



Citation Appeal Form

Directions: To dispute a citation issued by Madison College Public Safety while on any campus, complete this form within 7 business days of citation being issued. Please print legibly or this review will not be considered. Submit this form to:

Madison College Public Safety
Room B1240
1701 Wright Street
Madison, WI 53704

OR

Email to publicsafety@madisoncollege.edu

Retraction Disposition: A written response will be provided to you via e-mail (or postal mail upon special request) within 30 days of receipt of this request. If you do not get a response, please contact Public Safety Department at (608) 246-6932.

General Information:

Date: _____

Last Name: _____ First Name: _____ MI: _____

Address: _____

(Number) (Street) (City/Town/Village) (State) (Zip)

Date of Birth: _____ OneCard #: (if applicable) _____

Phone #: (_____) _____ Madison College E-Mail: _____

Parking Citation Information

Make/Model: _____/_____ Vehicle Location: _____ Citation # and Issued date: _____

License Plate #: _____ Time(s) Parked: _____ Violation: _____

Tobacco-Free Environment Citation Information

Citation #: _____ Issued Date: _____

Reasons why a parking citation will NOT be dismissed:

- Lack of a legal parking space
Time constraints, ("running late")
Lack of funds (can't afford citation)
"No one else received a citation"
Never obtained permit
Didn't see the signage
First semester student and didn't know rules

Reason(s) you are contesting the citation:

Multiple horizontal lines for writing reasons for contesting the citation.

For Office Use Only:

____ Retracted ____ Not Retracted Date: _____