

A meeting of the Madison Area Technical College District Board was held on November 6, 2024, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Chair), Shiva Bidar-Sielaff (Vice-Chair), Melanie Lichtfeld (Secretary), Chris Canty, Shana Lewis, Ann McNeary, Tonya Olson, and Korbey White.

Also present: Rose Buschhaus, Vice-President of Human Resources/Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Services, Beth Giles, Provost; Damira Grady, Vice-President of College Culture and Climate; Sylvia Ramirez, Executive Vice President, Finance & Administration/Chief Operating Officer; and Mark Thomas, Executive Vice President and Chief Strategy Officer.

Others present: Valentina Ahedo, Vice President of Academic Affairs - Regional Campuses & Educational Pathways; Kai Brito, Student Senate President; Suzanne Gittleman, English & Reading Instructor; Laurie Grigg, Chief Financial Officer/Controller; Zong Her, Director of Institutional Research & Data Management; Melissa Perez, Dean of the School of Business and Applied Arts; Jonathan Pollack, History Instructor; Shannon Small, Clifton Larson Allen, LLP (CLA); Ruiqi Zeng, District Board Student Liaison; and Kristin Rolling, Recording Secretary.

Call to Order ¹

The meeting was duly noticed and called to order at 5:37 p.m. by Mr. Dantzler who confirmed that appropriate notices had been given and the meeting was in compliance with the open meetings law.

Routine Business Matters ^{II}**Approval of Meeting Minutes** ^{II A}

There was a motion by Ms. Olson, seconded by Ms. McNeary, to approve the meeting minutes of October 2, 2024, as submitted. Motion carried.

Public Comments ^{II B}

Mr. Pollack shared his perspective on the suspended search for the next Madison College president, stating that he believed it has decreased staff morale, increased staff anxiety, created questions about financial responsibility and damaged the college's reputation.

Ms. Gittleman asked that college leadership explore ways to improve faculty morale and faculty participation in Shared Governance.

New Business ^{III}**Communications** ^{III A}**Board Chair's Report** ^{III A 1}

Mr. Dantzler invited Trustees Lichtfeld, Canty, and Bidar-Sielaff to share their experiences at the Association of Community College Trustees (ACCT) Leadership Congress that was held in October. Mr. Dantzler announced that, earlier in the evening, the Board voted unanimously to restart the presidential search immediately, using Gold Hill Associates as the search firm. With an updated timeline, the Board anticipates naming the next Madison College president during the spring 2025 semester.

Future Meeting & Event Schedule ^{III A 1 a}

Mr. Dantzler reminded Trustees of upcoming meetings and events.

Student Liaison Report ^{III A 3}

Ms. Zeng reported that she also attended the ACCT Leadership Congress and attended sessions related community colleges partnering with SNAP agencies to support students and how

AI can help students navigate college resources. She also attended Student Trustee sessions and connected with other student leaders from around the country to discuss issues such as food and housing insecurity, financial aid, childcare, and a sense of belonging on community college campuses.

Student Senate Report III A 4

Mr. Brito reported that Student Senate members will be attending tomorrow's employee town hall to learn more about the restarted presidential search. Several students will attend the November Wisconsin Student Government meeting where legislative priorities for the group will be selected. The Student Senate will be supporting a petition to increase student involvement and awareness of budget decisions related to the Student Achievement Center.

College/Campus Announcements III A 5

Dr. Giles reported that the Watertown Campus hosted an Early Childhood Education conference earlier this month. In October, the School of Health Sciences hosted high school students who explored health programs and careers. Women and Wrenches was recently added to the continuing education portfolio at Watertown, a course geared towards helping women to feel confident in understanding vehicle systems and maintenance. The Fort Atkinson Campus hosted GuideEd tours a collaborative event with the Workforce Development Board and CESA 2 to tour local manufacturers and highlight the educational opportunities at Madison College for manufacturing careers. Madison College's Adult Education and Family Literacy Act (AEFLA) funded programming is in the top quartile of all Wisconsin AEFLA funded providers based on grant outcomes.

Dr. Casper reported that at the annual fall national media convention, the Clarion News Media received 13 awards. The recognitions were achieved by individual students as well as

recognition for the Clarion newspaper, digital newsletter, and website. Last month, Performing Arts presented the play *For the Love of (or the Roller Derby Play)*. The cast and production crew included Madison College students in addition to local professionals who served as mentors to students. Student Life was recognized earlier this fall by the *All in Challenge* organization for their work to engage students with exercising their right to vote. Actions to educate students and to prepare them to engage in discussions about policies, positions, and differences were held to strengthen that sense of respectful engagement in discussions.

Dr. Ramirez shared her gratitude for the opportunity to go to ACCT and present Madison College's student parent initiatives with Tina Ahedo and Trustee Bidar-Sielaff.

Dr. Grady reported Madison College will host a Hmong New Year celebration at the Truax campus on December 7. The college will host several additional events in the coming weeks, including: *Indigenous Wisconsin: A story of Resistance*, an exhibit at the Truax Gallery; *Let's Mathematize*, a workshop that includes practical, standards-based instruction strategies; a Hmong Student Resource Night; and the *26th Annual Black Student Union Conference*.

President's Report III A 5

Dr. Daniels introduced Ms. Ahedo and Dr. Ramirez to share information related to the Early Learning Campus at Goodman South. Their report included information about Madison College efforts to support student parents, and construction plans, funding, and the timeline for the early learning campus.

International Travel III A 5 a

Dr. Daniels informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities.

The presented activities have been conditionally approved and final decisions will be made for each activity based on a review of health and safety conditions.

Employee Engagement Survey Report III A 5 b

Dr. Daniels introduced Dr. Grady and Ms. Her to share the results of the most recent Employee Engagement Survey. Their report included details about the survey tools, data that was collected from the survey, how the results will be used in alignment with Vision 2030, and next steps.

Vision 2030 Update III A 5 c

Dr. Daniels introduced Dr. Thomas to share an update related to Vision 2030. Dr. Thomas shared a summary of the work that was done after gathering Board feedback during the Board retreat during the summer as well as the framework that will be used to report Vision 2030 progress to Board each month.

Information Items III B

FY2023-24 Audit Results III B 1

Shannon Small, Clifton Larson Allen, LLP (CLA), provided an overview of the college's audit process and preliminary results.

Action Items III C

Fiscal Year 2023-24 Budget Adjustments III C 1

Dr. Ramirez reported that as part of and following the audit process, it is necessary to reconcile the actual expenditures by fund and function to the budget. It is important to note that these adjustments remain within the levied tax revenue adopted by the Madison Area Technical College Board in October 2023. These changes must now be approved in accordance with §

65.90, Wis. Stats., and a copy of the approved adjustments must be submitted to the Wisconsin Technical College System.

There was a motion by Ms. Lewis, seconded by, Ms. Lichtfeld, to approve the budget adjustments for the FY2023-24 fiscal year. Motion carried unanimously meeting the voting requirement of two-thirds approval by members of the board.

Resolution on District Reserves and Designations III C 2

Dr. Ramirez reported that Wis. Admin. Code TCS 7.05(5) states that the District Board may establish reserves and a segregated portion of fund balances for a specific use and a specific period. The Board is not precluded from increasing or decreasing the amount of the reserves, provided the Board passes a resolution to this effect. The Madison Area Technical College District follows the recommendations and requirements of the Wisconsin Technical College System's Financial Accounting Manual for establishing reserves and designations.

There was a motion by Ms. Lewis, seconded by Mr. Canty, to approve the Resolution on District Reserves and Designations. Motion carried.

UX/UI Design III C 3

Ms. Perez shared that this technical diploma will create a separate pathway for students who are seeking a credential that focuses on learning the skillset of User Experience (UX) and User Interface (UI) and allow them to specialize in this area and improve their marketability in a high demand and growing field. Labor market data shows there were 211 jobs posted in these fields in 2023 in the Madison College District, and that number is projected to grow by 10.9% in 2029. These job postings show an average starting wage of \$28.26 per hour for individuals earning a credential like the proposed technical diploma. The Web & Digital Media Design Advisory Committee agreed that the skillsets included in this technical diploma would make a highly desirable employee for their companies. The college this presents a focused curriculum to meet the needs of district employers that shares resources with existing programming.

There was a motion by Ms. Ms. Bidar-Sielaff, seconded by Ms. Lichtfeld, to Approve the new UX/UI Design Technical Diploma at Madison College. Motion carried.

Foundation Center Lease III C 4

This item was not discussed and will be brought forward at a future Board meeting.

Consent Agenda III C 5

Affirmation of Vision 2030 Six Commitments III C 5 a

General fund monthly financial report as of September 30, 2024 III C 5 b

Request for proposals/request for bids/sole sources III C 5 c

Quarterly investment report III C 5 d

Quarterly finance dashboard III C 5 e

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period August 16, 2024 through September 15, 2024
III C 5 f

September 38.14 service contracts III C 5 g

Employment of personnel III C 5 h

Resignations and separations III C 5 i

There was a motion by Ms. Lewis, seconded by Mr. Canty, to approve Consent Agenda items III.C.5.a. through i. Motion carried.

Adjournment V

There was a motion by Ms. Olson, seconded by Ms. McNeary, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:13 p.m.

Melanie Lichtfeld, Secretary