budget, compared to 64.82% last year. Overall, spending is up \$800K but still below budget.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 75.50% of budget, compared to 72.25% last year.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 83.56% of budget, compared to 81.50% last year.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 63.98% of budget, compared to 58.95% last year.
- Accept report and place on file.

**GENERAL FUND
FOR THE MONTH ENDED FEBRUARY 2023**

STATEMENT OF REVENUE - ESTIMATED AND ACTUAL

	<u>+Budgeted Revenue</u>	<u>Actual Revenue Current Month</u>	<u>Actual Revenue Year to Date</u>	<u>Balance To Be Earned</u>	<u>Actuals to Budget % Earned Year to Date</u>	<u>*Actuals to Budget % Earned Prior Year</u>
Local Sources (Tax Levy)	\$ 43,670,000	\$ 409,418	\$ 42,996,833	\$ 673,167	98.46%	100.01%
State Sources (State Aid)	\$ 80,794,000	\$ 68,039,770	\$ 78,548,565	\$ 2,245,435	97.22%	96.43%
Program Fees	\$ 31,477,000	\$ 9,577	\$ 31,609,291	\$ (132,291)	100.42%	101.94%
Material Fees	\$ 1,044,000	\$ 3,571	\$ 1,030,170	\$ 13,830	98.68%	103.21%
Other Student Fees	\$ 1,001,000	\$ (4,700)	\$ 930,378	\$ 70,622	92.94%	93.24%
Institutional Sources	\$ 1,487,000	\$ 243,307	\$ 1,911,235	\$ (424,235)	128.53%	84.52%
Federal Sources	\$ 540,000	\$ -	\$ 443,794	\$ 96,206	82.18%	61.80%
Transfers from Reserves	\$ 2,547,000	\$ -	\$ -	\$ 2,547,000	0.00%	0.00%
Other Sources (Transfers In)	\$ 650,000	\$ -	\$ -	\$ 650,000	0.00%	0.00%
Total Revenues	\$ 163,210,000	\$ 68,700,943	\$ 157,470,267	\$ 5,739,733	96.48%	98.21%

STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS

	<u>+Budgeted Expenditures</u>	<u>Year to Date Expenditures</u>	<u>Encumbrances</u>	<u>Budget Balance</u>	<u>Actuals to Budget % Used Year to Date</u>	<u>*Actuals to Budget % Used Prior Year to Date</u>
Instructional	\$ 111,135,000	\$ 67,841,639	\$ 1,057,123	\$ 42,236,238	62.00%	62.94%
Instructional Resources	\$ 3,240,000	\$ 2,081,011	\$ 15,686	\$ 1,143,303	64.71%	70.31%
Student Services	\$ 18,403,000	\$ 10,664,244	\$ 153,552	\$ 7,585,204	58.78%	64.82%
General Institutional	\$ 18,715,000	\$ 12,385,926	\$ 1,744,235	\$ 4,584,839	75.50%	72.25%
Physical Plant	\$ 11,092,000	\$ 7,850,788	\$ 1,417,504	\$ 1,823,708	83.56%	81.50%
Public Service	\$ 625,000	\$ 368,206	\$ 31,643	\$ 225,151	63.98%	65.75%
Total Expenditures	\$ 163,210,000	\$ 101,191,814	\$ 4,419,743	\$ 57,598,443	64.71%	65.65%

+FY22-23 Modified Budget, 12/7/22

*Prior Year Budget %'s are computed from Final Budget for FY21-22

Madison Area Technical College**Topic: Request for Proposals / Request for Bids / Sole Sources****DATE OF BOARD MEETING - April 5, 2023****All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.**

<u>ID</u>	<u>Title</u>	<u>Description</u>	<u>Funding and Term</u>	<u>Vendor</u>	<u>Dollar Amount</u>	<u>Recommended by VP and Director/Dean</u>
RFB23-019	Protective Services Training Site, Columbus New ammo/gun storage room, building C	The firing range at the Commercial Avenue B Building will close after fall semester 2022. The firing range is underutilized, needs significant improvements, and is not compatible with adjacent instructional programs. All training will transfer to other locations and the secure gun/ammunition storage room and gun cleaning area will be recreated in Building C at the Public Safety Training Facility site in Columbus, WI.	Capital Remodel FY22-23	Bauer Builders Inc.	\$204,000	Sylvia Ramirez, VP of Administration & Fred Brechlin, Director Planning & Construction Management
RFB23-016	Watertown Campus Parking Lot Maintenance	Remove and replace all asphalt paving at main parking lot and drives. Project includes new lights/pole, concrete curbs, line painting, landscaping, ADA access improvements and drainage maintenance.	Capital Site Maintenance FY23-24 Capital Equipment FY23-24	Joe Daniels Construction Inc.	\$593,000	Sylvia Ramirez, VP of Administration & Fred Brechlin, Director Planning & Construction Management
RFB23-014	Truax Campus Starkweather Pedestrian Bridge Replacement	This project will replace an existing pedestrian bridge over Starkweather Creek near the Goodman Softball Field. New concrete abutments and sidewalks will be installed on both sides of the creek to receive the new prefabricated pedestrian bridge.	Capital Site Maintenance FY23-24	Bauer Builders Inc.	\$492,000	Sylvia Ramirez, VP of Administration & Fred Brechlin, Director Planning & Construction Management
RFB23-017	Truax Campus - Protective Services Building Parking Lot Maintenance	Remove and replace selected asphalt paving at main parking lot and several drives. Project includes concrete curb and sidewalk replacement, line painting, and minor drainage improvements.	Capital Site Maintenance FY23-24	Tri County Paving	\$593,000	Sylvia Ramirez, VP of Administration & Fred Brechlin, Director Planning & Construction Management
RFB23-009	Truax Campus Health Education Building Surgical Technologist & Simulation Remodel Projects	The Madison College Surgical Technologist program will expand from a one-year Technical Diploma to a two-year Associate Degree. As a result, the program will relocate from the first floor adjacent to simulation to the third-floor, rooms 302 & 306. The project includes four operating rooms, clean room, control space, small classroom/study area, and locker room. The former Information Technology office will be removed to create additional open student study/collaboration space in the corridor adjacent to the new Surgical Technologist space. This project will renovate and expand the current simulation program space into the vacated adjacent Surgical Technologist Space. The project includes four debriefing rooms, two patient exam rooms to enable the Nursing and Medical Assistant program the ability to utilize simulation in a non-hospital environment to better replicate real-life simulations, one Standardized Participant changing room enabling changing and moulage application, expanded storage to accommodate the growing technology needs, and reconfigured Collaborative Care desk to provide a more welcoming "storefront".	Capital Remodel FY23-24	Bauer Builders Inc.	\$2,547,000	Sylvia Ramirez, VP of Administration & Fred Brechlin, Director Planning & Construction Management
RFP23-008	Call Center Support Financial Aid Office	The Madison Area Technical College's Financial Aid office continues to expand its services and offerings while not increasing staff. We have requested proposals for qualified, trained financial aid call center support staff to manage the volume of customer inquiries via phone calls related to financial aid and document processing. These call center service staff members will work in conjunction with and be trained by Madison College staff members. Madison College will contract with a qualified service provider who will agree to provide these services meeting our level of expectation thereby reducing the number of times a student needs to call for information, reducing the amount of time students need to wait for answers, and will increase consistency, efficiency, and professionalism in responses. We have concluded a public request for proposal (RFP). There were five responses, and a selection committee evaluated all proposals and unanimously selected ProEducation Solutions, LLC.	July 1, 2023 - June 30, 2026 with the possibility of two additional consecutive one-year terms	ProEducation Solutions, LLC	\$45,000/year (based on an average number of 192.5 calls per week)	Tim Casper, Ex VP Student Affairs & Institutional Effectiveness & Keyimani Alford Assoc VP Student Success
SS23-010	Broadband rights and hotspots	Sole Source purchase of 300 T-Mobile Hotspots for the Student TAP program. Per our agreement with Independent Spectrum and T-Mobile, we purchase the devices, but all monthly service fees are free. Our agreement with Independent Spectrum goes through 2039 and we receive royalties from this agreement. Since we are currently below capacity for hotspot devices, Sylvia Ramirez has authorized some remaining ARPA funds to purchase 300 devices to fully utilize our agreement. These ARPA funds must be used by the end of this fiscal year, 6/30/23	ARPA SIP Funds, FY23-24	T-MOBILE USA INC	\$56,508	Cory Chrisinger, Interim CIO, Sylvia Ramirez, VP of Administration

ACTION: Authorize staff to proceed with the purchases listed above with the vendors and terms as specified.

Note: RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements
S = Sole Source: An item or service that is only available from a single source

Madison College Supplier Payments Greater Than or Equal to \$2,500.00
2/16/2023 through 3/15/2023

<u>Supplier</u>	<u>Total Spend</u>
JOE DANIELS CONSTRUCTION CO INC	\$ 1,568,014.98
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 1,257,640.07
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$ 1,186,904.88
DEAN HEALTH PLAN	\$ 984,344.74
VANGUARD STORAGE AND RECOVERY LLC	\$ 813,238.72
CDW GOVERNMENT	\$ 715,857.31
JH HASSINGER INC	\$ 599,849.01
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$ 597,956.92
BAUER BUILDERS INC	\$ 371,102.40
INSIGHT PUBLIC SECTOR INC	\$ 358,232.32
DUET RESOURCE GROUP INC	\$ 332,465.62
MADISON GAS AND ELECTRIC CO	\$ 301,665.90
KW2	\$ 275,875.88
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$ 273,559.56
ASSEMBLAGE ARCHITECTS LLC	\$ 199,000.00
ASSESSMENT TECHNOLOGIES INSTITUTE LLC	\$ 138,964.00
WINTER SERVICES LLC	\$ 127,647.32
SHI INTERNATIONAL CORP	\$ 127,061.79
HEXAGON MANUFACTURING INTELLIGENCE INC	\$ 126,500.00
SYNERGY CONSORTIUM SERVICES LLC	\$ 122,181.73
PLUNKETT RAYSICH ARCHITECTS LLP	\$ 116,582.86
MARS SOLUTIONS GROUP	\$ 112,991.25
SYSCO BARABOO LLC	\$ 110,645.54
EDUCATION MANAGEMENT SOLUTIONS LLC	\$ 105,982.52
STRANG INC	\$ 104,171.50
EMPLOYEE BENEFITS CORPORATION	\$ 99,674.43
MINNESOTA LIFE INSURANCE COMPANY	\$ 94,629.39
BEACON HILL STAFFING GROUP LLC	\$ 93,491.00
MADISON COLLEGE FOUNDATION	\$ 85,180.82
BWBR	\$ 81,057.70
SMART SOLUTIONS INC	\$ 80,540.00
CONSTELLATION NEWENERGY GAS DIVISION LLC	\$ 79,826.56
THE STANDARD	\$ 79,274.66
CHANDRA TECHNOLOGIES INC	\$ 71,919.00
GIDEON TAYLOR CONSULTING LLC	\$ 70,530.00
US CELLULAR	\$ 69,765.06
VITALSOURCE TECHNOLOGIES LLC	\$ 64,038.05
SIMULATOR SOLUTIONS LLC	\$ 63,533.24
DANE COUNTY REGIONAL AIRPORT	\$ 63,234.62
CRESCENT PRINTING COMPANY	\$ 62,296.42
JH FINDORFF AND SON INC	\$ 62,231.46
JEFFERSON FIRE AND SAFETY INC	\$ 61,630.85
VANGUARD COMPUTERS INC	\$ 61,573.10
HOOPER CORPORATION	\$ 59,920.58
EMMONS BUSINESS INTERIORS	\$ 59,632.19
CAMERA CORNER CONNECTING POINT	\$ 59,610.88
SUNDIAL SOFTWARE CORP	\$ 59,180.50
CLEAN POWER LLC	\$ 51,667.26
TEKSYSTEMS INC	\$ 49,781.50
POMASL FIRE EQUIPMENT INC	\$ 47,290.00
AMAZON.COM LLC	\$ 46,473.26
VIRGIN PULSE INC	\$ 46,330.00

<u>Supplier</u>	<u>Total Spend</u>
FEDEX	\$ 45,685.62
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$ 42,866.02
MCGRAW HILL LLC	\$ 42,352.06
MBS TEXTBOOK EXCHANGE LLC	\$ 41,908.14
ROOFED RIGHT AMERICA LLC	\$ 41,371.94
TEAMSOFT INC	\$ 39,680.00
WYSER ENGINEERING LLC	\$ 39,254.14
CITY OF MADISON	\$ 38,699.45
MARY KATHRYN MALONE	\$ 38,000.00
RYAN SIGNS INC	\$ 37,358.20
AGILYSYS NV LLC	\$ 37,092.44
AT&T	\$ 35,055.98
CENTRAL CAROLINA COMMUNITY COLLEGE	\$ 34,914.93
WOLTERS KLUWER HEALTH INC	\$ 33,656.60
VIKING ELECTRIC SUPPLY INC	\$ 30,471.41
MACQUEEN EMERGENCY GROUP	\$ 29,990.28
SOUTHPORT ENGINEERED SYSTEMS LLC	\$ 27,745.41
T ROWE PRICE	\$ 27,606.85
MASTERS BUILDING SOLUTIONS INC	\$ 27,186.00
PARAGON DEVELOPMENT SYSTEMS INC	\$ 26,784.75
WIN TECHNOLOGY	\$ 26,676.80
FLUID HANDLING INC	\$ 26,138.72
PLANET TECHNOLOGY LLC	\$ 25,931.00
PROSPECT INFOSYSTEM INC	\$ 25,920.00
PEPSI COLA MADISON	\$ 25,803.84
HEARTLAND BUSINESS SYSTEMS LLC	\$ 24,787.50
WINDSTREAM	\$ 24,534.00
CARASOFT TECHNOLOGY CORPORATION	\$ 24,044.00
HOLTZBRINCK PUBLISHERS LLC	\$ 23,714.76
AE BUSINESS SOLUTIONS	\$ 22,883.22
HUELIFE LLC	\$ 22,834.00
WE ENERGIES	\$ 22,629.41
THYSSE	\$ 21,781.60
XEROX CORP	\$ 21,604.59
SNAP ON INDUSTRIAL	\$ 20,794.27
MID STATE EQUIPMENT INC	\$ 20,643.25
THE LAWN CARE PROFESSIONALS	\$ 20,181.66
R E GOLDEN PRODUCE CO INC	\$ 20,052.72
AUTO PAINT AND SUPPLY CO INC	\$ 19,958.28
MARIANNA INDUSTRIES INC	\$ 19,884.81
VISTA HIGHER LEARNING INC	\$ 19,484.79
MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	\$ 18,835.10
LAMERS BUS LINES INC	\$ 18,799.61
SUPERIOR VISION INSURANCE PLAN OF WISCONSIN INC	\$ 18,341.57
VWR INTERNATIONAL LLC	\$ 18,038.26
CLUB EUROPA	\$ 17,750.00
PATTERSON DENTAL SUPPLY INC	\$ 17,056.41
GRAINGER INDUSTRIAL SUPPLY	\$ 16,721.97
BRANDMASTER INC	\$ 16,346.40
SIGNELEMENTS	\$ 16,345.40
METRO TRANSIT MADISON	\$ 16,294.60
SAN A CARE INC	\$ 15,909.12
DAYS HOTEL MESA	\$ 15,721.60
KLEENMARK DISTRIBUTION	\$ 15,129.00

<u>Supplier</u>	<u>Total Spend</u>
NESTLE USA INC	\$ 14,672.50
CLIFTONLARSONALLEN LLP	\$ 14,500.50
GREEN WINDOW CLEANING SERVICES LLC	\$ 14,224.00
HUSCH BLACKWELL LLP	\$ 14,104.22
REYNOLDS TRANSFER AND STORAGE INC	\$ 12,880.00
CITY OF PORTAGE	\$ 12,805.06
ACADEMIC PROGRAMS INTERNATIONAL LLC	\$ 12,725.00
MED ONE EQUIPMENT SERVICES LLC	\$ 12,680.00
HI TEC CONFERENCE	\$ 12,600.00
METROPOLITAN LIFE INSURANCE CO	\$ 12,595.35
MOTIMATIC PBC	\$ 12,260.00
INTERSTATE POWER SYSTEMS	\$ 12,170.00
FACILITY ENGINEERING INC	\$ 11,935.00
MASS MUTUAL FINANCIAL GROUP	\$ 11,832.00
LA CROSSE GRAPHICS INC	\$ 11,799.47
V SOFT CONSULTING GROUP INC	\$ 11,662.50
STAPLES BUSINESS ADVANTAGE	\$ 11,558.03
ALLIANT ENERGY CENTER OF DANE COUNTY	\$ 11,500.00
365 NATION	\$ 11,375.00
CENGAGE LEARNING INC	\$ 10,824.75
FISHER SCIENTIFIC COMPANY LLC	\$ 10,609.14
MG415-2 LLC	\$ 10,601.00
HILTON GRAND VACATIONS MANAGEMENT LLC	\$ 10,416.00
UNITED WAY OF DANE COUNTY INC	\$ 10,362.20
CREATIVE BUSINESS INTERIORS INC	\$ 10,341.00
4IMPRINT INC	\$ 10,237.10
1901 INC	\$ 10,185.67
JONES AND BARTLETT LEARNING LLC	\$ 10,112.92
PIVOT POINT INTERNATIONAL INC	\$ 10,017.89
HILLSBORO EQUIPMENT INC	\$ 10,000.00
QUADIENT LEASING USA INC	\$ 9,934.56
COYLE CARPET ONE	\$ 9,775.00
UNITED MAILING SERVICES INC	\$ 9,537.94
TRANE US INC	\$ 9,104.00
FRANKLIN TEMPLETON RETIREMENT SVCS	\$ 9,100.00
TIA MCNAIR	\$ 9,089.80
FORWARD ELECTRIC INC	\$ 9,064.07
AMERICAN HEART ASSOCIATION	\$ 8,983.46
SCHILLING SUPPLY COMPANY	\$ 8,891.00
ALLIANT ENERGY WP AND L	\$ 8,841.45
EDUSIGHT CREATIVE LLC	\$ 8,436.25
ENCORE CONSULTING SERVICES INC	\$ 8,320.00
INDIAN RIVER STATE COLLEGE INCLUDING WQCS	\$ 8,270.08
DOUGLAS STEWART COMPANY INC	\$ 8,183.87
CINTAS CORPORATION	\$ 8,133.09
WIEDENBECK INC	\$ 8,057.99
MIDWEST RENEWABLE ENERGY ASSOCIATION	\$ 8,045.07
FILTRATION CONCEPTS INC	\$ 7,958.94
AZTEC SOFTWARE LLC	\$ 7,605.00
ONENECK IT SOLUTIONS LLC	\$ 7,525.00
JOBELEPHANTCOM INC	\$ 7,388.00
TDS TELECOM SERVICE LLC	\$ 7,326.90
SUNPLUS DATA GROUP INC	\$ 7,175.00
CENTER FOR ORGANIZATIONAL RESPONSIBILITY AND ADVANCEMENT	\$ 6,999.00

<u>Supplier</u>	<u>Total Spend</u>
PROEDUCATION SOLUTIONS LLC	\$ 6,889.50
AIRGAS USA LLC	\$ 6,830.38
EICHSTEDT ATHLETIC AND COMMUNICATIONS CONSULTING LLC	\$ 6,808.00
STEEN MACEK PAPER CO INC	\$ 6,712.12
NAPA AUTO PARTS DIV OF MPEC	\$ 6,522.57
AUTOMOTIVE SEMINARS INC	\$ 6,400.00
UW PROVISION CO INC	\$ 6,359.12
GFL ENVIRONMENTAL	\$ 6,342.68
WISCONSIN LIBRARY SERVICES INC	\$ 6,248.00
UNIVERSITY OF SOUTH FLORIDA	\$ 6,237.00
REEDSBURG UTILITY COMMISSION	\$ 6,121.15
MANAGEMENT DECISIONS INC	\$ 6,000.00
HIRERIGHT LLC	\$ 5,784.25
JOHNSON CONTROLS FIRE PROTECTION LP	\$ 5,592.48
DIMENSION IV MADISON LLC	\$ 5,540.31
MSC INDUSTRIAL SUPPLY CO INC	\$ 5,515.08
GREAT LAKES FILM AND SHADES	\$ 5,486.00
FEI WORKFORCE RESILIENCE AN ALLONE HEALTH COMPANY	\$ 5,364.00
BADGER SPORTING GOODS CO INC	\$ 5,297.74
WW NORTON AND CO INC	\$ 5,267.50
CAROLINA BIOLOGICAL SUPPLY COMPANY	\$ 5,246.29
BADGER WELDING SUPPLIES INC	\$ 5,179.70
NATIONAL ASSOCIATION FOR CAMPUS ACTIVITIES	\$ 5,170.00
STATE OF WISCONSIN DEPARTMENT OF ADMINISTRATION	\$ 5,168.50
POCKET NURSE	\$ 5,044.82
HAAS FACTORY OUTLET MILWAUKEE	\$ 5,039.63
SCHUMACHER ELEVATOR COMPANY	\$ 5,013.50
FUNDING FOR TEAMS LLC	\$ 5,000.00
GRB ACADEMY	\$ 5,000.00
ITHAKA HARBORS INC	\$ 5,000.00
PSA LABORATORY FURNITURE LLC	\$ 4,999.00
PA DOUGLAS AND ASSOCIATES INC	\$ 4,990.00
SOUTHWEST WISCONSIN TECHNICAL COLLEGE	\$ 4,950.00
APPLE INC	\$ 4,945.00
TRENDING NOW PROMOTIONS	\$ 4,801.00
ZORN COMPRESSOR AND EQUIPMENT	\$ 4,789.25
MEDLINE INDUSTRIES INC	\$ 4,762.83
CAPTION SERVICES	\$ 4,742.50
NEBRASKA BOOK COMPANY INC	\$ 4,729.06
HIRING AND STAFF SERVICES INC	\$ 4,696.50
PAOLI CLAY CO INC	\$ 4,668.00
HOBART SERVICE	\$ 4,662.38
ARAMARK UNIFORM SERVICES	\$ 4,523.79
HENRY SCHEIN EMS DIVISION	\$ 4,518.28
NORTHCENTRAL TECHNICAL COLLEGE	\$ 4,515.40
INGRAM PUBLISHER SERVICES LLC	\$ 4,485.04
SIGNS BY TOMORROW	\$ 4,482.84
LINCOLN LIFE FINANCIAL GROUP	\$ 4,480.00
ACCREDITATION COMMISSION FOR EDUCATION IN NURSING INC (ACEN)	\$ 4,475.00
ALLEN PRECISION EQUIPMENT INC	\$ 4,472.00
GEAR FOR SPORTS	\$ 4,398.66
KENDALL HUNT PUBLISHING COMPANY	\$ 4,378.80
JOHN WILEY AND SONS INC	\$ 4,370.82
REGISTERBLAST	\$ 4,320.00

<u>Supplier</u>	<u>Total Spend</u>
ULINE	\$ 4,229.61
NASSCO INC	\$ 4,162.95
PEARSON ENGINEERING LLC	\$ 4,125.75
KAVANAUGH RESTAURANT SUPPLY	\$ 4,068.01
CONSTANT CONTACT INC	\$ 4,039.50
V MARCHESE INC	\$ 4,027.11
LKQ CORPORATION	\$ 4,011.29
TADSEN PHOTOGRAPHY	\$ 4,000.00
QUADIENT FINANCE USA INC	\$ 3,988.45
RENEWAL UNLIMITED INC	\$ 3,935.46
TOTAL WATER TREATMENT SYSTEMS INC	\$ 3,863.34
JUST IN TIME REFRIGERATION LLC	\$ 3,836.65
PRITZLAFF WHOLESALE MEATS INC	\$ 3,826.75
EXAMITY INC	\$ 3,825.00
CAREER DIMENSIONS INC	\$ 3,814.00
WATER QUALITY INVESTIGATIONS LLC	\$ 3,800.00
EXPRESS ENVELOPES UNLIMITED LLP	\$ 3,796.25
LAB MIDWEST LLC	\$ 3,680.00
ELLINGSON PRO CLEAN INC	\$ 3,600.00
ADAMS COLUMBIA ELECTRIC COOPERATIVE	\$ 3,590.87
AVI SYSTEMS	\$ 3,518.97
ASCENTIVES INC	\$ 3,517.71
BJ ELECTRIC SUPPLY	\$ 3,493.46
SUNVEST SOLAR INC	\$ 3,400.00
BOELTER LLC	\$ 3,339.31
TOURDOT AUTO PAINT SUPPLY LLC	\$ 3,302.33
MADISON PARTY RENTAL	\$ 3,277.40
MADISON EMERGENCY PHYSICIANS S C	\$ 3,264.00
WERNER ELECTRIC SUPPLY CO	\$ 3,221.28
CAPITAL NEWSPAPERS	\$ 3,209.02
ASSOCIATION OF TITLE IX ADMINISTRATORS	\$ 3,198.00
JRC ENTERPRISES LLC	\$ 3,192.65
THE NORTH AMERICAN BOARD OF CERTIFIED ENERGY PRACTITIONERS INC	\$ 3,084.42
BROADCAST MUSIC INC	\$ 3,075.50
SAFETY KLEEN SYSTEMS INC	\$ 3,065.36
DIGITAL RIVER INC	\$ 3,000.00
PHI THETA KAPPA HONOR SOCIETY	\$ 3,000.00
NATIONAL LEAGUE FOR NURSING INC.	\$ 2,980.00
MIDWEST VETERINARY SUPPLY INC	\$ 2,960.72
LAERDAL MEDICAL CORP	\$ 2,934.00
FLEXERA	\$ 2,896.56
PLURALSIGHT	\$ 2,895.00
BSN SPORTS LLC	\$ 2,893.11
MARLING HOMEWORKS MARLING DOORS AND HARDWARE	\$ 2,814.98
JX TRUCK CENTER MADISON	\$ 2,784.92
SEEING THE WORD LLC	\$ 2,760.00
ACHIEVING THE DREAM INC	\$ 2,750.00
HINCKLEY PRODUCTIONS	\$ 2,744.00
ASSOCIATION FOR TALENT DEVELOPMENT	\$ 2,590.00
EXCEL IMAGES	\$ 2,559.69
PRECISION METALWORKS LLC	\$ 2,525.25
ALRO STEEL CORPORATION	\$ 2,516.64
CUPA HR	\$ 2,500.00
TOTAL	\$ 15,288,155.34

MADISON AREA TECHNICAL COLLEGE

SCHEDULE OF CHECKS ISSUED

FOR THE PERIOD 02/16/23 - 03/15/23

FISCAL YEAR 2022-2023

Payment Type	Transaction Numbers	Number Issued	Amount
ACCOUNTS PAYABLE CHECKS			
Prior Period - YTD Checks	346257 - 348577	2,281	\$ 11,825,283.51
February 16, 2023 - March 15, 2023	348522 - 348903	323	\$ 1,780,634.48
	YTD - Accounts Payable Checks	2,604	\$ 13,605,917.99
ACCOUNTS PAYABLE ACH PAYMENTS			
Prior Period - YTD ACH	905547 - 957445	4,658	\$ 47,089,933.53
February 16, 2023 - March 15, 2023	957451 - 964287	681	\$ 5,851,509.82
	YTD - Accounts Payable ACH	5,339	\$ 52,941,443.35
STUDENT REFUND CHECKS			
Prior Period - YTD Checks	610629 - 618134	7,304	\$ 5,741,314.76
February 16, 2023 - March 15, 2023	618345 - 619273	1,095	\$ 755,075.28
	YTD - Student Refund Checks	8,399	\$ 6,496,390.04
STUDENT REFUND ACH PAYMENTS			
Prior Period - YTD ACH	E-Refunds	2,984	\$ 2,689,237.99
February 16, 2023 - March 15, 2023	E-Refunds	193	\$ 191,196.64
	YTD - Student Refund ACH	3,177	\$ 2,880,434.63
PAYROLL CHECKS			
Prior Period - YTD Checks	104937 - 105090	140	\$ 44,530.50
February 16, 2023 - March 15, 2023	105091 - 105107	14	\$ 3,597.73
	YTD - Payroll Checks	154	\$ 48,128.23
PAYROLL ACH PAYMENTS			
Prior Period - YTD ACH	902554 - 957450	36,203	\$ 50,339,759.64
February 16, 2023 - March 15, 2023	957478 - 964119	4,809	\$ 6,172,107.73
	YTD - Payroll ACH	41,012	\$ 56,511,867.37
GRAND TOTAL PAYMENTS			\$ 132,484,181.61

Madison Area Technical College District
38.14 Contract Estimated Full Cost Recovery Report
FY 2022-2023 for the period of February 2023

Contract No	Service Recipient	Type of Service	Service Description	Contract Amount	Estimated Direct Cost	Estimated Direct & Indirect Cost	Profit (or) Loss (A-C)	Rationale for (-) only
2023-0029	Wisconsin Agri-Business Association	1.41	FY23 WABA Executive Leadership Development	\$ 6,450.00	\$ 4,923.28	\$ 5,839.49	\$ 610.51	-
2023-0083	Wisconsin Department of Agriculture	1.35	FY23 WI Dept of Ag - Facilitation Skills	\$ 2,000.00	\$ 1,514.27	\$ 1,851.11	\$ 148.89	-
2023-0089	Centro Hispano of Dane County	1.42	FY23-24 Centro Hispano Caminos Personal Finance Cohorts 22 and 24	\$ 14,200.00	\$ 10,490.85	\$ 13,353.81	\$ 846.19	-
2023-0090	Cultured Kids Immersion Schools	1.42	FY23 Cultured Kids Immersion Schools CPR/AED Certification	\$ 2,430.00	\$ 1,738.21	\$ 2,161.04	\$ 268.96	-
2023-0091	Madison Area Electrical JATT	2.41	FY23 NECA-IBEW Lab Assistance	\$ 250.00	\$ 141.43	\$ 189.88	\$ 60.12	-
2023-0093	Workforce Development Board of South Central WI	2.23	BI-FY23 Workforce Development Board South Central WI- Leadership Programming	\$ 4,000.00	\$ 3,172.06	\$ 3,943.96	\$ 56.04	-
2023-0094	Transcontinental Packaging	1.41	BI-FY23 Transcontinental Packaging - Leadership Development	\$ 7,800.00	\$ 5,472.22	\$ 6,398.50	\$ 1,401.50	-
Total				\$ 37,130.00	\$ 27,452.32	\$ 33,737.80	\$ 3,392.20	

Type of Service:

- 1.xx Customized Instruction
- 2.xx Technical Assistance
- x.11 Public Education Inst./K-12
- x.15 Multiple Educational
- x.16 Public Education Inst./K-12 - Transcribed Credit
- x.18 Public Education Inst./PS
- x.19 Private Education Inst.
- x.21 WI Local Government Unit
- x.22 Indian Tribal Governments
- x.23 Economic Development Corp
- x.24 County Boards of Supervisors
- x.25 Multiple Local Government Units
- x.31 State of Wisconsin
- x.32 WI Department of Corrections
- x.33 WI Div. of Vocat. Rehab
- x.35 Multiple State Government
- x.41 Business and Industry
- x.42 Community Based Organizations
- x.43 Workplace Education Initiatives
- x.44 WMEP Related Contracts
- x.45 Multiple Business & Industry
- x.46 Adv Manufacturing Solutions
- x.47 Workforce Advancement Training Grants
- x.51 Federal Governments
- x.55 Multiple Federal Governments Units
- x.61 Foreign Governments
- x.62 State Other Than WI
- x.63 Out of State Businesses
- x.65 Multiple Out of State Entities

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF
PERSONNEL**

Name	Narshakiah Graham
Title	Custodian
Start Date	February 22, 2023
Salary	\$19.04 hourly
Type	Staff
PT/FT	Full-time
Location	Health Education Center
Degree	
License	
Certifications	
Experience	3+ years Caregiver 1 year Resident Assistant

Name	Roxana Guerra
Title	Custodian
Start Date	February 22, 2023
Salary	\$19.04 hourly
Type	Staff
PT/FT	Part-time
Location	Goodman South Campus
Degree	
License	
Certifications	
Experience	7 years Custodian

Name	Marco Torrez-Miranda
Title	Non-Instructional Faculty
Start Date	March 5, 2023
Salary	\$97,171.05 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's Degree – Mental Health, Clinical Social Work Bachelor's Degree – Social Welfare, Spanish
License	Substance Use Disorder Specialty License
Certifications	
Experience	2+ years Director, Institute for Equity & Transformational Change (at Madison College) 2+ years Program Director, Human Services Associate (at Madison College)

Name	Angela Yang
Title	Senior Administrative Coordinator - STEM Center
Start Date	March 5, 2023
Salary	\$26.39 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Main Building
Degree	Master's Degree – Student Affairs Administration Bachelor's Degrees - Business Administration and International Studies
License	
Certifications	
Experience	1 year Student Support Specialist (at Madison College) 6 months Interim Assistant Director of TRIO

Name	Daniel Council
Title	Maintenance Repair Technician
Start Date	March 6, 2023
Salary	\$24.82 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Main Building
Degree	Associate degree - Heating, Air Conditioning, Refrigeration Technology Associate degree - Small Business Entrepreneurship (at Madison College)
License	
Certifications	Universal Technician Refrigerant Certification Electrical Safety in the Workplace
Experience	1+ year Vendor Management Inventory Technician 3+ years Facility Maintenance Technician

Name	Connor Mutchler
Title	Public Safety Officer
Start Date	March 6, 2023
Salary	\$25.14 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Main Building
Degree	Associate Degree – Criminal Justice, Police Sciences (at Madison College)
License	
Certifications	
Experience	11 months Incident Management Specialist 2+ years Lead Security Operations Center Operator

Name	Kaitlynn Rehdantz
Title	Custodian
Start Date	March 6, 2023
Salary	\$19.04 hourly
Type	Staff
PT/FT	Full-time
Location	Health Education Center
Degree	
License	
Certifications	
Experience	1+ year Caregiver 2 years Call Center Representative

Name	Laine Ziegler
Title	Custodian
Start Date	March 6, 2023
Salary	\$19.04 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Main Building
Degree	
License	
Certifications	
Experience	18+ years Custodian 4+ years Customer Service Associate

**THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND
SEPARATIONS**

EMPLOYEE	POSITION	EFFECTIVE DATE
Richard Thompson-Feirn	Maintenance Associate	February 28, 2023
Berline Greene	Custodian	March 3, 2023
Jonah Gustavson	Clerical Technician	March 4, 2023