

A meeting of the Madison Area Technical College District Board was held on January 6, 2021 in a virtual format. Members of the public were given an opportunity to attend the meeting virtually through a phone line published as part of the notice.

Board members present: Shiva Bidar-Sielaff, Elton Crim, Randy Guttenberg, Arlyn Halvorson, Joseph Hasler, Frances Huntley-Cooper, Melanie Lichtfeld, Ananda Mirilli, and Christopher Polzer.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Valentina Ahedo, Dean of Goodman South Campus; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Success & Institutional Learning and Effectiveness; James Falco, Associate Vice-President of Regional Campuses; and Mark Thomas, Executive Vice-President for Finance and Administration & Chief Operating Officer.

Others present: Brittany Campbell, Student Liaison; Corina Diaz Suazo, Coordinator, Transfer Center and Services; Sean Green, Student Senate President; Laurie Grigg, Chief Financial Officer & Controller; Chris Vandall; Dean, School of Academic Advancement; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:30 p.m.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II}

There was a motion and a second to approve the meeting minutes of December 2, 2020, as submitted. Motion carried.

New Business ^{III}

Communications ^{III A}

Board Chair's Report III A 1**Future Meeting & Event Schedule** III A 1 a

Ms. Huntley-Cooper reported that the Board will meet virtually through at least March 2021. The Board will discuss future meeting formats at their March 2021 meeting.

Student Liaison Report III A 2

Ms. Campbell reported the Student Media Review Board has made their equity and inclusion recommendations to the Clarion. Ms. Campbell introduced Mr. Green to provide an update on the Student Senate. Mr. Green reported that the Student Senate Executive Council to set the Spring 2021 meeting schedule for the Student Senate, with the General Assembly convening January 21, 2021.

College/Campus Announcements III A 3

Ms. Ahedo reported that Goodman South Campus has welcomed EMS students for their face to face course work. Next week campus staff will assist students with questions and will also be re-deploying computer equipment. Drive ups for textbooks and food pantry items will begin January 19.

Dr. Bakken reported that a new faculty team has been built under the CETL umbrella to lead and coordinate professional development efforts related to equity and inclusion. The Therapeutic Massage program will be suspended beginning with Fall 2021. All students currently enrolled will have the opportunity to finish the credential and will receive 1:1 communication about the program and their status. The rationale for the suspension includes inconsistent and declining enrollment for many years, low starting base pay and limited wage progression, and here are other options in the community for massage therapy training. The Madison College Honors Program Fall 2020 competition winners include Biology student

Barbara Morena and her project on Archaens and the Human Body taking first place; second place went to Marketing student Francisco Eujenin Campos and his project on International Student Resources; and third place went to IT and Web Software development student Lisa Adritsch for her app development *The Ice Age Segment Tracker*.

Dr. Casper reported that Madison College honored approximately 1,171 students at the mid-year commencement. The virtual graduation ceremony celebrated 279 graduates who personalized their graduation slides, with nearly 700 views of the ceremony. Career & Employment Services Advisor Rochelle Wanner shared with the media that there is growing confidence in the job market, and many of our graduates are at an advantage right now because so many of the professions students at the college enter are essential services. The Volunteer Center's Santa's Wish List program provided 252 gifts to 114 student families. This year all gifts were purchased online and shipped directly to students homes. The food pantry at Truax served nearly 100 more students this fall than last fall, 377 in total. TRIO submitted their annual report to the Department of Education and Madison College has again exceeded all grant objectives for the tenth consecutive year. Madison College's Dr. Keyimani Alford, Dean of Student Access and Success, was named as one of Wisconsin's 51 most influential black leaders by Madison 365 and Luz del Carmen Arroyo Calderon, Manager of the RISE Student Success Center, was named as a Woman to Watch in 2021 by Brava Magazine.

Mr. Falco reported regional campuses are working with the bookstore to get the spring semester books to students. Beginning next week on-campus appointments will be available for students who need to meet with staff and faculty. The next regional EMT cohort begins in two weeks at the Watertown campus and is already full. Throughout the holiday break, regional

enrollment outreach continued with staff calling all individuals who have expressed an interest in the college.

Ms. Buschhaus reported that new wellness software, Virgin Pulse, rolled out to the college community earlier this month. Thirty faculty and staff have submitted their intent to retire in the coming year, with 23 of those being early retirement submissions.

Dr. Thomas reported that the college is monitoring the new COVID relief funding and will provide reports to the Board about the funding at future Board meetings. The sale of Borrow E was completed within the parameters established by the Board.

President's Report ^{III A 4}

Monitoring Report – Success: Credential Completion and Transfer

III A 4 a

Dr. Daniels introduced Dr. Bakken and Dr. Casper to present information related to credential completion and transfer. They shared information related to completion rates among groups, gate-keep course success, Focus on Focus updates, STEM Academy, Developmental Education, digital badges, and transfer agreements and partnerships.

Action Items ^{III B}

Madison College Equity and Inclusion Plan ^{III B 1}

Dr. Daniels reported that the college is asking the Board to endorse the Equity and Inclusion Plan that was presented at the December 2, 2020, District Board meeting.

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Hasler, to endorse the Madison College Equity and Inclusion Plan. Motion carried.

Fiscal Year 2019-20 Single Audit ^{III B 2}

Dr. Thomas reported that this item was being removed from the January Board agenda and will be brought back before the Board after the college's auditors have completed their work related to COVID relief funding.

Capital Projects Borrowing ^{III B 3}

**Resolution Authorizing the Issuance of Not to Exceed \$3,500,000
General Obligation Promissory Notes, Series 2020-21G** ^{III B 3 a}

Dr. Thomas reported that the resolution is the authorization to begin the process to borrow for capital projects and totals \$3,500,000, including \$1,500,000 for building remodeling and improvement, and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received.

There was a motion by Mr. Guttenberg, seconded by Mr. Polzer, to adopt the Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2020-21G. Motion carried.

**Resolution Establishing the Parameters For the Sale of Not to Exceed
\$3,500,000 General Obligation Promissory Notes, Series 2020-21G** ^{III B 3 b}

Dr. Thomas reported that the resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 3.0%.

There was a motion by Dr. Crim, seconded by Ms. Bidar-Sielaff, to adopt the resolution Authorizing the Parameters to Award the Sale of \$3,500,000 General Obligation Promissory Notes, Series 2020-21G. Motion carried.

Consent Agenda III B 4

General fund financial report as of November 30, 2020 III B 4 a

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period November 16, 2020 through December 15, 2020 III B 4 b

Contracts for services October 2020 III B 4 c

Contracts for services November 2020 III B 4 d

There was a motion by Mr. Hasler, seconded by Dr. Crim, to approve Consent Agenda items III.B.4.a. through d. Motion carried

Adjournment V

There was a motion by Mr. Polzer, seconded by Ms. Lichtfeld, to adjourn the meeting. Motion carried.

The meeting adjourned at 6:39 p.m.

Elton J. Crim, Jr., Secretary