

A meeting of the Madison Area Technical College District Board was held on October 2, 2024, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Chair), Shiva Bidar-Sielaff (Vice-Chair), Melanie Lichtfeld (Secretary), Daniel Bullock (Treasurer), Shana Lewis, Ann McNeary, and Korbey White.

Also present: Jon Anderson, Legal Counsel; Rose Buschhaus, Vice-President of Human Resources/Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Services, Beth Giles, Provost; Sylvia Ramirez, Executive Vice President, Finance & Administration/Chief Operating Officer; and Mark Thomas, Executive Vice President and Chief Strategy Officer.

Others present: Kai Brito, Student Senate President; Laurie Grigg, Chief Financial Officer/Controller; Ruiqi Zeng, District Board Student Liaison; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:30 p.m. by Mr. Dantzler. Mr. Anderson confirmed that appropriate notices had been given and the meeting was in compliance with the open meetings law.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Ms. McNeary, seconded by Ms. Lichtfeld, to approve the meeting minutes of September 4, 2024, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business III**Communications** III A**Board Chair's Report** III A 1

Mr. Dantzler requested a moment of silence for Lucia Nunez, former Vice-President of Diversity, Equity, and Inclusion, and Jeremy Schraeder, a Technology Services employee, who both recently passed away. Mr. Dantzler reported that earlier this week, the Board met to review the recommendations of the Madison College Presidential Search Committee. The committee presented a slate of three finalists for the Board's consideration. The Board reviewed the credentials and qualifications for the three applicants and enthusiastically voted to accept the committee's recommendations. The three selected finalists are, Dr. Tia Robinson-Cooper, Dr. Carlos Osvaldo Cortez, Dr. Muddassir Sidiqi. Employees, students and the community will receive detailed information about opportunities to meet the candidates. He thanked the search committee for their work in selecting the three finalists.

Future Meeting & Event Schedule III A 1 a

Mr. Dantzler reminded Trustees of upcoming meetings and events.

Student Liaison Report III A 3

Ms. Zeng reported that the recent Campus Fun Days were well attended. Phi Theta Kappa has 257 new members so far in 2024. The Future Healthcare Professionals Club recently participated in the UW Health HOPE Program, where members experienced different healthcare activities and mentored high school students.

Student Senate Report III A 4

Mr. Brito reported that the Student Senate participate in the Student Life Campus Fun Days at both Truax and Goodman South Campus. Student Senate is traveling with six students

to Nicolet College in Rhinelander, Wisconsin for the inaugural Wisconsin Student Government meeting for the 2024-2025 school year where they will continue their advocacy for affordable and accessible childcare resources, as well as an equitable distribution of Wisconsin Grants funding for technical college students. Student Senate is addressing the operational budget cuts for the Student Achievement Center and will work with Dr. Casper to develop a process for student involvement related to the SAC budget.

College/Campus Announcements III A 5

Dr. Giles reported that the Wisconsin Restaurant Association recently announced that Dr. Lynea Lavoy, Hospitality Department Chair and Hospitality Management Program Director, was named a Top 20 Women in Hospitality. The Simulation Center and the new Surgical Technologist spaces in the Health Building recently held a grand opening. Firefighter Union 311 recently awarded \$400 scholarships to 12 students who completed the NextGen First Responder Academy last year and are now enrolled in their first semester of classes in either Fire or Paramedic associate degree programs. The Reedsburg campus recently participated in the Celebrate Sauk event that featured ho-Chunk dancers and keynote speaker Dr. Damira Grady. The Portage campus recently hosted a Skilled Trades Showcase which gave high schoolers hands on demonstrations from various program areas. The Watertown campus recently hosted a healthcare career fair. Fort Atkinson Campus Manager Kallie Schultz was the featured speaker at a recent Jefferson County Chamber of Commerce event.

Dr. Casper reported that the college recently hosted a Transfer Week and Transfer Fair and the Career and Employment Services team recently hosted an internship fair. Last month, student athletes participated in a day of service, with 75 student athletes and coaches volunteering with community organizations. The college has organized activities to support

students with registering to vote as well as with providing opportunities to engage with students to discuss policy issues with other students. Planning has been announced for Student Services staff moves and temporary locations during the renovation of the student services areas as well as reconfiguration of how services will be provided.

Dr. Thomas reported the Institutional Effectiveness staff are gathering baseline data for the quantitative measures that have been identified related to Vision 2030, and Cabinet is discussing ways to share more qualitative measures. The college will bring a final set of metrics and a reporting schedule to the Board for review in November. The Wisconsin Biohealth Tech Hub is moving into operational portion of the 5-year grant.

Dr. Ramirez reported the New America Foundation, a national organization that conducts research and makes policy recommendations around a few areas, including education and work and family economic security and wellbeing, selected Madison College earlier this year as one of five community colleges they were researching to better understand childcare for student parents at community colleges. As part of that research, they conducted a site visit at the end of September designed to better understand the college's funding models, collect data via student focus groups, understand policies and logistics around childcare for students.

President's Report III A 5

Dr. Daniels reported that on March 11-12, 2025, Madison College will host the Wisconsin Technical College System Board meetings at the Truax campus.

International Travel III A 5 a

Dr. Daniels informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities.

The presented activities have been conditionally approved and final decisions will be made for each activity based on a review of health and safety conditions.

Supplier Diversity Update III A 5 b

Dr. Ramirez shared information related to the Madison College Diverse Supplier Initiative including the college's policy, a spending summary, and a review of next steps.

Action Items III B

FY2024-25 Tax Levy III B 1

Ms. Ramirez reported that to meet budget requirements, the college needs to generate a tax levy for operations of \$49,294,995. In addition, the District is be required to make subsequent budget adjustments for FY 2024-25, as is typical practice. As equalized property values in the District increased by 8.29% to \$139,041,791,440, an operational mill rate of 0.35453 would be utilized. The operational mill rate for FY2023-24 was 0.36869. This recommended operational mill rate reflects a decrease in the operational rate of 0.01416 mills or 3.84% from the prior year. To meet budget requirements, the college needs to generate a debt service tax levy of \$38,840,389, a debt service mill rate of 0.27934. This is a decrease of \$20,611 as compared to the initial FY2024-25 debt service budget. As the debt service mill rate for FY2023-24 was 0.29308, the recommendation reflects a decrease in the debt service of 0.01374 mills or 4.69%. This includes the debt service related to the 2010 referendum and the District's capital plan implementation. The combined operational and debt service mill rate for FY2023-24 was 0.66178. The combined FY2024-25 mill rate, as recommended for operations and debt service, is 0.63388. The combined levy amount is \$88,135,384.

There was a motion by Mr. White, seconded by, Ms. Lewis, to authorize a property tax levy for FY2024-25 of \$88,135,384 on the full value of the taxable property of the district for the purpose of operating and maintaining the schools of the district and for the payment of debt. The levy for operations shall be \$49,294,995, and the levy for debt service shall be \$38,840,389.. Motion carried.

District Purchases over \$50,000 Review III B 2

Dr. Ramirez reported that the Wisconsin Administrative Code [TCS 6.05 (2) (h)] requires an annual review of purchases “...to determine if a more competitive procurement process should be used in succeeding years.” The review is to be based upon a report “containing transaction detail grouped by similar goods, supplies and services”. Procurement has reviewed this detailed report for district purchases made in the 2023-24 fiscal year and brings forward this review for the Board’s acceptance. For the year, the district had purchases in excess of \$50,000 from a total of 193 suppliers, totaling \$84,375,496. Procurement will continue to lead efforts throughout the year to ensure compliance with Purchasing policies and will emphasize the need for a competitive process to be used whenever feasible.

There was a motion by Ms. McNeary, seconded by, Mr. White, to approve the District Purchases over \$50,000 Review for FY 2023-24. Motion carried.

Capital Projects Borrowing III B 3

Resolution Authorizing the Issuance of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25E III B 3 a **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25E** III B 3 b

Ms. Grigg reported that the attached resolution is the authorization to begin the borrowing process and totals \$3,000,000, including \$1,500,000 for building remodel and \$1,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$1,500,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of

authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

There was a motion by Ms. Lewis, seconded by Ms. McNeary, to adopt the Resolution Authorizing the Issuance of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25E and to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25E. Motion carried.

Consent Agenda III B 4

General fund monthly financial report as of August 31, 2024 III B 4 a

Request for proposals/request for bids/sole sources III B 4 b

Contracts for services August 2024 III B 4 c

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period August 16, 2024 through September 15, 2024
III B 4 d

Requests for proposals/request for bids/sole sources III B 2 d

Employment of personnel III B 4 e

Resignations and separations III B 4 f

Retirements III B 4 g

There was a motion by Mr. Bullock, seconded by Mr. White, to approve Consent Agenda items III.B.4.a. through g. Motion carried.

Adjournment V

There was a motion by Mr. White, seconded by Ms. Lewis, to adjourn the meeting. Motion carried.

The meeting adjourned at 6:37 p.m.

Melanie Lichtfeld, Secretary