

A meeting of the Madison Area Technical College District Board was held on September 6, 2023, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Chair), Shiva Bidar-Sielaff (Vice-Chair), Melanie Lichtfeld (Secretary), Daniel Bullock (Treasurer), Christopher Canty, Randy Guttenberg, Arlyn Halvorson, Shana Lewis, and Joe Maldonado.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Rosemary Buschhaus, Tim Casper, Executive Vice-President of Student Services, Vice-President of Human Resources/Chief Human Resources Officer; Beth Giles-Klinkner, Interim Provost; Damira Grady, Vice-President of Climate and Culture, Sylvia Ramirez, Executive Vice President, Finance & Administration/Chief Operating Officer

Others present: Mackenzie Carstens, Student Liaison; Jovhany Michaud, Student Senate President; Cody White, Manager, Capital Planning and Sustainability; Lucas White, Associate Dean, School of Trades and Technologies; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:30 p.m. by Mr. Dantzler. Mr. Anderson stated that appropriate notices had been given and the meeting was in compliance with the open meetings law.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Maldonado, to approve the meeting minutes of August 2, 2023, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business ^{III}**Information Items** ^{III A}**Wisconsin Technical College District Boards Association Report** ^{III A 1}

Wisconsin Technical College District Boards Association (DBA) Executive Layla Merrifield reported on the activities of the organization, including state and federal legislative activity and advocacy.

Communications ^{III B}**Board Chair's Report** ^{III B 1}**Future Meeting & Event Schedule** ^{III B 1 a}

Mr. Dantzler reminded Trustees about upcoming meetings and college events, including the fall DBA meeting at Waukesha County Technical College and the Association of Community College Trustees Leadership Congress in Las Vegas.

Student Liaison Report ^{III B 2}

Mr. Carstens reported that student leaders recently met to discuss strategies for attracting and retaining student leaders. The group also participated in WolfPack Welcome events, including leading tours for new students.

Student Senate Report ^{III B 3}

Mr. Michaud reported that the Student Senate recently selected representatives to serve on the college's Shared Governance councils.

College/Campus Announcements III B 4

Ms. Buschhaus reported that Madison College has started a Manager and Staff Title and Compensation (MSTC) Project which will redesign the college's job analysis and compensation structure to support and be flexible with our changing needs. The new compensation structure will be implemented on July 1, 2024, for staff and January 1, 2025, for managers. During the Fall 2023 College Community Days in August, more than 900 faculty and staff participated in 23 break-out sessions offered on a wide variety of topics. The week's activities included an employee picnic and this year a picnic was added for second shift employees.

Dr. Grady's report was read by Dr. Ramirez. Ahjinakwe (Micaela) Salas joined the community impact/college culture and climate team in August as the college's Tribal Liaison. As a member of the Bad River Nation, she possesses unique lived experiences and connections within tribal communities. To promote and support neurodiversity inclusion, a new affinity group for Neurodiverse staff was formed to create a supportive environment and community for neurodivergent employees and their allies. The group will also focus on promoting the inclusion of all neurotypes while extending support to and advocating for neurodivergent students. During the week of College Community Days, the Office of Workplace Culture partnered with Institute for Equity and Transformational Change to host a series of workshops on how to thrive as an employee of color in higher education and how to decenter and disrupt exclusive structures to enhance a sense of belonging for all. Over the summer, seven employees from the College Culture and Climate team and the Employee Learning and Development office completed the Intercultural Development Inventory certification, a tool that assesses intercultural competence. It is an online, theory-based assessment of intercultural

competence and the results indicate a position along an intercultural development continuum and provides a target for the next stage of growth.

Dr. Ramirez reported that in August, Madison College hosted one of four Unlocking Pathways Summits held throughout the country by Jobs for the Future as part of the White House's *Raise the Bar: Unlocking Career Success* at the Truax Campus. Each Unlocking Pathways Summit brought together leaders from education, workforce, and industry from multiple states. The event was an opportunity for key decision makers to share critical strategies and address shared challenges in developing robust talent pipelines. The Madison College event focused on the CHIPS and Science Act & Advanced Manufacturing and included leadership from the Department of Education and Department of Commerce.

Dr. Giles-Klinkner reported that the college has two new transfer agreements that provide opportunities for Madison College Education Pre-Major students to transfer into education programs at UW-Platteville. The Madison College School of Academic Advancement, the largest among Wisconsin Technical College schools, served more than 2,250 students last year. The college recently renewed its Early College STEM Academy agreement with Madison Metropolitan School District. In addition to Madison, the academy also serves students from Sun Prairie, Lodi, Marshall and Poynette, and Verona. College Access Navigators, a new model for supporting the K-12 schools in the Madison College District, was deployed this fall. Navigators will work with high school students and counselors to assist student in accessing college credit opportunities while they are in high school. The Reedsburg Campus recently celebrated its first graduate of the Employment Support Internship Program through VARC, Inc. They also recently hosted the Latino Chamber of Commerce's LEAD tour series that works with entrepreneurs to either start a new business or expand their current business. Kallie Schultz,

Northern Region Academic Administrator, presented at the state CTE Summit to highlight the work the Portage Campus is doing with Early College courses and dual credit offerings. In partnership with the Greater Watertown Community Health Foundation, the Watertown Campus is offering free early childhood courses this fall and the classes are full. These classes are vital in helping to fill the teacher vacancies in childcare centers. The Fort Atkinson Campus hosted an Advanced Metal Fabrication and Welding camp a joint activity Hard and Soft Fishing, Inc., and sponsored by Nuts, Bolts, and Thingamajigs.

President's Report III B 5

Dr. Daniels reported that he proposed 4 Key Performance Indicators (KPIs) to the Board for their consideration earlier in the day. With their input, the college will finalize the KPIs and create and present, at the October Board meeting, a detailed plan for measuring and communication them. An update on the college's strategic planning process, Vision 2023, will also be presented at the October Board meeting.

Dr. Daniels reported that for summer 2023, headcount was up 8.3% over last year and FTE's were up 8.8. In fall 2023, head count is up 2.8% over last year, with FTEs up 6.8%.

Enrollment Update III B 5 a

Dr. Daniels introduced Dr. Casper to present a report related to enrollment. Dr. Casper shared information related to enrollment trends, shifts in course formats related to the pandemic, Fall 2023 FTE and headcount enrollment data including demographic information, and enrollments across degree-credit, non-credit, and development education programs.

Action Items III C**New Program Approval – Electricity** III C 1

Lucas White reported that there is a significant and growing need for employees who have skills in installing, maintaining, and servicing electrical systems and equipment within the Madison College district. In response to this demand, the proposed one-year technical diploma Electricity will offer students a unique opportunity for in-depth training while leveraging existing courses from the Renewable Energy certificate, Electro-Mechanical associate degree, and Construction and Remodeling technical diploma. This new credential will expand the Electricity academic portfolio to provide a pathway for graduates within this field to complete the one-year technical diploma, while creating an on ramp for electrician apprenticeship programs and related technical diplomas and associate degrees. There will be limited additional startup costs because a large portion of the curriculum is already embedded within existing one-year technical diplomas and two-year associate degree programs.

There was a motion by Ms. Lewis, seconded by Mr. Halvorson, to approve the new Electricity one-year technical diploma. Motion carried.

Three-Year Facilities Plan III C 2

Cody White shared an update on the college's Three-Year Facilities Plan, which includes upcoming capital projects for the next three years. Annually, all Wisconsin Technical College System (WTCS) districts are required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System State Board. The plan must be approved by the District Board and submitted to the WTCS.

There was a motion by Mr. Canty, seconded by Mr. Maldonado, to approve Madison College's Three-Year Facilities Plan dated September 2023 for submission to the Wisconsin Technical College System. Motion carried.

Capital Projects Borrowing III C 3

Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24C III C 3 a **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24C** III C 3 b

Ms. Grigg reported that the attached resolution is the authorization to begin this process and totals \$3,500,000, including \$925,000 for building remodel and improvements, \$575,000 for the cost of site work, and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of paying the cost of building remodeling and improvement projects (\$925,000), site work (\$575,000), and movable equipment and technology (\$2,000,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%. The Board combined the two Resolutions into one motion for action.

There was a motion by Mr. Guttenberg, seconded by Mr. Maldonado to adopt the Resolution Authorizing the Issuance of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24C and adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24C. Motion carried.

Consent Agenda III C 4

General fund monthly financial report as of July 31, 2023 III C 4 a

Requests for proposals/request for bids/sole sources III C 4 b

38.14 Contracts for services June 2023 III C 4 c

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period June 16, 2023 through July 15, 2023 III C 4 d

Employment of personnel III C 4 e

Resignations and separations III C 4 f

Retirements III C 4 g

There was a motion by Mr. Maldonado, seconded by Ms. Bidar-Sielaff, to approve Consent Agenda items III.C.4.a. through g. Motion carried

Adjournment V

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Maldonado, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:05 p.m.

Melanie Lichtfeld, Secretary