

A meeting of the Madison Area Technical College District Board was held on June 2, 2021 in a virtual format. Members of the public were given an opportunity to attend the meeting virtually through a phone line published as part of the notice.

Board members present: Frances Huntley-Cooper (Chair), Joseph Hasler (Vice-Chair), Elton Crim (Secretary), Shiva Bidar-Sielaff (Treasurer), Randy Guttenberg, Melanie Lichtfeld, Ananda Mirilli, and Christopher Polzer.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Valentina Ahedo, Dean of Goodman South Campus; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Success & Institutional Learning and Effectiveness; James Falco, Associate Vice-President of Regional Campuses; Lucía Nuñez, Vice-President of Equity, Inclusion and Community Engagement; and Mark Thomas, Executive Vice-President for Finance and Administration & Chief Operating Officer.

Others present: Renee Alfano, Director of Student Life; Brittany Campbell, Student Liaison; Sean Green, Student Senate President; Laurie Grigg, Chief Financial Officer & Controller; Zong Her, Director of Institutional Research & Effectiveness; Donna Hutcherson, Student Liaison-Elect; Ben Monty, Director of Budget; Gretchen Rixie, Director of Advising, Career, Employment, and Transfer Services; Ellie Rome, Student Program Advisor; Brian Shah, Budget and Policy Analyst; Masaya Xiong, Student Support Advisor; Ali Zarrinam, Vice-President of Strategic Enrollment Management; and Kristin Rolling, Recording Secretary.

**Call to Order** <sup>1</sup>

The meeting was duly noticed and called to order at 5:52 p.m.

**Routine Business Matters** <sup>II</sup>**Approval of Meeting Minutes** <sup>II A</sup>

There was a motion by Mr. Guttenberg, seconded by Mr. Hasler, to approve the meeting minutes of May 5, 2021, as submitted. Motion carried.

**New Business** <sup>III</sup>**Information Items** <sup>II A</sup>**Student Senate Presentation: FY 2020-21 Accomplishments & Current Initiatives** <sup>III A 1</sup>

FY2020-21 Student Senate President Sean Green shared information about the Senate's 2020-21 activities and accomplishments, and planned initiatives for 2021-22.

**Communications** <sup>III B</sup>**Board Chair's Report** <sup>III B 1</sup>**Ad Hoc Nominations Committee Report** <sup>III B 1 a</sup>

Committee Chair Mr. Guttenberg reported that Board members submitted their interest in serving as a Board officer for FY2021-22, and that the committee will bring a slate of officers to the July Board meeting for consideration.

**Future Meeting & Event Schedule** <sup>III B 1 b</sup>

Ms. Huntley-Cooper reported that the Board will meet in a hybrid format in July.

**Student Liaison Report** <sup>III B 2</sup>

Ms. Campbell stated thanked the Board for mentoring her as the student liaison. She also introduced Ms. Hutcherson as the Student Liaison-elect.

**College/Campus Announcements** <sup>III B 3</sup>

Ms. Ahedo reported that the Goodman South Campus hosted a pinning ceremony for the campus' second cohort of Practical Nurses. The School of Academic Advancement held a drive

through graduation celebration for its students completing their high school diploma or equivalency program. The campus will have more classes with in-person instruction in the summer and in the fall.

Dr. Bakken reported that CETL's Cyber-Summer offerings drew a faculty participation almost 300 individuals. The Madison College chapter of the Business Professionals of America (BPA) recently competed at the virtual National Conference with a record number of participants. Madison College students were called to the stage 21 times, including six first place finishes, three second place finishes, and 12 additional calls to the stage. Madison College and Fox Valley Technical College recently signed an agreement to offer the Liberal Arts Transfer degree to FVTC students with a full financial aid option. Other recent transfer agreements include an agreement for Madison College biotechnology graduates to transfer to the University of Maryland Global Campus to complete a Bachelor of science degree in biotechnology.

Dr. Casper provided an update on marketing efforts related to Fall 2021, including general campaigns for prospective and new students as well as continuing students, including a re-designed website, paid media, email, social media, and direct mail.

Ms. Nuñez reported that Madison College recently hosted Dr. Tommie Smith to present the Tommie Smith Awards to student athletes for their activism and athletic accomplishments. Awardees were Eduardo Saucedo, Jonas Luskey Sanders, Armari Tucker, and Maka Chikowero.

Dr. Thomas reported that Madison College still requires those entering the facilities to complete an online COVID screener and there is limited access to the facilities with staff at entrances confirming completion of the survey. A limited number of events will be scheduled over the summer. The college is consistently increasing in-person instruction and student

services. The college will host an all-employee forum on August 3, at which there will be details shared regarding access, instruction, and student services for Fall 2021.

Kaden Crocket, an e-sports athlete repeated this year as Super Smash Brothers Grand Champion. This was his second national championship title in the past seven months. Several years ago, the board expanded the investment policy to allow the college to invest in high quality, smaller municipal debt. The college recently took advantage of that type of investment opportunity for the first time.

Mr. Falco reported that the Reedsburg and Watertown campuses will hold nursing bootcamps this summer for interested middle school students. The camps already have waiting lists. Also this summer, the Portage and Reedsburg campuses will hold EMS camps for students in grades 8-11. The camps will include topics such as CPR, trauma, and medical emergencies.

#### **President's Report** III B 4

Dr. Daniels thanked Ms. Campbell and Mr. Green for their work as student leaders, and welcomed Ms. Hutcherson as the new Student Liaison. He also thanked Mr. Falco for his service as the Associate Vice-President of the regional campuses.

#### **Monitoring Report - Employment** III B 4 a

Dr. Daniels introduced Dr. Thomas, Dr. Casper, Ms. Her, Ms. Rixie, Mr. Woodhouse, Ms. Xiong, and Mr. Zarrinnam to present a Monitoring Report for Student Success – Employment. The report included information about the economic impact of Madison College throughout the district, data about graduate activities and employment, the results of employer surveys, and future plans related to meeting the needs of employers in the district.

**Action Items** III C**Fiscal Year 2021-22 Budget Approval** III C1

Dr. Thomas reported that the Fiscal Year 2021-22 budget was developed by staff and on April 7, 2021, the full board received a presentation on the budget and approved taking it to a public hearing. On April 19, 2021, the proposed FY2021-22 budget was published in the Wisconsin State Journal. A public hearing on the proposed budget took place on May 5, 2021.

**There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Guttenberg, to adopt the attached resolution approving the Fiscal Year 2021-22 budget. Motion carried.**

**Reimbursement Resolution for Projects to be Financed with Tax-Exempt Obligations** III C2

Ms. Grigg reported that the approved FY2021-22 budget includes the capital projects budget with an associated authorized borrows totaling \$35,000,000. These borrows will occur throughout the fiscal year. The attached reimbursement resolution authorizes the District to provide interim financing to cover the costs of the expenditures that will be incurred prior to the issuance of the obligations in FY2021-22.

**There was a motion by Mr. Polzer, seconded by Dr. Crim, to adopt the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Motion carried.**

**Proposed FY2021-22 Capital Remodel Projects** III C3

Dr. Thomas reported that the following projects have been identified for funding:

- Truax –Center for Academic Excellence in Cybersecurity & Networking – The technically advanced labs will allow students to gain hands-on experience with complex networking and cybersecurity equipment which will mirror the work environment students will be expected to navigate. Construction for this project would occur from January to August 2022, and the estimated project cost is \$1,500,000.

- Truax – New Restrooms 1st Floor D Section - The existing restrooms located at the northeast corner in the D section have not been upgraded since the original Truax Campus construction in 1985. As a result, they do not meet the Americans with Disabilities Act (ADA) requirements. This 1,100 square foot remodel project will create new restrooms in the vacant south childcare classroom near the D1630 meeting rooms. Also included in the project is a new gender-neutral single-user restroom and a custodial storage room. Construction for this project would occur over Fall 2021, and the estimated project cost is \$600,000.
- Goodman South – School of Nursing, New Simulation Lab - This 2,060 square foot remodel provides three simulation rooms with corresponding control rooms to meet growing program demand. Construction for this project would occur over Fall 2021, and the estimated project cost is \$600,000.

Capital equipment, including technology, instructional equipment, and furniture, are not part of the construction estimates. All renovation projects will meet current Americans with Disability Act (ADA) standards.

**There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Hasler, to:**

- 1. Approve the above remodel projects.**
- 2. Authorize staff to prepare construction drawings and specifications and to send the above projects out for competitive bids.**
- 3. Authorize staff to submit a request for approval of each project to the Wisconsin Technical College System for Board approval.**

**Motion carried.**

**Capital Projects Borrowing** III C4

**Resolution Authorizing the Issuance of Not to Exceed \$3,500,000  
General Obligation Promissory Notes, Series 2021-22A** III C4a

Ms. Grigg reported that the attached resolution is the authorization to begin this process and totals \$3,500,000, including \$1,500,000 for building remodeling and improvement projects, and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received.

**There was a motion Ms. Bidar-Sielaff, seconded by Dr. Crim, to adopt the Resolution Authorizing The Issuance Of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2021-22A; And Setting The Sale Therefor. Motion carried.**

**Resolution Establishing the Parameters For the Sale of Not to Exceed  
\$3,500,000 General Obligation Promissory Notes, Series 2021-22A** III C4b

Ms. Grigg reported that the Madison Area Technical College District Board previously approved authorizing the sale of \$3,500,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$2,000,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 3.00%.

**There was a motion Mr. Hasler, seconded by Mr. Polzer to, to Adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2021-22A. Motion carried.**

**Recognition of James Falco** III C5

Ms. Huntley-Cooper reported that after five years of service as the Associate Vice-President of the Madison College regional campuses, Mr. Falco is retiring.

There was a motion by Mr. Polzer, seconded by Ms. Lichtfeld, to approve the resolution recognizing Mr. Falco for five years of service to Madison Area Technical College, its faculty, staff and students, and residents of the District. Motion carried.

**Consent Agenda** III C 6

**General fund financial report as of April 30, 2021** III C 6 a

**Requests for proposals/request for bids/sole sources** III C 6 b

**Contracts for services for April 2021** III C 6 c

**Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period April 16, 2021 through May 15, 2021** III C 6 d

**Employment of personnel** III C 6 e

**Resignations and separations** III C 6 f

There was a motion by Mr. Guttenberg, seconded by Dr. Crim, to approve Consent Agenda items III.C.6.a. through f. Motion carried

**Adjournment** V

There was a motion by Mr. Polzer, seconded by Ms. Bidar-Sielaff, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:48 p.m.

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Elton J. Crim, Jr., Secretary