



September 28, 2022

MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Madison Area Technical College District Board will meet in executive session at 4:30 p.m. on Wednesday, October 5, 2022, at 1701 Wright Street, Room AB132, in a hybrid format to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 317 357 903# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that immediately following executive session, and anticipated no earlier than 4:45 p.m., the Madison Area Technical College District Board will meet in open session, at 1701 Wright Street, Room AB132, in a hybrid format. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 317 357 903# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that the Madison Area Technical College District Board will meet at 5:30 p.m. at 1701 Wright Street, Room D1630B/C, in a hybrid format, to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference Code 901 938 418# when prompted.

I. CALL TO ORDER

A. Compliance with Open Meeting Law

II. ROUTINE BUSINESS MATTERS

A. Approval of September 7, 2022, Meeting Minutes (**Pages 3-12**)

B. Public Comments

III. NEW BUSINESS

A. Communications

1. Board Chair's Report
 - a. Future Meeting & Event Schedule
2. Student Liaison Report – Susan Burke Custer
3. Student Senate Report – Wilfried Tapsoba
4. College/Campus Announcements

5. President's Report

a. International Travel Authorizations (**Page 13**)

B. Action Items

1. FY2022-23 Tax Levy (**Pages 14-15**)

2. District Purchases over \$50,000 Review (**Pages 16-21**)

3. FY2022-23 Legal Services (**Page 22**)

4. Capital Projects Borrowing

a. Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23E (**Pages 23-27**)

b. Resolution Establishing Parameters For the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23E (**Pages 28-48**)

5. Consent Agenda

a. General fund monthly financial report as of August 31, 2022 (**Page 49-51**)

b. Request for proposals/request for bids/sole sources (**Page 52**)

c. Contracts for services August 2022 (**Page 53**)

d. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period August 16, 2022, through September 15, 2022 (**Pages 54-58**)

e. Employment of personnel (**Pages 59-64**)

f. Resignations and Separations (**Page 65**)

g. Retirements (**Page 66**)

IV. CALENDAR OF EVENTS

Board Meetings

November 2, 2022 (Madison College Fort Atkinson Campus)

December 7, 2022

January 4, 2022

Association of Community College Trustees

Leadership Congress – New York, New York; October 26-29, 2022

Legislative Summit – Washington DC; February 5-8, 2023

Wisconsin Technical College District Boards Association

October 6-8, 2022; Chippewa Valley Technical College, Eau Claire

January 11-13, 2023; Legislative Seminar, Concourse Hotel - Madison

V. ADJOURN

cc: News Media
Madison College Board
Legal Counsel
Administrative Staff

Full-Time Faculty/ESP Local 243
Part-Time Faculty

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A meeting of the Madison Area Technical College District Board was held on September 7, 2022, in a hybrid format. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Elton Crim (Chair), Frances Huntley-Cooper (Vice-Chair), Melanie Lichtfeld (Secretary), Shiva Bidar-Sielaff (Treasurer), Daniel Bullock, Donald Dantzler, Randy Guttenberg, Arlyn Halvorson, and Christopher Polzer.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Valentina Ahedo, Dean of Goodman South Campus; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Affairs & Institutional Effectiveness; Damira Grady, Vice-President for Equity, Inclusion, and Community Engagement, and Sylvia Ramirez, Vice-President for Administration.

Others present: Susan Burke Custer, Student Liaison; Laurie Grigg, Chief Financial Officer/Controller; Julia Haseleu, Psychology Instructor and Honors Program Director; Wilfried Tapsoba, Student Senate President; Cody White, Manager of Capital Planning and Sustainability; Tom Wozniak, Diesel Instructor and SkillsUSA Advisor; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:33 p.m. by Dr. Crim.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Ms. Huntley-Cooper, seconded by Ms. Bidar-Sielaff, to approve the meeting minutes of August 3, 2022, as submitted. Motion carried.

+ **Public Comments** II B

There were no public comments.

New Business III

Communications III A

Board Chair's Report III A 1

Future Meeting & Event Schedule III A 1 a

Dr. Crim reported that he attended the Madison College Community Days in August. In addition to providing remarks at the opening session, he attended an equity and inclusion session related to microaggressions. He also attended the District Board's Association Planning Conference in August. He announced that the November District Board meeting will be held at the Madison College campus in Fort Atkinson and the March meeting will be held at the Commercial Avenue campus.

Student Liaison Report III A 2

Ms. Custer reported that she will continue to meet with Madison College leaders to learn and grow in her role as student liaison.

Student Senate Report III A 3

Mr. Tapsoba reported that the Student Senate will meet every Thursday at 4:00 PM in a hybrid format during the Fall semester. The Senate also tabled during WolfPack Welcome events and greeted students as they came to campus at the start of the semester.

College/Campus Announcements III A 4

Ms. Ahedo reported that the college will host a Capital Times IdeaFest session at the Goodman South Campus in September. Several activities are planned as part of this event including a vaccination clinic in partnership with SSM Health, a session on *Health Care Meeting*

People Where They Are with Quartz, a dinner reception hosted by SSM Health, and a panel discussing the investment in, and re-development of, South Madison and especially along the Park Street corridor. As part of the new Middleton High School and the Education Academy pilot, Middleton High School students will spend their junior and senior year completing the 1st year of the Liberal Arts Transfer Education Pathway allowing them to earn up to 30 credits towards their associates degree. Staff are engaging in community events, along with Dr. Grady's team, including Sun Prairie's Multicultural Festival, Fort Fiesta in Fort Atkinson, a job fair hosted by the Watertown chamber of commerce, Mexican Independence Festival with La Movida, and the Good Neighbor Gathering in Brittingham Park in South Madison.

Dr. Bakken announced new leaders in the School of Nursing, including: Dr. Marsha Tweedy, Executive Dean leading the School of Nursing and the School of Health Sciences; Dr. Kerri Kliminski, Dean of Nursing; and Kevin Foley, Associate Dean of Nursing. Since the end of the Spring 2022 semester, 37 new full-time faculty have been hired by Madison College. During College Community Days, a total of 450 faculty and staff attended both CETL workshops and a series of sessions focused on *Advancing Equity Work at Madison College* offered by the Institute for Equity and Transformational Change in partnership with the Office of Equity and Inclusion. Madison College recently completed its WTCS required FQAS Annual Report and feedback process. After the review, the WTCS has asked Madison College to share more on the college's use of digital badges and the equity curriculum mapping process with the college's WTCS partners around the state. Watertown is partnering with a local church to offer beginner ESL to students on site, with the goal of then offering those students ESL intermediate and advanced and other academic options at the Watertown campus. Fort Atkinson is actively planning to offer pre-requisites for Practical Nursing in the upcoming spring semester as it

launches Practical Nursing in Fall 2023. The Reedsburg campus hosted a full EMS Youth Camp in August with the assistance of Reedsburg Ambulance and Reedsburg Area Medical Center. Continuing Education continues to accelerate in the Northern Region, including dog training courses, welding, and to an innovative stacked continuing education-credit offering in welding that blends community education with high school dual credit.

Dr. Grady reported that she has identified seven individuals in roles throughout the college whose work is related to the work of her office. She will begin meeting with those individuals periodically to champion their work. Her office hosted several offerings at College Community Days related to navigating higher education as an employee of color and advancing equity and inclusion work at Madison College. The next cohort of Equity Coordinators has begun their training. The Community Engagement team continues to develop relationships throughout the district and will host community dinners this fall that will include a summit at the end of the semester.

Dr. Casper reported that in Spring 2022, an Intentional Support Impact Team was formed to review student success data, identify student populations who may benefit from additional support, and coordinate a proactive student outreach pilot supported by Navigate. The goal of this effort is to increase student persistence by building relationships that proactively connect students with services and resources. The team identified the following student populations to receive proactive outreach: students enrolled in Spring 2022 semester with a Financial Aid Standards of Academic Progress Warning status and first-time postsecondary students enrolled in Spring 2022 who received a Navigate Alert during the term. The second of five major goals for the new students.madisoncollege.edu website, scheduled to launch in October 2022, is to link students with the tools they need to succeed and serve as a launchpad to the sites and resources

they use most. The new site will include a Student Tool Dashboard that will provide quick and easy one-click access to crucial student tools. External Communications Manager Karen Saari has written a new musical, *Ten Days in a Madhouse* which opened in August at the Memorial Union Play Circle Theater. Mike Mayfield, long-time associate coach, is the new co-head coach of the college's women's basketball team for the 2022-23 season. He'll coach the team along with James Adams who has been an assistant for three seasons. The college earned the Highly Established Action Plan Seal for the 2022 election its action plan. Madison College is one of 82 campuses that have earned this inaugural recognition thus far during the 2022 election cycle. Brianna Stapleton Welch and Ellie Rome from developed the plan. Additionally, Madison College has been recognized as one of America's best colleges for student voting by Washington Monthly magazine. The Strategic Projects and Initiatives unit worked with the Grants Office to secure approval from the U.S. Department of Education for a no cost extension of Title III funding. Approximately \$670,000 in federal grant dollars will allow Madison College to start or continue technology development on multiple projects that will enable the robust advising model. Cabinetmaking graduate Cat Cole was featured on the cover of Cabinetmaker/FDM magazine. The article chronicles her journey from returning student to her success as a project manager in the industry after graduating from the program. Student Amy Moreland is the recipient of a \$1,000, 2022 Coca-Cola Leadership of Promise Scholarship. Amy is studying in the Liberal Arts Transfer program and earning her certificate in American Politics and Government. She plans to transfer to UW-Madison in the fall of 2023 where she will major in political science. Additionally, Tenzin Namdol received a PTK scholarship for access to TEAS & HESI test prep materials, valued at over \$300. Tenzin is a Nursing Associate Degree student at the Truax Campus.

Ms. Buschhaus reported that the college is hosting flu shot clinics at all campuses in September and October. September is National Campus Safety Awareness Month and the college will host activities to promote the importance of a safe campus. The college is kicking off the month by recognizing National Suicide Prevention Week, September 5 to 11. The college will hand out suicide and mental health related resources during this week near the Health Education and Human and Protective Services buildings.

The Madison College Finance Office, headed by Ms. Grigg, received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for its annual comprehensive financial report for the fiscal year ended June 30, 2021. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting. Madison College's Early Learning Campus, which is our campus-based childcare here at the Truax Campus, is now nationally accredited through the National Early Childhood Program Accreditation. Additionally, the Early Learning Campus participated in the State of Wisconsin's lead-in water testing program. All of the ELC fixtures tested safely. Phase 1 of the Information Technology Program remodel is completed and students will begin learning in the spaces later this month. Phase 2 of this project will be completed at winter break and open for spring. The new Honors Program Office will also be open for spring on the first floor. The Center for International Education has moved to its new space at the Truax campus. The Entrepreneurship Center and School of Professional and Continuing Education have moved to the Truax Campus and are housed at the Early Learning Campus. The Fort Atkinson Metal Fabrication project is complete and students are beginning to use the space. Parking lots were renovated at Truax and at Commercial Avenue, and roofing and heating systems upgrades were completed at the Commercial Avenue campus. The District Board and

the WTCS Board approved the administration. Due to the current economic environment, bids came in much higher than planned, more than 40% above budget. As such, the project has been cancelled and space has identified space for all impacted employees, The college is in the in the process of reviewing plans and anticipated construction costs to reprioritize projects and maintain our focus on student first. Administration units completed its first summer of a new summer internship program. The four interns each completed a project and presented the results of their project to stakeholders.

President's Report III A 4

International Travel Authorizations III A 4 a

Dr. Daniels informed the Board of the approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented activities have been conditionally approved and final decisions will be made for each activity based on current health conditions.

Honors Program III A 4 b

Dr. Haseleu shared information related to the Madison College Honors Program. The program was established in 2014 and more than 750 students and more than 320 faculty have participated. Last year's winners were: Saanvi Kandanelli – 3rd place, Chemistry of Chemotherapy; Emilio Morena – 2nd place, Prevalence of Neurogenerative Disorders; and Kristin Shafel – 1st place, Modulating Voices.

SkillsUSA III A 4 c

Mr. Wozniak presented details about the Madison College participation in SkillsUSA, a professional leadership organization that focuses on skilled careers. Of the 33 competitors from

Wisconsin, 32 finished in the top ten at the national SkillsUSA competition, 20 were in the top 5, and 14 were in the top 3.

Action Items ^{III B}

Three-Year Facilities Plan ^{III B 1}

Mr. White shared an update on the college's Three-Year Facilities Plan, which includes upcoming capital projects for the next three years. annually, all Wisconsin Technical College System (WTCS) districts are required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System State Board. The plan must be approved by the District Board and submitted to the WTCS.

There was a motion by Mr. Halvorson, seconded by Ms. Lichtfeld, to approve the Madison College's Three-Year Facilities Plan, dated September 2022, for submission to the Wisconsin Technical College System. Motion carried.

Capital Projects Borrowing ^{III B 2}

Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D ^{III B 2 a}

Ms. Grigg reported that the presented resolution for General Obligation Promissory Notes Series 2022-23C is the authorization to begin this process and totals \$3,500,000, including \$1,500,00 for building remodeling and improvement projects, and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received.

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Dantzer to adopt the Resolution Authorizing the Issuance Of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D. Motion carried.

Resolution Establishing the Parameters For the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D ^{III B 2 b}

Ms. Grigg presented a companion resolution. The proposed resolution establishes the parameters for the sale of \$3,500,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$2,000,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.0%.

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Polzer to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D. Motion carried.

Consent Agenda ^{III B 3}

Named Gifts ^{III B 3 a}

General fund monthly financial report as of July 31, 2022 ^{III B 3 b}

Request for proposals/request for bids/sole sources ^{III B 3 c}

Contracts for services June 2022 ^{III B 3d}

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period July 16, 2022 through August 15, 2022 ^{III B 3 e}

Employment of personnel ^{III B 3 f}

Resignations and separations ^{III B 3 g}

Retirements ^{III B 3 h}

There was a motion by Mr. Dantzler, seconded by Ms. Huntley-Cooper, to approve Consent Agenda items III.B.3.a. through h. Motion carried

Adjournment ^v

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Polzer, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:17 p.m.

Melanie Lichtfeld, Secretary

Madison Area Technical College

Topic: International Travel Authorizations (Information Only District Board Report)

Date of Madison College District Board Meeting: October 5, 2022

The following international travel requests have been authorized. All of the requests for international travel listed below conform with all procedural and administrative rules as outlined in Madison College District International Travel Policies.

<u>Name of Program/Trip</u>	<u>Charlotte Smith</u>	<u>Destination Country and City</u>	<u>Dates of Travel</u>	<u>Description/Purpose of Travel and Benefit to District</u>	<u>Dollar Amount</u>
International Writing Center Association Conference	4 Writing Center Faculty/Staff: Susanne Treiber Charlotte Smith Sarah Johnson Rhiana Prine	Vancouver, Canada	10/25-11/1/2022	Four Writing Center faculty and staff will travel to present at, and attend, the International Writing Center Association Conference in Vancouver, Canada Oct. 26 - 29, 2022. Participation will showcase college Writing Fellow efforts as best practice and provide professional development for participants. Particular emphasis within professional development will be on expanding the skills of Writing Center staff to serve diverse students and integrate best practices in inclusive pedagogy.	\$2035/person
Gambia Sister City Delegation/MOU Signing	Geoff Bradshaw, Associate Vice President, Intercultural Education	Kanifing, Gambia	11/27-12/4/2022	Madison College has negotiated a Memorandum of Understanding for collaboration with the Ministry of Education of The Gambia to support the development of technical and vocational education, develop opportunities for teacher training, and expand opportunities for student collaboration and exchange. A formal signing of the MOU has been integrated as part of a Madison Sister City delegation to Kanifing, Gambia. The Madison-Kanifing Sister City organization will arrange all travel logistics for delegate participation. Dr. Geoff Bradshaw, Associate Vice President of Intercultural Education, will represent Madison College in this delegation and will meet with key Ministry of Education and educational leaders to plan for the implementation of MOU partnership. This effort supports both the Madison College African Initiative and leverages UW-Madison Title VI grant priorities for African Studies program development.	~\$3000

MADISON AREA TECHNICAL COLLEGE

DATE: October 5, 2022

TOPIC: FY 2022-23 Tax Levy

ISSUE: Chapter 38.16(1), Wis. Stats., requires that “*Annually by October 31, or within 10 days after receipt of the equalized valuations from the department of revenue, whichever is later, the district board may levy a tax on the full value of the taxable property of the district for the purposes of making capital improvements, acquiring equipment, operating and maintaining the schools of the district,...*”

In addition, Chapter 38.16(3)(be) states that “*Notwithstanding sub. (1), no district board may increase its revenue in the 2014-15 school year or in any school year thereafter by a percentage that exceeds the district's valuation factor,...*”

BACKGROUND:

As part of 2013 Wisconsin Act 145, passed by the Legislature and signed by the Governor in spring of 2014, the District’s operational tax levy limits were replaced with a revenue limit. The revenue associated with the limit is comprised of two sources: 1) aid from the State of Wisconsin’s “Property Tax Relief Fund” (PTRF) and 2) the property tax levy issued for operations by each technical college district. In 2018, a third factor was added: aid in lieu of personal property taxes levied (Personal Property Aid, “PPA”).

The PTRF functions in the following manner. The equalized value of the state’s property is divided by the equalized value of an individual district’s property. That resulting ratio was multiplied by the available state aid. That aid was distributed to the district and does not change from year to year unless modified by an additional legislative action. In FY2021-22 and FY2022-23, the available state aid was increased in the state’s biennial budget. For Madison College, that amount is now \$67,343,598. Personal Property Aid is state aid to replace the personal property tax revenue as of January 1, 2017. That amount for FY2022-23 is \$402,421. Finally, the District can capture, on an annual basis, revenue associated with refunded or rescinded property tax from the prior year.

Districts are permitted to increase the operating levy by the percent change in the value of net new construction (NNC) in the district applied to the sum of the prior year’s revenues from the PTRF, PPA, and the operating levy. The FY2022-23 annual budget adopted by the District Board in June 2022 assumed a Net New Construction growth rate of 2.67852%, or \$2,968,360. The Wisconsin Department of Revenue has reported that the NNC figure to Madison College as 2.17683% for FY2022-23. This would permit the District to increase its operating levy by \$2,400,305. The overall revenue under the revenue limit (PTRF, PPA, refunded/rescinded taxes, and tax levy) is \$2,506,564 less than in the initial budget.

To meet budget requirements, we need to generate a tax levy for operations of \$44,967,959. The District is required to make subsequent budget adjustments for FY2022-23, as is typical practice.

As equalized property values in the District increased by 15.65% to \$114,711,182,484, an operational mill rate of 0.39201 would be utilized. The operational mill rate for

FY2021-22 was 0.44988. This recommended operational mill rate reflects a decrease in the operational rate of 0.05787 mills or 12.86% from the prior year.

To meet budget requirements, we need to generate a debt service tax levy of \$37,798,692, a debt service mill rate of 0.32951. This is an increase of \$1,395,411 over the initial FY2022-23 debt service budget.

As the debt service mill rate for FY2021-22 was 0.35687, the recommendation reflects a decrease in the debt service of 0.02736 mills or 7.67%. This reflects the debt service related to the 2010 referendum and the District's capital plan implementation.

The combined operational and debt service mill rate for FY2021-22 was 0.80676. The combined FY2022-23 mill rate, as recommended for operations and debt service, is 0.72152. The combined levy amount is \$82,766,651.

RECOMMENDATION:

Authorize a property tax levy for FY2022-23 of \$82,766,651 on the full value of the taxable property of the district for the purpose of operating and maintaining the schools of the district and for the payment of debt. The levy for operations shall be \$44,967,959, and the levy for debt service shall be \$37,798,692.

Madison Area Technical College

DATE: October 5, 2022

TOPIC: District Purchases over \$50,000 Review

ISSUE: *The Wisconsin Administrative Code* [TCS 6.05 (2) (h)] requires an annual review of purchases “...to determine if a more competitive procurement process should be used in succeeding years.” The review is to be based upon a report “containing transaction detail grouped by similar goods, supplies and services”. Procurement has reviewed this detailed report for district purchases made in the 2021-22 fiscal year and brings forward this review for the Board’s acceptance.

For the year, the district had purchases in excess of \$50,000 from a total of 205 suppliers, 11,739 invoices, totaling \$85,638,429. Procurement assessment of suppliers spend over \$50,000 confirms purchases were made using competitive bids, sole sources, governmental or other WTCS approved contracts, resale or were for payroll-related items.

- A report with detailed transactional data across 73 unique spend categories, among 1895 vendors was reviewed for individual vendor transactions under \$50,000 but in aggregate by spend category were greater than \$50,000.
- This comprehensive review is an ongoing process used to determine if a more competitive process can be used for the procurement of goods, supplies and services.

Procurement will continue to lead efforts throughout the year to ensure compliance with Purchasing policies and will emphasize the need for a competitive process to be used whenever feasible.

ACTION: Approve the District Purchases over \$50,000 Review for FY 2021-2022.

DISTRICT PURCHASES OVER \$50,000 FY2021-2022

<u>Supplier</u>	<u>Amount</u>	<u>Procurement Method</u>
JOE DANIELS CONSTRUCTION CO INC	\$6,974,983	RFB/RFP
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$6,731,294	RFB/RFP
DEAN HEALTH PLAN	\$5,388,851	RFB/RFP
JH FINDORFF AND SON INC	\$4,698,319	RFB/RFP
JH FINDORFF AND SON INC	\$4,631,233	RFB/RFP
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$3,780,351	RFB/RFP
JOE DANIELS CONSTRUCTION CO INC	\$3,394,908	RFB/RFP
WPS HEALTH PLAN INC	\$3,043,887	RFB/RFP
JH FINDORFF AND SON INC	\$2,124,395	RFB/RFP
SYNERGY CONSORTIUM SERVICES LLC	\$1,581,570	Cooperative Purchase
KW2	\$1,499,042	RFB/RFP
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$1,323,661	Cooperative Purchase
VANGUARD STORAGE AND RECOVERY LLC	\$1,276,647	Cooperative Purchase
MADISON GAS AND ELECTRIC CO	\$1,265,193	Single/Sole Source
WORKDAY INC	\$1,246,318	Cooperative Purchase
MARS SOLUTIONS GROUP	\$1,097,848	Cooperative Purchase
BAUER & RAETHER BUILDERS INC	\$852,930	RFB/RFP
ASSEMBLAGE ARCHITECTS LLC	\$810,361	RFB/RFP
CAMERA CORNER CONNECTING POINT	\$809,848	Cooperative Purchase
BEACON HILL STAFFING GROUP LLC	\$807,135	Cooperative Purchase
ARCH VIRTUAL LLC	\$762,896	RFB/RFP
SMART SOLUTIONS INC	\$757,650	RFB/RFP
JOE DANIELS CONSTRUCTION CO INC	\$727,089	RFB/RFP
WPS HEALTH SOLUTIONS	\$660,053	RFB/RFP
CHANDRA TECHNOLOGIES INC	\$628,000	Cooperative Purchase
DUET RESOURCE GROUP INC	\$610,252	Cooperative Purchase
INSIGHT PUBLIC SECTOR INC	\$594,591	Cooperative Purchase
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$569,407	<i>HR/Payroll Pass through</i>
EMPLOYEE BENEFITS CORPORATION	\$548,265	RFB/RFP
MINNESOTA LIFE INSURANCE COMPANY	\$547,528	<i>HR/Payroll Pass through</i>
WYNN O JONES AND ASSOCIATES INC	\$495,381	Cooperative Purchase
VANGUARD STORAGE AND RECOVERY LLC	\$470,079	Cooperative Purchase
STANDARD INSURANCE COMPANY	\$469,298	RFB/RFP
CDW GOVERNMENT	\$462,092	Cooperative Purchase
BAUER & RAETHER BUILDERS INC	\$457,962	Cooperative Purchase
NORTHCENTRAL TECHNICAL COLLEGE	\$444,374	Cooperative Purchase
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$411,424	<i>HR/Payroll Pass through</i>
MADISON COLLEGE FOUNDATION	\$407,945	Cooperative Purchase
US CELLULAR	\$406,910	Cooperative Purchase
JH Hassinger Inc	\$398,355	RFB/RFP
HEARTLAND BUSINESS SYSTEMS LLC	\$390,474	Cooperative Purchase
TEKSYSTEMS INC	\$388,414	Cooperative Purchase

<u>Supplier</u>	<u>Amount</u>	<u>Procurement Method</u>
CDW GOVERNMENT	\$383,990	Cooperative Purchase
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$381,500	HR/Payroll Pass through
WINTER SERVICES LLC	\$377,808	RFB/RFP
JH FINDORFF AND SON INC	\$360,650	RFB/RFP
APPLE INC	\$357,580	Cooperative Purchase
MADISON COLLEGE FOUNDATION	\$350,687	Single/Sole Source
VERBA SOFTWARE INC	\$339,570	Single/Sole Source
THE LAWNCARE PROFESSIONALS	\$322,320	RFB/RFP
IPG PHOTONICS CORPORATION	\$314,283	USED Equipment
PROSPECT INFOSYSTEM INC	\$288,000	Cooperative Purchase
DELL MARKETING LP	\$280,572	Cooperative Purchase
V SOFT CONSULTING GROUP INC	\$278,931	
KW2	\$268,072	Cooperative Purchase
MARTIN BROTHERS DISTRIBUTING COMPANY INC	\$264,566	Cooperative Purchase
SHI INTERNATIONAL CORP	\$260,799	Cooperative Purchase
HEARTLAND BUSINESS SYSTEMS LLC	\$260,028	Cooperative Purchase
DELL MARKETING LP	\$258,908	Cooperative Purchase
CITY OF MADISON	\$254,771	Single/Sole Source
ARCH ELECTRIC INC	\$249,180	RFB/RFP
SHOW STRIPING INDUSTRIES	\$248,350	Cooperative Purchase
ASSESSMENT TECHNOLOGIES INSTITUTE LLC	\$232,209	RFB/RFP
LAERDAL MEDICAL CORP	\$231,545	Cooperative Purchase
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$230,318	RFB/RFP
EMPLOYEE BENEFITS CORPORATION	\$223,485	RFB/RFP
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$222,882	Cooperative Purchase
ENCORE CONSULTING SERVICES INC	\$221,008	Cooperative Purchase
SUMMIT COMMERCIAL FITNESS INC	\$215,709	Cooperative Purchase
NORTHCENTRAL TECHNICAL COLLEGE	\$213,529	Cooperative Purchase
SUNDIAL SOFTWARE CORP	\$209,882	Cooperative Purchase
ROOFED RIGHT AMERICA LLC	\$207,124	RFB/RFP
THYSSE	\$201,287	RFB/RFP
SNAP ON INDUSTRIAL	\$200,172	Cooperative Purchase
MID STATE EQUIPMENT INC	\$198,500	USED Equipment
KW2	\$193,860	Cooperative Purchase
PARK CENTRE II LLC	\$192,842	Single/Sole Source
T ROWE PRICE	\$189,694	HR/Payroll Pass through
TEAMSOFTE INC	\$186,160	Cooperative Purchase
HUSCH BLACKWELL LLP	\$179,018	RFB/RFP
WINDSTREAM	\$178,227	RFB/RFP
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$177,001	HR/Payroll Pass through
CORE BTS	\$173,622	Cooperative Purchase
PARAGON DEVELOPMENT SYSTEMS INC	\$165,637	Cooperative Purchase
BLACKBOARD INC	\$161,985	Cooperative Purchase

<u>Supplier</u>	<u>Amount</u>	<u>Procurement Method</u>
WIN TECHNOLOGY	\$157,266	Cooperative Purchase
CDW GOVERNMENT	\$152,698	Cooperative Purchase
CDW GOVERNMENT	\$152,052	Cooperative Purchase
DIMENSION IV MADISON LLC	\$151,561	RFB/RFP
FORWARD ELECTRIC INC	\$151,003	Cooperative Purchase
CARAHSOFT TECHNOLOGY CORPORATION	\$149,987	Cooperative Purchase
DIMENSION IV MADISON LLC	\$149,149	RFB/RFP
KW2	\$146,251	Cooperative Purchase
METRO TRANSIT MADISON	\$139,180	Single/Sole Source
JH Hassinger Inc	\$137,370	RFB/RFP
DANE COUNTY REGIONAL AIRPORT	\$136,153	Single/Sole Source
MADISON GAS AND ELECTRIC CO	\$135,900	Single/Sole Source
FARMERS IMPLEMENT LLC	\$132,650	USED Equipment
CONSTELLATION NEWENERGY GAS DIVISION LLC	\$129,707	Single/Sole Source
MADISON METROPOLITAN SCHOOL DISTRICT	\$125,065	Single/Sole Source
WISCONSIN LIBRARY SERVICES INC	\$124,935	Cooperative Purchase
PRESIDIO NETWORKED SOLUTIONS GROUP LLC	\$123,803	Cooperative Purchase
FORWARD ELECTRIC INC	\$121,887	Cooperative Purchase
NEWARK	\$116,092	Cooperative Purchase
SUNVEST SOLAR INC	\$113,566	RFB/RFP
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$113,229	Federal Authorization
AMAZON.COM LLC	\$107,685	Cooperative Purchase
DUET RESOURCE GROUP INC	\$105,379	Cooperative Purchase
UNITED STATES POSTAL SERVICE	\$105,000	Single/Sole Source
EDUCATION MANAGEMENT SOLUTIONS LLC	\$104,881	Cooperative Purchase
AT&T	\$104,487	Cooperative Purchase
SEILER INSTRUMENT AND MANUFACTURING CO INC	\$102,418	Cooperative Purchase
QUESTICA LTD	\$99,841	RFB/RFP
AE BUSINESS SOLUTIONS	\$98,201	Cooperative Purchase
TRACO MEDICAL	\$98,012	USED Equipment
PEPSI COLA MADISON	\$96,249	RFB/RFP
SUPERIOR VISION INSURANCE PLAN OF WISCONSIN INC	\$96,231	Cooperative Purchase
HIGHPOINT TECHNOLOGY SOLUTIONS INC	\$93,841	RFB/RFP
UNITED PARCEL SERVICE	\$92,996	Single/Sole Source
HYLAND SOFTWARE INC	\$92,512	Cooperative Purchase
VWR INTERNATIONAL LLC	\$90,803	Cooperative Purchase
XEROX CORP	\$90,648	Cooperative Purchase
LAMERS BUS LINES INC	\$89,660	RFB/RFP
CREATIVE BUSINESS INTERIORS INC	\$89,240	Cooperative Purchase
GARTNER INC	\$88,800	Cooperative Purchase
VITALSOURCE TECHNOLOGIES LLC	\$87,323	Single/Sole Source
BAKER TILLY US LLP	\$87,201	Cooperative Purchase
MADISON COLLEGE FOUNDATION	\$86,538	Single/Sole Source

<u>Supplier</u>	<u>Amount</u>	<u>Procurement Method</u>
LAB MIDWEST LLC	\$85,871	Cooperative Purchase
GRAINGER INDUSTRIAL SUPPLY	\$84,949	Cooperative Purchase
MBS TEXTBOOK EXCHANGE LLC	\$84,371	RFB/RFP
CITY OF MADISON	\$83,342	Single/Sole Source
MASS MUTUAL FINANCIAL GROUP	\$82,067	HR/Payroll Pass through
COAKLEY BROTHERS CO	\$82,039	Cooperative Purchase
HEARTLAND BUSINESS SYSTEMS LLC	\$81,585	Cooperative Purchase
METROPOLITAN LIFE INSURANCE CO	\$80,520	HR/Payroll Pass through
ACHIEVING THE DREAM INC	\$80,000	Single/Sole Source
PRESIDIO NETWORKED SOLUTIONS GROUP LLC	\$79,437	Cooperative Purchase
SMART SPACES LLC	\$79,018	RFB/RFP
ONENECK IT SOLUTIONS LLC	\$76,564	RFB/RFP
EWALDS HARTFORD FORD LLC	\$76,444	Cooperative Purchase
LINCOLN LIFE FINANCIAL GROUP	\$75,593	HR/Payroll Pass through
AMERICAN FUNDS SERVICE CO	\$75,000	HR/Payroll Pass through
AUTO PAINT AND SUPPLY CO INC	\$73,356	Cooperative Purchase
HIRING AND STAFF SERVICES INC	\$72,014	Cooperative Purchase
GFL ENVIRONMENTAL	\$72,003	RFB/RFP
ELSEVIER INC	\$71,519	Single/Sole Source
INSIGHT PUBLIC SECTOR INC	\$71,094	Cooperative Purchase
LAERDAL MEDICAL CORP	\$70,727	Cooperative Purchase
STAPLES BUSINESS ADVANTAGE	\$70,428	Cooperative Purchase
CDW GOVERNMENT	\$70,424	Cooperative Purchase
INDIAN RIVER STATE COLLEGE INCLUDING WQCS	\$70,010	Federal Authorization
HUELIFE LLC	\$70,000	
CITY OF PORTAGE	\$69,701	Single/Sole Source
MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	\$69,330	Cooperative Purchase
SCHILLING SUPPLY COMPANY	\$69,042	Cooperative Purchase
LAMERS BUS LINES INC	\$68,512	RFB/RFP
ZIEGLER INC	\$68,500	USED Equipment
UNITED WAY OF DANE COUNTY INC	\$68,022	Single/Sole Source
SYSCO BARABOO LLC	\$67,883	Cooperative Purchase
FRANKLIN TEMPLETON RETIREMENT SVCS	\$67,300	HR/Payroll Pass through
MCGRAW HILL EDUCATION INC	\$67,055	RFB/RFP
PEARSON EDUCATION INC	\$66,946	Single/Sole Source
EMMONS BUSINESS INTERIORS	\$66,438	Cooperative Purchase
CENGAGE LEARNING INC	\$65,349	RFB/RFP
HEARTLAND BUSINESS SYSTEMS LLC	\$65,263	Cooperative Purchase
CORE BTS	\$64,855	Cooperative Purchase
WE ENERGIES	\$64,356	Single/Sole Source
EMMONS BUSINESS INTERIORS	\$64,256	Cooperative Purchase
WERNER ELECTRIC SUPPLY CO	\$63,587	Cooperative Purchase
PLUNKETT RAYSICH ARCHITECTS LLP	\$63,418	RFB/RFP

<u>Supplier</u>	<u>Amount</u>	<u>Procurement Method</u>
SHI INTERNATIONAL CORP	\$63,105	Cooperative Purchase
STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION	\$62,700	Single/Sole Source
CREATIVE BUSINESS INTERIORS INC	\$62,551	Cooperative Purchase
INSIGHT PUBLIC SECTOR INC	\$61,137	Cooperative Purchase
MULTIVIEW CANADA	\$60,000	WTCS Marketing Consortium
REYNOLDS TRANSFER AND STORAGE INC	\$59,731	Cooperative Purchase
THE LAWCARE PROFESSIONALS	\$59,667	RFB/RFP
BADGER WELDING SUPPLIES INC	\$59,617	RFB/RFP
R E GOLDEN PRODUCE CO INC	\$58,224	Cooperative Purchase
CDW GOVERNMENT	\$57,194	Cooperative Purchase
THYSSE	\$57,047	RFB/RFP
FISHER SCIENTIFIC COMPANY LLC	\$56,987	Cooperative Purchase
ASCENTIVES INC	\$56,919	Quotes & Resale
BWBR	\$56,633	RFB/RFP
APPLE INC	\$56,241	Cooperative Purchase
VWR INTERNATIONAL LLC	\$56,203	Cooperative Purchase
FORWARD ELECTRIC INC	\$55,781	Cooperative Purchase
ELSEVIER INC	\$55,494	Single/Sole Source
STRYKER MEDICAL	\$55,179	Quotes
PEARSON ENGINEERING LLC	\$55,007	RFB/RFP
MASTERS BUILDING SOLUTIONS INC	\$54,506	Cooperative Purchase
PATTERSON DENTAL SUPPLY INC	\$54,478	Cooperative Purchase
LANDSCAPE FORMS INC	\$54,335	Cooperative Purchase
NESTLE USA INC	\$53,846	Resale
TRANSACT CAMPUS INC	\$53,605	Cooperative Purchase
1901 INC	\$52,520	Cooperative Purchase
CITY OF MADISON	\$52,256	Single/Sole Source
WALSWORTH	\$51,951	WTCS Marketing Consortium
WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION	\$51,854	Single/Sole Source
VITALSOURCE TECHNOLOGIES LLC	\$51,300	Single/Sole Source
SYSCO BARABOO LLC	\$51,248	Cooperative Purchase
DYNOCOM INDUSTRIES INC	\$51,000	RFB/RFP
JONES AND BARTLETT LEARNING LLC	\$50,933	Single/Sole Source
CHRISTENSEN PRINTING PARTNERS	\$50,072	RFB/RFP
	\$85,638,429	

MADISON AREA TECHNICAL COLLEGE

DATE: October 5, 2022

TOPIC: FY2022-23 Legal Services

ISSUE: The Wisconsin Technical College System (WTCS) allows for an exception from the typical procurement processes for legal services. Per the WTCS Financial and Accounting Manual, “procurement of outside legal counsel...may be obtained either by use of the RFP process on a regular basis or through an annual letter of engagement.”

When the technical college districts develop annual letters of engagement with their outside legal counsel, they must describe the types of services to be provided and the rates the district will be charged.

This year, the College solicited Requests for Proposals (RFP) for its all legal practice areas. As a result, a five-year contract was awarded to two firms for these services. With the variety of legal expertise required by the College, two additional firms have been identified as service providers for FY2022-23 for additional specific legal services. Annual letters of engagement have been received from the following firms:

<u>Legal Firm</u>	<u>Practice Area(s)</u>
Husch Blackwell LLP	General, Human Resources, Labor and Employment
Quarles & Brady LLP	Bond Counsel & Related Matters Real Estate, Leasing, Development, Property Management & Related Matters

Administrative staff of the College has reviewed the documents and service rates and recommend approving the two (2) letters of engagement for the practice areas specified. If during the fiscal year legal services are deemed necessary for areas that do not fall within the scope of the above identified practice areas, new letters of engagement will be developed and brought to the District Board for authorization. In addition, the college may use services from counsel selected via the RFP process.

Funds for legal services are available in the FY2022-23 General Fund budget as well as various capital budgets as may be relevant to legal work for capital projects.

ACTION: Authorize staff to execute two (2) Letters of Engagement from the firms listed above specific to the noted practice areas for FY2022-23.

MADISON AREA TECHNICAL COLLEGE

DATE: October 5, 2022

TOPIC: Authorizing the Issuance of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23E

ISSUE: The approved FY2022-23 budget includes the capital projects budget and authorized the borrowing of \$35,000,000. The initial process to borrow for capital projects includes securing bond counsel opinion and obtaining a bond rating.

The attached resolution is the authorization to begin this process and totals \$3,500,000, including \$1,285,625 for building remodel and improvements, \$214,375 for sitework and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. An authorizing resolution will be forthcoming to the Board to set the parameters to award the sale of the bonds to the lowest bidder from the bidding process.

Additional borrowing(s) will be scheduled and brought to the District Board for authorization later in the fiscal year.

RECOMMENDATION:

Adopt the Resolution Authorizing The Issuance Of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23E; And Setting The Sale Therefor.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED
\$3,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022-23E

WHEREAS, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") is presently in need of \$1,285,625 for the public purpose of paying the cost of building remodeling and improvement projects; \$2,000,000 for the public purpose of paying the cost of the acquisition of movable equipment; and \$214,375 for the public purpose of paying the cost of site improvement projects, and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,285,625 for the public purpose of paying the cost of building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$2,000,000 for the public purpose of paying the cost of the acquisition of movable equipment; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$214,375 for the public purpose of paying the cost of site improvement projects; and be it further

RESOLVED, that pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Wisconsin State Journal, the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A, B and C and incorporated herein by this reference.

Adopted, approved and recorded October 5, 2022.

Chairperson

Attest:

Secretary

(SEA) 24

EXHIBIT A

NOTICE TO THE ELECTORS
OF THE
MADISON AREA TECHNICAL COLLEGE DISTRICT
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on October 5, 2022, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$1,285,625 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of building remodeling and improvement projects.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: jspilde@madisoncollege.edu.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 5th day of October, 2022.

BY THE ORDER OF THE
DISTRICT BOARD

Secretary

EXHIBIT B

NOTICE TO THE ELECTORS
OF THE
MADISON AREA TECHNICAL COLLEGE DISTRICT
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on October 5, 2022, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$2,000,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of the acquisition of movable equipment.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: jspilde@madisoncollege.edu.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 5th day of October, 2022.

BY THE ORDER OF THE
DISTRICT BOARD

Secretary

EXHIBIT C

NOTICE TO THE ELECTORS
OF THE
MADISON AREA TECHNICAL COLLEGE DISTRICT
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on October 5, 2022, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$214,375 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of site improvement projects.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: jspilde@madisoncollege.edu.

Dated this 5th day of October, 2022.

BY THE ORDER OF THE
DISTRICT BOARD

Secretary

MADISON AREA TECHNICAL COLLEGE

DATE: October 5, 2022

TOPIC: Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23E

ISSUE: The Madison Area Technical College District Board previously approved authorizing the sale of \$3,500,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$2,000,000), for the purpose of paying the cost of building remodeling and improvement projects (\$1,285,625) and for the purpose of paying for sitework projects (\$214,375). These activities were included in the FY2022-23 capital projects budget approved by the Board on June 1, 2022.

The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

We will provide information on the winning bidder, purchase price, interest rates, and tax levies at a future board meeting. Attached is the Authorizing and Parameters Resolution.

RECOMMENDATION:

Adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23E.

RESOLUTION NO. _____

RESOLUTION ESTABLISHING PARAMETERS FOR THE
SALE OF NOT TO EXCEED \$3,500,000 GENERAL
OBLIGATION PROMISSORY NOTES, SERIES 2022-23E

WHEREAS, on October 5, 2022, the District Board of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes (the "Notes") in the amount of \$1,285,625 for the public purpose of paying the cost of building remodeling and improvement projects, in the amount of \$2,000,000 for the public purpose of paying the cost of the acquisition of movable equipment and in the amount of \$214,375 for the public purpose of paying the cost of site improvement projects (collectively, the "Project");

WHEREAS, the District will cause Notices to Electors to be published in the Wisconsin State Journal giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution can be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance building remodeling and improvement projects and the acquisition of movable equipment;

WHEREAS, it is the finding of the District Board that it is in the best interest of the District to direct its financial advisor, PMA Securities, LLC ("PMA"), to take the steps necessary for the District to offer and sell the Notes at public sale and to obtain bids for the purchase of the Notes; and

WHEREAS, in order to facilitate the sale of the Notes in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to any one of the Executive Vice President of Finance and Administration/Chief Operating Officer, Chief Financial Officer/Controller or Vice President of Administration (each an "Authorized Officer") of the District the authority to accept on behalf of the District the bid for the Notes that results in the lowest true interest cost for the Notes (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes; Parameters. For the purpose of paying costs of the Project, the District is authorized to borrow pursuant to Section 67.12(12) Wisconsin Statutes, the principal sum of not to exceed THREE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$3,500,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 15 of this Resolution, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the District, Notes aggregating the principal amount of not to exceed THREE MILLION

FIVE HUNDRED THOUSAND DOLLARS (\$3,500,000). The purchase price to be paid to the District for the Notes shall not be less than 100% nor more than 105% of the principal amount of the Notes.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2022-23E"; shall be issued in the aggregate principal amount of up to \$3,500,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity may be increased or decreased by up to \$250,000 per maturity and that the aggregate principal amount of the Notes shall not exceed \$3,500,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$3,500,000.

<u>Date</u>	<u>Principal Amount</u>
03-01-2026	\$1,000,000
03-01-2027	2,500,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2023. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) will not exceed 5.00%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2022 through 2026 for the payments due in the years 2023 through 2027 in such amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2022-23E" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 12. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 15. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) expiration of the petition period provided for under Section 67.12(12)(e)5, Wis. Stats., without the filing of a sufficient petition for a referendum with respect to the resolution authorizing the issuance of Notes to finance building remodeling and improvement projects and the resolution authorizing the issuance of Notes to finance the acquisition of movable equipment; and

(b) approval by the Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by the Authorized Officer of the Approving Certificate.

Upon his approval of the terms of the Notes, the Authorized Officer of the District is authorized to execute the Proposal with the Underwriter providing for the sale of the Notes to the Underwriter. The Notes shall not be delivered until this approval is obtained and the referendum petition period expires as provided in (a) above.

Section 16. Official Statement. The District Board hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain

events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded October 5, 2022.

Chairperson

ATTEST:

Secretary

(SEAL)

EXHIBIT A

Approving Certificate

(See Attached)

CERTIFICATE APPROVING THE PRELIMINARY OFFICIAL STATEMENT
AND DETAILS OF
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022-23E

The undersigned [Executive Vice President of Finance and Administration/Chief Operating Officer, Chief Financial Officer/Controller or Vice President of Administration] of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District"), hereby certifies that:

1. Resolution. On October 5, 2022, the District Board of the District adopted a resolution (the "Resolution") establishing parameters for the sale of not to exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23E of the District (the "Notes") after a public sale and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

3. Proposal; Terms of the Notes. On the date hereof, the Notes were offered for public sale, and the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Schedule I-A and incorporated herein by this reference (the "Bid Tabulation"). The bid proposal attached hereto as Schedule I-B and incorporated herein by this reference (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation (the "Purchaser") fully complies with the bid requirements set forth in the Official Notice of Sale. PMA Securities, LLC recommends the District accept the Proposal. The Proposal meets the parameters and conditions established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$_____, which is not more than the \$3,500,000 approved by the Resolution, and shall mature on March 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference. The amount of each annual principal payment due on the Notes is not more than \$250,000 more or less per maturity than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
03-01-2026	\$1,000,000	\$ _____
03-01-2027	2,500,000	_____

The true interest cost on the Notes (computed taking the Purchaser's compensation into account) is _____%, which is not in excess of 5.00%, as required by the Resolution.

4. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$_____, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 100% nor more than 105% of the principal amount of the Notes as required by the Resolution.

5. Redemption Provisions of the Notes. The Notes are not subject to optional redemption.

6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the District have been irrevocably pledged and there has been levied on all of the taxable property in the District, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

7. Expiration of Petition Period. The petition period provided for under 67.12(12)(e)5, Wisconsin Statutes, has expired without the filing of a sufficient petition for a referendum with respect to the Notes authorized to finance building remodeling and improvement projects and the acquisition of movable equipment.

8. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Notes and the direct annual irrepealable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on _____, 20__ pursuant to the authority delegated to me in the Resolution.

Name: _____
Title: _____

SCHEDULE I-A TO APPROVING CERTIFICATE

Bid Tabulation

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE I-B TO APPROVING CERTIFICATE

Proposal

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by PMA Securities, LLC and incorporated into the Certificate.

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

(See Attached)

COPY

EXHIBIT B

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS
NO. R- _____ STATE OF WISCONSIN \$ _____
MADISON AREA TECHNICAL COLLEGE DISTRICT
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2022-23E

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
March 1, _____, 20____ % _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2023 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$ _____, all of which are of like tenor, except as to denomination, interest rate and maturity date, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of paying the cost of building remodeling and improvement projects (\$ _____), the acquisition of movable equipment (\$ _____), and site improvement projects (\$ _____), as authorized by resolutions adopted on October 5, 2022, as supplemented by a Certificate

Approving the Preliminary Official Statement and Details of General Obligation Promissory Notes, Series 2022-23E, dated _____, 20__ (collectively, the "Resolution"). Said resolutions are recorded in the official minutes of the District Board for said date.

This Note is not subject to optional redemption.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes after the Record Date. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MADISON AREA TECHNICAL COLLEGE
DISTRICT, WISCONSIN

By: _____
Chairperson

(SEAL)

By: _____
Secretary

COPY

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned Resolution of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

MADISON AREA TECHNICAL COLLEGE

DATE: October 5, 2022

TOPIC: General Fund Financial Report as of August 31, 2022

ISSUE: Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 14.69% of the current budget. This compares to 15.33% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 0.03% of budget, compared to 0.00% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 5.43% of budget, compared to 5.43% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 56.81% of budget, compared to 57.47% last year. The material fee revenues are 53.90% of budget, compared to 55.41% last year.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 54.17% of the amount budgeted. Last year, revenues to date were 46.80%. The increase is primarily outside authority fees and collegiate transfer out-of-state tuition.
- Institutional Sources include interest income, rental and royalty income, along with miscellaneous revenues. The revenues to date are 75.84% of the budget. Last year's revenues were 89.77% of the budget. Rental income is down due to timing of income between fiscal years. The Drury lease payment was recorded in July 2021 but reversed in December 2021 causing FY21-22 to appear high until then.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are 3.65% of the budget, compared to 2.24% last year.
- Transfers to Reserves includes Reserve for Compensated Absences (\$115,000) and Designation of Subsequent Year(s) (\$2,289,000).

The functional expenditure classifications are defined by NACUBO's Financial Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 16.93% of budget as compares to 16.27% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 12.67% of budget, compared to 11.35% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 18.77% of the budget, versus 14.85% last year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 13.87% of the current year's budget, compared to 13.69% last year.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 30.40% of budget, compared to 30.68% last year.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 42.22% of budget, compared to 43.05% last year.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 20.02% of budget, compared to 11.12% last year. Spending is up primarily from professional contracts.

ACTION: Accept report and place on file.

GENERAL FUND
FOR THE MONTH ENDED AUGUST 2022

STATEMENT OF REVENUE - ESTIMATED AND ACTUAL

	+Budgeted <u>Revenue</u>	Actual Revenue <u>Current Month</u>	Actual Revenue <u>Year to Date</u>	Balance To Be <u>Earned</u>	Actuals to Budget % Earned <u>Year to Date</u>	*Actuals to Budget % Earned <u>Prior Year</u>
Local Sources (Tax Levy)	\$ 45,076,000	\$ 12,715	\$ 12,715	\$ 45,063,285	0.03%	0.00%
State Sources (State Aid)	\$ 80,820,000	\$ 1,864,959	\$ 4,387,682	\$ 76,432,318	5.43%	5.43%
Program Fees	\$ 31,477,000	\$ 2,959,282	\$ 17,882,151	\$ 13,594,849	56.81%	57.47%
Material Fees	\$ 1,044,000	\$ 92,573	\$ 562,674	\$ 481,326	53.90%	55.41%
Other Student Fees	\$ 896,000	\$ 104,212	\$ 485,397	\$ 410,603	54.17%	46.80%
Institutional Sources	\$ 960,000	\$ 295,902	\$ 728,047	\$ 231,953	75.84%	89.77%
Federal Sources	\$ 540,000	\$ 25,349	\$ 19,689	\$ 520,311	3.65%	2.24%
Transfers from Reserves	\$ 2,404,000	\$ -	\$ -	\$ 2,404,000	0.00%	0.00%
Other Sources (Transfers In)	\$ 650,000	\$ -	\$ -	\$ 650,000	0.00%	0.00%
Total Revenues	\$ 163,867,000	\$ 5,354,992	\$ 24,078,356	\$ 139,788,644	14.69%	15.33%

STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS

	+Budgeted <u>Expenditures</u>	Year to Date <u>Expenditures</u>	<u>Encumbrances</u>	Budget <u>Balance</u>	Actuals to Budget % Used <u>Year to Date</u>	*Actuals to Budget % Used <u>Prior Year to Date</u>
Instructional	\$ 111,870,000	\$ 12,797,778	\$ 1,373,935	\$ 97,698,287	12.67%	11.35%
Instructional Resources	\$ 3,261,000	\$ 561,170	\$ 50,812	\$ 2,649,018	18.77%	14.85%
Student Services	\$ 18,525,000	\$ 2,360,095	\$ 209,988	\$ 15,954,917	13.87%	13.69%
General Institutional	\$ 18,839,000	\$ 3,802,353	\$ 1,924,078	\$ 13,112,570	30.40%	30.68%
Physical Plant	\$ 10,743,000	\$ 1,562,289	\$ 2,973,434	\$ 6,207,277	42.22%	43.05%
Public Service	\$ 629,000	\$ 72,305	\$ 53,646	\$ 503,049	20.02%	11.12%
Total Expenditures	\$ 163,867,000	\$ 21,155,989	\$ 6,585,893	\$ 136,125,118	16.93%	16.27%

+FY22-23 Original Budget

*Prior Year Budget %'s are computed from Final Budget for FY21-22

Madison Area Technical College

Topic: Request for Proposals / Request for Bids / Sole Sources

DATE OF BOARD MEETING - October 5, 2022

All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.

<u>ID</u>	<u>Title</u>	<u>Description</u>	<u>Funding and Term</u>	<u>Vendor</u>	<u>Dollar Amount</u>	<u>Recommended by VP and Director/Dean</u>
RFB23-008	Simulated Ambulance Trainer	The Emergency Medical Service Program, along with the Health Simulation Center, and Strategic Academic Initiatives, have requested an RFP for the purchase of one Simulated Ambulance learning space to be placed in the simulation center at the Watertown Campus. This simulated ambulance provides an inclusive learning environment for all levels of pre-hospital medicine ranging from Emergency Medical Technicians (EMTs) to Paramedics. These simulators allow the students the ability to complete simulated scenarios as they would in the workforce bridging the gap between classroom learning and ride time prior to the students completing the program. The simulators are currently used within our programming at the Human Protective Service building, and to meet the needs of our stakeholders, along with accreditation for the EMS program, a simulated ambulance is needed at the Watertown Campus.	Fund 312 FY2022-2023	Simulator Solutions - Emergency Training Simulators	\$62,500.00	Shawna Carter VP Academic Strategy/Planning & Jessica Cioci Dean Human & Protective Services
RFP20-006	Madison College Campus Site Snow Removal	Term contract for snow removal and salting at the following Madison College Campus site: Site #6 - Portage Campus	Funding will be budgeted for in the Parking Enterprise Budget. Term begins FY2022-2023 and is good for one (1) year.	From the Ground UP Lawncare, LLC	Base Bid is based on an average seasonal snowfall of 49.01"-57" = \$8,736 0"-35" = \$8,736 35.01"-40" = \$8,736 40.01"-49" = \$8,736 57.01"-65" = \$11,232 65.01"-80" = \$13,416 Over 80" = +\$312/inch	Sylvia Ramirez VP of Administration & Wes Marquardt Manager Engineering Services
RFP20-006	Madison College Campus Site Snow Removal	Term contract for snow removal and salting at the following Madison College Campus site: Site #7 - Columbus EVOC	Funding will be budgeted for in the Parking Enterprise Budget. Term begins FY2022-2023 and is good for one (1) year.	DeLuca and Hartman, Inc	Base Bid is based on an average seasonal snowfall of 49.01"-57" = \$49,690 0"-35" = \$34,690 35.01"-40" = \$41,690 40.01"-49" = \$44,690 57.01"-65" = \$58,690 65.01"-80" = \$67,690 Over 80" = \$74,690	Sylvia Ramirez VP of Administration & Wes Marquardt Manager Engineering Services
RFP23-001	Legal Services - Bond Counsel Services, Disclosure Counsel Services	Madison College completed a Request for Proposal (RFP) process to select a qualified law firm(s) to provide legal services in one more of the following issue areas: general counsel and board counsel, human resources, labor and employment, bond, disclosure, and related matters counsel, and real estate counsel. Proposals were received from MWH Law Group LLP and Michael Best & Friedrich LLP. Both firms were selected as they both met the specifications and expectations outlined in the RFP.	5 years with option to renew 2 additional 1-year periods	MWH Law Group LLP and Michael Best & Friedrich LLP	Each not to exceed \$100,000 annually	Sylvia Ramirez VP of Administration
SS23-006	Library Management System	We are in the fifth year of an agreement with OCLC, Inc. for our unique library management system which includes our public online catalog, circulation services, cataloging operation, etc. specific to our college needs. This is the first year the annual costs tipped slightly over \$50,000. This is the heart and soul of our library operations and provides the main access to our print and electronic collections needed by students, faculty, and staff. It is for 1-year and provides operational and technical support for the system.	Operational FY2022-2023	OCLC, Inc.	\$51,500.00	Tim Casper EVP of Student Affairs

ACTION: Authorize staff to proceed with the purchases listed above with the vendors and terms as specified.

Note: RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements
S = Sole Source: An item or service that is only available from a single source

Madison Area Technical College District
38.14 Contract Estimated Full Cost Recovery Report
FY 2022 - 2023 for the period of August 2022

Contract No	Service Recipient	Type of Service	Service Description	Contract Amount	Estimated Direct Cost	Estimated Direct & Indirect Cost	Profit (or) Loss (A-C)	Rationale for (-) only
2023-0001	Workforce Development Board of South Central WI	1.41	FY23 WDB GMAW Welding	\$ 5,300.00	\$ 3,875.69	\$ 4,876.01	\$ 423.99	Gov't/Non Profit Indirect Rate
2023-0002	Goodman Community Center	1.42	FY23 Goodman Community Center 15-passenger Van Driver Training	\$ 2,350.00	\$ 1,536.67	\$ 1,956.03	\$ 393.97	Gov't/Non Profit Indirect Rate
2023-0003	Fisher Barton	1.41	FY23 Fisher Barton LSS Green Belt	\$ 17,500.00	\$ 12,085.02	\$ 15,608.05	\$ 1,891.95	-
2023-0004	Mac Don Industries, Ltd	1.41	FY23 Mac Don CPR June 2022	\$ 990.00	\$ 678.31	\$ 839.07	\$ 150.93	Competitive Pricing
2023-0005	AprilAire	2.41	FY23 AprilAire Leadership	\$ 1,075.00	\$ 825.74	\$ 1,002.23	\$ 72.77	-
2023-0014	Wisconsin Agri-Business Association	1.41	FY23 WABA Leadership Development	\$ 9,700.00	\$ 8,973.22	\$ 10,433.80	\$ (733.80)	Other Charges
Total				\$ 36,915.00	\$ 27,974.66	\$ 34,715.20	\$ 2,199.80	

Type of Service:

- 1.xx Customized Instruction
- 2.xx Technical Assistance
- x.11 Public Education Inst./K-12
- x.15 Multiple Educational
- x.16 Public Education Inst./K-12 - Transcribed Credit
- x.18 Public Education Inst./PS
- x.19 Private Education Inst.
- x.21 WI Local Government Unit
- x.22 Indian Tribal Governments
- x.23 Economic Development Corp
- x.24 County Boards of Supervisors
- x.25 Multiple Local Government Units
- x.31 State of Wisconsin
- x.32 WI Department of Corrections
- x.33 WI Div. of Vocat. Rehab
- x.35 Multiple State Government
- x.41 Business and Industry
- x.42 Community Based Organizations
- x.43 Workplace Education Initiatives
- x.44 WMEP Related Contracts
- x.45 Multiple Business & Industry
- x.46 Adv Manufacturing Solutions
- x.47 Workforce Advancement Training Grants
- x.51 Federal Governments
- x.55 Multiple Federal Governments Units
- x.61 Foreign Governments
- x.62 State Other Than WI
- x.63 Out of State Businesses
- x.65 Multiple Out of State Entities

Madison College Supplier Payments Greater Than or Equal to \$2,500.00
08/16/2022 through 09/15/2022

<u>Supplier</u>	<u>Total Spend</u>
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$ 1,147,598.97
INSIGHT PUBLIC SECTOR INC	\$ 712,856.54
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 548,184.76
PARAGON DEVELOPMENT SYSTEMS INC	\$ 524,424.45
DEAN HEALTH PLAN	\$ 450,674.83
JH HASSINGER INC	\$ 430,148.60
SMART SPACES LLC	\$ 385,807.35
ASSEMBLAGE ARCHITECTS LLC	\$ 331,000.00
SOUTHPORT ENGINEERED SYSTEMS LLC	\$ 194,197.00
KW2	\$ 190,453.30
JH FINDORFF AND SON INC	\$ 163,558.97
CDW GOVERNMENT	\$ 156,563.65
HOLTZBRINCK PUBLISHERS LLC	\$ 145,967.72
PRESIDIO NETWORKED SOLUTIONS GROUP LLC	\$ 121,154.70
NORTHCENTRAL TECHNICAL COLLEGE	\$ 108,660.00
MCGRAW HILL LLC	\$ 107,810.62
GARTNER INC	\$ 99,650.00
DELL MARKETING LP	\$ 93,455.18
MADISON GAS AND ELECTRIC CO	\$ 93,283.51
SYNERGY CONSORTIUM SERVICES LLC	\$ 91,916.32
DUET RESOURCE GROUP INC	\$ 74,798.15
SHI INTERNATIONAL CORP	\$ 69,810.50
VANGUARD STORAGE AND RECOVERY LLC	\$ 65,997.80
EMPLOYEE BENEFITS CORPORATION	\$ 64,139.48
SMART SOLUTIONS INC	\$ 62,704.00
STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION	\$ 62,700.00
BEACON HILL STAFFING GROUP LLC	\$ 58,320.00
WISCONSIN LIBRARY SERVICES INC	\$ 57,271.03
MASTERS BUILDING SOLUTIONS INC	\$ 56,256.50
PATTERSON DENTAL SUPPLY INC	\$ 52,623.54
LINKEDIN CORPORATION	\$ 51,056.00
MARS SOLUTIONS GROUP	\$ 46,921.88
TRACO MEDICAL	\$ 46,480.12
BOSS TABLES	\$ 43,200.00
BETTERMYND INC	\$ 41,500.00
MADISON COLLEGE FOUNDATION	\$ 41,107.60
TEKSYSTEMS INC	\$ 36,264.00
TEAMSOFTE INC	\$ 35,648.00
US CELLULAR	\$ 34,883.49
CENGAGE LEARNING INC	\$ 34,037.85
UNITED PARCEL SERVICE	\$ 33,796.75
VISTA HIGHER LEARNING INC	\$ 28,341.00
BWBR	\$ 27,975.00
SYSCO BARABOO LLC	\$ 27,780.45
GALLAGHER STUDENT HEALTH AND SPECIAL RISK	\$ 27,057.00
V SOFT CONSULTING GROUP INC	\$ 26,832.04
VANGUARD COMPUTERS INC	\$ 26,818.04
JOE DANIELS CONSTRUCTION CO INC	\$ 26,570.00
CITY OF MADISON	\$ 25,609.35

<u>Supplier</u>	<u>Total Spend</u>
PEARSON EDUCATION INC	\$ 24,946.44
WOLTERS KLUWER HEALTH INC	\$ 24,177.60
PROVEN POWER INC	\$ 24,063.84
WW NORTON AND CO INC	\$ 22,546.00
ELSEVIER INC	\$ 22,479.64
PROSPECT INFOSYSTEM INC	\$ 22,320.00
SHOW STRIPING INDUSTRIES	\$ 22,000.00
THYSSE	\$ 21,769.19
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$ 20,861.45
GOODHEART WILLCOX PUBLISHER	\$ 20,681.37
ASCENDIUM EDUCATION SOLUTIONS INC	\$ 19,848.00
Planet Technology LLC	\$ 17,953.00
JONES AND BARTLETT LEARNING LLC	\$ 17,645.62
CLEAN POWER LLC	\$ 17,575.70
EAB GLOBAL INC	\$ 17,514.00
LAERDAL MEDICAL CORP	\$ 16,745.96
1901 INC	\$ 16,702.20
CHANDRA TECHNOLOGIES INC	\$ 16,380.00
GREEN WINDOW CLEANING SERVICES LLC	\$ 14,447.00
T ROWE PRICE	\$ 14,218.00
VITALSOURCE TECHNOLOGIES LLC	\$ 14,012.20
BEACON TECHNOLOGIES INC	\$ 13,995.00
JOHN WILEY AND SONS INC	\$ 13,980.61
WERNER ELECTRIC SUPPLY CO	\$ 13,561.51
WIN TECHNOLOGY	\$ 13,362.00
HEARTLAND BUSINESS SYSTEMS LLC	\$ 13,332.50
MBS TEXTBOOK EXCHANGE LLC	\$ 13,130.18
AMAZON.COM LLC	\$ 13,070.76
ASCENTIVES INC	\$ 12,004.13
GRAINGER INDUSTRIAL SUPPLY	\$ 11,831.23
QUADIENT FINANCE USA INC	\$ 11,823.73
JOHNSON CONTROLS FIRE PROTECTION LP	\$ 11,639.22
PIVOT POINT INTERNATIONAL INC	\$ 11,617.27
PLUNKETTS PEST CONTROL INC	\$ 11,453.47
METROPOLITAN LIFE INSURANCE CO	\$ 11,327.92
LAKESHORE TECHNICAL COLLEGE	\$ 11,213.97
ENCORE CONSULTING SERVICES INC	\$ 10,400.00
VWR INTERNATIONAL LLC	\$ 10,334.22
FILTRATION CONCEPTS INC	\$ 10,092.70
CREDLY INC	\$ 10,000.00
INVOLVIO LLC	\$ 10,000.00
YOUR LIFES PATH	\$ 9,999.00
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$ 9,612.14
AT&T	\$ 9,549.70
DIMENSION IV MADISON LLC	\$ 9,228.00
STAPLES BUSINESS ADVANTAGE	\$ 9,158.25
SCHILLING SUPPLY COMPANY	\$ 9,129.02
SEEING THE WORD LLC	\$ 8,820.00
AE BUSINESS SOLUTIONS	\$ 8,288.77
HOOPER CORPORATION	\$ 8,058.65
WYSER ENGINEERING LLC	\$ 7,850.00

<u>Supplier</u>	<u>Total Spend</u>
CINTAS CORPORATION	\$ 7,611.91
CAMPUS COMPACT	\$ 7,400.00
MATTHEWS BOOK COMPANY	\$ 7,314.75
DANE COUNTY REGIONAL AIRPORT	\$ 7,244.04
NEHER ELECTRIC SUPPLY INC	\$ 7,004.05
WIEDENBECK INC	\$ 6,995.58
J F AHERN CO	\$ 6,766.58
MASS MUTUAL FINANCIAL GROUP	\$ 6,650.00
WE ENERGIES	\$ 6,598.03
MONONA ACADEMY OF DANCE LLC	\$ 6,549.59
NATIONAL ASSOCIATION OF COLLEGE AND UNIVERSITY BUSINESS OFFICERS	\$ 6,543.00
AMERICAN HEALTH INFORMATION MANAGEMENT ASSOCIATION	\$ 6,420.00
SUMMIT COMMERCIAL FITNESS INC	\$ 6,395.00
R E GOLDEN PRODUCE CO INC	\$ 6,334.86
FISHER SCIENTIFIC COMPANY LLC	\$ 6,332.34
NESTLE USA INC	\$ 6,168.39
AVI SYSTEMS	\$ 6,147.06
CITY OF PORTAGE	\$ 5,982.68
AMERICAN HEART ASSOCIATION	\$ 5,723.88
GYM BOYS LLC	\$ 5,650.00
MINITAB INC	\$ 5,621.75
COMPUTER CONSULTANTS INTERNATIONAL INC	\$ 5,600.00
HIRERIGHT LLC	\$ 5,523.63
UNITED WAY OF DANE COUNTY INC	\$ 5,403.11
CAMERA CORNER CONNECTING POINT	\$ 5,376.00
MITTLER BROS MACHINE AND TOOL	\$ 5,234.57
HELLENBRAND IMPLEMENT INC	\$ 5,200.00
STALKER SPORTS FLOORS	\$ 5,125.00
AUTO PAINT AND SUPPLY CO INC	\$ 5,012.74
PRODUCTIVITY QUALITY INC	\$ 4,982.90
SAN A CARE INC	\$ 4,971.68
RAY OHERRON CO INC	\$ 4,956.00
GREEN CAB OF MADISON INC	\$ 4,937.75
ARMOND DALTON PUBLISHERS INC	\$ 4,801.98
BLICK ART MATERIALS	\$ 4,800.75
METRO TRANSIT MADISON	\$ 4,761.15
FRANKLIN TEMPLETON RETIREMENT SVCS	\$ 4,750.00
FACILITY ENGINEERING INC	\$ 4,743.75
CONDREY CORPORATION	\$ 4,732.72
SUNVEST SOLAR INC	\$ 4,704.98
QUALITY ASSURANCE SERVICES LLC	\$ 4,622.00
ADVANCED CIRCUITS INC	\$ 4,605.84
AOTA	\$ 4,570.00
HANDSHAKE	\$ 4,500.00
SIDEARM SPORTS LLC	\$ 4,400.00
NATIONAL JUNIOR COLLEGE ATHLETIC ASSOCIATION	\$ 4,353.00
REGISTERBLAST	\$ 4,320.00
FORWARD ELECTRIC INC	\$ 4,313.00
XEROX CORP	\$ 4,272.73
NEBRASKA BOOK COMPANY INC	\$ 4,170.81
ARCHETYPE INNOVATIONS LLC	\$ 4,150.00

<u>Supplier</u>	<u>Total Spend</u>
ALTERNATIVE MACHINE REPAIR INC	\$ 4,035.02
THE COLLEGE HOUSE	\$ 3,994.18
CAROLINA BIOLOGICAL SUPPLY COMPANY	\$ 3,978.26
PATAL PUBLISHING LLC	\$ 3,900.00
PARTNERSHIP LLC	\$ 3,879.91
MIDWEST RENEWABLE ENERGY ASSOCIATION	\$ 3,830.48
PEPSI COLA MADISON	\$ 3,805.77
RITTENHOUSE BOOK DISTRIBUTORES LLC	\$ 3,798.88
ASPEN PUBLISHING	\$ 3,743.11
REEDSBURG UTILITY COMMISSION	\$ 3,730.15
THE LAWNCARE PROFESSIONALS	\$ 3,685.72
TDS TELECOM SERVICE LLC	\$ 3,669.75
4IMPRINT INC	\$ 3,633.34
XANEDU PUBLISHING INC	\$ 3,626.00
WORKDAY INC	\$ 3,600.00
Hotel Indigo Madison Downtown	\$ 3,579.00
SNAP ON INDUSTRIAL	\$ 3,533.74
VERBA SOFTWARE INC	\$ 3,531.20
WISCONSIN STATE COUNCIL SHRM	\$ 3,500.00
STRANG INC	\$ 3,460.50
EICHSTEDT ATHLETIC AND COMMUNICATIONS CONSULTING LLC	\$ 3,404.00
THRIVENT FINANCIAL FOR LUTHERANS	\$ 3,325.00
KOBUSSEN BUSES LTD	\$ 3,195.12
CHAMPION CUSTOM PRODUCTS	\$ 3,098.82
DENTAL IMAGING TECHNOLOGIES CORPORATION	\$ 3,098.00
TRANE US INC	\$ 3,077.00
DAVIS INSTRUMENT CO INC	\$ 3,053.00
MID WEST FAMILY MARKETING INC	\$ 3,000.00
LAB MIDWEST LLC	\$ 2,895.00
AMICO ACCESSORIES	\$ 2,823.66
CITY OF MADISON FIRE DEPARTMENT	\$ 2,820.00
HIRING AND STAFF SERVICES INC	\$ 2,724.13
RHYME BUSINESS PRODUCTS LLC	\$ 2,706.97
Front Rush LLC	\$ 2,700.00
HOBART SERVICE	\$ 2,619.05
GEAR FOR SPORTS	\$ 2,580.00
AXON ENTERPRISE INC	\$ 2,572.00
TOTAL	\$ 8,526,173.54

MADISON AREA TECHNICAL COLLEGE

SCHEDULE OF CHECKS ISSUED
FOR THE PERIOD 08/16/22 - 09/15/22

FY 2022-2023

Payment Type	Transaction Numbers	Number Issued	Amount
ACCOUNTS PAYABLE CHECKS			
July 16, 2022 - August 15, 2022	346258 - 346548	292	\$ 3,069,448.90
August 16, 2022 - September 15, 2022	346549 - 346971	418	\$ 1,509,948.37
YTD - Accounts Payable Checks		710	\$ 4,579,397.27
ACCOUNTS PAYABLE ACH PAYMENTS			
July 16, 2022 - August 15, 2022	905577 - 914533	543	\$ 8,020,886.36
August 16, 2022 - September 15, 2022	914534 - 920988	695	\$ 9,094,815.30
YTD Accounts Payable ACH		1,238	\$ 17,115,701.66
STUDENT REFUND CHECKS			
July 16, 2022 - August 15, 2022	610629 - 610809	181	\$ 78,826.80
August 16, 2022 - September 15, 2022	610810 - 612857	2,046	\$ 1,963,043.30
YTD - Student Refund Checks		2,227	\$ 2,041,870.10
STUDENT REFUND ACH PAYMENTS			
July 16, 2022 - August 15, 2022	E-Refunds	222	\$ 129,606.21
August 16, 2022 - September 15, 2022	E-Refunds	678	\$ 237,457.48
YTD - Student Refund ACH		900	\$ 367,063.69
PAYROLL CHECKS			
July 16, 2022 - August 15, 2022	104937 - 104947	11	\$ 4,632.79
August 16, 2022 - September 15, 2022	104948 - 104974	26	\$ 7,242.27
YTD - Payroll Checks		37	\$11,875.06
PAYROLL ACH PAYMENTS			
July 16, 2022 - August 15, 2022	902554 - 914410	7,050	\$ 10,380,650.87
August 16, 2022 - September 15, 2022	914661 - 920989	4,024	\$ 6,115,328.26
YTD - Payroll ACH		11,074	\$16,495,979.13
GRAND TOTAL PAYMENTS			\$40,611,886.91

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF
PERSONNEL**

Name	Jason Roscoe
Title	Head Men's Basketball Coach/Advisor
Start Date	August 22, 2022
Salary	\$73,713 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Master's Degree- Education Bachelor's Degree – Criminal Justice
License	
Certifications	
Experience	18+ years Coach 5+ years Department Head, Academic Advising

Name	Pema Choden
Title	Nursing Assistant Program Instructor
Start Date	August 23, 2022
Salary	\$82,000 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's Degree – Nursing Bachelor's Degree – Nursing
License	
Certifications	
Experience	6+ years Nursing Evaluation Faculty 4 years Cardiology Nurse Clinician

Name	Rebecca Price
Title	Physical Education Instructor
Start Date	August 23, 2022
Salary	\$72,000 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Main Building
Degree	Master's Degree– Therapeutic Recreation Bachelor's Degree – Social Work
License	
Certifications	Red Cross First Aid/CPR/AED
Experience	9+ years Recreation Management PT Instructor (at Madison College) 6+ years Assistant Director for Recreation

Name	Daniel Erickson
Title	Associate Manager, Client Services
Start Date	August 29, 2022
Salary	\$65,150 annually
Type	Management
PT/FT	Full-time
Location	Truax Main Building
Degree	Master's Degree – Communication
License	
Certifications	
Experience	4+ years Financial Aid Advisor 1+ years Teaching Assistant

Name	My See Lee
Title	Associate Manager, Financial Aid Operations
Start Date	August 29, 2022
Salary	\$74,137 annually
Type	Management
PT/FT	Full-time
Location	Truax Main Building
Degree	Master's Degree – History Bachelor's Degree – History
License	
Certifications	
Experience	7+ years Financial Aid Technician 1 year Educational Funding Specialist

Name	Gage Matthews
Title	Reporting & Research Analyst
Start Date	August 29, 2022
Salary	\$77,360 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Master's Degree – Biochemistry Bachelor's Degree – Biology
License	
Certifications	
Experience	8+ years Educational Evaluation & Research 6+ years Instructor

Name	Heather Nelson
Title	Clerical Aide, Enrollment Services
Start Date	August 29, 2022
Salary	\$17.58/hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's Degree - Communications
License	
Certifications	
Experience	1+ years Financial Aid Specialist 6+ years Sales Account Coordinator

Name	Fernando Sandoval
Title	Custodian
Start Date	August 29, 2022
Salary	\$17.58/hourly
Type	Staff
PT/FT	Part-time
Location	Truax Campus
Degree	Bachelor's Degree – Business Administration
License	
Certifications	
Experience	7+ years Construction Worker 1+ years Mechanic Specialist

Name	Bailey Schmid
Title	Enrollment Services Outreach Coordinator
Start Date	August 29, 2022
Salary	\$24.14/hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's Degree - Communication
License	
Certifications	
Experience	3+ years Student Ambassador & Tour Guide 1 year FAFSA Plus Project Team Lead

Name	Sage Simmons
Title	Financial Aid Student Support Coordinator
Start Date	September 4, 2022
Salary	\$22.15/hourly
Type	Staff
PT/FT	Full-time
Location	Truax Main Building
Degree	
License	
Certifications	
Experience	2+ years Financial Aid Student Assistant (at Madison College) 1 year Packaging Specialist

Name	Holly Benzine
Title	Student Support Assistant
Start Date	September 6, 2022
Salary	\$22.70/hourly
Type	Staff
PT/FT	Part-time
Location	Reedsburg Campus
Degree	
License	
Certifications	
Experience	23+ years Owner/Photographer/Graphic Designer 6+ years Audio Visual Assistant

Name	Devon Jackson
Title	Custodian
Start Date	September 6, 2022
Salary	\$17.58/hourly
Type	Staff
PT/FT	Part-time
Location	Truax Main Building
Degree	
License	
Certifications	
Experience	2+ years Custodian 1+ years Warehouse Worker

Name	Bridget Skaar
Title	Compensation Analyst
Start Date	September 6, 2022
Salary	\$75,000 annually
Type	Staff – Confidential
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor’s Degree – Economics
License	
Certifications	
Experience	9 months Compensation Partner 3+ years Human Resources

Name	Brandon Herrera
Title	Associate Student Program Advisor
Start Date	September 12, 2022
Salary	\$26.47/hourly
Type	Staff
PT/FT	Part-time
Location	South Madison
Degree	Master’s Degree – Educational Leadership and Policy Analysis Bachelor’s Degree – Health Promotion and Health Equity Associates – Liberal Arts (at Madison College)
License	
Certifications	
Experience	2+ years Health and Enrollment Outreach Worker 7 months Cash Room Associate

Name	Claire McMannes
Title	Recruitment Coordinator
Start Date	September 12, 2022
Salary	\$25.14/hourly
Type	Staff
PT/FT	Full-time
Location	Portage Campus
Degree	Bachelor’s Degree – English
License	
Certifications	
Experience	2+ years Supervising Manager 5+ years Receptionist

Name	Ember Lomax
Title	Administrative Coordinator
Start Date	September 15, 2022
Salary	\$26.13/hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's Degree – Business Administration Associates Degree – General Studies
License	
Certifications	
Experience	4+ years Office Administrator 3+ years Customer Representative

**THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND
SEPARATIONS**

EMPLOYEE	POSITION	EFFECTIVE DATE
Emili Spencer	Program Director – Interior Design	August 19, 2022
Brittany Hensler	Administrative Specialist	September 2, 2022
Ashley McCarthy	Recruitment Coordinator	September 13, 2022

THE PRESIDENT RECOMMENDS APPROVAL OF RETIREMENTS

EMPLOYEE	POSITION	EFFECTIVE DATE	YEARS OF SERVICE
Janet Kilsdonk	Business Management Instructor	August 18, 2022	9 years
Amy Krumenauer	Workday Operations Analyst	September 7, 2022	33 years