



August 31, 2022

MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Madison Area Technical College District Board will meet in executive session at 4:30 p.m. on Wednesday, September 7, 2022, at 1701 Wright Street, Room AB132, in a hybrid format to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 448 826 39# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that immediately following executive session, and anticipated no earlier than 4:45 p.m., the Madison Area Technical College District Board will meet in open session, at 1701 Wright Street, Room AB132, in a hybrid format. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 448 826 39# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that the Madison Area Technical College District Board will meet at 5:30 p.m. at 1701 Wright Street, Room D1630B/C, in a hybrid format, to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference Code 646 169 253# when prompted.

I. CALL TO ORDER

A. Compliance with Open Meeting Law

II. ROUTINE BUSINESS MATTERS

A. Approval of August 3, 2022, Meeting Minutes (**Pages 3-10**)

B. Public Comments

III. NEW BUSINESS

A. Communications

1. Board Chair's Report
 - a. Future Meeting & Event Schedule
2. Student Liaison Report – Susan Burke Custer
3. Student Senate Report – Wilfried Tapsoba
4. College/Campus Announcements

5. President's Report

- a. International Travel Authorizations (**Pages 11-13**)
- b. Honors Program
- c. SkillsUSA

B. Action Items

- 1. Three-Year Facilities Plan (**Page 14**)
- 2. Capital Projects Borrowing
 - a. Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D (**Pages 15-18**)
 - b. Resolution Establishing Parameters For the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D (**Pages 19-38**)
- 3. Consent Agenda
 - a. Named Gifts (**Page 39**)
 - b. General fund monthly financial report as of July 31, 2022 (**Pages 40-4243**)
 - c. Request for proposals/request for bids/sole sources (**Page 43**)
 - d. Contracts for service June 2022 (**Page 44**)
 - e. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period July 16, 2022, through August 15, 2022 (**Pages 45-49**)
 - f. Employment of personnel (**Pages 50-57**)
 - g. Resignations and Separations (**Page 58**)
 - h. Retirements (**Page 59**)

IV. CALENDAR OF EVENTS

Board Meetings

October 5, 2022

November 2, 2022

December 7, 2022

Association of Community College Trustees

Leadership Congress – New York, New York; October 26-29, 2022

Legislative Summit – Washington DC; February 5-8, 2023

Wisconsin Technical College District Boards Association

October 6-8, 2022; Chippewa Valley Technical College, Eau Claire

January 11-13, 2023; Legislative Seminar, Concourse Hotel - Madison

V. ADJOURN

cc: News Media
Madison College Board
Legal Counsel

Administrative Staff
Full-Time Faculty/ESP Local 243
Part-Time Faculty

A meeting of the Madison Area Technical College District Board was held on August 3, 2022, in a hybrid format. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Elton Crim (Chair), Frances Huntley-Cooper (Vice-Chair), Melanie Lichtfeld (Secretary), Daniel Bullock, Randy Guttenberg, Arlyn Halvorson, and Christopher Polzer.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Valentina Ahedo, Dean of Goodman South Campus; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Affairs & Institutional Effectiveness; Damira Grady, Vice-President for Equity, Inclusion, and Community Engagement, and Mark Thomas, Executive Vice-President for Finance and Administration & Chief Operating Officer.

Others present: Susan Custer, Student Liaison; Laurie Grigg, Chief Financial Officer/Controller; Erik Kass, PMA Securities; Holly Mercier, Marketing Instructor; Marco Torrez-Miranda, Faculty Director for the Institute for Equity and Transformational Change, Wilfried Tapsoba, Student Senate President; Ali Zarrinnam, Vice-President of Strategic Enrollment Management; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:33 p.m. by Dr. Crim.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Mr. Polzer, seconded by Ms. Huntley-Cooper, to approve the meeting minutes of July 11, 2022, as submitted. Motion carried.

+ **Public Comments** II B

There were no public comments.

New Business III

Communications III A

Board Chair's Report III A 1

Future Meeting & Event Schedule III A 1 a

Dr. Crim reported that he attended the summer meeting of the District Board's Association. The meeting featured an in-service on the student experience. He also reminded Trustees about upcoming Board meetings and encouraged Trustees to attend the Association of Community College Trustees Leadership Congress in October.

Student Liaison Report III A 2

Ms. Custer reported that she is meeting with student leaders to understand their perspectives about Madison College.

Student Senate Report III A 3

Mr. Tapsoba reported that the Student Senate will meet every Thursday at 4:00 PM in a hybrid format during the Fall semester. The Student Senate will also be tabling during WolfPack Welcome events.

College/Campus Announcements III A 4

Ms. Ahedo reported that Goodman South Campus will host a new cohort of STEM students and as enrollments are tracking, more students returning to the campus. Full time student numbers are growing, and the number of part-time students enrolled for fall has already surpassed those enrolled for last fall and they are enrolling in more credits than last fall. For non-credit students at the campus, flexibility continues to matter with more classes being taught

with some in-person and online component. For ESL classes in particular, enrollments are rebounding and staff are moving through a significant waitlist. For the first time since the pandemic started, Goodman South Campus hosted Urban League's Project REACH summer program interns. This summer, two middle school students interned at the campus for six weeks for career aspiration and exploration. The Project REACH helps students develop their post-secondary and career goals in middle school to leverage opportunities in high school and beyond. For the second year, the campus is hosting CEOs of Tomorrow, a program designed to teach young people entrepreneurial skills. Elementary and middle school students will be on site learning the ins and outs of having a business.

Dr. Bakken reported that the college is now offering over 2800 courses so far for Fall, a 4% increase over Fall 2020. As the enrollment continues to progress, the college will continue to respond and adjust. The Associate of Science program in Human Services has been re-accredited by the Council for Standards in Human Services Education. The review team met with current and former students, Advisory Board members, and internship site representatives. The feedback they received was overwhelmingly positive. With the guidance of Trustee Frances Huntley-Cooper and Madison College's social media strategist, Gaonou Lo, the 608 Scholars, from high schools in the Madison area, won first place in the NAACP Delta Airlines Social Media Campaign competition. The teams were given the task to develop a best-in-class, values-led social media campaign. Last week, the college hosted a graduation celebration at the Commercial Avenue campus for nine graduates of the Construction Techniques diploma. The graduates are all incarcerated males, who were proudly honored by the Wisconsin Secretary of Corrections, the Secretary of Workforce Development, Madison College faculty and staff, and over 100 community members and family members. The continues to advance strategies to

provide more opportunities for workforce re-entry. The successful and very popular Reedsburg Summer Youth Camps wrapped up last week with a focus on welding and nursing. Fall continuing education enrollments are up 142% in Portage and nearly 100% in Reedsburg from this time last year.

Dr. Casper reported headcount degree credit enrollment figures continue to climb compared to last year and compared to 2020. FTE student enrollments are up over last year at this point by more than 140 FTE. The college continues to see strong growth in new student enrollments, students under 22 years of age, and male students. Thirteen awards were presented to The Clarion at the Wisconsin Newspaper Association's 2021 Better Collegiate Newspaper Contest winners.

- The newspaper won four first-place awards and finished second in the general excellence category, finishing behind the Marquette Tribune.
- Kaleia Lawrence, who was editor in chief of The Clarion during the 2021-22 school year, finished third in the WNA's collegiate journalist of the year competition. She won a first-place award for editorial writing in Division B for editorial entitled "Diversity in Athletics." She also placed third in Division B for an infographic she created reflecting diversity in collegiate athletics.
- Paige Zezulka won first place in Division B in the sports story category for an article about the automated camera systems now in use by the college's athletic department. She also took third place in Division B in the feature story category for a profile of the Clarion Radio General Manager.
- Other first place awards went to Ivan Becerril-Gutierrez and Chris Bird.

- Hailey Griffin won two awards for her coverage of Olbrich Garden’s GLEAM art show, winning for both her article and a video she created to accompany the story. She placed second in the Division A arts and entertainment story competition and received an honorable mention in the Division B multimedia competition.
- Eimy Gonzalez won second place in the Division B coronavirus coverage competition.
- Anica Graney placed third in the Division B editorial writing category.
- Steven Andriantsiratahina took third place in the Division A advertising category.

Dr. Thomas reported the college will continue to follow public health guidelines related to face coverings, along with maintaining cleaning protocols, enhanced air filtration, hand sanitizing stations and plexiglass at service desks.

Dr. Grady reported that she has used her first few weeks at the college to build relationships and looks forward to advancing equity and inclusion work at Madison College.

President’s Report III A 4

Africa Initiative III A 4 a

Dr. Daniels reported that Madison College will expand opportunities for students from Africa to participate in Madison College curriculum, assisting employers in their countries and in Wisconsin by providing highly qualified employees. Plans are also being developed to offer study abroad programs in Africa for Madison College students.

Dr. Thomas will be assigned to work in Africa for the next academic year to engage African communities, primarily in Kenya, in developing agreements and implementing strategies to open access to our college from Africa.

Institute for Equity & Transformational Change Update III A 4 b

Dr. Bradshaw and Mr. Torrez-Miranda shared an update on the Institute for Equity and Transformational Change (IETC), including the IETC cycle, IETC staff and fellows, action research, diversity, equity and inclusion professional development, culturally responsive curriculum,

Achieving the Dream Update III A 4 c

Mr. Zarrinnam and Ms. Mercier shared an update on Achieving the Dream (ATD), including an overview of the Year of Discovery, an action plan review, a description of the new ATD leadership Structure, and next steps.

Action Items III B

Disposition of College Property III B 1

Dr. Thomas reported that Wisconsin statutes allow the District Board, with approval from the WTCS system president, to sell college property that is no longer in use. Only those items identified as being at the end of their useful life for the college will be considered for sale. The issue paper included a revised procedure with updating for clarity, allowing sales of laptops to students, and allowing loans of surplus equipment to public K-12 and higher education partners.

There was a motion by Mr. Polzer, seconded by Mr. Halvorson, to approve the attached procedures related to the Disposition of College Property and to approve submission of the procedures to the WTCS system president for approval. Motion carried.

Capital Projects Borrowing III B 2

Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23C, and Resolution Establishing the Parameters For the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23C III B 2 a and III B 2 b

Mr. Kass provided information related to interest rates and market conditions. Ms. Grigg reported that the presented resolution for General Obligation Promissory Notes Series 2022-23C is the authorization to begin this process and totals \$3,500,000, including \$1,500,00 for building remodeling and improvement projects, and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution establishes the parameters for the sale of \$3,500,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$2,000,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 6.0%. The Board combined the two Resolutions into one Motion.

There was a motion by Mr. Guttenberg, seconded by Mr. Polzer to adopt the Resolution Authorizing the Issuance Of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23C. and to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23C. Motion carried.

Consent Agenda III B 3

Named Gifts III B 3 a

Quarterly investment report III B 3 b

Quarterly financial metrics III B 3 c

General fund monthly financial report as of June 30, 2022 III B 3 d

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period June 16, 2022 through July 15, 2022 III B 3 e

Request for proposals/request for bids/sole sources III B 3 f

38.14 contracts for services June 2022 III B 3g

Employment of personnel III B 3 h

Resignations and separations III B 3 i

Retirements III B 3 j

There was a motion by Mr. Guttenberg, seconded by Mr. Halvorson, to approve Consent Agenda items III.B.3.a. through j. Motion carried

Adjournment IV

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Polzer, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:04 p.m.

Melanie Lichtfeld, Secretary

Madison Area Technical College

Conditionally Approved Study Abroad Programs 2022-23

The following student international travel programs have been conditionally approved for 2022-23. Each program will be subject to additional review before final approval using the procedural and administrative rules in the Madison College Sponsored International Travel Policy and COVID Risk Assessment.

Pillars of Promise: To support the development of Students' Core Ability of Global and Cultural Perspectives, Madison College supports the opportunities for students to gain exposure to the history, culture, and language of world regions through experiential learning.

<u>Name of Program</u>	<u>Employee(s) Name; number of students</u>	<u>Destination Country and City</u>	<u>Dates of Travel</u>	<u>Description/Purpose of Travel and Benefit to District</u>	<u>Dollar Amount</u>
Global Studies Program	Holly Mercier and Janet Sperstad, 10-20 students	Marburg, Germany	March 8-18, 2023	Madison College has sustained "Sister College" agreements with both Southwest College in Enniskillen, Northern Ireland and Kathe-Kollwitz-Schule in Marburg, Germany since 1997. This year the program is slated to take place in Marburg, Germany. This travel opportunity is offered in conjunction with a 3-credit Global Studies Seminar course for academic credit.	Program funded by participant fees. Final cost still being determined but approximately \$3000-4000 participant.
Global Entrepreneurship in Italy	Shana LaFore and Jill Huizenga, 10-20 students	Italy- various cities including Florence, Siena, Tavernelle	March 9-19, 2023	Italy is a global leader in 4 distinct industries- fashion, interior design, culinary, and automotive, which have been joined together under the umbrella concept "Made in Italy". Students on this program will take either a 1 or 3 credit course called "Global Entrepreneurship." The purpose of this course will be to learn about global entrepreneurship through the lens of Italian culture and industry.	Program funded by participant fees. Final cost still being determined but approximately \$3000-4000 participant.

Gender and Women's Studies in London	Laurie Benda and Susanne Treiber, 10-20 students	London, England	March 8-19, 2023	Students in this program will visit the Women of the World Festival, other events associated with the conference, and will explore other opportunities in London related to gender and women's issues. Students may either participate as an option within an existing 3-credit International Perspectives on Gender and Women course, or may enroll in a study-abroad specific 1-credit option. Both options fulfill social science requirements toward AA/AS degrees and requirements for the Gender and Women's Studies and Global Studies certificates.	Program funded by participant fees. Final cost still being determined but approximately \$2650-3500 participant.
Various ICISP Programs	1-10 students total	Salzburg, Austria Seville, Spain Carlow, Ireland Canterbury, England Dijon, France San Jose, Costa Rica	Varies by program and duration.	These programs are offered through the Illinois Consortium for International Studies and Programs (ICISP). Madison College is a long-standing member of ICISP and offers a variety of semester and summer consortia offerings to Madison College students. The programs offer a variety of courses, excursions, and full student support services, including housing.	Programs funded by participant fees and vary by location and duration.

Various CIEE Programs	0-10 students total	Various locations	Varies by program and duration.	These programs are offered through the Council on International Educational Exchange, a third-party study abroad provider. Madison College has worked with CIEE on logistics for faculty led programs as well as on various CIEE semester or summer program options available to individual students for many years. The programs offer a variety of courses, excursions, and full student support services, including housing.	Programs funded by participant fees and vary by location and duration.
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MADISON AREA TECHNICAL COLLEGE

DATE: September 7, 2022

TOPIC: Three-Year Facilities Plan

ISSUE: Annually, all Wisconsin Technical College System (WTCS) districts are required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System State Board. The plan must be approved by the District Board and submitted to the WTCS.

The three-year plan includes the following sections as required by the WTCS:

- I. Executive Summary
 - a. Madison College process for facility planning
 - b. Principles for facility development
- II. Existing Facilities
 - a. Facility information
 - b. Leased facilities
 - c. Inventory summary
- III. Three-Year Project Summary
 - a. Projects overview
 - b. Plans by year
 - 1. Acquisition/Construction
 - 2. Remodeling
 - 3. Capital improvements (Maintenance)

ACTION: Approve Madison College's Three-Year Facilities Plan dated September 2022 for submission to the Wisconsin Technical College System.

MADISON AREA TECHNICAL COLLEGE

DATE: September 7, 2022

TOPIC: Authorizing the Issuance of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D

ISSUE: The approved FY2022-23 budget includes the capital projects budget and authorized the borrowing of \$35,000,000. The initial process to borrow for capital projects includes securing bond counsel opinion and obtaining a bond rating.

The attached resolution is the authorization to begin this process and totals \$3,500,000, including \$563,745 for building remodel and improvements, \$936,255 for sitework and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. An authorizing resolution will be forthcoming to the Board to set the parameters to award the sale of the bonds to the lowest bidder from the bidding process.

Additional borrowing(s) will be scheduled and brought to the District Board for authorization later in the fiscal year.

RECOMMENDATION:

Adopt the Resolution Authorizing The Issuance Of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D; And Setting The Sale Therefor.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED
\$3,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022-23D

WHEREAS, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") is presently in need of \$1,500,000 for the public purpose of paying the cost of building remodeling and improvement and site improvement projects and \$2,000,000 for the public purpose of paying the cost of the acquisition of movable equipment;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,500,000 for the public purpose of paying the cost of building remodeling and improvement and site improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$2,000,000 for the public purpose of paying the cost of the acquisition of movable equipment; and be it further

RESOLVED, that pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Wisconsin State Journal, the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A and B and incorporated herein by this reference.

Adopted, approved and recorded September 7, 2022.

Elton J. Crim, Jr.
Chairperson

Attest:

Melanie Lichtfeld
Secretary

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS

OF THE

MADISON AREA TECHNICAL COLLEGE DISTRICT

ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on September 7, 2022, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$1,500,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of building remodeling and improvement and site improvement projects.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: jspilde@madisoncollege.edu.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 7th day of September, 2022.

BY THE ORDER OF THE
DISTRICT BOARD

Secretary

EXHIBIT B

NOTICE TO THE ELECTORS
OF THE
MADISON AREA TECHNICAL COLLEGE DISTRICT
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on September 7, 2022, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$2,000,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of the acquisition of movable equipment.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: jspilde@madisoncollege.edu.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 7th day of September, 2022.

BY THE ORDER OF THE
DISTRICT BOARD

Secretary

MADISON AREA TECHNICAL COLLEGE

DATE: September 7, 2022

TOPIC: Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D

ISSUE: The Madison Area Technical College District Board previously approved authorizing the sale of \$3,500,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$2,000,000), for the purpose of paying the cost of building remodeling and improvement projects (\$563,745) and for the purpose of paying for sitework projects (\$936,255). These activities were included in the FY2022-23 capital projects budget approved by the Board on June 1, 2022.

The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

We will provide information on the winning bidder, purchase price, interest rates, and tax levies at a future board meeting. Attached is the Authorizing and Parameters Resolution.

RECOMMENDATION:

Adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D.

RESOLUTION NO. _____

RESOLUTION ESTABLISHING PARAMETERS FOR THE
SALE OF NOT TO EXCEED \$3,500,000 GENERAL
OBLIGATION PROMISSORY NOTES, SERIES 2022-23D

WHEREAS, on September 7, 2022, the District Board of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes (the "Notes") in the amount of \$1,500,000 for the public purpose of paying the cost of building remodeling and improvement and site improvement projects and in the amount of \$2,000,000 for the public purpose of paying the cost of the acquisition of movable equipment (collectively, the "Project");

WHEREAS, the District will cause Notices to Electors to be published in the Wisconsin State Journal giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution can be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance building remodeling and improvement projects and the acquisition of movable equipment;

WHEREAS, it is the finding of the District Board that it is in the best interest of the District to direct its financial advisor, PMA Securities, LLC ("PMA"), to take the steps necessary for the District to offer and sell the Notes at public sale and to obtain bids for the purchase of the Notes; and

WHEREAS, in order to facilitate the sale of the Notes in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to any one of the Executive Vice President of Finance and Administration/Chief Operating Officer, Chief Financial Officer/Controller or Vice President of Administration (each an "Authorized Officer") of the District the authority to accept on behalf of the District the bid for the Notes that results in the lowest true interest cost for the Notes (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes; Parameters. For the purpose of paying costs of the Project, the District is authorized to borrow pursuant to Section 67.12(12) Wisconsin Statutes, the principal sum of not to exceed THREE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$3,500,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 15 of this Resolution, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the District, Notes aggregating the principal amount of not to exceed THREE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$3,500,000). The purchase price to be paid to the

District for the Notes shall not be less than 100% nor more than 105% of the principal amount of the Notes.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2022-23D"; shall be issued in the aggregate principal amount of up to \$3,500,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity may be increased or decreased by up to \$250,000 per maturity and that the aggregate principal amount of the Notes shall not exceed \$3,500,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$3,500,000.

<u>Date</u>	<u>Principal Amount</u>
03-01-2023	\$1,500,000
03-01-2024	---
03-01-2025	1,000,000
03-01-2026	1,000,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2023. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) will not exceed 5.00%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2022 through 2025 for the payments due in the years 2023 through 2026 in the amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2022-23D" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the

Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 12. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 15. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) expiration of the petition period provided for under Section 67.12(12)(e)5, Wis. Stats., without the filing of a sufficient petition for a referendum with respect to the resolution authorizing the issuance of Notes to finance building remodeling and improvement projects and the resolution authorizing the issuance of Notes to finance the acquisition of movable equipment; and

(b) approval by an Authorized Officer of the principal amount, definitive maturities, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by such Authorized Officer of the Approving Certificate.

Upon his or her approval of the terms of the Notes, the Authorized Officer of the District is authorized to execute the Proposal with the Purchaser providing for the sale of the Notes to the Purchaser. The Notes shall not be delivered until this approval is obtained and the referendum petition period expires as provided in (a) above.

Section 16. Official Statement. The District Board hereby directs an Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded September 7, 2022.

Elton J. Crim, Jr.
Chairperson

ATTEST:

Melanie Lichtfeld
Secretary

(SEAL)

EXHIBIT A
Approving Certificate

(See Attached)

CERTIFICATE APPROVING THE PRELIMINARY OFFICIAL STATEMENT
AND DETAILS OF
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022-23D

The undersigned [Executive Vice President of Finance and Administration/Chief Operating Officer, Chief Financial Officer/Controller or Vice President of Administration] of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District"), hereby certifies that:

1. Resolution. On September 7, 2022, the District Board of the District adopted a resolution (the "Resolution") establishing parameters for the sale of not to exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D of the District (the "Notes") after a public sale and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

3. Proposal; Terms of the Notes. On the date hereof, the Notes were offered for public sale, and the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Schedule I-A and incorporated herein by this reference (the "Bid Tabulation"). The bid proposal attached hereto as Schedule I-B and incorporated herein by this reference (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation (the "Purchaser") fully complies with the bid requirements set forth in the Official Notice of Sale. PMA Securities, LLC recommends the District accept the Proposal. The Proposal meets the parameters and conditions established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$_____, which is not more than the \$3,500,000 approved by the Resolution, and shall mature on March 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference. The amount of each annual principal payment due on the Notes is not more than \$250,000 more or less per maturity than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
03-01-2023	\$1,500,000	
03-01-2024	---	
03-01-2025	1,000,000	
03-01-2026	1,000,000	

The true interest cost on the Notes (computed taking the Purchaser's compensation into account) is not in excess of 5.00%, as required by the Resolution.

4. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$_____, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 100% nor more than 105% of the principal amount of the Notes as required by the Resolution.

5. Redemption Provisions of the Notes. The Notes are not subject to optional redemption.

6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the District have been irrevocably pledged and there has been levied on all of the taxable property in the District, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

7. Expiration of Petition Period. The petition period provided for under 67.12(12)(e)5, Wisconsin Statutes, has expired without the filing of a sufficient petition for a referendum with respect to the Notes authorized to finance building remodeling and improvement projects and the acquisition of movable equipment.

8. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates and purchase price for the Notes and the direct annual irrepealable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on _____, 20__ pursuant to the authority delegated to me in the Resolution.

Name: _____

Title: _____

SCHEDULE I-A TO APPROVING CERTIFICATE

Bid Tabulation

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE I-B TO APPROVING CERTIFICATE

Proposal

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by PMA Securities, LLC and incorporated into the Certificate.

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

EXHIBIT B

(Form of Note)

UNITED STATES OF AMERICA
REGISTERED STATE OF WISCONSIN DOLLARS
NO. R-____ MADISON AREA TECHNICAL COLLEGE DISTRICT \$____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2022-23D

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:

March 1, _____, 20____ % _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2023 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$_____, all of which are of like tenor, except as to denomination, interest rate and maturity date, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of paying the cost of building remodeling and improvement and site improvement projects (\$_____) and the acquisition of movable equipment (\$_____), as authorized by resolutions adopted on September 7, 2022, as supplemented by a Certificate Approving the

Preliminary Official Statement and Details of General Obligation Promissory Notes, Series 2022-23D, dated _____, 20__ (collectively, the "Resolution"). Said resolutions are recorded in the official minutes of the District Board for said date.

This Note is not subject to optional redemption.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes after the Record Date. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MADISON AREA TECHNICAL COLLEGE
DISTRICT, WISCONSIN

By: _____
Chairperson

(SEAL)

By: _____
Secretary

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned Resolution of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

MADISON AREA TECHNICAL COLLEGE

DATE: September 7, 2022

TOPIC: Named Gifts

ISSUE: Madison College Administrative Policy 2505 (previously Policy #415), “Named Gifts,” and related procedures prescribe that naming tributes based on a monetary gift must comprise a substantial portion of the cost of the facility or physical property on campus being named. The policy defines substantial as gifts that are equal to or exceed 25 percent of the cost of new construction, buildings or improvements, or a contribution, while not meeting the minimum, which is integral to project completion. The following naming requests are being presented for named gift recognition. Financial donations were made for the following recognition:

Truax Campus:

Student Achievement Center: Jerry Frautschi donated \$1 million, designating the gift for student scholarships. With this gift, Madison College would like to name the Student Achievement Center The Frautschi Family Student Achievement Center.

ACTION: In accordance with Administrative Policy 2505, approve the presented named gift.

MADISON AREA TECHNICAL COLLEGE

DATE: September 7, 2022

TOPIC: General Fund Financial Report as of July 31, 2022

ISSUE: Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 11.42% of the current budget. This compares to 11.75% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 0.00% of budget, compared to 0.00% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 3.12% of budget, compared to 3.26% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 47.41% of budget, compared to 45.74% last year. The material fee revenues are 45.03% of budget, compared to 44.68% last year.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 42.54% of the amount budgeted. Last year, revenues to date were 32.42%. The increase is primarily outside authority fees, collegiate transfer out-of-state tuition and processing fees.
- Institutional Sources include interest income, rental and royalty income, along with miscellaneous revenues. The revenues to date are 45.04% of the budget. Last year's revenues were 86.19% of the budget. Royalties and rental income are down due to timing of invoices between fiscal years. Most of the royalties will be recorded in August 2022. Rental income for the Drury lease was recorded in July 2021 but reversed in December 2021 causing FY21-22 to appear high until then.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are -2.92% of the budget, compared to 1.16% last year.
- Transfers to Reserves includes Reserve for Compensated Absences (\$115,000) and Designation of Subsequent Year(s) (\$2,289,000).

The functional expenditure classifications are defined by NACUBO's Financial Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 7.40% of budget as compares to 7.35% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 2.80% of budget, compared to 2.46% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 8.17% of the budget, versus 6.93% last year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 5.14% of the current year's budget, compared to 4.85% last year.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 21.38% of budget, compared to 19.61% last year.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 34.26% of budget, compared to 36.52% last year.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 11.64% of budget, compared to 3.98% last year. Spending is up primarily from professional contracts.
- Accept report and place on file.

GENERAL FUND
FOR THE MONTH ENDED JULY 2022

STATEMENT OF REVENUE - ESTIMATED AND ACTUAL

	<u>+Budgeted Revenue</u>	<u>Actual Revenue Current Month</u>	<u>Actual Revenue Year to Date</u>	<u>Balance To Be Earned</u>	<u>Actuals to Budget % Earned Year to Date</u>	<u>*Actuals to Budget % Earned Prior Year</u>
Local Sources (Tax Levy)	\$ 45,076,000	\$ -	\$ -	\$ 45,076,000	0.00%	0.00%
State Sources (State Aid)	\$ 80,820,000	\$ 2,522,723	\$ 2,522,723	\$ 78,297,277	3.12%	3.26%
Program Fees	\$ 31,477,000	\$ 14,922,869	\$ 14,922,869	\$ 16,554,131	47.41%	45.74%
Material Fees	\$ 1,044,000	\$ 470,101	\$ 470,101	\$ 573,899	45.03%	44.68%
Other Student Fees	\$ 896,000	\$ 381,186	\$ 381,186	\$ 514,814	42.54%	32.42%
Institutional Sources	\$ 960,000	\$ 432,338	\$ 432,338	\$ 527,662	45.04%	86.19%
Federal Sources	\$ 540,000	\$ (15,785)	\$ (15,785)	\$ 555,785	-2.92%	1.16%
Transfers from Reserves	\$ 2,404,000	\$ -	\$ -	\$ 2,404,000	0.00%	0.00%
Other Sources (Transfers In)	\$ 650,000	\$ -	\$ -	\$ 650,000	0.00%	0.00%
Total Revenues	\$ 163,867,000	\$ 18,713,431	\$ 18,713,431	\$ 145,153,569	11.42%	11.75%

STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS

	<u>+Budgeted Expenditures</u>	<u>Year to Date Expenditures</u>	<u>Encumbrances</u>	<u>Budget Balance</u>	<u>Actuals to Budget % Used Year to Date</u>	<u>*Actuals to Budget % Used Prior Year to Date</u>
Instructional	\$ 111,870,000	\$ 1,989,851	\$ 1,144,336	\$ 108,735,814	2.80%	2.46%
Instructional Resources	\$ 3,261,000	\$ 223,093	\$ 43,217	\$ 2,994,691	8.17%	6.93%
Student Services	\$ 18,525,000	\$ 815,110	\$ 137,689	\$ 17,572,201	5.14%	4.85%
General Institutional	\$ 18,839,000	\$ 2,263,921	\$ 1,762,989	\$ 14,812,090	21.38%	19.61%
Physical Plant	\$ 10,743,000	\$ 521,957	\$ 3,158,841	\$ 7,062,202	34.26%	36.52%
Public Service	\$ 629,000	\$ 21,629	\$ 51,598	\$ 555,773	11.64%	3.98%
Total Expenditures	\$ 163,867,000	\$ 5,835,560	\$ 6,298,670	\$ 151,732,770	7.40%	7.35%

+FY22-23 Original Budget

*Prior Year Budget %'s are computed from Final Budget for FY21-22

Madison Area Technical College**Topic: Request for Proposals / Request for Bids / Sole Sources****DATE OF BOARD MEETING - September 7, 2022****All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.**

<u>ID</u>	<u>Title</u>	<u>Description</u>	<u>Funding and Term</u>	<u>Vendor</u>	<u>Dollar Amount</u>	<u>Recommended by VP and Director/Dean</u>
RFB23-001	SCBA	Increased enrollment of our NextGen Program requires us to purchase additional SCBA's. These SCBA's will be utilized specifically in the rural areas of our district. These students have been using air packs that are over 20 years old. We can no longer maintain this equipment, and our student's safety is at risk if we continue to do so. This equipment will allow us to serve our rural communities equitably.	FY 2022-23 Project ID, PV 23001	Jefferson Fire & Safety	\$65,000	Ken Zimny Accoc Dean Protective Services & Shawna Carter VP Academic Strategy & Planning
RFP23-003	Job Advertisement Services	Madison College completed an RFP to contract with an experienced, full-service advertising agency that specializes in placing advertising for institutions of higher education, specializes in diversity and inclusion job posting services and has relationships with a variety of publications and platforms to advertise and promote current job openings. There were two responses to the RFP. A selection committee evaluated both proposals and unanimously selected JobElephant.	Fund 100 & five-year term (FY23, FY24 , FY25, FY26, FY27) and an option of two additional one-year renewals	JobElephant	FY23 - \$94,245 FY24 - \$95,545 FY25 - \$96,745 FY26 - \$98,145 FY27 - \$99,545	Rose Buschhaus VP of Human Resources/CHRO

ACTION: Authorize staff to proceed with the purchases listed above with the vendors and terms as specified.

Note: RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements
S = Sole Source: An item or service that is only available from a single source

Madison Area Technical College District
38.14 Contract Estimated Full Cost Recovery Report
FY 22-23 for the period of July 2022

Contract No	Service Recipient	Type of Service	Service Description	A Contract Amount	B Estimated Direct Cost	C Estimated Direct & Indirect Cost	D Profit (or) Loss (A-C)	Rationale for (-) only
2022-0104	Maplewood of Sauk Prairie	2.41	FY22 Maplewood Sauk NA Lab and Clinical only Cohort 2 Spring 2022	\$ 5,500.00	\$ 2,871.28	\$ 3,525.56	\$ 1,974.44 -	
2022-0106	Therma-Stor, LLC	2.41	FY22 Therma-Stor Welding TA June	\$ 4,900.00	\$ 2,701.15	\$ 3,592.47	\$ 1,307.53 -	
	US Dept of Labor, Strengthening Community Colleges							
2022-0110	Training Grant	2.41	SCC Consortium Grant	\$ 12,499.00	\$ 3,043.86	\$ 3,847.14	\$ 8,651.86 -	
				\$ 22,899.00	\$ 8,616.29	\$ 10,965.17	\$ 11,933.83	

Type of Service:

- 1.xx Customized Instruction
- 2.xx Technical Assistance
- x.11 Public Education Inst./K-12
- x.15 Multiple Educational
- x.16 Public Education Inst./K-12 - Transcribed Credit
- x.18 Public Education Inst./PS
- x.19 Private Education Inst.
- x.21 WI Local Government Unit
- x.22 Indian Tribal Governments
- x.23 Economic Development Corp
- x.24 County Boards of Supervisors
- x.25 Multiple Local Government Units
- x.31 State of Wisconsin
- x.32 WI Department of Corrections
- x.33 WI Div. of Vocat. Rehab
- x.35 Multiple State Government
- x.41 Business and Industry
- x.42 Community Based Organizations
- x.43 Workplace Education Initiatives
- x.44 WMEP Related Contracts
- x.45 Multiple Business & Industry
- x.46 Adv Manufacturing Solutions
- x.47 Workforce Advancement Training Grants
- x.51 Federal Governments
- x.55 Multiple Federal Governments Units
- x.61 Foreign Governments
- x.62 State Other Than WI
- x.63 Out of State Businesses
- x.65 Multiple Out of State Entities

Madison College Supplier Payments Greater Than or Equal to \$2,500.00
07/16/2022 through 08/15/2022

Supplier	Total Spend
JOE DANIELS CONSTRUCTION CO INC	\$ 1,306,029.87
DISTRICTS MUTUAL INSURANCE & RISK MANAGEMENT	\$ 1,066,899.00
NORTHCENTRAL TECHNICAL COLLEGE	\$ 594,148.45
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 550,395.92
JH FINDORFF AND SON INC	\$ 483,617.50
DEAN HEALTH PLAN	\$ 457,922.37
IPG PHOTONICS CORPORATION	\$ 314,283.00
JH Hassinger Inc	\$ 309,698.62
MADISON COLLEGE FOUNDATION	\$ 280,916.64
ROOFED RIGHT AMERICA LLC	\$ 207,123.75
MID STATE EQUIPMENT INC	\$ 200,110.83
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$ 170,003.57
CDW GOVERNMENT	\$ 150,606.28
VANGUARD STORAGE AND RECOVERY LLC	\$ 126,943.00
MADISON GAS AND ELECTRIC CO	\$ 126,071.88
HEARTLAND BUSINESS SYSTEMS LLC	\$ 109,683.59
HIGHPOINT TECHNOLOGY SOLUTIONS INC	\$ 93,841.33
APPLE INC	\$ 84,630.00
SYNERGY CONSORTIUM SERVICES LLC	\$ 82,176.39
THE LAWN CARE PROFESSIONALS	\$ 69,430.78
SMART SOLUTIONS INC	\$ 66,189.50
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$ 65,656.64
DUET RESOURCE GROUP INC	\$ 63,465.60
MARS SOLUTIONS GROUP	\$ 61,939.00
MADISON METROPOLITAN SCHOOL DISTRICT	\$ 61,875.00
FORWARD ELECTRIC INC	\$ 61,515.17
MULTIVIEW CANADA	\$ 60,000.00
CHANDRA TECHNOLOGIES INC	\$ 55,086.00
CLIFTONLARSONALLEN LLP	\$ 49,875.00
MINNESOTA LIFE INSURANCE COMPANY	\$ 49,211.82
TRANSACT CAMPUS INC	\$ 49,206.06
BEACON ATHLETICS	\$ 47,537.00
STANDARD INSURANCE COMPANY	\$ 46,591.77
BEACON HILL STAFFING GROUP LLC	\$ 43,088.00
CENGAGE LEARNING INC	\$ 41,895.00
MOMENTA EDUCATION CONSULTING LLC	\$ 41,470.00
IMPROVYZE	\$ 37,785.00
ELSEVIER INC	\$ 37,519.37
MBS TEXTBOOK EXCHANGE LLC	\$ 35,551.46
EMPLOYEE BENEFITS CORPORATION	\$ 31,809.02
VANGUARD COMPUTERS INC	\$ 30,781.16
WINDSTREAM	\$ 29,996.33
EDUCATION MANAGEMENT SOLUTIONS LLC	\$ 29,545.81
MCGRAW HILL LLC	\$ 28,450.56
KW2	\$ 28,341.25
CITY OF MADISON	\$ 26,736.98
PROSPECT INFOSYSTEM INC	\$ 26,640.00
METRO TRANSIT MADISON	\$ 25,726.65
MOMENTIVE INC	\$ 25,300.00

Supplier	Total Spend
LINKEDIN CORPORATION	\$ 25,231.00
MARIANNA INDUSTRIES INC	\$ 25,158.83
WELDSALE COMPANY LLC	\$ 24,689.65
WERNER ELECTRIC SUPPLY CO	\$ 22,724.25
INTERCON CONSTRUCTION INC	\$ 22,098.99
VERBA SOFTWARE INC	\$ 21,927.20
MARY KATHRYN MALONE	\$ 19,000.00
BLACKBOARD INC	\$ 18,870.00
THYSSE	\$ 18,642.94
GLOBAL DATEBOOKS	\$ 17,250.00
CLEAN POWER LLC	\$ 16,214.00
TEKSYSTEMS INC	\$ 15,920.00
CAMERA CORNER CONNECTING POINT	\$ 15,565.00
BEACON TECHNOLOGIES INC	\$ 14,400.00
VISION DATABASE SYSTEMS	\$ 13,975.00
COTTAGE GROVE GOLF DEVELOPMENT CO LLC	\$ 13,880.84
HIGHER LEARNING COMMISSION	\$ 13,416.70
WIN TECHNOLOGY	\$ 13,362.00
BWBR	\$ 12,855.00
LAMERS BUS LINES INC	\$ 12,092.20
1901 INC	\$ 11,743.60
DIMENSION IV MADISON LLC	\$ 11,675.00
ENCORE CONSULTING SERVICES INC	\$ 11,440.00
EMMONS BUSINESS INTERIORS	\$ 10,992.43
FISHER SCIENTIFIC COMPANY LLC	\$ 10,970.20
MASTERS BUILDING SOLUTIONS INC	\$ 10,956.85
SPRINT	\$ 10,912.00
SANS INSTITUTE	\$ 10,665.00
SMARTER SERVICES LLC	\$ 9,905.00
SOLID SURFACE CARE INC	\$ 9,800.00
TERRA DOTTA LLC	\$ 9,600.00
AT&T	\$ 9,520.31
HEARTLAND COMMUNITY COLLEGE	\$ 9,303.00
V SOFT CONSULTING GROUP INC	\$ 9,152.00
JOBELEPHANTCOM INC	\$ 8,990.00
AE BUSINESS SOLUTIONS	\$ 8,865.00
STEP UP CEILINGS LLC	\$ 8,800.00
NEHER ELECTRIC SUPPLY INC	\$ 8,754.89
JOHNSON CONTROLS FIRE PROTECTION LP	\$ 8,503.78
WEST BEND MUTUAL INSURANCE CO	\$ 8,448.00
SUPERIOR VISION INSURANCE PLAN OF WISCONSIN INC	\$ 8,270.67
CUMMINS SALES AND SERVICE	\$ 8,257.81
ONENECK IT SOLUTIONS LLC	\$ 8,200.00
BAUER & RAETHER BUILDERS INC	\$ 8,037.00
UNITED PARCEL SERVICE	\$ 7,946.33
AMAZON.COM LLC	\$ 7,945.73
ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES	\$ 7,668.00
BADGER WELDING SUPPLIES INC	\$ 7,489.60
DENTSPLY NORTH AMERICA LLC	\$ 7,482.02
EMSAR INC	\$ 7,425.00
MARTIN BROTHERS DISTRIBUTING COMPANY INC	\$ 7,357.15

Supplier	Total Spend
DANE COUNTY REGIONAL AIRPORT	\$ 7,244.04
PEARSON EDUCATION INC	\$ 6,990.16
OXFORD UNIVERSITY PRESS	\$ 6,808.73
GRAINGER INDUSTRIAL SUPPLY	\$ 6,787.12
Henry Schein Inc	\$ 6,750.00
NEBRASKA BOOK COMPANY INC	\$ 6,726.45
INDIAN RIVER STATE COLLEGE INCLUDING WQCS	\$ 6,696.57
RESPONDUS INC	\$ 6,690.00
PHOTOSHELTER INC	\$ 6,649.00
JEAN K SANDO	\$ 6,603.39
SCHUNK INTEC INC	\$ 6,421.58
WE ENERGIES	\$ 6,368.64
COMPUTER CONSULTANTS INTERNATIONAL INC	\$ 6,352.50
GFL ENVIRONMENTAL	\$ 6,322.47
MILLIMAN INC	\$ 6,250.00
PAYMETRIC NOW WORLDPAY	\$ 6,200.00
INDUSTRIAL WATER MANAGEMENT	\$ 6,163.33
MIDLAND PAPER COMPANY	\$ 6,132.80
MIDWEST RENEWABLE ENERGY ASSOCIATION	\$ 6,077.50
EXCEL IMAGES	\$ 6,028.32
CITY OF PORTAGE	\$ 5,982.68
VITALSOURCE TECHNOLOGIES LLC	\$ 5,744.42
ADVANTAGE DESIGN GROUP	\$ 5,500.00
MICRO TEL INC	\$ 5,396.00
TEAMSOFT INC	\$ 5,384.00
SEEING THE WORD LLC	\$ 5,280.00
KFT FIRE TRAINER LLC	\$ 5,120.00
KALSCHEUR IMPLEMENT CO INC	\$ 5,100.00
NATIONAL BEHAVIORAL INTERVENTION TEAM ASSOCIATION	\$ 4,999.00
ASCENTIVES INC	\$ 4,962.41
FS.COM INC	\$ 4,877.00
Planet Technology LLC	\$ 4,836.00
SCHUMACHER ELEVATOR COMPANY	\$ 4,768.50
ABENDROTH WATER CONDITIONING	\$ 4,550.00
MEDHUB LLC	\$ 4,500.00
SYSCO BARABOO LLC	\$ 4,492.42
MYEDUCATOR LLC	\$ 4,461.75
HOOPER CORPORATION	\$ 4,361.65
NATIONAL JUNIOR COLLEGE ATHLETIC ASSOCIATION	\$ 4,353.00
T ROWE PRICE	\$ 4,316.90
STAPLES BUSINESS ADVANTAGE	\$ 4,220.68
TOTAL WATER TREATMENT SYSTEMS INC	\$ 3,948.37
PLUNKETT RAYSICH ARCHITECTS LLP	\$ 3,932.74
HOBART SERVICE	\$ 3,854.02
HEADSPACE INC	\$ 3,853.50
ALLIANT ENERGY WP AND L	\$ 3,849.97
WALMAN OPTICAL	\$ 3,810.00
AIRGAS USA LLC	\$ 3,794.14
4IMPRINT INC	\$ 3,791.55
METROPOLITAN LIFE INSURANCE CO	\$ 3,730.48
XEROX CORP	\$ 3,677.93

Supplier	Total Spend
C COAKLEY RELOCATION SYSTEMS CO	\$ 3,675.85
TDS TELECOM SERVICE LLC	\$ 3,669.75
AYA CONSULTING FIRM LLC	\$ 3,640.00
DANDALLIANCE LLC	\$ 3,640.00
PARAGON DEVELOPMENT SYSTEMS INC	\$ 3,619.00
ELLINGSON PRO CLEAN INC	\$ 3,600.00
R E GOLDEN PRODUCE CO INC	\$ 3,570.44
COVIDEO LLC	\$ 3,540.00
Jacqueline Harris	\$ 3,500.00
AVI SYSTEMS	\$ 3,412.50
REEDSBURG UTILITY COMMISSION	\$ 3,382.42
FACILITY ENGINEERING INC	\$ 3,331.25
MASS MUTUAL FINANCIAL GROUP	\$ 3,325.00
PARADISE DENTAL TECHNOLOGIES	\$ 3,237.78
SOUTHWEST WISCONSIN TECHNICAL COLLEGE	\$ 3,000.00
LEADING CHANGE	\$ 2,952.84
ROADMUNK INC	\$ 2,940.00
REYNOLDS TRANSFER AND STORAGE INC	\$ 2,860.00
UNITED MAILING SERVICES INC	\$ 2,839.66
APPLIED MEASUREMENT PROFESSIONALS INC	\$ 2,815.00
HUSCH BLACKWELL LLP	\$ 2,811.00
RHYME BUSINESS PRODUCTS LLC	\$ 2,706.97
LAERDAL MEDICAL CORP	\$ 2,675.15
EICHSTEDT ATHLETIC AND COMMUNICATIONS CONSULTING LLC	\$ 2,612.00
UNITED WAY OF DANE COUNTY INC	\$ 2,548.02
CINTAS CORPORATION	\$ 2,543.56
WISCONSIN INNOVATION AWARDS INC	\$ 2,500.00
TOTAL	\$ 9,042,327.79

MADISON AREA TECHNICAL COLLEGE

**SCHEDULE OF CHECKS ISSUED
FOR THE PERIOD 07/16/22 - 08/15/22**

FY 2022-2023

Payment Type	Transaction Numbers	Number Issued	Amount
ACCOUNTS PAYABLE CHECKS			
July 01, 2022 - July 15, 2022	346258 - 346329	72	\$ 169,228.00
July 16, 2022 - August 15, 2022	346292 - 346548	220	\$ 2,900,220.90
YTD - Accounts Payable Checks		292	\$ 3,069,448.90
ACCOUNTS PAYABLE ACH PAYMENTS			
July 01, 2022 - July 15, 2022	905577 - 908435	104	\$ 1,569,050.28
July 16, 2022 - August 15, 2022	908474 - 914533	439	\$ 6,451,836.08
YTD - Accounts Payable ACH		543	\$ 8,020,886.36
STUDENT REFUND CHECKS			
July 01, 2022 - July 15, 2022	610629 - 610736	108	\$ 36,781.88
July 16, 2022 - August 15, 2022	610737 - 610809	73	\$ 42,044.92
YTD - Student Refund Checks		181	\$ 78,826.80
STUDENT REFUND ACH PAYMENTS			
July 01, 2022 - July 15, 2022	E-Refunds	147	\$ 66,497.23
July 16, 2022 - August 15, 2022	E-Refunds	75	\$ 63,108.98
YTD - Student Refund ACH		222	\$ 129,606.21
PAYROLL CHECKS			
July 01, 2022 - July 15, 2022	104937 - 104932	6	\$ 3,441.45
July 16, 2022 - August 15, 2022	104943 - 104947	5	\$ 1,191.34
YTD - Payroll Checks		11	\$4,632.79
PAYROLL ACH PAYMENTS			
July 01, 2022 - July 15, 2022	902554 - 908412	3,572	\$ 5,149,392.87
July 16, 2022 - August 15, 2022	908473 - 914410	3,478	\$ 5,231,258.00
YTD - Payroll ACH		7,050	\$10,380,650.87
GRAND TOTAL PAYMENTS			\$21,684,051.93

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF
PERSONNEL**

Name	Annie Nyman
Title	Bookstore Cashier
Start Date	July 19, 2022
Salary	\$17.58/hourly
Type	Staff
PT/FT	Part-time
Location	Truax Main Building
Degree	Master's Degree-Theatre Literature, Theory, History and Criticism Bachelor's Degree- Theatre and Drama
License	
Certifications	
Experience	4+ years Receptionist 8 years Library Assistant

Name	Patrick Frank
Title	Events Technician
Start Date	July 25, 2022
Salary	\$20.20/hourly
Type	Staff
PT/FT	Part-time
Location	Truax Campus
Degree	Associates Degree – IT System Administrator
License	
Certifications	
Experience	3+ years IT Help Desk Specialist 1+ years Audio-Visual Technician Intern (at Madison College)

Name	James Garzon
Title	Custodian
Start Date	July 25, 2022
Salary	\$17.58/hourly
Type	Staff
PT/FT	Part-time
Location	South Madison
Degree	
License	
Certifications	
Experience	11+ years Custodian

Name	Nathan St. John
Title	IT Field Support Technician
Start Date	July 25, 2022
Salary	\$26.39/hourly
Type	Staff
PT/FT	Full-time
Location	Truax Main Building
Degree	Associates Degree – IT Network Security (at Madison College) Bachelor's Degree – Radio-TV-Film
License	
Certifications	
Experience	1+ years IT Field Support (at Madison College) 3+ years IT Consultant/Field Support

Name	Amanda Captain
Title	Academic Engagement Partner
Start Date	August 1, 2022
Salary	\$31.23/hourly
Type	Staff
PT/FT	Part-time
Location	Truax Campus
Degree	Master's Degree – Psychology Bachelor's Degree – Zoology
License	
Certifications	
Experience	1+years Instructional Administrator Outreach and Diversity 4+ years Teacher

Name	Daniel Converse
Title	Student Support Coordinator
Start Date	August 1, 2022
Salary	\$23.15/hourly
Type	Staff
PT/FT	Part-time
Location	Truax Campus
Degree	Associates Degree- Graphic Design (at Madison College)
License	
Certifications	
Experience	2+ years Graphic Designer 1+ years Marketing Coordinator

Name	Megan Crary
Title	Senior Instructional Support Coordinator
Start Date	August 7, 2022
Salary	\$26.78/hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	
License	
Certifications	Wisconsin Veterinary Technician
Experience	1+ years Senior Laboratory Coordinator (at Madison College) 12 + years Certified Veterinary Technician

Name	Anne Duchek
Title	Senior Student Affairs Case Manager
Start Date	August 7, 2022
Salary	\$77,360 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Master's Degree – Counseling Bachelor's Degree- Biological Aspects of Conservation
License	
Certifications	
Experience	6+ months Senior Student Affairs Case Manager (at Madison College) 5+ years Transfer & International Student Admissions Counselor

Name	James Lanouette
Title	Lead Recruitment Coordinator
Start Date	August 7, 2022
Salary	\$26.45/hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's Degree – Business Administration
License	
Certifications	
Experience	3+ years Recruitment Coordinator (at Madison College) 6+ years Admissions Representative

Name	Kevin Foley
Title	Associate Dean
Start Date	August 8, 2022
Salary	\$96,402.53 annually
Type	Management
PT/FT	Full-time
Location	Health Education Center
Degree	Master's Degree – Cultural Foundations of Education Bachelor's Degree – Spanish and Communication Studies
License	
Certifications	
Experience	6+ years Administrative Manager (at Madison College) 14+ years Human Services Professional (at Madison College)

Name	Caroline Croft
Title	Associate Degree Nursing Instructor
Start Date	August 15, 2022
Salary	\$83,008.60 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's Degree – Nursing, Education Bachelor's Degree – Nursing
License	Wisconsin Nursing License
Certifications	
Experience	2+ years - Associate Degree Nursing Instructor (at Madison College) 10+ years – Nursing Clinical Management and Education

Name	Ryan Dockry
Title	Paramedic Instructor
Start Date	August 15, 2022
Salary	\$75,333 annually
Type	Faculty
PT/FT	Full-time
Location	Protective Services Center
Degree	Bachelor's Degree Associates Degree - Paramedic Technician (at Madison College)
License	
Certifications	
Experience	4+ years Part-time Faculty EMS Education (at Madison College) 5 years Adjunct Instructor

Name	Christopher Ethen
Title	Information Technology Instructor
Start Date	August 15, 2022
Salary	\$100,000 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's Degree – Mathematics and Secondary Education
License	
Certifications	
Experience	28+ years Software Development 5 years High School Math Teacher and Coach

Name	Perry Govier
Title	Information Technology Instructor
Start Date	August 15, 2022
Salary	\$87,000 annually
Type	Faculty
PT/FT	Full-time
Location	Health Education Center
Degree	Bachelor's Degree – Commercial Media
License	
Certifications	
Experience	7+ years - Front End Engineer 4+ years – Web Developer

Name	Richard Hemler
Title	Welding Instructor
Start Date	August 15, 2022
Salary	\$75,333 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Main Building
Degree	Master's Degree- Industrial Technology Management Bachelor's Degree – Technology Education
License	
Certifications	
Experience	19+ years Part-time Welding Instructor (at Madison College) 25+ years Technology Education Teacher

Name	Cody Peacock
Title	Student Support Specialist
Start Date	August 15, 2022
Salary	\$23.00/hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's Degree- Health and Human Performance
License	
Certifications	First Aid, CPR/AED
Experience	5+ years Teacher

Name	Craig Peterson
Title	Electro-Mechanical Technology Instructor
Start Date	August 15, 2022
Salary	\$78,667 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Main Building
Degree	Master's Degree – Adult Education Bachelor's Degree – Career Technical Education and Training
License	
Certifications	Facilities Management Certificate from Madison College
Experience	6 years Electro-Mechanical Technology Instructor, Part Time (at Madison College) 2+ years Building Trades Instructor

Name	Megan Ripp
Title	Practical Nursing Instructor
Start Date	August 15, 2022
Salary	\$78,667 annually
Type	Faculty
PT/FT	Full-time
Location	South Madison
Degree	Master's Degree – Nurse Education Bachelor's Degree – Nursing Associates Degree – Dental Hygiene
License	Registered Nurse Dental Hygiene
Certifications	BLS certified
Experience	1+ years - Nursing Instructor (at Madison College) 3+ years - Nurse Instructor

Name	Daniel Rodman
Title	Civil Engineering Technology Instructor
Start Date	August 15, 2022
Salary	\$75,333 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Main Building
Degree	Bachelor's Degree- Civil Engineering Master's Degree- Civil & Environmental Engineering
License	Professional Land Surveyor
Certifications	
Experience	15+ years Professional Land Surveyor 8+ years Lecturer

Name	Becky Rothering
Title	Practical Nursing Instructor
Start Date	August 15, 2022
Salary	\$82,000 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's Degree- Nursing and Business Administration Bachelor's Degree – Nursing
License	Registered Nurse
Certifications	CPR
Experience	4 years Assistant Professor 5+ years Registered Nurse

Name	Mary Spielbauer
Title	Associate Degree Nursing Instructor
Start Date	August 15, 2022
Salary	\$82,000 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Doctorate – Nursing Bachelor's Degree- Nursing Bachelor's Degree – Spanish
License	APNP
Certifications	
Experience	1+ years Nursing Instructor (at Madison College) 16+ years – Nursing

Name	Derek Ward
Title	Electrician Apprentice Instructor
Start Date	August 15, 2022
Salary	\$80,000 annually
Type	Faculty
PT/FT	Full-time
Location	Commercial Avenue Education Center
Degree	Associates Degree – Technical Studies Journey-worker
License	
Certifications	
Experience	4+ years Electrical Apprenticeship Instructor 6 years Electrical Apprentice

Name	Alyssa Weise
Title	Associate Degree Nursing Instructor
Start Date	August 15, 2022
Salary	\$78,667 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's Degree – Nursing Education Bachelor's Degree – Nursing
License	Registered Nurse
Certifications	BLS Certified
Experience	1+ years - Part-time Faculty (at Madison College) 5+ years - Registered Nurse

Name	Brian Willem
Title	IT Instructor – Software Development
Start Date	August 15, 2022
Salary	\$78,667 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's Degree- Computer Science Bachelor's Degree – Computer Science
License	
Certifications	
Experience	3+ years High School Teacher 8+ years Software Engineer

**THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND
SEPARATIONS**

EMPLOYEE	POSITION	EFFECTIVE DATE
Emmanuel Cano	Laboratory Coordinator	7/22/2022
Edward Anderson	Welding Instructor	7/24/2022
LaChe Palmer	Custodian	7/26/2022
Michael Kurschner	Machine Tool Instructor	7/26/2022
Levi Jones	Barista	7/29/2022
Zakiya Catlin	Financial Aid Student Support Coordinator	7/29/2022
Elizabeth Jakubek	Food Service Barista	8/1/2022
David Dinkel	Custodian	8/3/2022
Jennifer Gransee	Student Support Advisor, WorkSmart Training Navigator	8/3/2022
Curtesia Robinson	Administrative Specialist	8/4/2022
Dele Biodun	Custodian	8/5/2022

THE PRESIDENT RECOMMENDS APPROVAL OF RETIREMENTS

EMPLOYEE	POSITION	EFFECTIVE DATE	YEARS OF SERVICE
Mary Wilson	Test Coordinator	July 30, 2022	27 years
Teresa Werhane	Stem Center Administrator	August 5, 2022	23 years