

A meeting of the Madison Area Technical College District Board was held on February 2, 2022, in a virtual format. Members of the public were given an opportunity to attend virtually through a phone line published as part of the notice.

Board members present: Elton Crim (Chair), Frances Huntley-Cooper (Vice-Chair), Melanie Lichtfeld (Secretary), Shiva Bidar-Sielaff (Treasurer), Arlyn Halvorson, Randy Guttenberg, Joseph Hasler, Ananda Mirilli, and Christopher Polzer.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Valentina Ahedo, Dean of Goodman South Campus; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Affairs & Institutional Effectiveness; and Mark Thomas, Executive Vice-President for Finance and Administration & Chief Operating Officer.

Others present: Jessica Archiquette, Student Liaison; Dulce Danel, Associate Manager of Community Engagement; Ben Monty, Budget Director; Sylvia Ramirez, Vice-President of Administration; Jack Shockey, Student Senate Vice-President of Administration and Finance; Nicole Soulier, Community Engagement Coordinator; Cody White, Manager of Capital Planning and Sustainability; Jodie Williams, Community Engagement Coordinator; Masaya Xiong, Community Engagement Coordinator; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:31 p.m. by Dr. Crim.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Ms. Huntley-Cooper, seconded by Ms. Bidar-Sielaff, to approve the meeting minutes of January 5, 2022, as submitted. Motion carried.

New Business ^{III}

Communications III A**Board Chair's Report** III A 1**Future Meeting & Event Schedule** III A 1 a

Dr. Crim reported that he attended a recent meeting of the Fitchburg Common Council and read the District Board's resolution in support of naming the Fitchburg City Hall in honor of Ms. Huntley Cooper at that meeting.

Student Liaison Report III A 2

Ms. Archiquette reported that she recently joined the Native American Student Association.

Student Senate President Report III A 3

Mr. Shockey provided the Student Senate President Report. He reported that the next Student Town Hall is being planned for March 1, 2022.

College/Campus Announcements III A 4

Ms. Ahedo reported that the simulation care unit renovation in the Goodman South Campus lower level is almost complete. The project allows the campus to offer associate degree nursing classes, doubles the capacity for the practical nursing program, and triples the number of rooms available for simulation training for both School of Nursing and the Emergency Medical Services programs. The college was awarded a \$2.9 million State Workforce Innovation Grant to develop long-term solutions to the state's workforce challenges, including childcare education, access to childcare, advanced manufacturing, health care, and information technology.

Goodman South Campus recently hosted a roundtable discussion to meet with state government leaders and community partners to discuss the Madison College initiatives. The campus also recently hosted a Higher Learning Commission accreditation visit.

Dr. Bakken reported that faculty member Dr. Ken Walz was recognized as the Clean Energy Educator of the Year by RENEW Wisconsin. The college's Institute for Equity and Transformational Change (IETC) recently announced two new action research grants that have been awarded to Madison College faculty during the fall 2021 term. A new scholarship has been created for Madison College students to study intensive Arabic, Persian, Turkish or Hebrew in Summer 2022. Starting in the fall of 2022, we will be suspending the two-year Associate Degree program option in Urban Forestry and shifting our focus to the Tree Care Technician one-year technical diploma. The college recently submitted plans to the WTCS for a Veterinary Assistant technical diploma, embedded within the Vet Tech Associate degree. East region Executive Director Maria McClellan will be doing the keynote address at the Watertown High School all staff professional development day this month. The Fort Atkinson team is planning an open house for the new Metal Fabrication lab later this semester.

Dr. Casper reported Tom Wozinak, a faculty member in the diesel and heavy equipment program, is serving as a coach to a participant in the World Skills competition in Shanghai, China in October. Student leaders on the Student Activities Board voted to bring back shuttle service between Goodman South and Truax campuses. WolfPack Volunteers is a semester-long program that pairs students with community organizations. This program fosters meaningful and consistent connections between community partners and students over the course of an entire semester. Members commit to two hours of volunteer time per week for at least eight weeks out of a ten-week span. Those who complete the program are recognized with a digital badge from the Madison College Digital Credentials Institute and are invited to participate in the spring Student Success Banquet. For the Spring 2022 term, students who are experiencing a financial emergency based on housing, transportation, tuition, medical, technology, utilities, books, and

supplies, or COVID-related situations may seek assistance through the student emergency funding program and receive a COVID Impact Grant. Funding is available to any Madison College student who is enrolled in one or more credits. The Black Women's Affinity Group (BWAG) hosted an art exhibit to honor the memory of Dzigbodi Akyea. Akyea passed away in September 2021, after a brief illness. Dzigbodi had been with Madison College for the past 17 years and was a cherished member of the Academic Advising Team. Over 15 community artists and photographers are participating in the art exhibit titled, "Honoring the Black Women." The exhibit will be in the Truax Art Gallery and will be open the entire month of February.

Ms. Buschhaus reported that for several months, teams from technology services, human resources and CETL have been working to implement a new learning management system called Workday Learning. Workday Learning will replace Madison College Learn and allows Madison College to deliver personalized training to employees in a convenient and easy to navigate platform. It will also allow managers to recommend trainings for their direct reports and allow for better reporting. The functionality of this platform will increase employee engagement in training and contribute to skill development in a flexible manner.

Dr. Thomas reported that the college extended its mask mandate until March 13, 2022. Starting next week, the college will offer a rapid COVID test site for all students and employees who do not have symptoms. All employees and Board members will receive a link to complete the Institutional Capacity Assessment Tool. The survey results will inform the college's future work Achieving the Dream.

President's Report III A 5

Dr. Daniels shared that an exhibit, Honoring the Black Woman, will be in the Truax Gallery through the end of February. Applications for serving on the District Board are

due February 11, 2002. The Appointment Committee will meet to review the applications on March 14, 2022.

Budget Update III A 5 a

Dr. Daniels introduced Ms. Ramirez, Mr. Monty, and Mr. White to share a budget update. They shared information related to long-term planning, COVID financial relief funding, the general fund, the capital and debt service fund, and the estimated tax levy impact. There will be a Board Budget workshop in March, the preliminary budget presentation on April 6, 2022, the budget public hearing on May 4, 2022, and the final budget approval on June 1, 2022.

Enrollment Update III A 5 b

Dr. Daniels introduced Dr. Casper to provide an enrollment update. Dr. Casper shared information related to comparisons of spring enrollments for 2020, 2021, and 2022; enrollment trends for FTE's, headcount, and degree credit enrollments; and demographic enrollment information.

Community Engagement Update III A 5 c

Dr. Daniels introduced Dulce Danel, Nicole Soulier, Jodie Williams, and Masaya Xiong to provide an update on community engagement. The community engagement team shared the importance of community engagement for both enrollment and student success, a summary of their activities over the last six months, as well as their plans for increasing community engagement in the next six months.

Action Items II B

Consent Agenda III B 1

General fund monthly financial report as of December 30, 2021 III B 1 a

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period December 16, 2021 through January 15, 2022 ^{III B 1 b}

Contracts for services December 2021 ^{III B 1 c}

Quarterly finance dashboard ^{III B 1 d}

Quarterly investment report ^{III B 1 e}

Employment of personnel ^{III B 3 f}

Resignations and separations ^{III B 5 g}

Retirements ^{III B 5 h}

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Polzer, to approve Consent Agenda items III.A.1.a. through h. Motion carried

Adjournment ^v

There was a motion by Ms. Ms. Mirilli, seconded by Ms. Huntley-Cooper, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:21 p.m.

Melanie Lichtfeld, Secretary