

Madison College Facilities Rental Rates

***These rental rates are effective July 1, 2024, through June 30, 2025*

To assist in planning and budgeting for your event, below is a list of the facilities rental rates at each campus. In addition, rates for additional services Madison College can provide for events are included.

Please note that we do offer a rental discount of 20% during the summer term (typically May 15th – August 15th for weekly rentals).

Madison College will schedule labor as needed to support the event. Users may request changes to the schedule but must honor breaks and mealtimes for all staff. Users will be billed for any overtime associated with their event when an employee works beyond 8 hours per day or 40 hours per week in support of their event.

Madison College buildings are open during designated hours and closed for specific holidays.

Any events scheduled beyond the normal hours of operation may require additional staff support from the College at a higher rate.

Hybrid Classrooms are classrooms that generally contain a Webex classroom setup for a hybrid meeting experience.

Laboratory Space are specialized classroom spaces. The type of laboratory available varies by campus.

General Use Classroom are “typical” classrooms designed for traditional, in-person learning.

| Truax Campus (including the Main Building, Protective Services Building, and Health Building, Early Learning Campus) 1701 Wright Street, Madison | | | |
|---|---------------------|---|-----------------------------|
| Facility | Max Capacity | ½ day rate (4 hours or less) | Full day rate (4+ hours) |
| Mitby Theater | 976 | \$450 | \$650 |
| D1630 Suite (D1630, B & C) | 312 | \$325 | \$550 |
| Gateway | 364 | \$350 | \$600 |
| Conference Room D1630 | 216 | \$200 | \$325 |
| Conference Rooms D1630 B & C | 96 | \$150 | \$250 |
| Health Suite (Rooms 309 & 311) | 96 | \$150 | \$250 |
| Cafeteria | 127 | \$150 | \$250 |
| Art Gallery | 100 | \$150 | \$250 |
| Classroom Live/Hybrid Room | 20-50 | \$150 | \$250 |
| Laboratory Space | 20-50 | \$150 | \$225 |
| Conference Room D1630 B or C | 48 | \$125 | \$225 |
| Conference Room 309 or 311 | 48 | \$125 | \$225 |
| Courtroom/Offices | 43 | \$100 | \$175 |
| Gourmet Dining Room | 50 | \$100 | \$175 |
| Demonstration Kitchen | 63 | \$100 | \$175 |
| General Use Classroom | 20-50 | \$100 | \$175 |
| Jury/Conference Room | 14 | \$75 | \$100 |
| Conference Room AB132 | 16 | \$75 | \$100 |
| Outdoor Patios | 50-100 | \$125 | \$225 |
| Truax Campus Athletic Facilities (including the Redsten Gymnasium, Goodman Sports Complex, Challenge Course, and Robin Roberts Baseball Field) Fees include the following equipment: baskets, score boards, volleyball standards (nets, poles, and stand) – all other equipment must be provided by the rental group or rented through the college Events Office. | | | |
| Roberts Baseball Field | N/A | \$360 per game \$540 per double-header | |
| Goodman Softball Field | N/A | \$360 per game \$540 per double-header | |
| Goodman Soccer Pitch | N/A | \$360 per game \$540 per double-header | |
| Redsten Gymnasium | 288 (110A) | \$55 per day | |
| | 321 (110B) | \$55 per day | |
| | 265 (110C) | \$55 per day | |
| | 874 (Total Complex) | \$150 per day | |
| Tarping of Gym Floor for Tables / Chairs | | \$500 | |

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|---|----------|---------------------------------------|-------|
| Goodman South Campus | | | |
| 2429 Perry Street, Madison | | | |
| Classroom Live/Hybrid Room | 18 or 24 | \$150 | \$250 |
| Laboratory Space | Varies | \$150 | \$250 |
| General Use Classroom | 18-46 | \$100 | \$175 |
| Classroom 201, 203, 205 or 207 | 24 | \$75 | \$100 |
| Classrooms 201 & 203 or 205 & 207 | 48 | \$100 | \$175 |
| Goodman South Community Room | 196 | \$125 | \$225 |
| Outdoor Patios | 50 | \$125 | \$225 |
| Parking Lots | Varies | \$150 | \$250 |
| Commercial Avenue Educational Center | | | |
| 2125 Commercial Avenue, Madison | | | |
| Student Lounge/Community Room (110) | 60-70 | \$100 | \$225 |
| Classroom Live/Hybrid Room | 5-35 | \$75 | \$100 |
| Laboratory Space | 5-35 | \$75 | \$100 |
| General Use Classroom | 5-35 | \$75 | \$100 |
| Green Space/Lawn | 50 | \$125 | \$225 |
| Parking Lots | Varies | \$150 | \$250 |
| Regional Campuses | | | |
| (Fort Atkinson, Portage, Reedsburg, and Watertown) | | | |
| Fort Atkinson Campus | | | |
| 827 Banker Road, Fort Atkinson | | Contact Fort Atkinson | |
| Community Rooms | 36 | \$125 | \$225 |
| General Use Classroom | 6-36 | | |
| Portage Campus | | | |
| 330 W Collins Street, Portage | | Contact Portage | |
| General Purpose Room | 25 | \$125 | \$225 |
| Conference Room | 8 | | |
| Computer Lab | 20 | | |
| Reedsburg Campus | | | |
| 300 Alexander Avenue, Reedsburg | | Contact Reedsburg | |
| Conference Room | 10 | \$125 | \$225 |
| General Purpose Room (111) | 40 | | |
| Computer Lab | 16 | | |
| Classroom Live/Hybrid Room (132) | 25 | | |
| Watertown Campus | | | |
| 1300 W Main Street, Watertown | | Contact Watertown | |
| Conference Room | 10 | \$125 | \$225 |
| Community Room | 36 | | |
| Community Rooms Combined | 76 | | |

| Additional Services (Districtwide Rate)* | |
|---|-----------------------------------|
| AV Technician Staff | \$60/hour |
| Event or Facilities Operations Staff | \$42.50/hour |
| Public Safety Officer | \$57.75/hour |
| Stage Manager | \$63/hour |
| Stage Technicians/Crew | \$42.50 hour |
| Supervisor Fee (Athletic Events) | \$25-\$45/hour |
| Lab Coordinator/Monitor (Specialized Labs) | \$60/hour |
| A/V Equipment Setup** | \$200 |
| Catering Services | See catering menu |
| Portable TV | \$50.00 |
| Stage Section | \$30.00 per section |
| Pipe N Drape | \$20.00 per section |
| Tablecloths | \$5.00 each |
| *Weekdays after 6pm and on weekends, hourly services require a 3-hour minimum. | |
| **A/V equipment setup is only charged when spaces require additional or specialized setup | |