



August 30, 2023

## MEETING NOTICE

**NOTICE IS HEREBY GIVEN** that the Madison Area Technical College District Board will meet in open session, in a hybrid format, at 1701 Wright Street, Room AB132, at 3:00 PM on Wednesday, September 6, to participate in a retreat. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference ID 117 261 41# when prompted.

**NOTICE IS FURTHER HEREBY GIVEN** that the Madison Area Technical College District Board will meet in executive session immediately following the retreat, estimated to be no later than 4:45 p.m., at 1701 Wright Street, Room AB132, in a hybrid format to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 117 261 41# when prompted.

**NOTICE IS FURTHER HEREBY GIVEN** that the Madison Area Technical College District Board will meet at 5:30 p.m. at 1701 Wright Street, Room D1630B/C, in a hybrid format, to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference Code 487 020 126# when prompted.

### I. CALL TO ORDER

A. Compliance with Open Meeting Law

### II. ROUTINE BUSINESS MATTERS

A. Approval of August 2, 2023, Meeting Minutes (**Pages 3-7**)

B. Public Comments

### III. NEW BUSINESS

A. Information Items

a. Wisconsin Technical College District Boards Association Report: Layla Merrifield, Executive Director

B. Communications

1. Board Chair's Report

a. Future Meeting & Event Schedule

2. Student Liaison Report – Mackenzie Carstens

3. Student Senate Report – Jovhany Michaud

4. College/Campus Announcements

5. President's Report

a. Enrollment Update

B. Action Items

1. New Program Approval: Electricity **(Page 8-9)**

2. Three-Year Facilities Plan **(Page 10-25)**

3. Capital Projects Borrowing

a. Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24C **(Pages 26-30)**

b. Resolution Establishing Parameters For the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24C **(Pages 31-50)**

4. Consent Agenda

a. General fund monthly financial report as of July 31, 2023 **(Pages 51-53)**

b. Request for proposals/request for bids/sole sources **(Page 54)**

c. Contracts for service July 2023 **(Page 55)**

d. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period July 16, 2023, through August 15, 2023 **(Pages 56-60)**

e. Employment of personnel **(Pages 61-71)**

f. Resignations and Separations **(Page 72)**

g. Retirements **(Page 73)**

**IV. CALENDAR OF EVENTS**

**Board Meetings**

October 4, 2023 **(Goodman South Campus)**

November 1, 2023

December 6, 2023

January 3, 2024

**Association of Community College Trustees**

Leadership Congress – Las Vegas Nevada; October 9-12, 2023

National Legislative Summit – Washington, D.C.; February 4-7, 2024

**Wisconsin Technical College District Boards Association**

October 25-28, 2023; Waukesha County Technical College, Pewaukee

**V. ADJOURN**

cc: News Media  
Madison College Board  
Legal Counsel

Administrative Staff  
Full-Time Faculty/ESP Local 243  
Part-Time Faculty

A meeting of the Madison Area Technical College District Board was held on August 2, 2023, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Chair), Melanie Lichtfeld (Secretary), Daniel Bullock (Treasurer), Christopher Canty, Shana Lewis, and Joe Maldonado.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Rosemary Buschhaus, Tim Casper, Executive Vice-President of Student Services, Vice-President of Human Resources/Chief Human Resources Officer; Beth Giles-Klinkner, Interim Provost; and Damira Grady, Vice-President of Climate and Culture.

Others present: Geoff Bradshaw, Associate Vice President of Global Strategy; Mackenzie Carstens, Student Liaison; Jovhany Michaud, Mark Thomas, Executive Vice-President of Institutional Policy & Strategy/Chief of Staff; and Kristin Rolling, Recording Secretary.

### **Call to Order** <sup>I</sup>

The meeting was duly noticed and called to order at 5:30 p.m. by Mr. Dantzler. Mr. Anderson stated that appropriate notices had been given and the meeting was in compliance with the open meetings law.

### **Routine Business Matters** <sup>II</sup>

#### **Approval of Meeting Minutes** <sup>II A</sup>

**There was a motion by Mr. Canty, seconded by Mr. Bullock, to approve the meeting minutes of July 10, 2023, as submitted. Motion carried.**

#### **Public Comments** <sup>II B</sup>

There were no public comments.

**New Business** III**Communications** III A**Board Chair's Report** III A 1**Future Meeting & Event Schedule** III A 1 a

Mr. Dantzler reminded Trustees about upcoming meetings and college events.

**Student Liaison Report** III A 2

Mr. Carstens reported a new internal, student social media platform, Wolfpack Connect, is fully operational and will help students connect and engage with clubs and activities that align with their interests.

**Student Senate Report** III A 3

Mr. Michaud reported that the Student Senate recently passed a resolution recognizing Emergency and Protective Services week.

**College/Campus Announcements** III A 4

Dr. Giles-Klinkner reported that the college has finalized transfer agreements with UW-Madison Online in Human Resources and Marketing; with UW-Stout for Applied Associate of Science; with Carroll University for Animal Behavior; with Edgewood College for Elementary Education; with UW-Whitewater for Legal Studies. Academic Affairs and Strategic Academic Integration are working with CETL to create learning modules for faculty related to Chat GPT, how it works, how students are using it and how faculty can work alongside it. Recently, The Playing Field, in cooperation with Madison College and the Department of Workforce Development, developed apprenticeship program in Early Childhood Education. The Playing Field is a childcare center that serves many families impacted by housing insecurity. The college recently participated at the 2023 Farm Technology Days, an outdoor event that showcases the

latest developments in production agriculture. The High School Youth Welding Camp and Camp Triple were held again this summer, with support from a Nuts, Bolts, and Thingamajigs grant. Invite to Manufacturing completed its second cohort of participants, this time at the Portage Enterprise Center. This free training explored manufacturing essentials, manufacturing skills training and career pathway preparation. The Reedsburg campus just completed an EMS youth summer camp. The CNA and LPN lab in Reedsburg will be completed by September 6.

Dr. Casper reported that the Truax campus will host Smart Start Sessions, modeled after the sessions that are hosted at the Goodman South Campus. Both prospective students and recently admitted program students attend the events and are able to receive support related to applications and financial aid. There are also Advising and Registration events for students to connect with advisors and register for classes. Truax will host a Term Start Operations Center to assist late-planning students with class registration and connect them with student services resources.

Ms. Buschhaus reported the WTCS Compliance Symposium. Attendees included 15 of the 16 Wisconsin technical colleges, as well as representatives from UW-Madison. Topics included general compliance, the Clery Act, and ADA/504.

### **President's Report** III A 5

#### **International Travel** III A 5 a

Dr. Daniels informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented activities have been conditionally approved and final decisions will be made for each activity based on current health conditions.

**International Student Out-of-State 2022-23 Tuition Remission** III A 5 b

Dr. Daniels introduced Dr. Bradshaw and Ms. Belmas to present a report related to international student out-of-state tuition remission and the Center for International Education (CIE). The report included the number of students affected by the tuition remission as well as the total amount of out-of-state tuition that was waived in Academic Year 2022-23.

**African Initiative** III A 5 c

Dr. Daniels introduced Dr. Thomas to share an update on the Madison College African Initiative. Dr. Thomas shared the goals of the initiative, the partnerships that were developed during his year-long work in Africa, and the next steps for the initiative.

**Action Items** III B

**Capital Projects Borrowing** III B 1

**Resolution Authorizing the Issuance of Not to Exceed \$1,500,000  
General Obligation Promissory Notes, Series 2023-24B** III B 1 a

Ms. Grigg reported that the attached resolution is the authorization to begin this process and totals \$1,500,000, including \$400,000 for building remodel and improvements, and \$1,100,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received.

**There was a motion by Ms. Lewis, seconded by Mr. Bullock to adopt the Resolution Authorizing the Issuance of Not To Exceed \$1,500,000 General Obligation Promissory Notes, Series 2023-2B. Motion carried**

**Resolution Establishing the Parameters For the Sale of Not to Exceed  
\$1,500,000 General Obligation Promissory Notes, Series 2023-24B** III B 1 b

Ms. Grigg reported that the second resolution is the issuance of the notes is for the public purpose of the acquisition of paying the cost of building remodeling and improvement projects

(\$400,000) and site work (\$1,100,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%. The Board combined the two Resolutions into one motion for action.

**There was a motion by Mr. Guttenberg, seconded by Mr. Canty, to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$1,500,000 General Obligation Promissory Notes, Series 2023-24B. Motion carried.**

**Consent Agenda** III B 2

**Quarterly investment report** III B 2 a

**Quarterly financial metrics** III B 2 b

**Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period June 16, 2023 through July 15, 2023** III B 2 c

**Requests for proposals/request for bids/sole sources** III B 2 d

**38.14 Contracts for services June 2023** III B 2 e

**Employment of personnel** III B 2 f

**Resignations and separations** III B 2 g

**Retirements** III B 2 h

**There was a motion by Mr. Bullock, seconded by Randy Guttenberg, to approve Consent Agenda items III.B.2.a. through h. Motion carried**

**Adjournment** V

**There was a motion by Mr. Bullock, seconded by Ms. Lewis, to adjourn the meeting. Motion carried.**

The meeting adjourned at 6:41 p.m.

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Melanie Lichtfeld, Secretary

## MADISON AREA TECHNICAL COLLEGE

DATE: September 6, 2023

TOPIC: New Program Approval: Electricity

ISSUE: There is a significant and growing need for employees who have skills in installing, maintaining, and servicing electrical systems and equipment within the Madison College district. This unprecedented growth stems from “The Electrification of Everything,” and is especially affected by several federal programs focused on the buildout of electrical infrastructure. The Inflation Reduction Act of 2022 contained significant tax credits for the expansion of electrical vehicles and solar photovoltaic installations. Finding candidates with this skill continues to be a challenge for companies in the Madison College district. The skills gap continues to increase and is not able to be met by the current programs offered by the college.

According to EMSI data, the Madison College district has approximately 60 job postings in the district as electrician helpers, electronic assemblers, data communication installers, solar photovoltaic installers, and wind turbine technicians. Similarly, the growth rate for these jobs is expected to increase by 3.7%-11.3% over the next 10 years. Madison College’s district is a hotspot for these types of jobs and skills, with 358 employees current filling these jobs. In the next several years, the industry can expect a turnover due to retirements and current age of employees. The median income for job postings in the past year was \$37,304-\$60,846 annually.

In response to this demand, the proposed one-year technical diploma Electricity will offer students a unique opportunity for in-depth training while leveraging existing courses from the Renewable Energy certificate, Electro-Mechanical associate degree, and Construction & Remodeling technical diploma. Graduates will learn skills that enable them to install, maintain, and troubleshoot a multitude of electrical equipment and systems. The dynamic curriculum will arm students with the skills in construction basics, jobsite safety, electrical theory, awareness of codes standards and practices to gain entry level positions in the electrical industry.

This new credential will expand the Electricity academic portfolio to provide a pathway for graduates within this field to complete the one-year technical diploma, while creating an on ramp for Electrician apprenticeship programs and related technical diplomas and associate degrees. There will be limited additional startup costs because a large portion of the curriculum is already embedded within existing one-year technical diplomas and two-year associate degree programs. If enrolled at full-capacity, the new technical diploma could produce roughly 18 additional FTEs.



On March 2, 2023 a new Electricity Ad Hoc Advisory Committee was hosted in-person with 14 representatives from seven local employers in attendance (NECA-IBEW Apprenticeship Training, ABC Apprenticeship, Milwaukee Valve Company, Plastic Ingenuity, Midwest Solar Power, Arch Electric, NEXT Electric. It should be noted that NECA-IBEW Apprenticeship and ABC Apprenticeship represents hundreds of employers/contractors. All representatives attending agreed that having graduates trained in an Electricity technical diploma would be very valuable for district employers. All employer representatives present were in support of the Madison College's Electrician apprenticeship department moving forward with development of a one-year technical diploma program utilizing existing courses from Madison College's academic portfolio, while creating a small number of new courses.

In summary, the Electricity technical diploma will be an exciting addition to the academic portfolio at Madison College. We believe that this represents a clear opportunity for growth and will meet the needs of district employers. This document is presented with full endorsement by the Provost, Vice President, and Associate Dean.

**ACTION:** Approve the new Electricity one-year technical diploma.

## MADISON AREA TECHNICAL COLLEGE

**DATE:** September 6, 2023

**TOPIC:** Three-Year Facilities Plan

**ISSUE:** Annually, all Wisconsin Technical College System (WTCS) districts are required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System State Board. The plan must be approved by the District Board and submitted to the WTCS.

The three-year plan includes the following sections as required by the WTCS:

- I. Executive Summary
  - a. Madison College process for facility planning
  - b. Principles for facility development
  
- II. Existing Facilities
  - a. Facility information
  - b. Leased facilities
  - c. Inventory summary
  
- III. Three-Year Project Summary
  - a. Projects overview
  - b. Plans by year
    - 1. Acquisition/Construction
    - 2. Remodeling
    - 3. Capital improvements (Maintenance)

**ACTION:** Approve Madison College's Three-Year Facilities Plan dated September 2023 for submission to the Wisconsin Technical College System.

# Three- Year Facilities Plan 2023-2026



Submitted to the  
Wisconsin Technical College System  
Dr. Morna Foy, President

Submitted by  
Madison Area Technical College  
Dr. Jack E. Daniels III, President



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**Capital Improvements and Maintenance of Facilities  
Three-Year Plan: 2023-24 to 2025-26**

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**MADISON AREA TECHNICAL COLLEGE**

1701 Wright Street

Madison, Wisconsin 53704-2599

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**Members of the Madison College District Board**

Daniel D. Dantzler, Jr., Chair

Shiva Bidar-Sielaff, Vice Chair

Melanie Lichtfeld, Secretary

Daniel Bullock, Treasurer

Christoper Canty

Randy S. Guttenberg

Arlyn R. Halvorson

Shana Lewis

Joe Maldonado

Assisted by:

Dr. Sylvia Ramirez – Executive Vice President, Finance & Administration

Fred Brechlin, AIA – Director, Planning & Construction Management

Cody White – Manager, Capital Planning & Sustainability

Lynn Dahlgren, NCIDQ – Facilities Administrative Planner



## INTRODUCTION

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Annually, each Wisconsin Technical College District is required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System (WTCS). The plan must be approved by the District Board and is on a fiscal year basis.

Facility development projects that have not been included in a plan will not be considered for WTCS review and approval. However, recognizing the need for districts to be responsive, an exception may be granted to this policy provided a college can demonstrate extenuating circumstances.

The current Madison Area Technical College Plan follows in three sections as prescribed by WTCS Administrative Bulletin AB 04-01.

## Section 1 – Executive Summary

Over the course of 2017 and 2018, Madison Area Technical College (Madison College) prepared a district-wide Facilities Strategic Plan. An inclusive campus planning process regarding the District’s facilities was led by the college’s Facility Planning and Investment Council (FPIC), which is part of the college’s shared governance system. This facilities plan replaced the Smart Future Building Plan that was developed in 2008 and 2009 and was the basis for the college’s successful \$133.7 million referendum.

The 2019-2029 Facilities Strategic Plan (FSP) was developed with five primary goals to:

- Guide recommendations for facilities,
- Enhance the learning environment
- Align with and be informed by Academic, Student Success, and Equity and Inclusion Plans
- Promote a long-term vision
- Align with the college’s mission, vision, and values

This plan was designed to meet the needs of students, faculty, and communities in the District for the subsequent ten years. In 2017 and 2018, with the assistance of Plunkett Raysich Architects, the FPIC assessed current facilities throughout the District to recommend future changes. This information, along with surveys, interviews, focus groups, and meetings, provided input to the project ideas for the FSP. The plan focuses on how the college uses existing facilities and what happens inside the walls of the college.



Interviews with the District Board, college leaders, and a survey of faculty identified more than 500 possible projects. The FPIC team and others then filtered this list through the following guidelines:

- Prioritizes student needs
- Design for the future
- All spaces are inclusive and equitable
- All facilities and program spaces are equally supported
- Sustainable environmental stewardship and leadership
- Supports curricular priorities
- Supports Student Services priorities

Using rankings established by the consultants and filters such as the number of students impacted and timing of the proposed project, these significant themes emerged:

- Flexibility – There is a need for spaces that can accommodate many needs.
- Existing spaces – Issues brought forward do not indicate a need for new facilities. They are about using existing spaces to meet current and future needs.
- Collaboration – Today’s industries work collaboratively across disciplines. This collaboration is illustrated in the Makerspace and Entrepreneurship Center.
- Technology and innovation – We are training students for careers that don’t even exist yet. We need spaces that will allow us to adapt to industry needs quickly.
- Strategic planning – Upgrades of facilities to meet student needs happen every year. The FSP addresses needs in a long-range, strategic manner and avoids reactionary short-term solutions.

The Facilities Strategic Plan received final approval from the District Board in December 2018.

Over the course of Fall 2022 and Spring 2023, the FPIC team reviewed the FSP. The review focused on projects included in the plan that have yet to be completed. Those remaining projects will be prioritized based on the previously mentioned guidelines. FPIC will update the plan based on the feedback they received during their review. Additional updates will consider the impact that the COVID-19 pandemic has had on college facilities and suggest modifications to the plan that align with shifting working and learning environments.

To ensure a continued inclusive, equitable, and future-oriented implementation of the Facilities Strategic Plan, the college created a Three-Year Facilities Plan team. This team, with representatives from across the District, reviews the Facilities Strategic Plan along with any new developments, opportunities, or constraints to identify which construction projects should be completed in the upcoming three-year term. The team then makes a recommendation to the President. The team’s work leads the development of this three-year plan to support a cohesive and integrated facilities planning process.



## Section 2 – Existing Facilities

*This section shows a summary of owned facilities identified by salient campus information, including location, land area, total building area. Data was derived from an extensive file update.*

Campus	Location (Address)	Site Size (Acres)	Total Area (GSF)	Replacement Value (\$)
Truax (Madison, WI)		146.17		
- Main Building	1701 Wright St.		1,132,641	\$297,626,642
- Large Animal Holding	3580 Anderson St.		7,894	\$1,419,408
- Goodman Athletic Complex	3201 Anderson St.		5,690	\$6,400,000
o Softball Field				
o Soccer Field				
- Robin Roberts Baseball Complex	3101 Straubel St.		3,436	\$1,750,000
- Health Education (HE)	1705 Hoffman St.		176,933	\$47,508,160
- Protective Services (PS)	1701 Pearson St.		81,410	\$22,139,800
Truax North Property (Madison, WI)		15.75		
- North Building	1849 Wright St.		122,849	\$8,122,308
- Early Learning Campus	1835 Wright St.		17,072	\$4,863,278
Protective Services Training Facility (EVOC) (Columbus, WI)	W2140 Krause Rd.	40.00	13,752	\$1,514,860
- Bldg. A Classroom South				
- Bldg. B Vehicle Storage				
- Bldg. C Utility/Storage				
- Bldg. D Classroom Trailer				
Commercial Avenue (Madison, WI)	2125 Commercial Ave.	9.33		\$26,486,418
- Bldg. A			72,838	
- Bldg. B			37,240	
Goodman South Campus (Madison, WI)	2429 Perry Street	4.35	83,385	\$24,486,418
Fort Atkinson	827 Banker Rd.	10.98	45,871	\$10,438,931
Portage	330 W. Collins St.	11.54	20,047	\$4,596,874
Reedsburg	300 Alexander Ave.	12.48	34,250	\$7,571,725
Watertown	1300 W. Main St.	15.22	41,733	\$10,631,588
<b>TOTAL</b>		<b>265.82</b>	<b>1,919,220</b>	<b>\$477,503,775</b>

\* Replacement values reflect DMI Statement of Values (building only).

*WTCS Approved Leases:*

*This section shows, in summary form, salient information for leased facilities, including location, total lease area, lease expiration date. Unless otherwise noted, the district anticipates requesting renewal of each lease listed below.*

<b>Location (Address)</b>	<b>Lease Area (Square Feet)</b>	<b>Lease Expiration</b>
City of Portage Enterprise Center Suite A 1800 Kutzke Road Portage, WI	8,750	6/30/2024 Optional 3-1 year renewals
Madison College Foundation Centre 3591 Anderson Street Madison, WI	34,135	12/31/2023 Will not renew
Village Family Dental 1250 Prairie Street Prairie du Sac, WI	2,000	11/5/2023 With 1 additional 1 year renewal
<b>Total</b>	<b>43,785</b>	



From the WTCS Facility Inventory System: \*

Campus	Floor Area (NSF)				
	Instr.	Office	Gen./Support	Non-Assign.	Total
<b>Truax</b>					
Main Bldg.	355,925	132,215	132,275	277,968	898,383
Large Animal Bldg.			6,618	221	6,839
Health Education	77,923	14,789	14,887	48,366	155,965
Protective Services	28,944	5,622	24,087	16,685	75,338
Goodman Softball		156	2,560	1,173	3,889
Goodman Soccer			228	650	787
<b>Truax North Property</b>					
North Building			116,507	410	116,917
Early Learning Campus	5,813	3,855	2,132	2,387	14,187
<b>Goodman South</b>	29,848	9,509	11,598	25,244	76,199
<b>Columbus (Public Safety Training Facility)</b>					
Bldg. A Classroom South	2,453	479	367	1,267	4,566
Bldg. B Vehicle Storage			6,000		6,000
Bldg. C Utility/Storage			725	137	862
Bldg. D Classroom Trailer	428	87	262	89	866
<b>Comm. Ave.</b>					
Bldg. A	39,597	7,796	7,933	12,925	68,251
Bldg. B	21,048	3,190	5,233	4,257	33,728
<b>Regionals</b>					
<b>Fort Atkinson</b>	23,189	4,003	3,984	7,686	38,862
<b>Portage</b>	7,628	2,666	1,191	6,299	17,784
<b>Reedsburg</b>	13,882	5,486	1,203	11,583	32,154
<b>Watertown</b>	18,874	7,091	2,985	9,670	38,620

## Section 3 – Three-Year Project Summary

Madison College will construct the recommended improvements over the next three years. Renovation, construction, and program movement will be phased in as guided by the Facilities Strategic Plan.

The projects have been divided into four groups: acquisition/building construction, remodeling, capital improvements, and rentals. Included with each recommended capital improvement is the associated budget (in 2023 dollars). The projects are grouped in years based on when the college expects to request approval from WTCS. Unless otherwise noted, the projects will be funded by capital borrows.

### Acquisition/New Building Construction

Campus Site	Project Description	Estimated Project Area	Fiscal Year	Target Completion	Estimated Expenditure
Madison	<i>New Construction – Early Learners</i> Purchase and construct a new facility to house a early learning program on the south side of Madison.	TBD	2023-24	2025	\$1,500,000
Madison	<i>New Construction</i> Expand square footage at a Madison campus site to expand academic programming to better serve our students.	4,000	2025-26	2026	\$1,500,000
	<b>New Construction Total</b>				<b>\$3,000,000</b>

**Remodeling Projects**

Campus Site	Project Description	Estimate Project Area (SF)	Fiscal Year	Target Completion	Estimated Budget
Madison	<i>Construction &amp; Remodeling Classrooms</i> Create two new classrooms and one computer lab in the North Building.	7,500	2023-24	2024	\$1,500,000
Madison	<i>Construction &amp; Remodeling Lab</i> Create one new lab space for smaller/entry level projects at the west end of the North Building.	8,300	2023-24	2024	\$1,500,000
Madison	<i>Construction &amp; Remodeling Workshops</i> Create two new workshops for intermediate level projects at the northwest corner of the North Building.	13,800	2023-24	2024	\$1,500,000
Madison	<i>Relocate Community and Industry Education</i> Relocate the Community and Industry Education group to the Commercial Avenue Building A. Current program is located at the north end of the Early Learning Campus.	2,900	2023-24	2024	\$750,000
Madison	<i>Early Learning Campus childcare Classrooms</i> Remodel the north portion of the Early Learning Campus to create three new classrooms.	5,000	2023-24	2024	\$1,500,000
Madison	<i>Early Learning Campus Playgrounds</i> Reconstruct northwest portion of site adjacent to the building to accommodate additional playground space for the new classrooms	2,100	2023-24	2024	\$500,000
Madison	<i>Student Access &amp; Success</i> Remodel the student success center, Scholars of Promise, first-year experience, and our retention and engagement program spaces at the Main Building to better serve student needs.	6,000	2023-24	2024	\$1,500,000
Madison	<i>Advising, Career &amp; Employment, Transfer Services</i> Renovate the spaces at the Main Building where staff in Advising, Career & Employment, and Transfer Services serve students to better serve student needs.	6,000	2023-24	2024	\$1,500,000
	<b>2023-24 Remodeling Total</b>				<b>\$10,000,000</b>

Campus Site	Project Description	Estimate Project Area (SF)	Fiscal Year	Target Completion	Estimated Budget
Madison	<i>Dental Assistant Program</i> Convert former Massage Therapy program labs into Dental Assistant program labs at the Health Education Building.	3,500	2024-25	2025	\$1,200,000
Madison	<i>School of Health Science Offices</i> Relocate the School of Health Sciences offices from the northern end of the first floor of the Health Education Building to the southern end of the first floor.	1,600	2024-25	2025	\$500,000
Madison	<i>Nursing Assistant</i> Convert existing classrooms and student support spaces into Nursing Assistant labs in the Health Education Building.	3,400	2024-25	2025	\$1,200,000
Madison	<i>Student Health Office</i> Convert conference room and general support spaces at the Health Education Building into office space for the Student Health Officer. New space will also include a larger food pantry.	1,100	2024-25	2025	\$375,000
Madison	<i>Employee Parking Lot – East Lot</i> Replace and modernize parking lot east of the North Building.		2024-25	2025	\$1,500,000
Madison	<i>Employee Parking Lot – South Lot</i> Replace and modernize parking lot south of the North Building.		2024-25	2025	\$1,500,000
Madison	<i>Counseling &amp; Disability Resource Services</i> Renovate and create intake area for Dean of Students programs to better serve student needs at the Main Building	6,000	2024-25	2025	\$1,500,000
Madison	<i>Convert Classrooms Into Student Spaces</i> Convert vacant classrooms and general spaces into spaces that are student serving to better support students’ needs at the Main Building.	6,000	2024-25	2025	\$1,500,000
	<b>2024-25 Remodeling Total</b>				<b>\$9,275,000</b>

Campus Site	Project Description	Estimate Project Area (SF)	Fiscal Year	Target Completion	Estimated Budget
Reedsburg	<i>Nursing &amp; EMT Program</i> Renovate existing nursing program spaces and create new EMT lab.	5,000	2025-26	2026	\$1,500,000
Madison	<i>Trades Program Labs</i> Remodel trades program lab spaces at the Commercial Avenue Campus	5,000	2025-26	2026	\$1,500,000
Madison	<i>Trades Program Classrooms</i> Remodel trades program classroom spaces at the Commercial Avenue Campus	5,000	2025-26	2026	\$1,500,000
Madison	<i>Veterinarian Technician Labs</i> Remodel existing Vet Tech program labs to meet accreditation requirements.	5,000	2025-26	2026	\$1,500,000
Madison	<i>Veterinarian Assistant Labs</i> Remodel existing Vet Assistant program classrooms to meet accreditation requirements.	5,000	2025-26	2026	\$1,500,000
Madison	<i>Veterinarian Science Support Spaces</i> Remodel Vet Sciences office and faculty spaces to meet college standards	5,000	2025-26	2026	\$1,500,000
Madison	<i>Academic Program Labs in Wings</i> Remodel lab spaces in a wing at Truax. Modernize architectural features and upgrade equipment to better align with modern industry standards.	5,000	2025-26	2026	\$1,500,000
Madison	<i>Academic Program Classrooms in Wings</i> Remodel classroom spaces in a wing at Truax. Modernize architectural features and upgrade equipment to better align with modern industry standards.	5,000	2025-26	2026	\$1,500,000
	<b>2025-26 Remodeling Total</b>				<b>\$12,000,000</b>

## Concept Development

1. **North Building:** The existing North Building on the Truax Campus has roughly 20,000SF of unused space on the 2<sup>nd</sup> floor and roughly 100,000SF on the 1<sup>st</sup> floor that is dedicated to storage and grounds crew workspace. Over the next three years the college will assess which academic programs (in addition to Construction and Remodeling) can relocate from one of the wings in the Truax Main Campus to the vacant or storage spaces in the Truax North Building. Additionally, the college would invest in significant improvements to the building exterior in accordance with the college's exterior guidelines.. This project is included in the 10-Year Facilities Strategic Plan.
2. **Mitby Theater:** The existing Mitby Theater has been in place and largely untouched since the 1980's. Most of the work associated with modernizing the theater will be maintenance. However, there may be a need to modify seating arrangements and floor elevations to meet ADA.

North Building Rendering (produced by Plunkett Raysich Architects, LLP)





**Capital Improvement (Site Work and Maintenance Projects)**

FY2023-24: \$1,675,000

Work includes planned end of lifecycle replacements from the college’s 10-Year Maintenance Plan. Includes roof replacements, parking lot replacements, building envelope upgrades, and other capital-eligible maintenance projects.

FY2024-25: \$500,000

Work includes planned end of lifecycle replacements from the college’s 10-Year Maintenance Plan. Includes roof replacements, parking lot replacements, building envelope upgrades, and other capital-eligible maintenance projects.

FY2025-26: \$750,000

Work includes planned end of lifecycle replacements from the college’s 10-Year Maintenance Plan. Includes roof replacements, parking lot replacements, building envelope upgrades, and other capital-eligible maintenance projects.



**MADISON AREA TECHNICAL COLLEGE**

DATE: September 6, 2023

TOPIC: Authorizing the Issuance of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24C

ISSUE: The approved FY2023-24 budget includes the capital projects budget and authorized the borrowing of \$35,000,000. The initial process to borrow for capital projects includes securing bond counsel opinion and obtaining a bond rating.

The attached resolution is the authorization to begin this process and totals \$3,500,000, including \$925,000 for building remodel and improvements, and \$575,000 for the cost of site work and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. An authorizing resolution will be forthcoming to the Board to set the parameters to award the sale of the bonds to the lowest bidder from the bidding process.

Additional borrowing(s) will be scheduled and brought to the District Board for authorization later in the fiscal year.

RECOMMENDATION:

*Adopt the Resolution Authorizing The Issuance Of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24C; And Setting The Sale Therefor.*

RESOLUTION NO. \_\_\_\_

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED  
\$3,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023-24C

WHEREAS, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") is presently in need of \$925,000 for the public purpose of paying the cost of building remodeling and improvement projects; \$2,000,000 for the public purpose of paying the cost of the acquisition of movable equipment and \$575,000 for the public purpose of paying the cost of site improvement projects, and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$925,000 for the public purpose of paying the cost of building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$2,000,000 for the public purpose of paying the cost of the acquisition of movable equipment; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$575,000 for the public purpose of paying the cost of site improvement projects; and be it further

RESOLVED, that pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Wisconsin State Journal, the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A, B and C and incorporated herein by this reference.

Adopted, approved and recorded September 6, 2023.

\_\_\_\_\_  
Donald D. Dantzler, Jr.  
Chairperson

Attest:

\_\_\_\_\_  
Melanie Lichtfeld  
Secretary

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS  
OF THE  
MADISON AREA TECHNICAL COLLEGE DISTRICT  
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,  
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on September 6, 2023, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$925,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of building remodeling and improvement projects.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [jspilde@madisoncollege.edu](mailto:jspilde@madisoncollege.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 6th day of September, 2023.

BY THE ORDER OF THE  
DISTRICT BOARD

District Secretary

EXHIBIT B

NOTICE TO THE ELECTORS  
OF THE  
MADISON AREA TECHNICAL COLLEGE DISTRICT  
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,  
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on September 6, 2023, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$2,000,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of the acquisition of movable equipment.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [jspilde@madisoncollege.edu](mailto:jspilde@madisoncollege.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 6th day of September, 2023.

BY THE ORDER OF THE  
DISTRICT BOARD

District Secretary

EXHIBIT C

NOTICE TO THE ELECTORS  
OF THE  
MADISON AREA TECHNICAL COLLEGE DISTRICT  
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,  
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on September 6, 2023, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$575,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of site improvement projects.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [jspilde@madisoncollege.edu](mailto:jspilde@madisoncollege.edu).

Dated this 6th day of September, 2023.

BY THE ORDER OF THE  
DISTRICT BOARD

District Secretary

**MADISON AREA TECHNICAL COLLEGE**

DATE: September 6, 2023

TOPIC: Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24C

ISSUE: The Madison Area Technical College District Board previously approved authorizing the sale of \$3,500,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of paying the cost of building remodeling and improvement projects (\$925,000), site work (\$575,000) and movable equipment and technology (\$2,000,000). These activities were included in the FY2023-24 capital projects budget approved by the Board on June 7, 2023.

The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

We will provide information on the winning bidder, purchase price, interest rates, and tax levies at a future board meeting. Attached is the Authorizing and Parameters Resolution.

RECOMMENDATION:

Adopt the *Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24C*.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION ESTABLISHING PARAMETERS FOR THE  
SALE OF NOT TO EXCEED \$3,500,000 GENERAL  
OBLIGATION PROMISSORY NOTES, SERIES 2023-24C

WHEREAS, on September 6, 2023, the District Board of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes (the "Notes") in the amount of \$925,000 for the public purpose of paying the cost of building remodeling and improvement projects; in the amount of \$2,000,000 for the public purpose of paying the cost of the acquisition of movable equipment; and in the amount of \$575,000 for the public purpose of paying the cost of site improvement projects (collectively, the "Project");

WHEREAS, the District will cause Notices to Electors to be published in the Wisconsin State Journal giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution can be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance building remodeling and improvement projects and the acquisition of movable equipment;

WHEREAS, it is the finding of the District Board that it is in the best interest of the District to direct its financial advisor, PMA Securities, LLC ("PMA"), to take the steps necessary for the District to offer and sell the Notes at public sale and to obtain bids for the purchase of the Notes; and

WHEREAS, in order to facilitate the sale of the Notes in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to any one of the Chief Financial Officer/Controller or Executive Vice President Finance and Administration (each an "Authorized Officer") of the District the authority to accept on behalf of the District the bid for the Notes that results in the lowest true interest cost for the Notes (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes; Parameters. For the purpose of paying costs of the Project, the District is authorized to borrow pursuant to Section 67.12(12) Wisconsin Statutes, the principal sum of not to exceed THREE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$3,500,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 15 of this Resolution, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the District, Notes aggregating the principal amount of not to exceed THREE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$3,500,000). The purchase price to be paid to the District for the Notes shall not be less than 100% nor more than 103% of the principal amount of the Notes.



Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2023-24C"; shall be issued in the aggregate principal amount of up to \$3,500,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity may be increased or decreased by up to \$250,000 for the 2024 maturity and \$50,000 for the 2025 through 2033 maturities and that the aggregate principal amount of the Notes shall not exceed \$3,500,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$3,500,000.

<u>Date</u>	<u>Principal Amount</u>
03-01-2024	\$1,750,000
03-01-2025	160,000
03-01-2026	165,000
03-01-2027	175,000
03-01-2028	185,000
03-01-2029	190,000
03-01-2030	200,000
03-01-2031	215,000
03-01-2032	225,000
03-01-2033	235,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2024. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) will not exceed 5.00%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2023 through 2032 for the payments due in the years 2024 through 2033 in such amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried

onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

#### Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2023-24C" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers

whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 12. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 15. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) expiration of the petition period provided for under Section 67.12(12)(e)5, Wis. Stats., without the filing of a sufficient petition for a referendum with respect to the resolution authorizing the issuance of Notes to finance building remodeling and improvement projects and the acquisition of movable equipment; and

(b) approval by the Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by the Authorized Officer of the Approving Certificate.

Upon his approval of the terms of the Notes, the Authorized Officer of the District is authorized to execute the Proposal with the Underwriter providing for the sale of the Notes to the Underwriter. The Notes shall not be delivered until this approval is obtained and the referendum petition period expires as provided in (a) above.

Section 16. Official Statement. The District Board hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded September 6, 2023.

\_\_\_\_\_  
Donald D. Dantzler, Jr.  
Chairperson

ATTEST:

\_\_\_\_\_  
Melanie Lichtfeld  
Secretary

(SEAL)

EXHIBIT A

Approving Certificate

(See Attached)

CERTIFICATE APPROVING THE PRELIMINARY OFFICIAL STATEMENT  
AND DETAILS OF  
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023-24C

The undersigned [Chief Financial Officer/Controller or Executive Vice President Finance and Administration] of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District"), hereby certifies that:

1. Resolution. On September 6, 2023, the District Board of the District adopted a resolution (the "Resolution") establishing parameters for the sale of not to exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24C of the District (the "Notes") after a public sale and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

3. Proposal; Terms of the Notes. On the date hereof, the Notes were offered for public sale, and the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Schedule I-A and incorporated herein by this reference (the "Bid Tabulation"). The bid proposal attached hereto as Schedule I-B and incorporated herein by this reference (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation (the "Purchaser") fully complies with the bid requirements set forth in the Official Notice of Sale. PMA Securities, LLC recommends the District accept the Proposal. The Proposal meets the parameters and conditions established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$ \_\_\_\_\_, which is not more than the \$3,500,000 approved by the Resolution, and shall mature on March 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference. The amount of each annual principal payment due on the Notes is not more than \$250,000 more or less for the 2024 maturity and not more than \$50,000 more or less for the 2025 through 2033 maturities than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
03-01-2024	\$1,750,000	\$ _____
03-01-2025	160,000	_____
03-01-2026	165,000	_____
03-01-2027	175,000	_____
03-01-2028	185,000	_____
03-01-2029	190,000	_____
03-01-2030	200,000	_____
03-01-2031	215,000	_____
03-01-2032	225,000	_____
03-01-2033	235,000	_____



The true interest cost on the Notes (computed taking the Purchaser's compensation into account) is \_\_\_\_\_%, which is not in excess of 5.00%, as required by the Resolution.

4. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$\_\_\_\_\_, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 100% nor more than 103% of the principal amount of the Notes as required by the Resolution.

5. Redemption Provisions of the Notes. The Notes are not subject to optional redemption.

6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the District have been irrevocably pledged and there has been levied on all of the taxable property in the District, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

7. Expiration of Petition Period. The petition period provided for under 67.12(12)(e)5, Wisconsin Statutes, has expired without the filing of a sufficient petition for a referendum with respect to the Notes authorized to finance building remodeling and improvement projects and the acquisition of movable equipment.

8. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Notes and the direct annual irrepealable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on \_\_\_\_\_, 20\_\_ pursuant to the authority delegated to me in the Resolution.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

SCHEDULE I-A TO APPROVING CERTIFICATE

Bid Tabulation

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE I-B TO APPROVING CERTIFICATE

Proposal

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

EXHIBIT B

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS  
STATE OF WISCONSIN  
NO. R-\_\_\_ MADISON AREA TECHNICAL COLLEGE DISTRICT \$\_\_\_\_\_  
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2023-24C

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:  
March 1, \_\_\_\_\_, 20\_\_ % \_\_\_\_\_

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$ \_\_\_\_\_)

FOR VALUE RECEIVED, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2024 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$\_\_\_\_\_, all of which are of like tenor, except as to denomination, interest rate and maturity date, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of paying the cost of building remodeling and improvement projects (\$\_\_\_\_\_), the acquisition of movable equipment (\$\_\_\_\_\_) and site improvement projects (\$\_\_\_\_\_), as authorized by resolutions adopted on September 6, 2023, as supplemented by a Certificate Approving the Preliminary Official Statement and Details of General Obligation Promissory Notes, Series 2023-24C, dated \_\_\_\_\_, 20\_\_ (collectively, the "Resolution"). Said resolutions are recorded in the official minutes of the District Board for said date.

This Note is not subject to optional redemption.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes after the Record Date. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MADISON AREA TECHNICAL COLLEGE  
DISTRICT, WISCONSIN

By: \_\_\_\_\_  
Donald D. Dantzler, Jr.  
Chairperson

(SEAL)

By: \_\_\_\_\_  
Melanie Lichtfeld  
Secretary

COPY



Date of Authentication: \_\_\_\_\_, \_\_\_\_\_

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolutions of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin.

ASSOCIATED TRUST COMPANY,  
NATIONAL ASSOCIATION,  
GREEN BAY, WISCONSIN

By \_\_\_\_\_  
Authorized Signatory

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

## MADISON AREA TECHNICAL COLLEGE

**DATE:** September 6, 2023

**TOPIC:** General Fund Financial Report as of July 31, 2023

**ISSUE:** Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 12.36% of the current budget. This compares to 11.60% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 0.00% of budget, compared to 0.00% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 3.09% of budget, compared to 3.12% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 50.01% of budget, compared to 47.17% last year. The material fee revenues are 53.33% of budget, compared to 45.56% last year. Various material fees are up from last year. Student enrollments are expected to increase for the coming fall semester.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 41.91% of the amount budgeted. Last year, revenues to date were 36.00%. Student Fees increased for Collegiate Transfer Out-of-State Tuition and Postsecondary/Vocational Adult/Non-Postsecondary Out-of-State Tuition. Student enrollments are expected to increase for the coming fall semester.
- Institutional Sources include interest income, rental and royalty income, along with miscellaneous revenues. The revenues to date are 64.27% of the budget. Last year's revenues were 21.25% of the budget. The budget % increase is primarily interest income, rental income and royalty income. The royalty income increase is timing related as the annual billing for last year was done in August 2022.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are -10.05% of the budget, compared to -1.07% last year. The decreased budget % relates to a timing difference with FY23 student financial assistance that will clear out next month.
- Transfers from Reserves include Reserve for Compensated Absences (\$200,000) and Designation of Subsequent Year(s) (\$2,337,500).

The functional expenditure classifications are defined by NACUBO's Financial Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 8.38% of budget as compares to 8.82% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 3.93% of budget, compared to 4.11% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 9.88% of the budget, versus 9.55% last year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 6.71% of the current year's budget, compared to 6.39% last year.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 18.57% of budget, compared to 23.71% last year. The decrease is due to timing with the annual insurance billings which hasn't occurred yet for FY24.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 36.19% of budget, compared to 34.53% last year.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 7.59% of budget, compared to 12.47% last year.
  
- Accept report and place on file.

**GENERAL FUND  
FOR THE MONTH ENDED JULY 2023**

**STATEMENT OF REVENUE - ESTIMATED AND ACTUAL**

	+Budgeted Revenue	Actual Revenue Current Month	Actual Revenue Year to Date	Balance To Be Earned	Actuals to Budget % Earned Year to Date	*Actuals to Budget % Earned Prior Year
Local Sources (Tax Levy)	\$ 45,236,500	\$ -	\$ -	\$ 45,236,500	0.00%	0.00%
State Sources (State Aid)	\$ 81,169,000	\$ 2,504,195	\$ 2,504,195	\$ 78,664,805	3.09%	3.12%
Program Fees	\$ 32,035,000	\$ 16,022,022	\$ 16,022,022	\$ 16,012,978	50.01%	47.17%
Material Fees	\$ 1,084,000	\$ 578,045	\$ 578,045	\$ 505,955	53.33%	45.56%
Other Student Fees	\$ 1,017,000	\$ 426,230	\$ 426,230	\$ 590,770	41.91%	36.00%
Institutional Sources	\$ 1,519,000	\$ 976,316	\$ 976,316	\$ 542,684	64.27%	21.25%
Federal Sources	\$ 280,000	\$ (28,154)	\$ (28,154)	\$ 308,154	-10.05%	-1.07%
Transfers from Reserves	\$ 2,537,500	\$ -	\$ -	\$ 2,537,500	0.00%	0.00%
Other Sources (Transfers In)	\$ 750,000	\$ -	\$ -	\$ 750,000	0.00%	0.00%
<b>Total Revenues</b>	<b>\$ 165,628,000</b>	<b>\$ 20,478,654</b>	<b>\$ 20,478,654</b>	<b>\$ 145,149,346</b>	<b>12.36%</b>	<b>11.60%</b>

**STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS**

	+Budgeted Expenditures	Year to Date Expenditures	Encumbrances	Budget Balance	Actuals to Budget % Used Year to Date	*Actuals to Budget % Used Prior Year to Date
Instructional	\$ 111,488,000	\$ 3,389,856	\$ 995,563	\$ 107,102,581	3.93%	4.11%
Instructional Resources	\$ 3,334,000	\$ 224,249	\$ 105,030	\$ 3,004,721	9.88%	9.55%
Student Services	\$ 19,122,000	\$ 1,210,218	\$ 71,982	\$ 17,839,800	6.71%	6.39%
General Institutional	\$ 19,453,000	\$ 1,756,028	\$ 1,855,429	\$ 15,841,543	18.57%	23.71%
Physical Plant	\$ 11,682,000	\$ 663,629	\$ 3,563,747	\$ 7,454,624	36.19%	34.53%
Public Service	\$ 549,000	\$ 39,211	\$ 2,476	\$ 507,313	7.59%	12.47%
<b>Total Expenditures</b>	<b>\$ 165,628,000</b>	<b>\$ 7,283,191</b>	<b>\$ 6,594,227</b>	<b>\$ 151,750,582</b>	<b>8.38%</b>	<b>8.82%</b>

+FY23-24 Original Budget

\*Prior Year Budget %'s are computed from Final Budget for FY22-23

**Madison Area Technical College**

**Topic: Request for Proposals / Request for Bids / Sole Sources**

**DATE OF BOARD MEETING - September 6, 2023**

**All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.**

<u>ID</u>	<u>Title</u>	<u>Description</u>	<u>Funding and Term</u>	<u>Vendor</u>	<u>Dollar Amount</u>	<u>Recommended by VP and Director/Dean</u>
RFP24-005	Executive Development and Team Facilitation Services	Madison College completed an RFP process for executive development and team facilitation services to support senior leadership with college-wide development, advancement, and assessment of strategic priorities. Proposals were evaluated on the following criteria: Leadership Behavior and Attributes and Executive Development; Team Development; Post Engagement Assessment and Development; References; and Price. Three suppliers submitted proposals and one supplier met all of the requirements. The selection committee selected NuBrick Partners.	FY 2023 - 2024 (active engagement period Sept. 11 - Dec. 22, 2023, and months of post-engagement services through Dec. 22, 2024) Fund 100 Cost Center 010 Program 95200 Location is District	NuBrick Partners	Not to exceed \$180,000	Tim Casper EVP Student Affairs
SS24-001	Textbook Rental Books	The Madison College Textbook Rental Program requests a sole source exception from the Madison College District Board. RFP24-002, the Textbook Rental Program public BID was completed and certain suppliers did not submit proposals. The textbook market is highly volatile, especially at peak times, and publishers tightly control aspects of the market. The program has limited ability to substitute similar materials due to academic freedom policies. The college textbook program must procure books and quantities needed in time for students to have prior to class start.	Enterprise Fund #509 FY2023-2024	Taylor and Francis Group LLC (publisher) Texas Book Company (wholesaler) Tophatmonoelue (US) Corp (formerly Morton Publishing) Vista Higher Learning (publisher) W.W. Norton and Co., Inc. (publisher) Xanadu (publisher)	\$250,000 annually	Sylvia Ramirez EVP Finance & Administration/COO & Kim Henderson Campus Services Manager
SS24-002	Madison College Bookstore MBS Replacement Registers and Mobile Point of Sale	The Madison College Bookstore requests a sole source exception from the Madison College Board for purchase of new point of sale registers and hardware add-ons from MBS Systems. The college requests the hardware and add-ons from this vendor as it already utilizes the MBS System software.	Enterprise Fund #509 FY2023-2024	MBS Service Company	\$55,000	Sylvia Ramirez EVP Finance & Administration/COO & Kim Henderson Campus Services Manager

**ACTION:** Authorize staff to proceed with the purchases listed above with the vendors and terms as specified.

**Note:** RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements  
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements  
S = Sole Source: An item or service that is only available from a single source

**Madison Area Technical College District**  
**38.14 Contract Estimated Full Cost Recovery Report**  
**FY 2023-2024 for period of July 2023**

Contract No	Service Recipient	Type of Service	Service Description	Contract Amount	Estimated Direct Cost	Estimated Direct & Indirect Cost	Profit (or) Loss (A-C)	Rationale for (-) only
2024-0001	Madison Metropolitan School District	1.18	BI-FY24 MMSD CPR Certification	\$ 1,600.00	\$ 1,031.35	\$ 1,224.38	\$ 375.62	-
2024-0002	Wisconsin Early Childhood Association	1.42	BI-FY24 Wisconsin Early Childhood Association (WECA) Service	\$ 3,000.00	\$ 2,380.24	\$ 3,040.99	\$ (40.99)	Gov't/Non Profit Indirect Rate
2024-0003	Central Wisconsin Center	2.41	BI-FY24 Central Wisconsin Center - LPN IV and RN Refresher Training	\$ 13,500.00	\$ 6,953.52	\$ 8,883.82	\$ 4,616.18	-
<b>Total</b>				<b>\$ 18,100.00</b>	<b>\$ 10,365.12</b>	<b>\$ 13,149.20</b>	<b>\$ 4,950.80</b>	

Type of Service:

- 1.xx Customized Instruction
- 2.xx Technical Assistance
- x.11 Public Education Inst./K-12
- x.15 Multiple Educational
- x.16 Public Education Inst./K-12 - Transcribed Credit
- x.18 Public Education Inst./PS
- x.19 Private Education Inst.
- x.21 WI Local Government Unit
- x.22 Indian Tribal Governments
- x.23 Economic Development Corp
- x.24 County Boards of Supervisors
- x.25 Multiple Local Government Units
- x.31 State of Wisconsin
- x.32 WI Department of Corrections
- x.33 WI Div. of Vocat. Rehab
- x.35 Multiple State Government
- x.41 Business and Industry
- x.42 Community Based Organizations
- x.43 Workplace Education Initiatives
- x.44 WMEP Related Contracts
- x.45 Multiple Business & Industry
- x.46 Adv Manufacturing Solutions
- x.47 Workforce Advancement Training Grants
- x.51 Federal Governments
- x.55 Multiple Federal Governments Units
- x.61 Foreign Governments
- x.62 State Other Than WI
- x.63 Out of State Businesses
- x.65 Multiple Out of State Entities

**Madison College Supplier Payments Greater Than or Equal to \$2,500.00**  
**7/16/2023 through 8/15/2023**

<u>Supplier</u>	<u>Total Spend</u>
DISTRICTS MUTUAL INSURANCE & RISK MANAGEMENT	\$ 1,081,894.00
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 608,358.08
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$ 579,677.11
DEAN HEALTH PLAN	\$ 476,640.91
WINTER SERVICES LLC	\$ 378,239.00
JOE DANIELS CONSTRUCTION CO INC	\$ 367,632.00
CDW GOVERNMENT	\$ 311,491.80
NORTHCENTRAL TECHNICAL COLLEGE	\$ 257,596.29
VANGUARD STORAGE AND RECOVERY LLC	\$ 248,935.93
MADISON COLLEGE FOUNDATION	\$ 244,194.24
BAUER BUILDERS INC	\$ 202,788.95
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$ 180,534.51
CAMERA CORNER CONNECTING POINT	\$ 130,274.41
MADISON GAS AND ELECTRIC CO	\$ 128,706.25
GARTNER INC	\$ 104,634.00
HIGHPOINT TECHNOLOGY SOLUTIONS LLC	\$ 93,841.33
SYNERGY CONSORTIUM SERVICES LLC	\$ 84,091.91
ACHIEVING THE DREAM INC	\$ 80,000.00
MARS SOLUTIONS GROUP	\$ 73,614.50
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$ 71,191.41
MULTIVIEW CANADA	\$ 60,000.00
WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION	\$ 54,259.72
BEACON HILL STAFFING GROUP LLC	\$ 52,120.00
SMART SOLUTIONS INC	\$ 50,518.50
HUSCH BLACKWELL LLP	\$ 49,750.40
THE STANDARD	\$ 49,108.03
MINNESOTA LIFE INSURANCE COMPANY	\$ 49,085.86
JEFFERSON FIRE AND SAFETY INC	\$ 47,772.00
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$ 45,497.52
ELSEVIER INC	\$ 41,799.94
PLUNKETT RAYSICH ARCHITECTS LLP	\$ 41,123.87
MCGRAW HILL LLC	\$ 40,824.28
CHANDRA TECHNOLOGIES INC	\$ 39,864.00
ALLIANT ENERGY CENTER OF DANE COUNTY	\$ 34,197.00
MOTIMATIC PBC	\$ 33,200.00
PEARSON EDUCATION INC	\$ 32,920.19
COYLE CARPET ONE	\$ 32,344.95
THE LAWNCARE PROFESSIONALS	\$ 31,772.01
SAN A CARE INC	\$ 30,709.62
WORKDAY INC	\$ 30,400.00
HEARTLAND COMMUNITY COLLEGE	\$ 28,450.00
SYSCO BARABOO LLC	\$ 27,639.91
EMPLOYEE BENEFITS CORPORATION	\$ 26,744.70
JOBELEPHANTCOM INC	\$ 26,266.60
PROSPECT INFOSYSTEM INC	\$ 25,416.00
CITY OF MADISON	\$ 25,276.55
LINKEDIN CORPORATION	\$ 25,231.00
MATTHEWS BOOK COMPANY	\$ 24,564.77
VERBA SOFTWARE INC	\$ 24,131.74
TEAMSFT INC	\$ 23,384.00
SOUTHPORT ENGINEERED SYSTEMS LLC	\$ 23,023.95



<u>Supplier</u>	<u>Total Spend</u>
BETTERMYND INC	\$ 23,000.00
TEKSYSTEMS INC	\$ 22,850.00
SUNDIAL SOFTWARE CORP	\$ 22,282.50
CLEAN POWER LLC	\$ 20,300.87
GLOBAL DATEBOOKS	\$ 17,250.00
TIMECLOCK PLUS LLC	\$ 17,002.00
SUMITOMO SHI DEMAG	\$ 15,970.00
INDIAN RIVER STATE COLLEGE INCLUDING WQCS	\$ 15,923.08
WERNER ELECTRIC SUPPLY CO	\$ 15,792.64
XANEDU PUBLISHING INC	\$ 15,342.00
BADGER WELDING SUPPLIES INC	\$ 14,721.53
HIGHER LEARNING COMMISSION	\$ 14,154.80
AMERICAN HEART ASSOCIATION	\$ 13,982.42
AVI SYSTEMS	\$ 13,786.67
KLEENMARK DISTRIBUTION	\$ 13,539.27
KLEENMARK SERVICES CORP	\$ 13,539.27
C COAKLEY RELOCATION SYSTEMS CO	\$ 13,240.50
WIN TECHNOLOGY	\$ 13,137.80
PLANET TECHNOLOGY LLC	\$ 13,079.00
AT&T	\$ 12,939.03
GREATER MADISON CHAMBER OF COMMERCE INC	\$ 12,800.00
ELLINGSON PRO CLEAN INC	\$ 12,562.50
VANGUARD COMPUTERS INC	\$ 12,128.92
VITALSOURCE TECHNOLOGIES LLC	\$ 11,995.43
PEARSON ENGINEERING LLC	\$ 11,866.63
4IMPRINT INC	\$ 11,799.54
SANS INSTITUTE	\$ 11,625.00
MWI ANIMAL HEALTH	\$ 11,464.03
XEROX CORP	\$ 11,449.33
MBS TEXTBOOK EXCHANGE LLC	\$ 10,717.07
WASTE MANAGEMENT OF WISCONSIN INC	\$ 10,590.45
BRANDED CUSTOM SPORTSWEAR INC	\$ 10,005.14
MADISON REGION ECONOMIC PARTNERSHIP	\$ 10,000.00
SCHILLING SUPPLY COMPANY	\$ 9,913.13
SMARTER SERVICES LLC	\$ 9,905.00
T ROWE PRICE	\$ 9,888.45
1901 INC	\$ 9,876.00
PROVEN POWER INC	\$ 9,656.67
TEXAS BOOK COMPANY	\$ 9,648.17
CREATIVE BUSINESS INTERIORS INC	\$ 9,504.94
CHAMPION CUSTOM PRODUCTS	\$ 9,451.61
WISCONSIN TECHNICAL COLLEGE SYSTEM FOUNDATION INC	\$ 9,438.00
READSPEAKER LLC	\$ 9,171.00
TRACO MEDICAL	\$ 8,894.15
JOHNSON CONTROLS FIRE PROTECTION LP	\$ 8,808.98
AE BUSINESS SOLUTIONS	\$ 8,668.80
DENTSPLY NORTH AMERICA LLC	\$ 8,562.48
J F AHERN CO	\$ 8,550.00
365 NATION	\$ 8,531.25
SUPERIOR VISION INSURANCE PLAN OF WISCONSIN INC	\$ 8,335.34
MASTER TRAINING SPECIALIST LLC	\$ 7,968.42
QRG	\$ 7,953.18
BSN SPORTS LLC	\$ 7,857.37

<u>Supplier</u>	<u>Total Spend</u>
DANE COUNTY REGIONAL AIRPORT	\$ 7,731.47
VIKING ELECTRIC SUPPLY INC	\$ 7,675.43
METRO TRANSIT MADISON	\$ 7,579.40
AMAZON.COM LLC	\$ 7,532.17
LAB MIDWEST LLC	\$ 7,529.00
STEEN MACEK PAPER CO INC	\$ 7,492.07
EMSAR INC	\$ 7,425.00
WINDSTREAM	\$ 7,291.10
B AND H PHOTO VIDEO	\$ 7,191.20
INDUSTRIAL WATER MANAGEMENT	\$ 7,184.41
Maxon Computer Inc	\$ 6,766.00
SUNVEST SOLAR INC	\$ 6,704.98
PARAGON DEVELOPMENT SYSTEMS INC	\$ 6,693.75
NESTLE USA INC	\$ 6,657.95
MIDWEST RENEWABLE ENERGY ASSOCIATION	\$ 6,571.90
HENNEMAN ENGINEERING INC	\$ 6,500.00
PEPSI COLA MADISON	\$ 6,470.45
EXCEL IMAGES	\$ 6,411.32
BWBR	\$ 6,297.89
PAYMETRIC NOW WORLDPAY	\$ 6,200.00
CITY OF PORTAGE	\$ 6,162.00
SCOTT WILLIAM LIDDICOAT	\$ 6,075.00
MASS MUTUAL FINANCIAL GROUP	\$ 5,834.60
INSIGHT PUBLIC SECTOR INC	\$ 5,789.22
TOTAL WATER TREATMENT SYSTEMS INC	\$ 5,671.75
MICRO TEL LLC	\$ 5,503.00
ADVANTAGE DESIGN GROUP	\$ 5,500.00
V SOFT CONSULTING GROUP INC	\$ 5,463.60
NJCAA REGION IV NFP	\$ 5,400.00
FEI BEHAVIORAL HEALTH INC	\$ 5,364.00
CENGAGE LEARNING INC	\$ 5,361.75
AOTA	\$ 4,940.00
SCHUMACHER ELEVATOR COMPANY	\$ 4,768.50
ENGMAN TAYLOR AN MSC COMPANY LLC	\$ 4,754.58
CONDREY CORPORATION	\$ 4,732.72
UNITED WAY OF DANE COUNTY INC	\$ 4,552.40
QUADIENT LEASING USA INC	\$ 4,526.67
MSC INDUSTRIAL SUPPLY CO INC	\$ 4,471.53
CAPITAL NEWSPAPERS	\$ 4,425.45
FACILITY ENGINEERING INC	\$ 4,425.00
MAC TOOLS	\$ 4,400.83
AMERICAN COUNCIL ON EXERCISE	\$ 4,398.00
UNITED MAILING SERVICES INC	\$ 4,392.65
WE ENERGIES	\$ 4,248.50
HEADSPACE INC	\$ 4,238.56
BRUNSELL LUMBER AND MILLWORK	\$ 4,226.51
FEDEX	\$ 4,146.37
R E GOLDEN PRODUCE CO INC	\$ 4,131.86
ALRO STEEL CORPORATION	\$ 4,094.45
CARAHSOFT TECHNOLOGY CORPORATION	\$ 4,018.35
NATIONAL JUNIOR COLLEGE ATHLETIC ASSOCIATION	\$ 4,000.00
JOHNSON CONTROLS INC	\$ 3,880.00
JKS ASSESSMENT LLC	\$ 3,750.00

<u>Supplier</u>	<u>Total Spend</u>
METROPOLITAN LIFE INSURANCE CO	\$ 3,647.90
TDS TELECOM SERVICE LLC	\$ 3,609.90
GRAPHIC SOLUTIONS GROUP INC	\$ 3,532.98
STAPLES BUSINESS ADVANTAGE	\$ 3,444.63
MINITAB INC	\$ 3,416.00
DELAWARE TECHNICAL COMMUNITY COLLEGE	\$ 3,390.97
UNITEDHEALTHCARE STUDENT RESOURCES	\$ 3,376.00
PARADISE DENTAL TECHNOLOGIES	\$ 3,350.80
PROEDUCATION SOLUTIONS LLC	\$ 3,321.00
PATTERSON DENTAL SUPPLY INC	\$ 3,153.08
AGILYSYS NV LLC	\$ 3,118.88
PARK PRINTING SOLUTIONS	\$ 3,108.00
DENTAL IMAGING TECHNOLOGIES CORPORATION	\$ 3,098.00
REEDSBURG UTILITY COMMISSION	\$ 3,090.72
LAERDAL MEDICAL CORP	\$ 3,069.50
ZYBOOKS	\$ 2,920.50
M1 Secure Storage	\$ 2,892.72
CINTAS CORPORATION	\$ 2,859.85
NAACLS	\$ 2,827.00
REMIND101 INC	\$ 2,662.00
THE NORTH AMERICAN BOARD OF CERTIFIED ENERGY PRACTITIONERS INC	\$ 2,632.42
NATIONAL ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS	\$ 2,626.00
UNIVERSAL ROOFING CO INC	\$ 2,540.00
NORDENT MANUFACTURING INC	\$ 2,528.03
<b>TOTAL</b>	<b>\$ 7,854,924.32</b>

**MADISON AREA TECHNICAL COLLEGE**

**SCHEDULE OF CHECKS ISSUED**

**FOR THE PERIOD 07/16/23 - 08/15/23**

**FISCAL YEAR 2023-2024**

<b>Payment Type</b>	<b>Transaction Numbers</b>	<b>Number Issued</b>	<b>Amount</b>
<b>ACCOUNTS PAYABLE CHECKS</b>			
Prior Period - YTD Checks	350213 - 350319	107	\$ 417,891.59
July 16, 2023 - August 15, 2023	350320 - 350533	213	\$ 1,337,234.16
	<b>YTD - Accounts Payable Checks</b>	<b>320</b>	<b>\$ 1,755,125.75</b>
<b>ACCOUNTS PAYABLE ACH PAYMENTS</b>			
Prior Period - YTD ACH	991169 - 994372	246	\$ 2,567,424.23
July 16, 2023 - August 15, 2023	994374 - 1000774	530	\$ 6,852,354.79
	<b>YTD - Accounts Payable ACH</b>	<b>776</b>	<b>\$ 9,419,779.02</b>
<b>STUDENT REFUND CHECKS</b>			
Prior Period - YTD Checks	621313 - 621357	45	\$ 15,252.56
July 16, 2023 - August 15, 2023	621358 - 621484	127	\$ 53,391.92
	<b>YTD - Student Refund Checks</b>	<b>172</b>	<b>\$ 68,644.48</b>
<b>STUDENT REFUND ACH PAYMENTS</b>			
Prior Period - YTD ACH	E-Refunds	141	\$ 105,460.82
July 16, 2023 - August 15, 2023	E-Refunds	210	\$ 167,559.20
	<b>YTD - Student Refund ACH</b>	<b>351</b>	<b>\$ 273,020.02</b>
<b>PAYROLL CHECKS</b>			
Prior Period - YTD Checks	105168 - 105169	2	\$ 811.22
July 16, 2023 - August 15, 2023	105170 - 105177	8	\$ 4,777.68
	<b>YTD - Payroll Checks</b>	<b>10</b>	<b>\$ 5,588.90</b>
<b>PAYROLL ACH PAYMENTS</b>			
Prior Period - YTD ACH	991266 - 994222	1,804	\$ 2,776,427.29
July 16, 2023 - August 15, 2023	996659 - 1000424	3,474	\$ 5,151,427.64
	<b>YTD - Payroll ACH</b>	<b>5,278</b>	<b>\$ 7,927,854.93</b>
<b>GRAND TOTAL PAYMENTS</b>			<b>\$ 19,450,013.10</b>

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF  
PERSONNEL**

<b>Name</b>	<b>Katie Blanchard</b>
Title	College Access Navigator
Start Date	July 9, 2023
Salary	\$58,975.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Associate's degree – Human Services
License	
Certifications	
Experience	3+ years Student Recruitment Coordinator (at Madison College) 3 years Admissions Counselor/Marketing

<b>Name</b>	<b>Alejandra Bridges</b>
Title	College Access Navigator
Start Date	July 9, 2023
Salary	\$71,323.20 annually
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Associate's degree – Culinary Arts (at Madison College)
License	
Certifications	
Experience	4+ years Bilingual Financial Aid Coordinator & Student Support Services (at Madison College) 3 years Assistant Department Manager

<b>Name</b>	<b>Jennifer Helminski</b>
Title	College Access Navigator
Start Date	July 9, 2023
Salary	\$66,788.80 annually
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Bachelor's degree – Psychology and Business Administration
License	
Certifications	
Experience	1 year Tour and Recruitment Coordinator (at Madison College) 3 years Administrative Planner (at Madison College)

<b>Name</b>	<b>Claire McMannes</b>
Title	College Access Navigator
Start Date	July 9, 2023
Salary	\$60,507.20 annually
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Bachelor's degree – English and Creative Writing
License	
Certifications	
Experience	10 months Recruitment Coordinator (at Madison College) 2+ years Supervising Manager

<b>Name</b>	<b>Leigh Bartel</b>
Title	Maintenance Mechanic
Start Date	July 23, 2023
Salary	\$27.13 hourly
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	
License	
Certifications	
Experience	5+ years Lead Custodian (at Madison College) 2 years Maintenance Associate (at Madison College)

<b>Name</b>	<b>Jessica Jackson</b>
Title	Associate Manager, Student Services
Start Date	July 23, 2023
Salary	\$68,086.20 annually
Type	Management
PT/FT	Full-time
Location	Truax campus
Degree	Associate's degree – Administrative Professional (at Madison College)
License	
Certifications	
Experience	7+ years Enrollment Center Coordinator (at Madison College) 1+ year Welcome Center Assistant (at Madison College)

<b>Name</b>	<b>Sarah Prather</b>
Title	Early College Student Advisor
Start Date	July 23, 2023
Salary	\$73,713.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Bachelor's degree – Sociology/Anthropology
License	
Certifications	
Experience	1+ year Student Success Coach (at Madison College) 8+ years Teacher

<b>Name</b>	<b>Sheldon Hitchens</b>
Title	Manager, School Business Operations
Start Date	July 24, 2023
Salary	\$88,094.00 annually
Type	Management
PT/FT	Full-time
Location	South campus
Degree	Master's degree – Education Policy and Management Bachelor's degree – English/Africana Studies
License	
Certifications	
Experience	2+ years Director of Impact, 2 Gen 2+ years Chief of Staff, Strategy and Development Consultant

<b>Name</b>	<b>Robert Kniss</b>
Title	Director, Student Financial Support Services
Start Date	July 24, 2023
Salary	\$120,766.00 annually
Type	Management
PT/FT	Full-time
Location	Truax campus
Degree	Doctorate degree – Higher, Adult and Lifelong Education Master's degree – Higher Education Administration Bachelor's degree – Interdisciplinary Humanities
License	
Certifications	
Experience	3+ years Executive Director of Student Financial Aid & Scholarships 2 years Director of Student Financial Services

<b>Name</b>	<b>Janie Ocejo</b>
Title	Administrative Coordinator
Start Date	July 31, 2023
Salary	\$27.13 hourly
Type	Staff
PT/FT	Full-time
Location	Commercial Ave
Degree	Bachelor's degree – Political Science and Social Welfare
License	
Certifications	Peer Specialist, WI Department of Human Services
Experience	4+ years Peer Support Program Coordinator 7+ years Bilingual Resource Specialist

<b>Name</b>	<b>Beyhan Ozturk</b>
Title	Child Care Technician – Teacher
Start Date	July 31, 2023
Salary	\$22.70 hourly
Type	Staff
PT/FT	Part-time
Location	Truax campus
Degree	Master's degree – Education Administration and Supervision Bachelor's degree – Early Childhood Education
License	
Certifications	
Experience	1+ years Early Child Education Teacher 11 years Elementary Schools Principal

<b>Name</b>	<b>Rebecka Crandall</b>
Title	Senior Student Success Coach - Veterans
Start Date	August 6, 2023
Salary	\$30.09 hourly
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Associate's degree – Human Services and Addiction Studies
License	
Certifications	Substance Abuse Counselor Recovery Coach
Experience	6 months RISE Student Success Coordinator (at Madison College) 4 years Hope Project Coordinator



<b>Name</b>	<b>Linda Lee</b>
Title	Senior Student Program Advisor - Diversity Programs
Start Date	August 7, 2023
Salary	\$77,360.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Bachelor's degree – Public Health
License	
Certifications	
Experience	1 year Student Activities Coordinator 9 years Event Coordinator

<b>Name</b>	<b>Rocky Blanco</b>
Title	Full-time Instructor
Start Date	August 14, 2023
Salary	\$82,500.00 annually
Type	Faculty
PT/FT	Full-time
Location	South Madison
Degree	Master's degree – Exercise Physiology Associate's degree – Nursing (at Madison College)
License	Registered nurse
Certifications	
Experience	1 year Part-time Nursing Assistant Instructor (at Madison College) 3+ years Registered Nurse

<b>Name</b>	<b>David Burke</b>
Title	Full-time Instructor
Start Date	August 14, 2023
Salary	\$85,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	South Madison
Degree	Master's degree – Nursing Education Bachelor's degree – Nursing Associate's degree – Arts & Sciences
License	Registered nurse
Certifications	
Experience	2 years Part-time Nursing Instructor (at Madison College) 11+ Clinical Nurse

<b>Name</b>	<b>Kylene Hong</b>
Title	Learning & Development Events Specialist
Start Date	August 14, 2023
Salary	\$80,583.00 annually
Type	Staff – Confidential
PT/FT	Full-time
Location	Truax campus
Degree	Bachelor’s degree – Biology
License	
Certifications	
Experience	9+ years Events Manager 4 years Operations and Administrative Coordinator

<b>Name</b>	<b>Johanna Kessel</b>
Title	Full-time Instructor
Start Date	August 14, 2023
Salary	\$82,500.00 annually
Type	Faculty
PT/FT	Full-time
Location	Watertown campus
Degree	Bachelor’s degree - Nursing
License	Registered nurse
Certifications	
Experience	1+ year Research Nurse II 13+ years Registered Nurse

<b>Name</b>	<b>Alexis Krueger</b>
Title	Full-time Instructor
Start Date	August 14, 2023
Salary	\$72,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax campus
Degree	Master’s degree – Biomedical Engineering Bachelor’s degree – Biomedical Engineering
License	
Certifications	
Experience	4+ years Systems Test Engineer III 4+ years Orchard Owner and Mentor

<b>Name</b>	<b>Richard McGregory</b>
Title	Full-time Instructor
Start Date	August 14, 2023
Salary	\$82,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax campus
Degree	Doctorate degree – Economics Master’s degree – Business Administration/Management Bachelor’s degree – Business Administration/Management
License	
Certifications	
Experience	3+ years Senior Executive of Staff 21+ years Director, McNair Scholars Program

<b>Name</b>	<b>Margreta Mellenberger</b>
Title	Senior Laboratory Coordinator
Start Date	August 14, 2023
Salary	\$29.72 hourly
Type	Staff
PT/FT	Staff
Location	Truax campus
Degree	Associate’s degree – Veterinary Technician (at Madison College)
License	
Certifications	
Experience	2 years Senior Laboratory Coordinator (at Madison College) 9 years Veterinary Technician

<b>Name</b>	<b>Jonathan Milton</b>
Title	Full-time Instructor
Start Date	August 14, 2023
Salary	\$87,500.00 annually
Type	Faculty
PT/FT	Full-time
Location	Health Education Center
Degree	Master’s degree – Teaching Bachelor’s degree – Nursing Bachelor’s degree – Biology
License	
Certifications	
Experience	3+ years Part-time Instructor (at Madison College) 6+ years Registered Nurse

<b>Name</b>	<b>Felipe Moraga</b>
Title	Full-time Instructor
Start Date	August 14, 2023
Salary	\$75,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax campus
Degree	Master's degree – Spanish Bachelor's degree – English
License	
Certifications	
Experience	10+ years Spanish Instructor

<b>Name</b>	<b>Elliott Paletz</b>
Title	Full-time Instructor
Start Date	August 14, 2023
Salary	\$75,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax campus
Degree	Doctorate degree – Psychology Master's degree – Psychology Bachelor's degree – Psychology
License	
Certifications	
Experience	20+ years Part-time Instructor (10 at Madison College) 6 years Researcher

<b>Name</b>	<b>Kaitlin Peterson</b>
Title	Full-time Instructor
Start Date	August 14, 2023
Salary	\$82,500.00 annually
Type	Faculty
PT/FT	Full-time
Location	South Madison
Degree	Master's degree – Nursing Education Bachelor's degree – Nursing Associate's degree – Registered Nurse (at Madison College)
License	Registered nurse
Certifications	
Experience	2 years Nursing Instructor 7+ years Registered Nurse

<b>Name</b>	<b>Nathan Richards</b>
Title	Full-time Instructor
Start Date	August 14, 2023
Salary	\$68,667.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax campus
Degree	Technical Diploma – Surgical Technologist
License	
Certifications	Certified Surgical Technologist
Experience	13+ years Surgical Technologist 2+ years Insurance Agent

<b>Name</b>	<b>Thouktha Seignarack</b>
Title	Senior Student Support Coordinator
Start Date	August 14, 2023
Salary	\$27.48 hourly
Type	Staff
PT/FT	Full-time
Location	South campus
Degree	Master's degree – Social Work Bachelor's degree – Social Work
License	
Certifications	
Experience	3 months Second Harvest Food Bank 8 months Clinical Intern

<b>Name</b>	<b>Christopher Shattuck</b>
Title	Full-time Instructor
Start Date	August 14, 2023
Salary	\$90,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Protective Services Center
Degree	Doctorate degree – Law Master's degree – Business Administration Bachelor's degree – Psychology & Criminal Justice
License	
Certifications	
Experience	5+ years Law Practice Assistance Manager 5+ years Attorney

<b>Name</b>	<b>Jennifer Grandone</b>
Title	Adult Basic Education Instructor
Start Date	August 15, 2023
Salary	\$84,334.55 annually
Type	Faculty
PT/FT	Full-time
Location	South campus
Degree	Master's degree – Curriculum and Instruction Bachelor's degree – English and Secondary Education
License	
Certifications	
Experience	3 years Instructor (at Madison College) 6 years Part-time Instructor (at Madison College)

<b>Name</b>	<b>Tom Helbig</b>
Title	Full-time Instructor 2
Start Date	August 15, 2023
Salary	\$99,140.70 annually
Type	Faculty
PT/FT	Full-time
Location	Truax campus
Degree	Associate's degree – Electrical
License	Master Electrician
Certifications	
Experience	6 years Instructor (at Madison College) 23 years Electrician (at Madison College)

<b>Name</b>	<b>Gianna Hernandez</b>
Title	Full-time Instructor
Start Date	August 15, 2023
Salary	\$78,667.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax campus
Degree	Doctorate degree – Cellular and Molecular Pathology Master's degree – Geology Bachelor's degree – Geology
License	
Certifications	
Experience	2 years Instructor (1 year at Madison College) 10 years Researcher

<b>Name</b>	<b>Ashley Welch</b>
Title	Full-time Instructor
Start Date	August 15, 2023
Salary	\$90,741.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax campus
Degree	Associate's degree – Animation (at Madison College)
License	
Certifications	
Experience	2 years Instructor (at Madison College) 7 years Art Director

**THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND SEPARATIONS**

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Brandon Whisenhunt	Library Assistant	July 25, 2023
Sandrine Pell	Writing Fellows Program Coordinator	July 28, 2023
Leah Her	Senior Administrative Coordinator	July 28, 2023
Luz del Carmen Arroyo Calderon	Senior Manager, RISE	July 28, 2023
Ana Paula Rodovalho F Moreria	Tutor (Professional)	July 28, 2023
Katherine Hernandez	Custodian	July 30, 2023
Denise Stenklyft	Senior Administrative Coordinator	July 31, 2023
Will Schira	Student Support Coordinator	August 4, 2023
Marie Chadwick	Clerical Associate	August 7, 2023
Kelly Anderson	Test Coordinator	August 11, 2023
Raja Hassan	Front Desk Specialist	August 11, 2023
Natilie Williams	Communication & Performing Arts Instructor	August 13, 2023
Robert Kniss	Director, Student Financial Support Services	August 14, 2023
Sarah Botting	Associate School Certifying Official	August 16, 2023



**THE PRESIDENT RECOMMENDS APPROVAL OF RETIREMENTS**

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>YEARS OF SERVICE</b>
Ann Camillo	Senior Learning & Development Coordinator	August 4, 2023	14