



December 28, 2022

MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Madison Area Technical College District Board will meet in a hybrid format in executive session at 4:30 p.m. on Wednesday, January 4, 2023, to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Participant Code 822 138 082# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that immediately following executive session, and anticipated no earlier than 4:45 p.m., the Madison Area Technical College District Board will meet in a hybrid format in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 822 138 082# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that the Madison Area Technical College District Board will meet in a hybrid format at 5:30 p.m. to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference ID 191 486 624# when prompted.

I. CALL TO ORDER

- A. Compliance with Open Meeting Law

II. ROUTINE BUSINESS MATTERS

- A. Approval of December 7, 2022, Meeting Minutes (**Pages 3-12**)
- B. Public Comments

III. NEW BUSINESS

- A. Communications
 - 1. Board Chair's Report
 - a. Future Meeting & Event Schedule
 - 2. Student Liaison Report – Susan Burke Custer
 - 3. Student Senate Report – Wilfried Tapsoba
 - 4. College/Campus Announcements
 - 5. President's Report

B. Action Items

1. Consent Agenda

- a. General fund financial report as of November 30, 2022 (**Pages 14-16**)
- b. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period November 16, 2022, through December 15, 2022 (**Pages 17-21**)
- c. 38.14 Contracts for services November 2022 (**Page 22**)
- d. Code of Ethics (**Pages 23-24**)
- e. Employment of personnel (**Pages 25-27**)
- f. Resignations and separations (**Page 28**)

IV. CALENDAR OF EVENTS

Board Meetings

February 1, 2023

March 1, 2023

April 5, 2023

Association of Community College Trustees

Legislative Summit – Washington DC; February 5-8, 2023

Wisconsin Technical College District Boards Association

January 11-13, 2023; Legislative Seminar, Concourse Hotel - Madison

V. ADJOURN

cc: News Media
Madison College Board
Legal Counsel
Administrative Staff
Full-Time Faculty/ESP Local 243
Part-Time Faculty

A meeting of the Madison Area Technical College District Board was held on December 7, 2022, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Elton Crim (Chair), Frances Huntley-Cooper (Vice-Chair), Melanie Lichtfeld (Secretary), Shiva Bidar-Sielaff (Treasurer), Daniel Bullock, Donald Dantzler, Randy Guttenberg, Arlyn Halvorson, and Christopher Polzer.

Also present: Jack E. Daniels, President; Valentina Ahedo, Dean of Goodman South Campus; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Affairs & Institutional Effectiveness; Damira Grady, Vice-President for Equity, Inclusion, and Community Engagement, and Sylvia Ramirez, Vice-President for Administration.

Others present: Susan Burke Custer, Student Liaison; Laurie Grigg, Chief Financial Officer/Controller; Bethany Sansing Helton, Math Faculty; Leslie Petty, Dean of the School of Academic Advancement; Gretchen Rixie, Dean of Advising, Career, Employment, and Transfer Services; Wilfried Tapsoba, Student Senate President; Cody White, Manager of Capital Planning and Sustainability; Randy Way, Associate Dean of the School of Engineering, Science and Math; and Kristin Rolling, Recording Secretary.

Call to Order ¹

The meeting was duly noticed and called to order at 5:33 p.m. by Dr. Crim.

Routine Business Matters ^{II}**Approval of Meeting Minutes** ^{II A}

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Halvorson, to approve the meeting minutes of November 2, 2022, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business ^{III}**Communications** ^{III A}**Board Chair's Report** ^{III A 1}

Dr. Crim reported that the District Board will continue to meet in a hybrid format at least through June 2023.

Future Meeting & Event Schedule ^{III A 1 a}

Dr. Crim reminded Trustees of the upcoming National Legislative Summit and the District Boards Association Winter Meeting.

Student Liaison Report ^{III A 2}

Ms. Burke Custer did not have a report.

Student Senate Report ^{III A 3}

Mr. Tapsoba reported that the Student Senate continue to reach out to regional students to fill those vacancies.

College/Campus Announcements ^{III A 4}

Ms. Ahedo reported Goodman South Campus recently an Immigration Resource Fair to coincide with the Mobile Mexican Consulate visit. Legal volunteers provided 35 individual one-on-one legal professional conferences informational group sessions were well attended. We also partnered to provide COVID vaccinations including the new formulation. The college received a

certificate of appreciation from Consul Claudia Franco Hijuelos. Also in November, the campus hosted a collaborative effort with Centro Hispano called Paso a Paso, or step by step, which is a college-going information session held in Spanish that targets families with children in high school. A panel of students, coordinated by Centro, provided a special substance to the event with high school students just as engaged as the parents. Goodman South Campus will host another session during the spring semester. A recent Scholars of Promise application night was attended by almost 50 students and their families. Dual credit course enrollments have doubled compared to fall 2021. Recruitment is in full swing for the Early College STEM Academy and Early College Education Academy. Madison Metropolitan School District added the Education Academy to their offerings for students, and Verona will participate in the STEM Academy starting in Fall 2023. In the Center for Reentry Education, 17 students are graduating from the Small Business Entrepreneurship program and 48 new students will start the Entrepreneurship Technical Degree program in Spring 2023.

Dr. Bakken reported that five faculty will be recognized by the international nonprofit League for Innovation in Community Colleges as 2022-23 Excellence award winners:

- Marco Torrez-Miranda, Faculty Director, Institute for Equity and Transformational Change (IETC)
- Loise Kirore, Nursing Faculty
- Dr. Adina Ness, Dental Hygiene Faculty and Clinic Dentist
- Jill Huizenga, Faculty Department Chair, Entrepreneurship
- Lindsay Amiel, Economics Faculty

The college developed and signed a licensing agreement with Yam Education, Inc. to deliver online modules in Small Business Entrepreneurship in Burkina Faso and greater Africa.

Dr. Bakken thanked Vice President of Corporate and Regional Affairs Bryan Woodhouse and CEO of Leading Change Africa Ousmane Kabre, a Madison College alum, for their work on the agreement. Dr. Geoff Bradshaw, Associate Vice-President of Intercultural Education, recently

returned from Gambia where the college signed an MOU with the Ministry of Higher Education, Research, Science and Technology. Madison College recently signed an extension agreement to the UW-Platteville Engineering Partnerships program to now include Industrial & Systems Engineering, and a new agreement with the School of Nursing at Edgewood. A revised UW-Madison guaranteed transfer agreement for Liberal Arts Transfer that provides additional flexibility and clarity for transferring students. Mathematics Instructor Bethany Sansing Helton was one of five faculty selected as a CCPI (Community College Presidents Initiative)-STEM Fellow. The fellowship focuses on enhancing the STEM and technological workforce development missions of community colleges. The Eastern Region recently participated in a Latino Career Fair in Watertown, attended by over 30 families. Both the Eastern and Northern region completed grant applications to bring a two-week summer youth camp, *Nuts, Bolts and Thingamajigs*, to the regions in 2023. The camp will introduce middle school students to manufacturing. The Reedsburg campus welding program were recently featured in a career fair at the River Valley High School with 200 students participating.

Dr. Casper introduced Yohlunda Mosley, the college's new Transfer Center and Services Director. Madison College recently signed an extension of the Badger Promise agreement with UW-Madison for Scholars of Promise students. The Badger Promise provides financial support to Scholars of Promise students attending UW-Madison to cover 2-4 semesters worth of tuition and segregated fees. The Madison Area Food Pantry Gardens team provided almost 800 pounds of produce to Madison College students through the Madison College Cupboard Student Food Pantries. The Madison College Chapter of the Phi Theta Kappa (PTK) Honor Society selected 15 recipients of their Golden Apple distinguished teacher award:

- **Karen Jennings**, Program Director for Management and Administrative Professionals
- **Lisa Cappelli**, Nursing Instructor

- **Erin Kupkovits**, Nursing Instructor
- **Pamela Larson**, Mathematics Instructor
- **Elsayed Mogahed**, Mathematics Instructor (posthumously recognized)
- **Maha Jaafar**, Electronics and Electrical Engineering Technology Instructor
- **Marty Crabbs**, PTK Advisor
- **Lazaro Enriquez**, Associate Manager for Early College Programs
- **Joshua Stokdyk**, Gateway to College Instructor
- **Carola Pfortner**, Psychology Instructor
- **Steven Cybela**, Vet Tech Instructor
- **Joseph Punzel**, Respiratory Instructor
- **Martha Lester**, Program Director for Risk Management and Insurance
- **Jackie Jebens**, Sociology Instructor
- **Angelika Gulbis**, Sociology Instructor

Madison College was recognized by the *All In Campus Democracy Challenge* as one of the nation's *Most Engaged Campuses for College Student Voting*. The Student Life office coordinated the activities that the award recognized. In Athletics:

- Women's Soccer
 - Won sixth consecutive North Central Community College Conference (N4C) championship and fourth Regional championship
 - Lexi Kulow was named N4C Most Valuable Player and Region 4 Player of the Year, as well as Region 4 Tournament Most Valuable Player and Matt Schwartz was named N4C & Region 4 Coach of the Year
 - 10 players were named to postseason award lists, including four NJCAA All-American nominees.
- Men's Soccer
 - Won their second N4C championship
 - Twelve players were named to postseason award lists
- Women's Volleyball:
 - The team produced their first 20-win season since 2017
 - Three players were named to postseason award lists.
- Men's Golf:
 - The team competed in 8 events during the fall and is scheduled to compete in 9 more events in the Spring 2023 season.

Ms. Buschhaus reported that human resources recently partnered with the Dean of Students office to deliver programming for transgender awareness month. Twelve employees recently graduated from the college's everyday leadership program. The purpose is to foster a

high-performance culture by building leadership competencies in employees. In December, the college will launch a college-wide facilitator program. Participants in this program will be trained in interest-based problem solving and facilitation skills.

Dr. Grady reported that, in collaboration with our Hmong and Allies Affinity group, the Community Engagement Team hosted the college's first in-person Hmong New Year. The office of Equity and Inclusion sponsored 9 employees and five students to attend the WTCS WisCORE Conference. The office also held an event called Beyond Gender Identity- A Workshop with Dina Nina Martinez. Madison College Talks hosted Mercury Stardust, an advocate who challenges stereotypes in trades- her trade was constructions. The Employee of Color Mentor Check-In Meeting gave mentors an opportunity to discuss the progress and other aspects of their mentorships.

Ms. Ramirez reported that her staff recently met with Senate President Tapsoba to talk about dining and vending options and ensuring students have access to the food they need to be successful in their time on campus. Ideas and strategies to make food offerings reflect the diversity of our students and a possible partnership with International Education program around food were also discussed.

President's Report III A 5

Dr. Daniels reported that the Madison College Combined Charitable Campaign concluded in November and raised more that \$80,000 for charity, and thanked campaign co-chairs Jennie May and Jennifer Zarrinam.

Monitoring Report – Completion and Transfer III A 5 a

Dr. Bakken, Dr. Casper, Dr. Petty, and Ms. Rixie provided a Monitoring Report related to completion and transfer. They shared information about graduation trends; completion and

transfer benchmarks, the college's Academic Roadmap, embedded credential strategies, sector models, the use of data to inform interventions and curriculum, meeting students' basic needs, new transfer agreements and future priorities, and Scholars of Promise.

Action Items III B

New Program Approval – Mechatronics Apprenticeship III B 1

Mr. Way reported that the School of Engineering, Science, and Mathematics seeks approval for the creation of the Mechatronics Registered Apprenticeship. This credential builds on the existing Madison College Industrial Electrician apprenticeship by adding content in industrial automation. It is responsive to requests made by employers. The program draws its course list from existing sections currently running in the Industrial Electrician Apprenticeship and the Electro-Mechanical Technology Associate of Applied Science degree. Because this is a repackaging of existing courses into an apprenticeship format, there are no new costs anticipated. This effort simply makes it possible for employers and employees to engage in an apprenticeship contract and be serviced by Madison College. The program plan calls for students to accrue 25 credits of paid related instruction over the course of three years, with the balance of the required 9,100 hours of the on-the-job training being completed before the end of the 5-year apprenticeship contract. Approval of this proposal offers the possibility of expanding the College's service to employers and students in the region through the use of unoccupied seats in existing classes at no cost. The proposal has the full approval of the Dean of the School of Engineering, Science, and Mathematics, and the Provost.

There was a motion by Mr. Guttenberg, seconded by Mr. Polzer, to approve the new Mechatronics Apprenticeship. Motion carried

Fiscal Year 2021-22 Annual Comprehensive Financial Report III B 2

Ms. Grigg reported that on November 2, 2022 a representative from Clifton Larson Allen, LLP (CLA), the district's external auditor, presented the draft FY2021-22 audit report including

an unqualified audit opinion on the financial statements. The representative reported that it was a clean audit with no adjustments or non-compliance issues identified.

There was a motion by Mr. Polzer, seconded by Mr. Guttenberg, to accept the June 30, 2022 Annual Comprehensive Financial Report including the Single Audit. Motion carried.

Fiscal Year 2022-23 Budget Amendment III B 3

Ms. Ramirez reported that the Fiscal Year 2022-23 budget was approved by the District Board on June 1, 2022. In accordance with State Statute 65.90(5)(a) and the Wisconsin Administrative Code TCS 7.05(7), and to adhere to the District Board's policy, budget amendments for FY2022-23 were presented for review and action.

There was a motion by Mr. Guttenberg, seconded by Ms. Bidar-Sielaff, to approve the budget modifications for FY 2022-23. Motion carried unanimously meeting the voting requirement of two-thirds approval by members of the board.

Proposed Fiscal Year 2023-24 Capital Remodel Projects III B 3

Mr. White reported that as part of the capital projects planning process, the following remodeling projects have been identified for funding. These projects are included in the Three-Year Facilities Plan approved by the Madison College Board on September 7, 2022.

Truax – Remodel Projects to Accommodate Foundation Centre Staff
The estimated project cost is \$970,000.

Health Education Building – Surgical Technologist Remodel
The estimated project cost is \$1,500,000.

Health Education Building – Simulation Remodel
The estimated project cost is \$1,500,000.

Reedsburg Campus – Certified Nursing Assistant/Practical Nursing Lab Remodel
The estimated project cost is \$500,000.

Commercial Avenue Campus – Building B
Construction & Remodeling Program Addition
The estimated project cost is \$1,500,000.

Commercial Avenue Campus – Building B
Construction & Remodeling Program, Remodel existing workshop
 The estimated project cost is \$1,500,000.

Commercial Avenue Campus – Building B
Construction & Remodeling Program, convert firing range to classrooms & computer lab.
 The estimated project cost is \$1,500,000.

Commercial Avenue Campus – Building B
Americans with Disabilities Act (ADA) Remodel
 The estimated project cost is \$1,500,000.

Public Safety Training Facility – Gun/Ammunition storage room
 The estimated project cost is \$150,000

All projects will have electronic door access control, improved lighting, and upgraded mechanical, electrical, and plumbing systems reflecting Madison College current standards.

Capital equipment, including technology, instructional equipment, and furniture, are not part of the construction estimates. All projects will meet the Americans with Disability Act (ADA) standards.

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. Lichtfeld, to:

- 1. Approve the above projects.**
- 2. Authorize staff to prepare construction drawings and specifications and to send the above projects out for competitive bids.**
- 3. Authorize staff to submit a request for approval of each project to the Wisconsin Technical College System for Board approval.**

Motion carried.

Capital Projects Borrowing ^{III C 3}

Resolution Authorizing the Issuance of Not to Exceed \$7,000,000
General Obligation Promissory Notes, Series 2022-23G, and Resolution Establishing the
Parameters For the Sale of Not to Exceed \$7,000,000 General Obligation Promissory Notes,
Series 2022-23G ^{III B 4 a and III B 4 b}

Ms. Grigg presented two resolutions for consideration by the Board. The attached resolution is the authorization to begin this process and totals \$7,000,000, including \$1,500,000 for building remodel and improvements, and \$5,500,000 for the cost of acquisition of movable

equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$5,500,000) and paying (\$1,500,000) for the purpose of building remodeling and improvement projects. These activities were included in the FY2022-23 capital projects budget approved by the Board on June 1, 2022. The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%. The Board combined the two Resolutions into one motion for action.

There was a motion by Mr. Bullock, seconded by Ms. Lichtfeld to adopt the Resolution Authorizing the Issuance of Not To Exceed \$7,000,000 General Obligation Promissory Notes, Series 2022-23G and to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$7,000,000 General Obligation Promissory Notes, Series 2022-23G. Motion carried.

Consent Agenda III B 5

General fund monthly financial report as of October 31, 2022 III B 5 a

Request for proposals/request for bids/sole sources III B 5 b

38.14 Contracts for services October 2022 III B 5 c

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period October 16, 2022 through November 15, 2022 III B 5 d

Employment of personnel III B 5 e

Resignations and separations III B 5 f

Retirements III B 5 g

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Halvorson, to approve Consent Agenda items III.B.5.a. through g. Motion carried

Adjournment ^v

There was a motion by Mr. Polzer, seconded by Ms. Lichtfeld, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:23 p.m.

Melanie Lichtfeld, Secretary

MADISON AREA TECHNICAL COLLEGE

DATE: January 4, 2023

TOPIC: General Fund Financial Report as of November 30, 2022

ISSUE: Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 51.71% of the current budget. This compares to 53.29% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 98.43% of budget, compared to 99.94% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 12.22% of budget, compared to 12.37% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 89.90% of budget, compared to 89.48% last year. The material fee revenues are 89.00% of budget, compared to 91.27% last year.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 78.98% of the amount budgeted. Last year, revenues to date were 78.88%.
- Institutional Sources include interest income, rental and royalty income, along with miscellaneous revenues. The revenues to date are 89.68% of the budget. Last year's revenues were 230.35% of the budget. The higher budget % for prior year is related to billing of rental income for the Drury lease that was later reversed.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are 35.53% of the budget, compared to 32.62% last year.
- Transfers from Reserves include Reserve for Compensated Absences (\$115,000), Designation of Subsequent Year(s) (\$2,289,000) and Designation for State Aid Fluctuations (\$143,000).

The functional expenditure classifications are defined by NACUBO's Financial Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 42.86% of budget as compares to 42.23% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 39.71% of budget, compared to 38.59% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 45.47% of the budget, versus 44.24% last year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 38.90% of the current year's budget, compared to 40.47% last year.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 55.14% of budget, compared to 52.49% last year.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 59.36% of budget, compared to 63.54% last year.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 44.47% of budget, compared to 42.04% last year.

- Accept report and place on file.

GENERAL FUND
FOR THE MONTH ENDED NOVEMBER 2022

STATEMENT OF REVENUE - ESTIMATED AND ACTUAL

	+Budgeted Revenue	Actual Revenue Current Month	Actual Revenue Year to Date	Balance To Be Earned	Actuals to Budget % Earned Year to Date	*Actuals to Budget % Earned Prior Year
Local Sources (Tax Levy)	\$ 43,670,000	\$ 105,530	\$ 42,986,133	\$ 683,867	98.43%	99.94%
State Sources (State Aid)	\$ 80,794,000	\$ 1,702,261	\$ 9,869,001	\$ 70,924,999	12.22%	12.37%
Program Fees	\$ 31,477,000	\$ 4,653,070	\$ 28,296,600	\$ 3,180,400	89.90%	89.48%
Material Fees	\$ 1,044,000	\$ 183,998	\$ 929,160	\$ 114,840	89.00%	91.27%
Other Student Fees	\$ 1,001,000	\$ 140,978	\$ 790,591	\$ 210,409	78.98%	78.88%
Institutional Sources	\$ 1,487,000	\$ 442,101	\$ 1,333,565	\$ 153,435	89.68%	230.35%
Federal Sources	\$ 540,000	\$ -	\$ 191,862	\$ 348,138	35.53%	32.62%
Transfers from Reserves	\$ 2,547,000	\$ -	\$ -	\$ 2,547,000	0.00%	0.00%
Other Sources (Transfers In)	\$ 650,000	\$ -	\$ -	\$ 650,000	0.00%	0.00%
Total Revenues	\$ 163,210,000	\$ 7,227,939	\$ 84,396,913	\$ 78,813,087	51.71%	53.29%

STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS

	+Budgeted Expenditures	Year to Date Expenditures	Encumbrances	Budget Balance	Actuals to Budget % Used Year to Date	*Actuals to Budget % Used Prior Year to Date
Instructional	\$ 111,135,000	\$ 42,931,101	\$ 1,204,121	\$ 66,999,778	39.71%	38.59%
Instructional Resources	\$ 3,240,000	\$ 1,453,627	\$ 19,551	\$ 1,766,822	45.47%	44.24%
Student Services	\$ 18,403,000	\$ 6,928,581	\$ 230,220	\$ 11,244,199	38.90%	40.47%
General Institutional	\$ 18,715,000	\$ 8,004,682	\$ 2,315,256	\$ 8,395,061	55.14%	52.49%
Physical Plant	\$ 11,092,000	\$ 4,487,384	\$ 2,096,675	\$ 4,507,941	59.36%	63.54%
Public Service	\$ 625,000	\$ 235,474	\$ 42,439	\$ 347,087	44.47%	42.04%
Total Expenditures	\$ 163,210,000	\$ 64,040,849	\$ 5,908,263	\$ 93,260,887	42.86%	42.23%

+FY22-23 Modified Budget, 12/7/22

*Prior Year Budget %'s are computed from Final Budget for FY21-22

Madison College Supplier Payments Greater Than or Equal to \$2,500.00
11/16/2022 through 12/15/2022

Supplier	Total Spend
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 576,490.74
DEAN HEALTH PLAN	\$ 471,723.28
JH HASSINGER INC	\$ 307,985.25
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$ 191,919.85
GRB ACADEMY	\$ 183,000.00
DELL MARKETING LP	\$ 180,951.79
VANGUARD STORAGE AND RECOVERY LLC	\$ 120,960.26
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$ 97,105.07
FORWARD ELECTRIC INC	\$ 89,575.00
BWBR	\$ 82,650.00
ACHIEVING THE DREAM INC	\$ 80,000.00
KW2	\$ 76,930.70
SYSCO BARABOO LLC	\$ 76,816.11
SYNERGY CONSORTIUM SERVICES LLC	\$ 76,397.90
JOE DANIELS CONSTRUCTION CO INC	\$ 71,516.39
HUSCH BLACKWELL LLP	\$ 66,737.94
EMPLOYEE BENEFITS CORPORATION	\$ 64,698.33
LAMERS BUS LINES INC	\$ 62,547.59
SMART SPACES LLC	\$ 62,444.17
WINTER SERVICES LLC	\$ 61,887.16
SMART SOLUTIONS INC	\$ 60,976.00
THE LAWNCARE PROFESSIONALS	\$ 60,406.68
CAMERA CORNER CONNECTING POINT	\$ 59,740.34
BEACON HILL STAFFING GROUP LLC	\$ 59,292.50
CDW GOVERNMENT	\$ 58,593.55
SOUTHPORT ENGINEERED SYSTEMS LLC	\$ 57,461.70
MARS SOLUTIONS GROUP	\$ 52,518.00
MINNESOTA LIFE INSURANCE COMPANY	\$ 49,068.01
CARAHSOFT TECHNOLOGY CORPORATION	\$ 45,464.35
MADISON COLLEGE FOUNDATION	\$ 43,654.32
CHANDRA TECHNOLOGIES INC	\$ 42,852.00
RYAN SIGNS INC	\$ 42,543.34
AMICO CORPORATION	\$ 41,720.00
HEARTLAND COMMUNITY COLLEGE	\$ 41,580.00
STRANG INC	\$ 41,517.15
SHI INTERNATIONAL CORP	\$ 35,159.14
US CELLULAR	\$ 35,053.30
MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	\$ 34,400.30
BAUER & RAETHER BUILDERS INC	\$ 32,435.25
METRO TRANSIT MADISON	\$ 31,894.75
INSIGHT PUBLIC SECTOR INC	\$ 31,484.68
LINDE GAS AND EQUIPMENT INC	\$ 29,668.69
AMICO PATIENT CARE CORPORATION	\$ 29,630.00
1901 INC	\$ 28,594.38
AMAZON.COM LLC	\$ 28,269.06
CLEAN POWER LLC	\$ 27,202.67
LAERDAL MEDICAL CORP	\$ 26,101.12
TEKSYSTEMS INC	\$ 25,052.00

Supplier	Total Spend
PROSPECT INFOSYSTEM INC	\$ 24,480.00
TEAMSOFT INC	\$ 23,744.00
CLIFTONLARSONALLEN LLP	\$ 20,737.50
PEPSI COLA MADISON	\$ 20,687.81
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$ 20,379.59
CITY OF MADISON	\$ 20,295.33
MACQUEEN EMERGENCY GROUP	\$ 19,811.00
AGILYSYS NV LLC	\$ 19,150.50
INTERNET2	\$ 18,981.00
HASTINGS AIR ENERGY CONTROL INC	\$ 18,956.80
PLANET TECHNOLOGY LLC	\$ 18,562.00
V SOFT CONSULTING GROUP INC	\$ 18,144.10
AMERICAN ASSOCIATION OF COMMUNITY COLLEGES	\$ 17,539.00
CARL ZEISS INDUSTRIAL QUALITY SOLUTIONS LLC	\$ 16,820.00
PRESIDIO NETWORKED SOLUTIONS GROUP LLC	\$ 16,570.84
PARAGON DEVELOPMENT SYSTEMS INC	\$ 16,536.00
T ROWE PRICE	\$ 13,874.25
STAPLES BUSINESS ADVANTAGE	\$ 13,532.61
PATTERSON DENTAL SUPPLY INC	\$ 13,230.90
WIN TECHNOLOGY	\$ 13,120.10
IDEXX DISTRIBUTION INC	\$ 13,058.76
AD MADISON	\$ 12,850.01
MEDLINE INDUSTRIES INC	\$ 12,808.50
WERNER ELECTRIC SUPPLY CO	\$ 11,513.96
THYSSE	\$ 11,247.45
R E GOLDEN PRODUCE CO INC	\$ 11,042.58
GE PRECISION HEALTHCARE LLC	\$ 11,023.50
WISCONSIN DEPARTMENT OF CORRECTIONS	\$ 10,980.00
ENCORE CONSULTING SERVICES INC	\$ 10,920.00
VANGUARD COMPUTERS INC	\$ 10,316.54
NASCO EDUCATION LLC	\$ 10,193.96
THE NCHERM GROUP LLC	\$ 9,999.00
B AND H PHOTO VIDEO	\$ 9,953.00
AUTO PAINT AND SUPPLY CO INC	\$ 9,367.70
XEROX CORP	\$ 8,847.61
GRAINGER INDUSTRIAL SUPPLY	\$ 8,819.20
CAPTION SERVICES	\$ 8,790.00
SUPERIOR VISION INSURANCE PLAN OF WISCONSIN INC	\$ 8,728.29
ASTROTURF CORPORATION	\$ 8,589.00
EPPENDORF NORTH AMERICA INC	\$ 8,410.16
CORE BTS	\$ 8,245.16
AE BUSINESS SOLUTIONS	\$ 8,205.64
CONSTELLATION NEWENERGY GAS DIVISION LLC	\$ 7,854.77
SCHUMACHER ELEVATOR COMPANY	\$ 7,666.66
4IMPRINT INC	\$ 7,528.27
ONENECK IT SOLUTIONS LLC	\$ 7,525.00
DANE COUNTY REGIONAL AIRPORT	\$ 7,490.81
HYLAND SOFTWARE INC	\$ 7,476.00
WE ENERGIES	\$ 7,423.52
VWR INTERNATIONAL LLC	\$ 6,796.24
NESTLE USA INC	\$ 6,432.36

Supplier	Total Spend
BADGER WELDING SUPPLIES INC	\$ 6,274.64
GFL ENVIRONMENTAL	\$ 6,212.14
MASS MUTUAL FINANCIAL GROUP	\$ 6,166.00
COLTAN JAMES SCHOENIKE	\$ 6,000.00
CITY OF PORTAGE	\$ 5,982.68
KNOWLEDGE CITY LLC	\$ 5,708.80
HOBART SERVICE	\$ 5,652.83
COMPUTER CONSULTANTS INTERNATIONAL INC	\$ 5,617.50
APPLE INC	\$ 5,533.00
UNITED WAY OF DANE COUNTY INC	\$ 5,413.52
AMICO DIAGNOSTIC INC	\$ 5,388.77
WISCONSIN METAL SALES INC	\$ 5,375.00
REDLINE DETECTION LLC	\$ 5,248.93
CROWN LIFT TRUCKS	\$ 5,207.40
SEEING THE WORD LLC	\$ 5,150.00
MID STATE EQUIPMENT INC	\$ 5,038.85
HEARTLAND BUSINESS SYSTEMS LLC	\$ 4,832.50
HIRING AND STAFF SERVICES INC	\$ 4,801.13
TRI COUNTY PAVING INC	\$ 4,798.25
INDUSTRIAL SAFETY INC	\$ 4,600.00
FRANKLIN TEMPLETON RETIREMENT SVCS	\$ 4,550.00
CINTAS CORPORATION	\$ 4,418.28
QUADIENT FINANCE USA INC	\$ 4,278.00
WIEDENBECK INC	\$ 4,265.67
EXCEL IMAGES	\$ 4,254.26
ASSOCIATION OF SURGICAL TECHNOLOGISTS INC	\$ 4,199.00
INDIAN RIVER STATE COLLEGE INCLUDING WQCS	\$ 4,160.48
SCHILLING SUPPLY COMPANY	\$ 4,122.60
BOELTER LLC	\$ 4,075.45
EICHSTEDT ATHLETIC AND COMMUNICATIONS CONSULTING LLC	\$ 4,034.00
DP PAYROLL PROCESSING	\$ 4,012.00
ARTEMIS BOW PRODUCTIONS	\$ 4,000.00
IPC INC	\$ 4,000.00
HIRERIGHT LLC	\$ 3,836.56
DAIGGER SCIENTIFIC	\$ 3,809.31
MASTERS BUILDING SOLUTIONS INC	\$ 3,758.62
VIKING ELECTRIC SUPPLY INC	\$ 3,700.54
SUNDIAL SOFTWARE CORP	\$ 3,650.00
TDS TELECOM SERVICE LLC	\$ 3,605.18
FISHER SCIENTIFIC COMPANY LLC	\$ 3,592.46
AIRGAS USA LLC	\$ 3,540.59
CREATIVE BUSINESS INTERIORS INC	\$ 3,504.00
CAROLINA BIOLOGICAL SUPPLY COMPANY	\$ 3,502.17
HERITAGE CRYSTAL CLEAN INC	\$ 3,483.65
CBT NUGGETS LLC	\$ 3,474.00
HOOPER CORPORATION	\$ 3,383.00
MIDWEST VETERINARY SUPPLY INC	\$ 3,253.08
DIMENSION IV MADISON LLC	\$ 3,220.00
TRUCK COUNTRY OF WI	\$ 3,151.50
METROPOLITAN LIFE INSURANCE CO	\$ 3,134.74
ARAMARK UNIFORM SERVICES	\$ 3,131.53

Supplier		Total Spend
REEDSBURG UTILITY COMMISSION	\$	3,118.07
ULTRADENT PRODUCTS INC	\$	3,077.58
V MARCHESI INC	\$	3,041.25
VERBA SOFTWARE INC	\$	3,027.24
ENGMAN TAYLOR AN MSC COMPANY LLC	\$	3,008.19
AMY SCHROEDER INTERPRETING LLC	\$	3,003.75
ALLIANT ENERGY WP AND L	\$	3,002.24
DAVID PAUSCH	\$	3,000.00
VECTOR SOLUTIONS	\$	2,999.75
MARLING HOMEWORKS MARLING DOORS AND HARDWARE	\$	2,860.98
MSC INDUSTRIAL SUPPLY CO INC	\$	2,838.13
PROEDUCATION SOLUTIONS LLC	\$	2,821.50
POCKET NURSE	\$	2,758.90
PEARSON ENGINEERING LLC	\$	2,724.50
STATZ BROS INC	\$	2,720.00
RHYME BUSINESS PRODUCTS LLC	\$	2,706.97
SECOND HARVEST FOODBANK OF SOUTHERN WISCONSIN INC	\$	2,674.59
CHULA VISTA INC	\$	2,668.70
ERIN S BAAL	\$	2,562.25
DREXEL BUILDING SUPPLY INC	\$	2,510.03
TOTAL	\$	5,093,155.02

MADISON AREA TECHNICAL COLLEGE

**SCHEDULE OF CHECKS ISSUED
FOR THE PERIOD 11/16/22 - 12/15/22**

FY 2022-2023

Payment Type	Transaction Numbers	Number Issued	Amount
ACCOUNTS PAYABLE CHECKS			
Prior Period - YTD Checks	346257 - 347650	\$ 1,378.00	\$ 8,051,425.74
November 16, 2022 - December 15, 2022	347651 - 348065	\$ 405.00	\$ 1,178,437.17
YTD - Accounts Payable Checks		\$ 1,783.00	\$ 9,229,862.91
ACCOUNTS PAYABLE ACH PAYMENTS			
Prior Period - YTD ACH	905547 - 934260	\$ 2,650.00	\$ 28,913,582.80
November 16, 2022 - December 15, 2022	937290 - 944256	\$ 865.00	\$ 6,171,983.85
YTD Accounts Payable ACH		\$ 3,515.00	\$ 35,085,566.65
STUDENT REFUND CHECKS			
Prior Period - YTD Checks	610629 - 614552	\$ 3,865.00	\$ 2,957,854.06
November 16, 2022 - December 15, 2022	614533 - 615249	\$ 641.00	\$ 324,392.08
YTD - Student Refund Checks		\$ 4,506.00	\$ 3,282,246.14
STUDENT REFUND ACH PAYMENTS			
Prior Period - YTD ACH	E-Refunds	\$ 2,111.00	\$ 1,541,242.02
November 16, 2022 - December 15, 2022	E-Refunds	\$ 84.00	\$ 89,436.20
YTD - Student Refund ACH		\$ 2,195.00	\$ 1,630,678.22
PAYROLL CHECKS			
Prior Period - YTD Checks	104937 - 105023	\$ 80.00	\$ 25,231.31
November 16, 2022 - December 15, 2022	105024 - 105041	\$ 13.00	\$ 5,136.46
YTD - Payroll Checks		\$ 93.00	\$30,367.77
PAYROLL ACH PAYMENTS			
Prior Period - YTD ACH	902554 - 934262	\$ 20,458.00	\$ 28,985,301.38
November 16, 2022 - December 15, 2022	937263 - 940679	\$ 4,781.00	\$ 6,266,354.01
YTD - Payroll ACH		\$ 25,239.00	\$35,251,655.39
GRAND TOTAL PAYMENTS			\$84,510,377.08

**Madison Area Technical College District
38.14 Contract Estimated Full Cost Recovery Report
FY 2022-2023 for the period of November 2022**

Contract No	Service Recipient	Type of Service	Service Description	Contract Amount	Estimated Direct Cost	Estimated Direct & Indirect Cost	Profit (or) Loss (A-C)	Rationale for (-) only
2023-0039	Department of Corrections	1.32	1224 Electro-Mechanical at Truax	\$ 74,578.00	\$ 25,096.71	\$ 29,646.69	\$ 44,931.31	-
2023-0043	Handwerkskammer Frankfurt-Rhein-Main	1.61	FY22 Handwerkskammer Summer Apprenticeship Training Program	\$ 32,707.00	\$ 29,688.20	\$ 33,066.31	\$ (359.31)	Administrative fee only
2023-0050	Padres E Hijos	1.42	FY23 Padres E Hijos CPR Certification	\$ 810.00	\$ 577.78	\$ 718.18	\$ 91.82	-
2023-0057	EVCO Plastics	1.41	FY23 EVCO Train the Trainer	\$ 3,950.00	\$ 2,606.90	\$ 3,214.99	\$ 735.01	-
2023-0063	GE Healthcare	1.41	FY23 GE Healthcare Soldering & IPC J-STD-001 Certification	\$ 3,675.00	\$ 1,981.24	\$ 2,608.62	\$ 1,066.38	-
2023-0064	GE Healthcare	1.41	FY23 GE Healthcare Soldering & J-STD-001 Recertification	\$ 2,550.00	\$ 1,573.26	\$ 1,906.70	\$ 643.30	-
2023-0066	Alliant Energy - Environmental Controls	2.41	FY23 Alliant Energy Project Management	\$ 6,500.00	\$ 4,570.83	\$ 5,647.17	\$ 852.83	-
2023-0067	Zimbrick Automotive	2.41	2023 Zimbrick Service	\$ 10,450.00	\$ 6,294.72	\$ 7,832.44	\$ 2,617.56	-
2023-0070	Madison Area Electrical JATT	2.41	FY23 NECA-IBEW Lab Assistance	\$ 250.00	\$ 102.46	\$ 137.57	\$ 112.43	-
Total				\$ 135,470.00	\$ 72,492.11	\$ 84,778.66	\$ 50,691.34	

Type of Service:

- 1.xx Customized Instruction
- 2.xx Technical Assistance
- x.11 Public Education Inst./K-12
- x.15 Multiple Educational
- x.16 Public Education Inst./K-12 - Transcribed Credit
- x.18 Public Education Inst./PS
- x.19 Private Education Inst.
- x.21 WI Local Government Unit
- x.22 Indian Tribal Governments
- x.23 Economic Development Corp
- x.24 County Boards of Supervisors
- x.25 Multiple Local Government Units
- x.31 State of Wisconsin
- x.32 WI Department of Corrections
- x.33 WI Div. of Vocat. Rehab
- x.35 Multiple State Government
- x.41 Business and Industry
- x.42 Community Based Organizations
- x.43 Workplace Education Initiatives
- x.44 WMEP Related Contracts
- x.45 Multiple Business & Industry
- x.46 Adv Manufacturing Solutions
- x.47 Workforce Advancement Training Grants
- x.51 Federal Governments
- x.55 Multiple Federal Governments Units
- x.61 Foreign Governments
- x.62 State Other Than WI
- x.63 Out of State Businesses
- x.65 Multiple Out of State Entities

MADISON AREA TECHNICAL COLLEGE

DATE: January 4, 2023

TOPIC: Wisconsin Code of Ethics

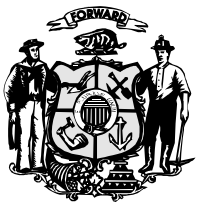
ISSUE: Wisconsin’s Code of Ethics for Public Officials and Employees applies to anyone holding a position "designated as assistant, associate or deputy district director of a technical college."

Madison Area Technical College has reviewed the prior designations and recommends the following positions as subject to Wisconsin’s Code of Ethics:

Position	Occupant
President	Dr. Jack E. Daniels III
Provost	Dr. Turina Bakken
Interim Chief Information Officer	Cory Chrisinger
Vice President, Human Resources & Chief Human Resources Officer	Rosemary Buschhaus
Executive Vice President, Student Affairs & Institutional Effectiveness	Dr. Tim Casper
Vice President of Equity & Inclusion	Dr. Damira Grady
Executive Vice President, Finance & Administration and Chief Financial Officer	Dr. Mark Thomas
Vice President of Administration	Sylvia Ramirez
Vice President of Institutional Effectiveness	Ali Zarrinam

RECOMMENDATION:

That the Madison Area Technical College District Board approve the attached resolution that for purposes of Wisconsin’s Code of Ethics for Public Officials and Employees, sec. 19.41 through 19.59, Stats., the Madison Area Technical College District Board designates the above named positions assistant, associate or deputy district directors and understands that the current occupants of these positions and their successors to these positions are state public officials to whom Wisconsin’s Code of Ethics applies.



**TECHNICAL COLLEGE ANNUAL BOARD RESOLUTION
OFFICIALS SUBJECT TO STATE CODE OF ETHICS**

WHEREAS, technical college district board members, district directors, and other key administrative staff of technical college districts are subject to the State Code of Ethics.

THEREFORE, BE IT RESOLVED that, for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, Sections 19.41 through 19.59, Stats., the Madison Area Technical College Board of Trustees designates the following positions and indicates its intention that the current occupants of these positions and their successors be subject to the Wisconsin Ethics Code:

Position	Occupant
President	Dr. Jack E. Daniels III
Provost	Dr. Turina Bakken
Interim Chief Information Officer	Cory Chrisinger
Vice President, Human Resources & Chief Human Resources Officer	Rosemary Buschhaus
Executive Vice President, Student Affairs & Institutional Effectiveness	Dr. Tim Casper
Vice President of Equity & Inclusion	Dr. Damira Grady
Executive Vice President, Finance & Administration and Chief Financial Officer	Dr. Mark Thomas
Vice President of Administration	Sylvia Ramirez
Vice President of Institutional Effectiveness	Ali Zarrinam

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF
PERSONNEL**

Name	Matthew Michaelis
Title	Senior Events Technical Coordinator
Start Date	November 13, 2022
Salary	\$28.57 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	
License	
Certifications	
Experience	1+ years Events Technical Coordinator (at Madison College) 4 years Technical Director

Name	Julia Carney
Title	Custodian
Start Date	November 21, 2022
Salary	\$17.58 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	
License	
Certifications	First Aid CPR
Experience	5 years Assisted Living Caregiver 3+ years Warehouse Production

Name	Marisa Rushing
Title	Administrative Coordinator
Start Date	November 27, 2022
Salary	\$25.14 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Main Building
Degree	Bachelor's degree – Fine Arts
License	
Certifications	
Experience	1+ year Administrative Specialist (at Madison College) 2+ years Records and Enrollment Specialist

Name	Caroline German
Title	Academic Integrated Systems & Operations Coordinator
Start Date	November 27, 2022
Salary	\$84,570.00 annually
Type	Staff
PT/FT	Full-time
Location	Health Education Center
Degree	Bachelor's degree – Marketing and Management
License	
Certifications	
Experience	9+ months Reporting Analyst (at Madison College) 3 years Senior Business Analyst

Name	Erika Nelson
Title	Business Operations Analyst
Start Date	December 5, 2022
Salary	\$80,583.00 annually
Type	Staff – Confidential
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Environmental Science
License	
Certifications	
Experience	3+ years HR Functional Analyst 2+ years Project Analyst

Name	Connor Wills
Title	Administrative Planner-Grants and Special Projects
Start Date	December 5, 2022
Salary	\$28.85 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Main Building
Degree	Bachelor's degree – Applied Psychology and Human Relations
License	
Certifications	
Experience	3+ years Research Fellow 1+ years Content Analyst

Name	Skye McKinley
Title	Test Coordinator
Start Date	December 11, 2022
Salary	\$22.15 hourly
Type	Staff
PT/FT	Full-time
Location	Commercial Avenue Education Center
Degree	Bachelor's degree – International Studies
License	
Certifications	
Experience	5+ months Test Coordinator (at Madison College) 3+ years Co-Lead Teacher

Name	Charlie Brandt
Title	Compensation and Benefits Analyst
Start Date	December 12, 2022
Salary	\$61,923.00 annually
Type	Staff – Confidential
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Business Administration
License	
Certifications	
Experience	9 months Benefits Analyst 1 year Benefits Specialist

**THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND
SEPARATIONS**

EMPLOYEE	POSITION	EFFECTIVE DATE
Teagan Frasier Van	Information Technology Technician	December 1, 2022
Jeremy Murray	Custodian	December 7, 2022