

A meeting of the Madison Area Technical College District Board was held on January 3, 2024, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Chair), Melanie Lichtfeld (Secretary), Daniel Bullock (Treasurer), Christopher Canty, Randy Guttenberg, Arlyn Halvorson, Shana Lewis, and Joe Maldonado.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Rosemary Buschhaus, Vice-President of Human Resources/Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Services, Beth Giles, Interim Provost; and Sylvia Ramirez, Executive Vice President, Finance & Administration/Chief Operating Officer

Others present: Carly Brady, Manager, Academic Technology; Cory Chrisinger, Chief Information Officer; Nicole Gahagan, Associate Vice-President, Strategic Integrations and Initiatives; Laurie Grigg, Chief Financial Officer/Controller; Erik Kass, Director of Public Finance, PMA Securities; Ronald Olson, Associate Dean of Technologies and Trades; Kristine Stevens, Project Manager, Academic Technology; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:38 p.m. by Mr. Dantzler. Mr. Anderson stated that appropriate notices had been given and the meeting was in compliance with the open meetings law.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Mr. Maldonado, seconded by Mr. Guttenberg, to approve the meeting minutes of December 6, 2023, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business ^{III}**Communications** ^{III A}**Board Chair's Report** ^{III A 1}

Mr. Dantzler reported that several Trustees will attend the National Legislative Summit, hosted by the Association of Community College Trustees, in February.

Future Meeting & Event Schedule ^{III A 1 a}

Mr. Dantzler reminded Trustees that the March Board meeting will be held at the Reedsburg Campus.

Student Liaison Report ^{III A 2}

Mr. Carstens reported that Madison College student leaders will participate in a leadership retreat next week.

Student Senate Report ^{III A 3}

Mr. Michaud reported that the Student Senate will create a new seat for an Inclusion and Belonging Coordinator. Later this month, the Student Senate will attend the Wisconsin Student Government meeting. Hosted by Northcentral Technical College.

College/Campus Announcements ^{III A 4}

Dr. Ramirez reported that the Madison College bookstore has worked over the last several months to develop relationships with small and diverse businesses to expand the pool of suppliers whose wares are sold in the bookstore. This project is designed to develop opportunities to sell merchandise to a group of consumers who are excluded from much of our

current merchandising. The goal is also to bring in merchandise that will provide a sense of value to bookstore's customers. New vendors will be showcased later in the Spring term.

Dr. Giles shared her experiences at both the Law Enforcement Academy graduation and a graduation for students participating in programming through the Department of Corrections.

Dr. Casper reported that 198 students participated in the graduation ceremony last month. Family and friends were excited to watch their graduates cross the stage that Thursday night. The college will soon begin the final push for spring enrollments, which includes offering term start operations support to new and continuing students, connecting students to professionals from advising, financial aid, and other college units each. As of earlier this week, degree credit headcount enrollments are about 2.5% (244 students) ahead of last spring and FTE enrollments are about 3.5% (97 FTEs) ahead. The Madison College E-sports Team Valorant won the college's fifth national title in E-sports.

President's Report III A 5

International Travel III A 5 a

Dr. Daniels informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented activities have been conditionally approved and final decisions will be made for each activity based on a review of health and safety conditions.

Learning Management System III A 5 b

Dr. Daniels introduced Mr. Chrisinger, Dr. Carter, Ms. Brady, and Ms. Stevens to share details related to the selection of a Madison College Learning Management System (LMS).

They shared information related to the current LMS, the process that was used to gather stakeholder input and test both D2L Brightspace and Canvas, the factors that led to the selection of D2L, and the budget and timeline for implementation.

Student Information System III A 5 c

Mr. Chrisinger introduced Dr. Gahagan to share information related to the selection of a new Student Information System (SIS), including the process that was used to gather stakeholder input and requirements, the reasons for selecting Workday Student to replace PeopleSoft, and the project budget and implementation timeline.

Dr. Daniels announced several personnel changes that will be effective January 7. An email will be sent to all staff tomorrow outlining the changes. Dr. Daniels shared the timeline for the 2024 Board appointment process.

Action Items III B

New Program Approval-Diesel-Heavy Equipment Technology III B 1

Mr. Olson reported that adding this associate degree will create two distinct pathways in our Diesel programming: Diesel Medium & Heavy Truck Technology (on-road), and Diesel Heavy Equipment Technology (off-road). This will allow students to specialize in a particular area and improve their marketability in a high demand field. The proposed Diesel Heavy Equipment Technology program will consist of 65 credits and will allow for national accreditation through the Association of Equipment Distributors (AED). The current Diesel Equipment Technology program will undergo a program name change only for the on-road credential pathway. This change is being accommodated in the Annual Program Revision process, changing the program name to Diesel Medium and Heavy Truck Technology – a 2-year associate degree. Both on-road and off-road pathways will have embedded technical diploma

credentials. All diesel program credential revisions will occur no capital expenditure cost. The Diesel Heavy Equipment Technology associate degree represents a clear pathway for students in the diesel truck and heavy equipment field, while meeting the needs of district employers.

There was a motion by Ms. Lichtfeld, seconded by Mr. Maldonado, to approve the new Diesel Heavy Equipment Associate Degree. Motion carried.

Purchase the City of Madison Fire Station No. 6 ^{III B 2}

Dr. Ramirez reported that the 2023 Three-Year Facilities Plan identifies the need for a new childcare center to serve the Goodman South Campus and the south side of Madison. The City of Madison has proposed selling Madison College the Fire Station No. 6 located at 825 West Badger Rd which would meet this need. Madison College intends to demolish the existing fire station and construct an expansion to the adjacent Goodman South Campus building. The expansion will primarily provide for instructional spaces for early childhood educators; a licensed childcare facility; and related uses principally related to the educational mission of the College. The total purchase price of the property is \$1.00. The source of funding for this purchase will be gift funding.

There was a motion by Mr. Maldonado, seconded by Mr. Guttenberg, to:

- 1. Approve the purchase of the property located at 825 West Badger Road in Madison, contingent upon approval by the Wisconsin Technical College System Board.**
- 2. Authorize staff to submit a request to the Wisconsin Technical College System Board for approval to purchase this property.**

Motion carried

Capital Projects Borrowing ^{III B 3}

Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24E ^{III B 4 a} **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-2E** ^{III B 3 b}

Ms. Grigg reported that the attached resolution is the authorization to begin the borrowing process and totals \$3,500,000, including \$1,500,000 for building remodel and improvements and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$2,000,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%. The Board combined the two Resolutions into one motion for action.

There was a motion by Mr. Halvorson, seconded by Mr. Canty to adopt the Resolution Authorizing the Issuance of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24E and adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24E. Motion carried.

Consent Agenda III B 4

General fund monthly financial report as of November 30, 2023 III B 4 a

Requests for proposals/request for bids/sole sources III B 4 b

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period November 16, 2023 through December 15, 2023 III B 4 c

38.14 service contracts November 2023 III B 4 d

Employment of personnel III B 4 e

Resignations and separations III B 4 f

There was a motion by Mr. Maldonado, seconded by Ms. Lichtfeld, to approve Consent Agenda items III.B.4.a. through f. Motion carried.

Adjournment ^v

There was a motion by Ms. Lichtfeld, seconded by Mr. Guttenberg, to adjourn the meeting. Motion carried.

The meeting adjourned at 6:53 p.m.

Melanie Lichtfeld, Secretary