

A meeting of the Madison Area Technical College District Board was held on February 5, 2025, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald D. Dantzler, Jr. (Chair), Shiva Bidar-Sielaff (Vice-Chair), Melanie Lichtfeld (Secretary), Dan Bullock (Treasurer), Chris Canty, Shana Lewis, Ann McNeary, Tonya Olson, and Korbey White.

Also present: Jon Anderson, Legal Counsel; Tim Casper, Interim President; Valentina Ahedo, Interim Vice-President of Student Services; Rose Buschhaus, Vice-President of Human Resources/Chief Human Resources Office; Beth Giles, Provost; Damira Grady, Vice-President of College Culture and Climate; Sylvia Ramirez, Executive Vice-President, Finance & Administration/Chief Operating Officer; and Mark Thomas, Executive Vice-President and Chief Strategy Officer.

Others present: Kai Brito, Student Senate President; Oana Martin, Biotechnology Full-Time Faculty; Marco Torrez-Miranda, Director of the Institute for Equity and Transformational Change (IETC); Michele Turner, IETC Lead Action Researcher; Cody White, Budget Director; Ruiqi Zeng, District Board Student Liaison; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:33 p.m. by Mr. Dantzler. There were no objections. Mr. Anderson confirmed that appropriate notices had been given and the meeting was in compliance with the open meetings law.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Ms. Bidar-Sielaff, seconded by Ms. McNeary, to approve the meeting minutes of January 8, 2025, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business ^{III}**Communications** ^{III A}**Board Chair's Report** ^{III A 1}

Mr. Dantzler reported that several Trustees, college leaders, Mr. Brito, and Ms. Zeng will be traveling to Washington DC for the Association of Community College Trustees Legislative Summit.

Future Meeting & Event Schedule ^{III A 1 a}

Mr. Dantzler reminded Trustees of upcoming meetings and events.

Student Liaison Report ^{III A 3}

Ms. Zeng reported that in preparation for meetings with legislators at the Legislative Summit, she is conducting a student survey to gather their input related to funding for programming in the School of Academic Advancement, TRIO, and Pell Grants. To date, she has received 70 responses.

Student Senate Report ^{III A 4}

Mr. Brito reported that elections for the Student Senate for the 2025-26 academic year are underway. Student Senate is exploring adding additional leadership positions to Student Senate related to sustainability, regional campuses, alumni, and student parent support/childcare. Childcare Resources Director to work in collaboration with the Student Parent Support Group and Early Learning Campus. Student Senate is working in collaboration with Lakeshore Technical College on a Legislative Position Paper for the Wisconsin Student Government

Legislative Seminar. Our legislative priorities are childcare access and affordability, as well as basic student financial needs.

College/Campus Announcements III A 5

Ms. Ahedo reported that the Strategic Integration and Initiatives unit successfully launched the WolfPack Rising project, which will implement Workday Student, a student information system for college-wide student support functions including admissions, financial aid, advising, and student records. The Advising, Career & Transfer Services unit, along with the assistance of volunteers from across the college, offered special term start opportunities over the course of ten days, to help students successfully enroll for their classes this semester. Nearly 600 students were served with both in-person and virtual options. The Retention Initiatives and Student Engagement (RISE) unit has launched MC Mentor Connect, a platform designed to facilitate student mentorship experiences.

Dr. Thomas reported that The Health Education Systems Incorporated (HESI) exam evaluates a student's academic readiness for nursing school and are required for most to enter the LPN and ADN nursing programs. Historically, test preparation workshops were only available online or in the Madison Metro area, presenting rural students with challenges in accessing the test preparation support. In a pilot project to address this barrier, regional staff and staff from Student Affairs advising services partnered to create an in-person two-week test-prep workshop at the Watertown campus. The Reedsburg campus will pilot several new initiatives around increasing language access and will serve a monthly community meal for native Spanish speakers and new Spanish speakers to practice their language skills and immerse in a cultural experience. The Reedsburg campus will run a bilingual basic computer course. It is an internal collaboration between the Reedsburg staff and our School for Professional and Continuing Education that will rotate through the four regional campuses. Fort Atkinson and Watertown

staff will be meeting with the Literacy Council to discuss the college's current English as a Second Language offerings and consider ways to collaborate on complimentary programming.

Dr. Grady reported that earlier this month, the college hosted the Inaugural Dream Doubles Pickleball Fundraiser, with over 40 teams participating. This event honored the legacy of Dr. Martin Luther King Jr., embodying his values of unity, service, and equality through sport and philanthropy.

President's Report III A 5

Dr. Casper reported that Trustees and college leaders will have the opportunity to engage with elected officials the ACCT Legislative Summit. Highlighted during those visits will be the impacts of future federal funding pauses. He also shared that he sent employee and student communications about resources available to support their well-being. He shared the college practices related to immigration officials requesting records or coming to campus. Dr. Casper stated that, related to executive orders about hiring practices, Madison College will continue to recruit and hire the most qualified talent to serve students.

Budget Update III A 5 a

Dr. Casper introduced Dr. Ramirez and Mr. White to provide a budget update. They reported on the college's budget process and philosophy, current estimates, key assumptions, priorities and approach, and the next steps in the budget approval process

International Travel III A 5 b

Dr. Casper informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented activities have been conditionally approved and final decisions will be made for each activity based on a review of health and safety conditions.

Monitoring Report – Vision 2030 Commitment 2 III A 5 c

Dr. Casper introduced Dr. Torrez-Miranda, Dr. Turner, and Dr. Martin to share information related Vision 2030 Commitment 2, which states, “Madison College will remove historic barriers to college access and student success by reviewing and updating its systems, policies, and practices to ensure they are equitable.” They shared the work of IETC supporting faculty to analyze data and make changes in their curriculum and classroom practices to eliminate inequities. Dr. Martin shared her experience with IETC in improving success rates in a chemistry course that is required in the Biotechnology Program.

Action Items ^{III B}

Capital Projects Borrowing ^{III B 1}

Resolution Authorizing the Issuance of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25H ^{III B 1 a} **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25G** ^{III B 1 b}

Dr. Ramirez reported that the attached resolution is the authorization to begin the borrowing process and totals \$3,000,000, including \$1,500,000 for building remodel and \$1,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$1,500,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

There was a motion by Ms. Lewis, seconded by Ms. McNeary, to adopt the Resolution Authorizing the Issuance of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25H. Motion carried.

There was a motion by Mr. White, seconded by Ms. Lewis, to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024-25H. Motion carried.

Consent Agenda III B 2

Confer honorary title of President Emeritus to Dr. Jack Daniels consistent with his last employment contract III B 2 a

General fund monthly financial report as of December 30, 2024 III B 2 b

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period November 16, 2024 through December 15, 2024 III B 2 c

Contracts for services December 2024 III B 2 d

Request for proposals/request for bids/sole sources III B 2 e

Quarterly finance dashboard III B 2 f

Quarterly investment report III B 2 g

Employment of personnel III B 2 h

Resignations and separations III B 2 i

Retirements III B 2 j

There was a motion by Ms. Lewis, seconded by Ms. Bidar-Sielaff, to approve Consent Agenda items III.B.2.a. through j. Motion carried.

Adjournment V

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. White, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:32 p.m.

Melanie Lichtfeld, Secretary