

A meeting of the Madison Area Technical College District Board was held on May 3, 2023, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Elton Crim (Chair), Frances Huntley-Cooper (Vice-Chair), Melanie Lichtfeld (Secretary), Shiva Bidar-Sielaff (Treasurer), Donald Dantzler, Randy Guttenberg, Arlyn Halvorson, and Chris Polzer.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Turina Bakken, Provost; Tim Casper, Executive Vice-President of Student Affairs & Institutional Effectiveness; Beth Giles-Klinkner, Associate Dean of the School of Arts, Humanities, and Social Sciences; Damira Grady, Vice-President for Equity, Inclusion, and Community Engagement, and Sylvia Ramirez, Vice-President for Administration.

Others present: Chevon Bowen, Intersectional Education and Outreach Coordinator; Susan Burke Custer, Student Liaison; Cory Chrisinger, Chief Information Officer; Jessica Cioci, Dean of the School of Human and Protective Services; Jesse La Grew, Chief Information Security Officer; Ben Monty, Budget Director; Wilfried Tapsoba, Student Senate President; Marsha Tweedy, Executive Dean; Vicki Weber, Manager of Diversity and Inclusion; and Kristin Rolling, Recording Secretary.

### **Call to Order** <sup>1</sup>

The Public Hearing on the FY2023-24 budget was duly noticed and called to order at 5:38 p.m. Dr. Crim stated that the hearing provides an opportunity for public comments related to the proposed FY2023-24 budget, as approved by the Madison College District Board on April 5, 2023. As provided in the hearing notice, members of the public were given an opportunity to participate in the public hearing.

**Highlights of the FY2023-24 Budget** <sup>II</sup>

Mr. Monty provided highlights of the Madison College District FY2023-24 budget.

**Comments from the Public** <sup>III</sup>

Dr. Crim confirmed that there were no requests for public comment from members of the public.

**Close of Public Hearing** <sup>IV</sup>

Dr. Crim stated that the FY2023-24 budget would be considered for adoption at the June 7, 2023, Board meeting.

The public hearing adjourned at 5:43 p.m.

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Melanie Lichtfeld, Secretary

**Call to Order** <sup>I</sup>

The meeting was duly noticed and called to order at 5:43 p.m. by Dr. Crim.

**Routine Business Matters** <sup>II</sup>**Approval of Meeting Minutes** <sup>II A</sup>

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Guttenberg, to approve the meeting minutes of April 4, 2023, as submitted. Motion carried.

**Public Comments** <sup>II B</sup>

There were no public comments.

**New Business** <sup>III</sup>**Communications** <sup>III A</sup>**Student Senate Report** <sup>III A 1</sup>

Mr. Tapsoba reported that Student Senate swearing in ceremony for newly elected senators and officers will be held on Thursday, May 4.

**Student Liaison Report** <sup>III A 2</sup>

Ms. Burke Custer provided a presentation related to her area of study, the Occupational Therapy Assistant Program, including activities and learning opportunities available to students in the program.

**Board Chair's Report** <sup>III A 3</sup>**Future Meeting & Event Schedule** <sup>III A 3 a</sup>

Dr. Crim reminded Trustees about upcoming meetings and college events.

**College/Campus Announcements** <sup>III A 4</sup>

Ms. Ramirez reported that the college recently hosted a celebration at the Goodman South Campus on April 20 for our early childhood education graduates and the Wisconsin Innovation Grant scholarship recipients. At that event it was announced that the Roots & Wings

Foundation donated \$450,000 to the Madison College Foundation for the benefit of the college Early Childhood Education programs and for childcare support for students. The award is \$150,000 each year for the next 3 years. Ms. Ramirez provided updates on construction projects throughout the district, including the Health Education Building; the Commercial Avenue Campus, Building B; the CNA remodel at the Reedsburg Campus; and various projects at the Truax main building.

Dr. Grady reported that the Madison College Pow Wow: Celebrating Achievements: Education, Community, and Culture is an annual event held on the fourth Saturday of every April in the Redsten Gym. This year, Bad River was the Host Drum. Twenty Indigenous vendors from around the region attended, and nearly 100 dancers came in their regalia. Almost 1,900 people attended the all-day event. Wild Bearies, an educational and community outreach Indigenous non-profit, served 350 free meals. The Native American Student Association (NASA) is a student club that works to serve the needs of Native American/Alaskan Native students at Madison College. They work to educate the Madison College community about Indigenous culture, issues affecting Indigenous populations, and developing leadership in students. At the Pow Wow, NASA hosted a Frybread Taco Sale, a silent auction, and a 50:50 raffle. They raised over \$3000 to help fund club activities for the next year and over \$600 for the Wilma Thompson Memorial Scholarship, a scholarship created to honor the life and work of a Ho-Chunk elder who served the Madison College community and the larger Native American community of Madison.

Dr. Casper reported that 41 students competed in 13 SkillsUSA contests. Twenty-two students medaled in eleven competitions. Ten qualified for Nationals in Atlanta in June. Jacob Breunig and Max Richard, Diesel Technology students were elected to SkillsUSA state office.

JR Colvin, faculty member in Engineering, Science, and Math, earned the SkillsUSA WI Advisor of the Year award. There have been several student celebration events in the last several weeks, including the Student Success Awards Banquet, the RISE Gala, and the Athletics Wolfie Awards. Several athletics programs student athletes were recently recognized:

- Esports won a NJCAA National Championship in Rocket League, and finish NJCAA National Runner-up in Valorant and Super Smash Bros.
- Keith Hoffman, men's basketball, was named NJCAA 3rd Team All-American
- Baseball remains ranked in the top 10 nationally
- Softball has gone 11-7
- The golf team won the 2023 Highland Golf Spring Invitational

Students of the Yahara Journal recently held a reading for authors of written works and provided opportunity for visual artists to describe their pieces to attendees at the Yahara Journal sponsored event in the Gallery @ Truax. Students in the fine arts recently showcased dance, music, and film during student productions. With support from many other teams across Student Affairs, Academic Advising rolled out the first Smart Start at the Truax Campus in April. In addition to the existing Smart Start sessions offered at Goodman South Campus, four Smart Start sessions will be offered at the Truax Campus now through mid-August. In response to onboarding research and student feedback, small changes were made to Advising & Registration events this spring with increased evening and weekend offerings. Madison College signed its first agreement as part of the initiative to establish transfer pathways to Historically Black Colleges and Universities, with Saint Augustine University in Raleigh, North Carolina. Madison College completed the awarding of over \$30 million in direct emergency aid to students through three federal COVID funding sources. Since 2020, 40,554 individual grants were distributed to 16,496 students who needed support with medical, transportation, books, tuition, childcare, job loss, utilities, and other impacts because of the pandemic. The Legislature's Joint Committee on Finance began taking votes on the 2023-25 budget. The committee is starting from the current

year budget allocation for each agency. We will continue to work with the District Boards Association and the WTCS on advocating for additional support for college general operations.

Dr. Bakken reported that Madison College's Associate in Applied Science Degree in Legal Studies/Paralegal will now transfer in full to UW-Whitewater Bachelor of Science or Bachelor of Arts Legal Studies. The college also recently signed four new transfer agreements with UW-Platteville including full transfer of our Electrical Engineering Technology, Supply Chain Management, Finance and Human Resource Management applied Associate Degrees into UW-Platteville Bachelor of Science or Administration degrees. Madison College recently signed a partnership with Wisconsin Aviation to provide a professional aeronautics certificate in response to the pilot shortage. This partnership run through the 38.14 customized training format that will result in an industry recognized credential. Norma Kropp, Legal Studies faculty and program director, who will retire in December of 2023 after a two-decade career at Madison College, received a lifetime achievement award from the Dane County Bar Association and also will receive a lifetime achievement award from the Paralegal Association of Wisconsin at their 2023 state conference. Five full-time faculty advanced to Level 3 Disseminator faculty this spring after a successful portfolio review from the faculty review team and respective Deans. These faculty join over 140 who have promoted to level 3 since May 2020. The Digital Credentials Institute recently signed a contract for micro-credentialing with a 9-college consortium out of Oregon, led by Mt. Hood Community College. The Faculty Fellow team in the Institute for Equity and Transformational Change received the Innovation of the Year Award from the League for Innovation for their collective work on Inclusive Excellence in Curriculum.

**President's Report** III B 5

Dr. Daniels thanked Trustees who have attended recent student success events.

Dr. Daniels introduced Dr. Giles-Klinkner, who will serve as Interim Provost starting July 1.

**International Travel** III A 5 a

Dr. Daniels informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented activities have been conditionally approved and final decisions will be made for each activity based on current health conditions.

**GLBA Safeguard Rules** III B 5 b

Dr. Daniels introduced Mr. Chrisinger and Mr. La Grew to share information related to updates to the Gramm-Leach-Bliley Act (GLBA) Safeguards rules that require additional oversight of information security programs for financial institutions, including educational institutions that administer student financial aid associated with Title IV programs.

**Equity, Inclusion, and Community Relations Update** III B 5 c

Dr. Daniels introduced Dr. Grady, Ms. Bowen, and Ms. Weber and to provide a presentation related to the Office of Equity, Inclusion, and Community Relations. They shared information about current activities in their office, Madison College's four bold statement related to equity, and future plans.

**Action Items** III B**Fiscal Year 2022-23 Budget Amendment** III B 1

Dr. Ramirez reported that the Fiscal Year 2022-22 budget was approved by the District Board on June 1, 2022 and modified on December 7, 2022. In accordance with State

Statute 65.90(5)(a) and the Wisconsin Administrative Code TCS 7.05(7), and to adhere to the District Board's policy, budget amendments for FY2022-23 should be adopted by the District Board. It was noted that the action required at least six affirmative votes.

**There was a motion Ms. Huntley-Cooper, seconded by Mr. Guttenberg, to approve the budget modifications for FY2022-23. Motion carried unanimously (7-0).**

**Proposed FY2023-24 Capital Remodel Project - Goodman South Campus**

**Writing Center** III B 2

Mr. White reported that the Goodman South Campus Writing Center The estimated project cost is \$90,000. Capital equipment, including technology, instructional equipment, and furniture, are not part of the construction estimate. The project will meet Americans with Disability Act (ADA) standards.

**There was a motion by Mr. Guttenberg, seconded by Ms. Lichtfeld, to:**

- 1. Approve the above construction project.**
- 2. Authorize staff to prepare construction drawings and specifications and to send the project out for competitive bids.**
- 3. Authorize staff to submit a project request to the Wisconsin Technical College System for Board approval.**

**Motion carried.**

**New Program Approval – Early Childhood Education Apprenticeship** III B 3

Ms. Cioci reported that the Early Childhood Apprenticeship Program opportunity originated through a partnership with the Wisconsin Department of Workforce Development and The Playing Field. The apprenticeship, which is already approved and running at five other WTCS colleges, provides an innovative strategy to address early childhood educator workforce shortages at this employer partner and provides a model for future partnerships. This program supports individuals who would not otherwise have the financial resources or time to dedicate to early childhood education through provision of FT wage, upfront program payment and work

release for coursework. The Early Childhood Apprenticeship program plan mirrors the coursework and requirements of the existing Madison College Child Care Services program. The program will include 27 credits of coursework and apprentices will attend classes alongside students in the traditional program. Students will have access to Madison College student service resources to support persistence, retention, and success.

**There was a motion by Ms. Huntley-Cooper, seconded by Mr. Guttenberg, to approve the new Early Childhood Educator Apprenticeship. Motion carried.**

**New Program Approval – Lab Animal Care Technician Apprenticeship** III B 4

Dr. Tweedy reported that this credential is the first step in the pathway to the Madison College Veterinary Assistant One-Year Technical Diploma program which is imbedded into the Veterinary Technician Associate Degree. The apprenticeship program will encompass 3 courses from current Madison College general education offerings, along with one non-credit offering. Because this is a repackaging of existing courses into an apprenticeship format, there are no new costs anticipated. The program plan calls for students to accrue 10 credits of paid related instruction over the course of 18 month, with the balance of the required 3320 hours of the on-the-job training being completed before the end of the 18-month apprenticeship contract.

**There was a motion by Mr. Polzer, seconded by Ms. Lichtfeld, to approve the new Lab Animal Care Apprenticeship. Motion carried.**

**Consent Agenda** III B 5

**General fund monthly financial report as of March 31, 2023** III B 5 a

**Quarterly investment report as of March 31, 2023** III B 5 b

**Quarterly finance metrics** III B 5 c

**Requests for proposals/request for bids/sole sources** III B 5 d

**Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period March 16, 2023 through April 15, 2023** III B 5 e

**38.14 Contracts for services March 2023** III B 5 f

**Employment of personnel** III B 5 g

**Resignations and separations** III B 5 h

**Retirements** III B 5 i

**There was a motion by Huntley-Cooper, seconded by Mr. Polzer, to approve Consent Agenda items III.B.5.a. through i. Motion carried**

**Adjournment** v

**There was a motion by Mr. Polzer, seconded by Ms. Lichtfeld, to adjourn the meeting. Motion carried.**

The meeting adjourned at 7:08 p.m.

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Melanie Lichtfeld, Secretary