

A meeting of the Madison Area Technical College District Board was held on January 8, 2025, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald D. Dantzler, Jr. (Chair), Shiva Bidar-Sielaff (Vice-Chair), Melanie Lichtfeld (Secretary), Dan Bullock (Treasurer), Chris Canty, Shana Lewis, Ann McNeary, Tonya Olson, and Korbey White.

Also present: Jon Anderson, Legal Counsel; Tim Casper, Interim President; Valentina Ahedo, Interim Vice President of Student Services, Beth Giles, Provost; Damira Grady, Vice-President of College Culture and Climate; Sylvia Ramirez, Executive Vice President, Finance & Administration/Chief Operating Officer; and Mark Thomas, Executive Vice President and Chief Strategy Officer.

Others present: Kai Brito, Student Senate President; Torvic Caradine, Manager of Student Recruitment; Laurie Grigg, Chief Financial Officer/Controller; Kate Jochimsen, Associate Vice President of Human Resources; Barb Meyer, Director of Compensation; Marissa Tokarczyk, Dean of the School of Health Sciences; Ruiqi Zeng, District Board Student Liaison; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:43 p.m. by Mr. Dantzler. There were no objections. Mr. Anderson confirmed that appropriate notices had been given and the meeting was in compliance with the open meetings law.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Mr. Canty, seconded by Ms. Bidar-Sielaff, to approve the meeting minutes of December 4, 2024, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business ^{III}**Communications** ^{III A}**Board Chair's Report** ^{III A 1}

Mr. Dantzler provided an update on the presidential search, reporting that Gold Hill Associates accepted application through December 20, 2024, and is currently vetting those applications. The search committee will likely meet sometime the week of February 3, to review applications and select semi-finalists.

Future Meeting & Event Schedule ^{III A 1 a}

Mr. Dantzler reminded Trustees of upcoming meetings and events.

Student Liaison Report ^{III A 3}

There was no student liaison report.

Student Senate Report ^{III A 4}

Mr. Brito reported that this semester the Student Senate host a Regional Campus Town Hall at the Goodman South campus, build its Three-Year Plan & Budget request for the upcoming year, and hold Student Senate elections for the 2025-2026 academic year. The senate is exploring the possibilities of adding two new leadership positions: Vice President of Inclusion & Belonging, and Vice President of Strategy & Operations. Student Senate is working in collaboration with Lakeshore Technical College on a Legislative Position Paper for the Wisconsin Student Government Legislative Seminar. The senate is working on what it believes will be a more equitable system of paying student workers funded by the Student Activities Fee, specifically shifting to hourly wages rather than stipends for work.

College/Campus Announcements III A 5

Dr. Thomas reported that Mini-Manufacturing World, an event hosted by the Portage Campus and 8 local employers, recently received the *Champion in Action Award* from the Workforce Development Board of South-Central Wisconsin. Throughout the spring semester, the college will conduct a needs assessment of the regional campuses.

Dr. Grady reported that the Office of Community Impact and the Institute for Equity and Transformational Change are hosting the inaugural THRIVE Conference on Friday, March 28. THRIVE, which stands for Together for Higher Retention, Inclusion, Voice, and Engagement, will spotlight innovative practices that improve student experiences and promote equitable outcomes. The college's Hmong New Year celebration welcomed more than 1,000 guests to the Truax Campus and featured traditional Hmong performances, food vendors offering authentic cuisine, Hmong artifacts photo station, and a Hmong Institute exhibit. Madison College will host the Dream Doubles Pickleball Fundraiser at Pickle Pro Courts to raise funds for community organizations and honor Dr. Martin Luther King Jr.

Dr. Ramirez reported that there are currently four health-related projects in process – dental hygiene, nursing assistant labs, student wellness programming, and the School of Health Sciences offices. The dental program will be expanded to add 15 new dental chairs along with other enhanced learning spaces. This project is partially funded by a state dental hygiene grant. The nursing program will also expand with the addition of two nursing assistant labs. Student wellness programming, including the student food pantry, will be renovated to allow for expanded programming and easier access for students. Finally, the School of Health Sciences. The student affairs remodel at the main Truax building and the new spaces will be open for Fall 2025. The expanded Early Learning Campus at Truax has opened and includes 3 additional

classrooms, increased workspaces for teachers, an expanded kitchen, and improved play spaces for children.

Ms. Ahedo reported that Associate Vice President/Registrar for Enrollment Services Bill Dougherty is one of three individuals from Wisconsin and 82 individuals internationally to earn the Strategic Enrollment Management Endorsement from the American Association of Collegiate Registrars and Admission Officers (AACRAO). The enrollment team has partnered with Motimatic to do targeted social media advertising to specific users that focuses on specific calls-to-action such sending in transcripts, completing FAFSA, and signing up for Advising & Registration. The college's esports team recently won its ninth national title. The entire 1995 baseball team, which won the first national championship in school history, will be inducted into the Madison College Athletic Hall of Fame later this semester. Two WorkSmart students were recently recognized by the Workforce Development Board of Southcentral Wisconsin with the board's Aspire Awards. Madison College is one two community colleges in the Midwest to join the Transfer Scholars Network which offers support and guidance for high-achieving community college students who want to transfer to highly selective schools like MIT, Princeton, Yale, Johns Hopkins, Rice, Brown, and others.

President's Report III A 5

Dr. Casper reported that Madison College faculty and staff will gather for College Community Days, the kickoff to the Spring 2025 semester. During the week, they will attend workshops related to technology changes for the college's Learning Management System and our Student Information System, and workshops for faculty focused on using data to support all students with their success and sense of belonging in the classroom and college.

Vision 2030 Report – Commitment 1 ^{III A 5 a}

Dr. Casper introduced Dr. Giles, Ms. Ahedo, and Mr. Caradine to report to the Board on the college’s Vision 2030 Commitment 1. The commitment is, “Madison College will be a preferred choice in southcentral Wisconsin for post-secondary and community education, and a key partner in meeting local economic and workforce development interests.” They shared information related to how Madison College is meeting this commitment for students and employers in health program, and the work of the College Access Navigators to strengthen relationships with K-12 partners and support high school students in accessing Madison College early college and post-secondary opportunities.

Staff and Manager Title and Compensation Project ^{III A 5 b}

Dr. Casper introduce Ms. Jochimsen and Ms. Meyer to provide an update on the college Staff and Manager Title and Compensation Project. They shared an overview of the project, reviewed the work that has been completed, and the implementation strategy for the remaining work.

Action Items ^{III B}

New Program Approval - Surgical Technologist Apprenticeship ^{III B 1}

Ms. Tokarczyk reported that the program will address workforce shortages and close skill gaps within the healthcare industry and will partner with local healthcare providers to offer a blend of on-the-job training and academic instruction, ensuring apprentices acquire the necessary skills and certifications to succeed in the field. It provides an accessible entry point for individuals who may face barriers to traditional education pathways. Applicants to the Surgical Technology Apprenticeship program must meet the same requirements as those entering the traditional program. They will complete a structured curriculum that includes coursework and

clinical hours, leading to eligibility for the Certified Surgical Technologist (CST) credential upon program completion which is the same as the traditional program. Labor market data indicates a significant regional demand for surgical technologists, with a projected 12% increase in demand between 2023 and 2030.

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. Olson, to approve the Surgical Technology Apprenticeship Program. Motion carried.

Capital Projects Borrowing III B 2

Resolution Authorizing the Issuance of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25G III B 2 a **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25G** III B 2 b

Ms. Grigg reported that the attached resolution is the authorization to begin the borrowing process and totals \$3,000,000, including \$1,500,000 for building remodel and \$1,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$1,500,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

There was a motion by Mr. Bullock, seconded by Ms. McNeary, to adopt the Resolution Authorizing the Issuance of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25F. Motion carried.

There was a motion by Mr. Bullock, seconded by Ms. Bidar-Sielaff, to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25F. Motion carried.

Consent Agenda III B 3

General fund monthly financial report as of November 30, 2024 III B 3 a

Request for proposals/request for bids/sole sources III B 3 b

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period November 16, 2024 through December 15, 2024 III B 3 c

38.14 service contracts for November 2024 III B 3 d

Employment of personnel III B 3 e

Resignations and separations III B 3 f

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. McNeary, to approve Consent Agenda items III.B.3.a. through f. Motion carried.

Adjournment v

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. White, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:32 p.m.

Melanie Lichtfeld, Secretary