

A meeting of the Madison Area Technical College District Board was held on March 1, 2023, in a hybrid format at the Commercial Avenue Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Elton Crim (Chair), Frances Huntley-Cooper (Vice-Chair), Melanie Lichtfeld (Secretary), Shiva Bidar-Sielaff (Treasurer), Daniels Bullock, Donald Dantzler, Randy Guttenberg, and Arlyn Halvorson.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Affairs & Institutional Effectiveness; Damira Grady, Vice-President for Equity, Inclusion, and Community Engagement, and Sylvia Ramirez, Vice-President for Administration.

Others present: Jessica Cioci, Dean of the School of Human and Protective Services; Susan Burke Custer, Student Liaison; Donna Jost, Manager of the Child and Family Center; Wilfried Tapsoba, Student Senate President; Cody White, Manager of Capital Planning and Sustainability; Lucas White, Associate Dean of the Schools of Technologies and Trades; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:30 p.m. by Dr. Crim.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion and a second to approve the meeting minutes of February 1, 2023, as submitted. Motion carried.

New Business III**Commercial Avenue Campus Welcome** III A

Lucas White and Cody White, shared information about the Commercial Avenue Campus, including current academic and student services offerings, and facility improvement plans for the campus.

Public Comments III B

There were no public comments.

Communications III C 1**Board Chair's Report** III C 1**Future Meeting & Event Schedule** III C 1 a

Dr. Crim reminded Trustees about upcoming meetings and college events.

Recommendations for District Boards Association Officers III C 1 a

There was a motion and a second in support of Mr. Dantzler representing Madison College at the District Boards Association (DBA), as well as pursuing a DBA officer position. Motion carried.

Student Liaison Report III C 2

There was no student liaison report.

Student Senate Report III C 3

Mr. Tapsoba reported that he, along with other representatives from Madison College, met with Wisconsin Senator Tammy Baldwin and Representative Mark Pocan as part of the Nationals Legislative Summit, hosted by the Association of Community College Trustees in Washington DC. He also connected with other student leaders from around the country. He also had the opportunity to share his student story, and advocate for more options for childcare for

parenting students. The Student Senate recently hosted a Town Hall at Goodman South Campus to gather input about ways to improve the student experience. The Student Senate will host tabling events in the next several weeks to share information about the upcoming student elections and available opportunities to serve on the Student Senate.

College/Campus Announcements III C 4

Dr. Grady reported 86 employees have registered for a self-paced Diversity without Division educational opportunity hosted by her office. There will be multiple debriefing sessions throughout the spring. The college recently held its first equity summit focused on the classroom. This summit was jointly hosted by the Institute for Equity and Transformational Change (IETC) and the Office of Equity, Inclusion, and Community Engagement. It was an opportunity to learn with colleagues about equity work that is being done at the college to close equity gaps. As part of our Perkins grant, the community engagement team was charged with hosting various community dinners highlighting community needs. In partnership with OWN IT, a nonprofit in Madison, Madison College recently hosted a free screening of *Our America: Lowballed* at Goodman South Campus. Attendees included banking professionals, real estate professionals, community members, and Madison college students.

Dr. Bakken reported that the college recently signed a system wide 2+2 agreement with UW-Stevens Point that transfers the Early Childhood Education degree in full into a Bachelor's of Child Life and Family Studies. New agreements with Edgewood College transfer both the college's degrees in Criminal Justice and Human Services to a Bachelor's Degree in Criminal Justice with specialization options. Madison College recently hosted the first of a co-branded series of webinars with Magna Publications focused on micro-credentials and digital badge strategy. More than 600 registrants from around the country attended. The event advanced the

college's market leadership in digital badges across the country. Later this month the Human and Protective Services team will host a celebration of gender equity in the protective services as part of International Women's Day. English faculty Matthew Guenette has published his fourth book, a collection of poetry, *Doom Scroll*. Several poems from *Doom Scroll* were influenced and inspired by conversations in his writing classes. A recent Graphic Design and Digital Media graduate, Nicole Peaslee, launched a business based in the branding strategy she developed in an Honors project last semester, under the faculty direction of Laura Cherry. Nicole started a company called New Fashioned Sobriety, a network-based organization to build community and support around sobriety and to promote the benefits of cutting back on alcohol consumption. More than 60 community members recently attended the Portage Chamber Lunch and Learn at the Portage campus. The Portage campus also recently hosted the Manufacturing Alliance to design a new three-day immersive World of Mini Manufacturing youth camp with local manufacturing partners including KPI (Trienda/Penda) Encapys, Flambeau Plastics, Teel Plastics, Seats Inc. McFarland's, Workforce Development Board, and MadRep. This camp will take students through real world scenarios and create a better understanding of all the exciting career opportunities within manufacturing. The Watertown campus will host an Open House highlighting the new nursing and EMS expansion on April.

Dr. Casper reported that the Scholars of Promise team and encouraged eligible to attend the Scholars of Promise Apply Day event to apply for the inclusive program. Madison College's Student Achievement Center has been awarded the highest level of certification for peer tutor training by the College Reading and Learning Association (CRLA). This rigorous 5-year process required three submissions to achieve Level 1, then Level 2 and finally Level 3 certification which was submitted in August 2022. Levels 2 and 3 were completed throughout

the pandemic and included many updates along the way because of that. A team of national peers reviewed our tutor philosophy, processes, data and tutor training. Librarians Rachel Carroll and Rachel Becker have been asked back by the UW iSchool (formerly Library & Information Science) Graduate program to present a course exploring the First Year Experience Impact for Students Using the Library. It was first offered last Spring and was the iSchool's most popular course. The basketball teams and athletic department celebrated Black History Month throughout games played in February. The women's basketball team celebrated four second-year players on Sophomore Day, and also earned number three seed in the upcoming Region 4 tournament. Men's basketball celebrated seven second-year players on Sophomore Day. Keith Hoffman became first player in team history with 900 points and 450 rebounds. The team earned number one seed in Region 4 tournament. The Black Student Union and the United Common Ground student organizations recently presented the first Black History Month fashion show. It was an opportunity for students to honor their heritage and wear outfits that represented their respective cultures. Students in the stage and entertainment certificate program are participating in the world premiere of *Bad in Bed (A Fairy Tale)* written by Karen Saari, the college's External Communications Manager. The college is partnering with the Madison Theater Guild on this production and students will have the opportunity to use their skills in stage and event production.

Ms. Ramirez reported that the college is in the bidding process for summer projects. Two of those bids are on tonight are on the consent agenda for approval. The Childcare Roadmap Team convened today at the regional campuses to discuss survey results from students who attend their campuses and those students' childcare needs. This meeting was the start of establishing a plan for meeting the diverse childcare needs of the community.

Ms. Ahedo reported that later this week, the college will host a group of K-12 principals and superintendents to talk about the early college credit opportunities Madison College can provide for their high school students. The School of Academic Advancement is developing an additional section for the Compulsory Law High School Completion Program. Starting in the Fall 2023 semester, the team will deliver high school instruction. The Spanish Compulsory Law program would serve 16-18-year-old high school students who have credit deficiencies, have Spanish as their first language and are not able to complete high school programming at their current high school due to that language barrier.

President's Report III C5 5

Dr. Daniels shared that 11 Madison College employees attended the recent Achieving the Dream (AtD) Conference and had the opportunity to connect with other college leaders and students from around the country and learn about their AtD experiences. The Madison College Marketing was recently recognized at the American Advertising Awards event, including one Best of Show Award for their Lumina Grant video.

Childcare Roadmap Update III C 5 a

Dr. Daniels introduced Ms. Ramirez, Ms. Cioci, and Ms. Jost to share information about the Madison College. The presentation included the goals of their work, which include increasing childcare access, developing childcare professionals, reviewing policies and procedures to ensure that parenting students feel welcome and supported on campuses.

Action Items III D**Proposed FY2023-24 Capital Remodel Projects** III D 1

Ms. Ramirez reported that the project below was approved by the Madison College Board on December 7, 2022, at a project cost of \$150,000. Bids for this project were opened February 14, 2023. The low bid exceeds the approved estimated project cost.

Public Safety Training Facility – Gun/ammunition storage room

The firing range at the Commercial Avenue B Building will close after fall semester 2022. The firing range is underutilized, needs significant improvements, and is not compatible with adjacent instructional programs. All training will transfer to other locations and the secure gun/ammunition storage room and gun cleaning area at Commercial Avenue will be created in Building C at the Public Safety Training Facility site in Columbus, WI.

The revised project cost is \$250,000.

There was a motion by Mr. Guttenberg, seconded by Mr. Bullock, to:

- 1. Approve the above projects.**
- 2. Authorize staff to submit a request for approval of each project to the Wisconsin Technical College System for Board approval.**

Motion carried.

Capital Projects Borrowing III D 2

Resolution Authorizing the Issuance of Not to Exceed \$7,000,000 General Obligation Promissory Notes, Series 2022-23H, and Resolution Establishing the Parameters For the Sale of Not to Exceed \$7,000,000 General Obligation Promissory Notes, Series 2022-23H III D 2 a and III D 2 b

Ms. Ramirez presented two resolutions for consideration by the Board. The attached resolution is the authorization to begin this process and totals \$7,000,000, including \$1,500,000 for building remodel and improvements, and \$5,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of

movable equipment and technology costing \$5,000 or more per unit or set (\$5,500,000) and paying (\$1,500,000) for the purpose of building remodeling and improvement projects. These activities were included in the FY2022-23 capital projects budget approved by the Board on June 1, 2022. The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%. The Board combined the two Resolutions into one motion for action.

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Halvorson to adopt the Resolution Authorizing the Issuance of Not To Exceed \$7,000,000 General Obligation Promissory Notes, Series 2022-23H and to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$7,000,000 General Obligation Promissory Notes, Series 2022-23H. Motion carried.

Consent Agenda III D 3

General fund monthly financial report as of January 31, 2023 III D 3 a

Requests for proposals/request for bids/sole sources III D 3 b

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period January 16, 2023 through February 15, 2023
III D 3 c

38.14 Contracts for services January 2023 III D 3 d

Employment of personnel III D 3 e

Resignations and separations III D 3 f

Retirements III D 3 g

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Bullock, to approve Consent Agenda items III.D.3.a. through g. Motion carried

Adjournment V

There was a motion by Ms. Huntley-Cooper, seconded by Ms. Bidar-Sielaff, to adjourn the meeting. Motion carried.

The meeting adjourned at 6:55 p.m.

Melanie Lichtfeld, Secretary