

A meeting of the Madison Area Technical College District Board was held on September 7, 2022, in a hybrid format. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Elton Crim (Chair), Frances Huntley-Cooper (Vice-Chair), Melanie Lichtfeld (Secretary), Shiva Bidar-Sielaff (Treasurer), Daniel Bullock, Donald Dantzler, Randy Guttenberg, Arlyn Halvorson, and Christopher Polzer.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Valentina Ahedo, Dean of Goodman South Campus; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Affairs & Institutional Effectiveness; Damira Grady, Vice-President for Equity, Inclusion, and Community Engagement, and Sylvia Ramirez, Vice-President for Administration.

Others present: Susan Burke Custer, Student Liaison; Laurie Grigg, Chief Financial Officer/Controller; Julia Haseleu, Psychology Instructor and Honors Program Director; Wilfried Tapsoba, Student Senate President; Cody White, Manager of Capital Planning and Sustainability; Tom Wozniak, Diesel Instructor and SkillsUSA Advisor; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:33 p.m. by Dr. Crim.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Ms. Huntley-Cooper, seconded by Ms. Bidar-Sielaff, to approve the meeting minutes of August 3, 2022, as submitted. Motion carried.

+ **Public Comments** II B

There were no public comments.

New Business III

Communications III A

Board Chair's Report III A 1

Future Meeting & Event Schedule III A 1 a

Dr. Crim reported that he attended the Madison College Community Days in August. In addition to providing remarks at the opening session, he attended an equity and inclusion session related to microaggressions. He also attended the District Board's Association Planning Conference in August. He announced that the November District Board meeting will be held at the Madison College campus in Fort Atkinson and the March meeting will be held at the Commercial Avenue campus.

Student Liaison Report III A 2

Ms. Custer reported that she will continue to meet with Madison College leaders to learn and grow in her role as student liaison.

Student Senate Report III A 3

Mr. Tapsoba reported that the Student Senate will meet every Thursday at 4:00 PM in a hybrid format during the Fall semester. The Senate also tabled during WolfPack Welcome events and greeted students as they came to campus at the start of the semester.

College/Campus Announcements III A 4

Ms. Ahedo reported that the college will host a Capital Times IdeaFest session at the Goodman South Campus in September. Several activities are planned as part of this event including a vaccination clinic in partnership with SSM Health, a session on *Health Care Meeting*

People Where They Are with Quartz, a dinner reception hosted by SSM Health, and a panel discussing the investment in, and re-development of, South Madison and especially along the Park Street corridor. As part of the new Middleton High School and the Education Academy pilot, Middleton High School students will spend their junior and senior year completing the 1st year of the Liberal Arts Transfer Education Pathway allowing them to earn up to 30 credits towards their associates degree. Staff are engaging in community events, along with Dr. Grady's team, including Sun Prairie's Multicultural Festival, Fort Fiesta in Fort Atkinson, a job fair hosted by the Watertown chamber of commerce, Mexican Independence Festival with La Movida, and the Good Neighbor Gathering in Brittingham Park in South Madison.

Dr. Bakken announced new leaders in the School of Nursing, including: Dr. Marsha Tweedy, Executive Dean leading the School of Nursing and the School of Health Sciences; Dr. Kerri Kliminski, Dean of Nursing; and Kevin Foley, Associate Dean of Nursing. Since the end of the Spring 2022 semester, 37 new full-time faculty have been hired by Madison College. During College Community Days, a total of 450 faculty and staff attended both CETL workshops and a series of sessions focused on *Advancing Equity Work at Madison College* offered by the Institute for Equity and Transformational Change in partnership with the Office of Equity and Inclusion. Madison College recently completed its WTCS required FQAS Annual Report and feedback process. After the review, the WTCS has asked Madison College to share more on the college's use of digital badges and the equity curriculum mapping process with the college's WTCS partners around the state. Watertown is partnering with a local church to offer beginner ESL to students on site, with the goal of then offering those students ESL intermediate and advanced and other academic options at the Watertown campus. Fort Atkinson is actively planning to offer pre-requisites for Practical Nursing in the upcoming spring semester as it

launches Practical Nursing in Fall 2023. The Reedsburg campus hosted a full EMS Youth Camp in August with the assistance of Reedsburg Ambulance and Reedsburg Area Medical Center. Continuing Education continues to accelerate in the Northern Region, including dog training courses, welding, and to an innovative stacked continuing education-credit offering in welding that blends community education with high school dual credit.

Dr. Grady reported that she has identified seven individuals in roles throughout the college whose work is related to the work of her office. She will begin meeting with those individuals periodically to champion their work. Her office hosted several offerings at College Community Days related to navigating higher education as an employee of color and advancing equity and inclusion work at Madison College. The next cohort of Equity Coordinators has begun their training. The Community Engagement team continues to develop relationships throughout the district and will host community dinners this fall that will include a summit at the end of the semester.

Dr. Casper reported that in Spring 2022, an Intentional Support Impact Team was formed to review student success data, identify student populations who may benefit from additional support, and coordinate a proactive student outreach pilot supported by Navigate. The goal of this effort is to increase student persistence by building relationships that proactively connect students with services and resources. The team identified the following student populations to receive proactive outreach: students enrolled in Spring 2022 semester with a Financial Aid Standards of Academic Progress Warning status and first-time postsecondary students enrolled in Spring 2022 who received a Navigate Alert during the term. The second of five major goals for the new students.madisoncollege.edu website, scheduled to launch in October 2022, is to link students with the tools they need to succeed and serve as a launchpad to the sites and resources

they use most. The new site will include a Student Tool Dashboard that will provide quick and easy one-click access to crucial student tools. External Communications Manager Karen Saari has written a new musical, *Ten Days in a Madhouse* which opened in August at the Memorial Union Play Circle Theater. Mike Mayfield, long-time associate coach, is the new co-head coach of the college's women's basketball team for the 2022-23 season. He'll coach the team along with James Adams who has been an assistant for three seasons. The college earned the Highly Established Action Plan Seal for the 2022 election its action plan. Madison College is one of 82 campuses that have earned this inaugural recognition thus far during the 2022 election cycle. Brianna Stapleton Welch and Ellie Rome from developed the plan. Additionally, Madison College has been recognized as one of America's best colleges for student voting by Washington Monthly magazine. The Strategic Projects and Initiatives unit worked with the Grants Office to secure approval from the U.S. Department of Education for a no cost extension of Title III funding. Approximately \$670,000 in federal grant dollars will allow Madison College to start or continue technology development on multiple projects that will enable the robust advising model. Cabinetmaking graduate Cat Cole was featured on the cover of Cabinetmaker/FDM magazine. The article chronicles her journey from returning student to her success as a project manager in the industry after graduating from the program. Student Amy Moreland is the recipient of a \$1,000, 2022 Coca-Cola Leadership of Promise Scholarship. Amy is studying in the Liberal Arts Transfer program and earning her certificate in American Politics and Government. She plans to transfer to UW-Madison in the fall of 2023 where she will major in political science. Additionally, Tenzin Namdol received a PTK scholarship for access to TEAS & HESI test prep materials, valued at over \$300. Tenzin is a Nursing Associate Degree student at the Truax Campus.

Ms. Buschhaus reported that the college is hosting flu shot clinics at all campuses in September and October. September is National Campus Safety Awareness Month and the college will host activities to promote the importance of a safe campus. The college is kicking off the month by recognizing National Suicide Prevention Week, September 5 to 11. The college will hand out suicide and mental health related resources during this week near the Health Education and Human and Protective Services buildings.

The Madison College Finance Office, headed by Ms. Grigg, received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for its annual comprehensive financial report for the fiscal year ended June 30, 2021. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting. Madison College's Early Learning Campus, which is our campus-based childcare here at the Truax Campus, is now nationally accredited through the National Early Childhood Program Accreditation. Additionally, the Early Learning Campus participated in the State of Wisconsin's lead-in water testing program. All of the ELC fixtures tested safely. Phase 1 of the Information Technology Program remodel is completed and students will begin learning in the spaces later this month. Phase 2 of this project will be completed at winter break and open for spring. The new Honors Program Office will also be open for spring on the first floor. The Center for International Education has moved to its new space at the Truax campus. The Entrepreneurship Center and School of Professional and Continuing Education have moved to the Truax Campus and are housed at the Early Learning Campus. The Fort Atkinson Metal Fabrication project is complete and students are beginning to use the space. Parking lots were renovated at Truax and at Commercial Avenue, and roofing and heating systems upgrades were completed at the Commercial Avenue campus. The District Board and

the WTCS Board approved the administration. Due to the current economic environment, bids came in much higher than planned, more than 40% above budget. As such, the project has been cancelled and space has identified space for all impacted employees, The college is in the in the process of reviewing plans and anticipated construction costs to reprioritize projects and maintain our focus on student first. Administration units completed its first summer of a new summer internship program. The four interns each completed a project and presented the results of their project to stakeholders.

President's Report III A 4

International Travel Authorizations III A 4 a

Dr. Daniels informed the Board of the approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented activities have been conditionally approved and final decisions will be made for each activity based on current health conditions.

Honors Program III A 4 b

Dr. Haseleu shared information related to the Madison College Honors Program. The program was established in 2014 and more than 750 students and more than 320 faculty have participated. Last year's winners were: Saanvi Kandanelli – 3rd place, Chemistry of Chemotherapy; Emilio Morena – 2nd place, Prevalence of Neurogenerative Disorders; and Kristin Shafel – 1st place, Modulating Voices.

SkillsUSA III A 4 c

Mr. Wozniak presented details about the Madison College participation in SkillsUSA, a professional leadership organization that focuses on skilled careers. Of the 33 competitors from

Wisconsin, 32 finished in the top ten at the national SkillsUSA competition, 20 were in the top 5, and 14 were in the top 3.

Action Items ^{III B}

Three-Year Facilities Plan ^{III B 1}

Mr. White shared an update on the college's Three-Year Facilities Plan, which includes upcoming capital projects for the next three years. annually, all Wisconsin Technical College System (WTCS) districts are required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System State Board. The plan must be approved by the District Board and submitted to the WTCS.

There was a motion by Mr. Halvorson, seconded by Ms. Lichtfeld, to approve the Madison College's Three-Year Facilities Plan, dated September 2022, for submission to the Wisconsin Technical College System. Motion carried.

Capital Projects Borrowing ^{III B 2}

Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D ^{III B 2 a}

Ms. Grigg reported that the presented resolution for General Obligation Promissory Notes Series 2022-23C is the authorization to begin this process and totals \$3,500,000, including \$1,500,00 for building remodeling and improvement projects, and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received.

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Dantzer to adopt the Resolution Authorizing the Issuance Of Not To Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D. Motion carried.

Resolution Establishing the Parameters For the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D ^{III B 2 b}

Ms. Grigg presented a companion resolution. The proposed resolution establishes the parameters for the sale of \$3,500,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$2,000,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.0%.

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Polzer to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2022-23D. Motion carried.

Consent Agenda ^{III B 3}

Named Gifts ^{III B 3 a}

General fund monthly financial report as of July 31, 2022 ^{III B 3 b}

Request for proposals/request for bids/sole sources ^{III B 3 c}

Contracts for services June 2022 ^{III B 3 d}

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period July 16, 2022 through August 15, 2022 ^{III B 3 e}

Employment of personnel ^{III B 3 f}

Resignations and separations ^{III B 3 g}

Retirements ^{III B 3 h}

There was a motion by Mr. Dantzler, seconded by Ms. Huntley-Cooper, to approve Consent Agenda items III.B.3.a. through h. Motion carried

Adjournment ^v

There was a motion by Ms. Huntley-Cooper, seconded by Mr. Polzer, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:17 p.m.

Melanie Lichtfeld, Secretary