

A meeting of the Madison Area Technical College District Board was held on February 7, 2024, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Chair), Shiva Bidar-Sielaff (Vice-Chair), Melanie Lichtfeld (Secretary), Christopher Canty, Randy Guttenberg, and Shana Lewis.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Tim Casper, Executive Vice-President of Student Services, Beth Giles, Interim Provost; Damira Grady, Vice-President of Culture and Climate, Sylvia Ramirez, Executive Vice President, Finance & Administration/Chief Operating Officer; and Mark Thomas, Executive Vice President of Institutional Policy, Strategy/Chief of Staff.

Others present: Valentina Ahedo, Vice-President, Access Pathways; Mackenzie Carstens, Student Liaison; Laurie Grigg, Chief Financial Officer/Controller; Michael Malone, Student Senator; Cody White, Manager, Capital Planning and Sustainability; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:38 p.m. by Mr. Dantzler. Mr. Anderson stated that appropriate notices had been given and the meeting was in compliance with the open meetings law.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. Lichtfeld, to approve the meeting minutes of January 3, 2024, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business III**Communications** III A**Board Chair's Report** III A 1

Mr. Dantzler reported that several Trustees attended National Legislative Summit, hosted by the Association of Community College Trustees earlier this month. Mr. Canty, Mr. Carstens and Ms. Lewis shared their experiences from the summit.

Mr. Dantzler reported that the Board is extending the timeframe for Madison College's presidential search. As part of this decision, the board has asked Dr. Daniels to extend his tenure with Madison College through December 31, 2024, and he has accepted the request. The Board will issue a new RFP for a search firm and will communicate an updated timeline in the coming weeks.

Future Meeting & Event Schedule III A 1 a

Mr. Dantzler reminded Trustees of upcoming meetings and events.

Student Liaison Report III A 2

Mr. Carstens did not have a report.

Student Senate Report III A 3

Mr. Malone reported on the recent activities of the Student Senate.

College/Campus Announcements III A 4

Dr. Thomas reported that the college has continued to gather input from the college community related to Vision 2023 and will bring draft recommendations to the Board for review in May. Madison College is the lead on the federal funding application for the Wisconsin Biohealth Tech Hub. Projects will be awarded this summer. The Reedsburg Campus is holding a short-term training called Construction Essentials that results in three college credits for

participants and opportunities for employment after completion. Portage Campus staff recently work with Sauk Prairie students to highlight welding and related careers. The Fort Atkinson Campus was recently awarded four grants from the *Nuts, Bolts and Thingamajigs Foundation* to offer summer welding camps for middle and high school students. The Watertown Campus will host a Tractor Safety certification course in response to community demand for the training.

Dr. Ramirez reported that Khady Dia has been named the college's interim Budget Director.

Dr. Grady reported that Madison College will host "The Meeting", a play that portrays an imaginary meeting between Malcolm X and Dr. Martin Luther King, Jr., in the Mitby Theater on Saturday.

Dr. Casper provided an update on the college's enrollment, including enrollment data and trends for various demographics and program areas.

Dr. Giles reported that Kevin Piper, English Faculty, recently published an article in *Pedagogy*, related to anonymous student feedback and teaching race more effectively. In the last year, more than 1500 part-time and full-time faculty have participated in 123 offerings from the Center for Excellence in Teaching and Learning.

President's Report III A 5

Budget Update III A 5 a

Dr. Daniels introduced Dr. Ramirez to provide a budget update. Dr. Ramirez reported on the college's budget process and philosophy, current estimates, key assumptions, priorities and approach, and the next steps in the budget approval process.

Action Items III B**Proposed New Construction Project** III B 1

Dr. Ramirez introduced Ms. Ahedo and Mr. White to share information related to an Early Learning Campus at the Goodman South Campus, including the needs of student parents, the barrier they face to access to education, and the construction plans for a new childcare center at the Goodman South Campus. The 39,900 square foot remodel project will demolish the current City of Madison Fire Station No. 6 and construct the Early Learning Center at Goodman South childcare program for over 100 children in its final phase. This new center space will also include kitchen facilities, teacher workspace, a lactation room, and improved access for observations, practicums, and internships by Madison College Early Childhood Education academic program students. This project will also include significant site improvements, including the addition of playgrounds. The estimated construction cost is \$15,600,000. Madison College is planning to use \$1,625,000 in new construction funding for this project. All other construction funding will be paid for by gifts and grants. Capital equipment, including technology, instructional equipment, and furniture are not part of the construction estimates. Sufficient funds are available for those costs within the College's planning capital budget.

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. Lichtfeld, to:

- 1. Approve the above new construction & site improvement projects.**
- 2. Authorize staff to prepare construction drawings & specifications and to send the above projects out for competitive bids.**
- 3. Authorize staff to submit a request for approval each project to the Wisconsin Technical College System for Board approval.**

Motion carried.

Capital Projects Borrowing III B 3

Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24F III B 2 a **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-2F** III B 2 b

Ms. Grigg reported that the attached resolution is the authorization to begin the borrowing process and totals \$3,500,000, including \$1,500,000 for building remodel and improvements and \$2,000,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$2,000,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

There was a motion by Mr. Guttenberg, seconded by Mr. Canty to adopt the Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24F. Motion carried.

There was a motion by Mr. Canty, seconded by Mr. Guttenberg, to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,500,000 General Obligation Promissory Notes, Series 2023-24F. Motion carried.

Consent Agenda III B 3

General fund monthly financial report as of December 30, 2023 III B 3 a

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period December 16, 2023 through January 15, 2024
III B 3 b

38.14 service contracts December 2023 III B 3 c

Requests for proposals/request for bids/sole sources III B 3 d

Quarterly finance dashboard III B 3 e

Quarterly investment report III B 3 f

Employment of personnel III B 3 g

Resignations and separations III B 3 h

Retirements III B 3 i

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Canty, to approve Consent Agenda items III.B.4.a. through f. Motion carried.

Adjournment V

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. Lichtfeld, to adjourn the meeting. Motion carried.

The meeting adjourned at 6:50 p.m.

Melanie Lichtfeld, Secretary