



Madison College

Annual Security Report

2019

(Information for the 2019-2020 Academic Year, including 2016-2018 crime statistics)

This report includes compliance information for the following campuses: Commercial Avenue Campus, Downtown Madison Campus, Fort Atkinson Campus, Portage Campus, Reedsburg Campus, South Madison Campus, Truax Campus, Watertown Campus and the West Madison Campus. All policy statements contained in this report apply to each campus unless otherwise indicated.

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Jack E. Daniels, III, Ph.D., President

Dear Friend of Madison College:

Maintaining an environment that is conducive to teaching and learning is critical to the success of every student we serve. To do so, we must first ensure the safety and security of our faculty, staff and students. That is our foremost obligation and a responsibility we take seriously.

This Madison College 2019 Annual Campus Security Report provides current and prospective students, parents and others who influence college choice and our faculty and staff with accurate statistics and information that illustrate our collective commitment to safety and crime prevention. These statistics are also a measure of accountability that gauge the effectiveness of our Public Safety department's efforts to reduce crime and minimize harm to members of our campus community and the thousands of guests we welcome throughout the year.

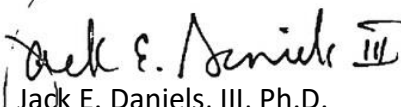
You'll also discover information about college services and crime prevention programs that help to inform our campus community and visitors of safety practices that reduce the risk of becoming the victim of a crime.

Overall, you will find the environs of Madison College to be safe and favorable to the acquisition of knowledge and skills our students expect and employers demand. A sense of security and sanctuary also promotes a positive attitude amongst the employees who serve them.

Safety is a shared responsibility between Public Safety and every member of the college community. If you are a witness to or a victim of a crime, or if you observe activities that are suspicious and out of the ordinary, please inform the Public Safety department at (608) 245-2222 as soon as possible.

We hope you find this information to be helpful and informative. Moreover, we share every good wish that your time at Madison College will be safe and enjoyable. If you have any questions or concerns, please visit the Public Safety website at madisoncollege.edu/public-safety or contact us at (608) 246-6932.

At your service,


Jack E. Daniels, III, Ph.D.
President

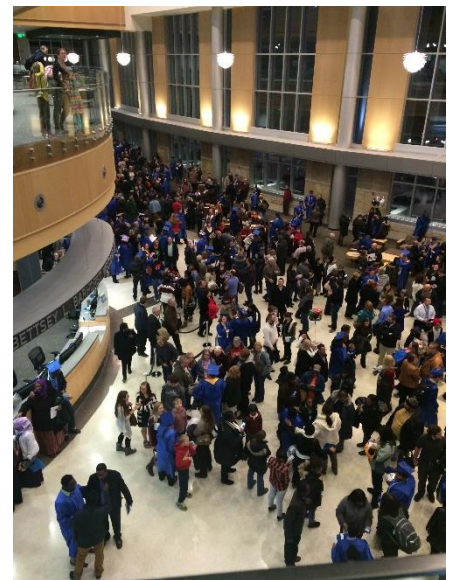
ABOUT MADISON COLLEGE

Madison Area Technical College, also known as Madison College, is the technical and community college for the greater Madison area. It is dedicated to providing accessible, high quality instruction and technical experience to meet the needs of its students, community and area employers.

Founded in 1912 to teach vocational skills, today Madison College is a nationally recognized community college. It is the largest of the Wisconsin Technical College System's 16 districts and serves approximately 38,000 students annually. It provides a comprehensive curriculum of technical, liberal arts and sciences, adult basic education and continuing education, as well as customized training for employers. The college awards associate degrees, technical diplomas, certificates and offers classes that transfer to four-year degree programs.

Madison College has earned a solid reputation for high quality, practical and affordable education. It offers smaller classes, dedicated teachers and personalized attention. It also offers a variety of online and other distance-learning courses. More than 90 percent of Madison College graduates are employed soon after graduation. In addition, satisfaction scores among Madison College graduates and their employers routinely rate above 90 percent.

Madison College provides training for more than 100 careers, including such high-tech fields as biotechnology, broadcast captioning, automated manufacturing, Internet development, computer networking and information technology security. Its varied degree programs include accounting, marketing, culinary arts, nursing, automotive technology, criminal justice (law enforcement) and welding.



Madison College is one of five technical colleges in Wisconsin to offer a college transfer program, which has a wide selection of liberal arts courses that transfer to four-year colleges and universities. Madison College is the single largest source of students transferring to the University of Wisconsin-Madison and the UW System in general. The College is also one of the state's leading providers of customized training for employers.

Students at Madison College can take advantage of counseling, advising and financial aid support services, as well as hundreds of club activities and events for entertainment, growth and development. Athletics include intercollegiate competition in eight sports. Madison College athletic teams routinely compete successfully at the regional and national level. The college has won six NJCAA national championships; baseball (3), women's volleyball (2) and women's basketball (1). The Truax facility offers a fully equipped Fitness Center and a 25 yard six-lane pool.

Madison College serves parts of 12 counties located in beautiful south-central Wisconsin. Madison College's main Madison campus is located in one of the top-ranked places to live in the United States. It is easy to enjoy the Madison area's lakes, rolling hills, year-round sports and recreation activities and diversity of entertainment, nightlife and culture.

Madison College's regional campuses are located in the communities of Fort Atkinson, Portage, Reedsburg and Watertown. In addition, the college offers instruction in hundreds of locations throughout its district.

MADISON COLLEGE PUBLIC SAFETY SERVICES PERSONNEL

Madison College Public Safety Services is a 24 hours-a-day, seven days-a-week service. The Public Safety Services main office is located on the Truax campus.

The department consists of full-time, casual and student help officers, as well as security technicians and clerical support.

Duties of Public Safety Officers include:

- Routine patrols of all campus-owned and leased facilities
- Noise abatement of loud individuals
- Eviction of non-affiliated persons
- Parking control of all district parking lots and restricted areas
- Medical assistance to sick or injured students, staff and visitors
- Provide 24-hour access to campus facilities when requested and approved

Full-time officers are hired at or above Wisconsin Law Enforcement Standards Board standards. Nearly all full-time officers have law enforcement experience prior to or simultaneous to working at Madison College. While working in the role of Public Safety Officer at Madison College, officers do NOT have statutory powers of arrest and do NOT enforce violations of the law. Public Safety Officers enforce Madison College policies and regulations. Public Safety Officers have jurisdictional authority of Madison College owned or controlled properties only. Officers do not have jurisdiction on city streets running through or adjacent to the campus.

In the event that an individual violates the law, Public Safety Services would contact the appropriate local law enforcement agency to deal with the incident, if deemed necessary. Public Safety Officers are not responsible for monitoring and/or responding to criminal activity that occurs at off-campus locations, but will respond to all criminal activity occurring on Madison College owned or controlled property.

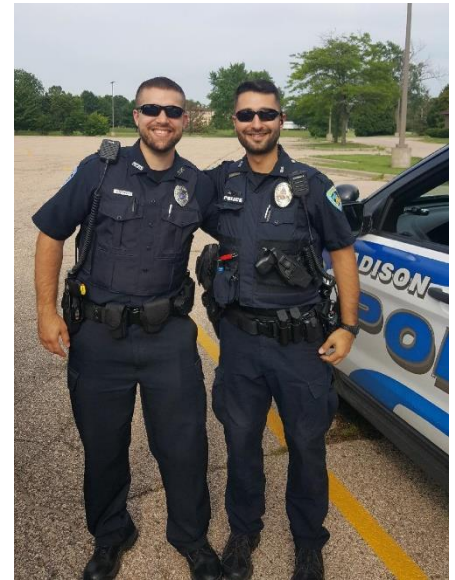
Student help officers are typically hired directly from the Criminal Justice program. Along with academic training provided by the Criminal Justice program, student help officers are offered training in report writing, patrol operations, self-defense and professional communications.

Leadership of Public Safety Services is provided by the **Director of Public Safety Services** who is responsible for the overall direction and management of the unit district wide. The **Deputy Director** is responsible for managing daily operations, personnel issues and duty assignments for all officers.

Public Safety Services works closely with the City of Madison Police Department and other local jurisdictions to enforce federal, state and municipal laws and the Madison College Student Code of Conduct. This is done by routine patrols of both the interior and exterior of all Madison College-owned and leased buildings by uniformed patrol officers via foot, bicycle and/or marked squad cars.

Madison College does NOT have Memorandums of Understanding (MOUs) with the local jurisdictions, which include the Fort Atkinson, Madison, Portage, Reedsburg or Watertown police departments, regarding the investigation of criminal incidents; however, those agencies would be the primary investigative agencies in their respective jurisdictions for matters of criminal activity.

Public Safety Services does have a MOU with the Wisconsin State Capitol Police Department to provide dispatch services. The hours for this service are Monday through Friday from 10 p.m. to 6 a.m. and 24 hours on Saturdays, Sundays and holidays.



CRIME LOG

Madison College Public Safety Services maintains a Daily Crime Log, which lists criminal incidents and alleged criminal incidents reported to Public Safety Services. The Daily Crime Log is available for review from 8 a.m. – 5 p.m. Monday through Friday, excluding holidays:

- In room B1240 of the main building at the Truax Campus,
- In room D243 at the Downtown Campus, and
- On-line at <http://madisoncollege.edu/public-safety>. (To access on-line, scroll down slightly and click on the “Crime Report” tab. Then click on the appropriate link to read the “Annual Security Report” or view the “Clery Act Public Daily Crime Log” data that is populated.)

CRIME / INCIDENT REPORTING

Madison College encourages all persons attending or visiting the campus to accurately and promptly report all actual or perceived criminal acts, other incidents of a suspicious nature, and any emergency on campus, on public property running through or immediately adjacent to the campus, or in other property that is owned or controlled by Madison College to Public Safety Services by calling (608) 245-2222 and/or local police. When someone is in need of medical assistance, timely reporting is also encouraged, so the appropriate follow-up, investigation or assistance can be provided. Crimes should be reported to Public Safety Services for purposes of assessing the crime for distributing a potential timely warning notice and for disclosure in the annual crime statistics.



To report a crime or other emergency, call Public Safety Services at extension 2222 or, from outside the Madison College telephone system at (608) 245- 2222.

Members of the community are helpful when they immediately report crimes or emergencies for purposes of including them in the annual statistical disclosure and assessing them for issuing a Timely Warning Notices, when deemed necessary, to Public Safety Services (E-mail:

publicsafety@madisoncollege.edu / Telephone: 608-245-2222) and/or:

- Director of Public Safety Services, John Flannery, E-mail: jflannery1@madisoncollege.edu / Telephone: (608) 246-6052
- Deputy Director of Public Safety Services, Joe Steffen, E-mail: jpsteffen@madisoncollege.edu / Telephone: (608) 243-4441
- Dean of Students Office, E-mail: deanofstudents@madisoncollege.edu / Telephone: (608) 243-4555
 - Associate Vice President | Dean of Students, Dr. Geraldo VilaCruz, E-mail: gvilacruz@madisoncollege.edu / Telephone: (608) 246-6442
 - Associate Dean of Students, Lisa Delany, E-mail: ldelany@madisoncollege.edu / Telephone: (608) 246-5221
- Fort Atkinson Campus Main Office, E-mail : fortatkinson@madisoncollege.edu / Telephone: (920) 568-7200
 - Campus Operations Manager, Maria McClellan, E-mail: mamcclellan@madisoncollege.edu / Telephone: (920) 568-7217
- Goodman South Madison Campus Main Office, E-mail: southinfo@madisoncollege.edu / Telephone: (608) 243-4200
 - Dean, Tina Ahedo, E-mail: yahedo@madisoncollege.edu / Telephone: (608) 246-6461
- Portage Campus Main Office, E-mail: portageoffice@madisoncollege.edu / Telephone: (608) 745-3100
 - Campus Operations Manager, Linda Nellen, E-mail: lnellen@madisoncollege.edu / Telephone: (608) 745-3103
- Reedsburg Campus Main Office, E-mail: reedsburg@madisoncollege.edu / Telephone: (608) 524-7800
 - Campus Operations Manager, Linda Spencer, E-mail: ljspencer@madisoncollege.edu / Telephone: (608) 524-7779
- Watertown Campus Main Office, E-mail: wttnooffice@madisoncollege.edu / Telephone: (920) 206-8000
 - Campus Operations Manager, Glenn Mathews, E-mail: gmathews@madisoncollege.edu / Telephone: (920) 206-8017
- West Madison Campus Main Office, E-mail: westmadison@madisoncollege.edu / Telephone: (608) 616-1090
 - Associate Manager, Amanda LaGrew, E-mail: arlagrew@madisoncollege.edu, Telephone: (608) 243-4483

Reporting of crimes or emergencies can also be accomplished 24 hours a day by any of the following means district-wide, which are explained in detail below:

- Visiting the Public Safety Services main office at the Truax Campus (Window Hours: 6:30am to 10:00pm M-F)

- Calling the Public Safety Services main number
- Using a courtesy telephone on campus
- Reporting to a local law enforcement agency
- Informing a Public Safety Officer

Public Safety Services Main Office

The Public Safety Services main office is located in room B1240 of the main building on the Truax Campus. The Dispatch Center also is located in this room, fully capable of dispatching the appropriate officer(s) to any developing incident occurring on campus. In the instance of a delayed report, an officer will be assigned to respond to and investigate any incident upon request.



Public Safety Services Emergency Telephone Line: (608) 245-2222

The Public Safety Services emergency telephone line is answered 24 hours per day, seven days per week, by a human dispatcher; in other words, one will never receive a voice mail message when calling this number. All dispatchers answering the emergency telephone line are trained on how to gather essential information from callers and to assist them during a time of crisis or panic.

Courtesy Telephones

Interspersed throughout the Madison College campuses are courtesy telephones that may be used by any member of the college community. These telephones can be found on all floors of any building and are clearly labeled. All courtesy telephones can be used to dial any Madison College internal extension, simply by dialing the last four numbers of the telephone number. For example, Public Safety Services can be reached internally by dialing **2222**. Police, fire and EMS assistance can be accessed by dialing **911**.

Off-Campus Reporting

Madison College Public Safety Officers do not hold statutory powers of arrest and their jurisdiction is limited to Madison College-owned or operated facilities. Therefore, Public Safety Officers are unable to monitor or provide law enforcement services to students and staff while they are off campus. Public Safety Services works closely with the City of Madison Police Department and other local jurisdictions to enforce federal, state and municipal laws. This cooperative team-based approach allows for the resolution of situations as they arise as well as addresses future concerns of the college community.

Monitoring and Recording of Criminal Activity by Students at Non-campus Locations of Recognized Student Organizations

Madison College does not have officially recognized student organizations that own or control non-campus housing facilities. Therefore, local law enforcement does not monitor and record criminal activity since there are no non-campus locations of student organizations.

Public Safety Officers

Incidents can be reported in person to a Public Safety Officer making routine patrols of the campus. All Public Safety Officers are trained in advanced recognition of criminal activity or suspicious behavior and are able to properly facilitate a response to any criminal act and/or situation. In response to reported incidents, all contacts with Public Safety Officers are documented and if deemed necessary, an Incident Report will be generated and completed in a timely matter. Public Safety Officers shall then decide whether outside assistance from other authorities is needed or if internal resources are sufficient to effectively deal with the matter.

RESPONSE TO REPORTS

Dispatchers are available at the Public Safety Services emergency telephone number 24 hours a day to answer your calls. In response to a call, Public Safety Services will take the required action, either dispatching an officer or asking the victim to visit the Public Safety Services main office to file an incident report. All reported crimes occurring on campus will be investigated by the College and may become a matter of public record. In response to reported incidents, all contacts with Public Safety Services are documented and if deemed necessary, an Incident Report will be generated and completed in a timely matter. Public Safety Officers shall then decide whether outside assistance from other authorities is needed or if internal resources are sufficient to effectively deal with the matter.

All Public Safety incident reports involving violations of the Student Code of Conduct are forwarded to the Dean of Students Office for review and action, including referral to the Behavioral Intervention Team, Conduct Review Board or Title IX Compliance Team for potential action, as appropriate.

Public Safety Officers will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Behavioral Intervention Team and the Conduct Review Board, as appropriate. If assistance is required from a Police Department, Fire Department, or other emergency service agency of a particular jurisdiction, Public Safety Services will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene, including Public Safety Services, will offer the victim a wide variety of support services.

Madison College encourages accurate and prompt reporting of all crimes to Public Safety Services or the appropriate police department, when the victim of a crime elects to, or is unable to, make such a report.

TIMELY WARNING NOTICES

In compliance with the Jeanne Clery Act, for Clery-reportable crimes that, in the judgement of the Director of Public Safety and in consultation with responsible authorities when time permits, are determined to pose a serious or ongoing threat to students, employees or guests of the college and that occurs on or within the Clery geography, a “Timely Warning Notice” will be issued to notify the Madison College community of the incident.

Timely Warning Notices are usually distributed for the following Uniform Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) classifications: major incidents of arson, murder/non-negligent manslaughter and robbery. Cases of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known by

Public Safety Services. Other Clery crimes as determined necessary by the Director of Public Safety, or their designee in their absence. Timely Warning Notices also may be posted for other crime classifications and locations, even though that is not required by the law, when deemed necessary, at the sole discretion of Public Safety Services.

For example, if an assault occurs between two students who have a disagreement, there may be no on-going threat to other Madison College community members and a Timely Warning Notice would not be distributed. In cases involving sexual assault, they are often reported long after the incident occurred, thus there is no ability to distribute a “timely” warning notice to the community. Sex offenses will be considered on a case-by-case basis depending on when and where the incident occurred, when it was reported and the amount of information known by Public Safety Services.

The Director of Public Safety Services or designee reviews all crime reports to determine if there is a serious or on-going threat to the community and if the distribution of a Timely Warning Notice is warranted.

Timely Warning Notices generally will be written by the Director of Public Safety Services or designee, approved by the Vice President of Administrative Services, and initially distributed by Public Safety Services as soon as possible after the incident is reported. The decision to issue a Timely Warning Notice is made on a case-by-case basis. The Director of Public Safety Services will consult with other College leaders for assistance in disseminating the Timely Warning Notice depending on the selected method of communication (refer to Table 1. Timely Warning Methods of Communication).

To reach as many people as possible as soon as possible, the Timely Warning Notice will be distributed using some or all of the methods of communication available to the college administration depending on the nature of the incident. Table 1 provides additional detail regarding the use of the available communication methods. Updates to the Campus community about any particular case resulting in a Timely Warning Notice may be distributed using some or all of the methods outlined in Table 1.

Mass text messages to cell phones and mass emails to computers and other electronic devices are primary methods for reaching the broadest audience. These instant messaging mechanisms are referred to internally as WolfPack Alerts, a program provided by Public Safety Services at no cost to all members of the Madison College community and accessible via downloadable application (app), available for both Apple and Android devices. Information regarding how to download the app and access this free service is available online at madisoncollege.edu/wolfpack-alert.

Public Safety Services also may issue information contained within Timely Warning Notices via Madison College social media accounts (i.e, Facebook, Twitter), as well as the Public Safety Services website, Madison College website, and local mass media outlets.

TABLE 1. Timely Warning Methods of Communication
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System To Use	Primary Message Creator	Backup Message Creator	Authority for Approving and Sending Messages	Primary Message Sender	Backup Message Sender
PRIMARY					
WolfPack Alert: Mass Text to Cell Phones	Director of Public Safety	Dep. Director of Public Safety	VP of Administrative Services	Director of Public Safety	Dep. Director of Public Safety
WolfPack Alert: Mass Emails to Computers and Other Devices	Director of Public Safety	Dep. Director of Public Safety	VP of Administrative Services	Director of Public Safety	Dep. Director of Public Safety
Social Media (Facebook, Twitter, etc.)	Director of Public Safety	Dep. Director of Public Safety	VP of Administrative Services	Public Safety Planner/Social Media Specialist	Applicable Staff
Mass Email to Employees/President's Message	President	Dir. of Communications and Strategic Marketing	President	President's Staff	Dir. of Communications and Strategic Marketing
Website	Dir. of Communications and Strategic Marketing	Director of Public Safety	VP of Administrative Services	Webmaster	N/A
SECONDARY					
Posting on Exterior Doors	Director of Public Safety	Dep. Director of Public Safety	VP of Administrative Services	Public Safety Officers	Applicable Staff
Posting on Student Bulletin Boards	VP of Student Affairs	Director of Student Life	VP of Student Affairs, Director of Student Life	VP of Student Affairs	Director of Student Life
Mass Email	VP of Student Affairs; VP of Administrative Services	VP of Student Affairs; VP of Administrative Services	VP of Student Affairs, VP of Administrative Services	VP of Student Affairs, VP of Administrative Services	VP of Student Affairs, VP of Administrative Services
Press Releases	Dir. of Communications and Strategic Marketing	Applicable Staff	Cabinet Team, District Board	Dir. of Communications and Strategic Marketing	Communications Specialist
Madison College Matters	Dir. of Communications and Strategic Marketing	Applicable Staff	VP of Administrative Services	Applicable Staff	Applicable Staff
Face to Face Communication	Director of Public Safety	Dep. Director of Public Safety	Director of Public Safety Dep. Director	Public Safety Officers	Applicable Staff

Some information may be announced via public address systems located within and around various Madison College campus structures. Follow up Timely Warning Notice information may be distributed using the primary systems listed above or may be posted on exterior doors of any affected campus building(s), student bulletin boards, the main page of the Madison College website and electronically mailed to members of the campus community. In some instances, press releases will be disseminated to local radio and television stations for mass broadcast. If any of the systems listed above fail, a method of face-to-face communication may be implemented, if deemed necessary.

Timely Warning Notices will be distributed as soon as pertinent information is available, in a manner that withholds the names of victims as confidential, and with the goal of aiding in the prevention of similar future occurrences.

The institution is not required to issue a Timely Warning with respect to crimes reported to a professional counselor.

EMERGENCY RESPONSE

The Madison College Emergency Response plan is designed to provide a resource for Madison College personnel, administrators and students and to assist with providing information and guidelines in planning and responding in a crisis. While the Plan does not cover every conceivable contingency situation, it does supply the basic administrative guidelines necessary to cope with most campus emergencies.

Public Safety Officers are trained to respond to emergencies on campus according to the Emergency Response plan. If a serious incident occurs that poses an immediate threat to the campus, first responders include Public Safety officers, along with local police, fire and EMS agencies for the appropriate geographical locations and jurisdictions. Madison College departments are responsible for developing contingency plans and continuity of operations plans for their areas of responsibility.

In conjunction with other emergency agencies, the College conducts emergency response drills and exercises each year, such as table top exercises, field exercises, and tests of the emergency notification systems on campus. These tests, which may be announced or unannounced, are designed to assess and evaluate the emergency plans and capabilities of the institution.

Each test is documented and includes a description of the exercise, the date and time of the exercise, and whether it was announced or unannounced.

The campus publicizes a summary of the emergency response and evacuation procedures via email at least once each year in conjunction with a test (exercise and drill) that meets all of the requirements of the Higher Education Opportunity Act. Emergency Procedures Guides are also distributed to each campus and can be found near hallway phones and in each classroom.

EMERGENCY EVACUATION PROCEDURES

If an evacuation of any campus building is deemed necessary, the use of the fire alarm system will be initiated by a manual pull station. The use of this system, in conjunction with the above described methods, will facilitate the most immediate response and effective notification of a critical incident. A test of the evacuation system is conducted on an annual basis. The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. Evacuation drills are used as a way to educate and train occupants on fire safety issues specific to their building. During the drill, occupants “practice” drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides the college an opportunity to test the operation of fire alarm system components.

Madison College conducts several tests per year of its WolfPack Alert system on campus. These tests are designed to assess and evaluate the effectiveness of the system to deliver emergency messages in a timely and efficient manner. Some of the tests are announced and some are unannounced. Public Safety Services, along with the college’s Environmental Health and Safety Department, coordinates announced and unannounced evacuation drills each year at all Madison College campus locations to test the emergency response and evacuation procedures, and to assess and evaluate the emergency evacuation plans and capabilities. Madison College publishes a summary of its emergency response and evacuation procedures in conjunction with at least one drill or exercise each calendar year.

General Evacuation Procedures

At the sound of a fire alarm or if you are instructed to evacuate, leave your work area immediately and proceed to the nearest exit, and leave the building. If you are the first to recognize a fire situation, activate the alarm, evacuate to a safe location using the nearest exit, and notify Public Safety Services (608-245-2222) or dial 911.

1. Remain Calm
2. Do NOT use Elevators, Use the Stairs.
3. Assist the physically impaired. If they are unable to exit without using an elevator, secure a safe location near a stairwell, and immediately inform Public Safety Services or the responding Fire Department of the individual's location.
4. Proceed to a clear area at least 150 feet from the building. Keep all walkways clear for emergency vehicles.
5. Make sure all personnel are out of the building.
6. Do not re-enter the building.

Shelter in Place: What It Means to Shelter in Place

Sheltering in place provides protection from external hazards, minimizes the chance of injury and/or provides the time necessary to allow for a safe evacuation. This should be done by selecting a small, interior room if possible, with no or as few windows as possible. When authorities issue directives to shelter in place, do not walk outdoors; take refuge indoors immediately.

A shelter-in-place order may be issued for several reasons:

- active shooter
- severe weather
- hazardous materials
- civil unrest
- hostage situation
- any situation where it is best for you to stay where you are to avoid any outside threat

When this occurs:

1. Remain calm.
2. Do not leave or go outside.
3. Select a small interior room above ground floor with the fewest windows or air vents as possible.
4. Room(s) should have adequate space for everyone to be able to sit down comfortably.
5. Close and lock all windows, exterior doors, and any other openings that lead to the outside.
6. Stay away from all windows and doors.
7. Facilities personnel or trained staff should shut down all building ventilation fans and air conditioners, when and if appropriate.
8. If you are told there is danger of explosion, close the window shades, blinds or curtains.
9. Avoid overcrowding by selecting several rooms when necessary.

For severe weather and civil unrest:

1. Stay inside and move away from windows.
2. Close and lock all exterior doors and offices.
3. For extreme weather, relocate to lower levels of the building

For external chemical, biological or radiological incidents:

1. Stay inside and move to an inner corridor or office.
2. Facilities personnel or trained staff may shut down all building ventilation fans and air conditioners, when necessary and appropriate.
3. Since many chemical agents are heavier than air and tend to hold close to the ground, move to higher levels of the building, if possible, to reduce the transfer of contaminated air from outside to inside.
4. Remain alert for instructions and updates as they become available from the emergency personnel and College administrators.

IMMEDIATE NOTIFICATION TO THE MADISON COLLEGE COMMUNITY ABOUT A THREAT

Madison College has developed a process to notify the campus community in cases of emergency. While it is impossible to predict every significant emergency or dangerous situation that may occur on campus, the following identified situations are examples which may warrant an emergency (immediate) notification after confirmation: armed/hostile intruder; bomb/explosives (threat); communicable disease outbreak; severe weather; terrorist incident; civil unrest; natural disaster; hazardous materials incident and structural fire.

In the event of an emergency, Madison College will initiate and provide, without delay, immediate notifications to the appropriate segment(s) of the College community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, employee and visitors.

The Director of Public Safety Services or Deputy Director typically confirms the presence of an emergency or dangerous situation involving an immediate threat to the health or safety of the Madison College community in conjunction with key administrative units, such as Facility Services, the President's Office and/or Cabinet member(s), regional campus managers, the Department of Communications and Strategic Marketing, and/or local first-responder agencies, and public health agencies.

All Public Safety Services managers and officers are authorized to initiate and use the Wolfpack Alert system. During situations in which there is a time-critical threat to a campus, a Wolfpack Alert message and messages sent via the other identified systems are sent immediately on authority of the Director of Public Safety Services or other Public Safety personnel if the Director is unavailable. Messaging is determined by the Director of Public Safety Services or designee, in conjunction with the President's Office or Cabinet member(s), and/or the Director of Communications and Strategic Marketing.



Madison College will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees using some or all of the systems described below (and identified in Table 2) to communicate the threat to the college community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population. The identified Madison College staff will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system,

unless issuing a notification will, in the professional judgment of responsible authorities (including, but not limited to, Public Safety Services, the local Police Department, the local Fire Department), compromise the efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to the health and safety of members of the Madison College community, there are various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the Madison College campus community depending on the type of emergency. These methods of communication include mass text messages to cell phones and mass emails to computers and other electronic devices. These instant messaging mechanisms are referred to internally as WolfPack Alerts, a program provided by Public Safety Services at no cost to all members of the Madison College community and accessible via downloadable application (app), available for both Apple and Android



devices. Information regarding how to download the app and access this free service is available online at madisoncollege.edu/wolfpack-alert.

Another means of instantaneous mass communication to the Madison College community facilitated by the WolfPack Alert system utilizes the existing Cisco IP Phone infrastructure to send text and voice messages to every Cisco IP Phone and large screen wall monitors/digital signage at individual campuses or all campuses simultaneously when necessary.

TABLE 2. Notification of Immediate Threat					
System to use	Primary Message Creator	Backup Message Creator	Authority for approving and sending messages	Primary Message Sender	Backup Message Sender
PRIMARY					
WolfPack Alert: Mass Text to Cell Phones, WolfPack Alert: Mass Emails to Computers, Network Phones and Other Devices	Public Safety Dispatcher	Public Safety Officers	Director or Deputy Director of Public Safety	Public Safety Dispatcher	Public Safety Officers
Social Media (Facebook, Twitter, etc)	Public Safety Dispatcher	Dep. Director of Public Safety	Director or Deputy Director of Public Safety	Public Safety Dispatcher	Dep. Director of Public Safety
Website	Dep. Director of Public Safety	Public Safety Staff	Director or Deputy Director of Public Safety	Webmaster	N/A
SECONDARY					
Public Address System	Director of Public Safety	Dep. Director of Public Safety	Director or Deputy Director of Public Safety	Public Safety Officers	Public Safety Staff
Posting on Exterior Doors	Director of Public Safety	Dep. Director of Public Safety	Director or Deputy Director of Public Safety	Public Safety Officers	Public Safety Staff
Posting on Student Bulletin Boards	VP of Student Affairs	Director of Student Life	VP of Student Affairs, Director of Student Life	VP of Student Affairs	Director of Student Life
Mass Email	VP of Student Affairs; VP of Administrative Services	VP of Student Affairs; VP of Administrative Services	VP of Student Affairs, VP of	VP of Student Affairs, VP of Administrative Services	VP of Student Affairs, VP of

			Administrative Services		Administrative Services
Press Releases	Public Relations Director	Public Relations Specialist	Cabinet Team, District Board	Director of Communications	Communications Specialist
Face to Face Communication	Director of Public Safety	Dep. Director of Public Safety	Director of Public Safety or Captain	Public Safety Officers	Public Safety Dispatch

Fire Alarm (where available) may be used. Some information may be announced via public address systems located within and around various Madison College campus structures. Follow-up information for an immediate notification to the college community may be distributed using the primary systems listed above (except fire alarm) or may be posted on exterior doors of any affected campus building(s), student bulletin boards, the main page of the Madison College website and electronically mailed to members of the campus community. In some instances, press releases will be disseminated to local radio and television stations for mass broadcast, use of social media, digital signage (where available), webpage and/or in person communication. If any of the systems listed above fail, a method of face-to-face communication may be implemented, if deemed necessary.

Members of the larger community who are interested in receiving information about emergencies on campus can visit the Public Safety Services webpage at <http://www.madisoncollege.edu/public-safety> and download the free WolfPack mobile app, available for Apple and Android devices. Interested persons should also check the Madison College website at <http://www.madisoncollege.edu> regularly to obtain updates in the event of an emergency on campus. When circumstances dictate, Madison College also will release relevant information regarding emergencies on campus via local news and media outlets.

Madison College community members are encouraged to notify Public Safety Services of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. Public Safety Services has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate and document any situation that may cause a significant emergency or dangerous situation.

If there is an immediate threat to the health or safety of students or employees occurring on campus, an institution must follow its emergency notification procedures. An institution that follows its emergency notification procedures is not required to issue a timely warning based on the same circumstances; however, the institution must provide adequate follow-up information to the community as needed.

PREPARATION OF ANNUAL CRIME STATISTICS

Crime statistics compiled for the Annual Security Report in accordance with the Jeanne Clery Act are obtained through the following sources:

- Public Safety Services incident reporting system.

- Reports provided from the Dean of Students Office which includes Behavioral Intervention Team, Harassment / Discrimination and Title IX data.
- Statistics from local police departments including the Fort Atkinson, Madison, Portage, Reedsburg and Watertown police departments.
- Data provided by Campus Security Authorities.

Campus Security Authorities are defined as individuals who have significant responsibility for student and campus activities, including, but not limited to, athletic directors, coaches, advisors to student organizations and student conduct office staff. Campus Security Authorities are defined by federal law, and local law enforcement jurisdictions, located in and around Madison and within the various regional campuses located in neighboring counties.

A written request for statistical information is made on an annual basis to all Campus Security Authorities and to College Deans, Directors, and Department Leads. Crime statistics are collected for buildings that are owned or controlled by Madison College and used for educational and institutional purposes. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.

All of the statistics are gathered, compiled, and reported to the Department of Education. The statistical information gathered by the Department of Education (ED) is available to the public through the ED website. The Annual Security Report including statistical information can be accessed by the Madison College community or public on the Public Safety Services website. Individuals can also access the report by visiting the Public Safety Services main office; or the welcome desks at any of the Regional Campuses.

STATEMENT OF CONFIDENTIALITY

Voluntary Confidential Reporting Policy

Due to Wisconsin's Open Records Law, Madison College does not allow for confidential reporting and therefore cannot guarantee the confidentiality of a victim's identity. However, if you are the victim of a crime and do not want any action taken by Public Safety Services or the criminal justice system, you may still want to consider making an anonymous report. This will allow Public Safety Services to report the details of the crime without revealing your identity. The purpose of an anonymous report is to comply with your wish to keep your identity unknown, while still taking steps to enhance the future safety of yourself and others. Public Safety Services firmly supports and encourages the concept of preserving the confidentiality of reports by pastoral and professional counselors.

With such information, Public Safety Services can keep an accurate record of the number of incidents involving students, determine whether or not a pattern of crime may exist with regards to a particular location, method or assailant and then maximize efforts to prevent the criminal act in question by proactive means. Regardless, it will allow Public Safety Services to alert the campus community of potential danger. Reports filed in this manner are then counted and disclosed in the annual crime statistics for Madison College.

Counseling Services Confidential Reporting Statement

Madison College Professional Counselors, when acting as such, are NOT considered to be campus security authorities for Clery Act purposes and are not required to report crimes for inclusion in the annual disclosure of crime statistics.

Professional Counselor

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community, and who is functioning within the scope of his or her license or certification.

Counseling Services are required by law and by professional ethics to protect the confidentiality of all communication between counselor and client. In some situations involving danger and/or risk of imminent harm, counselors are required to disclose certain information in order to protect all involved.

In certain situations, such as compliance with court orders, counselors are required to disclose certain information as necessary to comply with the legal requirements of a particular situation. If at all possible, counselors will discuss the procedures for doing this and enlist the client's assistance in a resolution of the situation that has necessitated such disclosure.

Counselors are encouraged to inform people being counseled of the procedures to report crimes to Public Safety Services on a voluntary and anonymous basis for inclusion in the annual crime statistics. Madison College does not have a voluntary confidential reporting procedure and therefore, professional counselors cannot notify their clients of that type of reporting option at Madison College.

Madison College does not employ pastoral counselors.

Pastoral Counselor

An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

COLLEGE SECURITY AND ACCESS CONTROL

During normal business hours, Madison College's academic and administrative offices are open to students, parents, employees, contractors, and to the general public. During non-business hours, access to College facilities is given to those staff required to be present after-hours as part of their regularly scheduled job duties (i.e. Public Safety Services, Information Technology, Facilities, Athletics, College Sponsored Events, etc.). Anyone desiring access to the College during non-business hours, who has not already been granted building access by the proper authority, should contact Public Safety Services for further information and assistance.

Many campuses and offices have individual hours, and the hours may vary at different times of the year. Access to offices and buildings is controlled by card access after normal business hours. Madison College uses a card access locking system comprised of on-line and off-line locks. This allows greater access control throughout the district and allows a faster response when an access card is lost, misplaced or stolen. All access cards are property of Madison College and must be returned upon request of the proper authority

Public Safety Officers conduct routine security patrols of all Madison College buildings and facilities located within Madison 24 hours a day, 7 days a week. Regional campus locations do not conduct routine public safety patrols.

Buildings and facilities are checked for any potential security related issues such as malfunctioning locks or burned out lights, which are promptly reported to facilities management for repair. Public Safety Services staff also monitor a closed-circuit security camera system for things such as unauthorized access to campus buildings, personal safety of staff, faculty and students, and protection of property.

SECURITY CONSIDERATIONS IN MAINTENANCE OF CAMPUS FACILITIES

Madison College campus facilities and landscaping are maintained in a manner that minimizes hazardous and unsafe conditions. Parking lots and pathways are illuminated with lighting. Public Safety Services regularly patrols campus grounds and buildings within Madison to assess safety and security issues. Public Safety Services as well as identified campus staff regularly patrol campus grounds and buildings at the regional campuses to assess safety and security issues. Malfunctioning lights and other unsafe physical conditions are reported to Facility Services for correction. Other members of the College community are helpful when they report equipment problems to Public Safety Services or to Facility Services.

CRIME PREVENTION AND SECURITY AWARENESS PROGRAMS

Madison College utilizes several security awareness and crime prevention programs to assist in deterring and reducing crime on campus. Students are informed of these programs via orientation

sessions given to new students, articles in the college newspaper *The Clarion*, and on the Public Safety Services webpage, located at <http://www.madisoncollege.edu/public-safety> as well by a variety of physical postings and advertisements in and around campus buildings.

Throughout the year, crime prevention and security awareness programs are offered with the assistance and cooperation of other college organizations such as Student Life, student government and employee wellness. Twice per year, Public Safety Services also sponsors a free “Coffee with Public Safety” event, which is open to all members of the Madison College community, and offers the opportunity to mingle with members of Public Safety Services, get to know them and discuss any particular comments or concerns individuals may have.

These programs deal with campus security awareness, crime prevention, personal protection and protection of community members both on and off campus. During the 2018-2019 academic year, Public Safety Services offered approximately 22 crime prevention and security awareness programs. Topics such as sexual assault prevention (including awareness of rape, acquaintance rape, as well as other sex offenses) and reporting; harassment; property theft reduction; vehicle theft reduction; alcohol abuse; workplace violence and other crime-related issues concerning campus life are discussed.

These security awareness and crime prevention topics are not only aimed at students but the entire college community, which includes employees, contractors, and guests. Crime prevention is discussed during new employee orientation as well.

All crime prevention and security awareness programs encourage students and employees to be responsible for their own security and the security of others. Participants in these programs are asked to be alert, security-conscious and involved and advised to call Public Safety Services to report suspicious behavior. For additional questions regarding crime prevention, contact the department directly at (608) 245-2222.

As part of the department’s community-oriented policing philosophy, Public Safety Services offers crime prevention presentations each semester to classrooms, campus clubs and student groups as requested. Topics of these presentations include personal safety awareness, Alert Lockdown Inform Counter Evacuate (ALICE), Run-Hide-Fight, and property protection strategies. Anyone interested in having a Public Safety Officer speak to their classroom or group should contact Public Safety Services at (608) 245-2222.

The best mechanism for crime prevention and security awareness is for students and employees to be responsible and use good judgment regarding their safety and security. Public Safety Services encourages students and employees to be responsible for their own security and the security and wellness of others.

Public Safety Services offers the following tips to help ensure personal safety:

If someone tries to harm you:

- Stay calm and think rationally.
- Remember what the attacker looks like.
- Consider what you can do to defend yourself.

On the phone:

- List only first initials and last name in directories.
- Do not divulge your name and address to people you don't know.
- Hang up immediately on obscene phone callers.
- Never reveal that you are alone.

In your car:

- Lock your doors and windows.
- Park in well-lit areas.
- Store valuables out of sight and lock them in the trunk when the car is parked.
- If your car breaks down, activate emergency flashers.
- Stay in the locked car.
- If someone stops to help, ask the person to call for help for you.
- Sound the horn if threatened.
- Never pick up hitchhikers.

At home:

- Re-key locks when moving into a previously rented residence or after keys have been lost or stolen.
- Install deadbolt locks on all exterior doors and locks on windows.
- Make sure shrubbery is trimmed away from entryways and windows.
- Light entrances all night long.

ALCOHOL AND DRUG STATEMENT OF INTENT

Madison College prohibits the unlawful possession, use, and sale of alcoholic beverages and illegal drugs on campus. It is the intent of Madison College to uphold all local, state and federal laws concerning the possession, use and sale of alcohol and controlled substances, and will support campus community efforts to reduce or eliminate violations of such laws.

Public Safety Officers cannot directly enforce underage drinking laws or other violations of local, state and federal laws around alcohol and drugs, because the officers are not sworn law enforcement authorities. However, Public Safety Officers will work with and involve the appropriate law enforcement authorities for serious violations that warrant a police response. The primary investigative agency within the respective jurisdiction has primary responsibility for the enforcement of State underage drinking laws as well as the enforcement of Federal and State drug laws. Public Safety Officers work closely with the respective jurisdictions to enforce federal, state and municipal laws. Table 3 outlines the law enforcement authorities that would be contacted for serious violations warranting a police response.

Table 3. Law Enforcement Authorities	
Madison College Campus	Agency with Primary Enforcement Authority
Truax Campus, Commercial Avenue Campus, Goodman South Madison Campus, West Madison Campus	Madison Police Department
Fort Atkinson Campus	Fort Atkinson Police Department

Portage Campus	Portage Police Department
Reedsburg Campus	Reedsburg Police Department
Watertown Campus	Watertown Police Department

Minor violations may be referred to the Dean of Students Office for potential action as a violation of the Student Code of Conduct.

Madison College complies with the standards set forth in the Drug Free Schools and Communities Act and publishes information regarding the College's educational programs related to drug and alcohol abuse prevention; sanctions for violations of federal, state, and local laws and University policy; a description of health risks associated with alcohol and other drug use; and a description of available treatment programs for Madison College students and employees. A complete description of these topics, as provided in the College's annual notification to students and employees, is available online at: madisoncollege.edu/alcohol-drug-abuse. Possession, use, sale and distribution of alcohol, controlled substances and illegal drugs by students, employees, vendors and visitors on college property or at sponsored college events (except as specified in Policy 211 regarding the consumption of alcoholic beverages at college events), or by employees on district business while off campus without expressed authorization is strictly prohibited.

In addition, no students, employees, or visitors shall be impaired by alcohol, controlled substances, illegal drugs, or in possession of any drug paraphernalia while on College property or at any College-sponsored activity, or in the case of employees, on district business that is conducted off-campus.

Students and employees violating the above policies may be subject to disciplinary action by the college and involvement by the local policing jurisdiction if necessary.

Alcohol and Drug Abuse (AODA) Prevention Program

Madison College recognizes drug and alcohol dependency and/or abuse as major health issues, as well as a problem of safety and security. Some of these issues include:

- diseases of the liver, brain, heart, pancreas and every other organ and/or system in the body;
- depression, moodiness, disorientation and lack of inhibitions, which can lead to increased risk of accident, suicide and violent behavior including homicide;
- difficulties with memory, concentration, attention span, abstract reasoning and the ability to process perceptual information in a manner consistent with reality;
- spontaneous miscarriage and fetal malformations including physical, cognitive and emotional problems which can be permanent and
- the risk of dependency and its related physical, mental, emotional, social, legal, family and financial problems.

A student in need of assistance in dealing with such problems is encouraged to contact a Madison College AODA Specialist. Conscientious efforts to seek such help shall not in themselves jeopardize any student's enrollment and will not be noted in the student's educational record. Any assistance

provided can be done anonymously and is kept completely confidential within legal guidelines. If needed, this could include referral to agencies providing AODA treatment.

A student in need of assistance to work through alcohol or drug-related problems is encouraged to contact John Boyne in the Counseling and College Success Department at (608) 616-3418. The department's main office can be reached at (608) 246-6076. Assistance is available to Madison College students at no cost.

JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT, AS AMENDED BY THE VIOLENCE AGAINST WOMEN ACT (VAWA)

Madison College issues this statement of policy to inform the campus community of our programs to address domestic violence, dating violence, sexual assault and stalking as well as the procedures for institutional disciplinary action in allegations of these offenses, which will be followed regardless of whether the incident occurs on or off campus when it is reported to a College official.

Madison College strives to provide an educational environment that preserves the safety and dignity of each member of our community. In order to foster a climate of respect, and provide for the safety and security of our community, Madison College prohibits acts of sex- and gender-based discrimination, to include the crimes of Domestic Violence, Dating Violence, Sexual Assault and Stalking. Madison College employees who become aware of instances or allegations of sexual misconduct by or against a Madison College student or employee must report it.

Federal Clery Act Definitions of Domestic Violence, Dating Violence, Sexual Assault and Stalking

Domestic Violence, Dating Violence, Sexual Assault and Stalking are defined by the Clery Act as follows:

- **Domestic Violence:** A felony or misdemeanor crime of violence committed:
 1. By a current or former spouse or intimate partner of the victim;
 2. By a person with whom the victim shares a child in common;
 3. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
 4. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
 5. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

NOTE: For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

- **Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

For the purposes of this definition:

1. Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
2. Dating violence does not include acts covered under the definition of domestic violence.

NOTE: For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

- **Sexual Assault:** An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent."

The definitions of these four offenses are as follows:

- *Rape:* The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- *Fondling:* The touching of the private parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- *Incest:* Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- *Statutory Rape:* Sexual intercourse with a person who is under the statutory age of consent.

NOTE: For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

- **Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress.

For the purposes of this definition:

- Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

NOTE: For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Wisconsin Definitions of Domestic Violence, Dating Violence, Sexual Assault and Stalking

Domestic Violence, Dating Violence, Sexual Assault and Stalking are defined by the state of Wisconsin as follows:

- **Domestic Abuse (Violence)** (per state statute 968.075(1)): Any of the following engaged in by an adult family member or adult household member against another adult family member or adult household member, by an adult caregiver against an adult who is under the caregiver's care, by an adult against his or her adult former spouse, by an adult against an adult with whom the individual has or had a dating relationship, or by an adult against an adult with whom the person has a child in common:
 1. Intentional infliction of physical pain, physical injury or illness
 2. Intentional impairment of physical condition
 3. Sexual assault [s. [940.225 \(1\)](#), [\(2\)](#) or [\(3\)](#)]
 4. Stalking (s. [940.32](#))
 5. Damage to Property (s. [943.01](#)), involving property that belongs to the individual
 6. A threat to engage in the conduct under subd. 1., 2., 3., 4., or 5.
- **Dating Violence:** The state of Wisconsin does not have a definition of dating violence per se. However, it does allow for “Dating Relationships” to be included within its definition of “Domestic Abuse.” Wisconsin’s definition of a Dating Relationship is “a romantic or intimate social relationship between two adult individuals but “dating relationship” does not include a casual relationship or an ordinary fraternization between two individuals in a business or social context. A court shall determine if a dating relationship existed by considering the length of the relationship, the type of the relationship, and the frequency of the interaction between the adult individuals involved in the relationship.”
- **Sexual Assault** (per state statute 940.225): Sexual assault is categorized into four degrees of severity and defined as follows:
 1. FIRST DEGREE—Whoever does any of the following is guilty of a Class B felony:
 - (a) Has sexual contact or sexual intercourse with another person without consent of that person and causes pregnancy or great bodily harm to that person.
 - (b) Has sexual contact or sexual intercourse with another person without consent of that person by use or threat of use of a dangerous weapon or any article used or fashioned in a manner to lead the victim reasonably to believe it to be a dangerous weapon.
 - (c) Is aided or abetted by one or more other persons and has sexual contact or sexual intercourse with another person without consent of that person by use or threat of force or violence.

2. SECOND DEGREE—Whoever does any of the following is guilty of a Class C felony:
- (a) Has sexual contact or sexual intercourse with another person without consent of that person by use or threat of force or violence.
 - (b) Has sexual contact or sexual intercourse with another person without consent of that person and causes injury, illness, disease or impairment of a sexual or reproductive organ, or mental anguish requiring psychiatric care for the victim.
 - (c) Has sexual contact or sexual intercourse with a person who suffers from a mental illness or deficiency which renders that person temporarily or permanently incapable of appraising the person's conduct, and the defendant knows of such condition.
 - (cm) Has sexual contact or sexual intercourse with a person who is under the influence of an intoxicant to a degree which renders that person incapable of giving consent if the defendant has actual knowledge that the person is incapable of giving consent and the defendant has the purpose to have sexual contact or sexual intercourse with the person while the person is incapable of giving consent.
 - (d) Has sexual contact or sexual intercourse with a person who the defendant knows is unconscious.
 - (f) Is aided or abetted by one or more other persons and has sexual contact or sexual intercourse with another person without the consent of that person.
 - (g) Is an employee of a facility or program under s. [940.295 \(2\) \(b\)](#), [\(c\)](#), [\(h\)](#) or [\(k\)](#) and has sexual contact or sexual intercourse with a person who is a patient or resident of the facility or program.
 - (h) Has sexual contact or sexual intercourse with an individual who is confined in a correctional institution if the actor is a correctional staff member. This paragraph does not apply if the individual with whom the actor has sexual contact or sexual intercourse is subject to prosecution for the sexual contact or sexual intercourse under this section.
 - (i) Has sexual contact or sexual intercourse with an individual who is on probation, parole, or extended supervision if the actor is a probation, parole, or extended supervision agent who supervises the individual, either directly or through a subordinate, in his or her capacity as a probation, parole, or extended supervision agent or who has influenced or has attempted to influence another probation, parole, or extended supervision agent's supervision of the individual. This paragraph does not apply if the individual with whom the actor has sexual contact or sexual intercourse is subject to prosecution for the sexual contact or sexual intercourse under this section.
 - (j) Is a licensee, employee, or nonclient resident of an entity, as defined in s. [48.685 \(1\) \(b\)](#) or [50.065 \(1\) \(c\)](#), and has sexual contact or sexual intercourse with a client of the entity.
3. THIRD DEGREE—Whoever has sexual intercourse with a person without the consent of that person is guilty of a Class G felony. Whoever has sexual contact in the manner described in sub. [\(5\) \(b\) 2.](#) or [3.](#) with a person without the consent of that person is guilty of a Class G felony.
4. FOURTH DEGREE—Except as provided in sub. [\(3\)](#), whoever has sexual contact with a person without the consent of that person is guilty of a Class A misdemeanor.
- “Sexual contact” means any of the following:
 - 1. Any of the following types of intentional touching, whether direct or through clothing, if that intentional touching is either for the purpose of sexually degrading; or for the purpose

- of sexually humiliating the complainant or sexually arousing or gratifying the defendant or if the touching contains the elements of actual or attempted battery under s. [940.19 \(1\)](#):
- a) Intentional touching by the defendant or, upon the defendant's instruction, by another person, by the use of any body part or object, of the complainant's intimate parts.
 - b) Intentional touching by the complainant, by the use of any body part or object, of the defendant's intimate parts or, if done upon the defendant's instructions, the intimate parts of another person.
2. Intentional penile ejaculation of ejaculate or intentional emission of urine or feces by the defendant or, upon the defendant's instruction, by another person upon any part of the body clothed or unclothed of the complainant if that ejaculation or emission is either for the purpose of sexually degrading or sexually humiliating the complainant or for the purpose of sexually arousing or gratifying the defendant.
 3. For the purpose of sexually degrading or humiliating the complainant or sexually arousing or gratifying the defendant, intentionally causing the complainant to ejaculate or emit urine or feces on any part of the defendant's body, whether clothed or unclothed.
- “Sexual intercourse” means vulvar penetration, as well as cunnilingus, fellatio or anal intercourse between persons or any other intrusion, however slight, of any part of a person's body or of any object into the genital or anal opening either by the defendant or upon the defendant's instruction. The emission of semen is not required.

The state of Wisconsin, per statute 944.06, defines the crime of *Incest* as follows:

- Whoever marries or has non-marital sexual intercourse...with a person he or she knows is a blood relative and such relative (closer than 2nd cousin) is in fact related in a degree within which the marriage of the parties is prohibited by the law of this state.

The state of Wisconsin terms *Statutory Rape* or sexual intercourse with a person under the age of consent, “Sexual Assault of a Child (s. 948.02), and is divided into two degrees of severity. It is defined by the state as follows:

1. FIRST DEGREE—
 - (a) Whoever has sexual contact or sexual intercourse with a person who has not attained the age of 13 years and causes great bodily harm to the person is guilty of a Class A felony.
 - (b) Whoever has sexual intercourse with a person who has not attained the age of 12 years is guilty of a Class B felony.
 - (c) Whoever has sexual intercourse with a person who has not attained the age of 16 years by use or threat of force or violence is guilty of a Class B felony.
 - (d) Whoever has sexual contact with a person who has not attained the age of 16 years by use or threat of force or violence is guilty of a Class B felony if the actor is at least 18 years of age when the sexual contact occurs.
 - (e) Whoever has sexual contact or sexual intercourse with a person who has not attained the age of 13 years is guilty of a Class B felony.
2. SECOND DEGREE—Whoever has sexual contact or sexual intercourse with a person who has not attained the age of 16 years is guilty of a Class C felony.

- **Stalking** (per state statute 940.32): An intentional and particular course of conduct engaged in by one person against another. This course of conduct means a series of 2 or more of the following acts carried out over time, however short or long, that show a continuity of purpose, including any of the following:
 - Maintaining a visual or physical proximity to the victim.
 - Approaching or confronting the victim.
 - Appearing at the victim's workplace or contacting coworkers or employers of the victim.
 - Appearing at the victim's home or school or contacting the victim's neighbors.
 - Contacting the victim by telephone or other means repeatedly, whether or not the contact is acknowledged.
 - Photographing, videotaping, audiotaping or, by other electronic means, monitoring or recording the victim's activities.
 - Sending material by any means to the victim or the victim's family, member of the victim's household, employer, coworker or friend in order to obtain information about, disseminate information about or communicate with the victim.
 - Placing an object on or delivering an object to property owned, leased or occupied by the victim.
 - Delivering objects to others with the intent of delivery to the victim, or placing objects on property owned, leased or occupied by certain others with intent that it be delivered to the victim.

Definitions of Consent

The state of Wisconsin defines Consent, in relation to sexual activity, as “Words or overt actions by a person who is competent to give informed consent indicating a freely given agreement to have sexual intercourse or sexual contact.”

Madison College defines **Consent** as, “the equal approval, given freely, willingly and knowingly of each participant to desired sexual involvement. Consent is an affirmative, conscious decision — indicated clearly by words or actions — to engage in mutually accepted sexual contact. A person compelled to engage in sexual contact by force, threat of force, or coercion has not consented to contact.”

Understanding Consent

Consent for sexual contact cannot legally be given if an individual is under the age of 18, is incapacitated due to alcohol or other drugs, is unconscious or asleep, or has limited mental capacity.

Consent is a clear yes, not the absence of no.

Consent is positive cooperation involving an act of free will, absent of coercion, intimidation, force or the threat of force. A person cannot give consent if he or she is unable to understand what is going on.

There must always be active consent among involved persons. Consent to one event or action does not imply consent to another. If limits are made clear and consent is not given, pressuring someone into changing their mind is not consent.

- Consent is based on choice.
- Consent is active, not passive. Silence and passivity do not equal consent.
- Consent is possible only when there is equal power.
- Giving in because of fear is not consent.
- Giving in or going along with someone to gain approval or to avoid being hurt is not consent.
- Consent means two (or more) people deciding together to do the same thing, at the same time, in the same way, with each other.

It is the intent of Madison College to provide an institutional environment where all persons may pursue their studies, careers, duties and activities in an atmosphere free from threat of unwelcome and unwanted sexual actions.

Madison College strives to be compliant with the **Jeanne Clery Disclosure of Campus Security Police and Crime Statistics Act (The Clery Act)** as amended in 2013, which requires all post-secondary institutions to publish and distribute certain information regarding campus crimes, including reports of campus sexual assault, sexual assault policies and security programming to all current students, employees and to any applicant who so requests.

Working with Minors

Madison College also has a policy that addresses sexual misconduct when minors are involved. Employees, students and volunteers who have direct contact with minors in on- and off-campus programs must undergo background checks and trainings.

Any adult covered by the *Working with Minors Policy* is required to report any inappropriate behavior to the person in charge of the program or activity and to the Department of Public Safety and to contact law enforcement as appropriate.

VAWA PROGRAMS AND PROCEDURES

Madison College prohibits acts of sex and gender based discrimination, to include sexual misconduct. Sexual misconduct is a broad term that identifies forms of discrimination and harassment based on sex including, sexual harassment, sexual assault, sexual exploitation, dating violence, domestic violence, and stalking. Sexual misconduct includes other acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.

Madison College provides prevention programming focused on helping students and employees address the issues of domestic violence, dating violence, sexual assault and stalking. Madison College engages in comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end domestic violence, dating violence, sexual assault and stalking that:

- A. Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and

- B. Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.

Programs to prevent domestic violence, dating violence, sexual assault, and stalking include both primary prevention and awareness programs directed at incoming students and new employees and ongoing prevention and awareness campaigns directed at students and employees. Primary and ongoing programming is delivered in a variety of methods and means to students and employees, including active and passive mechanisms to inform individuals regarding:

- A. The college prohibits the crimes of domestic violence, dating violence, sexual assault and stalking (as defined by the Clery Act);
- B. The definitions of domestic violence, dating violence, sexual assault and stalking according to any applicable jurisdictional definitions of these terms;
- C. What behavior and actions constitute consent, in reference to sexual activity, in the State of Wisconsin;
- D. The college's definition of consent AND the purposes for which that definition is used.
- E. A description of safe and positive options for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene;
- F. Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.
- G. Information regarding:
 - 1. procedures victims should follow if a crime of domestic violence, dating violence, sexual assault and stalking occurs (as described in "Procedures Victims Should Follow if a Crime of Domestic Violence, Dating Violence, Sexual Assault and Stalking Occurs" elsewhere in this document)
 - 2. how the institution will protect the confidentiality of victims and other necessary parties (as described in "Assistance for Victims: Rights and Options" elsewhere in this document);
 - 3. existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the institution and in the community (as described in "Assistance for Victims: Rights and Options" elsewhere in this document); and
 - 4. options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures (as described in "Assistance for Victims: Rights and Options" elsewhere in this document);
 - 5. procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking (as described in "Adjudication of Violations" elsewhere in this document);

Students will experience a wide variety of methods of learning about these essential topics, such as in-person presentations during WolfPack Welcome (new student orientation); Student Senate and other

official club meetings; literature detailing the important points listed here via entries in the Student Planner (handbook); open letters in different forms of media; and annual refresher education and training sessions for returning students, delivered via interactive online learning mechanisms.

Employees will receive training using similar methods — in-person presentations during new employee orientation and Convocation sessions; literature contained within the Employee Handbook; annual open letters in various forms of media; and annual refresher training using an interactive online delivery system.

The Madison College Student Code of Conduct and Employee Handbook Conduct Guidelines prohibit all forms of sexual violence, coercion or harassment against individuals, whether perpetrated by a stranger or acquaintance, whether occurring on or off campus, and whether directed against a member of the Madison College community or someone outside that community.

Primary Prevention and Awareness Programs

The College offered the following **primary prevention and awareness programs** for all **incoming students in 2018-2019:**

Name of Program	Date Held	Location Held	Which Prohibited Behavior* Covered?
Take a Stand, Stop Sexual Violence	2018	Online	Sexual Assault
Video Presentation /Welcome Letter from VP of Student Affairs	2018	Online	Sexual Assault
Title IX/Sexual Misconduct Webpage	2018	Online	Sexual Assault
Wear Purple Friday(s)	Oct 2018	District-wide	DoV; DaV; SA; S
WolfPack Welcome (New Student Orientation)	Aug 2018	Truax; Regional Campuses	Sexual Assault
Wear Teal Friday(s)	April 2019	District-wide	DoV; DaV; SA; S

*DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking

The College offered the following **primary prevention and awareness programs** for all **new employees in 2018-2019:**

Name of Program	Date Held	Location Held	Which Prohibited Behavior* Covered?
Take A Stand, Stop Sexual Violence	2018 / 2019	Online	Sexual Assault
Title IX/Sexual Misconduct Webpage	2018 / 2019	Online	Sexual Assault

New Employee Orientation	Monthly	Truax	Sexual Assault
Wear Purple Friday(s)	Oct 2018	District-wide	DoV; DaV; SA; S
Wear Teal Friday(s)	April 2019	District-wide	DoV; DaV; SA; S

*DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking

Ongoing Prevention and Awareness Campaigns

The College offered the following **ongoing awareness and prevention programs** for **students** in **2018-2019**:

Name of Program	Date Held	Location Held	Which Prohibited Behavior* Covered?
Title IX/Sexual Misconduct Webpage	2018 / 2019	Online	Sexual Assault
Wear Purple Friday(s)	Oct 2018	District-wide	DoV; DaV; SA; S
Tabling for Awareness	April 2019	Truax	DoV; DaV; SA; S
Wear Teal Friday(s)	April 2019	District-wide	DoV; DaV; SA; S
Bystander Intervention	April 18, 2019	Truax	DoV; DaV; SA; S

*DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking

The College offered the following **ongoing awareness and prevention programs** for **employees** in **2018-2019**:

Name of Program	Date Held	Location Held	Which Prohibited Behavior* Covered?
Title IX/Sexual Misconduct Webpage	2018	Online	Sexual Assault
Wear Purple Day(s)	Oct 2018	District-wide	DoV; DaV; SA; S
Tabling for Awareness	April 2019	Truax	DoV; DaV; SA; S
Wear Teal Friday(s)	April 2019	District-wide	DoV; DaV; SA; S

*DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking

Bystander Intervention

Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it.”¹

Madison College offers bystander intervention and related training for individuals and groups interested in learning how they can stop sexual violence from happening. Trainings are offered at minimum on an annual basis and are coordinated through the Dean of Students Office. Additional offerings can be scheduled by contacting the Dean of Students Office by telephone at 608-243-4555 or by e-mail at deanofstudents@madisoncollege.edu. Additional information is also available on-line at <http://madisoncollege.edu/title-IX-sexual-misconduct>

Madison College wants to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. Oftentimes, individuals may not know what to do even if they want to help. Below is a list² of some ways to be an active bystander.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
2. Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

Preventing sexual violence is only accomplished by teaching potential perpetrators not to commit the crime. However, it is important to teach potential victims risk reduction strategies to lower the likelihood that they will become targets of the crime.

Prevention and Risk Reduction

Sexual violence is a problem at colleges and universities across the country, including Madison College. Professionals college-wide are working collaboratively to ensure the campus community is aware of how sexual violence impacts our community. When we talk about what you can do to stop sexual violence, we often use the word prevention. While we would all like to prevent sexual violence, it is helpful to understand the difference between *prevention* and *risk reduction*.

- *Prevention* is stopping the behavior.
- *Risk reduction* is actively taking steps to reduce the likelihood a behavior will happen.

Risk Reduction

With no intent to victim blame and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one’s risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, www.rainn.org)

¹ Burn, S.M. (2009). A situational model of sexual assault prevention through bystander intervention. *Sex Roles*, 60, 779-792.

² Bystander intervention strategies adapted from Stanford College’s Office of Sexual Assault & Relationship Abuse

1. Be aware of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
2. Try to avoid isolated areas. It is more difficult to get help if no one is around.
3. Walk with purpose. Even if you don't know where you are going, act like you do.
4. Trust your instincts. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
5. Try not to load yourself down with packages or bags as this can make you appear more vulnerable.
6. Make sure your cell phone is with you and charged and that you have cab money.
7. Don't allow yourself to be isolated with someone you don't trust or someone you don't know.
8. Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
9. When you go to a social gathering, go with a group of friends. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
10. Trust your instincts. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).
11. Don't leave your drink unattended while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
12. Don't accept drinks from people you don't know or trust. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
13. Watch out for your friends, and vice versa. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
14. If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.). Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:
 - a. Remember that being in this situation is not your fault. You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
 - b. Be true to yourself. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
 - c. Have a code word with your friends or family so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
 - d. Lie. If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.

16. Try to think of an escape route. How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
17. If you and/or the other person have been drinking, you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

PROCEDURES FOR REPORTING DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING

After an incident of domestic violence, dating violence, or sexual assault, the victim should consider seeking medical attention as soon as possible. In Wisconsin, evidence may be collected even if you chose not to make a report to law enforcement³. Sexual Assault Forensic Examiner (SAFE) exams are available at no cost to eligible victims at the following locations within the Madison College district:

COUNTY	SEXUAL ASSAULT FORENSIC EXAMINER LOCATION
Columbia County <i>(Portage Campus)</i>	Divine Savior Healthcare 2817 New Pinery Rd Portage, WI 53901 (608) 745-5010
Dane County <i>(Truax, Commercial Avenue Campus, Goodman South Campus, West Madison Campus)</i>	Meriter Hospital 202 S. Park St Madison, WI 53715 (608) 417-6000
Dodge County <i>(Watertown Campus)</i>	Beaver Dam Community Hospital 707 S. University Ave Beaver Dam, WI 53916 (920) 887-6606
Jefferson County <i>(Fort Atkinson Campus, Watertown Campus)</i>	Fort Healthcare 611 Sherman Ave E. Fort Atkinson, WI 53538 (920) 568-6093
Sauk County <i>(Reedsburg Campus)</i>	Reedsburg Area Medical Center 2000 N. Dewey Ave Reedsburg, WI 53959 (608) 768-6222

- For a complete and current listing of SAFE programs in Wisconsin statewide, please visit <https://sane.doj.wi.gov/locations> .

³ Under the Violence Against Women and Department of Justice Reauthorization Act of 2005, starting in 2009, states must certify that they do not “require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, reimbursement for charges incurred on account of such an exam, or both.”

- For more general information regarding the SAFE program, please visit the Wisconsin Coalition Against Sexual Assault (WCASA)'s website at <https://www.wcasa.org/what-we-do>.

It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours so that evidence may be preserved. The evidence may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted infections. Victims of domestic violence, dating violence, sexual assault, and stalking are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to College adjudicators/investigators or police.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, they nevertheless should consider speaking with Madison College Public Safety Services or other law enforcement to preserve evidence in the event that the victim decides to report the incident to law enforcement or the College at a later date to assist in proving that the alleged criminal offense occurred or that may be helpful in obtaining a protection order.

Involvement of Law Enforcement and Campus Authorities

Although Madison College strongly encourages all members of its community to report violations of this policy to law enforcement (including Public Safety Services), it is the victim's choice whether or not to make such a report. Furthermore, victims have the right to decline to notify law enforcement. However, Public Safety Services, the corresponding Title IX Coordinator, the Deputy Title IX Coordinator, or the Dean of Students Office will assist any victim with notifying law enforcement if the victim so desires.

The following police departments serve the various cities in which Madison College campuses are located:

Fort Atkinson Police Department

101 S. Water ST W.

Fort Atkinson, WI 53538

(920) 563-7777

http://www.fortatkinsonwi.net/new_departments/police_department.php

Madison Police Department

211 S. Carroll St

Madison, WI 53703

(608) 255-2345 (Non-Emergency Dispatch)

<http://www.cityofmadison.com/police/>

Portage Police Department

117 W. Pleasant St
Portage, WI 53901
(608) 742-2174
<https://www.portagewi.gov/police/>

Reedsburg Police Department

200 S. Park St
Reedsburg, WI 53959
(608) 524-2376
<http://www.reedsburgwi.gov/police>

Watertown Police Department

106 Jones St
Watertown, WI 53094
(920) 261-6660
<http://www.watertownpolice.com/>

On Campus Locations for Reporting Incidents of Domestic Violence, Dating Violence, Sexual Assault and Stalking

To report an incident of domestic violence, dating violence, sexual assault, or stalking, individuals should promptly report the incident to the appropriate Title IX Coordinator. The Title IX coordinators and deputy coordinator who can assist with reports of sexual misconduct include:

Title IX Coordinator - Students and Community Members (Guests)

Geraldo VilaCruz, Ph.D.
Associate Vice President | Dean of Students
Dean of Students Office, Truax Main Building, Room C1434
PHONE: (608) 246-6442
EMAIL: GVilaCruz@madisoncollege.edu

Title IX Coordinator – Employees

Rosemary Buschhaus, JD, SPHR, SHRM-SCP
Associate Vice President
Office of Human Resources, Truax Main Building, Room AB121
PHONE: (608) 246-6904
EMAIL: RBuschhaus@madisoncollege.edu

Deputy Title IX Coordinator

Lisa Delany, MS
Associate Dean of Students
Dean of Students Office, Truax Main Building, Room C1434
PHONE: (608) 246-5221
EMAIL: LDelany@madisoncollege.edu

Individuals may also report an incident to Public Safety Services—in person by going to room B1240 of the Truax Main Building; by calling (608) 245-2222; or by emailing publicsafety@madisoncollege.edu. Reports of all domestic violence, dating violence, sexual assault and stalking made to Public Safety Services will automatically be referred to the Title IX Coordinator for investigation regardless of if the complainant chooses to pursue criminal charges.

Madison College can respond to specific instances and allegations of misconduct only if it is aware of them. All students, employees, and guests who believe that they have experienced, or witnessed, sexual misconduct are encouraged to promptly report violations of this policy to the college. In addition, any college employee who becomes aware of instances or allegations of sexual misconduct by or against a Madison College student or employee must report it to a college official charged with responding to such allegations.

Reports/complaints received in any of these offices in which the respondent is an employee must be immediately reported to the Title IX Coordinator (Employees), as listed above. Reports/complaints received by any of these offices in which the respondent is a student (other than students accused in their capacity as employees) must, in turn, be immediately reported to the Title IX Coordinator (Students and Community Members), which will process such complaints pursuant to applicable procedures.

Adjudication of Violations

The college's disciplinary process includes a prompt, fair, and impartial investigation and resolution process. In all instances, the process will be conducted in a manner that is consistent with the institution's policy and that is transparent to the complainant and respondent. Usually, the resolution of domestic violence, dating violence, sexual assault and stalking complaints are completed within 60 days of the report. However, each proceeding allows for extensions of timeframes for good cause with written notice to the complainant and respondent of the delay and the reason for the delay. College officials involved in the investigation or adjudication of domestic violence, dating violence, sexual assault and stalking complaints are trained annually on the issues related to domestic violence, dating violence, sexual assault, and stalking as well as how to conduct an investigation and hearing process that protects the safety of the victim and promotes accountability. Furthermore, each policy provides that:

1. The complainant and respondent will have timely notice for meetings at which the accuser or accused, or both, may be present;
2. The complainant, the respondent and appropriate officials will have timely and equal access to any information that will be used during formal and informal disciplinary meeting and hearings;
3. The institutional disciplinary procedures will not be conducted by officials who have a conflict of interest or bias for or against the complainant or the respondent;
4. The complainant and respondent will have the same opportunities to have others present during any institutional disciplinary proceeding. The complainant and respondent each have the opportunity to be advised by an advisor of their choice at any stage of the process and to be accompanied by that advisor to any related meeting or proceeding. The College will not limit the choice of advisor or presence for either the complainant or the respondent in any meeting or institutional disciplinary proceeding. However, the role of the advisor is limited to serving in a consultative role. An advisor may only consult with their advisee, but not speak for the advisee at any meeting or hearing.
5. The complainant and respondent will be notified simultaneously, in writing, of the any initial, interim and final decision of any disciplinary proceeding; and

6. Where an appeal is permitted under the applicable policy, the complainant and respondent will be notified simultaneously in writing, of the procedures for the respondent and the complainant to appeal the result of the institutional disciplinary proceeding. When an appeal is filed, the complainant and respondent will be notified simultaneously in writing of any change to the result prior to the time that it becomes final as well as of the final result once the appeal is resolved.

Whether or not criminal charges are filed, the university⁴ or a person may file a complaint under the following policies, depending upon the status of the complainant (student or employee):

HOW TO REPORT SEXUAL MISCONDUCT

STEP 1: File a Complaint for Action by Madison College

There is no single source for filing a complaint; however, all reports of sexual misconduct are collected by the Dean of Students Office and referred to the Title IX Coordinator(s). This ensures consistent application of the Sexual Misconduct Policy and Procedure to all individuals and allows Madison College to respond promptly and equitably.

If you are the victim of any form of sexual misconduct to include sexual harassment, sexual assault, domestic violence, dating violence, stalking and/or other acts based on sex or sex-stereotyping, you are encouraged to report the incident promptly to Madison College. While there is no deadline for filing a complaint, the recommendation is that the complaint be filed as soon as possible after the incident occurred.

Although the complaint can be verbal or written, Madison College prefers complaints filed with the Dean of Students Office using the [Harassment/Discrimination](#) Complaint Form. Complaints need to include the following information:

1. Details concerning the incident(s) or conduct giving rise to the complaint
2. Date(s), time(s), and location(s) of incident(s)
3. Any witness(es) to the alleged incident(s) or conduct
4. Action(s) requested to address the complaint

Individuals **needing assistance with filing a complaint** are encouraged to access one of the following college resources:

1. [Madison College Counseling Services](#)
2. [Madison College Public Safety Services](#)
3. [Madison College Dean of Students Office](#)
4. [Madison College Department of Human Resources](#)

⁴ Title IX states that if an institution knows or reasonably should know of sexual harassment, to include sexual violence, the institution has a duty to investigate. Consequently, whether a complainant chooses to cooperate or not should not be the deciding factor for whether or not disciplinary charges are brought against an accused party. If an investigation determines that it is more likely than not that the institution's sexual misconduct policy was violated, then the "University" may assume the role of the complainant.

A verbal complaint will be summarized in writing by a Madison College employee taking the complaint, and the complainant will be given an opportunity to review the summary. The complainant may be redacted in some instances (e.g., if the complainant has requested anonymity). Depending on the nature of the complaint, a report to local law enforcement for legal action may be recommended. Reports involving the attempted or actual physical or sexual abuse of children (defined as persons under the age of 18) will automatically be referred to law enforcement and the appropriate state agency responsible for the protection of children. Both criminal investigations and Madison College investigations may happen simultaneously. ^{[[1]]}_{SEP}

Students, employees and community members may also consider a direct report to the local Police Department and victims may contact their local Forensic Nurse Examiner Program. ^{[[1]]}_{SEP}

Note: Public awareness events such as “Take Back the Night,” the Clothesline Project, candlelight vigils, protests, “survivor speak outs,” or other forums in which students, staff, or faculty members disclose incidents of sexual misconduct, are not considered a report of sexual misconduct or notice to the College of sexual misconduct for purposes of triggering the College’s obligation to investigate any particular incident(s). Such events may, however, inform the need for campus-wide education and prevention efforts, and the College will provide information about Title IX and Clery rights at these events. ^{[[1]]}_{SEP}

Time Frames for Resolution

Madison College seeks to resolve all reports of sexual misconduct within sixty (60) working days. All time frames expressed in this procedure are meant to be guidelines rather than rigid requirements. Circumstances may arise that require the extension of time frames, including extension beyond sixty (60) working days. Such circumstances may include the complexity of the allegations, the number of witnesses involved, the availability of the parties or witnesses, the effect of a concurrent criminal investigation, any intervening school break or vacation, or other unforeseen circumstances.

In general, the complainant and respondent can expect that the process will proceed according to the time frames provided in this procedure. In the event that the investigation and adjudication exceed this time frame, Madison College will notify all parties of the reason for the delay and the expected adjustment in time frames. Best efforts will be made to complete the process in a timely manner by balancing principles of thoroughness and fundamental fairness with promptness.

At the request of law enforcement, Madison College may agree to defer its fact-gathering until after the initial stages of a criminal investigation (generally not more than 10 working days). Madison College will communicate with the complainant regarding Title IX rights, procedural options, and the implementation of interim measures to ensure safety and well-being. Madison College will promptly resume its fact-gathering as soon as law enforcement has completed its initial investigation.

STEP 2: Initial Title IX Review and Preliminary Assessment

Upon receipt of a sexual misconduct allegation, Madison College’s Title IX Coordinator(s), or designee, will conduct an initial Title IX assessment. The goal of this preliminary assessment is to

provide an integrated and coordinated response to reports of sexual misconduct and determine whether a formal investigation is warranted. The assessment will consider the nature of the complaint, the safety of the individual(s) and of the campus community, and the complainant's expressed preference for resolution. The Title IX Coordinator(s) may consult with the Deputy Title IX Coordinator, Vice President of Student Affairs, Vice President of Administrative Services, and/or Director of Public Safety Services or designee(s) to assist in this assessment.

Madison College reserves the right to take whatever measures it deems necessary in response to an allegation of sexual misconduct in order to protect individuals' rights and personal safety and the safety and security of the College community. The goal of the initial review is to gather all relevant facts that will aid in determining if there is sufficient information to refer the complaint for formal investigative action.

Note: If a person files a complaint but does not wish to participate in the investigation and adjudication process, it will be determined whether there is sufficient information to proceed with an investigation and adjudication without the participation of the complainant, and also whether there is evidence of a risk to the larger campus community such that a timely warning to the campus should be issued.

STEP 3: Notice of Sexual Misconduct Complaint

When it is determined that facts of a complaint warrant a comprehensive investigation, Madison College will notify the complainant and respondent of this decision. If a student is under the age of eighteen (18), the notice will also be sent to the partner(s) or guardian(s) of the student. For college employee groups, the direct supervisor for the employee may be included in this notice.

Retaliation

Retaliating directly or indirectly against a person who has in good faith made a report or participated in an investigation of a complaint of any type of sexual misconduct is strictly prohibited. Retaliation includes but is not limited to: ostracizing the person; pressuring the person to drop, not support the complaint, or to provide false or misleading information; or engaging in conduct that may reasonably be perceived to affect adversely that person's educational, living, or work environment; threatening, intimidating, or coercing the person; or otherwise discriminating against any person for exercising his/her rights or responsibilities under this policy. Retaliation may be determined regardless of if the complaint is ultimately found to have merit. Any retaliation will be treated as a new and additional violation of the Sexual Misconduct Policy.

STEP 4: Investigation

Where the initial Title IX assessment concludes that investigative action is by Madison College is appropriate, an investigation will be initiated with the objective to complete it within thirty (30) working days. This time frame may be extended depending on the complexity of the circumstances of the case.

If a respondent does not wish to participate in the investigation process, the process will proceed without his/her contribution to the determination of the facts of the case. The respondent should note

that the appeal process based on appearance of new information not available to the Title IX Coordinator(s) does not apply in cases of deliberate omission of information by the respondent, including refusal by the respondent to participate in the investigation.

Unless otherwise indicated elsewhere, the Title IX Coordinator(s) will assign two investigators to the complaint. For sexual misconduct complaints in which the respondent is an employee (faculty, exempt, non-exempt, or student employee) or other person, the Human Resources Title IX Coordinator, or designee, will be assigned as the lead investigator. For sexual misconduct complaints involving students, the Dean of Students Title IX Coordinator, or designee, will be assigned as the lead investigator. The Title IX Coordinator(s) reserves the right to assign an external third-party investigator, as circumstances require (e.g., when a substantial conflict of interest is alleged by the complainant, respondent, or investigator). In circumstances that require the use of an alternate college investigator, the specific timelines provided in this procedure will be suspended pending that appointment.

The investigators will conduct the investigation in a manner appropriate in light of the circumstances of the case, which will typically include interviews with the complainant and respondent, and any witnesses. As part of the investigation, Madison College will provide an opportunity for the parties to present statements, witnesses, and other evidence. The interviews will be supplemented by the gathering of any physical, documentary, or other evidence, as appropriate and available. The investigation provides a thorough, impartial and reliable gathering of the facts, and all individuals will be treated with appropriate sensitivity and respect. The investigation will be conducted in a manner that is respectful of individual privacy concerns.

The complainant and respondent may each have one advisor (e.g. community advocate, support person, employee representative) of their choosing to accompany them in any interview and/or meeting related to this process. This advisor serves as a support person and offers direct assistance to the complainant or respondent. Madison College may assist in locating an advisor upon request. The advisor may not speak for the complainant or respondent, ask questions of the interviewer(s), witnesses, reporting party, or any other party, or make legal arguments, objections, or otherwise disrupt the interview, meeting or the like in any way. In those instances where the respondent is under the age of eighteen (18), the parent/guardian can observe the investigation process and offer the student quiet counsel. If the advisor is an attorney or a law student, Madison College reserves the right to reschedule the interviews and/or meetings so that college legal counsel may be present.

At the conclusion of the investigation, the investigators will prepare a report setting forth the facts gathered, which will be forwarded to the Title IX Coordinator(s), or designee. Upon receipt of the investigation report, Madison College will notify all parties that the investigation is complete and provide information about next steps in the process. If a student is under the age of eighteen (18), the notice will also be sent to the parent(s) or guardian(s) of the student.

STEP 5: Review of Investigation Findings and Decision

The Title IX Coordinator(s), or designee, will determine whether the Sexual Misconduct Policy has been violated. Depending on the nature of the complaint, the Vice President of Student Affairs, Vice President of Administrative Services, or designee, will notify all relevant parties of the decision within

fifteen (15) working days of receiving the report of the findings from the assigned investigators. If a student is under the age of eighteen (18), the notice will also be sent to the parent(s) or guardian(s) of the student. The decision and related documentation will be maintained and these records will be kept confidential to the extent permitted by law.

Investigation findings will be used to evaluate the responsibility of the respondent, and impose remedies as necessary to address the effects of the alleged conduct. Where there is sufficient information to determine that it is more likely than not that a violation of policy has occurred, Madison College will have the discretion to institute disciplinary resolution sanctions against the respondent.

The investigator will assess whether a violation of the Sexual Misconduct Policy has occurred, generally within thirty (30) business days of receiving the complaint. The findings will be submitted in writing to the complainant, the respondent, the respondent's immediate supervisor and corresponding Vice President or Dean, the Title IX coordinator and the Associate Vice President of Human Resources. The investigator must find by a preponderance of the evidence (that it is more likely than not) that the alleged sexual misconduct has occurred in order to hold the respondent responsible for such conduct.

Appeals

Both parties have the right to request an appeal of the decision. The right to appeal is limited to (a) significant procedural errors or (b) the appearance of substantive new evidence not available at the time of the original decision. (Note that deliberate omission of information by the appealing party in the original investigation is not grounds for appeal.)

Appeals will be granted only in cases where the procedural problems or new evidence are considered substantive enough to have had significantly affected the outcome of the initial investigation and decision. The appeal must be in writing and filed with the Office of the President within five (5) working days of the date of receiving the decision letter. Upon the filing of an appeal, the other party will be provided a copy of the appeal and may file an independent appeal or a rebuttal statement of the original appeal filed. The appeal shall consist of a concise and complete written statement outlining the grounds for the appeal. Written appeals should be addressed to the President and should be sent to 1701 Wright Street, Madison, WI, 53704.

The President, or designee, will review the written appeal, investigation findings, and decision by the Title IX Coordinator or designee as well as the statement from the opposing party. At his/her sole discretion, the President, or designee, may interview the complainant, respondent, and/or any additional witnesses or the investigators. The President, or designee, will issue a final written decision to all parties. All parties will be notified of the decision of the President, or designee, within thirty (30) working days of the receipt of the appeal. The decision of the President, or designee, is final. All deadlines indicated above may be altered for good cause at the discretion of the President, or designee.

Confidentiality

Victims may request that directory information on file with Madison College be withheld by request by contacting the Enrollment Center, which is located in room A1000 of the Truax main building,

either in person or by calling (608) 246-6210 or (800) 322-6282 (deaf/hh: use 711 relay), or emailing EnrollmentServices@madisoncollege.edu .

Regardless of whether a victim has opted-out of allowing Madison College to share “directory information,” personally identifiable information about the victim and other necessary parties will be treated as confidential and only shared with persons who have a specific need-to-know, i.e., those who are investigating/adjudicating the report or those involved in providing support services to the victim, including accommodations and protective measures. By only sharing personally identifiable information with individuals on a need-to-know basis, Madison College will maintain as confidential, any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

Madison College does not publish the name of crime victims or other identifiable information regarding victims in the Daily Crime Log or in the annual crime statistics that are disclosed in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Furthermore, if a Timely Warning Notice is issued on the basis of a report of domestic violence, dating violence, sexual assault or stalking, the name of the victim and other personally identifiable information about the victim will be withheld.

DISCIPLINARY SANCTIONS

The sanctioning and disciplinary outcomes of individuals found responsible for a violation of Madison College policies and/or Code of Conduct is a complex task that takes into account several factors. Such factors may include but are not limited to:

- a) The need to remedy the effects of the respondent’s behavior on the complainant and the community and to ensure future safety;
- b) Protecting the safety of the community;
- c) Holding the respondent accountable for his/her actions.

In order to meet these multiple goals, an appropriate mix of sanctions may be determined for each case.

Employee Sanctions

In the case of a staff or faculty member, if sexual misconduct is determined to have occurred, the supervisor of the respondent will be responsible for acting on the findings of the investigator. The Department of Human Resources must be consulted by the supervisor regarding all disciplinary decisions, sanctions or outcomes. The investigator and the respondent’s dean or vice president, depending on the respondent’s reporting line, also may be consulted. In making a decision regarding discipline, the supervisor should consider previous conduct, the seriousness of the violation and any other information pertinent to this decision. Where a pattern or practice of sexual misconduct exists or prior determinations of sexual misconduct have been made regarding the respondent, the supervisor should consider the totality of information in determining appropriate discipline. These individuals may also review any part of the investigative records.

Sanctions for employees follow a progressive discipline process. The following sanctions may apply; however, any of the steps may be skipped depending on the severity of the action(s) of the respondent:

1. Training
2. Verbal Redirection
3. Formal Verbal Warning
4. Written Warning
5. Suspension
6. Termination

Student Sanctions

In the case of a student, if sexual misconduct is determined to have occurred, the Dean of Students Office will be responsible for acting on the findings of the investigator. In making a decision regarding discipline, the Dean of Students Office should consider previous conduct, the seriousness of the violation and any other information pertinent to this decision.

Where a pattern or practice of sexual misconduct exists or prior determinations of sexual misconduct have been made regarding the respondent, the dean should consider the totality of information in determining appropriate discipline. These individuals also may review any part of the investigative records.

A list of all of the possible sanctions that Madison College may impose against a student following the results of any institutional disciplinary proceeding for an allegation of dating violence, domestic violence, sexual assault, or stalking is as follows:

1. Fair Warning
2. Fines
3. Restitution
4. Community/Madison College Service Requirements
5. Loss of Privileges
6. Confiscation of Prohibited Property
7. Behavioral Requirement
8. Educational Program
9. Disciplinary Probation
10. Probated suspension
11. Eligibility Restriction
12. Suspension
13. Expulsion
14. Other Sanctions
15. Student Groups and Organizations Sanctions

Within five (5) business days of receiving the investigator's finding that sexual misconduct occurred, the supervisor or Dean of Students should meet with the respondent to discuss the findings and recommendations. In the case of an employee, this meeting may also include Human Resources, and/or the respondent's dean or vice president, depending on the respondent's reporting line.

Within five (5) business days of this meeting, the supervisor or dean of students must issue a written notice of the appropriate disciplinary action(s) to the respondent. The college official will provide a copy of the notice of disciplinary action to the investigator, Human Resources, and the respondent's dean or vice president, depending on the respondent's reporting line. In the case of a student, a copy of the notice of disciplinary action will be placed in the student's file/record.

The investigator also will notify the complainant that the complaint has been reviewed and that disciplinary action has been imposed. All deadlines indicated above may be altered at the discretion of the investigator and/or supervisor/Dean of Students for good cause. However, most cases will be resolved within sixty (60) calendar days.

APPEAL OF INVESTIGATION FINDINGS AND DISCIPLINARY ACTION

Either the complainant or respondent may file an appeal of the outcome of the complaint. An appeal must be delivered to the Title IX coordinator(s), Associate Vice President of Human Resources, or designee identified in the outcome letter. The appeal must be filed in writing, within five (5) business days after receipt of the notice of outcome/disciplinary decision. The bases of appeals include only the following:

- 1) denial of a fair hearing,
- 2) insufficient evidence to establish responsibility and
- 3) new information available that was not available at the time of the hearing which affects the disciplinary decision.

The written appeal must state in detail the reason(s) for the appeal, explaining with specificity any alleged factual or procedural errors, any alleged issues concerning interpretation of college policy, any basis on which the disciplinary action is alleged to be improper and any new information or evidence, including an explanation of why such information or evidence was not presented during the investigation. No disciplinary or other action based on the complaint will be taken against the respondent during the appeal process, although temporary, interim measures may be implemented.

The individual handling the appeal (the Title IX Coordinator(s), Associate Vice President of Human Resources, or designee) will review the materials gathered and utilized by the investigator and the supervisor(s) in reaching his/her decisions with regard to responsibility and disciplinary action(s). At their sole discretion, the Title IX coordinator(s), Associate Vice President of Human Resources, or designee may interview the respondent, the complainant, and/or any additional witnesses. Within five (5) business days of receipt of the appeal, the Title IX coordinator(s), Associate Vice President of Human Resources or the designee handling the appeal will issue a final written decision. All deadlines indicated above may be altered for good cause at the discretion of the Title IX coordinator(s), Associate Vice President of Human Resources, or the designee handling the appeal.

PROCEDURES THE COLLEGE WILL FOLLOW WHEN A CRIME OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING IS REPORTED

Madison College has procedures in place that serve to be sensitive to victims who report domestic violence, dating violence, sexual assault and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance and other services on and/or off campus as well as additional remedies to prevent contact between a complainant and an accused party, such as housing, academic, protective orders, transportation and working accommodations, if reasonably available. Madison College will make such accommodations, if the victim requests them and if they are reasonable available, regardless of whether the victim chooses to report the crime to Public Safety Services or local law enforcement.

- Students and community members (guests) should contact Dr. Geraldo VilaCruz, Associate Vice President | Dean of Students, at (608) 246-6442, gvilacruz@madisoncollege.edu
- Employees should contact Rosemary Buschhaus, Associate Vice President of Human Resources, at (608) 246-6904, rbuschhaus@madisoncollege.edu.

If a report of domestic violence, dating violence, sexual assault or stalking is reported to Madison College, below are the procedures that the College will follow:

Incident Being Reported	Procedure Madison College Will Follow
Sexual Assault	<ol style="list-style-type: none"> 1. Depending on when reported (immediate vs delayed report), Madison College will provide complainant with access to medical care 2. Madison College will assess immediate safety needs of complainant 3. Madison College will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department 4. Madison College will provide complainant with referrals to on and off campus mental health providers 5. Madison College will assess need to implement interim or long-term protective measures, if appropriate. 6. Madison College will provide the complainant with a written explanation of the complainant's rights and options 7. Madison College will provide a "No trespass" directive to respondent if deemed appropriate 8. Madison College will provide written instructions on how to apply for Protective Order

	<ol style="list-style-type: none"> 9. Madison College will provide a copy of the policy applicable to Sexual Assault to the complainant and inform the complainant regarding timeframes for inquiry, investigation and resolution 10. Madison College will inform the complainant of the outcome of the investigation, whether or not the respondent will be administratively charged and what the outcome of the hearing is 11. Madison College will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation
Stalking	<ol style="list-style-type: none"> 1. Madison College will assess immediate safety needs of complainant 2. Madison College will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department 3. Madison College will provide written instructions on how to apply for Protective Order 4. Madison College will provide written information to complainant on how to preserve evidence 5. Madison College will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate 6. Madison College will provide the complainant with a written explanation of the complainant's rights and options 7. Madison College will provide a "No trespass" directive to respondent if deemed appropriate
Dating Violence	<ol style="list-style-type: none"> 1. Madison College will assess immediate safety needs of complainant 2. Madison College will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department 3. Madison College will provide written instructions on how to apply for Protective Order 4. Madison College will provide written information to complainant on how to preserve evidence 5. Madison College will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate 6. Madison College will provide the complainant with a written explanation of the complainant's rights and options 7. Madison College will provide a "No trespass" directive to respondent if deemed appropriate

Domestic Violence	<ol style="list-style-type: none"> 1. Madison College will assess immediate safety needs of complainant 2. Madison College will assist complainant with contacting local police if complainant requests AND complainant provided with contact information for local police department 3. Madison College will provide written instructions on how to apply for Protective Order 4. Madison College will provide written information to complainant on how to preserve evidence 5. Madison College will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate 6. Madison College will provide the complainant with a written explanation of the complainant's rights and options 7. Madison College will provide a "No trespass" directive to respondent if deemed appropriate
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MADISON COLLEGE SEXUAL MISCONDUCT INVESTIGATIVE PROCEDURES

Madison College strives to provide an educational environment that preserves the safety and dignity of each member of its community. The college prohibits all forms of sexual violence, coercion, intimidation and harassment. The college does not permit any form of sexual misconduct, including, but not limited to, sexual assault, domestic violence, dating violence, stalking or other interpersonal violence. The college student sexual misconduct policy has dual purposes. It serves as a measure for the college to determine, after the fact, if behaviors trespass on community values. It also serves to prevent sexual misconduct by providing a guide to the college's expectations relative to sexual responsibility and sexual respect within the Madison College community.

Assistance for Victims: Rights & Options

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, Madison College will assist victims of domestic violence, dating violence, sexual assault and stalking and will provide each victim with a written explanation of their rights and options. Such written information will include:

- the procedures victims should follow if a crime of dating violence, domestic violence, sexual assault or stalking has occurred;
- information about how Madison College will protect the confidentiality of victims and other necessary parties;
- a statement that institution will provide written notification to students and employees about victim services within Madison College and in the community;
- a statement regarding Madison College's provisions about options for, available assistance in, and how to request accommodations and protective measures; and
- an explanation of the procedures for institutional disciplinary action

Rights of Victims and Madison College's Responsibilities for Orders of Protection, “No Contact” Orders, Restraining Orders, or Similar Lawful Orders Issued by a Criminal, Civil, or Tribal Court or by Madison College

Madison College complies with Wisconsin law in recognizing orders of protection, i.e. temporary restraining orders and permanent injunctions by providing escorts from Public Safety Officers; arranging special parking accommodations; changing class times/classroom locations; or allowing a student to complete assignments from home. Other reasonable accommodations in response to restraining orders, injunctions or orders of no contact will be considered upon request. If it is determined that a violator has violated the terms of an order of protection, local law enforcement shall be informed at the victim’s request.

Any person who obtains an order of protection from the state of Wisconsin or any other state or tribal authority should provide a copy to Public Safety Services and the appropriate Title IX Coordinator.

- Students and community members (guests) should contact Dr. Geraldo VilaCruz, Associate Vice President | Dean of Students, at (608) 246-6442, gvilacruz@madisoncollege.edu
- Employees should contact Rosemary Buschhaus, Associate Vice President of Human Resources, at (608) 246-6904, rbuschhaus@madisoncollege.edu

A complainant may then meet with Public Safety Services to develop a Safety Action Plan, which is a plan for Public Safety Services and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to: escorts, special parking arrangements, providing a temporary cellphone, changing classroom location or allowing a student to complete assignments from home, etc.) Madison College cannot apply for a legal order of protection, no contact order or restraining order for a victim from the applicable jurisdiction(s); the victim is required to apply directly for these services.

The various protection from abuse orders available in the state of Wisconsin, who may be eligible to petition the appropriate circuit court for one, and where a victim may file their petition is contained in the table below:

TYPE OF ORDER	WHO MAY FILE	LOCATION
Domestic Abuse (ch 813.12 Wis. Stats) Temp. Restraining Orders up to 14 days; Injunctions up to 4 years, can be renewed	1. Adult Family Member ^[1] 2. Adult Household Member ^[2] 3. Adult Former Spouse ^[3] 4. Adult with whom have child in common ^[4] 5. Adult with whom have or have had a dating relationship ^[5] 6. Adult under a caregiver’s supervision ^[6] 7. Adult guardian of an incompetent individual ^[7] ***Same sex couples are eligible	1. County where petitioner resides 2. County where respondent resides 3. County where cause of action arose (where incident occurred) ^[1] 4. County where petitioner is temporarily residing ^[2]

Child Abuse (Ch 813.122 Wis. Stats.) Temp. Restraining Orders valid up to 14 days Injunctions valid up to 2 years	1. Child victim ^{[[[SEP]]]} 2. Parent of child victim ^{[[[SEP]]]} 3. Step-parent of child victim ^{[[[SEP]]]} 4. Guardian of child victim §813.122(2)(a) for 1-4. ^{[[[SEP]]]} 5. Guardian ad litem in a matter involving a child found to be in need of protection or services §48.235(4)(a)6. ^{[[[SEP]]]} 6. If a proceeding is brought under §48.13 [child alleged to be in need of protection or services], any party to or any governmental or social agency involved in the proceeding. §48.25(6).	1. County where petitioner resides 2. County where respondent resides 3. County where incident occurred
Harassment (Ch 813.125 Wis. Stats.) Temp. Restraining Orders valid up to 14 days Injunctions valid up to 2 years	1. Any person who has been harassed. ^{[[[SEP]]]} 2. Child ^{[[[SEP]]]} 3. Parent 4. Stepparent ^{[[[SEP]]]} 5. Legal guardian* of a child §813.125(2)(b). ^{[[[SEP]]]} 6. Guardian ad litem* in a matter involving a child found to be in need of protection or services. ^{[[[SEP]]]} §§48.235(4)a,(6). ^{[[[SEP]]]} 7. If a proceeding is brought under §48.13 [child alleged to be in need of protection or services], any party or any governmental or social agency involved in the proceeding.	1. County where petitioner resides 2. County where respondent resides 3. County where cause of action arose (where incident occurred)
Individuals at Risk (Ch. 813.123) Temp. Restraining Orders valid up to 14 days Injunctions valid up to 2 years	1. Individual at risk ^{[[[SEP]]]} 2. Any person acting on behalf of an individual at risk ^{[[[SEP]]]} 3. An elder-adult-at-risk agency on behalf of an individual at risk 4. Adult-at-risk agency on behalf of an individual at risk	1. County where it occurred 2. County where defendant (respondent) resides

Madison College may issue an institutional no contact order if deemed appropriate or at the request of the victim or accused. If Madison College receives a report that such an institutional no contact order has been violated, the college will initiate disciplinary proceedings appropriate to the status of the accused (student, employee, etc.) and will impose sanctions if the accused is found responsible for violating the no contact order.

Accommodations and Protective Measures Available for Victims

Upon receipt of a report of domestic violence, dating violence, sexual assault or stalking, Madison College will provide written notification to students and employees about accommodations available to them, including academic, transportation, protective orders and working situations. The written

notification will include information regarding the accommodation options, available assistance in requesting accommodations, and how to request accommodations and protective measures (i.e., the notification will include the name and contact information for the individual or office that should be contacted to request the accommodations).

At the victim's request, and to the extent of the victim's cooperation and consent, College offices will work cooperatively to assist the victim in obtaining accommodations. If reasonably available, a victim may be offered changes to academic, working, protective measures or transportation situations regardless of whether the victim chooses to report the crime to campus police or local law enforcement. Examples of options for a potential change to the academic situation may be to transfer to a different section of a class, withdraw and take a class at another time if there is no option for moving to a different section, etc. Possible changes to work situations may include changing working hours. Possible changes in transportation may include having the student or employee park in a different location, assisting the student or employee with a safety escort, etc.

Requests for changes to academic, transportation, working situations or protective measures are made by contacting the appropriate Title IX Coordinator:

- Students and community members (guests) should contact Dr. Geraldo VilaCruz, Associate Vice President | Dean of Students, at (608) 246-6442, gvilacruz@madisoncollege.edu
- Employees should contact Rosemary Buschhaus, Associate Vice President of Human Resources, at (608) 246-6904, rbuschhaus@madisoncollege.edu

A victim who wishes to receive assistance in requesting these accommodations may contact Deputy Title IX Coordinator Lisa Delany by telephone at (608) 246-5221, or by email at ldelany@madisoncollege.edu.

COLLEGE-INITIATED PROTECTIVE MEASURES

In addition to those protective measures previously described, the Title IX Coordinator or his or her designee will determine whether interim interventions and protective measures should be implemented, and, if so, take steps to implement those protective measures as soon as possible. Examples of interim protective measures include, but are not limited to: A college order of no contact, adjustment of course schedules, a leave of absence, or reassignment to a different supervisor or position. These remedies may be applied to one, both, or multiple parties involved.⁵ Violations of the Title IX Coordinator's directives and/or protective measures will constitute related violations that may lead to additional disciplinary action. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by Madison College.

MADISON COLLEGE'S COMMUNITY PROTECTION OBLIGATION

⁵ Applicable law requires that, when taking such steps to separate the complainant and the accused, the College must minimize the burden on the complainant and thus should not, as a matter of course, remove the complainant from his or her job, classes or housing while allowing the accused to remain.

The college has a responsibility to its community when the code of behavior and/or regulations of the college are violated. The college's actions are not dependent upon the victim's filing of a complaint with the college or with proper law enforcement authorities. Additionally, college disciplinary action may continue even if criminal charges are initiated and subsequently dropped.

It may be appropriate and necessary that the college community be alerted that an assault has taken place through the use of timely warnings or immediate notification messages. The director of Public Safety, vice president of Administrative Services or the president's designee is responsible for coordinating the college's response to the incident.

SEX OFFENDER REGISTRY

In accordance to the **Campus Sex Crimes Prevention Act (2000)**, which amends the Jacob Wetterling Crimes against Children and Sexually Violent Offenders Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, Public Safety Services provides a link to the Wisconsin Department of Corrections Sex Offender Registry.

The Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by the state concerning registered sex offenders may be obtained. It also requires sex offenders to provide notice of each institution of higher education in the state which the person is employed, carries a vocation or is a student.

Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers, or otherwise for the protection of the public in general and children in particular. **Unlawful use of the information for purposes of intimidating or harassing another is prohibited and willful violation shall be punishable to the fullest extent of the law.**

The Wisconsin Department of Corrections is responsible for maintaining this registry. Follow the link below to access the Wisconsin Department of Corrections Sex Offender Registry Website:
offender.doc.state.wi.us/public/

RIGHTS OF STUDENTS AND EMPLOYEES

Students and employees can anticipate that:

1. Complainants and respondents will be treated with dignity and respect and in a non-judgmental manner. Reports will be addressed as promptly and completely as feasible.
2. All students, employees and faculty members are expected to promptly report all violations of this policy. All reports of sexual misconduct will be treated seriously regardless of the nature of the incident and the identity of the students involved.
3. Campus and community organizations and services that can assist students, employees and faculty members will be identified.

4. Complainants and respondents will be afforded the opportunity to request immediate transfer of classes, or other steps to prevent unnecessary or unwanted contact or proximity to either party when reasonably available.
5. All students, employees and faculty members have the right to an environment free from sexual or physical intimidation, or any continuing disruptive behavior that would prevent a reasonable person from attaining his/her educational or workplace goals. Disruptive behavior of this nature should be reported to appropriate college staff so it can be addressed.
6. Students, employees and faculty members (both complainants and respondents) will have the opportunity to receive guidance and support from a Madison College counselor prior to and during the college conduct proceedings or investigations.
7. Students, employees and faculty members are entitled to know all evidence and testimony being utilized in decision making.
8. The sexual history of the complainant is not relevant to the truth of the allegation; therefore, information regarding the complainant's sexual history other than the relationship between the complainant and the respondent will not be considered in conduct hearings or investigations.
9. Complainants and respondents will be notified simultaneously in writing of the outcome of related college investigations or conduct proceedings, including any initial, interim and final decisions of any disciplinary proceeding. The complainant and the respondent must respect the privacy of all involved. Both the complainant and respondent will be informed of his/her respective right to appeal the college decision.
10. Madison College will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim.
11. Requests for appeals must be submitted in writing to the vice president for Student Development and Success (if a student) or the Department of Human Resources (if an employee or faculty member) within five business days from the date of the letter notifying the respondent of the original decision. Failure to appeal within the allotted time will render the original decision final and conclusive. The imposition of sanctions will normally be deferred while appeal proceedings in progress, at the discretion of the vice president for Student Development and Success or the Affirmative Action officer. Where an appeal is permitted under the applicable policy, the complainant and respondent will be notified simultaneously in writing, of the procedures for the respondent and the complainant to appeal the result of the institutional disciplinary proceeding. When an appeal is filed, the complainant and respondent will be notified simultaneously in writing of any change to the result prior to the time that it becomes final as well as of the final result once the appeal is resolved.

Additionally, Madison College is committed to ensuring that victims are afforded the following:

- The right to privacy and confidentiality to the extent possible as provided by law. In general, campus and community offices must have a release of information form signed by the student in order to share information among one another or with any third party, including parents.
- The right to know that any disclosure of a sexual assault made to a college employee can result in a report as an annual crime statistic (with victim's name withheld).
- The right to a victim advocate of their choosing. (For additional information and resources about victim advocacy, contact the Rape Crisis Center: 608-251-7273.)
- The right to access STI testing and treatment, emergency contraception and pregnancy testing.

- The right to be informed of and have access to medical, mental health, crisis response, legal, forensic, campus disciplinary and/or victim advocacy services.
- Law enforcement officers are not required to issue a minor-in-possession violation to underage victims who were drinking alcohol on the occasion of the assault.

In a campus disciplinary hearing, victims have a variety of options for how they offer their testimony, including videoconference, phone or with room partition.

RESOURCES FOR VICTIM ADVOCACY DURING REPORTING PROCESS

The complainant will be informed of the various support services available through the college, including counseling and medical assistance. In instances of non-consensual intercourse or contact (e.g., sexual assault, rape), a Rape Crisis Center [RCC] representative may be called. The RCC provides free support and information about medical options and procedures, including evidence collection, and assistance with reporting and referrals. The complainant can choose to use or refuse RCC services.

All complaints are taken seriously and a student, employee or faculty member making a good faith complaint of sexual misconduct, including third parties, will not suffer retaliation or be subject to action by the college. For example, a student bringing forth a good faith complaint of sexual misconduct where alcohol is involved will not be charged with an alcohol violation. Complaints of sexual misconduct will be treated in confidence to the extent feasible, given the need to conduct a thorough investigation and take corrective action, in compliance with state statutes.

Investigations and hearings will be in accord with the student conduct procedures. Investigations in which the respondent is an employee or faculty member will be in accord with the procedures set forth in the Employee Handbook. Not all forms of sexual misconduct will be deemed to be equally serious offenses, and the college reserves the right to impose differing sanctions, ranging from written warning to suspension or expulsion, depending on the severity of the offense. The college will consider the concerns and rights of both the complainant and the respondent.

SEXUAL ASSAULT COUNSELING AND TREATMENT RESOURCES

On and Off Campus Services for Victims

Upon receipt of a report of domestic violence, dating violence, sexual assault or stalking, Madison College will provide written notification to students and employees about existing assistance with and/or information about obtaining resources and services including counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and assistance in notifying appropriate local law enforcement. These resources include the following:

On Campus

Type of Services Available	Service Provider	Contact Information	
Counseling	Madison College Counseling Services	Truax Main Bldg Rm C1434 1701 Wright St Madison, WI (608) 246-6076 (non-emergency appts) (608) 246-6060 (emergencies)	Mon- 8am-6pm Tue- 8a-6pm Wed-8am-4:30pm Thu-8am-4:30pm Fri-9:30am-4:30pm counselingservices@madisoncollege.edu
Counseling	Dane County Rape Crisis Center	Madison College Campus Office: Truax Main Bldg 1701 Wright St Student Development & Retention Services Rm C1434	Call (608) 251-7273 (24/7 Helpline) for appointment
Health	GHC Community Clinic	Health Ed Bldg 1 st Floor Main Entrance 1705 Hoffman St Madison, WI (608) 441-3220	M-F 7:30am-5pm
Health	Madison College Student Health Educator	Health Ed Bldg Rm 151A 1705 Hoffman St Madison, WI (608) 441-3220	M-F, hours vary
Mental Health	Madison College Counseling Services	Truax Main Bldg Rm C1434 1701 Wright St Madison, WI (608) 246-6076 (non-emergency appts) (608) 246-6060 (emergencies)	Mon- 8am-6pm Tue- 8a-6pm Wed-8am-4:30pm Thu-8am-4:30pm Fri-9:30am-4:30pm

Victim Advocacy	Madison College Counseling Services	<p>Truax Main Bldg Rm C1434 1701 Wright St Madison, WI</p> <p>(608) 246-6076 (non-emergency appts)</p> <p>(608) 246-6060 (emergencies)</p>	<p>Mon- 8am-6pm Tue- 8a-6pm Wed-8am-4:30pm Thu-8am-4:30pm Fri-9:30am-4:30pm</p>
Victim Advocacy	Rape Crisis Center (Madison College Campus Office)	<p>Truax Main Bldg 1701 Wright St Student Development & Retention Services Rm C1434</p>	<p>Mondays and Thursdays: 9am – 5pm</p> <p>RCC Representative (608) 243-4724</p> <p>(608) 251-7273 (24/7 Helpline)</p> <p>https://thercc.org/</p>
Veterans Assistance	<p>Veterans Integration To Academic Leadership (VITAL)</p> <p>Madison College Counseling Services</p>	<p>Truax Main Bldg Rm C1434 Student Development & Retention Services</p>	<p>(608) 246-6307 (to schedule an appointment)</p> <p>(608) 246-6076 (non-emergency appts)</p> <p>(608) 246-6060 (emergencies)</p>
Victim Advocacy	<p>Title IX Coordinators</p> <p>Deputy Title IX Coordinator</p>	<p>Dr. Geraldo VilaCruz (Students and Community Menbers)</p> <p>Rosemary Buschhaus (Employees)</p> <p>Lisa Delany (Dep. Title IX Coordinator)</p>	<p>(608) 246-6442 gvilacruz@madisoncollege.edu</p> <p>(608) 246-6904 rbuschhaus@madisoncollege.edu</p> <p>(608) 246-5221 ldelany@madisoncollege.edu</p>

Student Financial Aid	Financial Aid Office	Truax Main Bldg Rm A1000	(608) 246-6170 or (deaf/hh: use 711 relay)
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Off Campus

Type of Services Available	Service Provider	Contact Information	
Counseling/Mental Health Services	Journey Mental Health Center	<p>Journey East: 1320 Mendota St #120 Madison, WI 53714;</p> <p>802 East Gorham Street, Madison, WI 53703;</p> <p>3518 Memorial Dr #4 Madison, WI 53704</p> <p>Columbia County: 322 De Witt St, Portage, WI 53901</p>	<p>608-280-2720 (general info and new services)</p> <p>608-251-1838 (pharmacy)</p>
Counseling; Victim Advocacy	Rape Crisis Center	<p>Main Office: 2801 Coho Street Suite 301 Madison, WI 53713</p> <p>UW-Madison Campus Office: 333 East Campus Mall, Room 7901</p> <p>Edgewood College Campus Office: 1000 Edgewood Drive, Dominican Residence Hall 122A</p> <p>Madison College Campus Office: Truax Main Bldg 1701 Wright St</p>	<p>(608) 251-7273 (24/7 Helpline)</p> <p>https://thercc.org/</p>

		Student Development & Retention Services Rm C1434	
Health	Sexual Assault Forensic Examiner Services (no cost to eligible victims; not required to report to law enforcement)	Columbia County Divine Savior Healthcare 2817 New Pinery Rd Portage, WI 53901 (608) 745-5010 Dane County Meriter Hospital 202 S. Park St Madison, WI 53715 (608) 417-6000 Dodge County Beaver Dam Community Hospital 707 S. University Ave Beaver Dam, WI 53916 (920) 887-6606 Jefferson County Fort Healthcare 611 Sherman Ave E. Fort Atkinson, WI 53538 (920) 568-6093 Sauk County Reedsburg Area Medical Center 2000 N. Dewey Ave Reedsburg, WI 53959 (608) 768-6222	
Victim Advocacy; Legal Assistance; Counseling;	The Women's Center People Against Domestic and Sexual Abuse	505 N. East Avenue, Waukesha, WI 53186 152 Garland St. Jefferson, WI 53549	(262) 542-3828 (24/7 Crisis Line) or (888) 542-3828 (t.f.) 920-674-6768 (24/7 Crisis Line)

	<p>People Against a Violent Environment</p> <p>Hope House of South Central Wisconsin</p> <p>National Sexual Abuse Hotline (RAINN)</p> <p>Domestic Abuse Intervention Services (DAIS)</p>	<p>600 E Main Street, Suite 001 Watertown, WI 53099</p> <p>720 Ash Street Baraboo, WI 53913</p> <p>N/A</p> <p>2102 Fordem Avenue, Madison, WI 53704</p>	<p>800-775-3785 (24/7 Crisis Line)</p> <p>1-800-584-6790 (24/7 Confidential Helpline)</p> <p>(800) 656-4673 (24/7 Confidential Helpline)</p> <p>(608) 251-4445 (24/7 Helpline) or (800) 747-4045 (t.f.)</p>
Legal Assistance	County District Attorney's Office – Victim/Witness Unit	<p>Columbia County: 400 DeWitt St. Portage, WI 53901</p> <p>Dane County: 215 S. Hamilton St. #3000, Madison, WI 53703-3297</p> <p>Dodge County: 127 E Oak Juneau, WI 53039</p> <p>Jefferson County: 311 S Center Avenue, Room 225 Jefferson, WI 53549</p> <p>Sauk County: 515 Oak St Baraboo, WI 53913</p>	<p>(608) 742-650</p> <p>(608) 266-9003</p> <p>(920) 386-3610</p> <p>(920) 674-7375</p> <p>(608) 355-4357</p>
Visa and Immigration Assistance	<p>Legal Action of Wisconsin Volunteer Lawyers Project</p> <p>RISE Law Center</p>	<p>744 Williamson Street Suite 200 Madison, WI 53715</p>	<p>(608) 256-3304</p> <p>(608) 256-1015</p>

	Centro Hispano of Dane County	1400 E. Washington Avenue, Suite 262 Madison, WI 53703 810 West Badger Rd., Madison, WI 53713	(608) 442-4012
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Other resources available to persons who report being the victim of sexual assault, domestic violence, dating violence, or stalking, include:

- <http://www.rainn.org> – Rape, Abuse and Incest National Network
- <http://www.ovw.usdoj.gov/sexassault.htm> - Department of Justice
- <http://www2.ed.gov/about/offices/list/ocr/index.html> Department of Education, Office of Civil Rights

TITLE IX COORDINATORS FOR MADISON COLLEGE

Title IX Coordinator, Students and Community Members (Guests):

Geraldo VilaCruz, Ph.D.
Associate Vice President | Dean of Students
Student Development and Retention Services
(608) 246-6442
GVilaCruz@madisoncollege.edu

Title IX Coordinator, Employees:

Rosemary Buschhaus, JD, SPHR, SHRM-SC
Associate Vice President
Office of Human Resources
(608) 246-6904
RBuschhaus@madisoncollege.edu

Deputy Title IX Coordinator:

Lisa Delany, MS
Associate Dean of Students
Dean of Students Office
(608) 246-5221
LDelany@madisoncollege.edu



2016-2018 Crime Statistics

All policies and procedures in this Annual Security Report apply to all campuses identified in this report unless otherwise stated.

CLERY ACT REPORTABLE CRIME DEFINITIONS

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Burglary

The unlawful entry of a structure to commit a felony or a theft. There are two categories of burglaries: forcible entry and no force.

- **Forcible entry:** All offenses where force of any kind is used to unlawfully enter a structure for the purpose of committing a theft or felony
- **No force:** All offenses where entry is gained by use of an unlocked door or window.

Criminal Homicide-Murder and Non-negligent Manslaughter

The willful (non-negligent) killing of one human being by another.

Criminal Homicide- Manslaughter by Negligence

The killing of another person through gross negligence.

Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

For the purposes of this definition:

3. Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
4. Dating violence does not include acts covered under the definition of domestic violence.

***For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Domestic Violence

A felony or misdemeanor crime of violence committed—

6. By a current or former spouse or intimate partner of the victim;
7. By a person with whom the victim shares a child in common;
8. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
9. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or

10. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

***For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle.

Robbery

The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Sexual Assault

An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent."

The definitions of these four offenses are as follows:

- **Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling:** The touching of the private parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

Stalking

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

- Fear for the person's safety or the safety of others; or
- Suffer substantial emotional distress.
- For the purposes of this definition—
- Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

***For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Illegal Weapons Possession and Substance Law Violations

In addition to disclosing statistics for the aforementioned offenses, the Clery Act requires institutions to disclose both the number of arrests and the number of people referred for disciplinary action for the following violations:

Drug Law Violations

The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use; the unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance; arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.

The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine), marijuana, synthetic narcotics (manufactured narcotics which can cause true addiction – Demerol, methadone), and dangerous narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations

The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

Weapon Possession Violations

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.

Offenses covered within this classification include the manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; using and manufacturing of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons and attempts to commit any of the above.



Madison Area Technical College Commercial Avenue Campus

2125 Commercial Avenue
Madison, WI 53704

Red lines = Campus property boundaries
Yellow lines = Public property (Adjacent streets/sidewalks)

Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Manslaughter by Negligence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Fondling	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Incest	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Statutory Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Robbery	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Aggravated Assault	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Burglary	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Motor Vehicle Theft	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Liquor Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Weapons Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Liquor Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Weapons Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A

Offense (Crimes Not Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Arson	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Domestic Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Dating Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Stalking	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A

HATE CRIME REPORTING

There were no hate crimes reported for this campus during **2016, 2017 and 2018**.

UNFOUNDED CRIMES

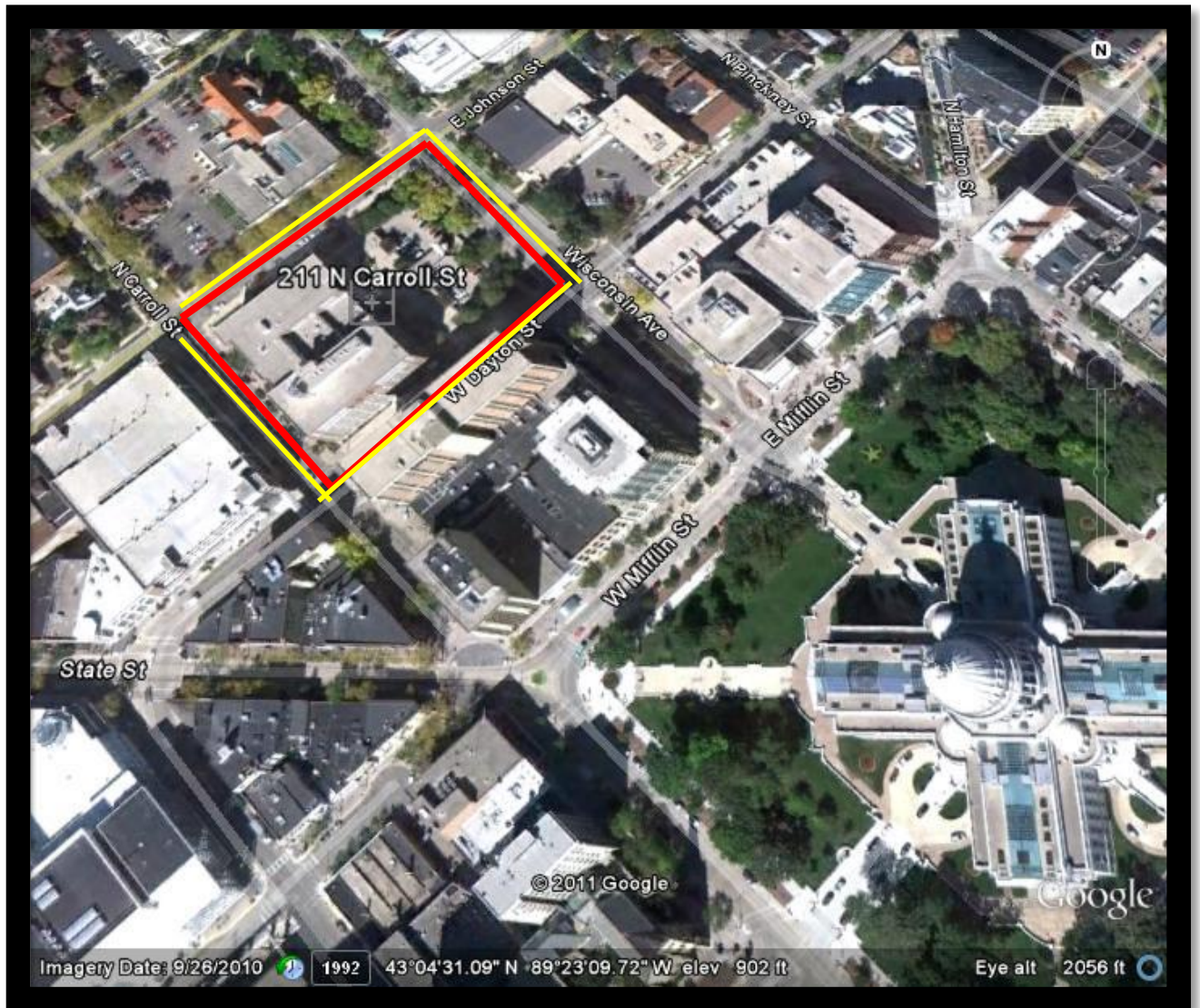
There were no unfounded crimes reported for this campus during **2016, 2017 and 2018**.

RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.



Madison Area Technical College Downtown Education Center

211 North Carroll Street
Madison, WI 53703

Red lines = Campus property boundaries
Yellow lines = Public property (Adjacent streets/sidewalks)

Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Manslaughter by Negligence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Fondling	2018	1	N/A	0	1	N/A
	2017	1	N/A	0	1	N/A
	2016	0	N/A	0	0	N/A
Incest	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Statutory Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Robbery	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	1	N/A	0	1	N/A
Aggravated Assault	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Burglary	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Motor Vehicle Theft	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Liquor Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Arrests	2018	0	N/A	0	0	N/A
	2017	2	N/A	0	2	N/A
	2016	1	N/A	0	1	N/A
Weapons Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Liquor Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Weapons Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A

Offense (Crimes Not Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Arson	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Domestic Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Dating Violence	2018	0	0	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Stalking	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A

HATE CRIME REPORTING

There were no hate crimes reported for this campus during **2016, 2017 and 2018**.

UNFOUNDED CRIMES

There were no unfounded crimes reported for this campus during **2016, 2017 and 2018**.

RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.



Madison Area Technical College Fort Atkinson Regional Campus

827 Bankers Road
Fort Atkinson, WI 53538

Red lines = Campus property boundaries
Yellow lines = Public property (Adjacent streets/sidewalks)

Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Manslaughter by Negligence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Fondling	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Incest	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Statutory Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Robbery	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Aggravated Assault	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Burglary	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Motor Vehicle Theft	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Liquor Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Weapons Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	1	N/A	0	1	N/A
Liquor Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Weapons Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A

Offense (Crimes Not Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Arson	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Domestic Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Dating Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Stalking	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A

HATE CRIME REPORTING

There were no hate crimes reported for this campus during **2016, 2017 and 2018**.

UNFOUNDED CRIMES

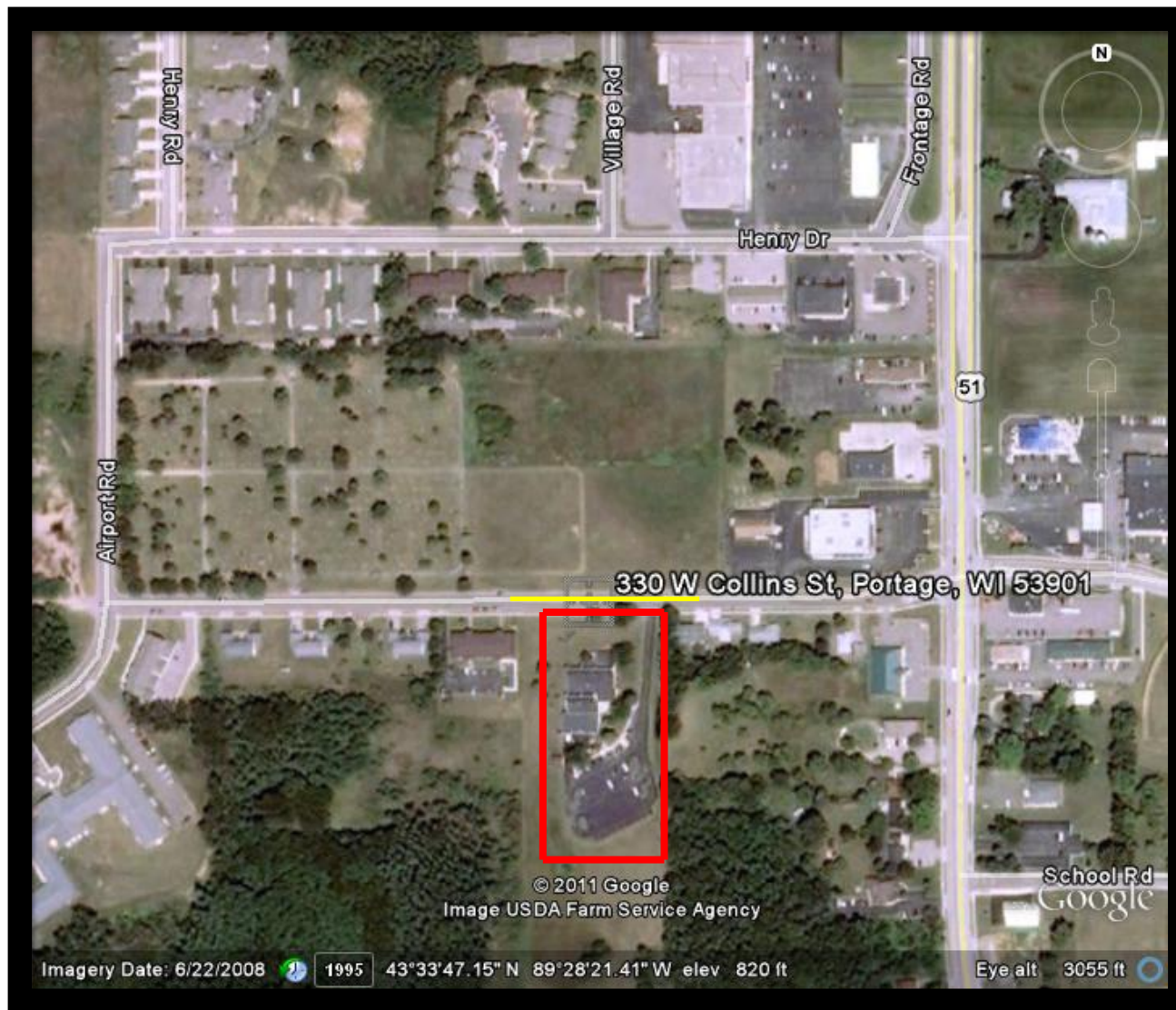
There were no unfounded crimes reported for this campus during **2015, 2016 and 2017**.

RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.



Madison Area Technical College Portage Regional Campus

330 West Collins Street
Portage, WI 53901

Red lines = Campus property boundaries
Yellow lines = Public property (Adjacent streets/sidewalks)

Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Manslaughter by Negligence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Fondling	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Incest	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Statutory Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Robbery	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Aggravated Assault	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Burglary	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Motor Vehicle Theft	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Liquor Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Weapons Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Liquor Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Weapons Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A

Offense (Crimes Not Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Arson	2018	0	N/A	0	0	N/A
	2018	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Domestic Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Dating Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Stalking	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A

HATE CRIME REPORTING

There were no hate crimes reported for this campus during **2016, 2017 and 2018**.

UNFOUNDED CRIMES

There were no unfounded crimes reported for this campus during **2016, 2017 and 2018**.

RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.



Madison Area Technical College Reedsburg Regional Campus

300 Alexander Avenue
Reedsburg, WI 53959

Red lines = Campus property boundaries
Yellow lines = Public property (Adjacent streets/sidewalks)

Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Manslaughter by Negligence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Fondling	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Incest	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Statutory Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Robbery	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Aggravated Assault	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Burglary	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Motor Vehicle Theft	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Liquor Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Weapons Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Liquor Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Weapons Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A

Offense (Crimes Not Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Arson	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Domestic Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Dating Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Stalking	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A

HATE CRIME REPORTING

There were no hate crimes reported for this campus during **2016, 2017 and 2018**.

UNFOUNDED CRIMES

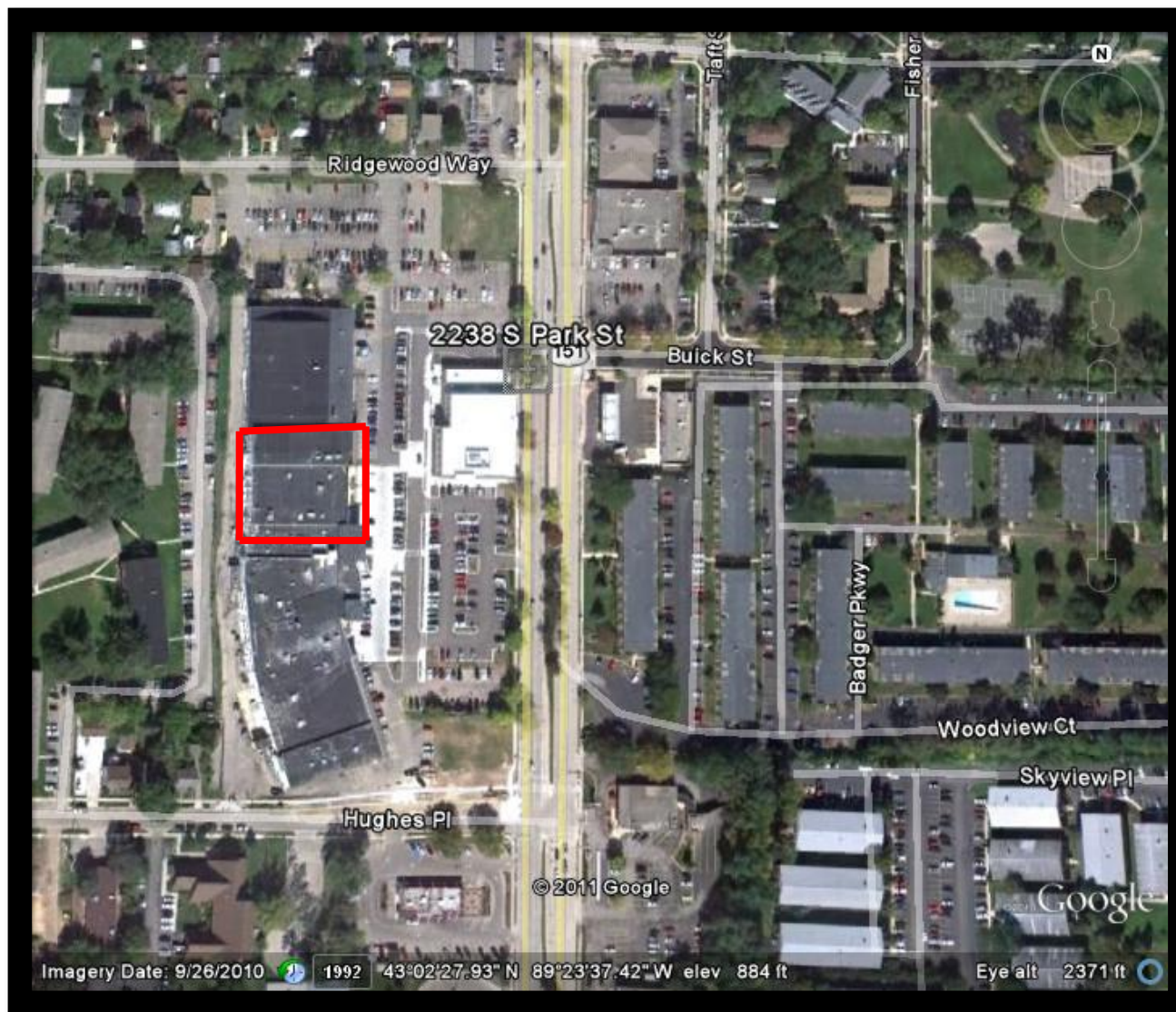
There were no unfounded crimes reported for this campus during **2016, 2017 and 2018**.

RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.



Madison Area Technical College South Campus

2238 South Park Street
Madison, WI 53713

Red lines = Campus property boundaries
Note: Parking lots are *not* owned by Madison College

Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Manslaughter by Negligence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Fondling	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Incest	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Statutory Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Robbery	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Aggravated Assault	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Burglary	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Motor Vehicle Theft	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Liquor Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Weapons Law Arrests	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2015	1	N/A	0	1	N/A
Liquor Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Weapons Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A

Offense (Crimes Not Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Arson	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Domestic Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Dating Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Stalking	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A

HATE CRIME REPORTING

There were no hate crimes reported for this campus during **2016, 2017 and 2018**.

UNFOUNDED CRIMES

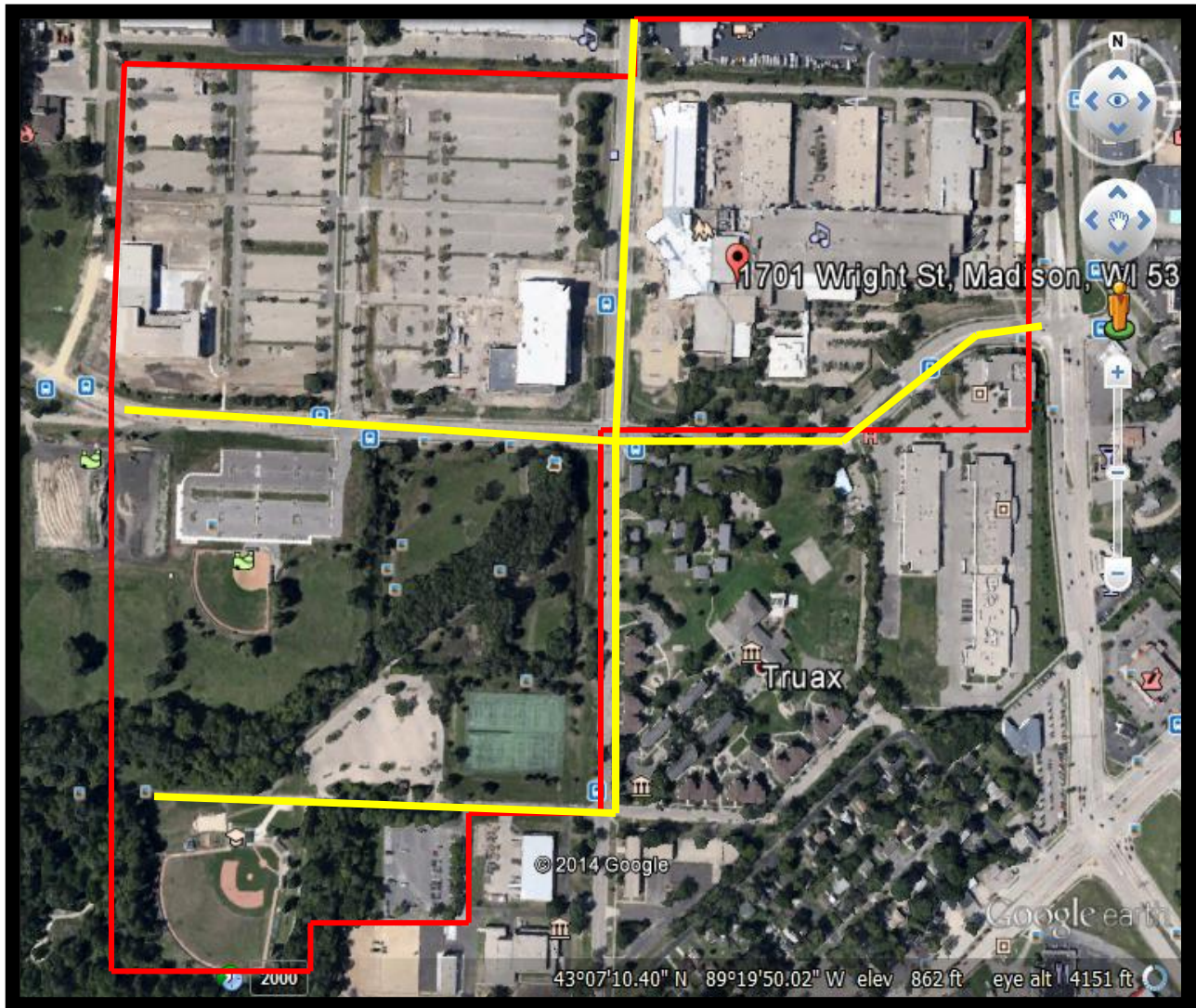
There were no unfounded crimes reported for this campus during **2016, 2017 and 2018**.

RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.



Madison Area Technical College Truax Campus

1701 Wright Street
Madison, WI 53704

Red lines = Campus property boundaries
Yellow lines = Public property (Adjacent streets/sidewalks)

Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Manslaughter by Negligence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Fondling	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	2	N/A	0	2	N/A
Incest	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Statutory Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Robbery	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	1	N/A	0	1	N/A
Aggravated Assault	2018	2	N/A	0	2	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Burglary	2018	0	N/A	0	0	N/A
	2017	1	N/A	0	1	N/A
	2016	1	N/A	0	1	N/A
Motor Vehicle Theft	2018	1	N/A	0	1	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Liquor Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	1	N/A	0	1	N/A
Drug Law Arrests	2018	1	N/A	0	1	N/A
	2017	0	N/A	0	0	N/A
	2016	5	N/A	0	5	N/A
Weapons Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	1	N/A	0	1	N/A
Liquor Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	1	N/A	0	1	N/A
Weapons Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	1	N/A	0	1	N/A
	2016	0	N/A	0	0	N/A

Offense (Crimes Not Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Arson	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Domestic Violence	2018	1	N/A	0	1	N/A
	2017	1	N/A	0	1	N/A
	2016	0	N/A	0	0	N/A
Dating Violence	2018	2	N/A	0	2	N/A
	2017	1	N/A	0	1	N/A
	2016	0	N/A	0	0	N/A
Stalking	2018	1	N/A	0	1	N/A
	2017	3	N/A	0	3	N/A
	2016	1	N/A	0	1	N/A

HATE CRIME REPORTING

There were no hate crimes reported for this campus during **2016, 2017 and 2018**.

UNFOUNDED CRIMES

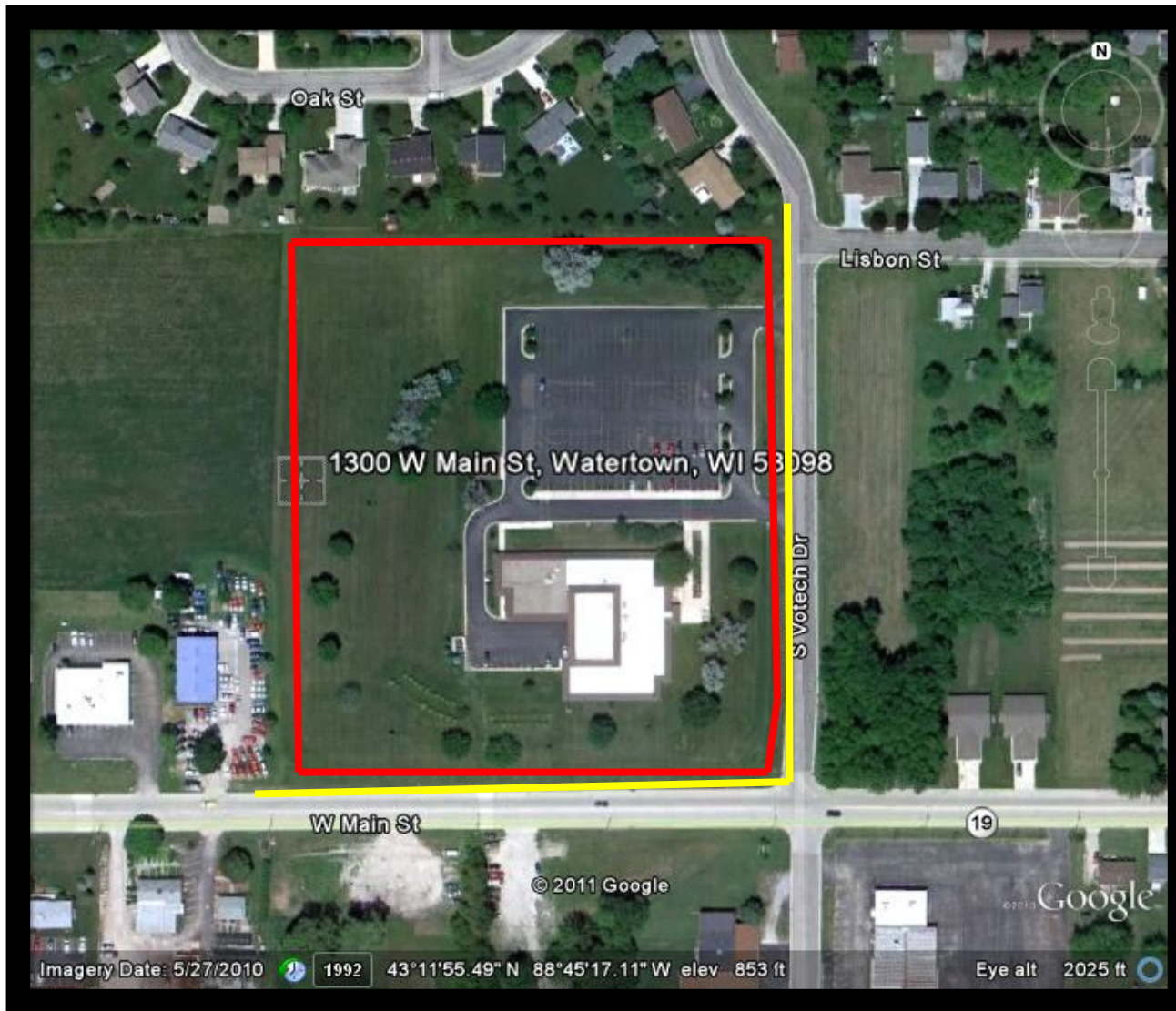
There were no unfounded crimes reported for this campus during **2016, 2017 and 2018**.

RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.



Madison Area Technical College Watertown Regional Campus

1300 West Main Street
Watertown, WI 53098

Red lines = Campus property boundaries
Yellow lines = Public property (Adjacent streets/sidewalks)

Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Manslaughter by Negligence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Fondling	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Incest	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Statutory Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Robbery	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Aggravated Assault	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Burglary	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Motor Vehicle Theft	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Liquor Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Weapons Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Liquor Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Weapons Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A

Offense (Crimes Not Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Arson	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Domestic Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Dating Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
Stalking	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A

HATE CRIME REPORTING

There were no hate crimes reported for this campus during **2016, 2017 and 2018**.

UNFOUNDED CRIMES

There were no unfounded crimes reported for this campus during **2016, 2017 and 2018**.

RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.



Madison Area Technical College West Campus

8017 Excelsior Drive
Madison, WI 53717

Red lines = Campus property boundaries
Yellow lines = Public property (Adjacent streets/sidewalks)
Note: Parking lots are *not* owned by Madison College

Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Manslaughter by Negligence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Fondling	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Incest	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Statutory Rape	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Robbery	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Aggravated Assault	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Burglary	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Motor Vehicle Theft	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Liquor Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Drug Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Weapons Law Arrests	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Liquor Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Drug Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Weapons Law Violations Referred for Disciplinary Action	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A

Offense (Crimes Not Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Arson	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Domestic Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Dating Violence	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A
Stalking	2018	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
	2016	N/A	N/A	N/A	N/A	N/A

HATE CRIME REPORTING

There were no hate crimes reported for this campus during **2018** and **2017**. No statistics were collected for this location in **2016** because this facility was not used by Madison College.

UNFOUNDED CRIMES

There were no unfounded crimes reported for this campus during **2018** and **2017**. Madison College started using this location in 2017, therefore no statistics were collected for this location in **2016**.

RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.