



May 28, 2026

## MEETING NOTICE

**NOTICE IS HEREBY GIVEN** that the Madison Area Technical College District Board will host a community reception at 4:30 p.m. at the Madison College Watertown, 1300 W Main St, Watertown, WI, in the campus atrium, on Wednesday, June 3, 2026. A hybrid option is not available for the reception

**NOTICE IS FURTHER HEREBY GIVEN** that the Madison Area Technical College District Board will meet in executive session, in a hybrid format, at 5:15 p.m. at the Madison College Watertown Campus to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 407 114 733# when prompted.

**NOTICE IS FURTHER HEREBY GIVEN** that immediately following executive session, and anticipation no earlier than 5:30 p.m., the Madison Area Technical College District Board will meet in a hybrid format the Madison College Watertown Campus, to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference ID 354 917 033# when prompted.

### I. CALL TO ORDER

- A. Compliance with Open Meeting Law

### II. ROUTINE BUSINESS MATTERS

- A. Approval of May 6, 2026, Meeting Minutes (**Pages 3-8**)
- B. Public Comments

### III. NEW BUSINESS

- A. Information Items
  - 1. Student Senate Presentation: FY2025-26 Accomplishments & Current Initiatives
- B. Communications
  - 1. Board Chair's Report
    - a. Future Meeting & Event Schedule
  - 2. Student Senate Report – Ashley Larson
  - 3. Student Liaison Report – Hassan Hashmi

#### 4. President's Report

- a. Vision 2030 – Meeting the needs of our unique communities

#### C. Action Items

1. Consideration of Approval of Tentative Agreement with Madison Area Technical College Full-Time Faculty Union (Local 243-AFT Wisconsin) **(Pages 9-12)**
2. Fiscal Year 2026-27 Budget Approval **(Pages 13-14)**
3. Reimbursement Resolution for Projects to be Financed with Tax-Exempt Obligations **(Pages 15-17)**
4. FY2026-2027 Legal Services **(Page 18)**
5. Capital Projects Borrowing **(Pages 19-43)**
  - a. Resolution Authorizing the Issuance of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2026-27A
  - b. Resolution Establishing Parameters For the Sale of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2026-27A
6. Recognition of Hassan Hashmi
7. Recognition of Jose Villarreal
8. Recognition of Shana Lewis
9. Consent Agenda
  - a. General fund financial report as of April 30, 2026 **(Pages 44-46)**
  - b. Request for proposals/request for bids/sole sources **(Pages 47-48)**
  - c. Contracts for services for April 2026 **(Page 49)**
  - d. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period April 16, 2026, through May 15, 2026 **(Pages 50-54)**
  - e. Special Circumstances Admission Policy **(Pages 55-61)**
  - d. Employment of personnel **(Pages 62-65)**
  - e. Resignations and Separations **(Page 66)**
  - f. Retirements **(Page 67)**

#### IV. CALENDAR OF EVENTS

##### **Board Meetings**

July 13, 2026 **(Monday)**

##### **Madison College Commencement**

Friday, May 15, 2026, 5:30 p.m. - Veterans Memorial Coliseum at the Alliant Energy Center

##### **Association of Community College Trustees**

Leadership Congress – Chicago, Illinois; October 21-24, 2026

#### V. ADJOURN

cc: News Media  
Madison College Board  
Legal Counsel  
Administrative Staff  
Full-Time Faculty/ESP Local 243  
Part-Time Faculty

A meeting of the Madison Area Technical College District Board was held on May 6, 2026, in a hybrid format. Members of the public were given an opportunity to attend virtually through a phone line published as part of the notice.

Board members present: Shiva Bidar-Sielaff (Chair), Donald Dantzler (Vice-Chair), Chris Canty, Shana Lewis, Ann McNeary, Tonya Olson, and Korbey White.

Also present: Jon Anderson, Legal Counsel; Jennifer Berne, President; Tim Casper, Executive Vice-President, Student Affairs; Beth Giles, Provost; Sylvia Ramirez, Executive Vice-President, Finance & Administration; and Mark Thomas, Executive Vice-President, Policy and Strategy.

Others present: Amelia Anderson, Student; Bridget Bellehumeur, Student; Dixie Burns, Full-Time Faculty; Julissa Emeterio, Student; Sara Finesilver, Full-Time Faculty; Hasan Hashmi, Board Student Liaison; Anezka Helmers, Student; Zaida Henderson, Student; Ashley Larson, Student; Anita Mazvimavi, Administrative Assistant to the President; Ash Rogers, Student; Tim Twohill, Full-Time Faculty; Elliott Veith, Project and Process Coordinator; Noah Wong, Student; Cody White, Budget Director; and Kristin Rolling, Recording Secretary.

### **Public Hearing on the FY206-27 Budget**

#### **Call to Order** <sup>1</sup>

The Public Hearing on the FY2026-27 budget was duly noticed and called to order at 5:33 p.m. Ms. Bidar-Sielaff stated that the hearing provides an opportunity for public comments related to the proposed FY2026-27 budget, as approved by the Madison College District Board on April 1, 2026. As provided in the hearing notice, members of the public were given an opportunity to participate in the public hearing.

**Highlights of the FY2026-27 Budget** <sup>II</sup>

Mr. White provided highlights of the Madison College District FY2026-27 budget.

**Comments from the Public** <sup>III</sup>

Ms. Bidar-Sielaff confirmed that there were no requests for public comment from members of the public.

**Close of Public Hearing** <sup>IV</sup>

Ms. Bidar-Sielaff stated that the FY2026-27 budget would be considered for adoption at the June 3, 2026, Board meeting.

The public hearing adjourned at 5:39 p.m.

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Melanie Lichtfeld, Secretary

**Call to Order** <sup>I</sup>

The meeting was duly noticed and called to order at 5:40 p.m. by Ms. Bidar Sielaff. Mr. Anderson confirmed that appropriate notices had been given and the meeting was being held in compliance with the open meetings law.

**Routine Business Matters** <sup>II</sup>**Approval of Meeting Minutes** <sup>II A</sup>

**There was a motion by Ms. Olson, second by Mr. Canty, to approve the meeting minutes of April 1, 2026, as submitted. Motion carried.**

**Public Comments** <sup>II B</sup>

Several students shared information about the recent Student Senate resolution related to transparency in college investments.

Several employees shared their concerns related to the recent announcement that the college would no longer offer Quartz as a health insurance provider.

**New Business** <sup>III</sup>**Communications** <sup>III A</sup>**Board Chair's Report** <sup>III A 1</sup>**Future Meeting & Event Schedule** <sup>III A 1 a</sup>

Ms. Bidar-Sielaff reminded trustees of upcoming meetings and events.

**Student Liaison Report** <sup>III A 1</sup>

Mr. Hashmi reported that he would like the Board to investigate options for the student liaison to be a voting member of the Board. He thanked the Cabinet for their support of Madison college students.

**Student Senate Report** <sup>III A 3</sup>

There was no Student Senate report.

### **President's Report** III A 4

Dr. Berne thanked the students and employees who provided public comment.

### **Vision 2030 – Program Review** III A 4 a

Dr. Berne reported that a key element of meeting the Vision 2030 six commitments is a robust system of program review that helps programs adjust to workforce and student needs.

### **College/Campus Announcements** III A 5

#### **Academic Affairs** III A 5 a

Dr. Giles reported that in May, electrical apprentices signed their commitments alongside representatives from the International Brotherhood of Electrical Workers (IBEW) Local 159, contractors affiliated with the National Electrical Contractors Association, and leaders from the Wisconsin Department of Workforce Development (DWD) and Madison College. Fifty Madison College students competed in 16 Skills USA contests during a two-day conference. Cosmetology and Barbering instructor Melissa Brainerd earned the prestigious Pillars of Success award by SkillsUSA Wisconsin for many years with the Cosmetology and Barbering contests both at the state and national levels.

#### **Student Affairs** III A 5 b

Dr. Casper introduced student Ash Rogers, who shared her research related to food accessibility and affordability through Madison College cafeterias. Dr. Casper reported that this year, 172 students participated in education and training at five Department of Corrections locations across the state and two Dane County institutions. This spring, 178 new members joined the Phi Theta Kappa honor society. The Madison College PTK chapter maintained its five-star chapter rating for a fifteenth consecutive year and Scarlet Martino, club Advisor, was recognized as a Paragon Advisor for her outstanding service

**Finance & Administration** III A 5 c

Dr. Ramirez reported that the college hosted a ribbon cutting for the ground-mounted solar and battery installation at the Protective Services Building. In addition to reducing operational costs, the installation will serve as a learning lab for students. Every two years, the college repopulates the employee members of our Shared Governance system. That process just concluded with nearly 100 applications for positions within Shared Governance

**Action Items** III B

**Foundation Centre Lease** III B 1

Dr. Ramirez reported that leveraging the Foundation Centre as a modern, conveniently located professional training center will enable the college to meet both the enrichment course interests of the community and continue to grow as a critical regional workforce development partner for business and industry. The total area of the lease space for Madison College, occupied and common spaces, is 28,935 square feet. The lease will begin July 1, 2026, end June 30, 2029, and the monthly cost is \$33,333.00. The lease includes a 4% monthly rent escalation July 1, 2027, and July 1, 2028.

**There was a motion by Mr. Canty, seconded by Ms. Olson, to:**

- 1) Authorize staff to complete the necessary steps to execute the lease as described above until June 30, 2029.**
- 2. Authorize staff to submit the completed lease to the Wisconsin Technical College System for Board approval.**

**Motion carried.**

**Fiscal Year 2025-26 Budget Amendment** III B 2

Dr. Ramirez reported that the Fiscal Year 2025-26 budget was approved by the District Board on June 4, 2025, and modified on December 3, 2025. In accordance with State Statute 65.90(5)(a) and the Wisconsin Administrative Code TCS 7.05(7), and to adhere to the

District Board's policy, budget amendments for FY2025-26 should be adopted by the District Board. It was noted that the action required at least six affirmative votes.

**There was a motion by Mr. Canty, seconded by Ms. McNeary, to approve the budget modifications for FY2025-26. Motion carried unanimously exceeding the six vote requirement.**

**Consent Agenda** III b 3

**General fund financial report as of March 31, 2026** III B 3 a

**Quarterly investment report as of March 31, 2026** III B 3 b

**Quarterly finance metrics** III B 3 c

**Request for proposals/request for bids/sole sources** III B 3 d

**Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period March 16, 2026 through April 15, 2026** III B 3 e

**38.14 contracts for March 2026** III B 3 f

**District Travel Procedure** III B 3 g

**Employment of personnel** III B 3 h

**Resignations and separations** III B 3 i

**There was a motion by Ms. Olson, seconded by Ms. McNeary, to approve Consent Agenda items III.B.3.a. through i. Motion carried.**

**Adjournment** V

**There was a motion by Mr. White, seconded by Ms. McNeary, to adjourn the meeting. Motion carried.**

The meeting adjourned at 6:56 p.m.

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Melanie Lichtfeld, Secretary

**MADISON AREA TECHNICAL COLLEGE**

- DATE:** June 3, 2026
- TOPIC:** Consideration of Approval of Tentative Agreement with Madison Area Technical College Full-Time Faculty Union (Local 243-AFT Wisconsin)
- ISSUE:** The College and the Full-Time Faculty Union (Local 243-AFT Wisconsin) have reached a tentative agreement for a contract covering July 1, 2026 – June 30, 2027. The Tentative Agreement is within the parameters established by the Madison Area Technical College District Board. The agreement provides for a 2.63% negotiated increase. The negotiated adjustment is in line with the limits established by the Department of Revenue and Wisconsin Employment Relations Commission.
- The membership of the Full-Time Faculty (Local 243-AFT Wisconsin) have not yet ratified the tentative agreement.
- ACTION:** Approve the Tentative Agreement contingent upon the membership of the union also approving the contract with the Full-Time Faculty Union (Local 243-AFT Wisconsin).

# **COLLECTIVE BARGAINING AGREEMENT**

between the

**Board of  
Madison Area Technical College**

and the

**Madison Area Technical College  
Faculty Chapter  
Local 243  
AFT-Wisconsin, AFT, AFL-CIO**

**July 1, 2026 – June 30, 2027**

## **PREAMBLE**

It is our mutual intent to work together to achieve our common aim of educational excellence. Therefore, this collective bargaining agreement, covering base wages is made and entered into effective the first day of July 2026, by and between the Board of Madison Area Technical College District (hereinafter referred to as the "Board" or "District" or "College") and the Madison Area Technical College Union, Faculty Chapter, Local 243, AFT, AFT-Wisconsin, AFL-CIO (hereinafter referred to as the "Union"). This Agreement shall supersede and cancel all previous agreements, verbal or written or based on alleged practices between the parties. Any amendment or agreement supplemental thereto shall not be binding upon either party unless executed in writing by both parties.

## **ARTICLE I – RECOGNITION**

The Board recognizes the Union as the sole and exclusive bargaining representative of all full-time contractual faculty that are represented by the Union in the District. Contractual faculty does not include management, supervisory, ancillary, or classified employees.

## **ARTICLE II – BASE WAGE ADJUSTMENT**

All full-time Faculty whose current pay rate is at or less than the new maximum pay of \$118,500 will receive a 2.63% increase to base wages.

All newly hired full-time Faculty that will start as of the fall 2026 semester will not receive the negotiated increase.

## **ARTICLE III – CONFORMITY TO LAW**

If any provision of this agreement is or shall at any time be contrary to law, then such provision shall not be applicable to be performed or enforced except to the extent permitted by law. Any substitute action shall be subject to appropriate consultation and negotiation with the Union.

In the event that any provision of this agreement is or shall at any time be contrary to law, all other provisions of this agreement shall continue in effect.

## **ARTICLE IV – DURATION**

In accordance with Wisconsin Statute 111.70, this Agreement and each of its provisions shall be binding on both parties from July 1, 2026, through June 30, 2027.

In witness whereof, the following authorized persons have signed this agreement this \_\_\_\_ day of \_\_\_\_\_, 2026.

Local 243

Madison Area Technical College Board

\_\_\_\_\_  
President

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

# Tentative Agreement Between Madison College and Local 243 – Full-Time Faculty

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1. A 2.63% negotiated increase shall be distributed according to the following:
  - The maximum salary will increase by 5.83% to the new maximum salary of \$118,500.
  - All full-time faculty whose base pay is at or less than \$118,500 will receive a 2.63% increase to their base wages.
  - All newly hired full-time Faculty that will start as of the fall 2026 semester will not receive the negotiated increase.
2. This agreement, if approved, will begin on July 1, 2026, and expire on June 30, 2027.

**For Local 243:**

**For Madison College:**

  
\_\_\_\_\_

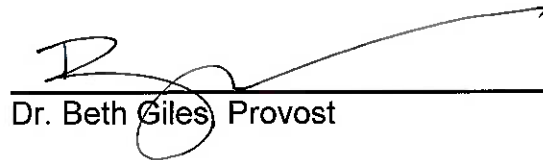
Dr. Timothy Twohill, President, Local 243

  
\_\_\_\_\_

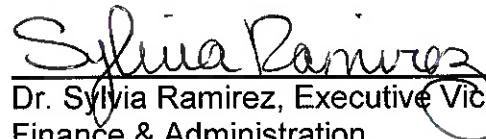
Rosemary Buschhaus, Vice President of Human Resources, Equal Opportunity & Civil Rights

  
\_\_\_\_\_

James DeGidio, Vice President, Local 243

  
\_\_\_\_\_

Dr. Beth Giles, Provost

  
\_\_\_\_\_

Dr. Sylvia Ramirez, Executive Vice President, Finance & Administration

## MADISON AREA TECHNICAL COLLEGE

DATE: June 3, 2026

TOPIC: Fiscal Year 2026-27 Budget Approval

ISSUE: The Fiscal Year 2026-27 budget was developed by staff and on April 1, 2026, the full board received a presentation on the budget and approved taking it to a public hearing. On April 10, 2026, the proposed FY2026-27 budget was published in the *Wisconsin State Journal*. A public hearing on the proposed budget took place on May 4, 2026.

ACTION: Adopt the attached resolution approving the Fiscal Year 2026-27 budget.

## **RESOLUTION**

**WHEREAS**, the notice of public hearing on the proposed FY2026-27 budget of Madison Area Technical College District was published in the Wisconsin State Journal on April 10, 2026, as a Class 1 Legal Notice; and

**WHEREAS**, the Madison Area Technical College District has held pursuant to s. 65.90(4), Wisconsin Statutes, a public hearing on the proposed FY2026-27 budget on May 4, 2026, at 5:30 p.m. in Madison, Wisconsin, at the Madison Area Technical College, 1701 Wright Street, Madison;

**NOW, THEREFORE, BE IT RESOLVED** that the Madison Area Technical College District Board hereby adopts the budget for the fiscal year beginning July 1, 2026, and ending June 30, 2027, which contains total revenues of \$310,170,000, total other financing sources of \$31,000,000, and total expenditures of \$347,371,000, as detailed in the Fiscal Year 2026-27 budget document.

**MADISON AREA TECHNICAL COLLEGE**

DATE: June 3, 2026

TOPIC: Reimbursement Resolution for Projects to be Financed with Tax-Exempt Obligations

ISSUE: The approved FY2026-27 budget includes the capital projects budget with an associated authorized borrows totaling \$31,000,000. These borrows will occur throughout the fiscal year. The attached reimbursement resolution authorizes the District to provide interim financing to cover the costs of the expenditures that will be incurred prior to the issuance of the obligations in FY2026-27.

The attached resolution totals \$31,000,000, including \$5,965,000 for building remodeling and improvement, \$750,000 for site work, \$2,285,000 for new construction, and \$22,000,000 for the cost of acquisition of movable equipment and technology. Once the resolution is authorized, the resolution will be made available for public inspection.

RECOMMENDATION:

*Adopt the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing*

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION DECLARING OFFICIAL INTENT  
TO REIMBURSE EXPENDITURES  
FROM PROCEEDS OF BORROWING**

**WHEREAS**, Madison Area Technical College District, Wisconsin (the "Issuer") plans to undertake building remodeling and improvement projects, new construction projects, movable equipment and technology projects and site improvement projects as set forth in its FY 2026-27 capital projects budget and summarized below (the "Projects");

<u>Project</u>	<u>Project Cost</u>
Movable equipment and technology	\$22,000,000
Building remodeling and improvement	5,965,000
Site improvement	750,000
New construction	2,285,000

**WHEREAS**, the Issuer expects to finance the Projects on a long-term basis by issuing tax-exempt bonds or notes (collectively, the "Bonds");

**WHEREAS**, because the Bonds will not be issued prior to commencement of the Projects, the Issuer must provide interim financing to cover costs of the Projects incurred prior to receipt of the proceeds of the Bonds; and

**WHEREAS**, the District Board (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Projects until the Bonds are issued.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Projects until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$31,000,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Projects from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted June 3, 2026.

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Chairperson

ATTEST:

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Secretary

(SEAL)

**MADISON AREA TECHNICAL COLLEGE**

**DATE:** June 3, 2026

**TOPIC:** FY2026-2027 Legal Services

**ISSUE:** The Wisconsin Technical College System (WTCS) allows for an exception from the typical procurement processes for legal services. Per the WTCS Financial and Administrative Manual, “procurement of outside legal counsel...may be obtained either by use of the RFP process on a regular basis or through an annual letter of engagement.”

When the technical college districts develop annual letters of engagement with their outside legal counsel, they must describe the types of services to be provided and the rates the district will be charged.

In 2022, the College solicited Requests for Proposals (RFP) for all its legal practice areas. As a result, two firms were awarded a five-year contract, ending September 30, 2027, with the option for two additional one-year renewals. With the variety of legal expertise required by the College, three additional firms who did not participate in RFP23-001 were also identified as service providers for FY2026-2027 for additional specific legal services.

We will enter into annual letters of engagement with the following firms:

<u>Legal Firm</u>	<u>Practice Area(s)</u>
Gray Miller Persh LLP	FCC License Renewal and Related Regulatory Support
Husch Blackwell LLP	General, Human Resources, Labor, and Employment
Quarles & Brady LLP	Bond Counsel & Related Matters And Real Estate, Leasing, Development, Property Management & Related Matters

Administrative staff of the College will review the documents and service rates and recommend approving the four (4) letters of engagement from the three (3) firms for the practice areas specified. If during the fiscal year legal services are deemed necessary for areas that do not fall within the scope of the above identified practice areas, new letters of engagement will be developed and brought to the District Board for authorization. In addition, the college may use services from counsel selected via the RFP process.

Funds for legal services are available in the FY2026-2027 General Fund budget as well as various capital budgets as may be relevant to legal work for capital projects.

**ACTION:** Authorize staff to execute four (4) Letters of Engagement from the firms listed above specific to the noted practice areas for FY2026-2027.

**MADISON AREA TECHNICAL COLLEGE**

DATE: June 3, 2026

TOPIC: Authorizing the Issuance of Not To Exceed \$6,000,000 General Obligation Promissory Notes, Series 2026-27A

ISSUE: The approved FY2026-27 budget includes the capital projects budget and authorized the borrowing of \$31,000,000. The initial process to borrow for capital projects includes securing bond counsel opinion and obtaining a bond rating.

The attached resolution is the authorization to begin this process and totals \$6,000,000, including \$1,500,000 for building remodel and improvements, and \$4,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. An authorizing resolution will be forthcoming to the Board to set the parameters to award the sale of the bonds to the lowest bidder from the bidding process.

Additional borrowing(s) will be scheduled and brought to the District Board for authorization later in the fiscal year.

RECOMMENDATION:

*Adopt the Resolution Authorizing The Issuance Of Not To Exceed \$6,000,000 General Obligation Promissory Notes, Series 2026-27A; And Setting The Sale Therefor.*

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED  
\$6,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2026-27A

WHEREAS, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") is presently in need of \$1,500,000 for the public purpose of paying the cost of building remodeling and improvement projects and \$4,500,000 for the public purpose of paying the cost of the acquisition of movable equipment, and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,500,000 for the public purpose of paying the cost of building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$4,500,000 for the public purpose of paying the cost of the acquisition of movable equipment; and be it further

RESOLVED, that pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Wisconsin State Journal, the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A and B and incorporated herein by this reference.

Adopted, approved and recorded June 3, 2026.

\_\_\_\_\_  
Shiva Bidar-Sielaff  
Chairperson

Attest:

\_\_\_\_\_  
Melanie Lichtfeld  
Secretary

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS  
OF THE  
MADISON AREA TECHNICAL COLLEGE DISTRICT  
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,  
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on June 3, 2026, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$1,500,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of building remodeling and improvement projects.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [jspilde@madisoncollege.edu](mailto:jspilde@madisoncollege.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 3rd day of June, 2026.

BY THE ORDER OF THE  
DISTRICT BOARD

District Secretary

EXHIBIT B

NOTICE TO THE ELECTORS  
OF THE  
MADISON AREA TECHNICAL COLLEGE DISTRICT  
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,  
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on June 3, 2026, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$4,500,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of the acquisition of movable equipment.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [jspilde@madisoncollege.edu](mailto:jspilde@madisoncollege.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 3rd day of June, 2026.

BY THE ORDER OF THE  
DISTRICT BOARD

District Secretary

## MADISON AREA TECHNICAL COLLEGE

DATE: June 3, 2026

TOPIC: Resolution Establishing Parameters for the Sale of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2026-27A

ISSUE: The Madison Area Technical College District Board previously approved authorizing the sale of \$6,000,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$4,500,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). These activities were included in the FY2026-27 capital projects budget approved by the Board on June 3, 2026.

The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

We will provide information on the winning bidder, purchase price and interest rates, at a future board meeting. Attached is the Authorizing and Parameters Resolution.

RECOMMENDATION:

*Adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2026-27A.*

RESOLUTION NO. \_\_\_\_\_

RESOLUTION ESTABLISHING PARAMETERS FOR THE  
SALE OF NOT TO EXCEED \$6,000,000 GENERAL  
OBLIGATION PROMISSORY NOTES, SERIES 2026-27A

WHEREAS, on June 3, 2026, the District Board of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes (the "Notes") in the amount of \$1,500,000 for the public purpose of paying the cost of building remodeling and improvement project and in the amount of \$4,500,000 for the public purpose of paying the cost of the acquisition of movable equipment (collectively, the "Project");

WHEREAS, the District will cause Notices to Electors to be published in the Wisconsin State Journal giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution can be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance the Project;

WHEREAS, it is the finding of the District Board that it is in the best interest of the District to direct its financial advisor, PMA Securities, LLC ("PMA"), to take the steps necessary for the District to offer and sell the Notes at public sale and to obtain bids for the purchase of the Notes; and

WHEREAS, in order to facilitate the sale of the Notes in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to any one of the Associate Vice President, Finance/Controller or Executive Vice President, Finance and Administration (each an "Authorized Officer") of the District the authority to accept on behalf of the District the bid for the Notes that results in the lowest true interest cost for the Notes (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes; Parameters. For the purpose of paying costs of the Project, the District is authorized to borrow pursuant to Section 67.12(12) Wisconsin Statutes, the principal sum of not to exceed SIX MILLION DOLLARS (\$6,000,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 15 of this Resolution, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the District, Notes aggregating the principal amount of not to exceed SIX MILLION DOLLARS (\$6,000,000). The purchase price to be paid to the District for the Notes shall not be less than 100% nor more than 104% of the principal amount of the Notes.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2026-27A"; shall be issued in the aggregate principal amount of up to \$6,000,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity may be increased or decreased by up to \$250,000 per maturity and that the aggregate principal amount of the Notes shall not exceed \$6,000,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$6,000,000.

<u>Date</u>	<u>Principal Amount</u>
03-01-2027	\$1,925,000
03-01-2028	1,200,000
03-01-2029	1,350,000
03-01-2030	1,525,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2027. The true interest cost on the Notes (computed taking only the Purchaser's compensation into account) will not exceed 5.00%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Notes shall be subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the District shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2026 through 2029 for the payments due in the years 2027 through 2030 in such amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time

as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2026-27A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 12. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 15. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) expiration of the petition period provided for under Section 67.12(12)(e)5, Wis. Stats., without the filing of a sufficient petition for a referendum with respect to the resolution authorizing the issuance of Notes to finance building remodeling and improvement projects and the acquisition of movable equipment; and

(b) approval by the Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by the Authorized Officer of the Approving Certificate.

Upon approval of the terms of the Notes, the Authorized Officer of the District is authorized to execute the Proposal with the Purchaser providing for the sale of the Notes to the Purchaser. The Notes shall not be delivered until this approval is obtained and the referendum petition period expires as provided in (a) above.

Section 16. Official Statement. The District Board hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and

the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded June 3, 2026.

\_\_\_\_\_  
Shiva Bidar-Sielaff  
Chairperson

ATTEST:

\_\_\_\_\_  
Melanie Lichtfeld  
Secretary

(SEAL)

EXHIBIT A

Approving Certificate

(See Attached)

CERTIFICATE APPROVING THE PRELIMINARY OFFICIAL STATEMENT  
AND DETAILS OF  
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2026-27A

The undersigned [Associate Vice President, Finance/Controller or Executive Vice President, Finance and Administration] of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District"), hereby certifies that:

1. Resolution. On June 3, 2026, the District Board of the District adopted a resolution (the "Resolution") establishing parameters for the sale of not to exceed \$6,000,000 General Obligation Promissory Notes, Series 2026-27A of the District (the "Notes") after a public sale and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

3. Proposal; Terms of the Notes. On the date hereof, the Notes were offered for public sale, and the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Schedule I-A and incorporated herein by this reference (the "Bid Tabulation"). The bid proposal attached hereto as Schedule I-B and incorporated herein by this reference (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation (the "Purchaser") fully complies with the bid requirements set forth in the Official Notice of Sale. PMA Securities, LLC recommends the District accept the Proposal. The Proposal meets the parameters and conditions established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$ \_\_\_\_\_, which is not more than the \$6,000,000 approved by the Resolution, and shall mature on March 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference. The amount of each annual principal payment due on the Notes is not more than \$250,000 more or less per maturity than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
03-01-2027	\$1,925,000	\$ _____
03-01-2028	1,200,000	_____
03-01-2029	1,350,000	_____
03-01-2030	1,525,000	_____

The true interest cost on the Notes (computed taking only the Purchaser's compensation into account) is \_\_\_\_\_%, which is not in excess of 5.00%, as required by the Resolution.

4. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$\_\_\_\_\_, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 100% nor more than 104% of the principal amount of the Notes as required by the Resolution.

5. Redemption Provisions of the Notes. [The Notes are not subject to optional redemption.] [The Notes maturing on March 1, 20\_\_ and thereafter are subject to redemption prior to maturity, at the option of the District, on March 1, 20\_\_ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.] [The Proposal specifies that [some of] the Notes are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Schedule MRP and incorporated herein by this reference.]

6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the District have been irrevocably pledged and there has been levied on all of the taxable property in the District, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

7. Expiration of Petition Period. The petition period provided for under 67.12(12)(e)5, Wisconsin Statutes, has expired without the filing of a sufficient petition for a referendum with respect to the Notes.

8. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Notes and the direct annual irrepealable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on \_\_\_\_\_, 20\_\_ pursuant to the authority delegated to me in the Resolution.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

SCHEDULE I-A TO APPROVING CERTIFICATE

Bid Tabulation

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE I-B TO APPROVING CERTIFICATE

Proposal

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

EXHIBIT B

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS  
NO. R- STATE OF WISCONSIN \$  
MADISON AREA TECHNICAL COLLEGE DISTRICT  
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2026-27A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:  
March 1, \_\_\_\_\_, 20\_\_\_\_ % \_\_\_\_\_

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$ \_\_\_\_\_)

FOR VALUE RECEIVED, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2027 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$ \_\_\_\_\_, all of which are of like tenor, except as to denomination, interest rate [ , redemption provision ] and maturity date, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of paying the cost building remodeling and improvement projects (\$ \_\_\_\_\_) and the acquisition of movable equipment (\$ \_\_\_\_\_), as authorized by resolutions adopted on June 3, 2026, as supplemented by a Certificate Approving the Preliminary Official Statement and Details of General Obligation

Promissory Notes, Series 2026-27A, dated \_\_\_\_\_, 20\_\_ (collectively, the "Resolution"). Said resolutions are recorded in the official minutes of the District Board for said date.

【The Notes are not subject to optional redemption.】 【The Notes maturing on March 1, \_\_\_\_\_ and thereafter are subject to redemption prior to maturity, at the option of the District, on March 1, \_\_\_\_\_ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.】

【The Notes maturing in the years \_\_\_\_\_ are subject to mandatory redemption by lot as provided in the Approving Certificate, at the redemption price of par plus accrued interest to the date of redemption and without premium.】

【In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.】

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the

District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes [(i)] after the Record Date[, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption]. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MADISON AREA TECHNICAL COLLEGE  
DISTRICT, WISCONSIN

By: \_\_\_\_\_  
Shiva Bidar-Sielaff  
Chairperson

(SEAL)

By: \_\_\_\_\_  
Melanie Lichtfeld  
Secretary

Date of Authentication: \_\_\_\_\_, \_\_\_\_\_

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolutions of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin.

ASSOCIATED TRUST COMPANY,  
NATIONAL ASSOCIATION

By \_\_\_\_\_  
Authorized Signatory

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

## MADISON AREA TECHNICAL COLLEGE

**DATE:** June 3, 2026

**TOPIC:** General Fund Financial Report as of April 30, 2026

**ISSUE:** Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 97.54% of the current budget. This compares to 97.48% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 100.00% of budget, compared to 100.00% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 95.51% of budget, compared to 95.68% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 100.08% of budget, compared to 100.48% last year. The material fee revenues are 100.16% of budget, compared to 101.36% last year.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 103.28% of the amount budgeted. Last year, revenues to date were 100.89%.
- Institutional Sources include interest income, lease/rental income and royalty income, along with miscellaneous revenues. The revenues to date are 79.48% of the budget. Last year's revenues were 80.95% of the budget.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are 121.50% of the budget, compared to 56.53% last year. Increase related to indirect federal costs.

The functional expenditure classifications are defined by NACUBO's Financial Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 81.87% of budget as compares to 83.28% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 82.23% of budget, compared to 81.88% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 82.98% of the budget, versus 84.33% last year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 76.49% of the current year's budget, compared to 81.75% last year. Some of the decrease is attributed to professional fees/contracts.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 82.75% of budget, compared to 85.66% last year.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 85.21% of budget, compared to 94.70% last year. The decline is primarily related to professional fees/contracts.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 90.35% of budget, compared to 83.78% last year. Increases attributable to Salaries/Benefits and data processing.
- Accept report and place on file.

GENERAL FUND  
FOR THE MONTH ENDED APRIL 2026

**STATEMENT OF REVENUE - ESTIMATED AND ACTUAL**

	+Budgeted Revenue	Actual Revenue Current Month	Actual Revenue Year to Date	Balance To Be Earned	Actuals to Budget % Earned Year to Date	*Actuals to Budget % Earned Prior Year
Local Sources (Tax Levy)	\$ 47,574,000	\$ -	\$ 47,571,983	\$ 2,017	100.00%	100.00%
State Sources (State Aid)	\$ 83,441,000	\$ 3,555	\$ 79,697,587	\$ 3,743,413	95.51%	95.68%
Program Fees	\$ 37,000,000	\$ (41,634)	\$ 37,031,434	\$ (31,434)	100.08%	100.48%
Material Fees	\$ 1,294,000	\$ (266)	\$ 1,296,024	\$ (2,024)	100.16%	101.36%
Other Student Fees	\$ 1,418,000	\$ 39,983	\$ 1,464,446	\$ (46,446)	103.28%	100.89%
Institutional Sources	\$ 3,330,000	\$ 330,685	\$ 2,646,798	\$ 683,202	79.48%	80.95%
Federal Sources	\$ 310,000	\$ 111,966	\$ 376,644	\$ (66,644)	121.50%	56.53%
<b>Total Revenues</b>	<b>\$ 174,367,000</b>	<b>\$ 444,289</b>	<b>\$ 170,084,915</b>	<b>\$ 4,282,085</b>	<b>97.54%</b>	<b>97.48%</b>

**STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS**

	+Budgeted Expenditures	Year to Date Expenditures	Encumbrances	Budget Balance	Actuals to Budget % Used Year to Date	*Actuals to Budget % Used Prior Year to Date
Instructional	\$ 114,415,000	\$ 93,444,964	\$ 640,506	\$ 20,329,530	82.23%	81.88%
Instructional Resources	\$ 3,426,000	\$ 2,832,932	\$ 9,793	\$ 583,274	82.98%	84.33%
Student Services	\$ 21,636,000	\$ 16,420,895	\$ 129,261	\$ 5,085,844	76.49%	81.75%
General Institutional	\$ 19,759,000	\$ 15,600,704	\$ 750,443	\$ 3,407,853	82.75%	85.66%
Physical Plant	\$ 12,884,000	\$ 9,780,992	\$ 1,197,084	\$ 1,905,924	85.21%	94.70%
Public Service	\$ 1,206,000	\$ 1,082,731	\$ 6,878	\$ 116,391	90.35%	83.78%
<b>Total Expenditures</b>	<b>\$ 173,326,000</b>	<b>\$ 139,163,219</b>	<b>\$ 2,733,965</b>	<b>\$ 31,428,816</b>	<b>81.87%</b>	<b>83.28%</b>

+FY25-26 Modified Budget, 5/4/26

\*Prior Year Budget %'s are computed from Final Budget for FY24-25

# Madison Area Technical College

## Topic: Request for Bids / Request for Proposals / Sole Sources

DATE OF BOARD MEETING - Wednesday, June 3, 2026

All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (SS) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.

ID	Title	Description	Funding and Term	Supplier	Dollar Amount	Recommended by VP and Director/Dean
RFB26-011	Portage Enterprise Center HVAC Improvements	The Portage Enterprise Center (PEC) currently offers a 16-week embedded certificate for the welding program. Upon completion of this project, the full-year welding technical diploma will be also offered at the Portage campus. The welding program is in high demand, currently offers two student cohorts at the Truax campus. The PEC expansion will create a third cohort, allowing enrollment for an additional fourteen students into the program. Project enhancements include the addition of four welding booths, four oci-acetylene cutting stations, improved ventilation equipment to support the welding/cutting operations, and new welding equipment for the welding lab.	FY2025-2026 Capital Equipment Fund 302	Southport Mechanical, LLC	\$231,707 plus 15% Contingency (\$34,756) for a maximum project award of \$266,463	Sylvia Ramirez, EVP Finance & Administration & Fred Brechlin, Director Planning & Construction Management
RFB26-013	Welding Power Sources & Accessories	The Related Metals Lab (Truax room # E1722) includes 10 welding booths equipped with outdated equipment. Replacing these units with modern welding power sources will enhance training for students in Automotive Technician, Welding, Metal Fabrication, Diesel Heavy Equipment, Electro-Mechanical Technology, and other programs that utilize the lab. Students will benefit from hands-on experience with current industry technology.	FY2025-2026 Capital Equipment Fund 302	Badger Welding Supplies, Inc.	\$107,593	Beth Giles, Provost & Lucas White, Academic Manager
RFP26-005	Madison College 2026 District Snow Removal Services	Term contract for snow removal and salting at the following Madison College Campus sites:  Site #3: Foundation Centre Site #4: Reedsburg Campus Site #6: Commercial Avenue Campus Site #7: Columbus Protective Service Training Site #8: Watertown Campus Site #9: Fort Atkinson Campus	Operational Fund 100 Facilities Contract term through June 30, 2030	DeLuca and Hartman, Inc	Base Bid is based on an average seasonal snowfall of 49.01"-57" = \$180,580 0"-35" = \$148,090 35.01"-40" = \$159,700 40.01"-49" = \$168,700 57.01"-65" = \$208,168 65.01"-80" = \$227,184 Over 80" = \$257,300 Plus \$165/hr for additional work not covered.	Sylvia Ramirez, EVP Finance & Administration & Wesley Marquardt, Manager Facilities and Maintenance
SS26-012-1	ICISP (Illinois Consortium for International Studies & Programs)	This Purchase Order is to cover study abroad program fees for students participating study abroad programs through the Illinois Consortium for International Studies and Programs (ICISP).  Madison College is a part of this consortium and offers the consortium study abroad programs to our students. Students apply for the programs through the Madison College Center for International Education, who reviews and collects materials, including deposits and final payments. The funds collected from students are then used to pay ICISP for the students' deposit and payments- thus these are pass-through dollars, that are only paid once funds have been received from students. No actual Madison College funds are being used to make these payments - we only hold the students' money until the payment is paid to ICISP.  More students than anticipated have signed up for programs in FY 2025-2026, therefore we request to increase the cost from \$70,000 to \$85,000.	FY2025-2026 Addendum Fund 733 International Field Trips	ICISP - Heartland Community College	\$85,000.00	Damira Grady, VP Organizational Impact and Culture & Stephanie Belmas, Director Center for International Education
SS26-034	Protective Service Building Solar Array	As part of the Protective Services Solar Ground Mounted PV project RFP25-008, a second payment is required for removal of an old mount transformer and purchase of new pad-mounted 500kVA transformer for 277/480V, 3PH, 4W, 1600A electric and its installation. Building code requires a minimum distance between the MG&E transformer and new PC system electrical equipment. MG&E provides power to the transformer from the city grid and they must move their own equipment. Another vendor would not be able to move MG&E's equipment.	FY2025-2026 Capital Equipment Fund 302	Madison Gas & Electric	First payment of \$17,920.00 - made on 8/4/25  Second payment \$32,276.99 - pending  Total Cost \$50,196.99	Sylvia Ramirez, EVP Finance & Administration & Fred Brechlin, Director Planning & Construction Management

ID	Title	Description	Funding and Term	Supplier	Dollar Amount	Recommended by VP and Director/Dean
SS26-035	Center for International Education (CIE) International Student Health Care Policy	The UHCSR plan is specifically designed for student groups and has in-network, nationwide coverage, which provides comprehensive services even when students are traveling in the U.S., but outside the district. Total annual cost per student is \$1,900, an increase of only \$52 from last year's premium, and divided into pro-rated portions applied in the Fall and Spring semesters (and summer for summer-start students only). These amounts are paid by the students with no college fund contribution. CIE currently offers this plan to approximately 200 students.	FY2026-2027 Fund 733 International Field Trips	UnitedHealthcare Student Resources	\$380,000	Damira Grady, VP Organizational Impact and Culture & Stephanie Belmas, Director Center for International Education
SS26-036	Textbook Rental Enterprise Program	The Madison College Textbook Rental Program is requesting sole source exception to procure textbook rental course materials from the publishers listed in the sole source memo. The rental program has limited ability to substitute similar materials due to academic freedom.	FY2026-2027 Enterprise Funds	<ul style="list-style-type: none"> <li>• American Hotel and Lodging Educational Institute (Educational Institution) <ul style="list-style-type: none"> <li>• American Council on Exercise</li> <li>• American Council on Exercise (Publisher)</li> <li>• American Health (Publisher)</li> </ul> </li> <li>• American Technical Publishers, Inc (publisher) <ul style="list-style-type: none"> <li>• Aspen Publishing (publisher)</li> <li>• Cengage Learning, Inc (publisher)</li> <li>• Charles C Thomas (publisher)</li> <li>• David Chandler (publisher) <ul style="list-style-type: none"> <li>• Electude (IA) <ul style="list-style-type: none"> <li>• Elsevier (publisher)</li> </ul> </li> </ul> </li> <li>• Goodheart Wilcox Publisher (publisher) <ul style="list-style-type: none"> <li>• Hartman (publisher)</li> <li>• Hachette (publisher)</li> </ul> </li> <li>• Holtzbrinck Publishers LLC (publisher)</li> </ul> </li> <li>• IFSTA (International Fire Service Training) (publisher)</li> <li>• Ingram Library Services LLC (Publisher) <ul style="list-style-type: none"> <li>• John Deere (publisher)</li> <li>• John Wiley and Sons, Inc (publisher)</li> </ul> </li> <li>• Jones and Bartlett Learning LLC (publisher)</li> <li>• Kendall Hunt Publishing Company (publisher)</li> <li>• Matthews Book Company (wholesaler)</li> <li>• MBS Textbook Exchange (wholesaler) <ul style="list-style-type: none"> <li>• MyEducator LLC (publisher)</li> </ul> </li> <li>• National Restaurant Association</li> <li>• Oxford University Press (publisher)</li> <li>• Pearson Education INC (publisher)</li> <li>• Penguin Random House LLC (publisher) <ul style="list-style-type: none"> <li>• Sage Publications Inc (publisher)</li> </ul> </li> <li>• Simon and Schuster INC (publisher) <ul style="list-style-type: none"> <li>• State Bar of Wisconsin</li> <li>• Stukent (courseware publisher)</li> <li>• Taylor Francis (publisher)</li> </ul> </li> <li>• Texas Book Company (wholesaler)</li> <li>• Tophatmonocue (US) Corp (formerly Morton Publishing) <ul style="list-style-type: none"> <li>• Vista Higher Learning (publisher)</li> <li>• W.W.Norton and Co. (publisher)</li> <li>• Wolters Kluwer (publisher) <ul style="list-style-type: none"> <li>• Xanadu (Publisher)</li> </ul> </li> </ul> </li> </ul>	\$1.7M	Sylvia Ramirez, EVP Finance & Administration & Kim Henderson, Director Auxiliary Services

Note: RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements  
RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements  
SS = Sole Source: An item or service that is only available from a single source

**Madison Area Technical College District  
38.14 Contract Estimated Full Cost Recovery Report  
FY 25-26 for the period of April 2026**

Contract No	Service Recipient	Type of Service	Service Description	Contract Amount	Estimated Direct Cost	Estimated Direct & Indirect Cost	Profit (or) Loss (A-C)	Rationale for (-) only
2026-0070	Dane County Waste and Renewables	2.21	BI-FY26 Dane County Waste and Renewables Spanish Training Spring 2026	2,925.00	2,361.51	2,926.84	(1.84)	Gov't/Non Profit Indirect Rate
2026-0071	WI Department of Workforce Development	2.31	BI-FY26 Department of Workforce Development (DWD) Psychological Safety	775.00	442.82	569.73	205.27	-
2026-0073	Independent Pharmacy Cooperative	2.41	BI-FY26 Independent Pharmacy Cooperative Executive and BOD Leadership	275.00	174.45	224.44	50.56	-
2026-0074	State Bar of Wisconsin	2.41	BI-FY26 State Bar of WI Microsoft Teams Spring 2026	1,125.00	873.11	1,117.32	7.68	-
2026-0075	Metalcraft	2.41	BI-FY26 Metalcraft Chromoly Welding May 2026	6,000.00	2,683.63	3,452.76	2,547.24	-
2026-0076	State Bar of Wisconsin	2.41	BI-FY26 WI State Bar Customer Service Spring 2026	1,050.00	762.24	975.69	74.31	-
2026-0077	Promega Corporation	2.41	BI-FY26 Promega - Leadership Development - Online Modules	3,000.00	1,288.34	1,657.58	1,342.42	-
2026-0078	Alliant Energy - Environmental Controls	2.41	BI-FY26 Alliant Energy - Project Management Fundamentals - Spring 2026	3,500.00	2,498.04	2,944.14	555.86	-
<b>Total</b>				<b>18,650.00</b>	<b>11,084.14</b>	<b>13,868.50</b>	<b>4,781.50</b>	

**Type of Service:**

- 1.xx Customized Instruction
- 2.xx Technical Assistance
- x.11 Public Education Inst./K-12
- x.15 Multiple Educational
- x.16 Public Education Inst./K-12 - Transcribed Credit
- x.18 Public Education Inst./PS
- x.19 Private Education Inst.
- x.21 WI Local Government Unit
- x.22 Indian Tribal Governments
- x.23 Economic Development Corp
- x.24 County Boards of Supervisors
- x.25 Multiple Local Government Units
- x.31 State of Wisconsin
- x.32 WI Department of Corrections
- x.33 WI Div. of Vocat. Rehab
- x.35 Multiple State Government
- x.41 Business and Industry
- x.42 Community Based Organizations
- x.43 Workplace Education Initiatives
- x.44 WMEP Related Contracts
- x.45 Multiple Business & Industry
- x.46 Adv Manufacturing Solutions
- x.47 Workforce Advancement Training Grants
- x.51 Federal Governments
- x.55 Multiple Federal Governments Units
- x.61 Foreign Governments
- x.62 State Other Than WI
- x.63 Out of State Businesses
- x.65 Multiple Out of State Entities

**Madison College Supplier Payments Greater Than or Equal to \$2,500.00  
4/16/26 through 5/15/2026**

<b>Supplier</b>	<b>Total Spend</b>
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$ 1,338,304.26
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 984,583.64
DEAN HEALTH PLAN INC	\$ 558,757.86
COLLABORATIVE SOLUTIONS LLC	\$ 309,715.30
UNITEDHEALTHCARE STUDENT RESOURCES	\$ 214,800.00
ARCH SOLAR C AND I INC	\$ 150,641.56
KW2	\$ 149,598.18
MADISON GAS AND ELECTRIC CO	\$ 140,762.30
UNIVERSITY OF WISCONSIN SYSTEM	\$ 129,947.86
SYNERGY CONSORTIUM SERVICES LLC	\$ 109,906.00
MILWAUKEE AREA TECHNICAL COLLEGE	\$ 106,317.67
SHI INTERNATIONAL CORP	\$ 100,192.35
SYSCO BARABOO LLC	\$ 98,064.58
MINNESOTA LIFE INSURANCE COMPANY	\$ 94,523.34
CDW GOVERNMENT	\$ 94,360.67
PEPPER CONSTRUCTION COMPANY OF WISCONSIN LLC	\$ 91,730.53
MARS SOLUTIONS GROUP	\$ 85,120.00
EMPLOYEE BENEFITS CORPORATION	\$ 84,502.51
BAUER BUILDERS INC	\$ 83,194.28
THE LAWCARE PROFESSIONALS	\$ 83,115.00
BEACON HILL SOLUTIONS GROUP LLC	\$ 78,160.00
EMPLOY MILWAUKEE INC	\$ 67,998.06
HUSCH BLACKWELL LLP	\$ 65,360.00
BEACON TECHNOLOGIES INC	\$ 59,932.00
SERVPRO OF MADISON	\$ 51,518.57
AMAZON.COM LLC	\$ 47,872.45
METRO TRANSIT MADISON	\$ 45,647.35
PEARSON EDUCATION INC	\$ 41,311.99
CHANDRA TECHNOLOGIES INC	\$ 36,640.00
TEAMSOFT INC	\$ 35,528.00
THE PLANET GROUP TECH	\$ 35,016.00
1901 INC	\$ 34,600.76
HOOPER CORPORATION	\$ 32,923.26
US CELLULAR	\$ 32,411.73
INDIAN RIVER STATE COLLEGE INCLUDING WQCS	\$ 29,913.85
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$ 29,462.40
FIRE RESCUE SUPPLY LLC	\$ 28,930.00
FORWARD ELECTRIC INC	\$ 27,964.85
PEARSON ENGINEERING LLC	\$ 27,149.25
PROSPECT INFOSYSTEM INC	\$ 26,856.00
JOHNSON CONTROLS FIRE PROTECTION LP	\$ 26,302.00
CITY OF MADISON	\$ 26,008.87
SUNDIAL SOFTWARE CORP	\$ 25,803.00
MADISON COLLEGE FOUNDATION	\$ 25,802.77
PEPSI COLA MADISON	\$ 23,830.79
PLUNKETT RAYSICH ARCHITECTS LLP	\$ 23,812.54
MARIANNA INDUSTRIES INC	\$ 23,516.41
LAMERS BUS LINES INC	\$ 23,020.20

VANGUARD COMPUTERS INC	\$	20,961.57
JRSS CORPORATION	\$	20,406.86
V SOFT CONSULTING GROUP INC	\$	20,064.00
TEKSYSTEMS INC	\$	19,602.00
Parkland College	\$	19,250.00
GFL ENVIRONMENTAL	\$	18,972.39
AE BUSINESS SOLUTIONS	\$	18,586.60
B AND H PHOTO VIDEO	\$	18,008.74
DAYS HOTEL MESA	\$	17,803.84
MADISON NATIONAL LIFE INSURANCE COMPANY INC	\$	17,710.76
WYSER ENGINEERING LLC	\$	17,445.82
US SIGNAL COMPANY LLC	\$	17,166.59
MARLING HOMEWORKS	\$	16,327.98
MOTOROLA SOLUTIONS INC	\$	16,279.50
AUTO PAINT AND SUPPLY CO INC	\$	15,934.62
GO RITEWAY TRANSPORTATION GROUP	\$	15,440.00
CLEAN POWER LLC	\$	14,769.52
DIMENSION IV MADISON LLC	\$	14,435.24
AT&T	\$	13,978.53
WORKFORCE DEVELOPMENT BOARD OF SOUTH CENTRAL WI INC	\$	13,882.24
WIN TECHNOLOGY	\$	13,598.00
XEROX CORP	\$	13,162.64
VWR INTERNATIONAL LLC	\$	12,966.71
GENERAL COMMUNICATIONS INC	\$	12,691.67
ILLUMINATION SOLAR LLC	\$	12,486.00
LAERDAL MEDICAL CORP	\$	12,367.51
TRANE US INC	\$	12,023.50
CONSTELLATION NEWENERGY GAS DIVISION LLC	\$	11,935.15
COLLEGE BOARD	\$	11,749.75
LAKESHORE TECHNICAL COLLEGE	\$	11,745.00
SCHILLING SUPPLY COMPANY	\$	11,665.72
V MARCHESE INC	\$	10,562.59
4IMPRINT INC	\$	10,464.74
MASTERS BUILDING SOLUTIONS INC	\$	10,400.00
MADISON365	\$	10,001.34
GARLAND DBS INC	\$	9,968.00
ORCHID SUSHI LLC	\$	9,742.19
SWEETWATER SOUND INC	\$	9,522.76
SUPERIOR VISION INSURANCE PLAN OF WISCONSIN INC	\$	9,480.35
AMERICAN HEART ASSOCIATION	\$	9,143.81
NASSCO INC	\$	9,013.17
ALTERNATIVE MACHINE REPAIR INC	\$	8,876.33
COYLE CARPET ONE	\$	8,548.00
CINTAS CORPORATION	\$	8,507.93
DISCOUNT SCHOOL SUPPLY	\$	8,438.26
ILL CONSORTIUM FOR INTL STUDIES	\$	8,422.00
GAYLORD OPRYLAND RESORT & CONVENTION CTR	\$	8,404.25
STERIS CORPORATION	\$	8,395.34
EAN SERVICES LLC - ENTERPRISE	\$	8,039.76
UMOJA Magazine Madison Inc	\$	8,000.00
AGILYSYS NV LLC	\$	7,934.74
ELLISON TECHNOLOGIES INC	\$	7,877.48

ELSEVIER INC	\$	7,724.26
FORTUNE FISH AND GOURMET	\$	7,523.19
BALL DIAMOND FINE SPORTS TURF LLC	\$	7,385.00
AIRGAS USA LLC	\$	7,320.12
MSC INDUSTRIAL SUPPLY CO	\$	7,040.08
SCHUMACHER ELEVATOR COMPANY	\$	6,745.62
UNITED MAILING SERVICES INC	\$	6,663.38
SUMMIT COMMERCIAL FITNESS INC	\$	6,640.00
VIKING ELECTRIC SUPPLY LLC	\$	6,598.67
CITY OF PORTAGE	\$	6,537.27
SAN A CARE INC	\$	6,480.80
STAPLES BUSINESS ADVANTAGE	\$	6,405.98
BWBR	\$	6,304.16
POCKET NURSE	\$	6,152.40
VISUAL LEASE LLC	\$	5,788.13
MASS MUTUAL FINANCIAL GROUP	\$	5,529.00
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$	5,382.55
CAPITAL ELECTRIC WIRE AND CABLE CO INC	\$	5,300.00
BUILDING SERVICE INC	\$	5,162.89
ALLONE HEALTH	\$	5,082.00
WE ENERGIES	\$	5,033.09
THRIVE ECONOMIC DEVELOPMENT INC	\$	5,000.00
URBAN LEAGUE OF GREATER MADISON INC	\$	5,000.00
AKITABOX INC	\$	4,961.25
SCANIFLY INC	\$	4,875.00
THE PROMO AGENCY	\$	4,777.32
BADGER WELDING SUPPLIES INC	\$	4,742.38
PATTERSON DENTAL SUPPLY INC	\$	4,577.23
DUET RESOURCE GROUP INC	\$	4,576.86
QUADIENT LEASING USA INC	\$	4,526.67
NATURAL PLAYGROUNDS SHOP LLC	\$	4,410.95
DANE COUNTY REGIONAL AIRPORT	\$	4,223.85
GRAINGER INDUSTRIAL SUPPLY	\$	4,053.59
WILLIAM MITCHELL	\$	4,000.00
MEDLINE INDUSTRIES INC	\$	3,952.52
J F AHERN CO	\$	3,925.00
PROEDUCATION SOLUTIONS LLC	\$	3,919.50
LAB MIDWEST LLC	\$	3,890.00
JOBELEPHANTCOM INC	\$	3,858.85
FLEXERA	\$	3,855.32
ADAMS COLUMBIA ELECTRIC COOPERATIVE	\$	3,824.81
CENGAGE LEARNING INC	\$	3,757.92
CREATION ENGINE INC	\$	3,750.00
HACH COMPANY	\$	3,713.40
ALLIANT ENERGY WP AND L	\$	3,703.01
UNITED WAY OF DANE COUNTY INC	\$	3,661.02
WESTERN TECHNICAL COLLEGE	\$	3,625.00
FISHER SCIENTIFIC COMPANY LLC	\$	3,582.98
CENTRAL CAROLINA COMMUNITY COLLEGE	\$	3,574.10
TDS TELECOM SERVICE LLC	\$	3,555.00
SIGNELEMENTS	\$	3,554.05
BROADCAST MUSIC INC	\$	3,542.86

SUPRANET COMMUNICATIONS INC	\$	3,500.00
MILLCRAFT PAPER	\$	3,499.60
ADVANCED LEARNING INSTITUTE INC	\$	3,399.00
ASIAN HUT	\$	3,280.00
POMASL FIRE EQUIPMENT INC	\$	3,244.00
SUNVEST SOLAR LLC	\$	3,135.90
CAPITAL NEWSPAPERS	\$	3,134.00
MIDWEST VETERINARY SUPPLY INC	\$	3,060.28
HOBART SERVICE	\$	3,022.21
David Pausch	\$	3,000.00
SNAP ON INDUSTRIAL	\$	2,958.66
FACTORY MOTOR PARTS CO	\$	2,951.44
QUADIENT FINANCE USA INC	\$	2,927.63
SMARTSIMS INTERNATIONAL LIMITED	\$	2,860.00
ADVANTAGE POLICE SUPPLY INC	\$	2,840.19
WINTER SERVICES LLC	\$	2,836.65
MBS TEXTBOOK EXCHANGE LLC	\$	2,836.10
VIEWPOINT SCREENING	\$	2,833.80
BSN SPORTS LLC	\$	2,814.79
GLOBAL MUSIC RIGHTS LLC	\$	2,765.00
MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	\$	2,751.92
SIGNATURE PINS	\$	2,751.00
BAMBOOHR LLC	\$	2,738.74
GOBI LIBRARY SOLUTIONS FROM EBSCO	\$	2,738.65
NESTLE USA INC	\$	2,696.58
EXCEL UNDERGROUND LLC	\$	2,685.00
QUARLES AND BRADY LLP	\$	2,680.00
BIO CORPORATION	\$	2,662.19
JKS ASSESSMENT LLC	\$	2,635.00
AMERICAN DENTAL ASSOCIATION	\$	2,630.00
CMC NEPTUNE LLC	\$	2,620.00
REEDSBURG UTILITY COMMISSION	\$	2,592.35
FEDEX	\$	2,585.93
WIEDENBECK INC	\$	2,573.23
ACRYLIC WAREHOUSE LLC	\$	2,563.00
FOSDAL BAKERY LLC	\$	2,511.40
CARDIO PARTNERS INC	\$	2,502.56
ANTOLEIA CONLEY	\$	2,500.00
GRB ACADEMY	\$	2,500.00
<b>Total</b>	<b>\$</b>	<b>7,085,178.31</b>

**MADISON AREA TECHNICAL COLLEGE**

**SCHEDULE OF CHECKS ISSUED**

**FOR THE PERIOD 04/16/26 - 05/15/26**

**FISCAL YEAR 2026**

<b>Payment Type</b>	<b>Transaction Numbers</b>	<b>Number Issued</b>	<b>Amount</b>
<b>ACCOUNTS PAYABLE CHECKS</b>			
Prior Period - YTD Checks	357600 - 360431	2,788	\$ 14,299,950.50
April 16, 2026 - May 15, 2026	360432 - 360845	412	\$ 1,213,911.64
	<b>YTD - Accounts Payable Checks</b>	<b>3,200</b>	<b>\$ 15,513,862.14</b>
<b>ACCOUNTS PAYABLE ACH PAYMENTS</b>			
Prior Period - YTD ACH	1168560 - 1239353	6,149	63,690,396.24
April 16, 2026 - May 15, 2026	1242656 - 1250053	885	\$ 6,575,973.57
	<b>YTD - Accounts Payable ACH</b>	<b>7,034</b>	<b>\$ 70,266,369.81</b>
<b>STUDENT REFUND CHECKS</b>			
Prior Period - YTD Checks	631726 - 637294	5,262	\$ 5,927,665.38
April 16, 2026 - May 15, 2026	637295 - 637539	188	\$ 132,887.69
	<b>YTD - Student Refund Checks</b>	<b>5,450</b>	<b>\$ 6,060,553.07</b>
<b>STUDENT REFUND ACH PAYMENTS</b>			
Prior Period - YTD ACH	E-Refunds	2,867	\$ 3,637,543.25
April 16, 2026 - May 15, 2026	E-Refunds	151	\$ 121,948.10
	<b>YTD - Student Refund ACH</b>	<b>3,018</b>	<b>\$ 3,759,491.35</b>
<b>PAYROLL CHECKS</b>			
Prior Period - YTD Checks	105887 - 106001	109	\$ 45,662.72
April 16, 2026 - May 15, 2026	106002 - 106015	14	\$ 5,832.97
	<b>YTD - Payroll Checks</b>	<b>123</b>	<b>\$ 51,495.69</b>
<b>PAYROLL ACH PAYMENTS</b>			
Prior Period - YTD ACH	1168721 - 1239061	45,516	\$ 63,148,124.15
April 16, 2026 - May 15, 2026	1239372 - 1249860	7,616	\$ 10,031,378.30
	<b>YTD - Payroll ACH</b>	<b>53,132</b>	<b>\$ 73,179,502.45</b>
<b>GRAND TOTAL PAYMENTS</b>			<b>\$ 168,831,274.51</b>

# Special Circumstances Policy Submission Form

*No Special Circumstances Policy can conflict with state statute or administrative code.*

## College Information

**College Name:** Madison College

**Contact Person:** Marissa Winer

**Contact Email:** MAWiner@madisoncollege.edu

**Contact Phone Number:** 608-246-6416

## Program Information

**List all Program(s) for Special Circumstances Admission covered under this policy:** *Include the program number and title. If necessary, please use the Special Circumstances Excel Spreadsheet.*

- Degree apprenticeship in Respiratory Therapy – Respiratory Therapy (505151 and 105151) (RTHAP)
- Degree apprenticeship in Surgical Technology – Surgical Technology (505121 and 105121) (SURAP)
- Degree apprenticeship in Medical Assistant – Medical Assistant (505091 and 315091) (MEDAP) and industry collaboration in Medical Assistant (315091)
- Articulation agreement in Veterinary Technician Program (100911)

## Priority Enrollment

**List the Individuals/Populations with Priority Enrollment:**

- Respiratory Therapy
  - Students who have an apprenticeship contract with an employer sponsor.
- Surgical Technology
  - Students who have an apprenticeship contract with an employer sponsor.
- Medical Assistant
  - Students who have an apprenticeship contract with an employer sponsor.
  - Students who have an industry collaboration employer sponsor.
- Veterinary Technician
  - Students who have completed the necessary articulation agreement steps to be accepted in the Veterinary Technician program. The articulation steps must be completed by a specified date, otherwise, the students must go through the current traditional declaration process.

## Cohort Information

*If multiple programs are included, please list each program with its corresponding information.*

Total Number of Spots in Program:

- **Respiratory Therapy** – 30, up to 33 (10% over our cap) without special permission from our accrediting agency (CoARC)
- **Surgical Technology** – 20
- **Medical Assistant** – 24 (capacity is increased beyond 24 spots for apprentices)
- **Veterinary Technician** - 52

Number of Spots Reserved for Special Circumstances:

- **Respiratory Therapy** – Up to 6
- **Surgical Technology** – Up to 6
- **Medical Assistant** – Up to 15 (This apprenticeship students are not taking seats from any traditional students. The capacity for the lecture courses was increased to accommodate the additional apprentices. A separate lab section was created for the apprenticeship students.)
- **Veterinary Technician**
  - Up to 4 for University of Wisconsin-Platteville
  - Up to 6 for University of Wisconsin-River Falls

### **Does this program currently have a waiting list?**

If yes, how many students are on this list?

If yes, how many terms/enrollment cycles has this waiting list been in place?

- Respiratory Therapy – Up to 0-1 year wait time between when students are core ready and when they become eligible to enroll in program classes. This timeline may vary depending on how many students complete the declaration process each semester.
- Surgical Technology - Up to 0-1 year wait time between when students are core ready and when they become eligible to enroll in program classes. This timeline may vary depending on how many students complete the declaration process each semester.
- Medical Assistant - Up to 0-1 year wait time between when students are core ready and when they become eligible to enroll in program classes. This timeline may vary depending on how many students complete the declaration process each semester.
- Veterinary Technician - Up to 0-1 year wait time between when students are core ready and when they become eligible to enroll in program classes. This timeline may vary depending on how many students complete the declaration process each semester.

## Justification:

Why is the college seeking priority enrollment for the specific programs and student populations? *Limit to 500 characters.*

Holding up to 6 of our 33 spots in the Respiratory Therapy program and 6 of our 20 spots in the Surgical Technology program for apprenticeships aligns with our mission to serve local employers and support workforce development. Holding up to 15 spots and increasing capacity in the Medical Assistant program aligns with our mission to service local employers and support workforce development. By offering an apprenticeable modality in the degree program, we provide a valuable earn-and-learn opportunity, making education more accessible and equitable for populations that can benefit most from this model.

Holding up to 10 of our 52 spots in the Veterinary Technician program for articulation agreement students aligns with our mission to serve local employers and support workforce development. By offering this articulation agreement, we provide a learning opportunity for students seeking to further their education as a Veterinary Technician.

## Policy Information:

**Will additional information be required from the student? No**

If yes, please specify:

**How will this policy be communicated to students?** (e.g., website, brochures, advising sessions)

This policy will be communicated to students through the Learning Management System (LMS) workshop.

## Data Collection and Reporting:

How will data on special circumstances admissions be collected and used to evaluate the demographics of students, specifically focusing on federal protected classes such as gender, race/ethnicity, disability, and national origin minority communities? *The goal is to ensure that the enrollment process for special circumstances policies does not create barriers to program access for these protected groups.*

We will monitor the enrollment of apprenticeship and core program students in the Respiratory Therapy, Surgical Technology, and Medical Assistant programs and district population broken out by federally protected classes to assess whether this policy may be leading to unintended barriers for members of protected classes.

We will monitor the enrollment of articulation agreement students and core program students in the Veterinary Technician program and the district population broken out by federally protected classes to assess whether this policy may be leading to unintended barriers for members of protected classes.

## Policy Attachment and District Board Review *Attach*

*a copy of the Special Circumstances Policy.*

**Anticipated District Board Approval Date:** \_\_\_\_\_

## College Sponsor

**Signature:** \_\_\_\_\_

**Date:** 4

*Instructional Services Administrator*

## Printed Name:

When the document is complete, please follow your district's procedures for review and submission. The appropriate personnel should submit this form along with all attached documentation in a single .pdf file to [programs@wtcsystem.edu](mailto:programs@wtcsystem.edu).

# Special Circumstances Policy Submission Form

*No Special Circumstances Policy can conflict with state statute or administrative code.*

## College Information

**College Name:** Madison College

**Contact Person:** Marissa Winer

**Contact Email:** MAWiner@madisoncollege.edu

**Contact Phone Number:** 608-246-6416

## Program Information

**List all Program(s) for Special Circumstances Admission covered under this policy:** *Include the program number and title. If necessary, please use the Special Circumstances Excel Spreadsheet.*

Ophthalmic Assistant Apprenticeship (505161, program code OPAPP)

## Priority Enrollment

**List the Individuals/Populations with Priority Enrollment:** Students who have an apprenticeship contract with an employer sponsor.

## Cohort Information

*If multiple programs are included, please list each program with its corresponding information.*

Total Number of Spots in Program:

**Ophthalmic Assistant - 16**

Number of Spots Reserved for Special Circumstances:

**Ophthalmic Assistant - 6**

**Does this program currently have a waiting list?** The Optometric Technician/Ophthalmic Assistant program does not currently have a waiting list.

If yes, how many students are on this list?

If yes, how many terms/enrollment cycles has this waiting list been in place?

## Justification:

Why is the college seeking priority enrollment for the specific programs and student populations? *Limit to 500 characters.*

Holding up to 6 of our 16 spots in the Optometric Technician/Ophthalmic Assistant program aligns with our mission to serve local employers and support workforce development. By offering an apprenticeable modality in the program, we provide a valuable earn-and-learn opportunity, making education more accessible and equitable for populations that can benefit most from this model.

## Policy Information:

**Will additional information be required from the student?** No

If yes, please specify:

**How will this policy be communicated to students?** (e.g., website, brochures, advising sessions)

This policy will be communicated to students through the Learning Management System (LMS) workshop.

## Data Collection and Reporting:

How will data on special circumstances admissions be collected and used to evaluate the demographics of students, specifically focusing on federal protected classes such as gender, race/ethnicity, disability, and national origin minority communities? *The goal is to ensure that the enrollment process for special circumstances policies does not create barriers to program access for these protected groups.*

We will monitor the enrollment of apprenticeship and core program students in the Optometric Technician/Ophthalmic Assistant program and district population broken out by federally protected classes to assess whether this policy may be leading to unintended barriers for members of protected classes.

## Policy Attachment and District Board Review *Attach*

*a copy of the Special Circumstances Policy.*

**Anticipated District Board Approval Date:** \_\_\_\_\_

## College Sponsor

Signature: \_\_\_\_\_

Date: 4

*Instructional Services Administrator*

### Printed Name:

When the document is complete, please follow your district's procedures for review and submission. The appropriate personnel should submit this form along with all attached documentation in a single .pdf file to [programs@wtcsystem.edu](mailto:programs@wtcsystem.edu).

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF  
PERSONNEL**

<b>Name</b>	<b>Angela Fitzgerald Ward</b>
Title	Research and Reporting Manger 2
Start Date	April 12, 2026
Salary	\$112,584.47 annually
Type	Management
PT/FT	Full-time
Location	Truax Campus
Degree	
License	
Certifications	
Experience	

<b>Name</b>	<b>Rachel Drotzer</b>
Title	Child Care & Development Coordinator (Teacher)
Start Date	April 20, 2026
Salary	\$23.70 hourly
Type	Staff
PT/FT	Full-time
Location	Goodman South Early Learning Campus
Degree	
License	
Certifications	
Experience	1+ years Assistant Infant Teacher 6 months Lead Toddler Teacher

<b>Name</b>	<b>Amy Jones</b>
Title	Administrative Assistant
Start Date	April 20, 2026
Salary	\$25.50 hourly
Type	Staff
PT/FT	Full-time
Location	Commercial Avenue Education Center
Degree	Associate's degree – Early Childhood Education
License	
Certifications	American Red Cross First Aid & CPR
Experience	1 year Regional Office Coordinator 2+ years Executive Assistant

<b>Name</b>	<b>James Schroeder</b>
Title	Maintenance Mechanic
Start Date	April 20, 2026
Salary	\$20.96 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	
License	
Certifications	
Experience	21+ years – Maintenance Mechanic 2+ years – Electronics Technician

<b>Name</b>	<b>Vicente Fuentes-Ramirez</b>
Title	Custodian
Start Date	April 27, 2026
Salary	\$20.14 hourly
Type	Staff
PT/FT	Part-time
Location	Truax Campus
Degree	
License	
Certifications	
Experience	1+ years Environmental Services 3 years Line Cook

<b>Name</b>	<b>Yamileth Lothe</b>
Title	Custodian
Start Date	April 28, 2026
Salary	\$19.25 hourly
Type	Staff
PT/FT	Part-time
Location	Protective Services Center
Degree	Bachelor's degree – Psychology Associate's degree – Human Services (at Madison College)
License	Social Worker Training Certificate- license # 2725 State of Wisconsin License as Substance Abuse Counselor-in-Training license #16856 Special Education Assistant License
Certifications	
Experience	10+ years Bilingual Resource Specialist 2+ years Neighborhood Navigator

<b>Name</b>	<b>Juliet DePaula</b>
Title	Instructional Lab Coordinator 3
Start Date	May 6, 2026
Salary	\$27.00 hourly
Type	Staff
PT/FT	Part-time
Location	Commercial Avenue Education Center
Degree	Master's degree – Art Therapy and Professional Counseling Bachelor's degree – Three-Dimensional Design Sculpture
License	
Certifications	
Experience	1 year Art Department Assistant 1 year Art Teacher

<b>Name</b>	<b>Isabel Rodriguez Ramirez</b>
Title	Food Service Cashier
Start Date	May 7, 2026
Salary	\$18.04 hourly
Type	Staff
PT/FT	Part-time
Location	Truax Campus
Degree	
License	
Certifications	
Experience	7 years Administrative Assistant 1 year Shift Supervisor

<b>Name</b>	<b>Shirley Eggum</b>
Title	Food Service Support
Start Date	May 10, 2026
Salary	\$19.85 hourly
Type	Staff
PT/FT	Full-time
Location	South Campus
Degree	
License	
Certifications	
Experience	6 months Food Service Support (at Madison College) 4+ years Server

<b>Name</b>	<b>Adama Kinteh</b>
Title	Custodian
Start Date	May 18, 2026
Salary	\$19.50 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	
License	
Certifications	
Experience	2 years Caregiver 11+ years Housekeeper

**THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND  
SEPARATIONS**

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Lynn Dahlgren	Facilities Project Coordinator	April 17, 2026
Alex Clarke	Instructional Lab Coordinator 4	April 22, 2026
Julia Holzschuh	Marketing Specialist	April 24, 2026
Kaci Wilkes	Custodian 2	April 24, 2026
Andrew Ybarra	Program Advisor 2	April 30, 2026
Elias Fox Baker	Student Support Coordinator	May 1, 2026
Swapna Rani Gandhari	Bookstore Cashier	May 15, 2026

**THE PRESIDENT RECOMMENDS APPROVAL OF RETIREMENTS**

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>YEARS OF SERVICE</b>
Mary Becker	Accountant 2	May 8, 2026	10 years