



July 28, 2022

MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Madison Area Technical College District Board will meet in executive session at 4:30 p.m. on Wednesday, August 3, 2022, at 1701 Wright Street, Room AB132, in a hybrid format to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 807 977 226# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that immediately following executive session, and anticipated no earlier than 4:45 p.m., the Madison Area Technical College District Board will meet in open session, at 1701 Wright Street, Room AB132, in a hybrid format. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 807 977 226# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that the Madison Area Technical College District Board will meet at 5:30 p.m. at 1701 Wright Street, Room D1630B/C, in a hybrid format, to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference Code 235 587 532# when prompted.

I. CALL TO ORDER

- A. Compliance with Open Meeting Law

II. ROUTINE BUSINESS MATTERS

- A. Approval of July 12, 2022, Meeting Minutes **(Pages 3-15)**
- B. Public Comments

III. NEW BUSINESS

- A. Communications
 - 1. Board Chair's Report
 - a. Future Meeting & Event Schedule
 - 2. Student Liaison Report
 - 3. Student Senate Report
 - 4. College/Campus Announcements
 - 5. President's Report
 - a. Africa Initiative
 - b. Institute for Equity & Transformational Change Updates
 - c. Achieving the Dream Updates

B. Action Items

1. Disposition of College Property (**Pages 16-19**)
2. Capital Projects Borrowing
 - a. Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23C (**Pages 20-23**)
 - b. Resolution Establishing Parameters For the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23C (**Pages 24-43**)
3. Consent Agenda
 - a. Named Gifts (**Page 44**)
 - b. Quarterly investment report (**Pages 45-48**)
 - c. Quarterly financial metrics (**Pages 49**)
 - d. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period June 16, 2022, through July 15, 2022 (**Pages 50-55**)
 - e. Request for proposals/request for bids/sole sources (**Page 56**)
 - f. Contracts for services May 2022 (**Pages 57**)
 - g. Employment of personnel (**Pages 58-62**)
 - h. Resignations and Separations (**Pages 63**)
 - i. Retirements (**Pages 64**)

IV. CALENDAR OF EVENTS

Board Meetings

September 7, 2022

October 5, 2022

November 2, 2022

December 7, 2022

Association of Community College Trustees

Leadership Congress – New York, New York; October 26-29, 2022

Legislative Summit – Washington DC; February 5-8, 2023

Wisconsin Technical College District Boards Association

October 6-8, 2022; Chippewa Valley Technical College, Eau Claire

January 11-13, 2023; Legislative Seminar, Concourse Hotel - Madison

V. ADJOURN

cc: News Media
Madison College Board
Legal Counsel

Administrative Staff
Full-Time Faculty/ESP Local 243
Part-Time Faculty

A meeting of the Madison Area Technical College District Board was held on July 11, 2022, in a hybrid format. Members of the public were given an opportunity to attend virtually through a phone line published as part of the notice.

Board members present: Elton Crim (Chair), Frances Huntley-Cooper (Vice-Chair), Melanie Lichtfeld (Secretary), Shiva Bidar-Sielaff (Treasurer), Daniel Bullock, Donald Dantzler, and Christopher Polzer.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Valentina Ahedo, Dean of Goodman South Campus; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Affairs & Institutional Effectiveness; Damira Grady, Vice-President for Equity, Inclusion, and Community Engagement, and Mark Thomas, Executive Vice-President for Finance and Administration & Chief Operating Officer.

Others present: Keyimani Alford, Dean of Student Access and Success; Stephanie Belmas, Director of the Center for International Education; Geoff Bradshaw, Associate Vice-President of Intercultural Education; Susan Custer, Student Liaison; Ramon Ortiz, Dean of the School of Business and Applied Arts; Sylvia Ramirez, Vice-President of Administration; Wilfried Tapsoba, Student Senate President; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:30 p.m. by Dr. Crim.

Organizational Meeting ^{II}

Oath of Office for Newly Appointed and Reappointed Board Members ^{II A}

Mr. Anderson administered the oath of office to Mr. Bullock, Mr. Dantzler, and Ms. Lichtfeld for their three-year terms to the District Board of Trustees.

Election of FY2021-22 District Board Officers ^{II B}

Dr. Crim asked Mr. Anderson to manage the process established by the Board for the election of Board officers. Mr. Anderson reviewed the process that will be used for electing officers, which included nominations from the floor and a Board vote on each nomination.

Ms. Bidar-Sielaff nominated Dr. Crim for Board Chair and he accepted the nomination.

Mr. Anderson called for additional nominations three times. There were none.

There was a motion by Mr. Polzer, seconded by Ms. Lichtfeld, to elect Dr. Crim as Board Chair. Motion carried.

Ms. Bidar-Sielaff nominated Ms. Huntley-Cooper for Board Vice-Chair and she accepted the nomination. Mr. Anderson called for additional nominations three times. There were none.

There was a motion by Mr. Polzer, seconded by Ms. Lichtfeld, to elect Ms. Huntley-Cooper as Board Vice-Chair. Motion carried.

Dr. Crim nominated Ms. Lichtfeld for Board Secretary and she accepted the nomination.

Mr. Anderson called for additional nominations three times. There were none.

There was a motion by Mr. Dantzler, seconded by Ms. Bidar-Sielaff, to elect Ms. Lichtfeld as Board Secretary. Motion carried.

Dr. Crim nominated Ms. Bidar-Sielaff for Board Treasurer and she accepted the nomination. Mr. Anderson called for additional nominations three times. There were none.

There was a motion by Mr. Polzer, seconded by Ms. Lichtfeld, to elect Ms. Bidar-Sielaff as Board Treasurer. Motion carried.

Appointment of Representatives to the Wisconsin Technical College District Boards Association Board of Directors and Standing Committees ^{II C}

Dr. Crim stated that he would represent Madison College on the Executive Committee of the District Boards Association.

FY2021-22 Board Meeting Schedule ^{II D}

Dr. Crim reported that a decision is needed on the Board meeting schedule for FY2022-23. There was consensus to continue the previous year's schedule of meetings on the first Wednesday of each month.

Routine Business Matters ^{III}

Approval of Meeting Minutes ^{III A}

There was a motion by Mr. Polzer, seconded by Ms. Lichtfeld, to approve the meeting minutes of June 1, 2022, as submitted. Motion carried.

Public Comments ^{III B}

There were no public comments.

New Business ^{IV}

Communications ^{IV A}

Board Chair's Report ^{IV A 1}

Future Meeting & Event Schedule ^{IV A 1 a}

Dr. Crim reminded trustees about upcoming Board meetings and also encouraged Trustees to attend the Association of Community College Trustees Leadership Congress in October.

Student Liaison Report ^{IV A 2}

Ms. Custer introduced herself to the Board, stating that she is looking forward to the upcoming year.

Student Senate Report ^{IV A 3}

Mr. Tapsoba reported that summer training for student senators continues. Two officer positions have been filled.

College/Campus Announcements IV A 4

Ms. Ahedo reported that Goodman South has started its boots on the ground marketing by attending community events with the recruitment office and the community engagement team. Smart Start sessions are scheduled for the summer including an expansion to the Northern Region. Members of the Childcare Roadmap Team hosted an early childhood education provider resource fair at Goodman South Campus. Over 70 people, many of them bilingual or Spanish-language dominant, met with over 25 organizations, childcare centers, or college staff to get answers on regulatory questions, and scholarship opportunities. The Wisconsin Department of Children and Families and WIWG provide scholarships and free training for those seeking to enter the early childhood education profession, helping to address the childcare shortage.

Dr. Bakken reported that of the college's nearly 2800 courses posted so far for the fall, nearly 70% of all courses are either in person or hybrid and about 30% are fully remote, either OnLine Live or asynchronous online. The School of Nursing has the highest percent of on-campus learning, with 86% of their courses with face-to-face learning, followed by the School of Technologies and Trades with a 73% of their courses with face-to-face learning. The college monitors fill rates and enrollment patterns and makes adjustments to meet student needs related to both access and success. In the past quarter, the college has added new credentials in high demand areas and implemented suspensions and discontinuations in non-needed or outdated credentials. The college completed the final accreditation step and approval for the Practical Nursing program from the State Board of Nursing and the FANUC designation for the Electromechanical Technology and robotics programming, one of only eight sites in the country designated as such. The League for Innovation in Community Colleges has recognized Madison College's Innovation of the Year 2022—Virtual Reality in HVAC instruction. By replicating a

manifold gauge in virtual reality, HVAC students can learn how to operate it safely prior to using it in a lab, where toxic gasses can be expelled if done incorrectly. Madison College was recently awarded almost to \$900,000 in state Workforce Advancement and Training grants to advance innovation and workforce opportunities in Bilingual Early Childcare Diploma and Special Needs Inclusion Credential Accelerated Dental Assistant Technical Diploma for Incumbent Workers Critical Needs in Healthcare – Pandemic Recovery; Ophthalmic Assistant Training; Leadership and Organizational Effectiveness for Hospitality; Manufacturing Skills; and Quality Certification and Lean Six Sigma. These grants each include a partnership with least one employer, and are geared to upskilling and retraining for incumbent workers, who complete full credit programming while on the job. Madison College recently completed its Adult Education and Family Literacy Act (AEFLA) program review conducted by the Wisconsin Technical College System (WTCS) Office. Madison College was noted for best practices and exceptional outcomes. From the regional campuses, four “lunch and learns” were held at the Watertown campus centering around nursing, EMT/EMS, Business and Liberal Arts Transfer programs, plus a listening session for the Latino community to explore deeper partnerships. This fall, a new credit-based Welding Certificate will be offered at the Portage Enterprise Center, building on recent successes with the welding camps and bootcamps. In partnership with the Reedsburg Area Medical Center Foundation, the Reedsburg Campus is the first of the college’s seven locations to have a dedicated, fully outfitted, mother’s room, complete with a state of the art, hygienic, closed circuit/multi-user breast pump.

Dr. Casper reported that beginning in FY2021, the pandemic enrollments at Madison College, and community colleges across the nation, declined precipitously. Changes in the college’s course offerings, changes in K-12 education, changes in the economy, combined with

general concern about health, impacted this decline. Last year, the college began regular examinations of data compared to not just prior year, but prior two years so we could understand progress or regression from pre-pandemic time. He noted that it is still early in the enrollment cycle and there is typically a surge in enrollments beginning late July through early August. There have been increases in new and continuing students, as well as male students and students of color. Student Affairs continues to focus on improving the experience of all of our current and prospective students. Those efforts include Achieving the Dream; improving aspects new student experience; creating a more personal experience for students; helping students meet their basic needs like food, housing and mental health; evolving support for populations of promise, with a focus on supporting African American and Latino males; advancing practices related to granting credit to students for prior learning; co-lead efforts to review academic policies related to academic forgiveness; advance process improvement projects that will automate aspects of the work of students and staff; and assess students' perceptions of the quality of student services and how they rate the importance of various student services. The Phi Theta Kappa Society recently earned a College Project Hallmark Award for their Mental Health MATTERS Awareness Campaign. It was selected from more than 400 entries to be included as 1 of 16 articles in the 2022 edition of *Change Makers: Phi Theta Kappa Journal of Student Leadership*. Beginning July 1, Madison College began offering an online counseling platform for students, in addition to the in-person and virtual services currently available through Counseling Services. The college has partnered with BetterMynd to offer private, online therapy sessions from a diverse network of licensed mental health counselors, as well as group workshops. BetterMynd is specifically for college students and typically students can schedule an appointment within just a couple days, if not sooner. Services are offered in the evening and on weekends.

Dr. Thomas reported there are no changes to COVID protocols and the college continues to monitor health conditions. The college completed its first year's work on Achieving the Dream by submitting the Action Plan just about a week ago. In Athletics, 49% (61 out of 125) of spring student-athletes received NJCAA Academic All-Conference awards, earning a 3.0 or higher in 12 or more credits in the spring term. In addition, 23% of student-athletes (29) received NJCAA Academic All-American awards (3.6 cumulative GPA in 24 or more credits in the 2021-22 academic year). Men's Baseball finished second in the nation with a 49-11 record. It is the most wins by a WolfPack team coached by Mike Davenport, who has now had 11 seasons with 40 or more victories. Coach Mike has led the college to 11 NJCAA Division II Baseball World Series appearances. The Information Technology Program remodel will be completed in two phases, with phase one on track for completion for Fall 2022. The rest of the project will be completed over winter break and will open for Spring 2023. The parking lot renovation at Truax will also be completed for the start of fall semester. The Center for International Education and the Entrepreneurship Center remodels will both be ready for staff to move in early August. At Fort Atkinson, the Metal Fabrication classroom remodel will be complete for Fall 2022. At our Watertown, the Nursing Addition & Simulation Remodel is on schedule to be complete at winter break and open for Spring 2023. There are several maintenance projects at the Commercial Avenue Campus, including a roof replacement on the south half of B Building replacing two boilers for the heating system in B Building, replacing the north parking lot between buildings A & B, and the installation B Cycle stations at the A Building main entrance. The Administration Building remodel and addition will begin in late September and the Strategic Integrations & Initiatives Offices will be renovated next summer. The Mitby Theater will be remodeled, starting Summer 2023, to update the theater to provide flexibility in stage configurations and space use,

with the theater entrance being relocated to the gateway area. This will allow the Dean of Students offices near the main Gateway entrance, so their offices will be visually prominent and provide ease of access to students.

Ms. Buschhaus reported that Human Resources will complete the conversion of all paper employee records into an electronic format. The college is also configuring Workday to allow for the electronic submission, approval and housing of flexible work arrangements, including remote work. Currently, submissions and tracking are done manually. The Talent Acquisition team has partnered with marketing to strengthen the Human Resources brand through a redesign of the website for prospective candidates. The new website will contain videos featuring current employees and what they like the most about working at the college. There will also be a digital advertising campaign that utilize social media and improve the application process. The Employee Learning and Organizational Development team will kick off the first full Employee of Color Mentoring Program cohort and new manager training will roll out this fiscal year, as well as the performance success program. Compensation, Benefits and Employee Wellness will continue to work with health insurance carriers and the Employee Assistance Program to provide employees with support for their overall wellbeing.

President's Report IV A 5

Local 243 AFT (Faculty / Staff) – Base Wage Adjustments IV A 5 a

Dr. Daniels reported the American Federation of Teachers Local 243 and the college have been in negotiations since early May. At the June 9, 2022, bargaining meeting it was agreed that further negotiations would not result in any progress beyond offers on the table. A letter was sent to Local 243 leadership advising of the College position that the parties were at impasse and requesting confirmation. Local 243 did not respond by the date stipulated, resulting in an

impasse. As a result, the college has determined and will implement the following consistent with the offer last made by the College at the bargaining table:

For Staff

- All represented PSRP staff whose current pay rate is below the maximum for the range of their position will receive a 4.7% increase to base wages.
- All PSRP employees whose current pay rate is equal to or above the maximum for the range of their position will receive a 4.7% one-time, lump-sum payment based on their full-time equivalent (FTE).
- Ranges for staff pay were adjusted as of July 1, sooner than the January 2023 effective date originally planned. This earlier effective date was a request of Local 243 and was agreed upon to honor and recognize the important contributions staff members make.

For Full-Time Faculty

- A total of 4.7% will flow through the faculty compensation model formula:
 - All full-time faculty on the college payroll as of July 1, 2022, whose current pay rate is below the maximum pay will receive a 4.3% increase to base wages.
 - All full-time faculty whose pay rate is equal to or above the maximum pay will receive a 4.3% one-time, lump-sum payment based on their full-time equivalent (FTE).
 - The remainder of .4% will flow through the full-time compensation formula for growth within the level salary adjustments. The base wage increase, plus additional funding based on growth within level will result in full-time faculty receiving between 4.3% and 9+% depending on where they are in the compensation model.

- Effective July 1, 2022, the maximum range for full-time faculty will increase from \$109,589 to \$110,589.:

International Student Out-Of-State Tuition Remission ^{IV A 5 b}

Dr. Daniels introduced Dr. Bradshaw and Ms. Belmas to present a report related to international student out-of-state tuition remission and the Center for International Education (CIE). The report included the number of students affected by the tuition remission as well as the total amount of out-of-state tuition that was waived in Academic Year 2021-22, as well as details about the new staffing structure in CIE, the changes that were made in CIE to address COVID challenges, and recent and future CIE programming.

COVID Relief Funding Update ^{IV A 5 c}

Dr. Daniels introduced Dr. Alford and Ms. Ramirez to provide an update on COVID relief funding. The report included details about funding sources, the amount used for direct relief to students and the amount used for institutional support, and student debt forgiveness.

Action Items ^{IV B}

New Program Approval: Associate Degree Supply Chain Management ^{IV B 1}

Dr. Ortiz reported that the proposed associate degree in supply chain management and the accompanying 1-year embedded supply chain assistant diploma build on an existing body of classes, resulting in the need for the creation of seven new courses specific to the degree. The new courses are anticipated to generate up to 49 FTEs annually, with additional marginal gains in FTEs from currently unoccupied seats in existing courses. The School of Business and Applied Arts will re-purpose an existing faculty vacancy to lead the Supply Chain initiative, resulting in no additional staffing costs to roll out this program. The Ad Hoc Advisory Committee for Supply Chain Management reported challenges in finding qualified candidates for

this type of work. The two-year associate degree in supply chain management will be a clear opportunity for growth and will meet the needs of district employers. This document is presented with full endorsement by Dr. Turina Bakken, Provost; Bryan Woodhouse, Vice-President; Dr. Ramon Ortiz, Dean of the School of Business and Applied Arts; and Kim Hollman, Business Management Faculty.

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Polzer, to approve the 2-year Supply Chain Management Associate Degree and 1-year embedded diploma. Motion carried.

Authorization for Sale of Robotic Paint Cell ^{IV B 2}

Dr. Bakken reported that The School of ESM requests authorization to sell this asset based on the following factors:

- The growing demand for floor space in the Ingenuity Wing, which makes the large footprint of this machine increasingly impractical in limited lab space.
- The costs the College would incur to have the machine moved from its current storage location back to the Truax campus.
- The opportunity to capture the maximum resale value based on the machine's status as a current generation, low hour, good condition piece of equipment.

With the District Board's approval, this proposal will proceed to the WTCS Board for authorization. Contingent on their approval, sale of the machine would proceed through a sealed bid process. The estimated fair market value of the asset is \$125,000.

There was a motion by Mr. Polzer, seconded by Ms. Huntley-Cooper, to approve to seek authorization from the WTCS to proceed with a sealed bid sale of the robotic paint cell. Motion carried.

Resolution Amending the Resolution Adopted June 1, 2022 Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23A With Respect to True Interest Cost ^{IV B 3}

Dr. Thomas reported the Board previously authorized the sale and set the parameters for General Obligation Promissory Notes Series 2022-23A. Due to market volatility, the college anticipates the need to increase the true interest rate to 6.00% for the next issue in order to be in compliance with our resolution to provide delegation of authority.

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Dantzler, to adopt the Resolution Amending a prior Resolution Adopted on June 1, 2022 Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23A With Respect to True Interest Cost. Motion carried.

Capital Projects Borrowing ^{IV B 4}

Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23B, and Resolution Establishing the Parameters For the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23B ^{IV B 4 a and IV B 4 b}

Dr. Thomas reported that the attached resolution for General Obligation Promissory Notes Series 2022-23B is the authorization to begin this process and totals \$3,500,000, including \$1,500,00 for building remodeling and improvement projects, and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution establishes the parameters for the sale of \$3,500,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$2,000,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the

General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 6.0%. The Board combined the two Resolutions into one Motion.

There was a motion by Ms. Huntley-Cooper, seconded by Ms. Lichtfeld to adopt the Resolution Authorizing the Issuance Of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23B. and to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23B. Motion carried.

Consent Agenda ^{IV B 5}

General fund monthly financial report as of May 31, 2022 ^{IV B 5 a}

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period May 16, 2022 through June 15, 2022 ^{IV B 5 b}

Request for proposals/request for bids/sole sources ^{IV B 5 c}

38.14 contracts for services May 2021 ^{IV B 5 d}

Employment of personnel ^{IV B 5 e}

Resignations and separations ^{IV B 5 f}

Retirements ^{IV B 5 g}

There was a motion by Mr. Polzer, seconded by Ms. Lichtfeld, to approve Consent Agenda items IV.B.5.a. through g. Motion carried

Adjournment ^v

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. Lichtfeld, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:24 p.m.

Melanie Lichtfeld, Secretary

MADISON AREA TECHNICAL COLLEGE

DATE: August 3, 2022

TOPIC: Disposition of College Property

ISSUE: S. 38.14(2)(bm), Wis. Stats., allows the District Board, with approval from the WTCS system president, to sell college property that is no longer in use. Only those items identified as being at the end of their useful life for the college will be considered for sale.

The attached procedure updates the process for clarity, allowing sales of laptops to students via the Bookstore, and allowing loans of surplus equipment to public K-12 and higher education partners.

ACTION: Approve the attached procedures related to the Disposition of College Property. Approve submission of the procedures to the WTCS system president for approval.

DISPOSITION OF COLLEGE PROPERTY PROCEDURES

Procedure: **Disposition of College Property**

Contact: **Facility Engineering & Operations**

Goal: **Provide Guidelines for Disposition of Madison College Property**

1) The Manager/Dean with authority over the departmental-owned property being proposed for transfer/disposal will be responsible for the following initial steps of the procedure:

- Identify equipment for disposal. Review [Equipment Disposal Guidelines](https://madisoncollege365.sharepoint.com/sites/FS/SitePages/Fixed-Assets-(equipment).aspx) ([https://madisoncollege365.sharepoint.com/sites/FS/SitePages/Fixed-Assets-\(equipment\).aspx](https://madisoncollege365.sharepoint.com/sites/FS/SitePages/Fixed-Assets-(equipment).aspx)) before proceeding. The Technology Services department handles computer and audiovisual equipment.
- Determine the fair market value of the departmental property. Madison College cannot donate assets with fair market value. The fair market value is determined by completing market research to determine what a purchaser would agree to pay for the items with full knowledge of the condition.
- Designate a location for storage of departmental property until disposition is completed.
- Complete a [Transfer or Disposal of Equipment Form](#) located under the letter “T” on the Forms database found in the Madison College [Forms and Documents Database](#) (<https://apps7.madisoncollege.edu/forms-db>).
- Review the form with the appropriate Vice President and obtain their written approval.
- Inform Facility Operations of the departmental property being proposed for disposal or transfer by forwarding [Transfer or Disposal of Equipment Form](#) completed and signed to the Facility Operations office via interdepartmental mail and attaching a copy to a [Service Work Request Form](#) (<https://madisoncollege365.sharepoint.com/sites/FEO/SitePages/Service-Work.aspx>). If it is determined that equipment is indeed to be disposed of, complete other forms, as necessary, located on Madison College [Facilities Engineering & Operations webpage](#) (<https://madisoncollege365.sharepoint.com/sites/FEO>).

2) Technology equipment

- All computers/laptops, computer-related equipment, and audio/visual (AV) equipment will be managed by Technology Services.
 - a) Technology Services manages the equipment and warranties, including scheduled equipment refresh. If any computer or computer-related equipment breaks down or is no longer needed by the department, they should submit a Help Desk Ticket

requesting replacement, transfer, or disposal of the equipment. Technology Services will manage the disposal or transfer.

(1) Place back in service - Alert Madison College employees of the item's availability to be placed back in service to the College.

(2) Computer or equipment with internal memory: Recycle through a certified recycler or resell in Bookstore, ensuring that certification of destruction is provided.

(3) Computer or other equipment without internal memory – i.e., keyboards, televisions, microwaves, cords, etc., should be recycled through the most efficient means available, typically the same vendor as computer disposal

3) Facility Operations has the following responsibilities related to the disposal/transfer procedures:

- Evaluate the disposition request based on data provided in the [Transfer or Disposal of Equipment Form](#).
- Verify that other agencies have no restrictions on the disposal/transfer of the identified departmental property (i.e., grant-funded purchases may require a specific disposal method).
- For each item with an estimated value of \$25,000 or more, the College must submit a list to the Wisconsin Technical College System office for approval to dispose of the property.

Disposal of Property

S. 38.14(2)(bm) Wis. Stats., allows district boards to request approval from the state director to sell any property which it finds to be no longer needed by the District. Real property sales typically involve high cost items that require state board approval; therefore, a specific process has been developed for that purpose. For personal property sales (equipment, furniture, etc.) districts are required to develop disposal policies that include language that requires the following component. Those policies that include these components will be considered as satisfying the requirement to requesting approval of the state director for items less than \$25,000. Items with a value of \$25,000 or more will require approval of the state director.

- Establish the method of disposition:
 - Items identified for disposition to archives will be placed in Central Storage.
 - All other furniture, equipment, and durable goods:
 - Trade-in item on purchase of replacement item.
 - Repurpose internally - Alert Madison College employees of the item's availability to be placed back in service to the College.
 - Repurpose with K-12 or higher education partners – Any items the College cannot repurpose internally can be offered to public K-12 and higher education schools within the District. The school will retrieve the item from the College. The school cannot dispose of these items and must return them to the College to ensure compliance with the Madison College disposal guidelines.
 - Auction/Sale - Items available after the above steps will be offered for sale

by public auction or through a surplus sales organization. Typically, the College disposes of equipment with UW Surplus with a Purpose (SWAP) or Wisconsin Surplus.

- Recycle or disposal – Facility Operations will coordinate the disposal of any items remaining after a public auction or surplus sales. These items may be recycled or thrown away as refuse. Items may not be donated or given away at no cost to any organization other than the College itself during the internal repurposing phase of disposal.
- Facility Operations will inform Financial Resources Fixed Assets office of disposition action. Inventory records will then be adjusted. Facilities Operations will also maintain records of the disposition action.
- Payments received for any/all properties shall be forwarded to the Madison College Financial Resources Department.
- Any item with a charge for disposal (i.e., electronic waste) shall be paid by the department that owned the equipment.

Notes on Special Dispositions

- Disposition of books, materials, supplies, etc.: All items, including complimentary books, materials, supplies, etc., are considered college property when they are provided to employees of the College by a publisher, vendor, etc. Disposition of these items is subject to this procedure.
- Disposition of abandoned property: Any abandoned property may be disposed of by using standard surplus methods, provided reasonable attempts to notify the owner have been made.

Facility Engineering & Operations
1701 Wright Street
Madison, WI 53704
608-243-4040
wmarquardt@madisoncollege.edu

MADISON AREA TECHNICAL COLLEGE

DATE: August 3, 2022

TOPIC: Authorizing the Issuance of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23C

ISSUE: The approved FY2022-23 budget includes the capital projects budget and authorized the borrowing of \$35,000,000. The initial process to borrow for capital projects includes securing bond counsel opinion and obtaining a bond rating.

The attached resolution is the authorization to begin this process and totals \$3,500,000, including \$1,500,000 for building remodel and improvements, and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. An authorizing resolution will be forthcoming to the Board to set the parameters to award the sale of the bonds to the lowest bidder from the bidding process.

Additional borrowing(s) will be scheduled and brought to the District Board for authorization later in the fiscal year.

RECOMMENDATION:

Adopt the Resolution Authorizing The Issuance Of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23C; And Setting The Sale Therefor.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED
\$3,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022-23C

WHEREAS, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") is presently in need of \$1,500,000 for the public purpose of paying the cost of building remodeling and improvement projects and \$2,000,000 for the public purpose of paying the cost of the acquisition of movable equipment;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,500,000 for the public purpose of paying the cost of building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$2,000,000 for the public purpose of paying the cost of the acquisition of movable equipment; and be it further

RESOLVED, that pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Wisconsin State Journal, the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A and B and incorporated herein by this reference.

Adopted, approved and recorded August 3, 2022.

Chairperson

Attest:

Secretary

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS
OF THE
MADISON AREA TECHNICAL COLLEGE DISTRICT
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on August 3, 2022, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$1,500,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of building remodeling and improvement projects.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: jspilde@madisoncollege.edu.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 3rd day of August, 2022.

BY THE ORDER OF THE
DISTRICT BOARD

Secretary

EXHIBIT B

NOTICE TO THE ELECTORS
OF THE
MADISON AREA TECHNICAL COLLEGE DISTRICT
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on August 3, 2022, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$2,000,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of the acquisition of movable equipment.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: jspilde@madisoncollege.edu.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 3rd day of August, 2022.

BY THE ORDER OF THE
DISTRICT BOARD

Secretary

MADISON AREA TECHNICAL COLLEGE

DATE: August 3, 2022

TOPIC: Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23C

ISSUE: The Madison Area Technical College District Board previously approved authorizing the sale of \$3,500,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$2,000,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). These activities were included in the FY2022-23 capital projects budget approved by the Board on June 1, 2022.

The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 6.00%.

We will provide information on the winning bidder, purchase price, interest rates, and tax levies at a future board meeting. Attached is the Authorizing and Parameters Resolution.

RECOMMENDATION:

Adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23C.

RESOLUTION NO. _____

RESOLUTION ESTABLISHING PARAMETERS FOR THE
SALE OF NOT TO EXCEED \$3,500,000 GENERAL
OBLIGATION PROMISSORY NOTES, SERIES 2022-23C

WHEREAS, on August 3, 2022, the District Board of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes (the "Notes") in the amount of \$1,500,000 for the public purpose of paying the cost of building remodeling and improvement projects and in the amount of \$2,000,000 for the public purpose of paying the cost of the acquisition of movable equipment (collectively, the "Project");

WHEREAS, the District will cause Notices to Electors to be published in the Wisconsin State Journal giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution can be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance building remodeling and improvement projects and the acquisition of movable equipment;

WHEREAS, it is the finding of the District Board that it is in the best interest of the District to direct its financial advisor, PMA Securities, LLC ("PMA"), to take the steps necessary for the District to offer and sell the Notes at public sale and to obtain bids for the purchase of the Notes; and

WHEREAS, in order to facilitate the sale of the Notes in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to any one of the Executive Vice President of Finance and Administration/Chief Operating Officer, Chief Financial Officer/Controller or Vice President of Administration (each an "Authorized Officer") of the District the authority to accept on behalf of the District the bid for the Notes that results in the lowest true interest cost for the Notes (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes; Parameters. For the purpose of paying costs of the Project, the District is authorized to borrow pursuant to Section 67.12(12) Wisconsin Statutes, the principal sum of not to exceed THREE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$3,500,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 15 of this Resolution, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the District, Notes aggregating the principal amount of not to exceed THREE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$3,500,000). The purchase price to be paid to the

District for the Notes shall not be less than 100% nor more than 105% of the principal amount of the Notes.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2022-23C"; shall be issued in the aggregate principal amount of up to \$3,500,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity may be increased or decreased by up to \$250,000 per maturity and that the aggregate principal amount of the Notes shall not exceed \$3,500,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$3,500,000.

<u>Date</u>	<u>Principal Amount</u>
03-01-2023	\$1,075,000
03-01-2024	---
03-01-2025	1,425,000
03-01-2026	1,000,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2023. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) will not exceed 6.00%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2022 through 2025 for the payments due in the years 2023 through 2026 in the amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried

onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2022-23C" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 12. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 15. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) expiration of the petition period provided for under Section 67.12(12)(e)5, Wis. Stats., without the filing of a sufficient petition for a referendum with respect to the resolution authorizing the issuance of Notes to finance building remodeling and improvement projects and the resolution authorizing the issuance of Notes to finance the acquisition of movable equipment; and

(b) approval by an Authorized Officer of the principal amount, definitive maturities, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by such Authorized Officer of the Approving Certificate.

Upon his or her approval of the terms of the Notes, the Authorized Officer of the District is authorized to execute the Proposal with the Purchaser providing for the sale of the Notes to the Purchaser. The Notes shall not be delivered until this approval is obtained and the referendum petition period expires as provided in (a) above.

Section 16. Official Statement. The District Board hereby directs an Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain

events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded August 3, 2022.

Chairperson

ATTEST:

Secretary

(SEAL)

EXHIBIT A
Approving Certificate

(See Attached)

CERTIFICATE APPROVING THE PRELIMINARY OFFICIAL STATEMENT
AND DETAILS OF
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022-23C

The undersigned [Executive Vice President of Finance and Administration/Chief Operating Officer, Chief Financial Officer/Controller or Vice President of Administration] of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District"), hereby certifies that:

1. Resolution. On August 3, 2022, the District Board of the District adopted a resolution (the "Resolution") establishing parameters for the sale of not to exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23C of the District (the "Notes") after a public sale and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

3. Proposal; Terms of the Notes. On the date hereof, the Notes were offered for public sale, and the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Schedule I-A and incorporated herein by this reference (the "Bid Tabulation"). The bid proposal attached hereto as Schedule I-B and incorporated herein by this reference (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation (the "Purchaser") fully complies with the bid requirements set forth in the Official Notice of Sale. PMA Securities, LLC recommends the District accept the Proposal. The Proposal meets the parameters and conditions established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$_____, which is not more than the \$3,500,000 approved by the Resolution, and shall mature on March 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference. The amount of each annual principal payment due on the Notes is not more than \$250,000 more or less per maturity than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
03-01-2023	\$1,075,000	
03-01-2024	---	
03-01-2025	1,425,000	
03-01-2026	1,000,000	

The true interest cost on the Notes (computed taking the Purchaser's compensation into account) is not in excess of 6.00%, as required by the Resolution.

4. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$_____, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 100% nor more than 105% of the principal amount of the Notes as required by the Resolution.

5. Redemption Provisions of the Notes. The Notes are not subject to optional redemption.

6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the District have been irrevocably pledged and there has been levied on all of the taxable property in the District, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

7. Expiration of Petition Period. The petition period provided for under 67.12(12)(e)5, Wisconsin Statutes, has expired without the filing of a sufficient petition for a referendum with respect to the Notes authorized to finance building remodeling and improvement projects and the acquisition of movable equipment.

8. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates and purchase price for the Notes and the direct annual irrepealable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on _____, 20__ pursuant to the authority delegated to me in the Resolution.

Name: _____

Title: _____

SCHEDULE I-A TO APPROVING CERTIFICATE

Bid Tabulation

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE I-B TO APPROVING CERTIFICATE

Proposal

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by PMA Securities, LLC and incorporated into the Certificate.

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

EXHIBIT B

(Form of Note)

UNITED STATES OF AMERICA
REGISTERED STATE OF WISCONSIN DOLLARS
NO. R-____ MADISON AREA TECHNICAL COLLEGE DISTRICT \$_____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2022-23C

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:

March 1, _____, 20____ % _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2023 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$_____, all of which are of like tenor, except as to denomination, interest rate and maturity date, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of paying the cost of building remodeling and improvement projects (\$_____) and the acquisition of movable equipment (\$_____), as authorized by resolutions adopted on August 3, 2022, as supplemented by a Certificate Approving the Preliminary Official Statement

and Details of General Obligation Promissory Notes, Series 2022-23C, dated _____, 20____ (collectively, the "Resolution"). Said resolutions are recorded in the official minutes of the District Board for said date.

This Note is not subject to optional redemption.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes after the Record Date. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MADISON AREA TECHNICAL COLLEGE
DISTRICT, WISCONSIN

By: _____
Chairperson

(SEAL)

By: _____
Secretary

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned Resolution of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

MADISON AREA TECHNICAL COLLEGE

DATE: August 3, 2022

TOPIC: Named Gifts

ISSUE: Madison College Administrative Policy 2505 (previously Policy #415), “Named Gifts,” and related procedures prescribe that naming tributes based on a monetary gift must comprise a substantial portion of the cost of the facility or physical property on campus being named. The policy defines substantial as gifts that are equal to or exceed 25 percent of the cost of new construction, buildings or improvements, or a contribution, while not meeting the minimum, which is integral to project completion. The following naming requests are being presented for named gift recognition. Financial donations were made for the following recognition:

Goodman South Campus:

Community Rooms: The Stand By Jack initiative honored the work of Dr. Jack E. Daniels, III, and the Foundation raised over \$1,000,000 from 45 donors. These gifts have been designated to Scholars of Promise. These gifts will name the Goodman South Campus Community Rooms as the “Dr. Jack E. Daniels Community Rooms.”

Truax Campus:

Lounge: Terry Straavaldsen donated \$50,000 in honor of his late partner and Madison College alum, Ellen M. Dudley. With this gift, he would like to name the common space at the intersection of the C and D classroom blocks on the second floor as the Ellen Dudley Art Lounge. The gift has been designated to support graphic design and fashion marketing students, as well as some programing in the Madison College Gallery.

ACTION: In accordance with Administrative Policy 2505, approve the presented naming gifts.

MADISON AREA TECHNICAL COLLEGE DISTRICT

QUARTERLY INVESTMENT REPORT

June 30, 2022

This Investment Report provides information on all financial assets of Madison College, which are under the direct control of the district board of Madison Area Technical College District.

Investments of Madison Area Technical College District are subject to Wisconsin Statutes 66.0603 and 219.05 and the Investment Procedures of the College, which are established to supplement the existing statutory authority.

CASH AND INVESTMENTS

1. As of June 30, 2022, the College had \$65.7 million in cash and investments.

Description	Original Cost	Percent
Investment Series	\$ 39,948,639	60.8%
WISC LTD	\$ 12,031,189	18.3%
Cash Management Series	\$ 6,005,744	9.1%
UST/AGY	\$ 3,507,275	5.3%
WISC ETD	\$ 2,789,400	4.2%
Certificates of Deposit	\$ 497,304	0.8%
State of WI LGIP	\$ 433,182	0.7%
Moraine Park Municipal Bonds	\$ 323,296	0.5%
UW Credit Union	\$ 103,036	0.2%
BMO Harris Bank	\$ 12,596	0.0%
Johnson Bank	\$ 892	0.0%
Total Portfolio	\$65,652,552	100%

The investment portfolio at the end of the period consists of the Wisconsin Investment Series Cooperative (WISC) investment series which makes up 60.8% (\$39.9 million) and yields .98% and the WISC LTD (Limited Term Duration) series carrying 18.3% (\$12.0 million) currently yielding 1.03%. The Cash Management Series carries 9.1% (\$6.0 million) yielding .82% and US Treasury (UST/AGY) carries 5.3% (\$3.5 million) and yields .50%. The WISC ETD (Extended Term Duration) series carries 4.2% (\$2.8 million) yielding 1.19% and Certificates of Deposit carries .8% (\$497 thousand) yielding .71%. The Government Investment Pool (WI LGIP) carried .7% (\$433 thousand) of the District's cash yielding .98% and Moraine Park Bonds carries .5% of the total balance. These cash equivalent deposits are secured through collateral agreements and do not carry credit risk.

The remaining cash deposits with the UW Credit Union, BMO Harris and Johnson Bank make up .2% (\$117 thousand) of the portfolio value. These deposits are federally insured and do not carry credit risk.

The College's cash and investments can be divided into two investment portfolios:

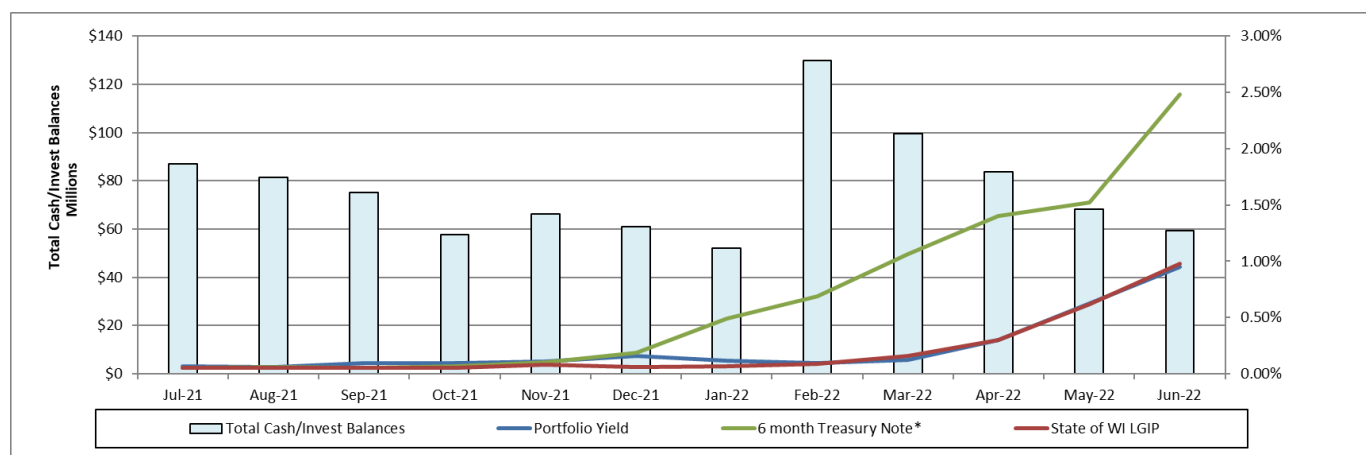
Investment Type		
Operating Funds	\$ 59,493,663	90.6%
Bond Proceeds	\$ 6,158,889	9.4%
Total	\$65,652,552	100%

The Operating Funds balance is comprised of all cash and investment balances related to the General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds. Cash inflows include property tax levy, state aid, student tuition and fees, federal and state grants, and sales activity. Outflows include all operating expenses of the College, the largest of which is payroll.

The Bond Proceeds balance is comprised of all cash and investment balances related to the Capital and Debt Service Funds. Inflows include all bond issuance proceeds and debt service deposits. Outflows include all capital expenses and debt service payments of the College.

PERFORMANCE

The investment portfolio has a current yield of 95 basis points, which compares to the State of Wisconsin local government investment pool yield of 98 basis points and the 6-month treasury of 248 basis points for the same time period. The current yield has increased 83 basis points since the end of March, 2022 and increased by 88 basis points since the end of June, 2021 (year over year).



*6-month Constant Maturity Treasury (CMT)

FEES

All fees on investments made through Wisconsin Investment Series Cooperative are dictated by the WISC Information Statement and the WISC Board of Commissioners.

The fees are not to exceed (but may be less than):

US Government Treasury Securities:	15 basis points annualized
US Government Agency/Instrumentality Securities:	15 basis points annualized
Municipal Securities:	15 basis points annualized
FDIC Insured Certificates of Deposit:	25 basis points annualized
Collateralized Certificates of Deposit/Reciprocal:	25 basis points annualized
New Issue Securities	@ issue price

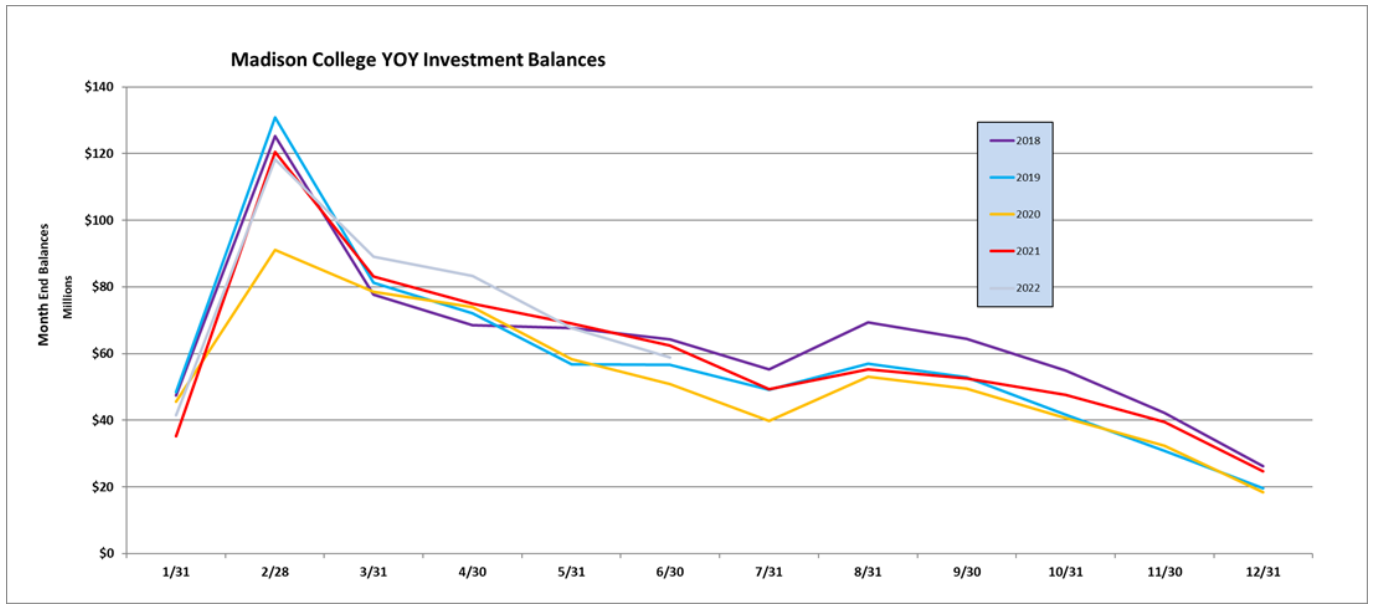
The total fees paid fiscal year to date 6/30/2022 is \$5,680. These fees are inclusive of safekeeping charges, wire transfers, monthly reporting, monitoring of collateral and the cash flow, but does not include fees related to financial advisory services.

LIQUIDITY

The graph below depicts our operating fund balance throughout the year. While we have significant balances in February of each year, after the receipt of approximately 2/3rds of the property tax levy and all of our state aid, the operating needs of the College exceed subsequent revenue inflows for the remainder of the year. The 2021 low point for operational funds was in early January, at a balance of \$18.5 million. The 2022 low point is projected to be about the same at \$18.0 million.

Interest rates continue to rise as evident by the College's portfolio yield increasing 83 basis points for the quarter. Inflation and global uncertainty are impacting the increase in rates.

We continue to monitor our liquidity needs, cash inflows and available investment options for other opportunities to increase the current yield.

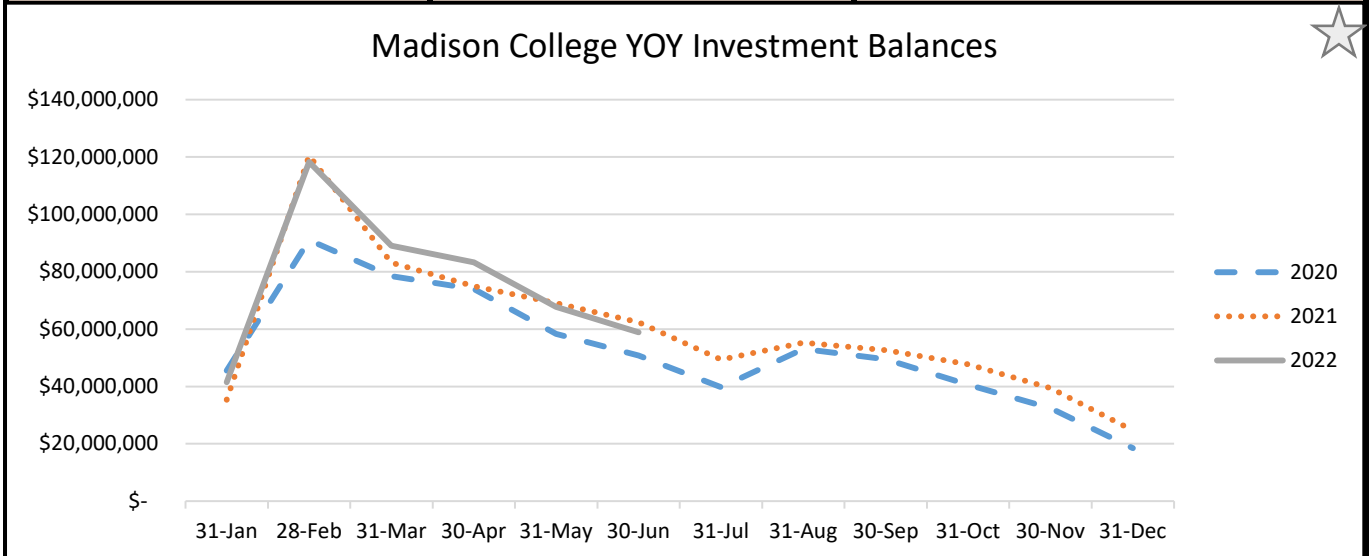
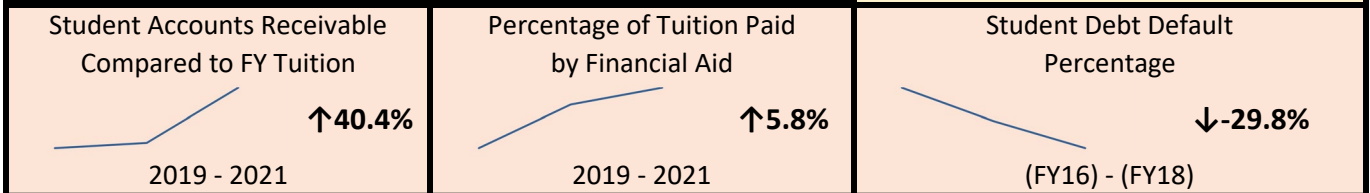
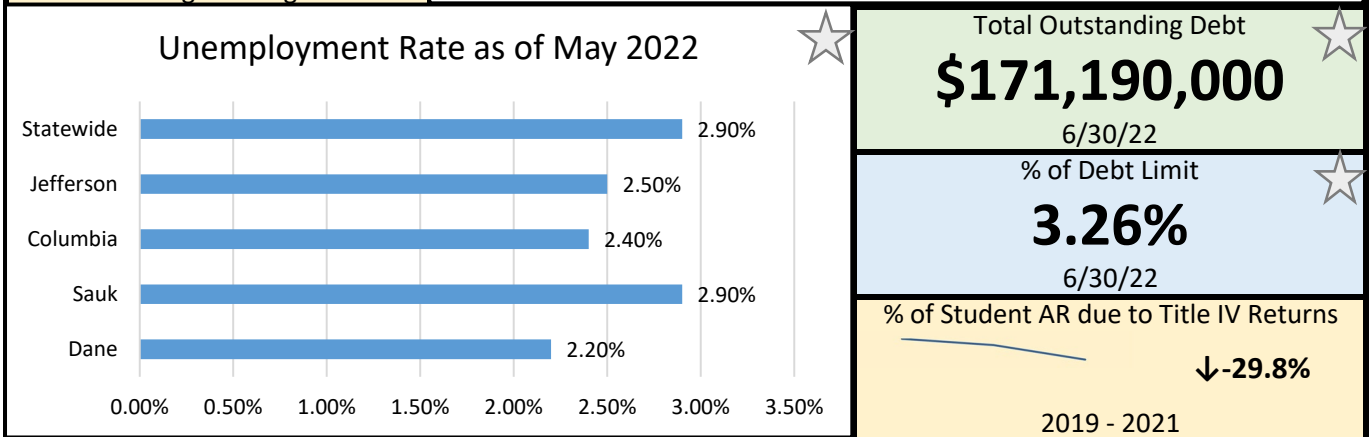
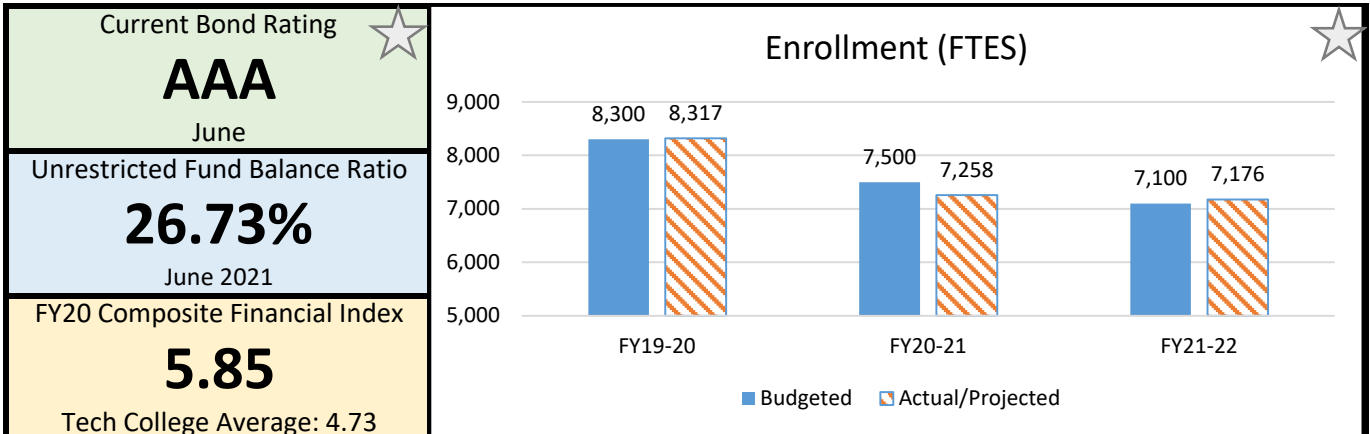


Note, the significant dip in February 2020 was due to scheduling the annual principal payment on a Friday, February 28, 2020 since March 1st landed on a Sunday. Historically, we would have our largest balance at the end of February and the payment goes out in the following month.

Madison College Financial Metrics

Updated 07-20-2022

★ indicates information that changes quarterly



Madison College Supplier Payments Greater Than or Equal to \$2,500.00**06/16/2022 through 07/15/2022**

Supplier	Total Spend
JOE DANIELS CONSTRUCTION CO INC	\$ 1,488,591.88
VANGUARD STORAGE AND RECOVERY LLC	\$ 653,924.56
WORKDAY INC	\$ 647,759.00
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 547,550.82
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$ 544,559.45
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$ 501,286.53
DEAN HEALTH PLAN	\$ 457,767.07
JH FINDORFF AND SON INC	\$ 227,824.70
KW2	\$ 161,112.50
HEARTLAND BUSINESS SYSTEMS LLC	\$ 145,488.55
CDW GOVERNMENT	\$ 139,423.68
MARS SOLUTIONS GROUP	\$ 133,031.00
CARAHSOFT TECHNOLOGY CORPORATION	\$ 129,892.83
MADISON GAS AND ELECTRIC CO	\$ 108,394.35
SYNERGY CONSORTIUM SERVICES LLC	\$ 107,557.91
EMPLOYEE BENEFITS CORPORATION	\$ 95,274.52
ASSEMBLAGE ARCHITECTS LLC	\$ 94,721.00
CHANDRA TECHNOLOGIES INC	\$ 88,496.00
BAKER TILLY US LLP	\$ 87,200.81
SEILER INSTRUMENT AND MANUFACTURING CO INC	\$ 80,527.50
FORWARD ELECTRIC INC	\$ 79,780.00
BAUER & RAETHER BUILDERS INC	\$ 79,295.51
SMART SPACES LLC	\$ 77,693.76
ASSESSMENT TECHNOLOGIES INSTITUTE LLC	\$ 75,247.00
AMERICAN FUNDS SERVICE CO	\$ 75,000.00
JH Hassinger Inc	\$ 74,147.50
US CELLULAR	\$ 69,766.98
BEACON HILL STAFFING GROUP LLC	\$ 68,690.00
SUNDIAL SOFTWARE CORP	\$ 67,687.00
SMART SOLUTIONS INC	\$ 64,473.00
HUSCH BLACKWELL LLP	\$ 49,403.50
MINNESOTA LIFE INSURANCE COMPANY	\$ 49,080.74
WISCONSIN LIBRARY SERVICES INC	\$ 46,876.35
HONORLOCK INC	\$ 40,000.00
INSIGHT PUBLIC SECTOR INC	\$ 39,466.66
STORYTOWN PUBLIC RELATIONS LLC	\$ 38,770.00
TEKSYSTEMS INC	\$ 38,430.00
BWBR	\$ 37,500.00
THYSSE	\$ 32,657.61
BADGER WELDING SUPPLIES INC	\$ 32,200.15
STANDARD INSURANCE COMPANY	\$ 31,069.48
TEAMSOFT INC	\$ 28,800.00
4IMPRINT INC	\$ 27,982.15
SYSCO BARABOO LLC	\$ 27,969.04
BADGER SPORTING GOODS CO INC	\$ 26,778.79
UNITED STATES POSTAL SERVICE	\$ 26,500.00
INTERTEST INC	\$ 24,983.20
THE LAWN CARE PROFESSIONALS	\$ 24,857.14
LAMERS BUS LINES INC	\$ 24,491.00
PROSPECT INFOSYSTEM INC	\$ 24,480.00
AMAZON.COM LLC	\$ 24,179.73

SHI INTERNATIONAL CORP	\$	24,126.06
CITY OF MADISON	\$	24,102.69
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$	23,801.79
EDUSIGHT CREATIVE LLC	\$	23,625.00
VANGUARD COMPUTERS INC	\$	23,414.30
HUELIFE LLC	\$	23,334.00
VWR INTERNATIONAL LLC	\$	21,339.28
MEGHAN JOHNS	\$	21,287.49
V SOFT CONSULTING GROUP INC	\$	20,448.20
ALLIANT ENERGY CENTER OF DANE COUNTY	\$	20,332.00
INDIAN RIVER STATE COLLEGE INCLUDING WQCS	\$	20,266.57
EDUCATION MANAGEMENT SOLUTIONS LLC	\$	20,020.25
LAB MIDWEST LLC	\$	20,000.00
DREXEL BUILDING SUPPLY INC	\$	19,646.98
DIMENSION IV MADISON LLC	\$	19,076.00
ENCORE CONSULTING SERVICES INC	\$	18,984.00
AVI SYSTEMS	\$	18,878.48
APPLE INC	\$	18,344.00
SIGNAL VINE INC	\$	18,000.00
T ROWE PRICE	\$	17,947.13
PLUNKETT RAYSICH ARCHITECTS LLP	\$	17,350.18
A STEP ABOVE DANCE AND MUSIC ACADEMY LLC	\$	16,999.81
PARAGON DEVELOPMENT SYSTEMS INC	\$	16,887.00
COUNTRY INN AND SUITES ENID	\$	15,817.36
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$	15,534.66
THE NORTH AMERICAN BOARD OF CERTIFIED ENERGY PRACTITIONERS INC	\$	15,274.26
SERVICEMASTER DSI	\$	15,032.26
JMB AND ASSOCIATES LLC	\$	14,529.66
BEACON TECHNOLOGIES INC	\$	14,130.00
PROBO MEDICAL LLC.	\$	13,875.00
MARTIN BROTHERS DISTRIBUTING COMPANY INC	\$	13,704.80
VERBA SOFTWARE INC	\$	13,451.32
WIN TECHNOLOGY	\$	12,819.20
BELCO VEHICLE SOLUTIONS LLC	\$	12,659.83
AUTOMOTIVE SERVICE EQUIPMENT LLC	\$	12,242.43
WISCONSIN DEPARTMENT OF CORRECTIONS	\$	12,060.00
B CYCLE LLC	\$	12,000.00
B AND H PHOTO VIDEO	\$	11,898.35
CLEAN POWER LLC	\$	11,333.63
METROPOLITAN LIFE INSURANCE CO	\$	11,138.07
C COAKLEY RELOCATION SYSTEMS CO	\$	11,044.75
KURZWEIL EDUCATION INC	\$	10,800.00
WIEDENBECK INC	\$	10,730.30
ELLINGSON PRO CLEAN INC	\$	10,462.50
MASS MUTUAL FINANCIAL GROUP	\$	10,180.00
WINDOW DESIGN CENTER	\$	9,673.42
SCOTT WILLIAM LIDDICOAT	\$	9,530.23
MADISON COLLEGE FOUNDATION	\$	9,508.59
AT&T	\$	9,171.91
FAMILY SERVICE MADISON	\$	9,000.00
STAPLES BUSINESS ADVANTAGE	\$	8,980.44
WISCONSIN TECHNICAL COLLEGE SYSTEM FOUNDATION INC	\$	8,904.00
QUADIENT LEASING USA INC	\$	8,731.98
SHOP ANATOMICAL INC	\$	8,549.10
SUPERIOR VISION INSURANCE PLAN OF WISCONSIN INC	\$	8,361.03

TRANE US INC	\$	8,321.46
UNITED WAY OF DANE COUNTY INC	\$	8,187.35
ILLINGWORTH KILGUST MECHANICAL INC	\$	8,160.00
Industrial Safety Inc	\$	7,904.00
AE BUSINESS SOLUTIONS	\$	7,852.50
GLOWFORGE INC	\$	7,694.00
ALTERNATIVE MACHINE REPAIR INC	\$	7,667.64
IMPROVYZE	\$	7,560.00
ONENECK IT SOLUTIONS LLC	\$	7,525.00
THE PEOPLE COMPANY LLC	\$	7,500.00
DESIGN STUDIO ETC	\$	7,480.00
TEKCOLLECT INCORPORATED	\$	7,434.00
RYAN SIGNS INC	\$	7,324.08
PATTERSON DENTAL SUPPLY INC	\$	7,299.36
DANE COUNTY REGIONAL AIRPORT	\$	7,244.04
NEW READERS PRESS	\$	7,230.34
MADISON GRAPHICS COMPANY LLC	\$	7,200.00
FRANKLIN TEMPLETON RETIREMENT SVCS	\$	7,125.00
BIORAD LABORATORIES INC	\$	7,021.50
Henry Schein Inc	\$	6,780.00
AMERICAN HEART ASSOCIATION	\$	6,738.06
EAC PRODUCT DEVELOPMENT SOLUTIONS	\$	6,710.00
DELL MARKETING LP	\$	6,607.14
GRAINGER INDUSTRIAL SUPPLY	\$	6,600.41
CAMERA CORNER CONNECTING POINT	\$	6,570.04
Planet Technology LLC	\$	6,277.50
UNITED MAILING SERVICES INC	\$	6,276.76
CLIFTONLARSONALLEN LLP	\$	6,195.00
CITY OF PORTAGE	\$	5,982.68
PARCHMENT LLC	\$	5,966.00
PERKINELMER INFORMATICS INC	\$	5,850.00
Lynne Morton	\$	5,800.00
COVERMASTER INC	\$	5,679.72
VIKING ELECTRIC SUPPLY INC	\$	5,547.88
MYCRONIC INC	\$	5,400.00
KELLEY WILLIAMSON COMPANY	\$	5,398.70
STEP UP CEILINGS LLC	\$	5,300.00
INSIGHT FS	\$	5,222.57
GFL ENVIRONMENTAL	\$	5,171.00
2CHECKOUT	\$	5,098.30
EICHSTEDT ATHLETIC AND COMMUNICATIONS CONSULTING LLC	\$	5,031.94
Compass Evaluation and Consulting LLC	\$	5,000.00
ASSOCIATION OF TITLE IX ADMINISTRATORS	\$	4,999.00
NATIONAL BEHAVIORAL INTERVENTION TEAM ASSOCIATION	\$	4,999.00
IDEXX DISTRIBUTION INC	\$	4,813.57
MF ATHLETIC	\$	4,782.40
RUSH MEDIA COMPANY LLC	\$	4,700.00
UNITED PARCEL SERVICE	\$	4,684.13
UNIVERSITY OF WISCONSIN DEPT OF ANIMAL SCIENCES	\$	4,650.00
JOBELEPHANTCOM INC	\$	4,524.99
MYEDUCATOR LLC	\$	4,461.75
UW HEALTH	\$	4,424.30
POCKET NURSE	\$	4,397.05
CAMPBELL SCIENTIFIC INC	\$	4,391.62
MAC TOOLS	\$	4,350.72

HYLAND SOFTWARE INC	\$	4,320.00
BALL DIAMOND FINE SPORTS TURF LLC	\$	4,200.00
MACQUEEN EMERGENCY GROUP	\$	4,121.00
CINTAS CORPORATION	\$	4,110.56
JOHNSON CONTROLS FIRE PROTECTION LP	\$	4,021.82
MIDWEST RENEWABLE ENERGY ASSOCIATION	\$	4,003.00
1901 INC	\$	3,981.00
SNAP ON INDUSTRIAL	\$	3,946.30
DC EQUIPMENT	\$	3,917.40
RHYME BUSINESS PRODUCTS LLC	\$	3,906.97
WE ENERGIES	\$	3,892.47
HENRY SCHEIN EMS DIVISION	\$	3,852.91
Mercury Medical	\$	3,828.62
COUNCIL FOR OPPORTUNITY IN EDUCATION	\$	3,825.00
XEROX CORP	\$	3,810.76
LINCOLN LIFE FINANCIAL GROUP	\$	3,676.39
PEARSON VUE	\$	3,675.00
CRG Consulting LLC	\$	3,600.00
COMPUTER CONSULTANTS INTERNATIONAL INC	\$	3,596.25
NASSCO INC	\$	3,544.01
TDS TELECOM SERVICE LLC	\$	3,524.85
JOHNSTONE SUPPLY OF ROCKFORD/MADISON	\$	3,442.50
HIRING AND STAFF SERVICES INC	\$	3,390.63
CHAMPIONSHIP AWARDS	\$	3,370.64
THRIVENT FINANCIAL FOR LUTHERANS	\$	3,360.20
PROFESSIONAL LAWN MAINTENANCE	\$	3,275.00
RITEN INDUSTRIES INC	\$	3,229.44
COAKLEY BROTHERS CO	\$	3,227.75
CED GREENTECH	\$	3,222.15
EMMONS BUSINESS INTERIORS	\$	3,195.50
AUTO PAINT AND SUPPLY CO INC	\$	3,172.36
THANKVIEW LLC	\$	3,049.80
MID WEST FAMILY MARKETING INC	\$	3,000.00
USTUDY GLOBAL LLC	\$	2,990.00
REEDSBURG UTILITY COMMISSION	\$	2,962.24
CREATION ENGINE INC	\$	2,832.90
THE EMPLOYABILITY PROJECT	\$	2,750.00
WISCONSIN SCHOOL COUNSELOR ASSOCIATION INC	\$	2,750.00
REMEL INC	\$	2,723.12
REYNOLDS TRANSFER AND STORAGE INC	\$	2,680.00
WERNER ELECTRIC SUPPLY CO	\$	2,658.81
CONSTELLATION NEWENERGY GAS DIVISION LLC	\$	2,616.01
QM QUALITY MATTERS INC	\$	2,600.00
AGILENT TECHNOLOGIES INC	\$	2,568.00
AIRGAS USA LLC	\$	2,553.49
ENGMAN TAYLOR COMPANY INC	\$	2,550.74
COYLE CARPET ONE	\$	2,536.16
DAIGGER SCIENTIFIC	\$	2,512.90
ADVANTAGE DESIGN GROUP	\$	2,500.00
TOTAL	\$	9,210,168.39

MADISON AREA TECHNICAL COLLEGE

**SCHEDULE OF CHECKS ISSUED
FOR THE PERIOD 06/16/22 - 06/30/22**

FY 2021 -2022

Payment Type	Transaction Numbers	Number Issued	Amount
ACCOUNTS PAYABLE CHECKS			
Prior Period - YTD Checks	342615 - 346006	3,366	\$ 17,543,178.83
June 16, 2022 - June 30, 2022	346007-346256	248	\$ 2,028,763.82
YTD - Accounts Payable Checks		3,614	\$ 19,571,942.65
ACCOUNTS PAYABLE ACH PAYMENTS			
Prior Period - YTD ACH	822536 - 899232	7,190	\$ 78,629,172.16
June 16, 2022 - June 30, 2022	902102 - 905546	609	\$ 5,890,625.62
YTD - Accounts Payable ACH		7,799	\$ 84,519,797.78
STUDENT REFUND CHECKS			
Prior Period - YTD Checks	597079 - 610356	12,469	\$ 12,091,675.06
June 16, 2022 - June 30, 2022	610411 - 610609	365	\$ 243,546.43
YTD - Student Refund Checks		12,834	\$ 12,335,221.49
STUDENT REFUND ACH PAYMENTS			
Prior Period - YTD ACH	E-Refunds	14,785	\$ 20,971,725.76
June 16, 2022 - June 30, 2022	E-Refunds	694	\$ 728,706.72
YTD - Student Refund ACH		15,479	\$ 21,700,432.48
PAYROLL CHECKS			
Prior Period - YTD Checks	104631 - 104931	280	\$ 114,706.14
June 16, 2022 - June 30, 2022	104932 - 104936	5	\$ 1,573.51
YTD - Payroll Checks		285	\$ 116,279.65
PAYROLL ACH PAYMENTS			
Prior Period - YTD ACH	819624 - 898933	72,355	\$ 70,487,994.58
June 16, 2022 - June 30, 2022	899233 - 902101	2,869	\$ 2,464,897.88
YTD - Payroll ACH		75,224	\$ 72,952,892.46
GRAND TOTAL PAYMENTS			\$ 211,196,566.51

MADISON AREA TECHNICAL COLLEGE

**SCHEDULE OF CHECKS ISSUED
FOR THE PERIOD 07/01/22 - 07/15/22**

FY 2022-2023

Payment Type	Transaction Numbers	Number Issued	Amount
ACCOUNTS PAYABLE CHECKS			
Prior Period - YTD Checks	N/A		
July 01, 2022 - July 15, 2022	346258 - 346329	72	\$ 169,228.00
YTD - Accounts Payable Checks		72	\$ 169,228.00
ACCOUNTS PAYABLE ACH PAYMENTS			
Prior Period - YTD ACH	N/A		
July 01, 2022 - July 15, 2022	905577 - 908435	105	\$ 1,569,050.28
YTD - Accounts Payable ACH		105	\$ 1,569,050.28
STUDENT REFUND CHECKS			
Prior Period - YTD Checks	N/A		
July 01, 2022 - July 15, 2022	610629 - 610736	108	\$ 36,781.88
YTD - Student Refund Checks		108	\$ 36,781.88
STUDENT REFUND ACH PAYMENTS			
Prior Period - YTD ACH	N/A		
July 01, 2022 - July 15, 2022	E-Refunds	147	\$ 66,497.23
YTD - Student Refund ACH		147	\$ 66,497.23
PAYROLL CHECKS			
Prior Period - YTD Checks	N/A		
July 01, 2022 - July 15, 2022	104937 - 104932	6	\$ 3,441.45
YTD - Payroll Checks		6	\$ 3,441.45
PAYROLL ACH PAYMENTS			
Prior Period - YTD ACH	N/A		
July 01, 2022 - July 15, 2022	902554 - 908412	3,572	\$ 5,149,392.87
YTD - Payroll ACH		3,572	\$ 5,149,392.87
GRAND TOTAL PAYMENTS			\$ 6,994,391.71

Madison Area Technical College Topic: Request for Proposals / Request for Bids / Sole Sources DATE OF BOARD MEETING - August 3, 2022 All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.						
<u>ID</u>	<u>Title</u>	<u>Description</u>	<u>Funding and Term</u>	<u>Vendor</u>	<u>Dollar Amount</u>	<u>Recommended by VP and Director/Dean</u>
RFB22-013	Madison College, Commercial Avenue Site Asphalt Replacement	Remove and replace asphalt paving at driveway and parking area between Buildings A & B. Regrade area and install buried storm pipe to improve drainage. Project includes line painting at new asphalt and landscaping at perimeter of work area. <i>During the asphalt replacement process, unanticipated poor sub-soils were found below a large area of the existing parking lot. The poor soils will be replaced with new compacted granular fill. This additional work will exceed the project contingency.</i>	Capital Sitework FY22-23	Tri-County Paving, Inc.	Total project cost with contingency \$145,300. <i>Increase the total project cost by \$60,000 to \$205,300. This project was previously approved by the Madison College Board on June 1, 2022.</i>	Sylvia Ramirez VP Administrative Services & Fred Brechlin Director Planning & Construction Management
S23-003	Bookstore Sole Source for Textbook Rental Program	The Madison College Textbook Rental Program requests a sole source exception from the Madison College District Board. We require a sole source exception because the textbook market is highly volatile, publishers tightly control aspects of the market, and the program has limited ability to substitute similar materials due to academic freedom policies.	Textbook Rental Program FY23-24	Amazon.com LLC (wholesaler) American Technical Publishers, Inc (publisher) Cengage Learning, Inc. (publisher) Elsevier (publisher) Goodheart Willcox Publisher (publisher) Holtzbrinck Publishers LLC (publisher) Ingram (wholesaler) John Wiley and Sons, Inc (publisher) Jones and Bartlett Learning LLC (publisher) Kendall Hunt Publishing Company (publisher) Lexis Nexis (Publisher) Matthews Book Company (wholesaler) MBS Textbook Exchange (wholesaler) McGraw Hill Global Education Holdings, LLC (publisher) MyEducator LLC (publisher) Nebraska Book Company (wholesaler) Oxford University Press (publisher) Pearson Education, Inc (publisher) Rittenhouse Book Distributors, Inc (wholesaler) Sage Publications Inc (publisher) State Bar of Wisconsin (publisher) Verba Software (VitalSource) (wholesaler) Vista Higher Learning (publisher) W.W. Norton and Co., Inc (publisher) XanEdu (publisher)	FY23 - \$2,500,000.00	Sylvia Ramirez VP Administrative Services & Kim Henderson Campus Services Manager
S23-005	Student Health GHC Services for 2023-24	Madison College students' mental and physical health affects their academic success. Additionally, students need prescribed testing and immunizations for specific academic programs. The Madison College GHC Community Clinic, located on-campus, provides health care services to all Madison College degree credit students.	Fund 713 FY23-24	Group Health Cooperative of South-Central WI	FY23 - \$150,000.	Mark Thomas Executive VP Finance & Admin, COO & Jason Verhelst Interim Athletic Director
S23-006	Online Learning Platform Services	Madison College utilizes the library of on-demand learning for college employees (faculty and staff) and college students. The courses are utilized by employees to learn skills related to their personal and professional development. Faculty use courses in this library to augment their college-level academic programs for students. A sole source exception is requested because LinkedIn Learning is integrated with Workday systems, allowing employees to register for and track their professional development and offers high quality content relevant to both students and employees and content specific to institutions of higher education.	Fund 100 FY23-25	LinkedIn Learning	FY23 - \$51,056.00 FY24 - \$53,332.00 FY25 - \$55,608.00 Total contract amount: \$159,996.00	Rose Buschhaus Vice President of Human Resources, CHRO

ACTION: Authorize staff to proceed with the purchases listed above with the vendors and terms as specified.

Note: RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements
S = Sole Source: An item or service that is only available from a single source

MADISON AREA TECHNICAL COLLEGE DISTRICT
38.14 Contract Estimated Full Cost Recovery Report
FY 21-22, for the period of June 2022

Contract No	Service Recipient	Type of Service	Service Description	A Contract Amount	B Estimated Direct Cost	C Estimated Direct & Indirect Cost	D Profit (or) Loss (A-C)	Rationale for (-) only
2022-0023	America Works of Wisconsin	2.42	FY22 America Works Mental Health First Aid - 15 cohorts	\$ 5,250.00	\$ 6,453.29	\$ 7,839.64	\$ (2,589.64)	Charging Per Participant
2022-0067	Premier Coop	2.41	FY22 Premier Coop Retreat	\$ 2,700.00	\$ 1,821.45	\$ 2,151.84	\$ 548.16	-
2022-0072	America Works of Wisconsin	2.42	FY22 America Works Mental Health First Aid - 4 Cohorts Spring 22	\$ 6,500.00	\$ 4,124.03	\$ 5,212.36	\$ 1,287.64	Gov't/Non Profit Indirect Rate
2022-0099	Trachte, LLC - Oregon	2.41	FY22 Trachte Welding Certification	\$ 7,075.00	\$ 4,030.28	\$ 5,027.90	\$ 2,047.10	-
2022-0105	Therma-Stor, LLC	2.41	FY22 Therma-stor Brazing June 2022	\$ 2,300.00	\$ 1,227.37	\$ 1,640.02	\$ 659.98	-
2022-0107	Nestle Purina	2.41	FY22 Nestle-Purina Mech 4 Testing	\$ 7,500.00	\$ 5,053.74	\$ 6,271.63	\$ 1,228.37	Competitive Pricing
2022-0108	Arimon Technologies Inc	2.41	FY22 Arimon Technologies Soldering Certification - June	\$ 6,500.00	\$ 3,778.47	\$ 4,900.86	\$ 1,599.14	-
				\$ 37,825.00	\$ 26,488.63	\$ 33,044.24	\$ 4,780.76	

Type of Service:

- 1.xx Customized Instruction
- 2.xx Technical Assistance
- x.11 Public Education Inst./K-12
- x.15 Multiple Educational
- x.16 Public Education Inst./K-12 - Transcribed Credit
- x.18 Public Education Inst./PS
- x.19 Private Education Inst.
- x.21 WI Local Government Unit
- x.22 Indian Tribal Governments
- x.23 Economic Development Corp
- x.24 County Boards of Supervisors
- x.25 Multiple Local Government Units
- x.31 State of Wisconsin
- x.32 WI Department of Corrections
- x.33 WI Div. of Vocat. Rehab
- x.35 Multiple State Government
- x.41 Business and Industry
- x.42 Community Based Organizations
- x.43 Workplace Education Initiatives
- x.44 WMEP Related Contracts
- x.45 Multiple Business & Industry
- x.46 Adv Manufacturing Solutions
- x.47 Workforce Advancement Training Grants
- x.51 Federal Governments
- x.55 Multiple Federal Governments Units
- x.61 Foreign Governments
- x.62 State Other Than WI
- x.63 Out of State Businesses
- x.65 Multiple Out of State Entities

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF
PERSONNEL**

Name	Kristin Schneider
Title	Administrative Coordinator
Start Date	June 20, 2022
Salary	\$25.20 hourly
Type	Staff
PT/FT	Part-time
Location	Watertown Campus
Degree	Bachelor's Degree – Communication Arts
License	
Certifications	
Experience	16 years Director 4 years Customer Service

Name	Barry Fox
Title	Lead Custodian
Start Date	June 26, 2022
Salary	\$24.03 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Main Building
Degree	
License	
Certifications	
Experience	11+ years Custodian (at Madison College) 5 years Custodian

Name	Amanda May
Title	Clerical Technician
Start Date	June 26, 2022
Salary	\$18.54 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Associates Degree – Liberal Arts (at Madison College)
License	
Certifications	
Experience	1+ year Clerical Technician – LTE (at Madison College) 3+ years Student Help (at Madison College)

Name	Dominic Prior
Title	Print and Mail Technician
Start Date	June 26, 2022
Salary	\$18.54 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	
License	
Certifications	
Experience	3+ years Food Service Assistant (at Madison College) 3 years Sous Chef

Name	Misty Turnquest
Title	Senior Project & Process Analyst
Start Date	June 26, 2022
Salary	\$68,253.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax Main Building
Degree	Master's Degree – Educational Leadership & Policy Analysis Bachelor's Degree – Speech Communication
License	
Certifications	
Experience	2 years Project and Process Analyst (at Madison College) 6 years Enrollment Coordinator (at Madison College)

Name	Dr. Damira Grady
Title	Vice President, Equity, Inclusion, and Community Engagement
Start Date	June 27, 2022
Salary	\$162,000.00 annually
Type	Management
PT/FT	Full-time
Location	Truax Campus
Degree	Doctorate Degree - Leadership for the Advancement of Learning and Service in Higher Education Master's Degree - Educational Psychology Bachelor's Degree - Educational Studies
License	Licensed Professional Counselor
Certifications	
Experience	1+ year Associate Vice Chancellor & Diversity Officer 2+ years Director Student Accommodations and Interpreting Services

Name	Nicole Sandoval
Title	Community Engagement Coordinator
Start Date	July 1, 2022
Salary	\$58,975.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's Degree – International Relations and Ethnic Studies
License	
Certifications	
Experience	4+ years Bilingual Recruitment Coordinator & Community Outreach (at Madison College) 1+ year Student Support Assistant (at Madison College)

Name	Heather Smith
Title	Manager, Disability Resource Services
Start Date	July 10, 2022
Salary	\$85,957.00 annually
Type	Management
PT/FT	Full-time
Location	Truax Main Building
Degree	Master's Degree – Social Work Bachelor's Degree – Psychology Associates Degree – Liberal Studies
License	Clinical Social Worker
Certifications	
Experience	3+ years Senior Disability Resource Liaison (at Madison College) 3+ years Disability Services Specialist

Name	Mallory Dixon
Title	Head Intercollegiate Women's Volleyball & Human Performance Coach
Start Date	July 11, 2022
Salary	\$46,070.63 annually
Type	Staff
PT/FT	Part-time
Location	Truax Main Building
Degree	Master's Degree – Exercise Science Bachelor's Degree – Kinesiology – Exercise Movement Science
License	
Certifications	
Experience	6 months – Long-term Substitute Teacher 7 months – Club Volleyball Coach

Name	Erendira Giron Cruz
Title	Test Coordinator
Start Date	July 11, 2022
Salary	\$22.15 hourly
Type	Staff
PT/FT	Full-time
Location	South Madison
Degree	Associates Degree – Early Childhood Education (at Madison College)
License	
Certifications	
Experience	1 year Assistant Manager 1+ year Customer Service

Name	Skye McKinley
Title	Test Coordinator
Start Date	July 11, 2022
Salary	\$22.15 hourly
Type	Staff
PT/FT	Part-time
Location	Reedsburg Campus
Degree	Bachelor's Degree – International Studies
License	
Certifications	
Experience	1+ year Shift Leader 3+ years Co-Lead Teacher

Name	Autumn Nelson
Title	Clerical Technician
Start Date	July 11, 2022
Salary	\$18.54 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	
License	
Certifications	Technical Diploma – Marketing
Experience	6 months Universal Banker 1+ year Senior Member Service Teller

Name	Carla Williams
Title	Auto Parts Specialist
Start Date	July 10, 2022
Salary	\$20.26 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Main Building
Degree	Associates Degree – Environmental Science (at Madison College) Associates Degree – Physical Therapy (at Madison College)
License	Physical Therapist Assistant
Certifications	
Experience	2+ years Physical Therapist 5+ years Instructional Support -Automotive Program (at Madison College)

**THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND
SEPARATIONS**

EMPLOYEE	POSITION	EFFECTIVE DATE
Kristin Polywacz	Director, Employee Learning & Organizational Development	June 16, 2022
Brandon Campbell	Administrative Coordinator	June 16, 2022
Angela Sartori	Project & Process Coordinator	June 17, 2022
Carshella Porter	Financial Wellness Support Coordinator	June 17, 2022
David Vetovec	Senior Groundskeeper	June 17, 2022
Meghan Schroeder	Coach/Coordinator - TRIO	June 23, 2022
Reese Landsverk	Maintenance Associate	June 24, 2022
Nina Schultz	Senior Student Support Advisor	June 30, 2022
Michael Belton	Information Technology Instructor	July 1, 2022
Alexandra Nicoloff	Food Service Associate	July 8, 2022
Glenn Mathews	Manager, Campus Operations - Watertown	July 15, 2022
Jason Walker	Director, Dining & Event Services	July 15, 2022

THE PRESIDENT RECOMMENDS APPROVAL OF RETIREMENTS

EMPLOYEE	POSITION	EFFECTIVE DATE	YEARS OF SERVICE
June Caruso	Director, Data Management	July 1, 2022	8 years
Katherine Clisch	Communication Specialist	July 1, 2022	26+ years
Denise McKay	Grant Officer	July 1, 2022	24 years
Mark Shymanski	Research Database Analyst	July 1, 2022	20+ years
Todd Stebbins	Special Assistant to the Provost	July 1, 2022	22 years
Lori McRoberts	Manager, Student Records & Data	July 6, 2022	34+ years
Donald Gilbertson	Lead Laboratory Coordinator	July 9, 2022	20+ years