MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Madison Area Technical College District Board will participate in a tour of the College’s Downtown Education Center, 211 North Carroll Street, Madison, on Wednesday, June 10, 2015, at 2:00 p.m.

NOTICE IS FURTHER HEREBY GIVEN that the Madison Area Technical College District Board will meet in executive session at 4:30 p.m. on Wednesday, June 10, 2015, in Room 148D, Madison Area Technical College Truax Campus, 1701 Wright Street, Madison, to review and discuss competing proposals for College legal counsel as authorized by Section 19.85 (1) (e), Wis. Stats., and to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats.

NOTICE IS FURTHER HEREBY GIVEN that immediately following executive session, and anticipated no earlier than 4:45 p.m., the Madison Area Technical College District Board will meet in open session in Room 148D to discuss Board development.

NOTICE IS FURTHER HEREBY GIVEN that the Madison Area Technical College District Board will meet at 5:30 p.m. in Room 122 to consider the following:

Public Hearing on FY2015-16 Budget

I. Call to Order
II. Overview of FY2014-15 Accomplishments
III. Highlights of FY2015-16 Budget
IV. Comments from the Public
V. Close of Public Hearing

Regular Board Meeting

I. CALL TO ORDER
   A. Compliance with Open Meeting Law

II. ROUTINE BUSINESS MATTERS
   A. Approval of May 13, 2015 Meeting Minutes (Pages 3 - 11)
   B. Public Comments

III. NEW BUSINESS
   A. Communications
      1. Board Chair’s Report
         a. Ad Hoc Nominations Committee Report
         b. Future Meeting & Event Schedule
2. Student Liaison Report

3. College/Campus Announcements

4. President’s Report
   a. Monitoring Report: Board Ends 1.2.1 and 1.4

B. Action Items

1. Named Gifts (Page 12)

2. Fiscal Year 2015-16 Budget Approval (Pages 13 - 14)

3. Capital Projects Borrowing
   a. Resolution Awarding the Sale of $4,500,000 General Obligation Promissory Notes, Series 2014-15C (Pages 15 - 31)
   b. Resolution Awarding the Sale of $10,070,000 General Obligation School Improvement Bonds, Series 2014-15A (Pages 32 - 50)

4. Consent Agenda Items
   a. Monitoring Report: Board Ends 1.2.1 and 1.4 (Page 51)
   b. General fund financial report as of April 30, 2015 (Pages 52 - 54)
   c. Request for proposals/request for bids/sole sources (Page 55)
   d. Vendor payments greater than or equal to $2,500 and schedule of checks issued for the period April 16, 2015 through May 15, 2015 (Pages 56 - 59)
   e. Employment of personnel (Pages 60 - 63)
   f. Resignations and separations (Page 64)
   g. Retirements (Page 65)
   h. International travel (Pages 66 - 69)

IV. CALENDAR OF EVENTS

   Board Meetings
   Wednesday, June 24, 2015, 4:00 p.m.
   Monday, July 13, 2015, 5:30 p.m.

   Wisconsin Technical College District Boards Association
   July 17-18, 2015, Blackhawk Technical College, Janesville

V. ADJOURN

cc: News Media
    Madison College Board
    Legal Counsel
    Administrative Staff
    Full-Time Faculty/ESP Local 243
    Part-Time Faculty Local 6100
A meeting of the Madison Area Technical College District Board was held May 13, 2015, at Madison Area Technical College, 1701 Wright Street, Madison, Wisconsin.

Board members present: Carolyn Stoner-Chair, Kelly Crombie, Randy Guttenberg, Arlyn Halvorson, Joseph Hasler, Frances Huntley-Cooper, Shawn Pfaff and Joel Winn.

Also present: Jack E. Daniels-President; Jon Anderson-Legal Counsel; Tim Casper, Senior Executive-Special Assistant to the President; Keith Cornille, Senior Vice President-Student Development & Success; Charles McDowell, Vice President-Human Resources; Mark Thomas, Vice President-Administrative Services; Terry Webb, Provost; and Ellen Hustad-Recording Secretary.

Others present: Valentina Ahedo, Manager-Downtown and South Madison Campuses; Godwin Amegashie, Director-Wisconsin Department of Administration; Daniela Barrios, Part-Time Instructor-Diversity & Community Relations; Mary Bartholomew, Full-Time Instructor-Arts & Sciences; Gladis Benavides, President-Benavides Enterprises; Zach Brandon, President-Greater Madison Chamber of Commerce; Sam Breidenbach, Owner-TDS Custom Construction; Charles Brown, Citizen; Isaac Brown, President-Student Senate; Kaleem Caire, One City Early Learning Centers; Ann Camillo, Executive Assistant-Provost; Sheri Carter, Alderperson-City of Madison Common Council; Donna Chappell, Adult Basic Education Instructor; James Cook, Apprenticeship Coordinator-Applied Technology; Joshua Cotillier, Manager-Risk Management; Jackie Dahlke, Senior Program Coordinator-Student Life; Cynthia Dallmann, Senior Program Coordinator-School of Academic Advancement; Deb Diller, Librarian-Downtown Education Center; Sandra Docter, Associate Dean-School of Applied Science, Engineering & Technology; Jennifer Edens, Senior Program Coordinator-Student Life; Bob Fuller, Citizen; Mario Garcia Sierra, Centro Hispano of Dane County; Bill Garrett, Student; William Greer, 100 Black Men of
Madison; Angelika Gulbis, Full-Time Instructor-Arts & Sciences; Richard Harris, Genesis Social Services; Alicia Marie Haselden, Student; Tammy Lee Haselden, Citizen; Christine Henker, Administrative Coordinator-School of Academic Advancement; Peng Her, Assistant Director-Center for Resilient Cities; Cary Heyer, Interim Director-Communications/Strategic Marketing; Jalateefa Joe-Meyers, Part-Time Instructor-Diversity & Community Relations; Greg Jones, President-NAACP Dane County; Gwen Jones, NAACP Dane County; Joanne Kirkland, Part-Time Instructor-Applied Arts; Jerrett Kujabi, 100 Black Men of Madison; Steve Medall, Full-Time Instructor-Arts & Sciences; Mayra Medrano, President-Latino Chamber of Commerce; Janice Mettauer, Associate Dean-School of Academic Advancement; Lori Mettel, Full-Time Instructor-Human Services; Laurie Meulemans, Dane County Department of Human Services; Viola Miller, Senior Advisor-Retention; Oscar Mireles, Executive Director-Omega School; Fred Mohs, Downtown Madison, Inc. & Mansion Hill Neighborhood Association; Ben Monty, Budget & Policy Analyst; Karen Moser, Links, Inc.; Marie Mousa, Student; Deb Newsome, Full-Time Instructor-Safety Education; Laura Osinski, Full-Time Instructor-Arts & Sciences; Jo Oyama-Miller, Citizen; Chris Page, Full-Time Instructor-Adult Basic Education; Marline Pearson, Full-Time Instructor-Arts & Sciences; Doug Peterson, Citizen; Lilliam Post, Citizen; Tony Przybylski, Full-Time Instructor-Arts & Sciences; Mirwais Qader, Chief Information Officer; Corinda Rainey-Moore, Madison Network of Black Professionals; Sylvia Ramirez, Budget Director; Antonio Re, Associate Dean-Health Education; Luisa Rios-Jimenez, Clerical Technician-Diversity & Community Relations; Floyd Rose, 100 Black Men of Madison; Gregory Schulte, Full-Time Instructor-Applied Arts; Richard Scott, Citizen; David Shaul, Full-Time Instructor-Applied Arts; Maurice Sheppard, Full-Time Instructor-Arts & Sciences; Dennis Smith, Citizen; Derrick Smith, Urban League of Greater Madison/100 Black Men of Madison;
Jill Spilde, Administrative Assistant-Vice President of Administrative Services; Mike Stark, Director-Facilities; Todd Stebbins, Dean-Arts & Sciences; Janet Stevens, Full-Time Instructor-Arts & Sciences; Tammy Thayer, Executive Director-Madison College Foundation; Reverend Leonard Thompson, Mt. Zion Baptist Church; Teresita Torrence, Senior Advisor-Retention; Ya-Ling Tsai, Full-Time Instructor; Theresa Valencia, Full-Time Instructor-Manufacturing; Michael Verveer, Alderperson-City of Madison Common Council; Bruce Wetzel, Project Manager-Concord Group; George Yelder, 100 Black Men of Madison; and others.

Call to Order

The meeting was duly noticed and called to order at 5:31 p.m.

Routine Business Matters

Approval of Meeting Minutes

There was a motion by Mr. Crombie, seconded by Ms. Huntley-Cooper, to approve the meeting minutes of April 8, 2015, as submitted. Motion approved.

Public Comments

Dr. Stoner reviewed the guidelines for public comments, stating that there would be a two minute time limit per person. Dr. Stoner asked that each speaker come to the podium and state their name.

Madison College faculty, staff and students, and community representatives encouraged the Board to slow down the process for determining the future of the Downtown Education Center. The building’s historical significance, easy access to public transportation, and close proximity to the art community and the University of Wisconsin were stressed as strong considerations for keeping the property.

Numerous representatives from the community spoke in support of enhancing the College’s presence in south Madison. It was noted that this area of the city has historically
experienced low educational attainment, limited job opportunities, and high unemployment. A stronger presence by the College in south Madison would provide much needed access to education and job training for underserved populations.

**New Business III**

**Information Items III A**

**Student Senate Presentation: FY2014-15 Accomplishments & Current Initiatives III A 1**

FY2014-15 Student Senate president Isaac Brown referred to information that was shared related to the Senate’s 2014-15 accomplishments and planned initiatives for 2015-16. Mr. Brown shared his background and history leading him to Madison College.

**Madison College Volunteer Center & Student Volunteerism III A 2**

Information was provided related to FY2014-15 alternative break trips and related outcomes. Madison College student Bill Garrett shared his background and history and discussed the value of volunteering.

**Communications III B**

**Board Chair’s Report III B 1**

**Appointment of Ad Hoc Nominations Committee III B 1 a**

Dr. Stoner reported that Kelly Crombie, Randy Guttenberg and Joel Winn were appointed to serve on the Ad Hoc Nominations Committee that is charged with recommending a slate of Board officers for FY2015-16.

**Future Meeting & Event Schedule III B 1 b**

Dr. Stoner reported on recent activities and reviewed the schedule for upcoming meetings and College events. Mr. Hasler reported that a new executive director was selected for the Wisconsin Technical College District Boards Association.
**Student Liaison Report** III B 2

There was no report as the student representative was not present.

**President’s Report** III B 3

Dr. Daniels introduced Maria Mousa, recently elected by Madison College students to be the FY2015-16 student representative to the District Board. Ms. Mousa is a full-time liberal arts transfer student and works at Epic in Verona.

Dr. Daniels reported on recent student accomplishments including awards at the SkillsUSA state conference, the baseball team moving forward to the regional tournament, the softball team completing a successful season, basketball players being recruited by universities, and the construction of an energy-efficient home by students in the construction and remodeling program.

Dr. Daniels reported on recent College accomplishments including the financial team being presented with a Certification of Achievement for Excellence in Financial Reporting and a visit by a delegation from the People’s Republic of China conducting a study tour on American vocational education.

Dr. Daniels reported that the Workday Human Capital Management system will not be completed until late summer, pushing back implementation of the fiscal system to early October. A complete analysis of Workday progress will be shared at the July meeting.

**Action Items** III C

**Madison Metropolitan Campuses: Property Management & Future Facilities** III C 1

Dr. Daniels reviewed the information that had been previously presented and summarized the three recommendations before the Board: 1. Commit to serving the south Madison community, 2. Conclude the lease at West Campus by June 2016 per the existing agreement, and
3. Develop procedures related to the prudent and responsible disposition of the Downtown Education Center, concurrent with securing a site that will provide defined comprehensive services and programming that serve south Madison. Dr. Daniels noted that the Board’s approval of these recommendations would allow staff to look at all options within established procedures, and that no action would be taken without further consultation with the Board and further Board approval.

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Guttenberg, to approve the recommendations as presented.

There was discussion as to whether the three recommendations could be separated and voted on individually. There was discussion regarding the South Madison Campus and the demonstrated need for enhanced services such as counseling, advising and tutoring, that are not currently being offered at that location. While there was agreement that there is a need in south Madison, some Board members requested clarification or more information before agreeing to a specific commitment. There was also hesitancy to make any commitments related to the future of the Downtown Education Center.

Dr. Stoner clarified that the administration is only asking for the authority to proceed to investigate options at both of these locations at this time, which would be communicated to the Board for consideration and possible action at a future meeting.

Dr. Daniels reviewed the third recommendation related to the disposition of the Downtown Education Center, stating that it outlines procedures that must be developed to move forward and also provides an opportunity to look at other options. All options would come to the Board for discussion and final approval. Mr. Hasler stated that he was concerned about language in the third recommendation related to substantial offers being considered. He stated that the
property should be recognized as a valuable asset, and that the Board and staff should strive to get the best value for students, stakeholders and taxpayers.

There was further discussion regarding the three recommendations and a question was raised regarding the appropriate procedure for separating and approving only the recommendation related to the West Campus lease.

A roll call vote was taken for the motion currently on the table: Mr. Crombie-No; Mr. Guttenberg-Yes; Mr. Halvorson-No; Mr. Hasler-No; Ms. Huntley-Cooper-Yes; Mr. Pfaff-Yes; Dr. Stoner-Yes; Mr. Winn-No. Motion denied.

There was a motion by Mr. Crombie, seconded by Ms. Huntley-Cooper, to approve the recommendation to conclude the lease at West Campus by June 2016 per the existing agreement. Motion approved.

The Board discussed the remaining two recommendations related to a commitment to the south Madison community and the disposition of the Downtown Education Center.

There was a motion by Mr. Hasler, seconded by Mr. Winn, to:

1. Grant the authority to staff to present to the Board for its consideration a South Madison Initiative which may include enhanced comprehensive services and new or improved facilities; and

2. Grant the authority to staff to explore and report the options for the highest and best use of the Downtown Education Center facility consistent with the needs of the district, students and taxpayers.

Roll call vote: Mr. Crombie-Yes; Mr. Guttenberg-Yes; Mr. Halvorson-Yes; Mr. Hasler-Yes; Ms. Huntley-Cooper-Yes; Mr. Pfaff-Yes; Dr. Stoner-Yes; Mr. Winn-Yes. Motion approved.

**Fiscal Year 2014-15 Budget Amendment**

Mr. Casper presented proposed adjustments to the FY2014-15 Special Revenue Aidable and Debt Service funds. This action requires a two-thirds majority vote.

There was a motion by Mr. Pfaff, seconded by Mr. Crombie, to approve the budget modifications for FY2014-15. A roll call vote was taken: Mr. Crombie-Yes; Mr. Guttenberg-Yes; Mr. Halvorson-Yes; Mr. Hasler-Absent; Ms. Huntley-Cooper-Yes; Mr. Pfaff-Yes; Dr. Stoner-Yes; Mr. Winn-Yes. Motion approved.
Capital Projects Borrowing  III C 3

Resolution Authorizing the Issuance of not to Exceed $4,500,000 General Obligation Promissory Notes, Series 2014-15C; and Setting the Sale Therefor  III C 3a

Mr. Casper stated that the District Board was being asked to approve a resolution totaling $4,500,000, which is the authorization to begin the borrow process. These funds would be used for building remodeling and improvement projects and the acquisition of movable equipment and technology. If approved by the District Board, a resolution will be presented at the June 10, 2015, meeting to award the sale of the bonds to the winning bidder from the bidding process.

There was a motion by Mr. Pfaff, seconded by Mr. Winn, to adopt the Resolution Authorizing the Issuance of not to Exceed $4,500,000 General Obligation Promissory Notes, Series 2014-15C; and Setting the Sale Therefor. Motion approved.

Fiscal Year 2015-16 Proposed Budget  III C 4

Mr. Casper presented information related to the proposed FY2015-16 budget. This included revenue and expenditure projections and adjustments, budgeting for contingency needs, and transfers to the general fund and fund balance. FY2015-16 revenues are projected to total just over $151.5 million, and expenditures are projected to total just over $152.5 million. The proposed budget reflects a total mill rate of 0.93560; a 0.20 percent increase.

If approved by the Board, a public hearing will be conducted on June 10, 2015, followed by a recommendation for final Board approval.

There was a motion by Mr. Hasler, seconded by Mr. Winn, to approve taking the proposed Fiscal Year 2015-16 budget to public hearing and establish the date, time, and place for the public hearing as June 10, 2015, at 5:30 p.m. in room 122 of the Madison Area Technical College Truax Campus Administration Building, 1701 Wright Street, Madison. Motion approved.
**Consent Agenda Items**

- General fund financial report as of March 31, 2015
- Request for proposals/request for bids/sole sources
- Vendor payments greater than or equal to $2,500 and schedule of checks issued for the period March 16, 2015 through April 15, 2015
- January-March 2015 38.14 service contracts
- Employment of personnel
- Resignations and separations
- International travel

There was a motion by Mr. Winn, seconded by Mr. Pfaff, to approve Consent Agenda items III.C.5.a. through g. as submitted. Motion approved.

**Adjournment**

There was a motion by Mr. Halvorson, seconded by Mr. Pfaff, to adjourn. Motion approved.

The meeting adjourned at 8:20 p.m.

Joel D. Winn, Secretary
Madison College Administrative Policy #415, “Named Gifts,” and related procedures prescribe that naming tributes based on a monetary gift must comprise a substantial portion of the cost of the facility or physical property on campus being named. The policy defines substantial as “gifts that are equal to or exceed 25 percent of the cost of new construction, buildings or improvements, or a contribution, while not meeting the minimum, which is integral to project completion.”

The Irwin A. and Robert D. Goodman Foundation monetary donation of $6 million is the largest gift to Madison Area Technical College to date. The donation is being made specifically for the renovation and improvements to the Madison College softball field and soccer pitch (note: a soccer field is officially referred to as a pitch) on the Truax campus.

The following naming requests meet the policy formulation for named gift recognition:

1. Irwin A. and Robert D. Goodman Sports Complex
2. Robert D. Goodman Softball Field

ACTION: In accordance with Administrative Policy #415:

Approve the naming of the Madison College softball field and soccer pitch in recognition of the $6 million financial donation made to the College by the Goodman Foundation:

1. Irwin A. and Robert D. Goodman Sports Complex,
2. Robert D. Goodman Softball Field and, and
DATE:       June 10, 2015

TOPIC:     Fiscal Year 2015-16 Budget Approval

ISSUE: The Fiscal Year 2015-16 budget was developed by staff and on May 13, 2015 the full board received a presentation on the budget and approved taking it to a public hearing. On May 22, 2015, the proposed Fiscal Year 2015-16 budget was published in the Wisconsin State Journal. A public hearing on the Fiscal Year 2015-16 proposed budget took place on June 10, 2015.

ACTION: Adopt the attached resolution approving the Fiscal Year 2015-16 budget.
RESOLUTION

WHEREAS, the notice of public hearing on the proposed FY 2015-16 budget of Madison Area Technical College District was published in the Wisconsin State Journal on May 22, 2015, as a Class 1 Legal Notice; and

WHEREAS, the Madison Area Technical College District has held pursuant to s. 65.90(4), Wisconsin Statutes, a public hearing on the proposed FY 2015-16 budget on June 10, 2015, at 5:30 p.m. in Madison, Wisconsin, at the Madison Area Technical College, 1701 Wright Street, Madison;

NOW, THEREFORE, BE IT RESOLVED that the Madison Area Technical College District Board hereby adopts the budget for the fiscal year beginning July 1, 2015, and ending June 30, 2016, which contains total revenues of $277,981,681; total other financing sources of $24,800,000, and total expenditures of $331,095,318, as detailed in the Fiscal Year 2015-16 budget document.
DATE: June 10, 2015

TOPIC: Resolution Awarding the Sale of $4,500,000 General Obligation Promissory Notes, Series 2014-15C

ISSUE: On May 13, 2015, the Madison Area Technical College District Board approved authorizing the sale of $4,500,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing $500 or more per unit or set ($3,000,000) and for the purpose of paying the cost of building remodeling and improvement projects ($1,500,000). These activities were included in the FY 2014-2015 capital projects budget approved by the Board on June 11, 2014, and subsequent budget amendments.

Michele Wiberg of PMA Securities, Inc. will provide information on the winning bidder, purchase price, interest rates, and tax levies at the board meeting on June 10, 2015. Attached is the draft copy of the Resolution. The final version will be delivered at the meeting.

RECOMMENDATION:

Adopt the Resolution Awarding the Sale of $4,500,000 General Obligation Promissory Notes, Series 2014-15C.
RESOLUTION NO. ______

RESOLUTION AWARDING THE SALE OF
$4,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2014-15C

WHEREAS, the District Board of the Madison Area Technical College District, Wisconsin (the "District") has, by a resolution adopted May 13, 2015 (the "Authorizing Resolution"), authorized the issuance of General Obligation Promissory Notes, Series 2014-15C (the "Notes"), pursuant to Section 67.12(12) of the Wisconsin Statutes for the public purposes of financing building remodeling and improvement projects in the amount of $1,500,000 and the acquisition of movable equipment in the amount of $3,000,000;

WHEREAS, the Secretary of the District caused Notices to Electors to be published in the Wisconsin State Journal on May 20, 2015 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance building remodeling and improvement projects and the acquisition of movable equipment;

WHEREAS, no petition for referendum has been filed with the Secretary and the time to file such a petition will expire on June 19, 2015;

WHEREAS, the District has directed PMA Securities, Inc. ("PMA") to take the steps necessary to sell the Notes authorized by the Authorizing Resolution;

WHEREAS, PMA, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on June 10, 2015;

WHEREAS, the Secretary (in consultation with PMA) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. PMA has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:
Section 1A. Ratification of the Official Notice of Sale and Offering Materials. The District Board of the District hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by PMA are hereby ratified and approved in all respects. All actions taken by officers of the District and PMA in connection with the preparation and distribution of the Official Notice of Sale and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Notes. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal (as modified on the Bid Tabulation and reflected in the Pricing Summary referenced below and incorporated herein), plus accrued interest to the date of delivery, is hereby accepted (subject to the condition that no valid petition for a referendum is filed by June 19, 2015 in connection with the Notes). The Chairperson or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be retained by the District Treasurer until the closing of the note issue, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2014-15C"; shall be issued in the aggregate principal amount of $4,500,000; shall be dated their date of issuance; shall be in the denomination of $5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on March 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2015. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2015 and 2016 for the payments due in the years 2015 through 2017 in the amounts set forth on the Schedule. The amount of tax levied in the year 2015 shall be the total amount of debt service due on the Notes.
in the years 2015 and 2016; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of or interest on the Notes in the year 2015.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The District hereby appropriates from proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay the interest on the Notes coming due on September 1, 2015 as set forth on the Schedule.


(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for $4,500,000 General Obligation Promissory Notes, Series 2014-15C" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The District Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and
interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any
use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the District Secretary or District Treasurer (the "Fiscal Agent").

Section 12. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such
transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the District and on file in the District office.

Section 15. Official Statement. The District Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or Official Statement to be distributed to the Purchaser.

Section 16. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.
Section 17. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 18. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 19. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded June 10, 2015.

Carolyn S. Stoner
Chairperson

ATTEST:

Joel D. Winn
Secretary (SEAL)
EXHIBIT A

Official Notice of Sale

To be provided by PMA Securities, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT B

Bid Tabulation

To be provided by PMA Securities, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT C

Winning Bid

To be provided by PMA Securities, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT D-1

Pricing Summary

To be provided by PMA Securities, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT D-2
Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT E

(Form of Note)

UNITED STATES OF AMERICA
REGISTERED STATE OF WISCONSIN DOLLARS
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES
NO. R-___ MADISON AREA TECHNICAL COLLEGE DISTRICT $_____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2014-15C

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
March 1, _____ ___________, 2015 ____% ______

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.
PRINCIPAL AMOUNT: _______________________ THOUSAND DOLLARS ($__________)

FOR VALUE RECEIVED, the Madison Area Technical College District, Adams,
Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk
Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to
the Depository or its Nominee Name (the "Depository") identified above (or to registered
assigns), on the maturity date identified above, the principal amount identified above, and to pay
interest thereon at the rate of interest per annum identified above, all subject to the provisions set
forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on
March 1 and September 1 of each year commencing on September 1, 2015 until the aforesaid
principal amount is paid in full. Both the principal of and interest on this Note are payable to the
registered owner in lawful money of the United States. Interest payable on any interest payment
date shall be paid by wire transfer to the Depository in whose name this Note is registered on the
Bond Register maintained by the Secretary or District Treasurer (the "Fiscal Agent") or any
successor thereto at the close of business on the 15th day of the calendar month next preceding
the semi-annual interest payment date (the "Record Date"). This Note is payable as to principal
upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the
levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are
hereby irrevocably pledged.
This Note is one of an issue of Notes aggregating the principal amount of $4,500,000, all of which are of like tenor, except as to denomination, interest rate and maturity date, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of paying the cost of building remodeling and improvement projects ($1,500,000) and the acquisition of movable equipment ($3,000,000), all as authorized by resolutions of the District Board duly adopted by said governing body at meetings held on May 13, 2015 and June 10, 2015. Said resolutions are recorded in the official minutes of the District Board for said dates.

This Note is not subject to optional redemption.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes after the Record Date. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of $5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.
IN WITNESS WHEREOF, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MADISON AREA TECHNICAL COLLEGE
DISTRICT,
ADAMS, COLUMBIA, DANE, DODGE, GREEN,
IOWA, JEFFERSON, JUNEAU, MARQUETTE,
RICHLAND, ROCK AND SAUK COUNTIES,
WISCONSIN

By: ______________________________
Carolyn S. Stoner
Chairperson

(SEAL)

By: ______________________________
Joel D. Winn
Secretary
ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto
____________________________________________________________________________

(Name and Address of Assignee)

____________________________________________________________________________

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints
____________________________________________________________________________, Legal Representative, to transfer said Note on
the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____________________

Signature Guaranteed:

____________________________   ______________________________

(e.g. Bank, Trust Company    (Depository or Nominee Name)
or Securities Firm)

NOTICE: This signature must correspond with the
name of the Depository or Nominee Name as it
appears upon the face of the within Note in every
particular, without alteration or enlargement or any
change whatever.

____________________________

(Authorized Officer)
DATE:     June 10, 2015

TOPIC:   Resolution Awarding the Sale of $10,070,000 General Obligation School Improvement Bonds, Series 2014-15A

ISSUE:   On November 2, 2010, the Madison Area Technical College District brought before the electors an initial resolution authorizing the District to issue general obligation bonds in an amount not to excel $133,770,000 for the public purpose of paying the cost of capital expenditures included in the Campus Master Plan consisting of acquiring and improving sites; constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; and acquiring furnishings, fixtures and equipment. The issuance of the Notes to pay for the cost of capital expenditures included in the Campus Master Plan was approved by the voters of the District at the general election. The election results were 168,196 votes (59.60%) cast in favor of the Bonds issues for the project and 114,004 votes cast in opposition.

To date the College has issued four series of general obligation school improvement bonds. The first sale of bonds in the amount of $12,100,000 was authorized by the District Board at the February 9, 2011 meeting; the second was authorized by the District Board on April 13, 2011, in the amount of $41,500,000; the third was authorized by the District Board on June 8, 2011 in the amount of $57,100,000; and the fourth was authorized by the District Board on June 12, 2013 in the amount of $13,000,000.

The College received authorizations from the WTCS Board for several projects. We are requesting authorization of $10,070,000 for the culinary program, new general seating/dining area, and meeting rooms.

Michele Wiberg of PMA Securities, Inc. will provide information on the winning bidder, purchase price, interest rates, and tax levies at the board meeting on June 10, 2015. Attached is the draft copy of the Resolution. The final version will be delivered at the meeting.

RECOMMENDATION:

Adopt the Resolution Awarding the Sale of $10,070,000 General Obligation School Improvement Bonds, Series 2014-15A.
RESOLUTION NO. ______

RESOLUTION AWARDING THE SALE OF
$10,070,000 GENERAL OBLIGATION SCHOOL IMPROVEMENT
BONDS, SERIES 2014-15

WHEREAS, on September 8, 2010, the District Board of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") adopted an Initial Resolution (the "Initial Resolution") authorizing the issuance of general obligation bonds in an amount not to exceed $133,770,000 to raise funds for the public purpose of paying the cost of capital expenditures included in the Campus Master Plan consisting of acquiring and improving sites; constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; and acquiring furnishings, fixtures and equipment (the "Project");

WHEREAS, on September 8, 2010, the District Board also adopted a resolution providing for a referendum election on the proposition of whether the Initial Resolution should be approved;

WHEREAS, on November 2, 2010, a referendum election was held in the District on the proposition of whether the Initial Resolution should be approved at which 168,196 votes were cast "YES" for approval of the Initial Resolution and 114,004 votes were cast "NO" for rejection of the Initial Resolution (the "Referendum");

WHEREAS, the Board of Canvassers duly filed its statement and determination in the office of the Secretary;

WHEREAS, on March 2, 2011, the District issued $12,100,000 General Obligation School Improvement Bonds, Series 2010-11A, authorized by the Initial Resolution;

WHEREAS, on May 2, 2011, the District issued $41,500,000 General Obligation School Improvement Bonds, Series 2010-11B, authorized by the Initial Resolution;

WHEREAS, on July 1, 2011, the District issued $57,100,000 General Obligation School Improvement Bonds, Series 2011-12A, authorized by the Initial Resolution;

WHEREAS, on June 27, 2013, the District issued $13,000,000 General Obligation School Improvement Bonds, Series 2012-13A, authorized by the Initial Resolution;

WHEREAS, the District Board of the District has directed its financial advisor, PMA Securities, Inc. ("PMA") to take the steps necessary to sell the remaining portion of the general obligation bonds authorized by the Initial Resolution and the Referendum in the aggregate principal amount of $10,070,000 (the "Bonds");

WHEREAS, the Secretary (in consultation with PMA) prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on June 10, 2015;
WHEREAS, the Secretary (in consultation with PMA) caused notice of the sale of the Bonds to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Bonds for public sale;

WHEREAS, the District has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. PMA has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1A. Ratification of the Official Notice of Sale and Offering Materials. The District Board of the District hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Official Notice of Sale and any other offering materials prepared and circulated by PMA are hereby ratified and approved in all respects. All actions taken by officers of the District and PMA in connection with the preparation and distribution of the Official Notice of Sale and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Bonds. The Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal (as modified on the Bid Tabulation and reflected in the Pricing Summary referenced below and incorporated herein), plus accrued interest to the date of delivery, is hereby accepted. The Chairperson or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be retained by the District Treasurer until the closing of the bond issue, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation School Improvement Bonds, Series 2014-15"; shall be issued in the aggregate principal amount of $10,070,000; shall be dated their date of issuance; shall be in the denomination of $5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on March 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2016. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").
Section 3. Redemption Provisions. The Bonds maturing on March 1, 2026 and thereafter shall be subject to redemption prior to maturity, at the option of the District, on March 1, 2025 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the District and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2015 through 2032 for the payments due in the years 2016 through 2033 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.


(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for $10,070,000 General Obligation School Improvement Bonds, Series 2014-15" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. The District Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Bonds; (ii)
any premium which may be received by the District above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purpose for which borrowed or for the payment of the principal of and the interest on the Bonds. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose for which the Bonds have been issued has been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.
Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Bonds and the ownership, management and use of the projects will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary; authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 11. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the District Secretary or District Treasurer (the "Fiscal Agent").
Section 12. Persons Treated as Owners; Transfer of Bonds. The District shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 13. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the District and on file in the District office.

Section 15. Official Statement. The District Board hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or Official Statement to be distributed to the Purchaser.

Section 16. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the
Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 17. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 18. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.
Section 19. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded June 10, 2015.

_________________________________________
Carolyn S. Stoner
Chairperson

ATTEST:

_________________________________________
Joel D. Winn
Secretary (SEAL)
EXHIBIT A

Official Notice of Sale

To be provided by PMA Securities, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT B

Bid Tabulation

To be provided by PMA Securities, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT C

Winning Bid

To be provided by PMA Securities, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT D-1

Pricing Summary

To be provided by PMA Securities, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT D-2
Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT E

(Form of Bond)

UNITED STATES OF AMERICA
REGISTERED STATE OF WISCONSIN DOLLARS
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES
NO. R-_____ MADISON AREA TECHNICAL COLLEGE DISTRICT $_______
GENERAL OBLIGATION SCHOOL IMPROVEMENT BOND, SERIES 2014-15

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
March 1, _____ ____________, 2015 ____% ______

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _______________________ THOUSAND DOLLARS
($__________)

FOR VALUE RECEIVED, the Madison Area Technical College District, Adams,
Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk
Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to
the Depository or its Nominee Name (the "Depository") identified above (or to registered
assigns), on the maturity date identified above, the principal amount identified above, and to pay
interest thereon at the rate of interest per annum identified above, all subject to the provisions set
forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on
March 1 and September 1 of each year commencing on March 1, 2016 until the aforesaid
principal amount is paid in full. Both the principal of and interest on this Bond are payable to the
registered owner in lawful money of the United States. Interest payable on any interest payment
date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the
Bond Register maintained by the Secretary or District Treasurer (the "Fiscal Agent") or any
successor thereto at the close of business on the 15th day of the calendar month next preceding
the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal
upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for
the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are
hereby irrevocably pledged.
This Bond is one of an issue of Bonds aggregating the principal amount of $10,070,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the purpose of paying a portion of the cost of capital expenditures included in the Campus Master Plan consisting of acquiring and improving sites; constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; and acquiring furnishings, fixtures and equipment, all as authorized by resolutions of the District Board duly adopted by said governing body at meetings held on August 11, 2010, September 8, 2010 and June 10, 2015. The electors of the District approved the amount and purpose of the borrowing at a referendum election held on November 2, 2010. Said resolutions are recorded in the official minutes of the District Board for said dates.

The Bonds maturing on March 1, 2026 and thereafter are subject to redemption prior to maturity, at the option of the District, on March 1, 2025 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the District and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.
This Bond is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the District appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of $5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.
IN WITNESS WHEREOF, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MADISON AREA TECHNICAL COLLEGE
DISTRICT,
ADAMS, COLUMBIA, DANE, DODGE, GREEN,
IOWA, JEFFERSON, JUNEAU, MARQUETTE,
RICHLAND, ROCK AND SAUK COUNTIES,
WISCONSIN

By: ______________________________
Carolyn S. Stoner
Chairperson

(SEAL)

By: ______________________________
Joel D. Winn
Secretary
ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

____________________________________________________________________________
(Name and Address of Assignee)

____________________________________________________________________________
(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints

______________________________________, Legal Representative, to transfer said Bond on
the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____________________

Signature Guaranteed:

_____________________________   ______________________________
(e.g. Bank, Trust Company    (Depository or Nominee Name)
or Securities Firm)

NOTICE: This signature must correspond with the 
name of the Depository or Nominee Name as it 
appears upon the face of the within Bond in every 
particular, without alteration or enlargement or any 
change whatever.

____________________________
(Authorized Officer)
DATE:       June 10, 2015

TOPIC:  Monitoring Report: Board Ends 1.2.1 and 1.4

ISSUE:   At the June 10, 2015 meeting, the District Board will receive a presentation on Board Ends 1.2.1 and 1.4.

1.2.1: Community Leadership – Leaders understand the importance of economic base jobs to the region.

1.4: Communities – District Residents are engaged with Madison Area Technical College.

The presentation on Ends 1.2.1 will include data related to the College’s advisory councils and engagement through community based organizations. Ends 1.4 will include data related to events held at all college sites during the 2014-15 academic year.

This will be the final monitoring report in the FY2014-15 cycle.

College monitoring data contained in the June 10 monitoring report presentation will include a definition of each data point collected and data from the most current information.

Madison College’s monitoring data has been developed with the involvement of the Madison College District Board, college leaders, and the Madison College Institutional Research and Effectiveness Department. College leaders use the monitoring data to assess and improve the college. The monitoring data serves three purposes:

1. an evaluation/monitoring mechanism for the Madison College District Board,
2. performance data reported in the college’s Academic Quality Improvement Process (AQIP) portfolio,
3. a management tool.

The College’s monitoring data is updated on a regular basis and improved as necessary in order to best serve these needs.

ACTION: Accept the monitoring report for Board Ends 1.2.1 and 1.4.
DATE: June 10, 2015

TOPIC: General Fund Financial Report as of April 30, 2015

ISSUE: Review current year to date revenues and expenditures in the general fund. The current fiscal year general fund revenues are 96.17% of the current budget. This compares to 97.54% during the prior fiscal year.

• Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 100.06% of budget, compared to 99.98% last year.

• State Sources includes general state aid, performance based funding and property tax relief aid. Also included are interdistrict tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 97.15% of budget, compared to 80.72% last year. The total property tax relief aid was received in February 2015. As a result, the year over year budget percentages went from unfavorable last month to favorable this month and will be comparable by the end of the year.

• Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 101.01% of budget, compared to 99.22% last year. The material fee revenues to date are 110.43% of budget, compared to 102.78% last year. Material fees increased in the current year due the change in the base fee from $4.00 to $4.50 per credit.

• Other Student Fees include graduation, nonresident tuition, Group Dynamics, and community service classes. Revenues to date are 106.61% of the amount budgeted. Last year, revenues to date were 118.77%. Due to the timing of our annual revenue reclasses for Community Services Tuition and Professional Development fees from the general fund, we expect the budget percentages to be comparable for May 2014 reporting.

• Institutional Sources include 118.15 contracts, interest income, rental and royalty income, along with miscellaneous revenues. The revenues to date are 81.93% of the budget compared to 70.09% of the budget in prior year. The increase is primarily related to facilities rental income from new rental lease with Upper Iowa University.

• Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are 63.83% of the budget, compared to 73.88% last year. The revenue from cost reimbursement for administration of student financial assistance is lower than the prior year. We expect the budget percentages to be comparable by the end of the year.
• Transfers from Reserves are related to Post Employment Sick Pay reserve for $280,000 and Technology Operations for Maintenance and Licensing Fees designation for $2,661,200. These transfers will not be recorded in the general ledger until we get closer to year-end.

• Other Sources include transfers in from other funds to the general fund. These transfers will not be recorded in the general ledger until we get closer to year-end.

The functional expenditure classifications are defined by NACUBO’s Financial Accounting and Reporting Manual for Higher Education. Total expenditures as of April 30, 2015, are 73.41% of budget, compared to 74.79% on April 30, 2014.

• Instructional includes expenditures for all activities that are part of the College’s instructional programs. Current year Instruction expenditures are 73.03% of budget, compared to 74.30% last year.

• Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year’s Instructional Resources expenditures are 66.01% of the budget, versus 69.06% last year.

• Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students’ emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 66.78% of the current year’s budget, compared to 69.85% last year.

• General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President’s Office, human resources, and financial operations. General Institutional expenditures equal 78.15% of budget, compared to 84.87% last year. The positive budget variances in Legal Service and Data Processing allocation costs are primarily driving the lower percentage for this year.

• Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution’s physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 80.43% of budget, compared to 79.07% last year.

• Public Service includes expenditures for activities established for non-instructional services, such as the athletic director’s office. The current year’s expenditures are 81.70% of budget, compared to 81.21% last year.

• ACTION: Accept report and place on file.
### Statement of Revenue - Estimated and Actual

<table>
<thead>
<tr>
<th>Description</th>
<th>Budgeted Revenue</th>
<th>Actual Revenue</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month</td>
<td>Year to Date</td>
<td>Earned</td>
</tr>
<tr>
<td>Local Sources (Tax Levy)</td>
<td>$32,926,460</td>
<td>$32,945,300</td>
<td>$(18,840)</td>
</tr>
<tr>
<td>State Sources (State Aid)</td>
<td>$74,475,311</td>
<td>$72,355,996</td>
<td>$2,119,315</td>
</tr>
<tr>
<td>Program Fees</td>
<td>$37,714,916</td>
<td>$38,097,705</td>
<td>$(382,789)</td>
</tr>
<tr>
<td>Material Fees</td>
<td>$1,257,548</td>
<td>$1,388,726</td>
<td>$(131,178)</td>
</tr>
<tr>
<td>Other Student Fees</td>
<td>$1,915,000</td>
<td>$2,041,662</td>
<td>$(126,662)</td>
</tr>
<tr>
<td>Institutional Sources</td>
<td>$1,130,449</td>
<td>$926,222</td>
<td>$204,227</td>
</tr>
<tr>
<td>Federal Sources</td>
<td>$255,000</td>
<td>$162,764</td>
<td>$92,236</td>
</tr>
<tr>
<td>Transfers from Reserves</td>
<td>$2,941,200</td>
<td>-</td>
<td>$2,941,200</td>
</tr>
<tr>
<td>Other Sources (Transfers In)</td>
<td>$1,189,000</td>
<td>-</td>
<td>$1,189,000</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>$153,804,884</strong></td>
<td><strong>$147,918,375</strong></td>
<td><strong>$5,886,509</strong></td>
</tr>
</tbody>
</table>

### Statement of Expenditures and Encumbrances Compared with Authorizations

<table>
<thead>
<tr>
<th>Description</th>
<th>Budgeted Expenditures</th>
<th>Year to Date Expenditures</th>
<th>Encumbrances</th>
<th>Budget Balance</th>
<th>Actuals to Budget % Used Year to Date</th>
<th>Actuals to Budget % Used Prior Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional</td>
<td>$106,930,316</td>
<td>$77,594,040</td>
<td>$495,434</td>
<td>$28,840,842</td>
<td>73.03%</td>
<td>74.30%</td>
</tr>
<tr>
<td>Instructional Resources</td>
<td>$3,657,546</td>
<td>$2,385,988</td>
<td>$28,470</td>
<td>$1,243,087</td>
<td>66.01%</td>
<td>69.06%</td>
</tr>
<tr>
<td>Student Service</td>
<td>$15,231,601</td>
<td>$10,078,945</td>
<td>$92,842</td>
<td>$5,059,814</td>
<td>66.78%</td>
<td>69.85%</td>
</tr>
<tr>
<td>General Institutional</td>
<td>$12,130,402</td>
<td>$9,379,169</td>
<td>$100,710</td>
<td>$2,650,522</td>
<td>78.15%</td>
<td>84.87%</td>
</tr>
<tr>
<td>Physical Plant</td>
<td>$15,517,826</td>
<td>$11,245,926</td>
<td>$1,235,155</td>
<td>$3,036,745</td>
<td>80.43%</td>
<td>79.07%</td>
</tr>
<tr>
<td>Public Service</td>
<td>$337,193</td>
<td>$274,360</td>
<td>$1,143</td>
<td>$61,690</td>
<td>81.70%</td>
<td>81.21%</td>
</tr>
<tr>
<td>Other Uses (Transfers Out)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td>100.00%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$153,804,884</strong></td>
<td><strong>$110,958,429</strong></td>
<td><strong>$1,953,754</strong></td>
<td><strong>$40,892,701</strong></td>
<td><strong>73.41%</strong></td>
<td><strong>74.79%</strong></td>
</tr>
</tbody>
</table>
Madison Area Technical College  
Topic: Request for Proposals / Request for Bids / Sole Sources For Board Approval 
DATE OF BOARD MEETING - June 10, 2015

All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial & Administrative Manual

<table>
<thead>
<tr>
<th>ID</th>
<th>Title</th>
<th>Description</th>
<th>Funding and Term</th>
<th>Vendor</th>
<th>Dollar Amount</th>
<th>Recommended by VP and Director/Dean</th>
</tr>
</thead>
</table>
| RFP15-006 | Legal Services                       | Madison College completed an RFP process to select a qualified law firm to provide legal services to the College in the areas of general and board counsel and human resources, labor and employment. All five (5) firms who responded were interviewed. The College intends to issue a contract for five (5) years with two (2) optional one-year renewals thereafter. | 3 years with option to renew 2 additional 1-year periods. | Godfrey & Kahn       | Not to exceed $475,000.00 annually | Mark Thomas, VP of Administrative Services  
Dr. Jack Daniels III, President |
| RFP15-008 | Madison College Hosting and Contract Services | The madisoncollege.edu website resides in a hosted environment - not within our datacenter. Through an RFP process, the College recommends that Oracular, Inc. will provide hosting and technical consulting services for the madisoncollege.edu website and other web-based applications. | 5 years with option to renew 2 additional 1-year periods. | Oracular, Inc.       | Not to exceed $125,000.00 annually for hosting services and $250,000.00 annually for consulting services. | Mark Thomas, VP of Administrative Services  
Mirwais Qadar, Senior Administrative Director,  
Technology Services  
Regina Mosher, Director, Technology Services |

**ACTION:** Authorize staff to proceed with the purchases listed above with the vendors and terms as specified.

**Note:**  
RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements  
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements  
S = Sole Source: An item or service that is only available from a single source
<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Check Number</th>
<th>Check Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABAAXENT LLC</td>
<td>011805</td>
<td>5/15/2015</td>
<td>$7,540.00</td>
</tr>
<tr>
<td>ADVANCED DISPOSAL SERVICES</td>
<td>293944</td>
<td>5/15/2015</td>
<td>$7,249.23</td>
</tr>
<tr>
<td>ADVANCED HEALTH AND SAFETY LLC</td>
<td>293945</td>
<td>5/15/2015</td>
<td>$3,700.00</td>
</tr>
<tr>
<td>AIRGAS USA LLC</td>
<td>293232</td>
<td>4/24/2015</td>
<td>$25,802.12</td>
</tr>
<tr>
<td>AIRSTREAM COMMUNICATIONS LLC</td>
<td>011728</td>
<td>5/1/2015</td>
<td>$4,950.00</td>
</tr>
<tr>
<td>ALLIANT ENERGY CENTER OF DANE COUNTY</td>
<td>293949</td>
<td>5/15/2015</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>AMERICAN FUNDS</td>
<td>293475</td>
<td>MULTIPLE</td>
<td>$24,541.58</td>
</tr>
<tr>
<td>AMERIPRISE FINANCIAL SERVICES INC</td>
<td>293476</td>
<td>MULTIPLE</td>
<td>$9,286.00</td>
</tr>
<tr>
<td>ARAMARK UNIFORM SERVICES INC</td>
<td>293240</td>
<td>4/24/2015</td>
<td>$4,050.42</td>
</tr>
<tr>
<td>ASSEMBLAGE ARCHITECTS</td>
<td>293000</td>
<td>MULTIPLE</td>
<td>$381,000.00</td>
</tr>
<tr>
<td>AT AND T</td>
<td>293001</td>
<td>MULTIPLE</td>
<td>$13,342.30</td>
</tr>
<tr>
<td>AUTOMOTIVE SEMINAR INC</td>
<td>293514</td>
<td>5/1/2015</td>
<td>$4,800.00</td>
</tr>
<tr>
<td>BEACON HILL STAFFING GROUP LLC</td>
<td>293007</td>
<td>MULTIPLE</td>
<td>$19,000.00</td>
</tr>
<tr>
<td>BRAINSHARK INC</td>
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<td>293471</td>
<td>WISCONSIN METALS</td>
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<td>011804</td>
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<td>293724</td>
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<tr>
<td>011772</td>
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**TOTAL** $7,321,999.88
Madison College

SCHEDULE OF CHECKS ISSUED
FOR THE PERIOD 04/16/15-05/15/15

FY 2014-15

<table>
<thead>
<tr>
<th>Month</th>
<th>Check Numbers Used</th>
<th>Number Used</th>
<th>Amount</th>
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<tbody>
<tr>
<td>ACCOUNTS PAYABLE CHECKS – (General Ledger)</td>
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<td></td>
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<tr>
<td>Balance</td>
<td>284130 - 292991</td>
<td>8,862</td>
<td>$34,346,627.66</td>
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<tr>
<td>Apr 16, 2015-May 15, 2015</td>
<td>292992 - 294213</td>
<td>1,222</td>
<td>$3,425,577.52</td>
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<td>Total to Date</td>
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<td>10,084</td>
<td>$37,772,205.18</td>
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| ACCOUNTS PAYABLE ACH TRANSFERS – (General Ledger) | | | |
| Balance | 010409 - 011648 | 1,282 | $24,510,682.31 |
| Apr 16, 2015-May 15, 2015 | 011649 - 011841 | 193 | $4,489,594.69 |
| Apr 16, 2015-May 15, 2015-Dental | 011842 - 011843 | 4 | $118,140.65 |
| Total to Date | | 1,479 | $29,118,417.65 |

| STUDENT REFUND CHECKS | | | |
| Balance | 517711 - 530100 | 12,390 | $34,688,591.40 |
| Apr 16, 2015-May 15, 2015 | 530101 - 530396 | 296 | $237,804.32 |
| Apr 16, 2015-May 15, 2015 E-Refunds | | | $87,605.91 |
| Total to Date | | 12,686 | $35,014,001.63 |

| PURCHASING CARD TOTAL | | | $337,754.72 |

| ELECTRONIC SALES TAX TOTAL | March 2015 | | $14,523.77 |

| PAYROLL | | | |
| Balance | 101196 - 101681 | 492 | 184,829.53 |
| Electronic Transfer - PeopleSoft | 698027 - 727026 | 29,507 | 32,986,369.49 |
| Electronic Transfer - Workday | 100001 - 130498 | 30,490 | 18,967,340.37 |
| Apr 16, 2015 - May 15, 2015 | 101682 - 101755 | 74 | 54,653.31 |
| Electronic Transfer | 130499 - 142708 | 12,210 | 7,059,160.72 |
| Apr 16, 2015 - May 15, 2015 | | | 72,773 |

The gross pay from Apr 16, 2015 to May 15, 2015 was $10,761,855.08

*Sales taxes are due and paid in the subsequent month after collection.
THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF PERSONNEL

<table>
<thead>
<tr>
<th>Name</th>
<th>Colleen Moore</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td>Data Center and Server Storage Engineer</td>
</tr>
<tr>
<td>Start Date</td>
<td>May 4, 2015</td>
</tr>
<tr>
<td>Salary</td>
<td>$36.03/hour</td>
</tr>
<tr>
<td>Type</td>
<td>PSRP – Exempt</td>
</tr>
<tr>
<td>PT/FT</td>
<td>FT</td>
</tr>
<tr>
<td>Location</td>
<td>Truax Campus</td>
</tr>
<tr>
<td>Degree</td>
<td>Associates – Information Technology</td>
</tr>
<tr>
<td></td>
<td>Bachelors – Network Technology</td>
</tr>
<tr>
<td>Where</td>
<td>Blackhawk Technical College</td>
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<tr>
<td></td>
<td>Capella University</td>
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<tr>
<td>License</td>
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<tr>
<td>Certifications</td>
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</tr>
<tr>
<td>Experience</td>
<td>4+ years Network Administrator</td>
</tr>
<tr>
<td></td>
<td>7+ years CEO</td>
</tr>
<tr>
<td></td>
<td>2+ years Information Architect</td>
</tr>
<tr>
<td></td>
<td>4+ years Customer Care Consultant</td>
</tr>
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<table>
<thead>
<tr>
<th>Name</th>
<th>Alex Schwartz</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td>Applications and Integrations Engineer</td>
</tr>
<tr>
<td>Start Date</td>
<td>May 4, 2015</td>
</tr>
<tr>
<td>Salary</td>
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<tr>
<td>Degree</td>
<td>Bachelors – Computer Sciences</td>
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<tr>
<td></td>
<td>Bachelors – Engineering Mechanics</td>
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<tr>
<td>Where</td>
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</tr>
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</tr>
<tr>
<td>Certifications</td>
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</tr>
<tr>
<td>Experience</td>
<td>1+ years Database Design</td>
</tr>
<tr>
<td></td>
<td>2+ years Web Application Developer</td>
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<tr>
<td></td>
<td>1+ years Web Designer/Application Developer/Database Specialist</td>
</tr>
<tr>
<td>Name</td>
<td>Mariah Carpenter</td>
</tr>
<tr>
<td>-----------------</td>
<td>-----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Name</td>
<td>Mariah Carpenter</td>
</tr>
<tr>
<td>Title</td>
<td>Fiscal Support Technician</td>
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<tr>
<td>Start Date</td>
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<td>Foundation Centre</td>
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<tr>
<td>Degree</td>
<td>Associates – Graphic Design</td>
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<td>Where</td>
<td>Western Technical College</td>
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<tr>
<td>Experience</td>
<td>1+ years Fiscal Support Technician (casual at Madison College)</td>
</tr>
<tr>
<td></td>
<td>1+ years Customer Service Representative</td>
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<tr>
<td></td>
<td>8+ months Receptionist</td>
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<table>
<thead>
<tr>
<th>Name</th>
<th>Ben Monty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Ben Monty</td>
</tr>
<tr>
<td>Title</td>
<td>Budget and Policy Analyst</td>
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<tr>
<td>Start Date</td>
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<tr>
<td>Degree</td>
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<td>Bachelors – Sports Management</td>
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<td></td>
<td>Masters – Public Affairs</td>
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<tr>
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<tr>
<td>Experience</td>
<td>2+ years Budget and Policy Analyst</td>
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<td>10+ years Legislative Analyst</td>
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<tr>
<td>Name</td>
<td>Kenneth Zimny</td>
</tr>
<tr>
<td>----------------</td>
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<tr>
<td>Title</td>
<td>Associate Dean – School of Human and Protective Services</td>
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<td>Degree</td>
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<tr>
<td>Certifications</td>
<td>Certified Police Officer</td>
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<tr>
<td>Experience</td>
<td>10+ years Police Training Specialist 11+ years Patrol Officer 4+ months Adjunct Faculty 4+ years Phase Training Manager/Supervisor</td>
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<tr>
<th>Name</th>
<th>Rebecca Wolfgram</th>
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<tr>
<td>Title</td>
<td>Student Support Facilitator</td>
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<tr>
<td>Start Date</td>
<td>May 18, 2015</td>
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<td>Salary</td>
<td>$18.87/hour</td>
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</tr>
<tr>
<td>Experience</td>
<td>2+ years Student Help in Various Departments at Madison College 2+ years Validator</td>
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<tr>
<th>Name</th>
<th>Willem Schira</th>
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<td>Salary</td>
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<tr>
<td>Experience</td>
<td>8+ months Laboratory Coordinator (casual) at Madison College 5+ years Tech Services Student Help at Madison College</td>
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<tr>
<td>Name</td>
<td>Brad Baranowski</td>
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<tr>
<td>Title</td>
<td>Senior Disability Resource Liaison</td>
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<tr>
<td>Degree</td>
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</tr>
<tr>
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<td>Masters – Counseling and Counselor Education</td>
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<tr>
<td>License</td>
<td>Licensed Professional Counselor (No. 4321-125)</td>
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<tr>
<th>Name</th>
<th>Melissa Carpenter</th>
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<td>Degree</td>
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<td>Where</td>
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<td>Certifications</td>
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</tr>
<tr>
<td>Experience</td>
<td>2+ years Student Support Facilitator (casual) at Madison College</td>
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<td></td>
<td>3+ years Office Receptionist/Dental Assistant</td>
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<tr>
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<td>8+ years Specialty Systems Support Specialist</td>
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THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND SEPARATIONS

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<th>EFFECTIVE DATE</th>
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<tbody>
<tr>
<td>Jonathan Viau</td>
<td>Payroll and Benefits Analyst</td>
<td>May 8, 2015</td>
</tr>
<tr>
<td>Amanda Rhodes</td>
<td>Student Support Facilitator</td>
<td>May 10, 2015</td>
</tr>
<tr>
<td>Michael Priebe</td>
<td>Program Planner</td>
<td>May 15, 2015</td>
</tr>
<tr>
<td>Tracy Schaetzl</td>
<td>Nursing Instructor</td>
<td>May 15, 2015</td>
</tr>
<tr>
<td>Robert Abbott</td>
<td>PT Community &amp; Corporate Learning Liaison</td>
<td>May 19, 2015</td>
</tr>
<tr>
<td>Emma Bohorfoush</td>
<td>Recruitment/Program Coordinator</td>
<td>May 29, 2015</td>
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THE PRESIDENT RECOMMENDS APPROVAL OF RETIREMENT

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<th>EFFECTIVE DATE</th>
<th>YEARS OF SERVICE</th>
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<tbody>
<tr>
<td>Peggy Boerman</td>
<td>Accounting Instructor</td>
<td>May 19, 2015</td>
<td>17</td>
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DATE: June 10, 2015

TOPIC: International Travel – Global Studies Seminar Germany

PARTICIPANTS: Kathy Sorensen, Associate Dean, Business and Applied Arts
Lynea LaVoy, Program Director, Hotel and Restaurant Management

TRAVEL DATES: May 19-30, 2015

PURPOSE: Global Studies Seminar – France and Germany Business Practices

ATTENDEES: Maximum of 30 participants

COST: $3,520 per participant

ISSUE: In an effort to support the development of students’ Core Ability of Global and Cultural Perspectives, Madison College supports the opportunity of students to participate in short-term international learning experiences. These credit and non-credit opportunities allow for students to gain exposure to the history, culture, and language of world regions through experiential learning.

Madison College has established “Sister College” agreements with both Southwest College in Enniskillen, Northern Ireland, and Kathe-Kollwitz-Schule in Marburg, Germany. Together with Madison College, these three institutions have established a rotating program where, each year, one of the three colleges hosts faculty and students from the other two countries for a week of presentations and learning activities around a global topic or theme related to business education. This year the program took place at Kathe-Kollwitz-Schule in Marburg, Germany, and the theme was “Customer Service Innovation Across Cultures.” This travel opportunity was offered in conjunction with a three-credit Global Studies Seminar course for academic credit through the Center for Business and Applied Arts. Students and faculty from Waukesha County Technical College have been partners for the last several years and joined this program.

Kathe-Kollwitz-Schule was chosen to focus on local organizations from the Customer Service perspective. The site visits primarily showcased service and tourism sectors in Germany. This visit was preceded by a three-day tour of Paris so that students studying marketing and business could compare the service practices and innovations in Paris with those practiced in smaller communities in Germany.

Kathy Sorensen, Associate Dean of Business and Applied Arts, and Lynea LaVoy, Hotel and Restaurant Management Program Director, attended the program as participants. Dr. Sorensen has been an Associate Dean in the School of Business and Applied for over two years, and her primary role to date has been supporting programs that have travel abroad opportunities, though she has not participated in any of the programs. This participation allowed for greater
administrative understanding of the global competencies included in the School of Business and Applied Arts portfolio, as well as a managerial understanding of the health, safety, and liability management needed in the implementation of study abroad programs. Business and Applied Arts school funds were used to cover the cost of Dr. Sorenson’s participation.

Lynea LaVoy, Hotel and Restaurant Management Program Director, benefitted from the focus of this program on customer service. Several Hotel and Restaurant Management students also participated. Dr. LaVoy can attest to the impact of global relations and understanding customer service in a global environment, and her participation reiterated the College and program focus on a holistic, up-to-date, global and relevant overall curriculum for students. A mix of professional development and program funds were used to cover the cost of the program for Dr. LaVoy. The District Board approved the program for program leads Holly Mercier and Janet Kilsdonk at the October 8, 2014, meeting.

This Global Seminar program has been established as a standing annual offering by a cross-college International Education Committee which assessed the program on multiple criteria including educational value, program leadership, appropriateness of site/location, adequate planning, risk management, strategic/institutional value, and plan for assessment of learning outcomes and institutional goals.

**RECOMMENDATION:** The President recommends the ratification of this international travel.
ISSUE: The Arts and Sciences Department supports many technical programs at Madison College. To meet the goals of preparing students for college transfer as well as successful completion of programs it is important for faculty to collaborate on what material should be presented and how this content is coordinated through support/program courses. To this end, Arts and Sciences Biology teacher Janet Romich, whose instruction directly supports the Veterinary Technician program, requests international travel authorization for travel to Canada to participate in the Association of Veterinary Technician Educators (AVTE) Biennial Symposium.

AVTE is the leading North American professional development organization for educators in the field of veterinary technologies. AVTE holds a professional development symposium every other year. Most of these conferences are held in the 48 contiguous states; however, this summer the conference will be in Niagara Falls, Ontario, Canada.

Participation in this professional development program will increase the capacity of Madison College to support the Veterinary Technician program and provide valuable professional development applicable to other broad biological science courses.

Funding will include available Center for Excellence in Teaching and Learning (CETL) professional development funds. This travel has the support of Todd Stebbins, Dean of Arts and Sciences.

RECOMMENDATION: The President recommends approval of this international travel.
DATE: June 10, 2015

TOPIC: International Travel – Council for International Educational Exchange Annual Conference

PARTICIPANTS: Tammy Gibbs, Education Abroad Coordinator

TRAVEL DATES: November 2-8, 2015

PURPOSE: Development of International Partnerships and Professional Development

TOTAL ATENDEES: 1

COST: Approximately $2,200

ISSUE: In order to offer a robust portfolio of study abroad opportunities to Madison College students, the college has partnered with the Council for International Education Exchange (CIEE). CIEE is a non-profit organization with more than 65 years of experience operating study abroad programs as a provider for higher education institutions. In November 2015 Tammy Gibbs, Education Abroad Coordinator, plans to attend the CIEE Annual Conference in Berlin, Germany. The conference is not only a showcase for CIEE programs, but attracts education abroad professionals from around the world. Attendance at the conference will allow for in-person meetings with many of the college’s current international partners who will also be in attendance.

Gibbs has also been chosen to present two conference sessions that will showcase Madison College’s leadership role in the Community College Sustainable Development Network (CCSDN), for which Madison College recently won the prestigious Andrew Heiskell award from the Institute for International Education. Participation in this conference will allow the college to market our strengths to peers and potential partner institutions abroad.

Lastly, Gibbs will also conduct a site visit of CIEE’s new Berlin location. The Berlin location is a new program design that is more affordable and may be a viable option for Madison College students. Participation will allow Gibbs to confirm college health and safety expectations, meet the resident directors of CIEE programs, and better advise Madison College students about expectations for life at the CIEE center.

RECOMMENDATION: The President recommends approval of this international travel.