

A meeting of the Madison Area Technical College District Board was held on August 4, 2021 in a hybrid format. Members of the public were given an opportunity to attend the meeting in person or virtually through a phone line published as part of the notice.

Board members present: Elton Crim (Chair), Frances Huntley-Cooper (Vice-Chair), Melanie Lichtfeld (Secretary), Shiva Bidar-Sielaff (Treasurer), Randy Guttenberg, Joseph Hasler, Ananda Mirilli, and Christopher Polzer.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Valentina Ahedo, Dean of Goodman South Campus; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Affairs & Institutional Effectiveness; Lucía Nuñez, Vice-President of Equity, Inclusion and Community Engagement; and Mark Thomas, Executive Vice-President for Finance and Administration & Chief Operating Officer.

Others present: Sean Green, Student Senate President; Laurie Grigg, Chief Financial Officer & Controller; and Kristin Rolling, Recording Secretary.

### **Call to Order** <sup>I</sup>

The meeting was duly noticed and called to order at 5:35 p.m. by Dr. Crim.

### **Routine Business Matters** <sup>II</sup>

#### **Approval of Meeting Minutes** <sup>II A</sup>

**There was a motion by Ms. Huntley-Cooper, seconded by Ms. Lichtfeld, to approve the meeting minutes of July 12, 2021, as submitted. Motion carried.**

### **New Business** <sup>III</sup>

#### **Communications** <sup>III A</sup>

#### **Board Chair's Report** <sup>III A1</sup>

**Future Meeting & Event Schedule** III A 1 a

Dr. Crim reported that the Board will continue to meet in a hybrid format for both August and September. The format for meetings after September will be decided at a later time.

**Student Liaison Report** III A 2

There was no student liaison report. Dr. Crim introduced Mr. Green to share information about the Student Senate. Mr. Green shared a report on the current and upcoming activities of the Student Senate.

**College/Campus Announcements** III A 3

Dr. Bakken reported that faculty Dr. Ken Walz has been selected as the ACCT central region faculty of the year and will be recognized at the October conference. Fully remote course options for Fall 2021 continue to decline and in-person learning options continue to increase to ensure access to the delivery modes students want and need and in response to emerging enrollment trends, student behavior and changing health conditions. The optimal delivery mode mix of the future is yet unknown and it will continue to present itself as student behavior and success metrics coming out of this pandemic begin to settle. Spring 2022 planning is already underway, with no current health restrictions, but a keen focus on infusing lessons learned and data from the past several terms. Positive trends in course success (C or better) across all delivery modes continues. The overall course success rate for all degree credit courses in Spring 2021 was higher than Spring 2019 by about one percent. Online course success for Spring 2021 was close to 76%, which is noticeably higher than the Spring 2019 by over four percent. Related positive trends include an increase in remote course success for Black, Hispanic, and Asian students, and for all age groups. Students of color success rates continue to lag behind those of white students, and while the gap is narrowing, this remains a key priority and focus area in our

equity and inclusion work. In addition to the semester-by-semester management, there is great momentum in the overall academic offerings to ensure we are responsive to the post-covid economic recovery. Labor market data and enrollment opportunities revealed quicker recovery and demand in emergency services and fire, nursing, clinical lab tech, and mental health and human services. Demand remains strong in programs such as IT, biotech, early childhood and teacher education, and all forms of digital media. With a focus on inclusion and equity in workforce recovery efforts, we are adding another practical nursing cohort at Goodman South Campus, developing a nursing cohort of color, expanding Human Services programs, doubling capacity in cybersecurity, and adding credential options in high demand fields of IT, industrial mechanics, biology, digital media, and mental health and well-being. Madison College will be awarded just under \$1.5 million under the higher education emergency relief fund competitive program grant. This project will fund our plan to significantly address current instructional technology gaps related to the impacts of COVID-19 while at the same time build operational capacity to deliver quality instruction more flexibly in the future. The project also expands dual enrollment opportunities with an emphasis on increasing access for underrepresented and rural high school students.

Dr. Casper reported that The American Rescue Plan Act funding allowed the college to eliminate all outstanding student balances from Spring 2020-Spring 2021 terms, representing 4,462 students and over \$4 million. Students have been notified via email with the information, followed by a robo-dial informing the student that critical information about their outstanding balance is available. More than 100 students who previously faced a hold on their accounts that prevented them from registering for classes have re-enrolled. Emergency Grants are still available for students enrolled in this summer semester and should be available in the fall.

Students who do not qualify may tap into other emergency funds provided through the college's foundation. New student applications are identical to last year at this time and admits are 118 down, or two percent. The new prospective student website launched today and is designed to guide users through the benefits, program options and student experience of Madison College to drive leads, inquiries and applications to support enrollment. Returning student headcount is up by 125, and continuing student headcount is down by 450. In sum, for the Fall semester, degree credit enrollment is down from last year is down 11% in FTE, and five percent in headcount.

Ms. Ahedo reported that Goodman South Campus staff have been re-engaging with the community and have attended a number of events. The CEOs of Tomorrow youth entrepreneurship camp is currently taking place at the campus. Students develop a business plan and create a logo, and then sell their product. The campus is ramping up services to get ready for fall semester. The Early College STEM Academy will be back on campus in the fall, along with the Early Childhood Education program, GED programming, and classes and services for English Language Learners.

### **President's Report** III a 4

Dr. Daniels reported that he recently announced that full-time faculty and PSRP would receive a .77% salary increase, in line with what part-time faculty and administrators received. This amount is outside of the salary increase that is allowed to be negotiated through a bargaining agreement. A new team of Community Engagement staff have been working in the district to strength relationships with African American, Latinx, Hmong, and Indigenous communities. Starting tomorrow, all Madison College facilities will require masks. In addition to the ACCT faculty award for Dr. Walz, Madison College will also receive the ACCT Regional Equity Award at the ACCT conference in October. The college will also present a session at the

conference titled *Transformation Change – Focus on Racial Equity and Inclusion*. Madison College will host the Wisconsin Technical College System Board on September 14 and 15.

**Action Items** III B

**Proposed FY2021-22 Capital Remodel Projects** III B 1

Dr. Thomas reported that as part of the capital projects planning process, several remodeling projects have been identified for funding. The projects are included in the Three-Year Facilities Plan approved by the Madison College Board on September 2, 2020.

Truax – Information Technology Program - 9,700 square foot remodel project to upgrade facilities for the Information Technology (IT) software development and quality assurance programs. Construction for this project would occur from January to August 2022, and the estimated project cost is \$1,500,000.

Truax – Center for International Education - 2,000 square foot remodel will provide adequate space to address staffing office needs and maximize campus visibility. Construction for this project would occur from January to August 2022, and the estimated project cost is \$500,000.

Truax – Honors Program Office - The new 600 square foot first floor space in room D1646 provides better access and visibility for the program. Construction for this project would occur from January to August 2022, and the estimated project cost is \$150,000.

Capital equipment, including technology, instructional equipment, and furniture, are not part of the construction estimates. All renovation projects will meet current Americans with Disability Act (ADA) standards.

**There was a motion by Mr. Guttenberg, seconded by Ms. Lichtfeld, to:**

- 1. Approve the above remodel projects.**
- 2. Authorize staff to prepare construction drawings and specifications and to send the above projects out for competitive bids.**
- 3. Authorize staff to submit a request for approval of each project to the Wisconsin Technical College System for Board approval.**

**Motion carried.**

**Capital Projects Borrowing** III B 2**Resolution Authorizing the Issuance of Not to Exceed \$3,500,000  
General Obligation Promissory Notes, Series 2021-22C** III B 2 a

Ms. Grigg reported that the attached resolution is the authorization to begin this process and totals \$3,500,000, including \$1,500,000 for building remodeling and improvement projects, and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received.

**There was a motion Mr. Polzer, seconded by Ms. Mirilli, to adopt the Resolution Authorizing The Issuance Of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2021-22C; And Setting The Sale Therefor. Motion carried.**

**Resolution Establishing the Parameters For the Sale of Not to Exceed  
\$3,500,000 General Obligation Promissory Notes, Series 2021-22C** III B 2 b

Ms. Grigg reported that the Madison Area Technical College District Board previously approved authorizing the sale of \$3,500,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$2,000,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 3.5%.

**There was a motion Ms. Huntley-Cooper, seconded by Mr. Polzer to, to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2021-22C. Motion carried.**

**Consent Agenda** III B 3

**Quarterly investment report** III B 3 a

**Quarterly financial metrics** III B 3 b

**Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period May 16, 2021 through June 15, 2021** III B 3 c

**Request for proposals/request for bids/sole sources** III B 3 d

**Contracts for services for May 2021** III B 3 e

**Employment of personnel** III B 3 f

**Resignations and separations** III B 3 g

**Retirements** III B 3 h

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Polzer, to approve Consent Agenda items III.B.3.a. through h. Motion carried

**Adjournment** V

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Polzer, to adjourn the meeting. Motion carried.

The meeting adjourned at 6:11 p.m.

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Melanie Lichtfeld, Secretary