



January 27, 2023

MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Madison College District Board will meet in a hybrid format at 4:30 p.m. on Wednesday, February 1, 2023, in Room D1630, Madison Area Technical College Truax Campus, 1701 Wright Street, Madison, to participate in a joint meeting with the Madison College Foundation Board. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference ID 971 746 375# when prompted. Agenda items include:

- Year in Review – 2022
- Plans for Upcoming Year – 2023
- Opportunities for Collaboration

NOTICE IS FURTHER HEREBY GIVEN that the Madison Area Technical College District Board will meet at 5:30 p.m. at 1701 Wright Street, Room D1630B/C, in a hybrid format, to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference Code 229 199 469# when prompted.

I. CALL TO ORDER

- A. Compliance with Open Meeting Law

II. ROUTINE BUSINESS MATTERS

- A. Approval of January 4, 2023, Meeting Minutes (**Pages 3-8**)
- B. Public Comments

III. NEW BUSINESS

- A. Communications
 - 1. Board Chair's Report
 - a. Future Meeting & Event Schedule
 - 2. Student Liaison Report - Susan Burke Custer
 - 3. Student Senate President Report - Wilfried Tapsoba
 - 4. College/Campus Announcements
 - 5. President's Report
 - a. International Travel (**Page 9**)
 - b. Budget Update
 - c. Enrollment Update

B. Action Items

1. Consent Agenda

- a. General fund financial report as of December 30, 2022 (**Pages 10-12**)
- b. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period December 16, 2022, through January 15, 2023 (**Pages 13-17**)
- c. Contracts for services December 2022 (**Page 18**)
- d. Request for proposals/request for bids/sole sources (**Page 19**)
- e. Quarterly finance dashboard (**Page 20**)
- f. Quarterly investment report (**Pages 21-24**)
- g. Employment of personnel (**Pages 25-32**)
- h. Resignations and separations (**Page 33**)
- i. Retirements (**Page 34**)

NOTICE IS FURTHER HEREBY GIVEN that the Madison Area Technical College District Board will meet in a hybrid format in executive session, immediately following the regular meeting and no earlier than 6:00 p.m., on Wednesday, February 1, 2023, in D1630B/C, 1701 Wright Street, Madison, to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Participant Code 229 199 469# when prompted.

IV. CALENDAR OF EVENTS

Board Meetings

March 1, 2023

April 5, 2023

May 3, 2023

Association of Community College Trustees

Legislative Summit – Washington DC; February 5-8, 2023

Wisconsin Technical College District Boards Association

April 20-22, 2023; Spring Meeting, Gateway Technical College - Kenosha

V. ADJOURN

cc: News Media
Madison College Board
Legal Counsel
Administrative Staff
Full-Time Faculty/ESP Local 243
Part-Time Faculty

A meeting of the Madison Area Technical College District Board was held on January 4, 2023, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Elton Crim (Chair), Frances Huntley-Cooper (Vice-Chair), Melanie Lichtfeld (Secretary), Shiva Bidar-Sielaff (Treasurer), Daniel Bullock, Donald Dantzler, Randy Guttenberg, Arlyn Halvorson, and Christopher Polzer.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Valentina Ahedo, Dean of Goodman South Campus; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Affairs & Institutional Effectiveness; Damira Grady, Vice-President for Equity, Inclusion, and Community Engagement, and Sylvia Ramirez, Vice-President for Administration.

Others present: Cory Chrisinger, Interim Chief Information Officer; Laurie Grigg, Chief Financial Officer/Controller; Wilfried Tapsoba, Student Senate President; and Samantha Drake, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:37 p.m. by Dr. Crim.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Mr. Guttenberg, seconded by Mr. Halvorson, to approve the meeting minutes of December 7, 2022, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business III**Communications** III A**Board Chair's Report** III A 1

Dr. Crim reported that several Trustees attended the mid-year commencement ceremony in December 2022 to congratulate graduates as they crossed the stage.

Future Meeting & Event Schedule III A 1 a

Dr. Crim reminded Trustees that the March Board meeting will be held at the Commercial Avenue campus, that District Board's Association Legislative Seminar is January 11-13 in Madison, and the National Legislative Summit is February 5-8 in Washington, DC.

Student Liaison Report III A 2

There was no student liaison report.

Student Senate Report III A 3

Mr. Tapsoba reported that the Student Senate is planning a campaign to recruit new senators to fill current vacancies. The Student Senate meets on Thursdays at 4:30 PM. The Student Senate will be tabling at the WolfPack Welcome on January 12. A referendum to increase the student fee for the fitness center will be voted on soon.

College/Campus Announcements III A 4

Ms. Ahedo reported that in December there was a ceremony held for nine men graduating from the Basic Industrial Power and Electrical Maintenance Technical Diploma programs, a partnership between Madison College's Prison Re-Entry Education program, the Workforce Development Board of South Central Wisconsin, and the Department of Corrections. As part of

the districtwide Childcare Roadmap work, Madison College is partnering with the Boys & Girls Club of Dane County to offer a school-aged evening care pilot.

Dr. Bakken reported that the college is offering about 2,500 credit courses so far for Spring 2023. The Academic Affairs team monitors fill rates, course success data and enrollment patterns daily at this time of year and adjusts to meet student needs related to both access and course success. For the first time since the pandemic began, face to face courses are now the dominant delivery mode. The college recently applied for the Endorsement of Simulation Standards by the International Nursing Association Clinical Simulation and Learning (INACSL). Madison College's Health Simulation Center has been approved for this quality endorsement by INACSL. We are the first college or university in the state of Wisconsin to earn this endorsement. The effort was led by Simulation Director Jeff Wenzel and the simulation faculty Joshua Crosby, Karyn German, Cory Hromatko, Brianna Langholff, Angie McConkey, Melissa Serwe, and Autumn Shiley. Math instructor Bethany Sansing-Helton is one of five faculty nationally selected as a CCPI (Community College Presidents Initiative)-STEM Fellow. The fellowship focus is on enhancing the STEM and technological workforce development missions of Community Colleges. In December, the college signed a WTCS statewide 2+2 agreement with Viterbo University to take our AAS in Business Management in full. A new Associate Dean was hired in the School of Human and Protective Services, Lore Vang. Lore has an extensive law enforcement and training and education background including as Community Outreach Resource Education Officer with the Madison Police Department and a Training Bureau Lieutenant with the Department of Natural Resources.

Dr. Casper reported that next week the full term start operations program will be up and running to support new and continuing students with their spring semester registration.

Compared to this same point last year, the college ahead in our degree FTE enrollments by more than 160 FTE students, or 6.5%, and ahead in continuing student FTE enrollments by 7 FTE students. A more detailed update on spring enrollments will be given at the February Board meeting. The Wisconsin Technical College System submitted a budget request in September, seeking \$75 million more in state aid for the 16 college districts, plus \$3 million to support Open Educational Resources and \$3.5 million for grants to support custom training of incumbent workers. Next week, as part of the District Boards Association legislative seminar, college administrators and some Trustees will visit with some members of the district's legislative delegation that serve on the Assembly or Senate higher education committees or the budget committee; Senators Agaard, Ballweg, Marklein, and Roys and Representative Stubbs. The meeting with Sen. Marklein will include colleagues from Southwest Wisconsin Technical College and Blackhawk Technical College. Next month, a delegation from Madison College will travel to Washington, DC to participate in the ACCT/AACC National Legislative Summit.

Ms. Ramirez reported that several construction and remodeling projects were completed over the winter break, and in time for the start of the spring term: This includes:

Truax Main Building

- First Floor D & E Sections - Information Technology Program Remodel
- Honors Program Office Remodel,

Early Learning Campus

- Community and Industry Education Center (Entrepreneurship Offices)
- Renovated parking lot east of ELC

Watertown Campus

- Nursing Addition and Simulation Remodel

At the end of December, in addition to retirement parties, holiday parties, and typical college events, the Events Team supported 5 graduations and pinning ceremonies. Ms. Ramirez thanked the team, Matt Michaelis, Ethan McClanahan, Patrick Frank, and Mary Smith, for their work.

President's Report III A 5

Dr. Daniels reported that the 2023 appointment process for the Madison College District Board will officially begin on January 9, 2023, when District Board Secretary Melanie Lichtfeld sends a letter to the Appointment Committee, informing them of the seats on the Board that will become vacant in June. Those vacancies are two Additional Members and one Elected Official Member. Anyone who lives in the Madison College District is eligible to fill the Additional Member roles. Individuals elected to either local or state office within the district can serve as an Elected Official Member. Employees of Madison College cannot serve on the District Board. An ad announcing the vacancies will be placed in the Wisconsin State Journal on January 13, and a Notice of Intent to Appoint will be placed in the State Journal, as well as other newspapers and publications throughout the district, on January 20. The deadline to apply is Friday, February 3rd. The Appointment Committee, which is made up of the chairs of the county boards in the Madison College District, will meet at the Truax Campus on Monday, March 6, at 5:00 p.m, to review applications and interview the applicants. Dr. Daniels introduced Mr. Chrisinger, Interim Chief Information Officer. The Madison College Foundation and District Boards will meet jointly at 4:30 p.m. on Wednesday, February 1.

Consent Agenda III B 1

General fund monthly financial report as of November 30, 2022 III B 1 a

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period November 16, 2022 through December 15, 2022 III B 1 b

38.14 Contracts for services November 2022 III B 1 c

Code of Ethics III B 1 d

Employment of personnel III B 5 e

Resignations and separations III B 5 f

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. Huntley-Cooper, to approve Consent Agenda items III.B.1.a. through f. Motion carried

Adjournment V

There was a motion by Mr. Polzer, seconded by Ms. Huntley-Cooper, to adjourn the meeting. Motion carried.

The meeting adjourned at 6:08 p.m.

Melanie Lichtfeld, Secretary

Madison Area Technical College

Topic: International Travel Authorizations (Information Only District Board Report)

Date of Madison College District Board Meeting: February 1, 2023

The following international travel requests have been authorized. All of the requests for international travel listed below conform with all procedural and administrative rules as outlined in Madison College District International Travel Policies.

<u>Name of Program/Trip</u>	<u>Traveler Name(s)</u>	<u>Destination Country and City</u>	<u>Dates of Travel</u>	<u>Description/Purpose of Travel and Benefit to District</u>	<u>Dollar Amount</u>
AMRDC grant presentation at Attend the International Union of Geodesy and Geophysics (IUGG) in Berlin, Germany	Matthew Lazzara	Berlin, Germany	July 10 - 21, 2023	This international travel is a part of the Antarctic Meteorological Data and Research Center (AMRDC) NSF grant (G00238). Lazzara will attend the 28th General Assembly of the International Union of Geodesy and Geophysics and present on the work accomplished as a part of the AMRDC research grant at Madison College. Participation is fully grant funded at no cost to the college.	\$3,560
Study Abroad Program Management Site Inspection, Canterbury, England	Dilyn Riesterer	Canterbury, England, UK	March 11 - 18, 2023	As a member of the Illinois Consortium for International Studies and Programs (ICISP) Madison College offers students the opportunity for full-semester study abroad at Canterbury Christ Church University in Canterbury, UK. In order to ensure appropriate site safety, security, and program management, Madison College periodically conducts site inspections of program locations. Riesterer will participate in a structured ICISP representative site visit to assess the program location. Participation will also expand understanding of ICISP, improve advising for students, and facilitate networking among participating peer institutions.	~\$3,500

MADISON AREA TECHNICAL COLLEGE

DATE: February 1, 2023

TOPIC: General Fund Financial Report as of December 31, 2022

ISSUE: Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 53.40% of the current budget. This compares to 54.63% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 98.43% of budget, compared to 99.95% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 12.22% of budget, compared to 12.37% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 96.80% of budget, compared to 96.98% last year. The material fee revenues are 95.62% of budget, compared to 98.85% last year.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 87.10% of the amount budgeted. Last year, revenues to date were 83.03%.
- Institutional Sources include interest income, rental and royalty income, along with miscellaneous revenues. The revenues to date are 107.97% of the budget. Last year's revenues were 71.91% of the budget. Interest income, rental income and miscellaneous revenue have all increased from last year.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are 66.77% of the budget, compared to 65.63% last year.
- Transfers from Reserves include Reserve for Compensated Absences (\$115,000), Designation of Subsequent Year(s) (\$2,289,000) and Designation for State Aid Fluctuations (\$143,000).

The functional expenditure classifications are defined by NACUBO's Financial Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 50.24% of budget as compares to 50.01% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 47.15% of budget, compared to 46.73% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 52.42% of the budget, versus 51.82% last year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 45.44% of the current year's budget, compared to 48.32% last year.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 61.26% of budget, compared to 59.82% last year.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 69.87% of budget, compared to 68.45% last year.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 50.36% of budget, compared to 51.21% last year.

- Accept report and place on file.

**GENERAL FUND
FOR THE MONTH ENDED DECEMBER 2022**

STATEMENT OF REVENUE - ESTIMATED AND ACTUAL

	+Budgeted Revenue	Actual Revenue Current Month	Actual Revenue Year to Date	Balance To Be Earned	Actuals to Budget % Earned Year to Date	*Actuals to Budget % Earned Prior Year
Local Sources (Tax Levy)	\$ 43,670,000	\$ 343	\$ 42,986,476	\$ 683,524	98.43%	99.95%
State Sources (State Aid)	\$ 80,794,000	\$ -	\$ 9,869,001	\$ 70,924,999	12.22%	12.37%
Program Fees	\$ 31,477,000	\$ 2,172,113	\$ 30,468,713	\$ 1,008,287	96.80%	96.98%
Material Fees	\$ 1,044,000	\$ 69,074	\$ 998,235	\$ 45,765	95.62%	98.85%
Other Student Fees	\$ 1,001,000	\$ 81,294	\$ 871,885	\$ 129,115	87.10%	83.03%
Institutional Sources	\$ 1,487,000	\$ 225,288	\$ 1,605,519	\$ (118,519)	107.97%	71.91%
Federal Sources	\$ 540,000	\$ 168,710	\$ 360,573	\$ 179,427	66.77%	65.63%
Transfers from Reserves	\$ 2,547,000	\$ -	\$ -	\$ 2,547,000	0.00%	0.00%
Other Sources (Transfers In)	\$ 650,000	\$ -	\$ -	\$ 650,000	0.00%	0.00%
Total Revenues	\$ 163,210,000	\$ 2,716,822	\$ 87,160,401	\$ 76,049,599	53.40%	54.63%

STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS

	+Budgeted Expenditures	Year to Date Expenditures	Encumbrances	Budget Balance	Actuals to Budget % Used Year to Date	*Actuals to Budget % Used Prior Year to Date
Instructional	\$ 111,135,000	\$ 51,276,385	\$ 1,127,000	\$ 58,731,615	47.15%	46.73%
Instructional Resources	\$ 3,240,000	\$ 1,680,367	\$ 18,069	\$ 1,541,564	52.42%	51.82%
Student Services	\$ 18,403,000	\$ 8,143,707	\$ 218,337	\$ 10,040,956	45.44%	48.32%
General Institutional	\$ 18,715,000	\$ 9,255,550	\$ 2,209,297	\$ 7,250,153	61.26%	59.82%
Physical Plant	\$ 11,092,000	\$ 5,899,689	\$ 1,850,757	\$ 3,341,554	69.87%	68.45%
Public Service	\$ 625,000	\$ 277,650	\$ 37,074	\$ 310,276	50.36%	51.21%
Total Expenditures	\$ 163,210,000	\$ 76,533,348	\$ 5,460,534	\$ 81,216,118	50.24%	50.01%

+FY22-23 Modified Budget, 12/7/22

*Prior Year Budget %'s are computed from Final Budget for FY21-22

Madison College Supplier Payments Greater Than or Equal to \$2,500.00
12/16/2022 through 1/15/2023

<u>Supplier</u>	<u>Total Spend</u>
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 622,440.59
DEAN HEALTH PLAN	\$ 487,580.15
JH HASSINGER INC	\$ 399,161.50
EAB GLOBAL INC	\$ 338,400.00
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$ 264,000.00
KW2	\$ 240,035.68
VANGUARD STORAGE AND RECOVERY LLC	\$ 208,860.33
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$ 133,831.57
JH FINDORFF AND SON INC	\$ 130,000.00
LAB MIDWEST LLC	\$ 117,743.00
CAMERA CORNER CONNECTING POINT	\$ 95,936.16
CITY OF MADISON	\$ 94,110.76
CDW GOVERNMENT	\$ 92,599.15
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$ 83,222.80
MOTIMATIC PBC	\$ 81,880.00
FORWARD ELECTRIC INC	\$ 73,037.55
SYNERGY CONSORTIUM SERVICES LLC	\$ 70,710.06
SHI INTERNATIONAL CORP	\$ 64,130.32
WINTER SERVICES LLC	\$ 61,887.16
UNITEDHEALTHCARE STUDENT RESOURCES	\$ 59,566.00
THE STANDARD	\$ 59,148.41
MARS SOLUTIONS GROUP	\$ 57,931.25
STRANG INC	\$ 57,858.00
ADINSTRUMENTS INC	\$ 57,346.00
BEACON HILL STAFFING GROUP LLC	\$ 57,230.00
SYSCO BARABOO LLC	\$ 55,030.53
APPLE INC	\$ 51,540.00
BWBR	\$ 44,501.60
1901 INC	\$ 43,670.60
SMART SOLUTIONS INC	\$ 42,849.50
PROSPECT INFOSYSTEM INC	\$ 42,480.00
TRACO MEDICAL	\$ 40,354.20
KESSENICHS LTD	\$ 40,040.00
CHANDRA TECHNOLOGIES INC	\$ 38,694.00
MADISON COLLEGE FOUNDATION	\$ 37,767.25
BLACKBOARD INC	\$ 37,250.00
RAY OHERRON CO INC	\$ 34,985.00
LAMERS BUS LINES INC	\$ 34,964.00
MBS TEXTBOOK EXCHANGE LLC	\$ 33,149.79
VISTA HIGHER LEARNING INC	\$ 30,290.41
EMPLOYEE BENEFITS CORPORATION	\$ 29,415.78
ELSEVIER INC	\$ 26,493.43
HUSCH BLACKWELL LLP	\$ 25,897.72
CLEAN POWER LLC	\$ 25,833.63
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$ 25,142.36
TEKSYSTEMS INC	\$ 23,994.50
METRO TRANSIT MADISON	\$ 22,351.95
BAUER BUILDERS INC	\$ 21,615.00

<u>Supplier</u>	<u>Total Spend</u>
PEARSON EDUCATION INC	\$ 20,967.04
TEAMSOFT INC	\$ 20,440.00
THE LAWCARE PROFESSIONALS	\$ 20,181.66
CONSTELLATION NEWENERGY GAS DIVISION LLC	\$ 19,441.29
THE NORTH AMERICAN BOARD OF CERTIFIED ENERGY PRACTITIONERS INC	\$ 19,150.46
B CYCLE LLC	\$ 19,000.00
DELL MARKETING LP	\$ 16,886.74
VANGUARD COMPUTERS INC	\$ 16,650.70
HOOPER CORPORATION	\$ 16,458.00
R E GOLDEN PRODUCE CO INC	\$ 16,389.33
WISCONSIN LIBRARY SERVICES INC	\$ 16,000.00
TRI STATE BUSINESS MACHINES INC	\$ 15,995.00
AMAZON.COM LLC	\$ 15,661.03
GIDEON TAYLOR CONSULTING LLC	\$ 15,337.50
PLANET TECHNOLOGY LLC	\$ 15,162.00
GRAINGER INDUSTRIAL SUPPLY	\$ 15,108.34
INNOSOFT CANADA INC	\$ 14,700.00
PARAGON DEVELOPMENT SYSTEMS INC	\$ 14,626.00
AT&T	\$ 14,365.49
FIRST TECHNOLOGIES INC	\$ 14,152.00
SANS INSTITUTE	\$ 14,022.00
MCGRAW HILL LLC	\$ 13,911.20
WIN TECHNOLOGY	\$ 13,120.10
PRESIDIO NETWORKED SOLUTIONS GROUP LLC	\$ 13,089.43
PEPSI COLA MADISON	\$ 12,183.74
BADGER SPORTING GOODS CO INC	\$ 12,139.80
JONES AND BARTLETT LEARNING LLC	\$ 12,096.59
V SOFT CONSULTING GROUP INC	\$ 12,084.35
ELLINGSON PRO CLEAN INC	\$ 10,462.50
ENCORE CONSULTING SERVICES INC	\$ 10,400.00
SOUTHPORT ENGINEERED SYSTEMS LLC	\$ 10,333.63
CLUB EUROPA	\$ 10,216.65
AUTO PAINT AND SUPPLY CO INC	\$ 9,631.92
VIKING ELECTRIC SUPPLY INC	\$ 9,390.01
UNITED MAILING SERVICES INC	\$ 9,285.10
MAXIENT LLC	\$ 8,500.00
DUET RESOURCE GROUP INC	\$ 8,195.55
COMPUTER CONSULTANTS INTERNATIONAL INC	\$ 7,840.00
ONENECK IT SOLUTIONS LLC	\$ 7,525.00
DANE COUNTY REGIONAL AIRPORT	\$ 7,490.81
SAN A CARE INC	\$ 7,472.44
CAPTION SERVICES	\$ 6,957.50
MORAL COURAGE PROJECT	\$ 6,831.00
SCHILLING SUPPLY COMPANY	\$ 6,792.86
SPEEDPRO IMAGING	\$ 6,740.00
STAPLES BUSINESS ADVANTAGE	\$ 6,693.14
WE ENERGIES	\$ 6,566.73
ESRI INC	\$ 6,250.00
HUNTER REPAIR INC.	\$ 6,143.56
CENGAGE LEARNING INC	\$ 6,109.50
T ROWE PRICE	\$ 6,100.25

<u>Supplier</u>	<u>Total Spend</u>
PAYSCALE INC	\$ 6,000.00
CITY OF PORTAGE	\$ 5,982.68
FISHER SCIENTIFIC COMPANY LLC	\$ 5,950.12
CARL ZEISS INDUSTRIAL QUALITY SOLUTIONS LLC	\$ 5,910.64
GFL ENVIRONMENTAL	\$ 5,702.61
COSMOPROF	\$ 5,617.66
VWR INTERNATIONAL LLC	\$ 5,390.31
MIDWEST RENEWABLE ENERGY ASSOCIATION	\$ 5,274.50
RUSH MEDIA COMPANY LLC	\$ 5,200.00
NESTLE USA INC	\$ 4,825.20
CINTAS CORPORATION	\$ 4,770.85
PEARSON ENGINEERING LLC	\$ 4,755.00
PATTERSON DENTAL SUPPLY INC	\$ 4,691.46
TOP PACK DEFENSE LLC	\$ 4,552.95
ADAMS COLUMBIA ELECTRIC COOPERATIVE	\$ 4,443.43
WATER QUALITY INVESTIGATIONS LLC	\$ 4,406.10
ALLIANT ENERGY WP AND L	\$ 4,394.74
QUADIENT LEASING USA INC	\$ 4,205.31
EICHSTEDT ATHLETIC AND COMMUNICATIONS CONSULTING LLC	\$ 4,104.00
MATTHEWS BOOK COMPANY	\$ 4,031.73
WYSER ENGINEERING LLC	\$ 4,000.00
ARMOND DALTON PUBLISHERS INC	\$ 3,995.84
INDIAN RIVER STATE COLLEGE INCLUDING WQCS	\$ 3,979.55
MEDLINE INDUSTRIES INC	\$ 3,921.79
HASTINGS AIR ENERGY CONTROL INC	\$ 3,850.00
DREXEL BUILDING SUPPLY INC	\$ 3,796.59
MASSACHUSETTS MUTUAL LIFE INS CO	\$ 3,771.20
ARAMARK UNIFORM SERVICES	\$ 3,539.71
THE CHANGE COMPANIES INC	\$ 3,436.90
WERNER ELECTRIC SUPPLY CO	\$ 3,405.08
THYSSE	\$ 3,392.14
AGILYSYS NV LLC	\$ 3,375.00
RITTENHOUSE BOOK DISTRIBUTORES LLC	\$ 3,347.80
HOLTZBRINCK PUBLISHERS LLC	\$ 3,316.40
ACADEMIC PROGRAMS INTERNATIONAL LLC	\$ 3,300.00
INTERPRETING SOLUTIONS INC	\$ 3,262.50
SIGNELEMENTS	\$ 3,203.20
4IMPRINT INC	\$ 3,178.44
SALON ONLY SALES INC	\$ 3,147.90
METROPOLITAN LIFE INSURANCE CO	\$ 3,121.30
OXFORD UNIVERSITY PRESS	\$ 3,094.85
DOUGLAS STEWART COMPANY INC	\$ 3,088.74
REEDSBURG UTILITY COMMISSION	\$ 3,074.19
NEBRASKA BOOK COMPANY INC	\$ 3,045.95
DIMENSION IV MADISON LLC	\$ 3,000.00
INTERNET2	\$ 3,000.00
VERSATILE INTERPRETING SERVICES LLC	\$ 2,962.50
MASTERS BUILDING SOLUTIONS INC	\$ 2,960.00
MASS MUTUAL FINANCIAL GROUP	\$ 2,958.00
HOBART SERVICE	\$ 2,905.52
MOTION INDUSTRIES INC	\$ 2,870.20

<u>Supplier</u>	<u>Total Spend</u>
HIRING AND STAFF SERVICES INC	\$ 2,867.50
HINCKLEY PRODUCTIONS	\$ 2,856.00
QUADIENT FINANCE USA INC	\$ 2,841.65
POCKET NURSE	\$ 2,834.04
LAERDAL MEDICAL CORP	\$ 2,799.40
PREMIER GOLF AND UTILITY VEHICLES INC	\$ 2,769.84
WISCONSIN STATE COUNCIL SHRM	\$ 2,750.00
AIRGAS USA LLC	\$ 2,721.35
SECOND HARVEST FOODBANK OF SOUTHERN WISCONSIN INC	\$ 2,662.69
BSN SPORTS LLC	\$ 2,644.02
VEEJER ENTERPRISES INC	\$ 2,610.00
VALLEY BAKERS COOPERATIVE ASSOCIATION	\$ 2,485.55
JOHNSON CONTROLS INC	\$ 2,445.30
UNITED WAY OF DANE COUNTY INC	\$ 2,417.77
SCHUMACHER ELEVATOR COMPANY	\$ 2,384.25
HIRERIGHT LLC	\$ 2,374.41
SAGE PUBLICATIONS INC	\$ 2,288.00
FRANKLIN TEMPLETON RETIREMENT SVCS	\$ 2,275.00
HEMO BIOSCIENCE INC	\$ 2,273.35
JOINT REVIEW COMMITTEE ON EDUCATION IN RADIOLOGIC TECHNOLOGY	\$ 2,270.00
PROEDUCATION SOLUTIONS LLC	\$ 2,259.00
OHIO MEDICAL CORPORATION	\$ 2,250.00
TOTAL	\$ 5,697,795.33

MADISON AREA TECHNICAL COLLEGE

**SCHEDULE OF CHECKS ISSUED
FOR THE PERIOD 12/16/22 - 01/15/23**

FY 2022-2023

Payment Type	Transaction Numbers	Number Issued	Amount
ACCOUNTS PAYABLE CHECKS			
Prior Period - YTD Checks	346257 - 348065	\$ 1,783.00	\$ 9,229,862.91
December 16, 2022 - January 15, 2023	347984 - 348286	\$ 218.00	\$ 863,120.26
YTD - Accounts Payable Checks		\$ 2,001.00	\$ 10,092,983.17
ACCOUNTS PAYABLE ACH PAYMENTS			
Prior Period - YTD ACH	905547 - 944256	\$ 3,515.00	\$ 35,085,566.65
December 16, 2022 - January 15, 2023	944257 - 950778	\$ 552.00	\$ 5,223,578.50
YTD - Accounts Payable ACH		\$ 4,067.00	\$ 40,309,145.15
STUDENT REFUND CHECKS			
Prior Period - YTD Checks	610629 - 615249	\$ 4,506.00	\$ 3,282,246.14
December 16, 2022 - January 15, 2023	615250 - 615346	\$ 58.00	\$ 41,866.59
YTD - Student Refund Checks		\$ 4,564.00	\$ 3,324,112.73
STUDENT REFUND ACH PAYMENTS			
Prior Period - YTD ACH	E-Refunds	\$ 2,195.00	\$ 1,630,678.22
December 16, 2022 - January 15, 2023	E-Refunds	\$ 245.00	\$ 313,227.30
YTD - Student Refund ACH		\$ 2,440.00	\$ 1,943,905.52
PAYROLL CHECKS			
Prior Period - YTD Checks	104937 - 105041	\$ 93.00	\$ 30,367.77
December 16, 2022 - January 15, 2023	105042 - 105064	\$ 22.00	\$ 6,426.26
YTD - Payroll Checks		\$ 115.00	\$36,794.03
PAYROLL ACH PAYMENTS			
Prior Period - YTD ACH	902554 - 940679	\$ 25,239.00	\$ 35,251,655.39
December 16, 2022 - January 15, 2023	941008 - 950610	\$ 6,351.00	\$ 9,093,248.53
YTD - Payroll ACH		\$ 31,590.00	\$44,344,903.92
GRAND TOTAL PAYMENTS			\$100,051,844.52

Madison Area Technical College District
38.14 Contract Estimated Full Cost Recovery Report
FY 22-23 for the period of December 2022

Contract No	Service Recipient	Type of Service	Service Description	Contract Amount	Estimated Direct Cost	Estimated Direct & Indirect Cost	Profit (or) Loss (A-C)	Rationale for (-) only
2022-0058	Columbia County Highway & Transportation	2.41	FY22 Columbia County Testing TA	\$ 400.00	\$ 278.93	\$ 337.23	\$ 62.77 -	
2023-0035	Padres E Hijos	1.42	FY23 Padres E Hijos CPR Certification	\$ 810.00	\$ 577.78	\$ 718.18	\$ 91.82 -	
2023-0046	Multi-Recipient	1.41	FY23 Multi Recipient Basic Electrical PTG Fall 2022	\$ 7,800.00	\$ 3,727.43	\$ 4,608.13	\$ 3,191.87 -	
2023-0062	Multi-Recipient	1.45	FY23 Multi Recipient Intermediate Electrical PTG Fall 2022	\$ 9,750.00	\$ 4,388.90	\$ 5,479.32	\$ 4,270.68 -	
2023-0068	Jewish Social Services	2.42	FY23 JSS Interpreter Training	\$ 250.00	\$ 185.69	\$ 236.36	\$ 13.64 -	
2023-0069	WI Dept of Justice - Division of Management Services	2.35	FY23 Wis Department of Justice - Leadership & DEI	\$ 4,800.00	\$ 3,910.88	\$ 4,833.52	\$ (33.52) Gov't/Non Profit Indirect Rate	
2023-0071	Department of Corrections	1.32	1238 EM @ OCI	\$ 75,612.00	\$ 52,767.17	\$ 64,655.83	\$ 10,956.17 -	
2023-0072	Associated General Contractors	1.42	FY23 Associated General Contractors	\$ 3,200.00	\$ 1,791.60	\$ 2,266.88	\$ 933.12 -	
Total				\$ 102,622.00	\$ 67,628.38	\$ 83,135.44	\$ 19,486.56	

Type of Service:

- 1.xx Customized Instruction
- 2.xx Technical Assistance
- x.11 Public Education Inst./K-12
- x.15 Multiple Educational
- x.16 Public Education Inst./K-12 - Transcribed Credit
- x.18 Public Education Inst./PS
- x.19 Private Education Inst.
- x.21 WI Local Government Unit
- x.22 Indian Tribal Governments
- x.23 Economic Development Corp
- x.24 County Boards of Supervisors
- x.25 Multiple Local Government Units
- x.31 State of Wisconsin
- x.32 WI Department of Corrections
- x.33 WI Div. of Vocat. Rehab
- x.35 Multiple State Government
- x.41 Business and Industry
- x.42 Community Based Organizations
- x.43 Workplace Education Initiatives
- x.44 WMEP Related Contracts
- x.45 Multiple Business & Industry
- x.46 Adv Manufacturing Solutions
- x.47 Workforce Advancement Training Grants
- x.51 Federal Governments
- x.55 Multiple Federal Governments Units
- x.61 Foreign Governments
- x.62 State Other Than WI
- x.63 Out of State Businesses
- x.65 Multiple Out of State Entities

Madison Area Technical College

Topic: Request for Bids/Request for Proposals/Sole Sources

DATE OF BOARD MEETING - February 1, 2023

All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.

<u>ID</u>	<u>Title</u>	<u>Description</u>	<u>Funding and Term</u>	<u>Vendor</u>	<u>Dollar Amount</u>	<u>Recommended by VP and Director/Dean</u>
RFB23-020	Coordinate Measurement Machines	The School of Engineering, Science, and Mathematics seeks Board approval for the purchase of one (1) Multi-Sensor Coordinate Measurement Machine, and three (3) Computer Numerical Control Measurement Machines in the total amount of \$219,424.92, inclusive of a \$20,000 trade in credit, from the prevailing bidder in bid process RFB23-020, Zeiss Incorporated. Funds to support this purchase are fully budgeted in Fund 302. The purchase of this equipment will enhance instruction in the Quality Control Technology and Machine Tool Technics technical diplomas, as well as in the Mechanical Design Technology Applied Associate of Science, adding capabilities in white light metrology as well as upgrading aged equipment in the Metrology laboratory.	5841-302-112-P62301-01-PV23021 (multi-sensor) 5841-302-112-P62301-01-PV23022 (Coord. Meas. Machines)	Zeiss, Inc.	\$219,424.92	Kevin Mirus Dean School of Engineering, Science & Math & Turina Bakken Provost
RFP20-005	Group Long Term and Short Term Disability Insurance	Public BID Contract extension request 376-20 - As a result of the Request for Proposal process in 2019, Madison College awarded contract for short and long-term disability insurance to The Standard. Per RFP20-005, we have the opportunity to extend contract with The Standard for two more years which would cover services through 12/31/2024. We are asking the Board to approve a renewal contract with The Standard, per the terms in the original contract. This contract saves the college around \$140K per year from the previous UNUM contract and offers significant employee programs to both return to work or stay at work (Workplace Possibilities).	Fund 702 Calendar Year 2023 & 2024	The Standard	\$500,000/year (Original agreement was \$616K/year but costs have been running less - November 22 extension was \$475K however we need \$500K for 2023 and 2024 as costs are a % of salaries which have increased)	Barb Meyer Director Compensation, Benefits & Rosemary Buschhaus, Vice President, Human Resources/CHRO

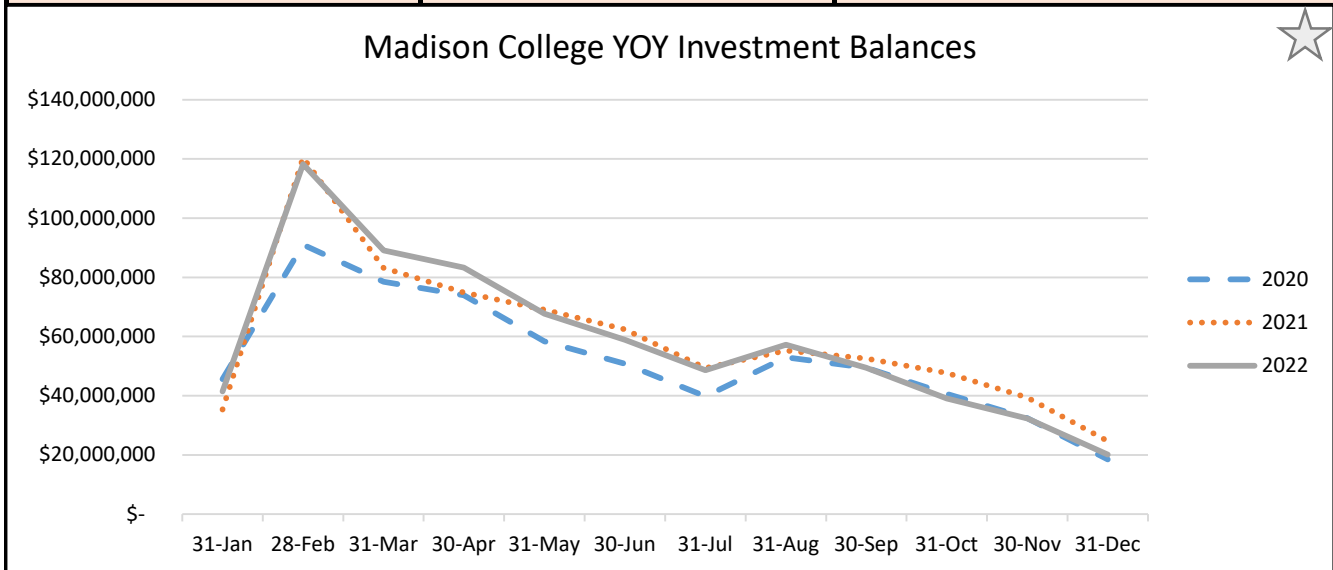
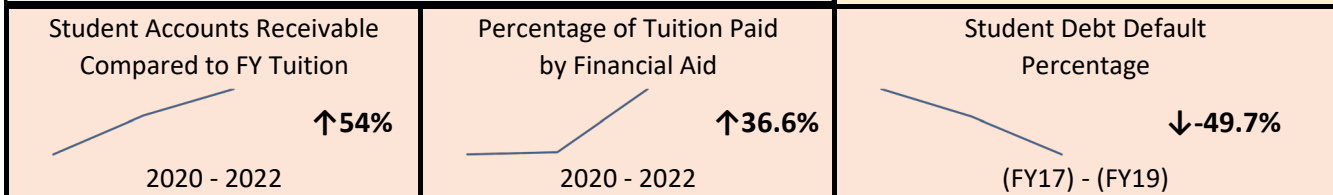
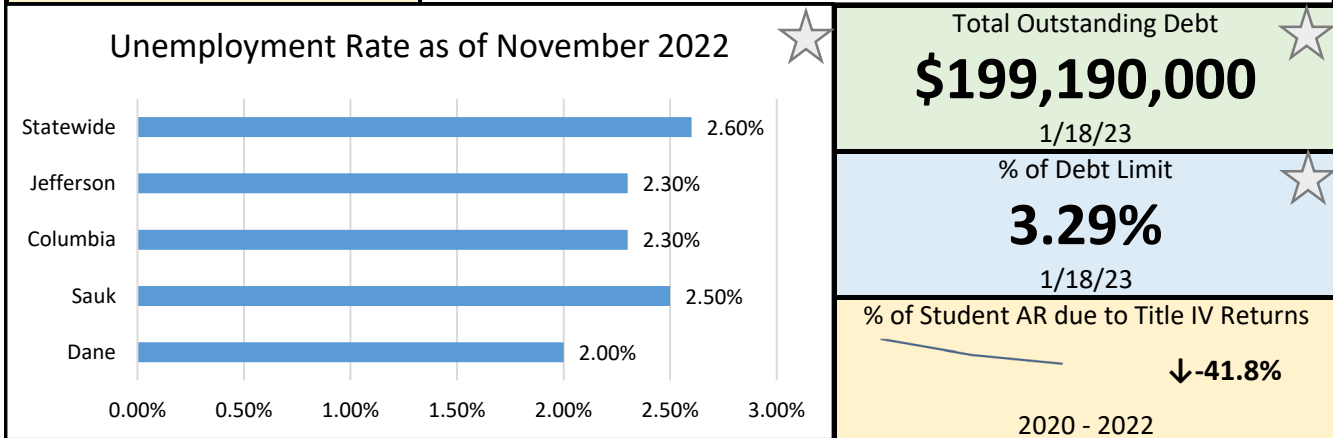
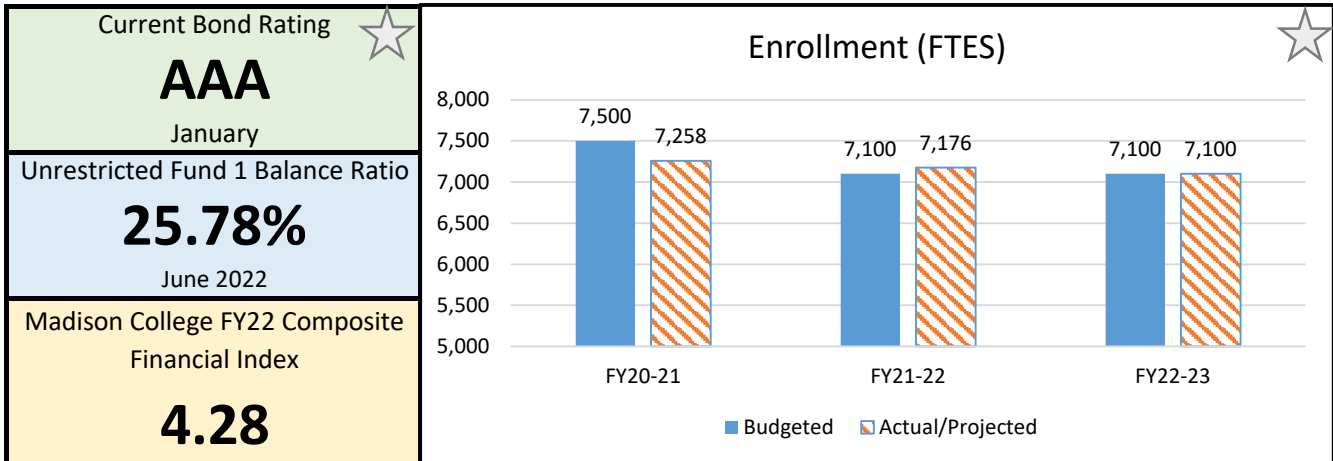
ACTION: Authorize staff to proceed with the purchases listed above with the vendors and terms as specified.

Note: RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements
S = Sole Source: An item or service that is only available from a single source

Madison College Financial Metrics

Updated 01-09-2023

★ indicates information that changes quarterly



MADISON AREA TECHNICAL COLLEGE DISTRICT

QUARTERLY INVESTMENT REPORT

December 31, 2022

This Investment Report provides information on all financial assets of Madison College, which are under the direct control of the district board of Madison Area Technical College District.

Investments of Madison Area Technical College District are subject to Wisconsin Statutes 66.0603 and 219.05 and the Investment Procedures of the College, which are established to supplement the existing statutory authority.

CASH AND INVESTMENTS

1. As of December 31, 2022, the College had \$23.0 million in cash and investments.

Description	Original Cost	Percent
WISC LTD	\$ 9,109,138	39.7%
Investment Series	\$ 4,866,943	21.2%
Cash Management Series	\$ 4,636,932	20.2%
WISC ETD	\$ 2,738,100	11.9%
State of WI LGIP	\$ 913,547	4.0%
Municipal Bonds	\$ 317,056	1.4%
Certificates of Deposit	\$ 232,605	1.0%
UW Credit Union	\$ 141,679	0.6%
BMO Harris Bank	\$ 5,043	0.0%
Johnson Bank	\$ 1,527	0.0%
Total Portfolio	\$ 22,962,570	100%

The investment portfolio at the end of the period consists of the WISC LTD (Limited Term Duration) series which makes up 39.7% (\$9.1 million) and yields 2.34% and the Wisconsin Investment Series Cooperative (WISC) investment series carrying 21.2% (\$4.9 million) and currently yielding 3.95%. The Cash Management Series carries 20.2% (\$4.6 million) yielding 3.80% and the WISC ETD (Extended Term Duration) series carries 11.9% (\$2.7 million) yielding 1.51%. Government Investment Pool (WI LGIP) carried 4.0% (\$914 thousand) of the District's cash yielding 4.05%. The Municipal Bonds carries 1.4% (\$317 thousand) and yields .18% while the Certificates of Deposit carried 1.0% (\$233 thousand) yielding .50%.

These cash equivalent deposits are secured through collateral agreements and do not carry credit risk.

The remaining cash deposits with the UW Credit Union, BMO Harris and Johnson Bank make up .6% (\$148 thousand) of the portfolio value. These deposits are federally insured and do not carry credit risk.

The College’s cash and investments can be divided into two investment portfolios:

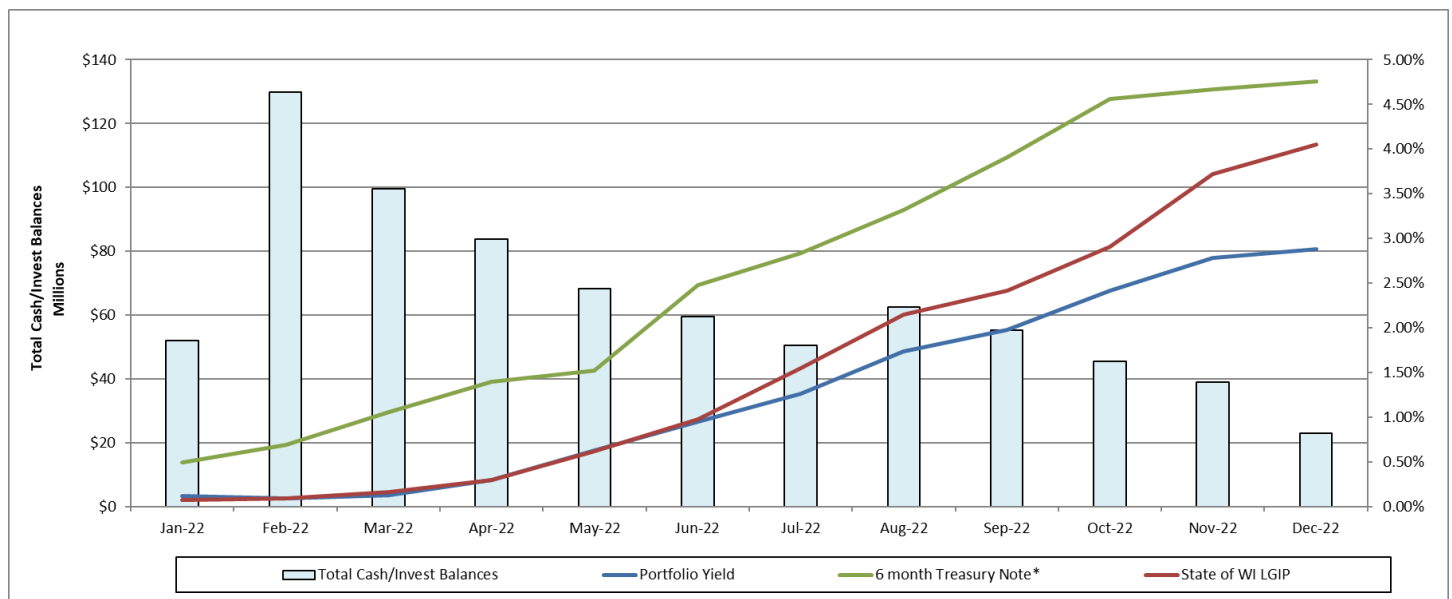
Investment Type	Original Cost	Percent
Operating Funds	\$ 21,148,874	92.1%
Bond Proceeds	\$ 1,813,696	7.9%
Total	\$ 22,962,570	100%

The Operating Funds balance is comprised of all cash and investment balances related to the General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds. Cash inflows include property tax levy, state aid, student tuition and fees, federal and state grants, and sales activity. Outflows include all operating expenses of the College, the largest of which is payroll.

The Bond Proceeds balance is comprised of all cash and investment balances related to the Capital and Debt Service Funds. Inflows include all bond issuance proceeds and debt service deposits. Outflows include all capital expenses and debt service payments of the College.

PERFORMANCE

The investment portfolio has a current yield of 288 basis points, which compares to the State of Wisconsin local government investment pool yield of 405 basis points and the 6-month treasury of 476 basis points for the same time period. The current yield has increased 90 basis points since the end of September, 2022 and increased by 272 basis points since the end of December, 2021 (year over year).



*6-month Constant Maturity Treasury (CMT)

FEES

All fees on investments made through Wisconsin Investment Series Cooperative are dictated by the WISC Information Statement and the WISC Board of Commissioners.

The fees are not to exceed (but may be less than):

US Government Treasury Securities:	15 basis points annualized
US Government Agency/Instrumentality Securities:	15 basis points annualized
Municipal Securities:	15 basis points annualized
FDIC Insured Certificates of Deposit:	25 basis points annualized
Collateralized Certificates of Deposit/Reciprocal:	25 basis points annualized
New Issue Securities	@ issue price

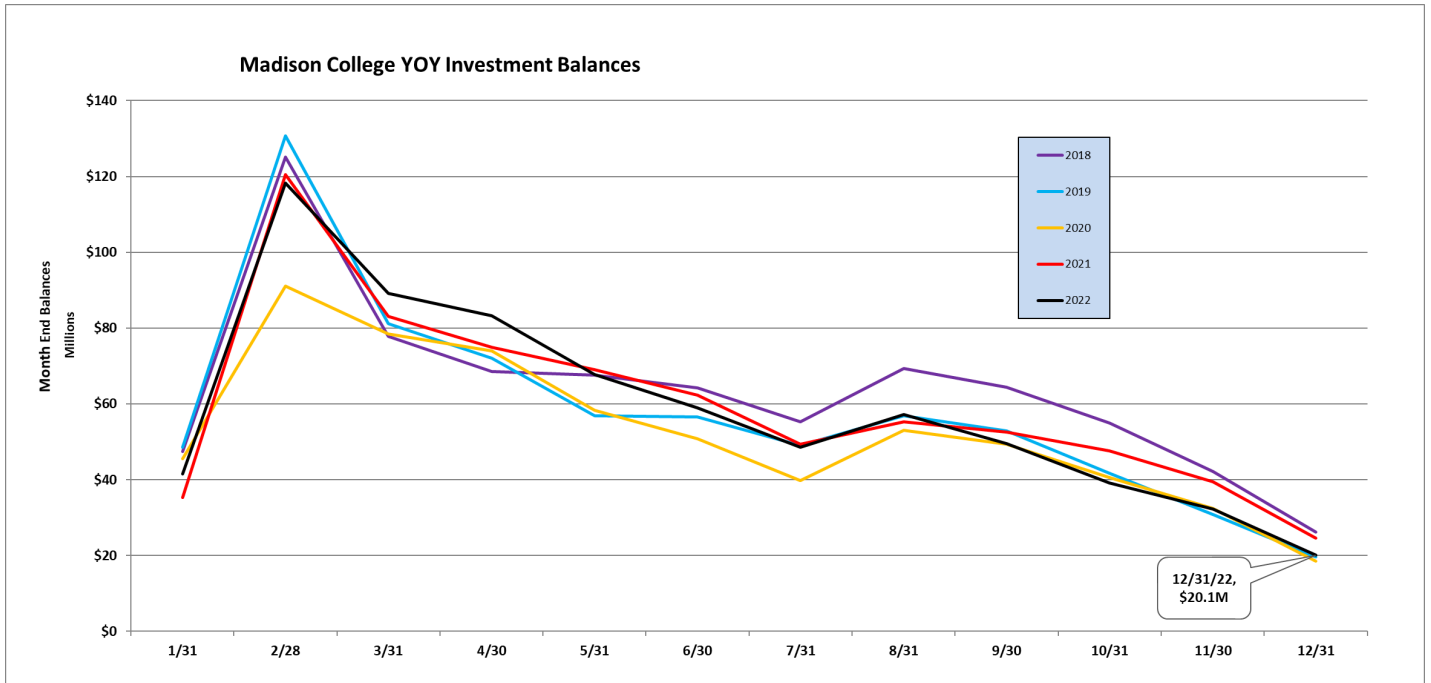
The total fees paid fiscal year to date 12/31/2022 is \$0. These fees are inclusive of safekeeping charges, wire transfers, monthly reporting, monitoring of collateral and the cash flow, but does not include fees related to financial advisory services.

LIQUIDITY

The graph below depicts our operating fund balance throughout the year. While we have significant balances in February of each year, after the receipt of approximately 2/3rds of the property tax levy and all of our state aid, the operating needs of the College exceed subsequent revenue inflows for the remainder of the year. The 2021 low point for operational funds was in early January, at a balance of \$18.5 million. The 2022 low point is projected to be about the same at \$18.0 million.

Interest rates continue to rise as evident by the College's portfolio yield increasing 90 basis points for the quarter and 272 basis points over the last 12 months. The increases to the federal funds rate by the Federal Reserve to curb inflation has led to higher interest rates during this time.

We continue to monitor our liquidity needs, cash inflows and available investment options for other opportunities to increase the current yield.



Note, the significant dip in February 2020 was due to scheduling the annual principal payment on a Friday, February 28, 2020 since March 1st landed on a Sunday. Historically, we would have our largest balance at the end of February and the payment goes out in the following month.

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF
PERSONNEL**

Name	Amber Delany
Title	Learning & Development Coordinator
Start Date	December 19, 2022
Salary	\$76,954.50 annually
Type	Staff - Confidential
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Education and Human Development Bachelor's degree – German Studies
License	
Certifications	
Experience	8+ months Learning & Development Specialist (at Madison College) 4+ years High School German Teacher and Jumpstart Summer Program Instructor

Name	Steven Kitowicz
Title	Enterprise Project Management Office (EPMO) Project Manager
Start Date	December 19, 2022
Salary	\$88,094.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Art (major) and Philosophy (minor)
License	
Certifications	Project Management
Experience	1+ year Sales Enablement Specialist 1+ year Operations Support Supervisor

Name	Jodie Pope
Title	Manager, School of Academic Advancement
Start Date	January 1, 2023
Salary	\$84,570.00 annually
Type	Management
PT/FT	Full-time
Location	South Madison
Degree	Master's degree – Education Bachelor's degree – Sociology
License	
Certifications	
Experience	1+ year Community Engagement Coordinator (at Madison College) 3+ years Student Support Advisor (at Madison College)

Name	Christy Adler
Title	Business Management – Supply Chain Instructor
Start Date	January 3, 2023
Salary	\$72,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Main Building
Degree	Master’s degree – Business Administration Bachelor’s degree – History and Psychology (major) and Gender and Women’s Studies (minor)
License	Wisconsin Teaching License
Certifications	
Experience	4+ years Supply Chain Management Team Lead 5+ years Supply Chain Manager

Name	Armila Aeilts
Title	Biology Instructor
Start Date	January 3, 2023
Salary	\$68,667.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Main Building
Degree	Master’s degree – Environmental Science Bachelor’s degree – Biology
License	
Certifications	
Experience	5+ years Plant Pathology Instructional Specialist 8 months Visiting Instructor of Sustainable Development

Name	Dezarae Avalos
Title	Counselor
Start Date	January 3, 2023
Salary	\$79,509.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Main Building
Degree	Master’s degree – Counseling Psychology Bachelor’s degree – Psychology, and English Literature
License	Licensed Professional Counselor
Certifications	
Experience	3+ year Mental Health Counselor 2+ years Lifespan Clinical Specialist in Outpatient Services

Name	Debra Droster
Title	Full-time Instructor
Start Date	January 3, 2023
Salary	\$100,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Main Building
Degree	Associates degree - IT Cyber Security Specialist Program (at Madison College)
License	
Certifications	CompTIA Security+ ISC2 SSCP
Experience	3+ years Information Security Analyst III 3+ years Sales Administration

Name	La Tasha Fields
Title	Full-Time Instructor
Start Date	January 3, 2023
Salary	\$82,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	South Madison
Degree	Master's degree – Reading, and Curriculum and Instruction Bachelor's degree – Elementary Education and Social Science
License	
Certifications	Reading Specialist, Reading Teacher, Elementary Education, and Social Studies Wisconsin Registry Adult Learner Trained Professional Development Plan (PDP) Reviewer
Experience	12 years Adjunct Instructor 2+ years Academic Technical Assistance Coordinator

Name	Denise Krause
Title	Accounting Specialist
Start Date	January 3, 2023
Salary	\$24.82 hourly
Type	Staff
PT/FT	Full-time
Location	Foundation Centre
Degree	Associate degree – Paralegal Studies
License	
Certifications	
Experience	11 months Accounts Receivable Coordinator 9 months Real Estate Closer

Name	Brianna Lytle
Title	Full-time Instructor
Start Date	January 3, 2023
Salary	\$65,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Mathematics Bachelor's degree – Mathematics
License	
Certifications	Secondary Education Certification
Experience	4+ years Instructor (at Madison College) 2+ years Adjunct Instructor

Name	Sandrine Pell
Title	Writing Fellows Program Coordinator
Start Date	January 3, 2023
Salary	\$32.42 hourly
Type	Staff
PT/FT	Part-time
Location	South Madison
Degree	Doctorate degree - Second Language Acquisition Master's degree - French as a Foreign Language Bachelor's degree – English Literature
License	
Certifications	
Experience	1+ year Instructional Coach Coordinator/Professional Learning Coordinator 1 year ESL/Bilingual Supervisor

Name	Christopher Peterson
Title	Full-time Instructor
Start Date	January 3, 2023
Salary	\$75,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Computer Science Bachelor's degree - Mathematics
License	
Certifications	
Experience	1 year Java Software Developer 1 year Programmer Analyst

Name	Melissa Pfeil
Title	Communications Specialist
Start Date	January 3, 2023
Salary	\$70,765.00 annually
Type	Staff - Confidential
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Journalism
License	
Certifications	
Experience	1 year Communications Specialist 3+ years Communications Coordinator

Name	Julie Rodriguez
Title	Test Coordinator
Start Date	January 3, 2023
Salary	\$27.13 hourly
Type	Staff
PT/FT	Full-time
Location	Commercial Avenue Education Center
Degree	Bachelor's degree – Education
License	
Certifications	English as a Second Language (Early Adolescence-Adolescence) Bilingual Education (Early Adolescence-Adolescence) Spanish Education (6-12)
Experience	8+ years Spanish/ELL Teacher 5 years Bilingual Resource Teacher

Name	Guadalupe Salmeron Ibarra
Title	Recruitment Coordinator
Start Date	January 3, 2023
Salary	\$25.14 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Political Science (major) and Spanish (minor)
License	
Certifications	
Experience	2+ years Youth Program Coordinator 3 years Bilingual Member Service Teller

Name	Bridget St. Peter
Title	Full-time Instructor
Start Date	January 3, 2023
Salary	\$72,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Main Building
Degree	Master's degree-Bilingual Education Bachelor's degree- Mathematics and Secondary Education
License	WI Lifetime Teaching License
Certifications	Bilingual and ESL Certifications
Experience	11+ years High School Teacher

Name	Johanna Vasquez Diaz
Title	Food Service Aide, Dishwasher
Start Date	January 3, 2023
Salary	\$16.24 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Chemistry Bachelor's degree - Chemistry
License	
Certifications	
Experience	3+ years Food Service Dishwasher 4 years Advisor for Research and Development

Name	Ousman Darboe
Title	Budget & Policy Analyst
Start Date	January 8, 2023
Salary	\$73,657.00 annually
Type	Staff - Confidential
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Accounting Associates degree – Accounting (at Madison College)
License	
Certifications	
Experience	1+ year Associate Budget & Policy Analyst (at Madison College) 4 months Accountant - Journey

Name	Khadidiatou Dia
Title	Senior Budget & Policy Analyst
Start Date	January 8, 2023
Salary	\$92,212.00 annually
Type	Staff - Confidential
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Strategic Management (MBA) Bachelor's degree – Economic Planning
License	
Certifications	
Experience	1+ year Budget & Policy Analyst 16+ years Budget and Programming Officer

Name	Caitlin Jung
Title	Administrative Planner
Start Date	January 8, 2023
Salary	\$31.23 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Main Building
Degree	Master's degree- Higher Education Administration Bachelor's degree- Liberal Studies Associates degree – Liberal Arts
License	
Certifications	
Experience	1+ years Test Coordinator/GED Examiner (at Madison College) 2 years Testing Office Coordinator/ Training and Development Specialist

Name	Raquel Diaz
Title	Financial Aid Outreach Coordinator
Start Date	January 9, 2023
Salary	\$26.00 hourly
Type	Staff
PT/FT	Part-time
Location	South Madison
Degree	
License	
Certifications	
Experience	6 years Lead Teacher 4 years Spanish Teacher

Name	Lore Vang
Title	Associate Dean- HPS
Start Date	January 9, 2023
Salary	\$110,490.00 annually
Type	Management
PT/FT	Full-time
Location	Protective Services Center
Degree	Master's degree – Education, Student Affairs Administration Bachelor's degree - Communication Studies: Public Relations and Organizational Communication
License	
Certifications	
Experience	1+ year Training Bureau Lieutenant 6+ years Community Outreach Resource Education (CORE) Officer

THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND SEPARATIONS

EMPLOYEE	POSITION	EFFECTIVE DATE
Amy Russell	Senior Learning & Development Coordinator	December 16, 2022
Frank McPherson	Manager, Financial Aid & Veteran Benefits	December 19, 2022
Sarah Hubert	Nursing Instructor	December 31, 2022
Shawn Belling	Chief Information Officer	January 6, 2023
Judith Castro-Romaker	Talent Acquisition Specialist	January 6, 2023
Rosalyn Bell	Custodian	January 9, 2023

THE PRESIDENT RECOMMENDS APPROVAL OF RETIREMENTS

EMPLOYEE	POSITION	EFFECTIVE DATE	YEARS OF SERVICE
Charlotte Smith	Lead Laboratory Coordinator	December 24, 2022	7+ years
Debra Olsen	Counselor	December 31, 2022	31+ years
William (Bill) Bessette	Senior Public Relations Liaison	January 1, 2023	15+ years
Gwen Ebert	English Instructor	January 1, 2023	15+ years
Robert Lovely	Biology Instructor	January 1, 2023	27 years
Denise Reimer	Vice Provost	January 1, 2023	26 years
Hiep Van Dong	Marketing Instructor	January 1, 2023	22+ years
Karen Gretschmann	Senior Accounting Analyst	January 3, 2023	21 years
Roger Smith	Custodian	January 4, 2023	25+ years