

Online Career Planning Workshop Participant Worksheet

PART 1 – CAREER PLANNING PROCESS

Notes/Reflections: _____

PART 2 – FOCUS 2



1) Creating your account

Focus 2 URL: <https://madisoncollege.edu/focus-2>

My Username: _____ My Password _____

2) Assessments and Occupations

A) My Holland Code (three letter code) _____

B) My Top Values: _____

C) My Top Skills: _____

D) My 2 Occupations or programs to consider: _____

*You can see all of the results of your assessments in your Focus 2 **portfolio**.

3) My Action Plan

Write down 2-4 short-term career planning goals or tasks you hope to accomplish in the next few weeks. Below are some examples:

- Complete additional assessments in **Focus 2**. <https://madisoncollege.edu/focus-2>
- Research careers or programs that interest me.
- Make an appointment with an advisor/counselor to discuss career & program options.
- Apply to a program. <https://madisoncollege.edu/apply>
- Other:

Thank you for completing the Online Career Planning Workshop!

If you have questions regarding **Focus 2** or need additional career assistance, please contact the Student Success Center at (608) 246-6076. We encourage you to follow-up with an advisor or counselor to further discuss your career plans.