



November 29, 2023

MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Madison Area Technical College District Board will meet in executive session at 4:30 p.m. on Wednesday, November 1, 2023, at 1701 Wright Street, Room AB132, in a hybrid format to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Participant Code 235 416 390# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that immediately following executive session, and anticipated no earlier than 4:45 p.m., the Madison Area Technical College District Board will meet in open session, at 1701 Wright Street, Room AB132, in a hybrid format. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 235 416 390# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that the Madison Area Technical College District Board will meet at 5:30 p.m. at 1701 Wright Street, Room D1630B/C, in a hybrid format, to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference ID 394 751 725# when prompted.

I. CALL TO ORDER

- A. Compliance with Open Meeting Law

II. ROUTINE BUSINESS MATTERS

- A. Approval of November 1, 2023, Meeting Minutes (**Pages 3-9**)

III. NEW BUSINESS

- A. Communications

1. Board Chair's Report
 - a. Future Meeting & Event Schedule
2. Student Liaison Report – Mackenzie Carstens
3. Student Senate Report – Jovhany Michaud
4. College/Campus Announcements
5. President's Report
 - a. Institute for Equity and Transformational Change Update

B. Action Items

1. Purchase the City of Madison Fire Station No. 6 **(Page 10)**
2. Proposed FY2024-25 New Construction Project **(Page 11)**
3. Fiscal Year 2022-23 Annual Comprehensive Financial Report **(Page 12)**
4. Fiscal Year 2023-24 Budget Amendment **(Pages 13-24)**
5. Consent Agenda
 - a. General fund financial report as of October 31, 2023 **(Pages 25-27)**
 - b. Request for proposals/request for bids/sole sources **(Pages 28-29)**
 - c. 38.14 contracts for services October 2022 **(Page 30)**
 - d. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period October 16, 2022, through November 15, 2022 **(Pages 31-35)**
 - e. Employment of personnel **(Pages 36-44)**
 - f. Resignations and separations **(Page 45)**

IV. CALENDAR OF EVENTS

Board Meetings

January 3, 2024

February 7, 2024

March 6, 2024

April 3, 2024

Madison College Mid-Year Commencement

December 14, 2023, 6:30 p.m. Veterans Memorial Coliseum at the Alliant Energy Center

Association of Community College Trustees

National Legislative Summit – Washington, D.C.; February 4-7, 2024

V. ADJOURN

cc: News Media
Madison College Board
Legal Counsel

Administrative Staff
Full-Time Faculty/ESP Local 243
Part-Time Faculty



A meeting of the Madison Area Technical College District Board was held on November 1, 2023, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Chair), Shiva Bidar-Sielaff (Vice-Chair), Melanie Lichtfeld (Secretary), Christopher Canty, Randy Guttenberg, Arlyn Halvorson, Shana Lewis, and Joe Maldonado.

Also present: Jack E. Daniels, President; Tim Casper, Executive Vice-President of Student Services, Beth Giles-Klinkner, Interim Provost; Damira Grady, Vice-President of College Culture and Climate, Sylvia Ramirez, Executive Vice President, Finance & Administration/Chief Operating Officer

Others present: Mackenzie Carstens, Student Liaison; Annette Crowder, Student Senate Vice-President; Laurie Grigg, Chief Financial Officer/Controller; Maggie Owens, Reporting and Analysis Coordinator; Gretchen Rixie, Associate Vice President, Advising, Career, Employment and Transfer Services; Marsha Tweedy, Vice-President of Health Education; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:44 p.m. by Mr. Dantzler. He stated that appropriate notices had been given and the meeting was in compliance with the open meetings law.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Mr. Canty, seconded by Mr. Guttenberg, to approve the meeting minutes of October 4, 2023, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business ^{III}**Communications** ^{III A}**Board Chair's Report** ^{III A 1}

Mr. Dantzler reported that several Trustees attended the Association for Community College Trustees (ACCT) Leadership Congress in October. He, along with Mr. Canty and Mr. Maldonado, shared their conference impressions and takeaways.

Future Meeting & Event Schedule ^{III A 1 a}

Mr. Dantzler reminded Trustees about upcoming meetings and college events, including the college's mid-year commencement in December.

Student Liaison Report ^{III A 2}

Mr. Carstens reported that h also attended the ACCT Leadership Congress and attended sessions specifically designed for student leaders.

Student Senate Report ^{III A 3}

Ms. Crowder reported that student voting on the referendum to restructure the student fee will be open Nov. 3-19. Approximately 30 students attended the recent Student Senate town hall at the Goodman South Campus.

College/Campus Announcements ^{III A 4}

Dr. Giles reported that Lynea Lavoy, Chair of the Hospitality Program, was selected as the Wisconsin Hotel and Lodging Association Educator of the Year. Ken Walz, Chemistry Full-Time Faculty, published an article related to work in developing a protective coating for solar photovoltaic modules. Several Madison College faculty staff, and students contributed to the

field trials described in the article. Madison College Associate Degree Nursing alum Tayiah Johnson, who participated in the WorkSmart program, was recently nominated for the 2023 Workforce Development Board Aspire Award. The Portage Campus recently hosted a Skilled Trades Showcase that was attended by more than 150 students and parents. The Fort Atkinson Campus hosted tours and hands on demonstrations during a Manufacturing Job Fair. The Watertown Campus recently hosted a Healthcare Career Fair. Madison College hosted 23 visitors from ZBC Denmark who toured Madison College campuses and local industry locations. Tammy Gibbs, Center for International Education Manager, was selected to serve a second term as a Gilman Advisor Ambassador, helping Madison College apply for and receive study abroad scholarships.

Dr. Casper reported introduced Ms. Rixie and Ms. Owens to share information related to the college's intentional support engagements for students. They reported that these engagements are data-informed and relationship-centered. Outreach campaigns include phone calls and emails, and have resulted in students connecting directly with support services. The engagements will continue and be refined as needed.

Dr. Grady reported that her Division of Culture and Climate was named to reflect that diversity, equity, and inclusion aren't initiatives, but rather they are a part of the college's culture. Her office has hosted several events in the last month, including the Hispanic Heritage celebration, which included a bilingual job fair, and Indigenous Peoples Day. The community impact team took five students to WisCORE, a conference hosted by WTCS that connects students and staff to form a state-wide equity and inclusion network.

Dr. Ramirez reported that Madison College recently hosted a FamilyU site visit. The visit included public events, including a student-moderated panel led by the Madison College student fellow Wayne McMillen.

Dr. Daniels read the Human resources report that was submitted by Ms. Buschhaus. There were a total of 20 faculty retirement submissions for Spring 2024 and 13 for Fall 2024. The college has contracted with MRA to assist with the Manager and Staff Title and Compensation Project.

President's Report III A 5

International Travel III A 5 a

Dr. Daniels informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented activities have been conditionally approved and final decisions will be made for each activity based on a review of health and safety conditions.

Madison College is one of a 15 members of a public/private consortium that collaborated to achieve a Regionals Technology and Innovation Hub (Tech Hub) designation for Wisconsin. As part of the designation, the college will support the workforce needs to support the biohealth industry. The college is negotiating with the City of Madison to secure a parcel of land that will be developed for a childcare center.

Information Items III B

FY2022-23 Preliminary Audit Results III B 1

Shannon Small, Clifton Larson Allen, LLP (CLA), provided an overview of the college's audit process and preliminary results.

Action Items III C

New Program Approval – Expanded Functions Dental Assistant III C 1

Dr. Tweedy reported that The School of Health Sciences seeks approval to add the advanced technical diploma program, Expanded Functions Dental Assistant to the portfolio. The Wisconsin State Assembly passed legislation in February 2022, expanding access to dental care in Wisconsin by adding the Expanded Functions Dental Assistant as an advanced role, to the Dental Care Team. This will increase career pathways and pay for those who seek further education in their discipline. This program can be offered intermittently based on needs of industry with the majority of the learning occurring in the field. Approval of this proposal allows for Madison College to best support the field of dentistry in minimizing shortages and enhancing the professional pathway for the Dental Assistant professional.

There was a motion by Mr. Guttenberg, seconded by Ms. Lewis, to approve the new Expanded Functions Dental Assistant Advanced Technical Diploma. Motion carried.

Fiscal Year 2022-23 Budget Amendment III C 2

Ms. Ramirez reported that as a part of and following the audit process, it is necessary to reconcile the actual expenditures by fund and function to the budget. It is important to note that these adjustments remain within the levied tax revenue adopted by the Madison Area Technical College Board in October 2022. These changes must now be approved in accordance with § 65.90, Wis. Stats., and a copy of the approved adjustments must be submitted to the Wisconsin Technical College System.

There was a motion by Mr. Maldonado, seconded by Mr. Halvorson, to approve the budget adjustments for the FY2022-23 fiscal year. Motion carried unanimously meeting the voting requirement of two-thirds approval by members of the board.

Resolution on District Reserves and Designations III C 3

Ms. Ramirez reported that Wis. Admin. Code TCS 7.05(5) states that the District Board may establish reserves and a segregated portion of fund balances for a specific use and a specific period. The Board is not precluded from increasing or decreasing the amount of the reserves, provided the

Board passes a resolution to this effect. The Madison Area Technical College District follows the recommendations and requirements of the Wisconsin Technical College System's Financial Accounting Manual for establishing reserves and designations.

There was a motion by Mr. Guttenberg and a second by Mr. Canty to approve the Resolution on District Reserves and Designations. Motion carried.

Capital Projects Borrowing III C 4

Resolution Authorizing the Issuance of Not to Exceed \$10,000,000 General Obligation Promissory Notes, Series 2023-24D III C 4 a **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$10,000,000 General Obligation Promissory Notes, Series 2023-2DC** III C 4 b

Ms. Grigg reported that the attached resolution is the authorization to begin the borrowing process and totals \$10,000,000, including \$1,500,000 for building remodel and improvements and \$8,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of paying the cost of building remodeling and improvement projects (\$1,500,000) and movable equipment and technology (\$8,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%. The Board combined the two Resolutions into one motion for action.

There was a motion by Mr. Maldonado, seconded by Mr. Canty to adopt the Resolution Authorizing the Issuance of Not To Exceed \$10,000,000 General Obligation Promissory Notes, Series 2023-24D and adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$10,000,000 General Obligation Promissory Notes, Series 2023-24D. Motion carried.

Consent Agenda III C 5

General fund monthly financial report as of September 30, 2023 III C 5 a

Requests for proposals/request for bids/sole sources III C 5 b

Quarterly investment report III C 5 c

Quarterly finance dashboard III C 5 d

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period September 16, 2023 through October 15, 2023 III C 5 e

September 38.14 service contracts III C 5 f

Employment of personnel III C 5 g

Resignations and separations III C 5 h

Retirements III C 5 i

There was a motion by Mr. Maldonado, seconded by Ms. Lewis, to approve Consent Agenda items III.B.5.a. through i. Motion carried

Adjournment V

There was a motion by Mr. Maldonado, seconded by Mr. Guttenberg, to adjourn the meeting. Motion carried.

The meeting adjourned at 6:55 p.m.

Melanie Lichtfeld, Secretary

MADISON AREA TECHNICAL COLLEGE

DATE: December 6, 2023

TOPIC: Purchase the City of Madison (Fire Station No. 6)
825 West Badger Road, Madison, WI

ISSUE: The 2023 Three-Year Facilities Plan identifies the need for a new childcare center to serve the Goodman South Campus and the south side of Madison. The City of Madison has proposed selling Madison College the Fire Station No. 6 located at 825 West Badger Rd which would meet this need.

Madison College intends to demolish the existing fire station and construct an expansion to the adjacent Goodman South Campus building. The expansion will primarily provide for instructional spaces for early childhood educators; a licensed childcare facility; and related uses principally related to the educational mission of the College.

The site is being disposed of by the City of Madison and Fire Station No. 6 will be moved one block over to Hughes Place, per City of Madison Plans. Wisconsin Technical College System regulations allow the colleges to purchase land or existing buildings under a sole source exception, if the land or existing buildings are in the immediate proximity (defined as an area within one quarter mile of the perimeter of a current district owned facility). This purchase complies with that requirement.

Another issue paper related to the redevelopment of this site is also included in this agenda. The acquisition and redevelopment projects will go to the Wisconsin Technical College System in tandem for approval.

The total purchase price of the property is \$1.00. The source of funding for this purchase will be gift funding.

- ACTION:**
1. Approve the purchase of the property located at 825 West Badger Road in Madison, contingent upon approval by the Wisconsin Technical College System Board.
 2. Authorize staff to submit a request to the Wisconsin Technical College System Board for approval to purchase this property.

MADISON AREA TECHNICAL COLLEGE

DATE: December 6, 2023

TOPIC: Proposed FY2024-25 New Construction Project

ISSUE: As part of the capital projects planning process, one new construction project was identified for funding – a childcare center located at the Goodman South Campus. The project was included in the Three-Year Facilities Plan approved by the Madison College Board on September 6, 2023.

Goodman South Campus – Early Learning Center Childcare New Construction and Sitework

This 13,400 square foot remodel project will demolish the current City of Madison Fire Station No. 6 and construct the Goodman South Campus Early Learning Center (GSC-ELC) childcare program for 50 children, allowing more student families to be served each semester. The new building will create four additional classrooms designed for young children's learning and development through hours of care. In addition, the GSC-ELC will help address the significant shortage of high-quality infant/toddler care options for student-families. The new classrooms will be able to serve up to 16 infants/toddlers each semester. This new center space will also include kitchen facilities, teacher workspace, a lactation room, and improved access for observations, practicums, and internships by Madison College Early Childhood Education academic program students. This project will also include significant site improvements, including the addition of playgrounds.

The estimated construction cost is \$11,000,000. Madison College is planning to use \$1,500,000 in new construction funding for this project. All other construction funding will be paid for by gifts and grants.

Capital equipment, including technology, instructional equipment, and furniture are not part of the construction estimates. Sufficient funds are available for those costs within the College's planning capital budget.

- ACTION:**
1. Approve the above new construction & site improvement projects.
 2. Authorize staff to prepare construction drawings & specifications and to send the above projects out for competitive bids.
 3. Authorize staff to submit a request for approval each project to the Wisconsin Technical College System for Board approval.

MADISON AREA TECHNICAL COLLEGE

DATE: December 6, 2023

TOPIC: Fiscal Year 2022-2023 Annual Comprehensive Financial Report

ISSUE: On November 1, 2023, a representative from Clifton Larson Allen, LLP (CLA), the district's external auditor, presented the draft FY2022-2023 audit report including an unqualified audit opinion on the financial statements. The representative reported that it was a clean audit with no adjustments or non-compliance issues identified. The Single Audit will be presented to the board at a later date due to the timing of the final fieldwork of the HEERF and significant Financial Aid Funds.

ACTION: Accept the June 30, 2023, Annual Comprehensive Financial Report excluding the Single Audit.

Madison Area Technical College

DATE: December 6, 2023

TOPIC: Fiscal Year 2023-24 Budget Amendment

ISSUE: Wisconsin State Statute Chapter 65.90(5)(a) states,

...the amount of tax to be levied or certified, the amounts of the various appropriations and the purposes for such appropriations stated in a budget required under sub. (1) may not be changed unless authorized by a vote of two-thirds of the entire membership of the governing body...

Wisconsin's Administrative Code, TCS 7.05(7) states the

"Changes to the budget approved by the district board shall be by fund type or function within a fund type and shall be in accordance with s.65.90, Stats."

In addition, the Madison Area Technical College District Board adopted policies of governance on March 12, 2014, and reapproved July 14, 2014, which gives broad general guidance on significant matters of the District, in the form of Executive Limitations. The Board Policy related to budgeting requires the administration:

...propose a balanced budget with 1) accurate projection of revenues and expenditures, 2) separation of capital and operational items, 3) projections of cash flow, and 4) disclosure of planning assumptions.

The Fiscal Year 2023-24 budget was approved by the District Board on June 7, 2023. Per State Statute 65.90(5)(a) and the Wisconsin Administrative Code TCS 7.05(7), and to adhere to the District Board's policy, the following budget amendments are recommended for adoption by the District Board.

General Fund Adjustments

General Fund Revenue Adjustments

- Increase **Local Government** by \$203,000. In October 2023, the Board approved the College's operating levy of \$47,339,734, which was \$353,088 higher than the original budget. \$150,000 of tax levy will be used to support staffing costs for the Early Learning Campus expansion at the Goodman South Campus.
- Increase **Other Student Fees** by \$80,000 to reflect increases in out-of-state tuition and outside authority fees.
- Increase **Institutional Revenue** by \$1,550,000 to reflect increases in interest earnings.

The above adjustments reflect a net increase in budgeted revenues of \$1,833,000.

General Fund Expenditure Adjustments

- Increase **Physical Plant** by \$342,000 to pay for planning expenses related to remodeling Commercial Avenue campus' construction and remodeling program that are not capital-eligible because the project did not move forward.

- Increase **General Institutional** by \$40,000 to pay for records storage expenditures.

The above adjustments reflect a net increase in budgeted expenditures of \$382,000.

The result of the General Fund modification is a fund balance increase of \$1,451,000, which will eliminate the Designation for Subsequent Year and reduce Designation for Subsequent Years.

Special Revenue Aidable Fund Adjustments

Special Revenue Aidable Fund Revenue Adjustments

- Increase **State Aids** by \$228,000 to reflect additional state grants and awards.
- Increase **Institutional Revenue** by \$533,000 to reflect additional contracts and awards.
- Increase **Federal Aids** by \$2,209,000 to reflect changes in Federal grants and awards, which includes \$976,000 for NSF CREATE grant, \$505,000 for WIG Childcare grant, and \$439,000 for Workforce Development Board Training Navigator WorkSmart grant.

The above adjustments reflect a net increase in budgeted revenues of \$2,970,000.

Special Revenue Aidable Fund Expenditure Adjustments

The following adjustments reflect functional realignment and the net impact of additional Federal, State, and Local Grants awarded, revised, or not funded in Fiscal Year 2023-24. This includes the increases for the for NSF CREATE, WIG Childcare, and Workforce Development Board Training Navigator WorkSmart grants noted above.

- Increase **Instruction** by \$1,398,000.
- Increase **Instructional Resources** by \$2,000.
- Increase **Student Services** by \$1,599,000.
- Decrease **General Institutional** by \$182,000.
- Increase **Auxiliary Service** by \$48,000
- Increase **Public Service** by \$105,000.

The above adjustments reflect a net increase in budgeted expenditures of \$2,970,000.

The net result of the Special Revenue Aidable Fund modification is \$0.

Special Revenue Non-aidable Fund Adjustments

Special Revenue Non-aidable Fund Revenue Adjustments

- Increase **State Aids** revenue by \$56,000 for Emergency Assistance and Enrollment & Transition Support state grants.
- Decrease **Other Student Fees** by \$578,000 to reflect the planned FY2023-24 Student Activities Board revenue budget passed by Student Senate on April 6, 2023.
- Increase **Institutional Revenue** by \$21,000 to account for increases in the Alternative Loans program.
- Increase **Federal Aids** by \$443,000 to reflect CCAMPIS, WIG Childcare, and Meat Talent grant changes and increases for federal Pell grant and Federal Plus loans.

The above adjustments reflect a net decrease in budgeted revenues of \$58,000.

Special Revenue Non-aidable Fund Expenditure Adjustments

- Increase **Instruction** by \$60,000 for carryover from Meat Talent grant.
- Increase **Student Services** by \$361,000 to reflect increased Federal Pell Grants awards and CCAMPIS and WIG Childcare grant amounts. The increase was offset by a decrease of \$99,000 to reflect the planned FY2023-24 Student Activities Board expenditure budget passed by Student Senate on April 6, 2023.

The net result of the Special Revenue Non-aidable Fund modifications is a decrease of \$479,000.

Capital Projects Fund Adjustments

Capital Projects Fund Revenue Adjustments

- Increase **Institutional** revenues by \$80,000 to reflect the net change in capital awarded in grants.
- Increase **Federal Aid** revenues by \$305,000 to reflect the net change in capital awarded in Federal grants.

The above adjustments reflect a net increase in budgeted revenues of \$385,000.

Capital Projects Fund Expenditure Adjustments

- Increase **Instruction** by \$1,980,000 to reflect the net change in capital awarded in grants and total capital funding carried over from the prior year.
- Increase **Instructional Resources** by \$4,189,000 to reflect the net change in total capital funding carried over from the prior year.
- Increase **Student Services** by \$280,000 to reflect the net change in total capital funding carried over from the prior year.
- Decrease **Physical Plant** by \$3,933,000 to reflect the net impact of reconciliation, prior year interest income, bond premiums, and equipment sales. This also includes the net change in total capital funding carried over from the prior year.
- Increase **Auxiliary Services** by \$9,000 to reflect the net change in total capital funding carried over from the prior year.

The above adjustments reflect a net increase in budgeted expenditures of \$2,525,000.

The net result of the Capital Fund modifications is a decrease of \$2,140,000.

While there is no change to the amount recorded as Proceeds from Debt, the college will be shifting \$1.5 million from new construction to remodeling.

Debt Service Fund Adjustments

Debt Service Fund Revenue Adjustments

- Decrease **Local Government** revenues by \$1,572,000. In October 2023, the Board approved the College's debt service levy of \$37,631,646, which was \$1,572,354 lower than the original budget.

The net result of the Debt Service Fund modifications is a decrease in fund balance of \$1,572,000.

Enterprise Fund Adjustments

Enterprise Fund Revenue Adjustments

- Increase **Local Government** by \$150,000 to support staffing costs for the Early Learning Campus expansion at the Goodman South Campus.
- Increase **Institutional** revenue by \$45,000 to account for higher instructional resale revenues.

The above adjustments reflect a net increase in budgeted revenues of \$195,000.

Enterprise Fund Expenditure Adjustments

- Increase **Auxiliary Services** expenditures by \$595,000 for higher projected expenditures for the textbook rental program and instructional resale and to support staffing costs for the Early Learning Campus expansion at the Goodman South Campus.

The net result of the Enterprise Fund modifications is a \$400,000 decrease in fund balance.

Internal Services Fund Adjustments

Internal Services Fund Expenditure Adjustments

- Increase **Auxiliary Services** expenditures \$20,000 to reflect increased expenditures for telephone services.

The net result of the Internal Services Fund modification is a \$20,000 decrease in fund balance.

Fiduciary Fund Adjustments

Fiduciary Fund Expenditure Adjustments

- Increase **General Institutional** expenditures by \$150,000 to align projected budget with planned spending of reserves for WTCS Marketing Consortium.

ACTION: Approve the budget modifications for Fiscal Year 2023-24. Note: Approval by the District board requires a favorable vote of at least six (6) board members.

Madison Area Technical College District

**GENERAL FUND
Budget Modification**

District:	2023-24	Fund:	
Madison Area Technical College		General Fund	
	<u>Current Budget</u>	<u>Modified Budget</u>	<u>Amount of Change</u>
Date Adopted:	6/7/2023	12/6/2023	
REVENUES			
Local Government	\$ 45,236,500	\$ 45,439,500	\$ 203,000
State Aids	81,169,000	81,169,000	-
Program Fees	32,035,000	32,035,000	-
Material Fees	1,084,000	1,084,000	-
Other Student Fees	1,017,000	1,097,000	80,000
Institutional	1,519,000	3,069,000	1,550,000
Federal Aids	280,000	280,000	-
Total Revenues	<u>\$ 162,340,500</u>	<u>\$ 164,173,500</u>	<u>\$ 1,833,000</u>
EXPENDITURES			
Instruction	\$ 111,488,000	\$ 111,488,000	\$ -
Instructional Resources	3,334,000.00	3,334,000	-
Student Services	19,122,000.00	19,122,000	-
General Institutional	19,453,000.00	19,493,000	40,000
Physical Plant	11,682,000.00	12,024,000	342,000
Public Service	549,000.00	549,000	-
Total Expenditures	<u>\$ 165,628,000</u>	<u>\$ 166,010,000</u>	<u>\$ 382,000</u>
Net Revenue	\$ (3,287,500)	\$ (1,836,500)	\$ 1,451,000
OTHER SOURCES/(USES)			
Operating Transfer In	\$ 750,000	\$ 750,000	\$ -
Operating Transfer Out	-	-	-
TRANSFERS TO/(FROM) FUND BALANCE			
Reserve for Compensated Absences	\$ (200,000)	\$ (200,000)	\$ -
Designation for Subsequent Year	(659,000)	-	659,000
Designation for Subsequent Years	(1,678,500)	(886,500)	792,000
Designation for State Aid Fluctuations	-	-	-
Reserve for Post-Employment Sick Pay	-	-	-
Assigned for operations	-	-	-

Sylvia Ramirez
District Contact

Madison Area Technical College District
SPECIAL REVENUE AIDABLE FUND
Budget Modification

District:
 Madison Area Technical College

2023-24

Fund:
 Special Revenue Aidable

	<u>Current Budget</u>	<u>Modified Budget</u>	<u>Amount of Change</u>
Date Adopted:	6/7/2023	12/6/2023	
REVENUES			
Local Government	\$ 1,230,000	\$ 1,230,000	\$ -
State Aids	930,000	1,158,000	228,000
Program Fees	106,000	106,000	-
Material Fees	14,000	14,000	-
Other Student Fees	457,000	457,000	-
Institutional	4,756,000	5,289,000	533,000
Federal Aids	5,395,000	7,604,000	2,209,000
Total Revenues	\$ 12,888,000	\$ 15,858,000	\$ 2,970,000
EXPENDITURES			
Instruction	\$ 9,600,000	\$ 10,998,000	\$ 1,398,000
Instructional Resources	129,000	131,000	2,000
Student Services	2,896,000	4,495,000	1,599,000
General Institutional	263,000	81,000	(182,000)
Physical Plant	-	-	-
Auxiliary Service	-	48,000	48,000
Public Service	-	105,000	105,000
Total Expenditures	\$ 12,888,000	\$ 15,858,000	\$ 2,970,000
Net Revenue	\$ -	\$ -	\$ -
OTHER SOURCES/(USES)			
Operating Transfer In	\$ -	\$ -	\$ -
Operating Transfer Out	-	-	-
TRANSFERS TO/(FROM) FUND BALANCE			
Designated for Operations	\$ -	\$ -	\$ -

Sylvia Ramirez
District Contact

Madison Area Technical College District
SPECIAL REVENUE NON-AIDABLE FUND
Budget Modification

District:	2023-24	Fund:	
Madison Area Technical College		Special Revenue Non-aidable	
	<u>Current Budget</u>	<u>Modified Budget</u>	<u>Amount of Change</u>
Date Adopted:	6/7/2023	12/6/2023	
REVENUES			
Local Government	\$ 194,000	\$ 194,000	\$ -
State Aids	3,124,000	3,180,000	56,000
Other Student Fees	2,376,500	1,798,500	(578,000)
Institutional	1,356,500	1,377,500	21,000
Federal Aids	27,458,477	27,901,477	443,000
Total Revenues	<u>\$ 34,509,477</u>	<u>\$ 34,451,477</u>	<u>\$ (58,000)</u>
EXPENDITURES			
Instruction	\$ -	\$ 60,000	\$ 60,000
Instructional Resources	-	-	-
Student Services	34,488,205	34,849,205	361,000
General Institutional	-	-	-
Physical Plant	-	-	-
Public Service	-	-	-
Total Expenditures	<u>\$ 34,488,205</u>	<u>\$ 34,909,205</u>	<u>\$ 421,000</u>
Net Revenue	\$ 21,272	\$ (457,728)	\$ (479,000)
OTHER SOURCES/(USES)			
Operating Transfer In	\$ -	\$ -	\$ -
Operating Transfer Out	-	-	-
TRANSFERS TO/(FROM) FUND BALANCE			
Designated for Operations	\$ 21,272	\$ (457,728)	\$ (479,000)

Sylvia Ramirez
District Contact

Madison Area Technical College District

CAPITAL PROJECTS FUND

Budget Modification

District:
Madison Area Technical College

2023-24

Fund:
Capital Projects

	Date Adopted:	Current Budget	Modified Budget	Amount of Change
		6/7/2023	12/6/2023	
REVENUES				
Local Government		\$ -	\$ -	\$ -
State Aids		-	-	-
Institutional		-	80,000	80,000
Federal Aids		699,000	1,004,000	305,000
Total Revenues		<u>\$ 699,000</u>	<u>\$ 1,084,000</u>	<u>\$ 385,000</u>
EXPENDITURES				
Instruction		\$ 5,244,000	\$ 7,224,000	\$ 1,980,000
Instructional Resources		12,750,000	16,939,000	4,189,000
Student Services		625,000	905,000	280,000
General Institutional		500,000	500,000	-
Physical Plant		16,580,000	12,647,000	(3,933,000)
Auxiliary Services		-	9,000	9,000
Public Service		-	-	-
Total Expenditures		<u>\$ 35,699,000</u>	<u>\$ 38,224,000</u>	<u>\$ 2,525,000</u>
Net Revenue		\$ (35,000,000)	\$ (37,140,000)	\$ (2,140,000)
OTHER SOURCES/(USES)				
Operating Transfer In		\$ -	\$ -	\$ -
Operating Transfer Out		-	-	-
Proceeds from Debt		35,000,000	35,000,000	-
TRANSFERS TO/(FROM) FUND BALANCE				
Reserve for Capital Projects		\$ -	\$ (2,140,000)	\$ (2,140,000)

Sylvia Ramirez
District Contact

Madison Area Technical College District

DEBT SERVICE FUND

Budget Modification

District:

Madison Area Technical College

2023-24

Fund:

Debt Service

	<u>Current Budget</u>	<u>Modified Budget</u>	<u>Amount of Change</u>
Date Adopted:	6/7/2023	12/6/2023	
REVENUES			
Local Government	\$ 39,204,000	\$ 37,632,000	\$ (1,572,000)
Institutional	600,000	600,000	-
Total Revenues	<u>\$ 39,804,000</u>	<u>\$ 38,232,000</u>	<u>\$ (1,572,000)</u>
EXPENDITURES			
Physical Plant	\$ 38,084,000	\$ 38,084,000	-
Total Expenditures	<u>\$ 38,084,000</u>	<u>\$ 38,084,000</u>	<u>\$ -</u>
Net Revenue	\$ 1,720,000	\$ 148,000	\$ (1,572,000)
OTHER SOURCES/(USES)			
Proceeds From Debt	\$ -	\$ -	-
Debt Repayment	-	-	-
Premium on Debt Issued	-	-	-
Operating Transfer In	-	-	-
Operating Transfer Out	-	-	-
TRANSFERS TO/(FROM) FUND BALANCE			
Reserve for Debt Service	\$ 1,720,000	\$ 148,000	\$ (1,572,000)

Sylvia Ramirez
District Contact

Madison Area Technical College District

**ENTERPRISE FUND
Budget Modification**

District:
Madison Area Technical College

2023-24

Fund:
Enterprise

	<u>Current Budget</u>	<u>Modified Budget</u>	<u>Amount of Change</u>
Date Adopted:	6/7/2023	12/6/2023	
REVENUES			
Local Government	\$ 330,000	\$ 480,000	\$ 150,000
Institutional	8,963,973	9,008,973	45,000
Federal Aids	17,000	17,000	-
Total Revenues	<u>\$ 9,310,973</u>	<u>\$ 9,505,973</u>	<u>\$ 195,000</u>
EXPENDITURES			
Auxiliary Services	\$ 10,009,873	\$ 10,604,873	\$ 595,000
Total Expenditures	<u>\$ 10,009,873</u>	<u>\$ 10,604,873</u>	<u>\$ 595,000</u>
Net Revenue	\$ (698,900)	\$ (1,098,900)	\$ (400,000)
OTHER SOURCES/(USES)			
Operating Transfer In	\$ -	\$ -	\$ -
Operating Transfer Out	-	-	-
TRANSFERS TO/(FROM) FUND BALANCE			
Retained Earnings	\$ (698,900)	\$ (1,098,900)	\$ (400,000)

Sylvia Ramirez
District Contact

Madison Area Technical College District
INTERNAL SERVICES FUND
Budget Modification

District:
 Madison Area Technical College

2023-24

Fund:
 Internal Services

	<u>Current</u>	<u>Modified</u>	<u>Amount</u>
	<u>Budget</u>	<u>Budget</u>	<u>of Change</u>
Date Adopted:	6/7/2023	12/6/2023	
REVENUES			
Local Government	\$ -	\$ -	\$ -
State Aids	-	-	-
Institutional	15,140,091	15,140,091	-
Federal Aids	-	-	-
Total Revenues	\$ 15,140,091	\$ 15,140,091	\$ -
EXPENDITURES			
Auxiliary Services	\$ 15,954,504	\$ 15,974,504	\$ 20,000
Total Expenditures	\$ 15,954,504	\$ 15,974,504	\$ 20,000
Net Revenue	\$ (814,413)	\$ (834,413)	\$ (20,000)
OTHER SOURCES/(USES)			
Operating Transfer In	\$ -	\$ -	\$ -
Operating Transfer Out	750,000	750,000	-
TRANSFERS TO/(FROM) FUND BALANCE			
Retained Earnings	\$ (814,413)	\$ (834,413)	(20,000)

Sylvia Ramirez
District Contact

Madison Area Technical College District

**FIDUCIARY FUND
Budget Modification**

District:
Madison Area Technical College

2023-24

Fund:
Fiduciary

	Date Adopted:	Current Budget 6/7/2023	Modified Budget 12/6/2023	Amount of Change
REVENUES				
Local Government		\$ -	\$ -	\$ -
State Aids		-	-	-
Program Fees		-	-	-
Material Fees		-	-	-
Other Student Fees		-	-	-
Institutional		626,205	626,205	-
Federal Aids		-	-	-
Total Revenues		<u>\$ 626,205</u>	<u>\$ 626,205</u>	<u>\$ -</u>
EXPENDITURES				
Instruction		\$ -	\$ -	\$ -
Instructional Resources		-	-	-
Student Services		-	-	-
General Institutional		626,205	776,205	150,000
Physical Plant		-	-	-
Public Service		-	-	-
Total Expenditures		<u>\$ 626,205</u>	<u>\$ 776,205</u>	<u>\$ 150,000</u>
Net Revenue		\$ -	\$ (150,000)	\$ (150,000)
OTHER SOURCES/(USES)				
Operating Transfer In		\$ -	\$ -	\$ -
Operating Transfer Out		-	-	-
TRANSFERS TO/(FROM) FUND BALANCE				
Designated for Operations		\$ -	\$ (150,000)	\$ (150,000)

Sylvia Ramirez
District Contact

MADISON AREA TECHNICAL COLLEGE

DATE: December 6, 2023

TOPIC: General Fund Financial Report as of October 31, 2023

ISSUE: Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 49.35% of the current budget. This compares to 47.82% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 99.32% of budget, compared to 98.19% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 9.89% of budget, compared to 10.11% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 78.80% of budget, compared to 74.74% last year. The material fee revenues are 86.39% of budget, compared to 72.21% last year. Various material fees are up from last year. Student FTE increased 6.7% for the fall term.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 74.37% of the amount budgeted. Last year, revenues to date were 61.35%. Student Fees increased for Collegiate Transfer Out-of-State Tuition and Postsecondary/Vocational Adult/Non-Postsecondary Out-of-State Tuition and Outside Authority Fees. Student FTE increased 6.7% for the fall term.
- Institutional Sources include interest income, lease/rental and royalty income, along with miscellaneous revenues. The revenues to date are 116.18% of the budget. Last year's revenues were 43.83% of the budget. The budget % increase is primarily interest income, lease revenue and miscellaneous revenue.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are 29.34% of the budget, compared to 36.33% last year.
- Transfers from Reserves include Reserve for Compensated Absences (\$200,000) and Designation of Subsequent Year(s) (\$2,337,500).

The functional expenditure classifications are defined by NACUBO's Financial Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 35.76% of budget as compares to 36.46% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 31.84% of budget, compared to 32.85% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 37.25% of the budget, versus 39.37% last year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 33.03% of the current year's budget, compared to 32.91% last year.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 48.96% of budget, compared to 49.93% last year.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 55.22% of budget, compared to 54.87% last year.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 36.44% of budget, compared to 38.08% last year.

- Accept report and place on file.

GENERAL FUND
FOR THE MONTH ENDED OCTOBER 2023

STATEMENT OF REVENUE - ESTIMATED AND ACTUAL

	+Budgeted Revenue	Actual Revenue Current Month	Actual Revenue Year to Date	Balance To Be Earned	Actuals to Budget % Earned Year to Date	*Actuals to Budget % Earned Prior Year
Local Sources (Tax Levy)	\$ 45,236,500	\$ 44,927,382	\$ 44,929,812	\$ 306,688	99.32%	98.19%
State Sources (State Aid)	\$ 81,169,000	\$ 1,853,347	\$ 8,030,254	\$ 73,138,746	9.89%	10.11%
Program Fees	\$ 32,035,000	\$ 6,027,999	\$ 25,242,879	\$ 6,792,121	78.80%	74.74%
Material Fees	\$ 1,084,000	\$ 253,467	\$ 936,429	\$ 147,571	86.39%	72.21%
Other Student Fees	\$ 1,017,000	\$ 167,385	\$ 756,371	\$ 260,629	74.37%	61.35%
Institutional Sources	\$ 1,519,000	\$ 178,802	\$ 1,764,723	\$ (245,723)	116.18%	43.83%
Federal Sources	\$ 280,000	\$ 9,078	\$ 82,144	\$ 197,856	29.34%	36.33%
Transfers from Reserves	\$ 2,537,500	\$ -	\$ -	\$ 2,537,500	0.00%	0.00%
Other Sources (Transfers In)	\$ 750,000	\$ -	\$ -	\$ 750,000	0.00%	0.00%
Total Revenues	\$ 165,628,000	\$ 53,417,459	\$ 81,742,611	\$ 83,885,389	49.35%	47.82%

STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS

	+Budgeted Expenditures	Year to Date Expenditures	Encumbrances	Budget Balance	Actuals to Budget % Used Year to Date	*Actuals to Budget % Used Prior Year to Date
Instructional	\$ 111,488,000	\$ 34,502,123	\$ 990,170	\$ 75,995,707	31.84%	32.85%
Instructional Resources	\$ 3,334,000	\$ 1,230,214	\$ 11,631	\$ 2,092,155	37.25%	39.37%
Student Services	\$ 19,122,000	\$ 6,140,457	\$ 175,155	\$ 12,806,388	33.03%	32.91%
General Institutional	\$ 19,453,000	\$ 7,050,624	\$ 2,473,295	\$ 9,929,082	48.96%	49.93%
Physical Plant	\$ 11,682,000	\$ 4,079,979	\$ 2,371,363	\$ 5,230,658	55.22%	54.87%
Public Service	\$ 549,000	\$ 191,353	\$ 8,698	\$ 348,949	36.44%	38.08%
Total Expenditures	\$ 165,628,000	\$ 53,194,749	\$ 6,030,312	\$ 106,402,939	35.76%	36.46%

+FY23-24 Original Budget

*Prior Year Budget %s are computed from Final Budget for FY22-23

Madison Area Technical College

Topic: Request for Bids / Request for Proposals / Sole Sources

DATE OF BOARD MEETING - December 6, 2023

All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.

ID	Title	Description	Funding and Term	Vendor	Dollar Amount	Recommended by VP and Director/Dean
RFB24-003	Commercial Avenue Building A Community & Industry Education Center Office Remodel	To allow the childcare program to expand at the Early Learning Campus (ELC), the Community & Industry Education Office located at the north end of the ELC will relocate to Commercial Avenue, Building A. This 6,426 square foot project will co-locate multiple units under the Strategic Partnerships & Innovation umbrella to create more synergy between service units that serve a largely external audience including Business and Industry Services, Professional and Continuing Education, Digital Credentials Institute, and entrepreneurship initiatives. This new location will allow for more efficient collaboration between these service units while preserving ease of access for the community.	Capital Remodel FY2023-2024	Joe Daniels Construction, Inc.	\$691,600 plus 10% contingency (\$71,400) for a maximum construction award of \$763,000.	Fred Brechlin Director, Construction Management & Sylvia Ramirez EVP Finance & Administration/COO
RFP24-009	Leased Madison College Campuses WAN Circuits	Madison College is requesting eight (8) different/unique WAN data paths (fiber and circuits) to support interconnected data communications across Madison College locations. These circuits are vital pathways for our overall data networks that support communicating to internal and external systems.	Operational 4 Contracts FY2023-2028 and 4 Contracts FY2023-2031	TDS Telecom, Windstream Enterprise and WIN Technologies	\$1,600,000	David Digiovanni Director, IT Infrastructure & Cory Chisinger Chief Information Officer
RFP24-020	Childcare Resources & Referral Services	Madison College would like to enter into a partnership with a professional agency to provide a robust referral assistance program will help Madison College Student Parents in finding appropriate and affordable childcare solutions within the Madison College district.	Wisconsin Innovation Grant FY2023-2024 FY2024-2025	Reach Dane/ Satellite Family Child Care System	\$38,000	Jessica Cioci Dean, School of Human & Protective Services & Valentina Ahedo VP, Academic Affairs and Goodman South Campus

ID	Title	Description	Funding and Term	Vendor	Dollar Amount	Recommended by VP and Director/Dean
SS24-005	825 W Badger Road	Madison College is planning to acquire 825 W Badger Rd in Madison, WI for the purpose of construction a child care and other educational services. The Wisconsin Technical College System regulations allow the colleges to purchase land or existing buildings as a sole source exception, if the land or existing buildings are in the immediate proximity (defined as an area within one quarter mile of the perimeter of a current district owned facility). This purchase complies with that requirement.	Gift FY2023-2024	City of Madison	\$1	Fred Brechlin, Director Construction Management & Sylvia Ramirez EVP Finance & Administration/COO
SS24-006	CREATE Iceland Program	Madison College and the CREATE Energy Center have received a supplemental award from the National Science Foundation to take a group of 17 faculty to Iceland and Norway to conduct a comparative study of their clean energy and electric vehicle sectors. As part of the college's leadership on this grant, CREATE is partnering with an Icelandic educational provider to coordinate travel and professional development for 14-20 faculty from various U.S. institutions. As the principal for the CREATE grant, Madison College will need to contract with and pay the Icelandic Green Program for this purpose.	NSF CREATE Grant FY2023-2024	The Green Program	Up to \$96,000	Ken Walz Faculty & Director, NSF CREATE Energy Center & Beth Giles, Provost

ACTION: Authorize staff to proceed with the purchases listed above with the vendors and terms as specified.

Note: RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements
S = Sole Source: An item or service that is only available from a single source

**Madison Area Technical College District
 38.14 Contract Estimated Full Cost Recovery Report
 FY 2023-202 for the period of October 2023**

Contract No	Service Recipient	Type of Service	Service Description	Contract Amount	Estimated Direct Cost	Estimated Direct & Indirect Cost	Profit (or) Loss (A-C)	Rationale for (-) only
2024-0037	City of Sun Prairie	1.25	BI-FY24 City of Sun Prairie Project Management	\$ 2,500.00	\$ 1,416.38	\$ 1,698.53	\$ 801.47	-
2024-0041	Multi-Recipient	1.45	BI-FY24 Multi-recipient Portage Basic Welding Fall 2023	\$ 6,255.00	\$ 3,305.25	\$ 4,136.73	\$ 2,118.27	-
2024-0048	Penda Corporation	1.41	BI-FY24 Penda Corporation - Employee Mentoring	\$ 2,400.00	\$ 1,732.80	\$ 2,118.86	\$ 281.14	-
2024-0049	IBEW	2.41	BI-FY24 IBEW Apprenticeship Testing	\$ 870.00	\$ 641.93	\$ 861.34	\$ 8.66	-
2024-0050	Workforce Development Board of SCWI	1.23	BI-FY24 Workforce Development Board- Bilingual Leadership Program	\$ 7,000.00	\$ 5,902.85	\$ 6,259.25	\$ 740.75	-
2024-0052	Wisconsin Department of Revenue	2.35	BI-FY24 - Wisconsin Department of Revenue - Customer Service Bureau - Mindset	\$ 275.00	\$ 200.59	\$ 256.27	\$ 18.73	-
2024-0054	Wilderness Resorts and Waterparks	2.41	BI-FY24 Wilderness Leadership Series - Managing Generations	\$ 775.00	\$ 566.64	\$ 700.27	\$ 74.73	-
2024-0055	Meetings & Incentives Worldwide, Inc	2.41	Meetings & Incentives Worldwide, Inc	\$ 6,025.00	\$ 1,681.15	\$ 1,844.50	\$ 4,180.50	-
Total				\$ 26,100.00	\$ 15,447.59	\$ 17,875.75	\$ 8,224.25	

Type of Service:

- 1.xx Customized Instruction
- 2.xx Technical Assistance
- x.11 Public Education Inst./K-12
- x.15 Multiple Educational
- x.16 Public Education Inst./K-12 - Transcribed Credit
- x.18 Public Education Inst./PS
- x.19 Private Education Inst.
- x.21 WI Local Government Unit
- x.22 Indian Tribal Governments
- x.23 Economic Development Corp
- x.24 County Boards of Supervisors
- x.25 Multiple Local Government Units
- x.31 State of Wisconsin
- x.32 WI Department of Corrections
- x.33 WI Div. of Vocat. Rehab
- x.35 Multiple State Government
- x.41 Business and Industry
- x.42 Community Based Organizations
- x.43 Workplace Education Initiatives
- x.44 WMEP Related Contracts
- x.45 Multiple Business & Industry
- x.46 Adv Manufacturing Solutions
- x.47 Workforce Advancement Training Grants
- x.51 Federal Governments
- x.55 Multiple Federal Governments Units
- x.61 Foreign Governments
- x.62 State Other Than WI
- x.63 Out of State Businesses
- x.65 Multiple Out of State Entities

Madison College Supplier Payments Greater Than or Equal to \$2,500.00
10/16/2023 through 11/15/2023

<u>Supplier</u>	<u>Total Spend</u>
VANGUARD STORAGE AND RECOVERY LLC	\$ 790,702.62
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 649,111.86
STRANG INC	\$ 584,145.60
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$ 572,522.79
BAUER BUILDERS INC	\$ 515,855.17
DEAN HEALTH PLAN	\$ 472,500.46
CAMPUSLOGIC INC	\$ 244,032.00
PRESIDIO NETWORKED SOLUTIONS GROUP LLC	\$ 201,268.76
VERBA SOFTWARE INC	\$ 187,960.37
SOUTHPORT ENGINEERED SYSTEMS LLC	\$ 127,936.50
INSIGHT PUBLIC SECTOR INC	\$ 124,976.65
CPC PRINTING AND PROMOTIONS	\$ 117,636.30
NORTHCENTRAL TECHNICAL COLLEGE	\$ 110,559.93
J F AHERN CO	\$ 110,206.00
SYSCO BARABOO LLC	\$ 108,746.46
SHI INTERNATIONAL CORP	\$ 96,867.79
UNITEDHEALTHCARE STUDENT RESOURCES	\$ 96,139.00
LAERDAL MEDICAL CORP	\$ 87,167.54
SMART SOLUTIONS INC	\$ 81,532.50
THE STANDARD	\$ 80,032.23
SYNERGY CONSORTIUM SERVICES LLC	\$ 79,688.73
KW2	\$ 77,303.75
AMAZON.COM LLC	\$ 70,640.96
STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION	\$ 62,700.00
EMPLOYEE BENEFITS CORPORATION	\$ 57,932.80
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$ 57,542.62
RILEY CONSTRUCTION COMPANY INC	\$ 56,311.69
MINNESOTA LIFE INSURANCE COMPANY	\$ 48,952.65
PLUNKETT RAYSICH ARCHITECTS LLP	\$ 47,983.26
BEACON HILL STAFFING GROUP LLC	\$ 45,600.00
HUSCH BLACKWELL LLP	\$ 42,491.50
MADISON COLLEGE FOUNDATION	\$ 42,101.21
COAKLEY BROTHERS CO	\$ 39,218.40
CDW GOVERNMENT	\$ 37,454.21
METRO TRANSIT MADISON	\$ 37,311.50
THE LAWNCARE PROFESSIONALS	\$ 37,169.43
CAMERA CORNER CONNECTING POINT	\$ 30,790.19
PEPSI COLA MADISON	\$ 30,171.12
TEKSYSTEMS INC	\$ 28,934.50
THE NORTH AMERICAN BOARD OF CERTIFIED ENERGY PRACTITIONERS INC	\$ 26,999.51
CITY OF MADISON	\$ 25,592.89
VANGUARD COMPUTERS INC	\$ 24,890.96
TEAMSOFIT INC	\$ 24,800.00
PROSPECT INFOSYSTEM INC	\$ 23,040.00
RYAN SIGNS INC	\$ 22,507.71
INDIAN RIVER STATE COLLEGE INCLUDING WQCS	\$ 22,065.67

<u>Supplier</u>	<u>Total Spend</u>
REFQUEST LLC	\$ 20,551.40
REV COM	\$ 20,000.00
CLEAN POWER LLC	\$ 19,900.87
C COAKLEY RELOCATION SYSTEMS CO	\$ 19,711.00
JOE DANIELS CONSTRUCTION CO INC	\$ 19,500.00
ASSESSMENT TECHNOLOGIES INSTITUTE LLC	\$ 19,404.00
Planet Technology LLC	\$ 18,515.50
MOTIMATIC PBC	\$ 18,400.00
AMERICAN ASSOCIATION OF COMMUNITY COLLEGES	\$ 18,063.00
PROVEN POWER INC	\$ 17,892.53
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$ 17,734.46
CENTRAL CAROLINA COMMUNITY COLLEGE	\$ 16,650.69
CHANDRA TECHNOLOGIES INC	\$ 16,380.00
DENTSPLY NORTH AMERICA LLC	\$ 15,562.00
R E GOLDEN PRODUCE CO INC	\$ 15,452.70
SUNDIAL SOFTWARE CORP	\$ 15,112.50
T ROWE PRICE	\$ 14,085.52
SCHILLING SUPPLY COMPANY	\$ 13,798.90
SPROUT SOCIAL INC	\$ 13,788.00
WIN TECHNOLOGY	\$ 13,450.50
RAY OHERRON CO INC	\$ 13,230.00
LAMERS BUS LINES INC	\$ 13,214.50
XEROX CORP	\$ 12,734.38
AT&T	\$ 12,551.26
OUTDOOR CUSTOM SPORTSWEAR	\$ 12,506.08
FISHER SCIENTIFIC COMPANY LLC	\$ 12,109.63
KESSENICHS LTD	\$ 11,962.32
TRI COUNTY PAVING INC	\$ 11,885.50
QRG	\$ 11,727.02
MARLING HOMEWORKS	\$ 11,097.44
MACQUEEN EMERGENCY GROUP	\$ 11,049.46
PEARSON ENGINEERING LLC	\$ 10,647.00
MUCK RACK LLC	\$ 9,999.00
MAKSE GROUP LLC	\$ 9,900.00
DELAWARE TECHNICAL COMMUNITY COLLEGE	\$ 9,692.84
MSC INDUSTRIAL SUPPLY CO INC	\$ 9,536.91
PATTERSON DENTAL SUPPLY INC	\$ 9,099.28
DREXEL BUILDING SUPPLY INC	\$ 8,859.08
DIGICOPY INC	\$ 8,739.70
NASSCO INC	\$ 8,720.16
REMEL INC	\$ 8,667.27
SOLAR ENERGY INTERNATIONAL	\$ 8,550.00
365 NATION	\$ 8,531.25
SUPERIOR VISION INSURANCE PLAN OF WISCONSIN INC	\$ 8,354.30
SAILES INC	\$ 7,800.00
DANE COUNTY REGIONAL AIRPORT	\$ 7,731.47
ONENECK IT SOLUTIONS LLC	\$ 7,525.00
SIGNS BY TOMORROW	\$ 7,349.21

<u>Supplier</u>	<u>Total Spend</u>
V SOFT CONSULTING GROUP INC	\$ 7,321.60
JOBELEPHANTCOM INC	\$ 6,870.00
PARAGON DEVELOPMENT SYSTEMS INC	\$ 6,840.00
MYEDUCATOR LLC	\$ 6,719.16
LAKESHORE LEARNING MATERIALS	\$ 6,525.46
WISCONSIN LIBRARY SERVICES INC	\$ 6,426.00
VITALSOURCE TECHNOLOGIES LLC	\$ 6,297.85
CITY OF PORTAGE	\$ 6,162.00
AUTO PAINT AND SUPPLY CO INC	\$ 6,020.17
HIGHER EDUCATION LICENSURE PROS LLC	\$ 6,000.00
AE BUSINESS SOLUTIONS	\$ 5,842.53
ELECTRONIC PROCESS TRAINING AND CONSULTING LLC	\$ 5,802.00
NESTLE USA INC	\$ 5,627.03
RAYMER PIPE AND DUCT INSULATION INC	\$ 5,595.00
MASS MUTUAL FINANCIAL GROUP	\$ 5,536.00
CINTAS CORPORATION	\$ 5,442.53
ENERGETICS	\$ 5,379.87
FEI BEHAVIORAL HEALTH INC	\$ 5,364.00
AUTOMOTIVE ELECTRONICS SERVICES INC	\$ 5,350.00
SEEING THE WORD LLC	\$ 5,195.00
BWBR	\$ 5,086.00
PURPLE COMMUNICATIONS INC	\$ 4,896.65
FORWARD ELECTRIC INC	\$ 4,812.43
GRAINGER INDUSTRIAL SUPPLY	\$ 4,744.54
STAPLES BUSINESS ADVANTAGE	\$ 4,744.37
SIGNELEMENTS	\$ 4,704.60
UNITED WAY OF DANE COUNTY INC	\$ 4,688.52
QUADIENT LEASING USA INC	\$ 4,526.67
ALFA WASSERMANN DIAGNOSTIC TECHNOLOGIES LLC	\$ 4,500.05
ARAMARK UNIFORM SERVICES	\$ 4,449.92
WIEDENBECK INC	\$ 4,419.95
HYDRO FLO PRODUCTS INC	\$ 4,393.60
ZORN COMPRESSOR AND EQUIPMENT	\$ 4,209.15
ENGBERG ANDERSON INC	\$ 4,207.50
STALKER SPORTS FLOORS	\$ 4,200.00
PROEDUCATION SOLUTIONS LLC	\$ 4,113.00
4IMPRINT INC	\$ 4,108.07
BADGER SPORTING GOODS CO INC	\$ 4,099.50
CHRISTOPHER MILLER	\$ 4,027.38
UNIVERSITY OF WISCONSIN SYSTEM	\$ 4,000.00
HOOPER CORPORATION	\$ 3,900.00
WE ENERGIES	\$ 3,885.66
VIKING ELECTRIC SUPPLY INC	\$ 3,878.05
SAN A CARE INC	\$ 3,845.67
AIRGAS USA LLC	\$ 3,839.17
FPP EDU MEDIA LLC	\$ 3,800.00
METROPOLITAN LIFE INSURANCE CO	\$ 3,719.88
TDS TELECOM SERVICE LLC	\$ 3,693.38

<u>Supplier</u>	<u>Total Spend</u>
WERNER ELECTRIC SUPPLY CO	\$ 3,666.49
POCKET NURSE	\$ 3,663.26
THE REGISTRY INC	\$ 3,600.00
PARKELL INC	\$ 3,553.50
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$ 3,500.00
BSN SPORTS LLC	\$ 3,440.30
MIDWEST VETERINARY SUPPLY INC	\$ 3,367.70
B AND H PHOTO VIDEO	\$ 3,247.97
SECOND HARVEST FOODBANK OF SOUTHERN WISCONSIN INC	\$ 3,173.83
REEDSBURG UTILITY COMMISSION	\$ 3,173.22
MBS TEXTBOOK EXCHANGE LLC	\$ 3,112.72
AGILYSYS NV LLC	\$ 3,078.14
TK ELEVATOR CORP	\$ 3,055.32
NAPA AUTO PARTS DIV OF MPEC	\$ 3,024.47
JOHN SIEGENTHALER	\$ 3,000.00
BADGER WELDING SUPPLIES INC	\$ 2,982.57
ALTE STORE	\$ 2,834.22
FLAG CENTER	\$ 2,805.00
TOURDOT AUTO PAINT SUPPLY LLC	\$ 2,774.06
BOELTER LLC	\$ 2,756.03
ACHIEVING THE DREAM INC	\$ 2,750.00
ACCREDITATION COMMISSION FOR EDUCATION IN NURSING INC (ACEN)	\$ 2,745.00
JUSTAGAME IMPRESSIONS	\$ 2,703.00
ALTERNATIVE MACHINE REPAIR INC	\$ 2,651.66
UNITED MAILING SERVICES INC	\$ 2,640.17
NATIONAL ASSOCIATION FOR COMMUNITY COLLEGE ENTREPRENEURSHIP INC (NACCE)	\$ 2,637.00
PA DOUGLAS AND ASSOCIATES INC	\$ 2,595.00
FAIT INC	\$ 2,584.28
MIDWEST RENEWABLE ENERGY ASSOCIATION	\$ 2,573.51
SYNCSKETCH LLC	\$ 2,520.00
ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES INC	\$ 2,502.90
FASTPITCH DREAMS LLC	\$ 2,500.00
TOTAL	\$ 7,422,840.65

MADISON AREA TECHNICAL COLLEGE

SCHEDULE OF CHECKS ISSUED

FOR THE PERIOD 10/16/23 - 11/15/23

FISCAL YEAR 2023-2024

Payment Type	Transaction Numbers	Number Issued	Amount
ACCOUNTS PAYABLE CHECKS			
Prior Period - YTD Checks	350213 - 351238	1,020	\$ 4,613,444.75
October 16, 2023 - November 15, 2023	351194 - 351545	307	750,532.87
	YTD - Accounts Payable Checks	1,327	\$ 5,363,977.62
ACCOUNTS PAYABLE ACH PAYMENTS			
Prior Period - YTD ACH	991169 - 1014289	2,156	\$ 25,154,434.68
October 16, 2023 - November 15, 2023	1017395 - 1021212	704	\$ 7,126,775.78
	YTD - Accounts Payable ACH	2,860	\$ 32,281,210.46
STUDENT REFUND CHECKS			
Prior Period - YTD Checks	621313 - 623273	1,939	\$ 2,858,651.21
October 16, 2023 - November 15, 2023	623274 - 623621	313	\$ 259,771.82
	YTD - Student Refund Checks	2,252	\$ 3,118,423.03
STUDENT REFUND ACH PAYMENTS			
Prior Period - YTD ACH	E-Refunds	1,132	\$ 1,381,418.10
October 16, 2023 - November 15, 2023	E-Refunds	201	\$ 233,685.78
	YTD - Student Refund ACH	1,333	\$ 1,615,103.88
PAYROLL CHECKS			
Prior Period - YTD Checks	105168 - 105261	94	\$ 34,658.47
October 16, 2023 - November 15, 2023	105262 - 105302	38	\$ 15,639.55
	YTD - Payroll Checks	132	\$ 50,298.02
PAYROLL ACH PAYMENTS			
Prior Period - YTD ACH	991266 - 1013985	14,066	\$ 20,594,989.14
October 16, 2023 - November 15, 2023	1014290 - 1021056	4,822	\$ 6,394,706.50
	YTD - Payroll ACH	18,888	\$ 26,989,695.64
GRAND TOTAL PAYMENTS			\$ 69,418,708.65

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF
PERSONNEL**

Name	Tammy Gibbs
Title	Manager, Center for International Education
Start Date	July 9, 2023
Salary	\$89,440.00 annually
Type	Management
PT/FT	Full-time
Location	Truax campus
Degree	Master's degree – Experiential Education Bachelor's degree – German & International
License	
Certifications	
Experience	2 years Associate Manager (at Madison College) 10 years Student Program Advisor (at Madison College)

Name	Jamie Beckwith
Title	Lead Custodian Technician
Start Date	October 16, 2023
Salary	\$24.82 hourly
Type	Staff
PT/FT	Full-time
Location	Portage campus
Degree	
License	
Certifications	
Experience	1+ years Maintenance Planner Scheduler 12 years Maintenance Technician

Name	Steven Boldt
Title	Test Coordinator
Start Date	October 16, 2023
Salary	\$27.13 hourly
Type	Staff
PT/FT	Part-time
Location	Portage campus
Degree	Master's degree – Counseling Bachelor's degree – Education
License	
Certifications	
Experience	1+ year Associate Dean 3 years Director of Digital Learning & Digital Technology

Name	Kevin Grahn
Title	Center for Reentry Education Manager
Start Date	October 16, 2023
Salary	\$96,000.00 annually
Type	Management
PT/FT	Full-time
Location	Truax campus
Degree	Master's degree – Education Bachelor's degree – Health Promotion & Wellness
License	Teaching Certification – Lifetime License
Certifications	
Experience	7 years Education Director 4 years High School Counselor

Name	Meghan Johns-Hill
Title	Digital Designer
Start Date	October 16, 2023
Salary	\$31.23 hourly
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Bachelor's degree – Studio Art, Art History, French Associate's degree – Web & Digital Media Design (at Madison College)
License	
Certifications	
Experience	3+ years Multimedia Designer 1.5 years Associate Graphic Designer (at Madison College)

Name	Randi Kubek
Title	Test Coordinator
Start Date	October 16, 2023
Salary	\$27.13 hourly
Type	Staff
PT/FT	Part-time
Location	Reedsburg campus
Degree	Master's degree – Educational Administration Bachelor's degree - English
License	Teaching Certification – Lifetime License
Certifications	
Experience	14 years Assistant Principal 1 year Principal

Name	Danielle Lemay
Title	Child Care Technician – Teacher
Start Date	October 16, 2023
Salary	\$18.54 hourly
Type	Staff
PT/FT	Part-time
Location	Early Learning Campus
Degree	
License	
Certifications	Child Development Associate
Experience	1 year Private Nanny 2+ years Lead Daycare Teacher

Name	Lauren Lebwohl
Title	Administrative Planner – Dual Credit Program
Start Date	October 16, 2023
Salary	\$32.42 hourly
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Master’s degree – Educational Psychology Bachelor’s degree – Math Education, History Education Bachelor’s degree – History, Italian
License	
Certifications	
Experience	11 years Math and History Teacher 4 years Cabinetmaker

Name	Laura Medina
Title	Custodian
Start Date	October 16, 2023
Salary	\$19.04
Type	Staff
PT/FT	Part-time
Location	Truax campus
Degree	
License	
Certifications	
Experience	12 years Cleaning Services Manager 20 years Owner/Professional Stylist

Name	Logan Schultz
Title	Public Safety Patrol Officer
Start Date	October 16, 2023
Salary	\$25.14 hourly
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Associate's degree – Criminal Justice-Law Enforcement
License	
Certifications	
Experience	2 years Loss Prevention Supervisor/Department Manager 1+ year Security

Name	Angela White
Title	Senior Academic Manger, EMS & Fire
Start Date	October 16, 2023
Salary	\$105,281.00 annually
Type	Management
PT/FT	Full-time
Location	Protective Services Center
Degree	Bachelor's degree – Psychology & Sociology
License	
Certifications	State of Wisconsin Fire Certifications: Fire Fighter I & II, Fire Inspector, Fire Instructor I, II, III, Driver/Operator Pumper & Aerial, Fire Officer I & II Public Information Officer
Experience	5+ years Part-time Instructor (at Madison College) 5+ years Education Director, Fire Service

Name	Heather Martindale
Title	Administrative Specialist – Confidential
Start Date	October 29, 2023
Salary	\$23.52 hourly
Type	Staff – Confidential
PT/FT	Full-time
Location	Truax campus
Degree	Bachelor's degree – Education Associate's degree – Arts & Science
License	
Certifications	
Experience	1 year Administrative Specialist – Confidential (at Madison College) 1+ year Administrative Assistant

Name	Jaroslava Sobiskova
Title	Tutoring Center Support Coordinator
Start Date	October 29, 2023
Salary	\$25.76 hourly
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Bachelor's degree – Fine Arts
License	
Certifications	
Experience	4+ years Student Support Assistant (at Madison College) 23 years Business Owner

Name	Nicolette Volkert
Title	Audio Visual Project Lead
Start Date	October 29, 2023
Salary	\$67,428.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Associate's degree – Information Technology (at Madison College)
License	
Certifications	
Experience	5+ years Senior AV-IT Technician (at Madison College) 3+ years IT Technician (at Madison College)

Name	David Callahan
Title	Public Safety Patrol Officer
Start Date	October 30, 2023
Salary	\$26.13 hourly
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	
License	
Certifications	
Experience	3+ years Senior Security Officer 2+ years Security Guard Shift Lead

Name	Jarod Coyer
Title	Administrative Specialist – Human Resources
Start Date	October 30, 2023
Salary	\$23.91 hourly
Type	Staff – Confidential
PT/FT	Full-time
Location	Truax campus
Degree	Bachelor’s degree – Spanish & Latin American, Caribbean, & Iberian Studies
License	
Certifications	
Experience	4 years Recruiter/Employment Specialist 1 year Literacy Specialist

Name	Sarah Kuter
Title	Senior Laboratory Coordinator – Dental Clinic
Start Date	October 30, 2023
Salary	\$29.66 hourly
Type	Staff
PT/FT	Full-time
Location	Health Education Center
Degree	Associate’s degree – Dental Hygiene (at Madison College)
License	Registered Dental Hygienist License
Certifications	
Experience	29+ years Registered Dental Hygienist 8 years Advanced Director

Name	Melissa Wagoner
Title	Student Support Assistant
Start Date	October 30, 2023
Salary	\$22.70 hourly
Type	Staff
PT/FT	Part-time
Location	Reedsburg campus
Degree	Master’s degree – Exceptional Education Bachelor’s degree – Comprehensive Education
License	
Certifications	
Experience	1 year Elementary School Teacher 13 years Cross-categorical Special Education Teacher

Name	Kevin Anderson
Title	Help Desk Technician
Start Date	November 2, 2023
Salary	\$25.14 hourly
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Associate's degree – IT Systems Administration (at Madison College)
License	
Certifications	
Experience	10 months Help Desk (at Madison College) 4+ years Remote Technical Support

Name	Angela Terrab
Title	Library Assistant
Start Date	November 6, 2023
Salary	\$24.82 hourly
Type	Staff
PT/FT	Part-time
Location	South Madison
Degree	Master's degree – Arts, Library & Information Studies Bachelor's degree – French
License	
Certifications	
Experience	4+ years Data Visualization Assistant 1+ years Technical Writer

Name	Lai'Kita Buie
Title	Student Support Specialist
Start Date	November 12, 2023
Salary	\$22.08 hourly
Type	Staff
PT/FT	Part-time
Location	Truax campus
Degree	
License	
Certifications	
Experience	1 year Peer Success Specialist (at Madison College) 8+ years Medica Assistant

Name	Isaiah Dwyer
Title	Administrative Specialist
Start Date	November 12, 2023
Salary	\$23.26
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	Associate's degree – Arts & Humanities (at Madison College) Associate's degree – Science, Math, and Technology (at Madison College)
License	
Certifications	
Experience	2+ years Administrative Specialist (at Madison College) 3 years Sales Operations Senior

Name	Ryan Heck
Title	Navigator Office Administrative Coordinator
Start Date	November 12, 2023
Salary	\$26.13 hourly
Type	Staff
PT/FT	Part-time
Location	Truax campus
Degree	Bachelor's degree – Art
License	
Certifications	
Experience	Tour Coordinator (at Madison College) 1+ year Server

Name	Tami Niemisto
Title	Custodian
Start Date	November 12, 2023
Salary	\$19.04 hourly
Type	Staff
PT/FT	Part-time
Location	Protective Services Center
Degree	
License	
Certifications	
Experience	2 months Custodian (at Madison College) 6 years Custodian Staffing Service

Name	David Rocha
Title	Catering Lead
Start Date	November 12, 2023
Salary	\$26.13 hourly
Type	Staff
PT/FT	Full-time
Location	Truax campus
Degree	
License	
Certifications	
Experience	1 year Food Service Associate (at Madison College) 2 years Lead Line Cook

Name	Roberto Benitez
Title	Custodian
Start Date	November 13, 2023
Salary	\$19.04 hourly
Type	Staff
PT/FT	Part-time
Location	South Madison
Degree	
License	
Certifications	
Experience	3+ years Warehouse 12+ years Custodian and Janitor

**THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND
SEPARATIONS**

EMPLOYEE	POSITION	EFFECTIVE DATE
Catherine Reigel	Senior Grant Officer	October 17, 2023
Brittany Gibson	Barista	October 23, 2023
Anne McIntyre	Senior Student Support Advisor	November 1, 2023
Cesar Talavera	Student Support Advisor	November 10, 2023