

A meeting of the Madison Area Technical College District Board was held on September 4, 2024, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Chair), Shiva Bidar-Sielaff (Vice-Chair), Melanie Lichtfeld (Secretary), Daniel Bullock (Treasurer), Christopher Canty, Shana Lewis, Ann McNeary, Tonya Olson, and Korbey White.

Also present: Jon Anderson, Legal Counsel; Rose Buschhaus, Vice-President of Human Resources/Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Services, Beth Giles, Provost; Damira Grady, Vice-President of Culture and Climate, Sylvia Ramirez, Executive Vice President, Finance & Administration/Chief Operating Officer; and Mark Thomas, Executive Vice President of Institutional Policy, Strategy/Chief of Staff.

Others present: Melissa Brainerd, Program Director, Cosmetology; Kai Brito, Student Senate President; Lisa Muchka, Director, Civil Rights and Compliance; Ruiqi Zeng, District Board Student Liaison; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:30 p.m. by Mr. Dantzler. Mr. Anderson confirmed that appropriate notices had been given and the meeting was in compliance with the open meetings law.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. Lichtfeld, to approve the meeting minutes of August 7, 2024, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business ^{III}**Communications** ^{III A}**Board Chair's Report** ^{III A 1}

Mr. Dantzler reported that the Presidential Search Committee will begin semi-finalist interviews later this month.

Future Meeting & Event Schedule ^{III A 1 a}

Mr. Dantzler reminded Trustees of upcoming meetings and events.

Student Liaison Report ^{III A 3}

Ms. Zeng reported that PTK launched a revised Prescient's Challenge for members, has planned four all-member assemblies for the fall semester, and enhanced their pre-member program to help new students become more involved in the Madison College chapter. Many student clubs and organizations hosted welcome events for students in the last two weeks. She is exploring options for establishing a Future Healthcare Professionals club at Madison College.

Student Senate Report ^{III A 4}

Mr. Brito reported that the Student Senate will host a 9/11 Remembrance Flag Display in partnership with the Veteran's Club on campus. Student Senate is inquiring about the frequency of online class modalities being offered, which affects students who need in-person class assignments for successful learning outcomes, as well as international students who are required to take 9 credits of in-person credits each semester in order to attend Madison College. Student Senate is inquiring about the Textbook Rental Program, which doesn't currently include the

Foreign Language classes that need rental codes for their online learning materials. Student Senate is investigating the stipend amounts that are offered to students.

College/Campus Announcements III A 5

Dr. Giles introduced new leaders in Academic Affairs – Lucas White, Dean of the School of Trades and Technologies; Marissa Tokarczyk, Dean of the School of Health Sciences; Melissa Perez, Dean of the School of the School of Business and Applied Arts; Associate Dean for the School of Business and Applied Arts, Cory Simms; and Associate Dean for the School of Science, Technology, Engineering and Math (STEM) Dr. Carrie Weikel-Delaplane. This summer, the college launched the Madison College Advance, a first-year experience for first time in college Black and Latino male students that includes a summer seminar week and Learning to Learn Camp, and in the fall, enrollment in a college success course and membership in the Men of Excellence mentorship program. Components of the program include a summer seminar week and Learning to Learn Camp, and in the fall, enrollment in a college success course and membership in the Men of Excellence mentorship program. Data will be collected throughout the year on metrics including attendance and grades but also the student and faculty experience to inform scaling the program. The college received an Enabling Partnerships to Increase Innovative Capacity (EPIC) grant for rapid development and deployment of programs to meet emerging workforce needs. In addition, the college received a \$1 million National Science Foundation grant for work related to diversify the STEM Academy student population. Madison College, UW Health and the Wisconsin Department of Workforce Development have launched the nation's first respiratory therapist registered apprenticeship. The regional campuses recently won the Workforce Development and Innovation Award and the Innovation & Access Award from the Rural Community College Alliance. The Reedsburg Campus recently installed an

ambulance simulator. Later this month, the Portage Campus will host a Skilled Trades Showcase. The Watertown Campus will host a Healthcare Career Fair at the end of this month.

Dr. Grady reported that the Division of Culture and Climate hosted several speakers during College Community Days, assisted in hosting Learning to Learn camps, and volunteered to enroll students and support them during their first days on campus. There will be a Hispanic Heritage Month event at Goodman South Campus later this month. Submissions are currently being accepted for the *Indigenous Wisconsin: A Story of Resistance* art exhibit. Goodman South Campus will host a bilingual job fair in October. The Institute for Equity and Transformational Change is collaborating with 16 academic areas on curriculum mapping and more than 40 faculty will participate in professional development to adopt more culturally responsive practices.

Dr. Ramirez reported that September is National Student Parent Month and each campus will host a parent-focused event that will include kid friendly treats and spaces that connect students to student parent supports that are offered by the college. Cody White became Budget Director and Bill Reed became Campus Operations and Event Manager, both effective September 1.

Dr. Thomas reported that the Gateway Art Gallery will host an exhibit opening in October, featuring the photos and reflections from the recent study abroad trip to Kenya. Madison College senior leaders will review unit plans to ensure that they are aligned with the Vision 2030 commitments, as well as the Board goals that will be developed later this month.

President's Report III A 5

In the absence of Dr. Daniels, Dr. Casper presented the President's Report. He introduced Ms. Brainerd to share information about SkillsUSA. Students who recently

participated in the national SkillsUSA competition introduced themselves and shared the details of their competition experience.

Enrollment Update III A 5 a

Dr. Casper shared information related to enrollment trends, shifts in course formats related to the pandemic, Fall 2024 FTE and headcount enrollment data including demographic information, and enrollments across degree-credit, non-credit, and development education programs.

Affirmative Action III A 5 b

Dr. Casper introduce Ms. Muchka to share the 2024-2029 Madison College Affirmative Action Plan, which included the WTCS requirements for the report, the process for developing the report, and an overview of both employee and student demographic data.

International Travel III A 5 c

Dr. Casper informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented activities have been conditionally approved and final decisions will be made for each activity based on a review of health and safety conditions.

Study Abroad III A 5 d

Dr. Casper reported that the attached study abroad program for 2024-25 would be conditionally approved and will be opened for student consideration and application. Given the ongoing complications related to international travel caused by the pandemic and other potentially evolving global risks, each program will be subject to additional review before Center for International Education issues final approval.

Action Items III B**Proposed FY2024-25 Capital Remodel Projects** III B 1

Mr. White reported that as part of the capital projects planning process, the following remodeling projects have been identified for funding. These projects are included in the Three-Year Facilities Plan, scheduled to be reviewed and approved by the Madison College Board on September 17, 2024.

Health Building – Dental Lab Expansion

The estimated construction cost \$1,500,000.

Health Building – School of Health Sciences Remodel

The estimated project cost is \$500,000.

Health Building – Wellness Center Remodel (including student food pantry)

The estimated project cost is \$800,000.

Health Building – Nursing

The estimated project cost is \$600,000

Capital equipment, including technology, instructional equipment, and furniture, are not part of the construction estimates. Sufficient funds are available for those costs within the College's planning capital budget.

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. McNeary, to:

- 1. Approve the above projects.**
- 2. Authorize staff to prepare construction drawings and specifications and to send the above projects out for competitive bids.**
- 3. Authorize staff to submit a request for approval of each project to the Wisconsin Technical College System for Board approval.**

Motion carried.

Capital Projects Borrowing III B 2

Resolution Authorizing the Issuance of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25D III B 2 a **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25D** III B 2 b

Dr. Ramirez reported that the attached resolution is the authorization to begin the borrowing process and totals \$3,000,000, including \$1,500,000 for building remodel and \$1,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$1,500,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

There was a motion by Mr. Canty, seconded by Ms. McNeary, to adopt the Resolution Authorizing the Issuance of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25D and to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25D. Motion carried.

Consent Agenda III B 3

General fund monthly financial report as of July 31, 2024 III B 3 a

Request for proposals/request for bids/sole sources III B 3 b

Contracts for services July 2024 III B 3 c

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period June 16, 2024 through July 15, 2024 III B 3 d

Requests for proposals/request for bids/sole sources III B 2 d

Employment of personnel III B 3 e

Resignations and separations III B 3 f

Retirements III B 3 g

There was a motion by Mr. Bullock, seconded by Ms. Bidar-Sielaff, to approve Consent Agenda items III.B.3.a. through g. Motion carried.

Adjournment ^v

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. McNeary, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:04 p.m.

Melanie Lichtfeld, Secretary