

A meeting of the Madison Area Technical College District Board was held on December 7, 2022, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Elton Crim (Chair), Frances Huntley-Cooper (Vice-Chair), Melanie Lichtfeld (Secretary), Shiva Bidar-Sielaff (Treasurer), Daniel Bullock, Donald Dantzler, Randy Guttenberg, Arlyn Halvorson, and Christopher Polzer.

Also present: Jack E. Daniels, President; Valentina Ahedo, Dean of Goodman South Campus; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Affairs & Institutional Effectiveness; Damira Grady, Vice-President for Equity, Inclusion, and Community Engagement, and Sylvia Ramirez, Vice-President for Administration.

Others present: Susan Burke Custer, Student Liaison; Laurie Grigg, Chief Financial Officer/Controller; Bethany Sansing Helton, Math Faculty; Leslie Petty, Dean of the School of Academic Advancement; Gretchen Rixie, Dean of Advising, Career, Employment, and Transfer Services; Wilfried Tapsoba, Student Senate President; Cody White, Manager of Capital Planning and Sustainability; Randy Way, Associate Dean of the School of Engineering, Science and Math; and Kristin Rolling, Recording Secretary.

Call to Order ¹

The meeting was duly noticed and called to order at 5:33 p.m. by Dr. Crim.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Halvorson, to approve the meeting minutes of November 2, 2022, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business ^{III}

Communications ^{III A}

Board Chair's Report ^{III A 1}

Dr. Crim reported that the District Board will continue to meet in a hybrid format at least through June 2023.

Future Meeting & Event Schedule ^{III A 1 a}

Dr. Crim reminded Trustees of the upcoming National Legislative Summit and the District Boards Association Winter Meeting.

Student Liaison Report ^{III A 2}

Ms. Burke Custer did not have a report.

Student Senate Report ^{III A 3}

Mr. Tapsoba reported that the Student Senate continue to reach out to regional students to fill those vacancies.

College/Campus Announcements ^{III A 4}

Ms. Ahedo reported Goodman South Campus recently an Immigration Resource Fair to coincide with the Mobile Mexican Consulate visit. Legal volunteers provided 35 individual one-on-one legal professional conferences informational group sessions were well attended. We also partnered to provide COVID vaccinations including the new formulation. The college received a

certificate of appreciation from Consul Claudia Franco Hijuelos. Also in November, the campus hosted a collaborative effort with Centro Hispano called Paso a Paso, or step by step, which is a college-going information session held in Spanish that targets families with children in high school. A panel of students, coordinated by Centro, provided a special substance to the event with high school students just as engaged as the parents. Goodman South Campus will host another session during the spring semester. A recent Scholars of Promise application night was attended by almost 50 students and their families. Dual credit course enrollments have doubled compared to fall 2021. Recruitment is in full swing for the Early College STEM Academy and Early College Education Academy. Madison Metropolitan School District added the Education Academy to their offerings for students, and Verona will participate in the STEM Academy starting in Fall 2023. In the Center for Reentry Education, 17 students are graduating from the Small Business Entrepreneurship program and 48 new students will start the Entrepreneurship Technical Degree program in Spring 2023.

Dr. Bakken reported that five faculty will be recognized by the international nonprofit League for Innovation in Community Colleges as 2022-23 Excellence award winners:

- Marco Torrez-Miranda, Faculty Director, Institute for Equity and Transformational Change IETC)
- Loise Kirore, Nursing Faculty
- Dr. Adina Ness, Dental Hygiene Faculty and Clinic Dentist
- Jill Huizenga, Faculty Department Chair, Entrepreneurship
- Lindsay Amiel, Economics Faculty

The college developed and signed a licensing agreement with Yam Education, Inc. to deliver online modules in Small Business Entrepreneurship in Burkina Faso and greater Africa.

Dr. Bakken thanked Vice President of Corporate and Regional Affairs Bryan Woodhouse and CEO of Leading Change Africa Ousmane Kabre, a Madison College alum, for their work on the agreement. Dr. Geoff Bradshaw, Associate Vice-President of Intercultural Education, recently

returned from Gambia where the college signed an MOU with the Ministry of Higher Education, Research, Science and Technology. Madison College recently signed an extension agreement to the UW-Platteville Engineering Partnerships program to now include Industrial & Systems Engineering, and a new agreement with the School of Nursing at Edgewood. A revised UW-Madison guaranteed transfer agreement for Liberal Arts Transfer that provides additional flexibility and clarity for transferring students. Mathematics Instructor Bethany Sansing Helton was one of five faculty selected as a CCPI (Community College Presidents Initiative)-STEM Fellow. The fellowship focuses on enhancing the STEM and technological workforce development missions of community colleges. The Eastern Region recently participated in a Latino Career Fair in Watertown, attended by over 30 families. Both the Eastern and Northern region completed grant applications to bring a two-week summer youth camp, *Nuts, Bolts and Thingamajigs*, to the regions in 2023. The camp will introduce middle school students to manufacturing. The Reedsburg campus welding program were recently featured in a career fair at the River Valley High School with 200 students participating.

Dr. Casper introduced Yohlunda Mosley, the college's new Transfer Center and Services Director. Madison College recently signed an extension of the Badger Promise agreement with UW-Madison for Scholars of Promise students. The Badger Promise provides financial support to Scholars of Promise students attending UW-Madison to cover 2-4 semesters worth of tuition and segregated fees. The Madison Area Food Pantry Gardens team provided almost 800 pounds of produce to Madison College students through the Madison College Cupboard Student Food Pantries. The Madison College Chapter of the Phi Theta Kappa (PTK) Honor Society selected 15 recipients of their Golden Apple distinguished teacher award:

- **Karen Jennings**, Program Director for Management and Administrative Professionals
- **Lisa Cappelli**, Nursing Instructor

- **Erin Kupkovits**, Nursing Instructor
- **Pamela Larson**, Mathematics Instructor
- **Elsayed Mogahed**, Mathematics Instructor (posthumously recognized)
- **Maha Jaafar**, Electronics and Electrical Engineering Technology Instructor
- **Marty Crabbs**, PTK Advisor
- **Lazaro Enriquez**, Associate Manager for Early College Programs
- **Joshua Stokdyk**, Gateway to College Instructor
- **Carola Pfortner**, Psychology Instructor
- **Steven Cybela**, Vet Tech Instructor
- **Joseph Punzel**, Respiratory Instructor
- **Martha Lester**, Program Director for Risk Management and Insurance
- **Jackie Jebens**, Sociology Instructor
- **Angelika Gulbis**, Sociology Instructor

Madison College was recognized by the *All In Campus Democracy Challenge* as one of the nation's *Most Engaged Campuses for College Student Voting*. The Student Life office coordinated the activities that the award recognized. In Athletics:

- **Women's Soccer**
 - Won sixth consecutive North Central Community College Conference (N4C) championship and fourth Regional championship
 - Lexi Kulow was named N4C Most Valuable Player and Region 4 Player of the Year, as well as Region 4 Tournament Most Valuable Player and Matt Schwartz was named N4C & Region 4 Coach of the Year
 - 10 players were named to postseason award lists, including four NJCAA All-American nominees.
- **Men's Soccer**
 - Won their second N4C championship
 - Twelve players were named to postseason award lists
- **Women's Volleyball:**
 - The team produced their first 20-win season since 2017
 - Three players were named to postseason award lists.
- **Men's Golf:**
 - The team competed in 8 events during the fall and is scheduled to compete in 9 more events in the Spring 2023 season.

Ms. Buschhaus reported that human resources recently partnered with the Dean of Students office to deliver programming for transgender awareness month. Twelve employees recently graduated from the college's everyday leadership program. The purpose is to foster a

high-performance culture by building leadership competencies in employees. In December, the college will launch a college-wide facilitator program. Participants in this program will be trained in interest-based problem solving and facilitation skills.

Dr. Grady reported that, in collaboration with our Hmong and Allies Affinity group, the Community Engagement Team hosted the college's first in-person Hmong New Year. The office of Equity and Inclusion sponsored 9 employees and five students to attend the WTCS WisCORE Conference. The office also held an event called Beyond Gender Identity- A Workshop with Dina Nina Martinez. Madison College Talks hosted Mercury Stardust, an advocate who challenges stereotypes in trades- her trade was constructions. The Employee of Color Mentor Check-In Meeting gave mentors an opportunity to discuss the progress and other aspects of their mentorships.

Ms. Ramirez reported that her staff recently met with Senate President Tapsoba to talk about dining and vending options and ensuring students have access to the food they need to be successful in their time on campus. Ideas and strategies to make food offerings reflect the diversity of our students and a possible partnership with International Education program around food were also discussed.

President's Report III A 5

Dr. Daniels reported that the Madison College Combined Charitable Campaign concluded in November and raised more that \$80,000 for charity, and thanked campaign co-chairs Jennie May and Jennifer Zarrinam.

Monitoring Report – Completion and Transfer III A 5 a

Dr. Bakken, Dr. Casper, Dr. Petty, and Ms. Rixie provided a Monitoring Report related to completion and transfer. They shared information about graduation trends; completion and

transfer benchmarks, the college's Academic Roadmap, embedded credential strategies, sector models, the use of data to inform interventions and curriculum, meeting students' basic needs, new transfer agreements and future priorities, and Scholars of Promise.

Action Items III B

New Program Approval – Mechatronics Apprenticeship III B 1

Mr. Way reported that the School of Engineering, Science, and Mathematics seeks approval for the creation of the Mechatronics Registered Apprenticeship. This credential builds on the existing Madison College Industrial Electrician apprenticeship by adding content in industrial automation. It is responsive to requests made by employers. The program draws its course list from existing sections currently running in the Industrial Electrician Apprenticeship and the Electro-Mechanical Technology Associate of Applied Science degree. Because this is a repackaging of existing courses into an apprenticeship format, there are no new costs anticipated. This effort simply makes it possible for employers and employees to engage in an apprenticeship contract and be serviced by Madison College. The program plan calls for students to accrue 25 credits of paid related instruction over the course of three years, with the balance of the required 9,100 hours of the on-the-job training being completed before the end of the 5-year apprenticeship contract. Approval of this proposal offers the possibility of expanding the College's service to employers and students in the region through the use of unoccupied seats in existing classes at no cost. The proposal has the full approval of the Dean of the School of Engineering, Science, and Mathematics, and the Provost.

There was a motion by Mr. Guttenberg, seconded by Mr. Polzer, to approve the new Mechatronics Apprenticeship. Motion carried

Fiscal Year 2021-22 Annual Comprehensive Financial Report III B 2

Ms. Grigg reported that on November 2, 2022 a representative from Clifton Larson Allen, LLP (CLA), the district's external auditor, presented the draft FY2021-22 audit report including

an unqualified audit opinion on the financial statements. The representative reported that it was a clean audit with no adjustments or non-compliance issues identified.

There was a motion by Mr. Polzer, seconded by Mr. Guttenberg, to accept the June 30, 2022 Annual Comprehensive Financial Report including the Single Audit. Motion carried.

Fiscal Year 2022-23 Budget Amendment ^{III B 3}

Ms. Ramirez reported that the Fiscal Year 2022-23 budget was approved by the District Board on June 1, 2022. In accordance with State Statute 65.90(5)(a) and the Wisconsin Administrative Code TCS 7.05(7), and to adhere to the District Board's policy, budget amendments for FY2022-23 were presented for review and action.

There was a motion by Mr. Guttenberg, seconded by Ms. Bidar-Sielaff, to approve the budget modifications for FY 2022-23. Motion carried unanimously meeting the voting requirement of two-thirds approval by members of the board.

Proposed Fiscal Year 2023-24 Capital Remodel Projects ^{III B 3}

Mr. White reported that as part of the capital projects planning process, the following remodeling projects have been identified for funding. These projects are included in the Three-Year Facilities Plan approved by the Madison College Board on September 7, 2022.

Truax – Remodel Projects to Accommodate Foundation Centre Staff
The estimated project cost is \$970,000.

Health Education Building – Surgical Technologist Remodel
The estimated project cost is \$1,500,000.

Health Education Building – Simulation Remodel
The estimated project cost is \$1,500,000.

Reedsburg Campus – Certified Nursing Assistant/Practical Nursing Lab Remodel
The estimated project cost is \$500,000.

Commercial Avenue Campus – Building B
Construction & Remodeling Program Addition
The estimated project cost is \$1,500,000.

Commercial Avenue Campus – Building B
Construction & Remodeling Program, Remodel existing workshop
 The estimated project cost is \$1,500,000.

Commercial Avenue Campus – Building B
Construction & Remodeling Program, convert firing range to classrooms & computer lab.
 The estimated project cost is \$1,500,000.

Commercial Avenue Campus – Building B
Americans with Disabilities Act (ADA) Remodel
 The estimated project cost is \$1,500,000.

Public Safety Training Facility – Gun/Ammunition storage room
 The estimated project cost is \$150,000

All projects will have electronic door access control, improved lighting, and upgraded mechanical, electrical, and plumbing systems reflecting Madison College current standards.

Capital equipment, including technology, instructional equipment, and furniture, are not part of the construction estimates. All projects will meet the Americans with Disability Act (ADA) standards.

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. Lichtfeld, to:

- 1. Approve the above projects.**
- 2. Authorize staff to prepare construction drawings and specifications and to send the above projects out for competitive bids.**
- 3. Authorize staff to submit a request for approval of each project to the Wisconsin Technical College System for Board approval.**

Motion carried.

Capital Projects Borrowing ^{III C 3}

Resolution Authorizing the Issuance of Not to Exceed \$7,000,000
General Obligation Promissory Notes, Series 2022-23G, and Resolution Establishing the
Parameters For the Sale of Not to Exceed \$7,000,000 General Obligation Promissory Notes,
Series 2022-23G ^{III B 4 a and III B 4 b}

Ms. Grigg presented two resolutions for consideration by the Board. The attached resolution is the authorization to begin this process and totals \$7,000,000, including \$1,500,000 for building remodel and improvements, and \$5,500,000 for the cost of acquisition of movable

equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$5,500,000) and paying (\$1,500,000) for the purpose of building remodeling and improvement projects. These activities were included in the FY2022-23 capital projects budget approved by the Board on June 1, 2022. The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%. The Board combined the two Resolutions into one motion for action.

There was a motion by Mr. Bullock, seconded by Ms. Lichtfeld to adopt the Resolution Authorizing the Issuance of Not To Exceed \$7,000,000 General Obligation Promissory Notes, Series 2022-23G and to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$7,000,000 General Obligation Promissory Notes, Series 2022-23G. Motion carried.

Consent Agenda III B 5

General fund monthly financial report as of October 31, 2022 III B 5 a

Request for proposals/request for bids/sole sources III B 5 b

38.14 Contracts for services October 2022 III B 5 c

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period October 16, 2022 through November 15, 2022 III B 5 d

Employment of personnel III B 5 e

Resignations and separations III B 5 f

Retirements III B 5 g

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Halvorson, to approve Consent Agenda items III.B.5.a. through g. Motion carried

Adjournment ^v

There was a motion by Mr. Polzer, seconded by Ms. Lichtfeld, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:23 p.m.

Melanie Lichtfeld, Secretary