



May 29, 2025

## MEETING NOTICE

**NOTICE IS HEREBY GIVEN** that the Madison Area Technical College District Board will host a community reception at 4:30 p.m. at the Madison College Portage Campus, 330 West Collins Street, in the campus atrium, on Wednesday, June 4, 2025. A hybrid option is not available for the reception

**NOTICE IS FURTHER HEREBY GIVEN** that the Madison Area Technical College District Board will meet in executive session, in a hybrid format, at 5:00 p.m. at the Madison College Portage Campus, Room 123, on Wednesday, June 4, 2025 to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 985 918 609# when prompted.

**NOTICE IS FURTHER HEREBY GIVEN** that immediately following executive session, and anticipation no earlier than 5:30 p.m., the Madison Area Technical College District Board will meet in a hybrid format at 5:30 p.m. at the Madison College Portage Campus, Room 102, to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference ID 590 889 682# when prompted.

### I. CALL TO ORDER

- A. Compliance with Open Meeting Law

### II. ROUTINE BUSINESS MATTERS

- A. Approval of May 7, 2025, Meeting Minutes (**Pages 3-10**)
- B. Public Comments

### III. NEW BUSINESS

- A. Information Items
  - 1. Student Senate Presentation: FY2024-25 Accomplishments & Current Initiatives
- B. Communications
  - 1. Board Chair's Report
    - a. Future Meeting & Event Schedule
  - 2. Student Senate Report – Jose Villarreal
  - 3. Student Liaison Report – Ruiqi Zeng
  - 4. College/Campus Announcements

5. President's Report

- a. International Travel (**Page 11**)
- b. Monitoring Report Vision 2030 - Commitment 6

C. Action Item

- 1. Fiscal Year 2025-2026 Budget Approval (**Pages 12-13**)
- 2. Reimbursement Resolution for Projects to be Financed with Tax-Exempt Obligations (**Pages 14-16**)
- 3. New Program Approval – Barber Technical Diploma (**Pages 17-19**)
- 4. Special Circumstances Technical Diploma - Dental Assistant (**Pages 20-22**)
- 5. FY2025-2026 Legal Services (**Page 23**)
- 6. Capital Projects Borrowing
  - a. Resolution Authorizing the Issuance of Not to Exceed \$ ,000,000 General Obligation Promissory Notes, Series 2025-26A (**Pages 24-28**)
  - b. Resolution Establishing Parameters For the Sale of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2025-26A (**Pages 29-48**)
- 7. Recognition of Ruiqi Zeng
- 8. Recognition of Kai Brito
- 9. Consent Agenda
  - a. General fund financial report as of April 30, 2025 (**Pages 49-51**)
  - b. Request for proposals/request for bids/sole sources (**Page 52**)
  - c. Contracts for services for April 2025 (**Page 53**)
  - d. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period April 16, 2025, through May 15, 2025 (**Pages 54-58**)
  - e. Employment of personnel (**Pages 59-62**)
  - f. Resignations and Separations (**Page 63**)
  - g. Retirements (**Page 64**)

CI. CALENDAR OF EVENTS

**Board Meetings**

July 14, 2025 (**Monday**)

August 6, 2025

September 3, 2025

**Association of Community College Trustees**

Leadership Congress – New Orleans, Louisiana; October 22-25, 2025

**V. ADJOURN**

cc: News Media

Madison College Board

Legal Counsel

Administrative Staff

Full-Time Faculty/ESP Local 243

Part-Time Faculty

A meeting of the Madison Area Technical College District Board was held on May 7, 2025, in a hybrid format. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Shiva Bidar-Sielaff (Vice-Chair), Melanie Lichtfeld (Secretary), Dan Bullock (Treasurer), Chris Canty, Shana Lewis, Ann McNeary, Tonya Olson, and Korbey White.

Also present: Jon Anderson, Legal Counsel; Tim Casper, Interim President; Valentina Ahedo, Interim Vice-President of Student Services; Beth Giles, Provost; Sylvia Ramirez, Executive Vice-President, Finance & Administration/Chief Operating Officer; and Mark Thomas, Executive Vice-President and Chief Strategy Officer.

Others present: Cory Chrisinger, Chief Information Officer; Jesse La Grew, Chief Information Security Officer; Nicole Gahagan, Associate Vice-President, Strategic Integrations and Initiatives; Yohlunda Mosley Hill, Transfer Services Director; Randy Way, Associate Dean, School of Science, Technology, Engineering, and Mathematics; Cody White, Budget Director; Jose Villarreal, Student Senate President; and Kristin Rolling, Recording Secretary.

### **Public Hearing on the FY2024-25 Budget**

#### **Call to Order** <sup>1</sup>

The Public Hearing on the FY2025-26 budget was duly noticed and called to order at 5:32 p.m. Ms. Bidar-Sielaff, who chaired the meeting in the absence of Chair Donald Dantzler, stated that the hearing provides an opportunity for public comments related to the proposed FY2025-26 budget, as approved by the Madison College District Board on April 2, 2025. As provided in the hearing notice, members of the public were given an opportunity to participate in the public hearing.

## **Highlights of the FY2025-26 Budget** <sup>II</sup>

Mr. White provided highlights of the Madison College District FY2025-26 budget.

## **Comments from the Public** <sup>III</sup>

Ms. Bidar-Sielaff confirmed that there were no requests for public comment from members of the public.

## **Close of Public Hearing** <sup>IV</sup>

Ms. Bidar-Sielaff stated that the FY2025-26 budget would be considered for adoption at the June 4, 2025, Board meeting.

The public hearing adjourned at 5:38 p.m.

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Melanie Lichtfeld, Secretary

## **Regular Meeting of the Board**

### **Call to Order** <sup>I</sup>

The meeting was duly noticed and called to order at 5:38 p.m. by Ms. Bidar-Sielaff, who was serving as Chair in the absence of Donald Dantzler. Mr. Anderson confirmed that appropriate notices had been given and the meeting was being held in compliance with the open meetings law.

### **Routine Business Matters** <sup>II</sup>

#### **Approval of Meeting Minutes** <sup>II A</sup>

**There was a motion by Ms. McNeary, seconded by Ms. Lewis, to approve the meeting minutes of April 9, 2025, as submitted. Motion carried.**

#### **Public Comments** <sup>II B</sup>

There were no public comments.

### **New Business** <sup>III</sup>

#### **Communications** <sup>III A</sup>

##### **Board Chair's Report** <sup>III A 1</sup>

##### **Future Meeting & Event Schedule** <sup>III A 1 a</sup>

Ms. Bidar-Sielaff reminded Trustees of upcoming meetings and events.

##### **Student Liaison Report** <sup>III A 2</sup>

Ms. Zeng reported that she was recently able to travel to Nashville to be recognized for her New Century Transfer scholarship, where she met student leaders from around the country who are high achieving scholars and who contribute greatly to their communities. The Phi Theta Kappa Honor Society recently inducted 153 new members and recognized 21 faculty and staff with Golden Apple Awards at their annual induction ceremony. The Asian American Student Association recently hosted a meeting to help students learn about the earthquake in Myanmar

and is organizing a fundraiser to support efforts for those affected by the earthquake. Quickly changing federal regulations related to international students are raising concerns among international students who have invested in their studies in the United States. The Center for International Education recently hosted a graduation for international students. Students received stoles with their country flags that they can wear at the spring commencement ceremony. The college will host Hmong American Day later this month, as well as the college's first Asian American Pacific Islander celebration.

### **Student Senate Report** III A 3

Mr. Villarreal reported that the Student Senate will hold its swearing-in of the 64th Student Senate tomorrow. Since the April Board meeting, the Student Senate has passed several resolutions, including a resolution to streamline communication to regional nursing students to ensure students receive program information that impacts them, and a resolution upholding international students' rights, recognizing the importance of international students attending Madison College.

### **College/Campus Announcements** III A 4

Dr. Ramirez reported that the Finance and Administration division created a paid, full-time paid internship program in Summer 2022, with the goal of supporting student learning. Each intern completes a summer project, participates in several lunch and learns, attends a Board meeting, and is invited to a networking breakfast with potential employers at the end of the summer. Madison College recently participated in a series of convenings, designed to bring together people and organizations from across Wisconsin to plan to support family economic mobility by supporting parenting students through two-generation approaches. Madison College students were featured in each of the convenings, sharing their experiences attending college as

parents. The result of the work is a strategy map designed to help the state move forward in the areas of childcare, improving data, developing a culture of support and respect, and improved student experience.

Dr. Thomas reported that regional campuses offer unique programs and services to the students who live in those areas. The Reedsburg Campus offers the full Associates Degree in Nursing program. They recently hosted their 4<sup>th</sup> annual Celebrate a Nurse 5K fundraiser, raising more than \$12,000 for scholarships for Reedsburg nursing students. In Fall 2025, the college will begin offering the Accelerated Reasoning Program (ARP) at all the regional campuses, giving students access to developmental education in math without having to go online or travel to Madison. The Portage Campus offers the Gas Metal Arc Welding Technical Diploma and the Basic Tooling Technical Diploma. In Fort Atkinson the welding bolt on in the Metal Fabrication Program allows students to get two degrees in one calendar year, which increases their career opportunities and can lead to higher wages. The Early College team, the regional team and the School of Health Sciences will offer a Phlebotomy course Spring 2026 in the embedded lab at the Sauk Prairie high school for both high school students and community members.

### **President's Report** III A 5

Dr. Casper reported the WTCS budget will likely be considered by the Joint Finance Committee in the next several weeks. The federal budget bill currently being considered contains cuts and changes for education and workforce programs. Some of those include moving Pell eligibility from 12-15 credits, changing Pell eligibility for part time students, a risk sharing proposal, cuts to funding for Perkins, AEFLA, Trio, CCAMPIS. Madison College will continue to communicate with legislators about the importance of these programs for community college students. The SEVIS records of three international students have had their status reinstated. One

of those students had already left the country by the time the reinstatement occurred. The college has celebrated students and employees over the last few weeks, including the Student Success Banquet, RISE Banquet, Foundation Scholarship Luncheon, PTK induction, Employee Awards, and Athletics' Wolfie Awards. The college is conducting a brand survey to gather the perceptions that students, employees, partners and community members have about Madison College. The results will help to inform future communications and marketing.

#### **International Travel** III A 5 a

Dr. Casper informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented activities have been conditionally approved and final decisions will be made for each activity based on a review of health and safety conditions.

#### **Monitoring Report – Vision 2030 Commitment 5** III A 5 b

Dr. Casper introduced Ms. Hill and Mr. Way to share information related to the Vision 2030 Commitment 5, *Madison College will support students' social and economic mobility by providing high-quality, flexible academic offerings that lead to meaningful careers and transfer opportunities*. They shared information about how Madison College is creating new transfer pathways, data about graduate engagement in the workforce, and dual credit and early college academies for high school students.

#### **Gramm-Leach-Bliley Act Information Security Status Report** III A 5 c

Dr. Casper introduced Mr. La Grew to share information related to updates to the Gramm-Leach-Bliley Act (GLBA) Safeguards rules that require additional oversight of information security programs for financial institutions, including educational institutions that administer student financial aid associated with Title IV programs.



### **WolfPack Rising/SIS Project** III A 5 d

Dr. Casper introduced Dr. Gahagan and Mr. Chrisinger to share information about the Student Information System project, WolfPack Rising. They shared information related to the project priorities, structure, status, and timeline.

### **Action Items** III B

#### **Fiscal Year 2024-25 Budget Amendment** III B 1

Dr. Ramirez reported that the Fiscal Year 2024-25 budget was approved by the District Board on June 5, 2024, and modified on December 4, 2024. In accordance with State Statute 65.90(5)(a) and the Wisconsin Administrative Code TCS 7.05(7), and to adhere to the District Board's policy, budget amendments for FY2024-25 should be adopted by the District Board. It was noted that the action required at least six affirmative votes.

**There was a motion Ms. Lewis, seconded by Ms. McNeary, to approve the budget modifications for FY2024-25. Motion carried unanimously exceeding the 6 vote requirement.**

### **Consent Agenda** III B 2

#### **General fund monthly financial report as of March 31, 2025** III B 2 a

#### **Quarterly investment report as of March 31, 2025** III B 2 b

#### **Quarterly finance metrics** III B 2 c

#### **Request for proposals/request for bids/sole sources** III B 2 d

#### **Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period March 16, 2025 through April 15, 2025** III B 2 e

#### **38.14 contracts for services March 2025** III B 2 f

#### **Employment of personnel** III B 2 g

#### **Resignations and separations** III B 2 h

**There was a motion by Ms. Lewis, seconded by Ms. McNeary, to approve Consent Agenda items III.B.2.a. through h. Motion carried.**

**Adjournment** <sup>v</sup>

**There was a motion by Ms. Lewis, seconded by Mr. White, to adjourn the meeting. Motion carried.**

The meeting adjourned at 7:23 p.m.

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Melanie Lichtfeld, Secretary

# Madison Area Technical College

## Topic: International Travel Authorizations (Information Only District Board Report)

**Madison College District Board Meeting Date:**

*The following international travel requests have been authorized. All of the requests for international travel listed below conform with all procedural and administrative rules as outlined in Madison College District International Travel Policies.*

Name of Program/Trip	Travler Name(s)	Destination Country and City	Dates of Travel	Description of Travel and Benefit to District	Dollar Amount
	Traveler 1:	Destination City:	Departure Date:		\$
	Traveler 2:				
	Traveler 3:	Destination Country:	Return Date:		
	Traveler 4:				
	Traveler 1:	Destination City:	Departure Date:		\$
	Traveler 2:				
	Traveler 3:	Destination Country	Return Date:		
	Traveler 4:				

## **MADISON AREA TECHNICAL COLLEGE**

DATE: June 4, 2025

TOPIC: Fiscal Year 2025-26 Budget Approval

ISSUE: The Fiscal Year 2025-26 budget was developed by staff and on April 2, 2025, the full board received a presentation on the budget and approved taking it to a public hearing. On April 18, 2025, the proposed FY2025-26 budget was published in the *Wisconsin State Journal*. A public hearing on the proposed budget took place on May 7, 2025.

ACTION: Adopt the attached resolution approving the Fiscal Year 2025-26 budget.

## **RESOLUTION**

**WHEREAS**, the notice of public hearing on the proposed FY2025-26 budget of Madison Area Technical College District was published in the Wisconsin State Journal on April 18, 2025, as a Class 1 Legal Notice; and

**WHEREAS**, the Madison Area Technical College District has held pursuant to s. 65.90(4), Wisconsin Statutes, a public hearing on the proposed FY2025-26 budget on May 7, 2025, at 5:30 p.m. in Madison, Wisconsin, at the Madison Area Technical College, 1701 Wright Street, Madison;

**NOW, THEREFORE, BE IT RESOLVED** that the Madison Area Technical College District Board hereby adopts the budget for the fiscal year beginning July 1, 2025, and ending June 30, 2026, which contains total revenues of \$296,208,000, total other financing sources of \$31,000,000, and total expenditures of \$331,736,000, as detailed in the Fiscal Year 2025-26 budget document.

## MADISON AREA TECHNICAL COLLEGE

DATE: June 4, 2025

TOPIC: Reimbursement Resolution for Projects to be Financed with Tax-Exempt Obligations

ISSUE: The approved FY2025-26 budget includes the capital projects budget with an associated authorized borrows totaling \$31,000,000. These borrows will occur throughout the fiscal year. The attached reimbursement resolution authorizes the District to provide interim financing to cover the costs of the expenditures that will be incurred prior to the issuance of the obligations in FY2025-26.

The attached resolution totals \$31,000,000, including \$6,026,000 for building remodeling and improvement, \$474,000 for site work, \$2,500,000 for new construction, and \$22,000,000 for the cost of acquisition of movable equipment and technology. Once the resolution is authorized, the resolution will be made available for public inspection.

### RECOMMENDATION:

*Adopt the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing*

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION DECLARING OFFICIAL INTENT  
TO REIMBURSE EXPENDITURES  
FROM PROCEEDS OF BORROWING**

**WHEREAS**, Madison Area Technical College District, Wisconsin (the "Issuer") plans to undertake building remodeling and improvement projects, new construction projects, movable equipment and technology projects and site work projects as set forth in its FY 2025-26 capital projects budget and summarized below (the "Projects");

<u>Project</u>	<u>Project Cost</u>
Movable equipment and technology	\$22,000,000
Building remodeling and improvement	6,026,000
Site work	474,000
New construction	2,500,000

**WHEREAS**, the Issuer expects to finance the Projects on a long-term basis by issuing tax-exempt bonds or notes (collectively, the "Bonds");

**WHEREAS**, because the Bonds will not be issued prior to commencement of the Projects, the Issuer must provide interim financing to cover costs of the Projects incurred prior to receipt of the proceeds of the Bonds; and

**WHEREAS**, the District Board (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Projects until the Bonds are issued.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Projects until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$31,000,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Projects from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted June 4, 2025.

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Chairperson

ATTEST:

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Secretary

(SEAL)



## **MADISON AREA TECHNICAL COLLEGE**

**DATE:** June 4, 2025

**TOPIC:** New Program Approval – Barber Technical Diploma

**ISSUE** As part of our commitment to workforce development and responsive programming that meets the evolving needs of our communities, we are proposing the development of a Barbering technical diploma. There is a growing need for trained barbers within the Madison College district. Finding candidates with these skills continues to be a challenge for businesses in the Madison College district as demand for these skills continues to increase. In the WTCS, Barber technical diplomas are offered at Milwaukee Area Technical College (on-site) and Moraine Park Technical College (Department of Corrections). Upon completion and licensure, graduates may pursue roles such as licensed barbers, men's grooming specialists, shaving experts, or barbershop stylists in traditional or upscale settings. With experience, opportunities may expand to include barbershop management or ownership, platform artistry, or specialized work.

2025 Q1 Lightcast labor market data for the Madison College district projects that the number of Barbering positions in the district will grow by 10.1% between 2025 and 2030, which is higher than the projected national rate of growth, which is 6.7%.

On April 21, 2025, the Cosmetology Advisory Board meeting was held at the Madison College Truax Campus. Madison College faculty presented the board members with the concept of a one-year barber program that meets hours and skill requirements for licensure in the state of Wisconsin. All employer representatives present were in support of Madison College developing a Barber technical diploma.

The Barber technical diploma curriculum pairs classroom theory learning with hands on training. The program will run two semesters, 13 credits each semester, with one cohort beginning each fall. The proposed curriculum includes 10 new courses, with five courses being modeled after the Cosmetology curriculum (Guest Services & Client Relations, Externship Planning, Externship, Salon Business & State Board Review). While Barbering and Cosmetology share foundational elements in hair care and sanitation, the barbering profession is a distinct and specialized trade with unique competencies, licensing requirements, and cultural identity. Developing dedicated courses for barbering reflects our commitment to relevant, high-quality education and positions our institution to better serve both students and employers. Barber courses will ensure precise alignment with barbering licensure requirements and maintain the integrity of the credentialing process.

### Proposed Curriculum for Barbering Technical Diploma

<b>FALL SEMESTER (16 weeks)</b>	<b>Credits</b>
Barbering Fundamentals	1
Barber Haircutting Concepts	3
Barber Basic Hair Color	2
Barber Shampoo & Scalp Treatments	1
Barber Hair Design	2
Barber Shaving & Facials	2
Barber Introduction to Guest Services & Client Relations	2
	<b>13</b>
<b>SPRING SEMESTER (16 weeks)</b>	
Barber Externship Planning	1
Barber Intermediate Barber Haircutting- Some Theory, Open Lab	2
Barber Natural Haircare & Braiding	1
Barber Chemical Texturizing	2
Advanced Barbering Techniques- Open Lab	2
Barber State Board Review	2
Barber Externship	2
Barber Salon Business	1
	<b>13</b>
<b>TOTALS</b>	<b>26</b>

The goal is to recruit a cohort of 12-22 new students which will generate an estimated 8 FTEs per term, 14 FTEs per year (accounting for retention). A space has been identified, E2842A, on the Truax campus that will need some retrofitting (barber chairs, mirrors, storage).

### Proposed Budget for Barbering Technical Diploma

<b>Category</b>	<b>Description</b>	<b>Estimated Cost</b>
<b>Full-Time Faculty Salary</b>	Annual salary for dedicated barbering faculty	\$72,000
<b>Program Director Stipend</b>	Annual stipend for administrative and leadership duties	\$3,000
<b>Curriculum Development</b>	250 hours @ \$57.97/hr for 10 new courses (25 hrs. each)	\$14,493
<b>Part-Time Faculty Budget</b>	Compensation for instructional hours provided by part-time faculty (PTF), two PTF at 8 hours per week each at 60% load (\$24,970 x .60 = \$14,982 x 2 PTF x 2 semesters)	\$59,928

<b>Category</b>	<b>Description</b>	<b>Estimated Cost</b>
<b>Fringe Benefits</b>	Associated fringe costs for full-time faculty	\$30,000
<b>Supplies – on going</b>	Student kits, sanitation materials, towels, products	\$69,530
<b>Equipment – one time</b>	Barber chairs, workstations, mirrors, storage, carts, lights	\$27,150
<b>Total Budget Request</b>		\$276,101

In summary, the Barber program will be an exciting addition to further expand options in this industry. In addition to addressing workforce needs, the Barbering program honors the deep cultural significance of the barbering profession, particularly in communities of color. For generations, barbershops have served as trusted community hubs, places of connection, mentorship, entrepreneurship, and cultural expression. By offering this program, we recognize and elevate this tradition, creating an inclusive pathway that affirms the lived experiences of our students and the communities they will serve. We believe that this represents a clear opportunity for growth and will meet the needs of district employers.

This document is presented with full endorsement by Dr. Beth Giles – Provost, Melissa Pérez– Dean-School of Business & Applied Arts, Mel Brainerd – Program Director-Cosmetology, Jeff Patterson – FT Instructor-Apprenticeship/Barber.

**ACTION:**      Approve the new Madison College Barber Technical Diploma

# Special Circumstances Policy Submission Form

*No Special Circumstances Policy can conflict with state statute or administrative code.*

## College Information

**College Name:** Madison College

**Contact Person:** Marissa Tokarczyk

**Contact Email:** mtokarczyk@madisoncollege.edu

**Contact Phone Number:** 608-246-6416

## Program Information

**List all Program(s) for Special Circumstances Admission covered under this policy:** *Include the program number and title. If necessary, please use the Special Circumstances Excel Spreadsheet.* Technical Diploma in Dental Assistant (305082)

## Priority Enrollment

**List the Individuals/Populations with Priority Enrollment:** Students affiliated with community organizations who promote upward mobility and assist with providing educational opportunities and support.

## Cohort Information

*If multiple programs are included, please list each program with its corresponding information.*

Total Number of Spots in Program:

**Dental Assistant** – 15 during the fall and spring semesters, 20 during the summer semester

Number of Spots Reserved for Special Circumstances:

**Dental Assistant** – Up to 5

**Does this program currently have a waiting list?** Dental Assistant does not currently have an estimated wait time to enter the program.

If yes, how many students are on this list?

If yes, how many terms/enrollment cycles has this waiting list been in place?

### Justification:

Why is the college seeking priority enrollment for the specific programs and student populations? *Limit to 500 characters.*

Holding up to 5 of the 15 spots in the Dental Assistant program aligns with our mission to provide a quality higher educational opportunity to students. The reservation of 5 seats will allow the students from this organization to complete the program together as a small group, providing each support for their success.

### Policy Information:

**Will additional information be required from the student?** No

If yes, please specify:

**How will this policy be communicated to students?** (e.g., website, brochures, advising sessions)

This policy will be communicated to students through the Learning Management System (LMS) workshop.

### Data Collection and Reporting:

How will data on special circumstances admissions be collected and used to evaluate the demographics of students, specifically focusing on federal protected classes such as gender, race/ethnicity, disability, and national origin minority communities? *The goal is to ensure that the enrollment process for special circumstances policies does not create barriers to program access for these protected groups.*

We will monitor the enrollment of the students in the Dental Assistant program and the district population broken out by federally protected classes to assess whether this policy may be leading to unintended barriers for members of protected classes.

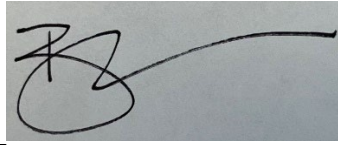
### Policy Attachment and District Board Review **Attach**

***a copy of the Special Circumstances Policy.***

Anticipated District Board Approval Date: \_\_\_\_\_

## College Sponsor

Signature: \_\_\_\_\_



Date: 5.21.2025

*Instructional Services Administrator*

Printed Name: \_\_\_\_\_

When the document is complete, please follow your district's procedures for review and submission. The appropriate personnel should submit this form along with all attached documentation in a single .pdf file to [programs@wtcsystem.edu](mailto:programs@wtcsystem.edu).

## MADISON AREA TECHNICAL COLLEGE

**DATE:** June 4, 2025

**TOPIC:** FY2025-2026 Legal Services

**ISSUE:** The Wisconsin Technical College System (WTCS) allows for an exception from the typical procurement processes for legal services. Per the WTCS Financial and Accounting Manual, “procurement of outside legal counsel...may be obtained either by use of the RFP process on a regular basis or through an annual letter of engagement.”

When the technical college districts develop annual letters of engagement with their outside legal counsel, they must describe the types of services to be provided and the rates the district will be charged.

In 2022, the College solicited Requests for Proposals (RFP) for all its legal practice areas. As a result, a five-year contract was awarded to two firms for these services. With the variety of legal expertise required by the College, two additional firms who did not participate in RFP23-001 were also identified as service providers for FY2025-2026 for additional specific legal services.

Annual letters of engagement have been received from the following firms:

<u><b>Legal Firm</b></u>	<u><b>Practice Area(s)</b></u>
Husch Blackwell LLP	General, Human Resources, Labor and Employment
Quarles & Brady LLP	Bond Counsel & Related Matters and Real Estate, Leasing, Development, Property Management & Related Matters

Administrative staff of the College has reviewed the documents and service rates and recommend approving the three (3) letters of engagement for the practice areas specified. If during the fiscal year legal services are deemed necessary for areas that do not fall within the scope of the above identified practice areas, new letters of engagement will be developed and brought to the District Board for authorization. In addition, the college may use services from counsel selected via the RFP process.

Funds for legal services are available in the FY2025-2026 General Fund budget as well as various capital budgets as may be relevant to legal work for capital projects.

**ACTION:** Authorize staff to execute three (3) Letters of Engagement from the firms listed above specific to the noted practice areas for FY2025-2026.

## MADISON AREA TECHNICAL COLLEGE

DATE: June 4, 2025

TOPIC: Authorizing the Issuance of Not To Exceed \$6,000,000 General Obligation Promissory Notes, Series 2025-26A

ISSUE: The approved FY2025-26 budget includes the capital projects budget and authorized the borrowing of \$31,000,000. The initial process to borrow for capital projects includes securing bond counsel opinion and obtaining a bond rating.

The attached resolution is the authorization to begin this process and totals \$5,000,000, including \$1,485,000 for building remodel and improvements, \$15,000 for sitework and \$4,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. An authorizing resolution will be forthcoming to the Board to set the parameters to award the sale of the bonds to the lowest bidder from the bidding process.

Additional borrowing(s) will be scheduled and brought to the District Board for authorization later in the fiscal year.

### RECOMMENDATION:

*Adopt the Resolution Authorizing The Issuance Of Not To Exceed \$6,000,000 General Obligation Promissory Notes, Series 2025-26A; And Setting The Sale Therefor.*



RESOLUTION NO. \_\_\_\_

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED  
\$6,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025-26A

WHEREAS, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") is presently in need of \$1,485,000 for the public purpose of paying the cost of building remodeling and improvement projects, \$4,500,000 for the public purpose of paying the cost of the acquisition of movable equipment and \$15,000 for the public purpose of paying the cost of site improvement projects, and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,485,000 for the public purpose of paying the cost of building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$4,500,000 for the public purpose of paying the cost of the acquisition of movable equipment; and be it further

Resolved, that the District shall issue general obligation promissory notes in an amount not to exceed \$15,000 for the public purpose of paying the cost of site improvement projects; and be it further

RESOLVED, that pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Wisconsin State Journal, the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A, B and C and incorporated herein by this reference.

Adopted, approved and recorded June 4, 2025.

\_\_\_\_\_  
Donald D. Dantzler, Jr.  
Chairperson

Attest:

\_\_\_\_\_  
Melanie Lichtfeld  
Secretary

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS  
OF THE  
MADISON AREA TECHNICAL COLLEGE DISTRICT  
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,  
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on June 4, 2025, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$1,485,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of building remodeling and improvement projects.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [jspilde@madisoncollege.edu](mailto:jspilde@madisoncollege.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 4th day of June, 2025.

BY THE ORDER OF THE  
DISTRICT BOARD

District Secretary

EXHIBIT B

NOTICE TO THE ELECTORS  
OF THE  
MADISON AREA TECHNICAL COLLEGE DISTRICT  
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,  
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on June 4, 2025, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$4,500,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of the acquisition of movable equipment.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [jspilde@madisoncollege.edu](mailto:jspilde@madisoncollege.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 4th day of June, 2025.

BY THE ORDER OF THE  
DISTRICT BOARD

District Secretary

EXHIBIT C

NOTICE TO THE ELECTORS  
OF THE  
MADISON AREA TECHNICAL COLLEGE DISTRICT  
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,  
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on June 4, 2025, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$15,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of site improvement projects.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [jspilde@madisoncollege.edu](mailto:jspilde@madisoncollege.edu).

Dated this 4th day of June, 2025.

BY THE ORDER OF THE  
District Board

District Secretary

## MADISON AREA TECHNICAL COLLEGE

DATE: June 4, 2025

TOPIC: Resolution Establishing Parameters for the Sale of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2025-26A

ISSUE: The Madison Area Technical College District Board previously approved authorizing the sale of \$5,000,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$4,500,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,485,000) and for the purpose of paying sitework (\$15,000). These activities were included in the FY2025-26 capital projects budget approved by the Board on June 4, 2025.

The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

We will provide information on the winning bidder, purchase price and interest rates, at a future board meeting. Attached is the Authorizing and Parameters Resolution.

RECOMMENDATION:

*Adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2025-26A.*

RESOLUTION NO. \_\_\_\_\_

RESOLUTION ESTABLISHING PARAMETERS FOR THE  
SALE OF NOT TO EXCEED \$6,000,000 GENERAL  
OBLIGATION PROMISSORY NOTES, SERIES 2025-26A

WHEREAS, on June 4, 2025, the District Board of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes (the "Notes") in the amount of \$1,485,000 for the public purpose of paying the cost of building remodeling and improvement projects, in the amount of \$4,500,000 for the public purpose of paying the cost of the acquisition of movable equipment and in the amount of \$15,000 for the public purpose of paying the cost of site improvement projects (collectively, the "Project");

WHEREAS, the District will cause Notices to Electors to be published in the Wisconsin State Journal giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution can be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance building remodeling and improvement projects and the acquisition of movable equipment;

WHEREAS, it is the finding of the District Board that it is in the best interest of the District to direct its financial advisor, PMA Securities, LLC ("PMA"), to take the steps necessary for the District to offer and sell the Notes at public sale and to obtain bids for the purchase of the Notes; and

WHEREAS, in order to facilitate the sale of the Notes in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to any one of the Chief Financial Officer/Controller or Executive Vice President Finance and Administration/Chief Operating Officer (each an "Authorized Officer") of the District the authority to accept on behalf of the District the bid for the Notes that results in the lowest true interest cost for the Notes (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes; Parameters. For the purpose of paying costs of the Project, the District is authorized to borrow pursuant to Section 67.12(12) Wisconsin Statutes, the principal sum of not to exceed SIX MILLION DOLLARS (\$6,000,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 15 of this Resolution, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the District, Notes aggregating the principal amount of not to exceed SIX MILLION DOLLARS (\$6,000,000). The purchase price to be paid to the District for the Notes shall not be less than 100% nor more than 105% of the principal amount of the Notes.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2025-26A"; shall be issued in the aggregate principal amount of up to \$6,000,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity may be increased or decreased by up to \$250,000 per maturity and that the aggregate principal amount of the Notes shall not exceed \$6,000,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$6,000,000.

<u>Date</u>	<u>Principal Amount</u>
03-01-2026	\$2,000,000
03-01-2027	1,000,000
03-01-2028	1,000,000
03-01-2029	1,000,000
03-01-2030	1,000,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2026. The true interest cost on the Notes (computed taking only the Purchaser's compensation into account) will not exceed 5.00%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Notes shall be subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the District shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2025 through 2029 for the payments due in the years 2026 through 2030 in such amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time

as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

#### Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2025-26A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").



(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 12. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of

interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 15. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) expiration of the petition period provided for under Section 67.12(12)(e)5, Wis. Stats., without the filing of a sufficient petition for a referendum with respect to the resolution authorizing the issuance of Notes to finance building remodeling and improvement projects and the acquisition of movable equipment; and

(b) approval by the Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by the Authorized Officer of the Approving Certificate.

Upon approval of the terms of the Notes, the Authorized Officer of the District is authorized to execute the Proposal with the Purchaser providing for the sale of the Notes to the Purchaser. The Notes shall not be delivered until this approval is obtained and the referendum petition period expires as provided in (a) above.

Section 16. Official Statement. The District Board hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded June 4, 2025.

\_\_\_\_\_  
Donald D. Dantzler, Jr.  
Chairperson

ATTEST:

\_\_\_\_\_  
Melanie Lichtfeld  
Secretary

(SEAL)

EXHIBIT A

Approving Certificate

(See Attached)

CERTIFICATE APPROVING THE PRELIMINARY OFFICIAL STATEMENT  
AND DETAILS OF  
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025-26A

The undersigned [Chief Financial Officer/Controller or Executive Vice President Finance and Administration/Chief Operating Officer] of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District"), hereby certifies that:

1. Resolution. On June 4, 2025, the District Board of the District adopted a resolution (the "Resolution") establishing parameters for the sale of not to exceed \$6,000,000 General Obligation Promissory Notes, Series 2025-26A of the District (the "Notes") after a public sale and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

3. Proposal; Terms of the Notes. On the date hereof, the Notes were offered for public sale, and the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Schedule I-A and incorporated herein by this reference (the "Bid Tabulation"). The bid proposal attached hereto as Schedule I-B and incorporated herein by this reference (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation (the "Purchaser") fully complies with the bid requirements set forth in the Official Notice of Sale. PMA Securities, LLC recommends the District accept the Proposal. The Proposal meets the parameters and conditions established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$\_\_\_\_\_, which is not more than the \$6,000,000 approved by the Resolution, and shall mature on March 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference. The amount of each annual principal payment due on the Notes is not more than \$250,000 more or less per maturity than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
03-01-2026	\$2,000,000	\$_____
03-01-2027	1,000,000	_____
03-01-2028	1,000,000	_____
03-01-2029	1,000,000	_____
03-01-2030	1,000,000	_____

The true interest cost on the Notes (computed taking only the Purchaser's compensation into account) is \_\_\_\_\_%, which is not in excess of 5.00%, as required by the Resolution.

4. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$\_\_\_\_\_, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 100% nor more than 105% of the principal amount of the Notes as required by the Resolution.

5. Redemption Provisions of the Notes. [The Notes are not subject to optional redemption.] [The Notes maturing on March 1, 20\_\_ and thereafter are subject to redemption prior to maturity, at the option of the District, on March 1, 20\_\_ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.] [The Proposal specifies that [some of] the Notes are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Schedule MRP and incorporated herein by this reference.]

6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the District have been irrevocably pledged and there has been levied on all of the taxable property in the District, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

7. Expiration of Petition Period. The petition period provided for under 67.12(12)(e)5, Wisconsin Statutes, has expired without the filing of a sufficient petition for a referendum with respect to the Notes authorized to finance building remodeling and improvement projects and the acquisition of movable equipment.

8. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Notes and the direct annual irrepealable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on \_\_\_\_\_, 20\_\_ pursuant to the authority delegated to me in the Resolution.

Name: \_\_\_\_\_  
Title: \_\_\_\_\_

SCHEDULE I-A TO APPROVING CERTIFICATE

Bid Tabulation

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY



SCHEDULE I-B TO APPROVING CERTIFICATE

Proposal

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

## SCHEDULE II TO APPROVING CERTIFICATE

### Pricing Summary

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

EXHIBIT B

(Form of Note)

REGISTERED UNITED STATES OF AMERICA  
STATE OF WISCONSIN DOLLARS  
NO. R-\_\_\_\_ MADISON AREA TECHNICAL COLLEGE DISTRICT \$\_\_\_\_\_  
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2025-26A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:

March 1, \_\_\_\_\_, 20\_\_\_\_ % \_\_\_\_\_

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$\_\_\_\_\_)

FOR VALUE RECEIVED, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2026 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$\_\_\_\_\_, all of which are of like tenor, except as to denomination, interest rate[, redemption provision] and maturity date, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of paying the cost of building remodeling and improvement projects (\$\_\_\_\_\_), the acquisition of movable equipment (\$\_\_\_\_\_) and site improvement projects (\$\_\_\_\_\_), as authorized by resolutions adopted on June 4, 2025, as supplemented by a Certificate Approving the Preliminary Official Statement and Details of

General Obligation Promissory Notes, Series 2025-26A, dated \_\_\_\_\_, 20\_\_ (collectively, the "Resolution"). Said resolutions are recorded in the official minutes of the District Board for said date.

【The Notes are not subject to optional redemption.】 【The Notes maturing on March 1, \_\_\_\_\_ and thereafter are subject to redemption prior to maturity, at the option of the District, on March 1, \_\_\_\_\_ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.】

【The Notes maturing in the years \_\_\_\_\_ are subject to mandatory redemption by lot as provided in the Approving Certificate, at the redemption price of par plus accrued interest to the date of redemption and without premium.】

【In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.】

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such

registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes [(i)] after the Record Date[, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption]. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MADISON AREA TECHNICAL COLLEGE  
DISTRICT, WISCONSIN

By: \_\_\_\_\_  
Donald D. Dantzler, Jr.  
Chairperson

(SEAL)

By: \_\_\_\_\_  
Melanie Lichtfeld  
Secretary

Date of Authentication: \_\_\_\_\_, \_\_\_\_\_

### CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolutions of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin.

ASSOCIATED TRUST COMPANY,  
NATIONAL ASSOCIATION,  
GREEN BAY, WISCONSIN

By \_\_\_\_\_  
Authorized Signatory

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)



## MADISON AREA TECHNICAL COLLEGE

**DATE:** June 4, 2025

**TOPIC:** General Fund Financial Report as of April 30, 2025

**ISSUE:** Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 98.20% of the current budget. This compares to 97.39% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 100.04% of budget, compared to 99.99% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 96.46% of budget, compared to 96.49% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 99.97% of budget, compared to 100.45% last year. The material fee revenues are 100.01% of budget, compared to 101.32% last year.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 100.97% of the amount budgeted. Last year, revenues to date were 102.05%.
- Institutional Sources include interest income, lease/rental income and royalty income, along with miscellaneous revenues. The revenues to date are 101.28% of the budget. Last year's revenues were 81.78% of the budget. Increase primarily from interest income.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are 94.45% of the budget, compared to 58.79% last year. Overall, Federal Source revenue is slightly higher than last year and performing better vs current budget.

The functional expenditure classifications are defined by NACUBO's Financial Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 81.86% of budget as compares to 83.57% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 80.89% of budget, compared to 82.31% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 81.56% of the budget, versus 83.72% last year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 82.28% of the current year's budget, compared to 81.79% last year.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 79.97% of budget, compared to 87.54% last year. Decrease is largely from Wages/Benefits, Professional Development, Insurance and Data Processing.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 96.41% of budget, compared to 91.62% last year.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 83.94% of budget, compared to 84.73% last year.
- Accept report and place on file.

GENERAL FUND  
FOR THE MONTH ENDED APRIL 2025

**STATEMENT OF REVENUE - ESTIMATED AND ACTUAL**

	<u>+Budgeted Revenue</u>	<u>Actual Revenue Current Month</u>	<u>Actual Revenue Year to Date</u>	<u>Balance To Be Earned</u>	<u>Actuals to Budget % Earned Year to Date</u>	<u>*Actuals to Budget % Earned Prior Year</u>
Local Sources (Tax Levy)	\$ 47,618,000	\$ (246)	\$ 47,635,627	\$ (17,627)	100.04%	99.99%
State Sources (State Aid)	\$ 82,454,000	\$ 1,931	\$ 79,533,978	\$ 2,920,022	96.46%	96.49%
Program Fees	\$ 34,979,000	\$ (24,087)	\$ 34,968,850	\$ 10,150	99.97%	100.45%
Material Fees	\$ 1,249,000	\$ 220	\$ 1,249,164	\$ (164)	100.01%	101.32%
Other Student Fees	\$ 1,420,000	\$ 26,946	\$ 1,433,741	\$ (13,741)	100.97%	102.05%
Institutional Sources	\$ 2,999,000	\$ 324,991	\$ 3,037,276	\$ (38,276)	101.28%	81.78%
Federal Sources	\$ 307,000	\$ 90,226	\$ 289,955	\$ 17,045	94.45%	58.79%
<b>Total Revenues</b>	<b>\$ 171,026,000</b>	<b>\$ 419,981</b>	<b>\$ 168,148,592</b>	<b>\$ 2,877,408</b>	<b>98.32%</b>	<b>97.39%</b>

**STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS**

	<u>+Budgeted Expenditures</u>	<u>Year to Date Expenditures</u>	<u>Encumbrances</u>	<u>Budget Balance</u>	<u>Actuals to Budget % Used Year to Date</u>	<u>*Actuals to Budget % Used Prior Year to Date</u>
Instructional	\$ 114,204,000	\$ 91,674,903	\$ 703,946	\$ 21,825,152	80.89%	82.31%
Instructional Resources	\$ 3,426,500	\$ 2,790,165	\$ 4,598	\$ 631,737	81.56%	83.72%
Student Services	\$ 19,082,000	\$ 15,555,115	\$ 145,578	\$ 3,381,307	82.28%	81.79%
General Institutional	\$ 20,190,600	\$ 15,157,028	\$ 988,993	\$ 4,044,579	79.97%	87.54%
Physical Plant	\$ 11,977,200	\$ 10,069,020	\$ 1,477,651	\$ 430,529	96.41%	91.62%
Public Service	\$ 1,191,700	\$ 993,979	\$ 6,378	\$ 191,343	83.94%	84.73%
<b>Total Expenditures</b>	<b>\$ 170,072,000</b>	<b>\$ 136,240,209</b>	<b>\$ 3,327,144</b>	<b>\$ 30,504,647</b>	<b>82.06%</b>	<b>83.57%</b>

+FY24-25 Modified Budget, 5/7/25

\*Prior Year Budget %'s are computed from Final Budget for FY23-24

**Madison Area Technical College****Topic: Request for Proposals / Request for Bids / Sole Sources****DATE OF BOARD MEETING - Wednesday, June 4, 2025**

All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.

ID	Title	Description	Funding and Term	Vendor	Dollar Amount	Recommended by VP and Director/Dean
RFP25-012	Comprehensive College Student Mental Health and Wellness Program Consultant	Madison College is seeking Board approval to contract with a strategic mental health and suicide prevention partner to implement a four-year, campus-wide mental health and wellness framework. The selected vendor will provide assessment, strategic planning, staff/faculty training, and program evaluation services to support student well-being and reduce mental health-related barriers to academic success.	Operational Fiscal Years 2026-2029	The Jed Foundation	Total projected cost is \$62,000 over four years:  Year 1: \$15,500 Year 2: \$15,500 Year 3: \$15,500 Year 4: \$15,500	Geraldo VilaCruz Associate Vice President, Dean of Students & Valentina Ahedo Interim Vice President for Student Affairs
SS25-028	United Healthcare Services	The college worked with a broker to secure an insurance policy that was affordable and provides comprehensive coverage. GHC, our previous insurance provider, was nearly doubling their premium (180%) which would have taken the cost per student to over \$4,000 a year. This prompted the search for a new provider, resulting in UnitedHealthcare Student Resources (UHCSR). Unlike GHC, the UHCSR plan is specifically designed for college students and has in-network coverage nationwide providing comprehensive services even when students travel outside Wisconsin. Total annual cost of UHCSR coverage is \$1,848 per student. These are pass-through funds paid by the student.	FY2025-2026 Fund 733 - International Education	UnitedHealthcare Student Resources	\$350,000.00	Mark Thomas EVP and Chief Strategy Officer & Stephanie Belmas, Director Center for International Education

**ACTION:** Authorize staff to proceed with the purchases listed above with the vendors and terms as specified.

*Note:* RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements  
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements  
S = Sole Source: An item or service that is only available from a single source

Madison Area Technical College District  
 38.14 Contract Estimated Full Cost Recovery Report  
 FY 24-25 for the period of April 2025

Contract No	Service Recipient	Type of Service	Service Description	Contract Amount	Estimated Direct Cost	Estimated Direct & Indirect Cost	Profit (or) Loss (A-C)	Rationale for (-) only
2025-0039	UW-Madison Division of University Housing	1.41	BI-FY25 UW Housing and Dining Pneumatics	7,750.00	4,870.16	6,186.98	1,563.02	-
2025-0079	Madison Metropolitan School District	1.18	BI-FY25 MMSD - CPR	1,025.00	837.45	1,026.63	(1.63)	Gov't/Non Profit Indirect Rate
2025-0095	Aztalan Bio LLC	2.41	BI-FY25 Aztalan Welding TA Part 2	4,400.00	2,162.29	2,767.70	1,632.30	-
2025-0113	Latitude Corp	1.41	BI-FY25 Latitude GD&T Phase 1	4,500.00	2,492.89	3,068.02	1,431.98	-
2025-0122	University of Wisconsin System - State Lab of Hygiene	1.31	BI-FY25 University of WI System State Lab of Hygiene Phlebotomy for Law Enforcement	8,500.00	9,825.61	11,965.63	(3,465.63)	Gov't/Non Profit Indirect Rate
2025-0128	WRTP - Big Step	1.42	BI-FY25 WRTP Big Step, Spring 2025 March - June Pre-apprenticeship	21,600.00	14,613.90	19,081.34	2,518.66	-
2025-0130	Western Technical College	2.41	BI-FY25 Western Tech College Robotics TA May 2025	3,850.00	2,819.89	3,425.30	424.70	-
2025-0132	KL Engineering	2.41	BI-FY25 - KL Engineering Leadership Development Series 2025	6,525.00	4,722.44	5,940.82	584.18	-
Total				58,150.00	42,344.63	53,462.42	4,687.58	

**Madison College Supplier Payments Greater Than or Equal to \$2,500.00  
4/16/2025 through 05/15/2025**

Supplier	Total Spend
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$ 1,306,236.20
PATTERSON DENTAL SUPPLY INC	\$ 1,044,963.53
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 805,781.52
JH FINDORFF AND SON INC	\$ 588,941.85
DEAN HEALTH PLAN INC	\$ 542,575.03
Riley Construction Company Inc	\$ 530,518.97
PEPPER CONSTRUCTION COMPANY OF WISCONSIN LLC	\$ 377,848.83
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$ 281,541.77
KW2	\$ 256,493.07
ETHOS GREEN POWER COOPERATIVE	\$ 251,753.09
MADISON GAS AND ELECTRIC CO	\$ 140,842.65
COLLABORATIVE SOLUTIONS LLC	\$ 139,975.75
SYNERGY CONSORTIUM SERVICES LLC	\$ 131,756.03
SYSCO BARABOO LLC	\$ 91,800.37
EMPLOYEE BENEFITS CORPORATION	\$ 82,828.01
BEACON HILL SOLUTIONS GROUP LLC	\$ 77,535.00
SHI INTERNATIONAL CORP	\$ 70,222.55
MADISON COLLEGE FOUNDATION	\$ 68,189.28
APPLE INC	\$ 63,018.00
MARS SOLUTIONS GROUP	\$ 62,480.00
BEACON TECHNOLOGIES INC	\$ 56,745.00
US CELLULAR	\$ 54,446.80
FIRST SUPPLY LLC	\$ 49,669.25
MINNESOTA LIFE INSURANCE COMPANY	\$ 47,289.05
GO RITEWAY TRANSPORTATION GROUP	\$ 46,397.07
AMAZON.COM LLC	\$ 46,153.19
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$ 44,364.00
CHANDRA TECHNOLOGIES INC	\$ 38,472.00
CDW GOVERNMENT	\$ 37,871.31
WOLTER INC	\$ 37,454.22
TEAMSOFT INC	\$ 29,900.00
PEPSI COLA MADISON	\$ 29,729.85
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$ 29,419.00
THE PROMO AGENCY	\$ 28,116.20
PLUNKETT RAYSICH ARCHITECTS LLP	\$ 27,957.85
DUET RESOURCE GROUP INC	\$ 27,949.60
HUSCH BLACKWELL LLP	\$ 27,407.50
FORWARD ELECTRIC INC	\$ 26,683.24
MARY KATHRYN MALONE	\$ 25,500.00
WORKDAY INC	\$ 24,578.40
PROSPECT INFOSYSTEM INC	\$ 24,192.00
MADISON NATIONAL LIFE INSURANCE COMPANY INC	\$ 24,046.32
TEKSYSTEMS INC	\$ 23,777.00
HOOPER CORPORATION	\$ 23,697.00
CITY OF MADISON	\$ 23,447.81
LAERDAL MEDICAL CORP	\$ 22,697.14
ACHIEVING THE DREAM INC	\$ 22,000.00
VANGUARD STORAGE AND RECOVERY LLC	\$ 20,297.80
QTI CONSULTING INC	\$ 19,687.50
BAUER BUILDERS INC	\$ 19,073.00
Parkland College	\$ 17,000.00
VANGUARD COMPUTERS INC	\$ 16,842.84
AT&T	\$ 16,005.01
XEROX CORP	\$ 15,936.27
C COAKLEY RELOCATION SYSTEMS CO	\$ 15,783.00
WISCONSIN DEPARTMENT OF CORRECTIONS	\$ 15,660.00
GFL ENVIRONMENTAL	\$ 15,218.15

HERFF JONES LLC	\$	15,099.76
THE PLANET GROUP TECH	\$	14,600.00
MARIANNA INDUSTRIES INC	\$	13,731.28
VIVA USA INC	\$	13,612.50
WIN TECHNOLOGY	\$	13,574.40
GRAINGER INDUSTRIAL SUPPLY	\$	12,805.06
SCHILLING SUPPLY COMPANY	\$	12,673.44
4IMPRINT INC	\$	12,462.60
SPHERION STAFFING LLC	\$	12,400.00
WYSER ENGINEERING LLC	\$	12,155.07
ORLANDO WORLD CENTER MARRIOTT	\$	12,105.20
BUILDING SERVICE INC	\$	12,058.56
ILL CONSORTIUM FOR INTL STUDIES	\$	11,875.00
AE BUSINESS SOLUTIONS	\$	11,496.25
WIEDENBECK INC	\$	11,242.53
BAILEIGH INDUSTRIAL	\$	10,839.00
CONSTELLATION NEWENERGY GAS DIVISION LLC	\$	10,798.12
R E GOLDEN PRODUCE CO INC	\$	10,630.82
YMCA OF DANE COUNTY INC	\$	10,320.00
TRANE US INC	\$	9,980.00
COLLEGE BOARD	\$	9,750.00
JOHNSTONE SUPPLY OF ROCKFORD/MADISON	\$	9,535.14
BETTERMYND INC	\$	9,450.00
PARAGON DEVELOPMENT SYSTEMS INC	\$	9,382.50
THE NORTH AMERICAN BOARD OF CERTIFIED ENERGY PRACTITIONERS INC	\$	9,352.04
STAPLES BUSINESS ADVANTAGE	\$	9,342.98
CLEAN POWER LLC	\$	9,308.68
SUPERIOR VISION INSURANCE PLAN OF WISCONSIN INC	\$	9,279.48
SIGNELEMENTS	\$	8,770.00
LAMERS BUS LINES INC	\$	8,679.50
CINTAS CORPORATION	\$	8,583.89
AUTO PAINT AND SUPPLY CO INC	\$	8,361.14
ZUERN BUILDING PRODUCTS INC	\$	8,197.00
KLEENMARK SERVICES CORP	\$	8,142.50
THE CHAIR ACADEMY	\$	8,000.00
SEEING THE WORD LLC	\$	7,890.00
HINCKLEY PRODUCTIONS	\$	7,861.53
V SOFT CONSULTING GROUP INC	\$	7,800.64
WE ENERGIES	\$	7,798.24
STERIS CORPORATION	\$	7,773.46
FISHER SCIENTIFIC COMPANY LLC	\$	7,537.20
ONENECK IT SOLUTIONS LLC	\$	7,525.00
MCGRAW HILL LLC	\$	7,458.65
1901 INC	\$	7,314.56
NuBrick Partners	\$	7,000.00
USA CUSTOM PAD CORP	\$	6,978.19
BWBR	\$	6,821.12
CENTRAL CAROLINA COMMUNITY COLLEGE	\$	6,806.99
WAREHOUSE LIGHTING COM LLC	\$	6,769.25
LAB MIDWEST LLC	\$	6,718.00
AIRGAS USA LLC	\$	6,549.43
MASS MUTUAL FINANCIAL GROUP	\$	6,504.00
AGILYSYS NV LLC	\$	6,461.55
VIKING ELECTRIC SUPPLY INC	\$	6,438.98
ALLONE HEALTH	\$	6,428.25
VISION ENGINEERING INC	\$	6,420.00
CITY OF PORTAGE	\$	6,346.86
JUST IN TIME REFRIGERATION LLC	\$	6,336.93
NASSCO INC	\$	6,187.66
Design Engineers PC	\$	6,175.00
NATIONAL ASSOCIATION FOR CAMPUS ACTIVITIES	\$	6,095.00

ALINCO COSTUMES	\$	5,940.00
JENNIFER CLEMONS	\$	5,925.00
DIMENSION IV MADISON LLC	\$	5,830.00
UNITED WAY OF DANE COUNTY INC	\$	5,777.22
EAN SERVICES LLC - ENTERPRISE	\$	5,527.90
LAKESHORE TECHNICAL COLLEGE	\$	5,500.00
MSC INDUSTRIAL SUPPLY CO INC	\$	5,404.83
WINDSTREAM	\$	5,132.73
B AND H PHOTO VIDEO	\$	5,096.03
ILLUMINATION SOLAR LLC	\$	5,062.04
JKS ASSESSMENT LLC	\$	5,057.50
AKITABOX INC	\$	4,961.25
CHAMPIONSHIP AWARDS	\$	4,946.24
QUADIENT LEASING USA INC	\$	4,526.67
BRENDAN STRONG	\$	4,500.00
ELEVATEU	\$	4,500.00
ST NORBERT COLLEGE STRATEGIC RESEARCH INST	\$	4,500.00
UW HEALTH	\$	4,443.05
INDIAN RIVER STATE COLLEGE INCLUDING WQCS	\$	4,428.88
STORYTOWN PUBLIC RELATIONS LLC	\$	4,421.25
BUMPER TO BUMPER	\$	4,416.49
MYEDUCATOR LLC	\$	4,319.46
SCHOOLLOCKERS COM	\$	4,312.70
FORTUNE WISCONSIN LLC	\$	4,203.12
FAIT INC	\$	4,162.06
QUADIENT FINANCE USA INC	\$	4,138.55
DANE COUNTY REGIONAL AIRPORT	\$	4,124.51
WERNER ELECTRIC SUPPLY CO	\$	4,098.40
V MARCHESE INC	\$	4,072.70
SCOTT WILLIAM LIDDICOAT	\$	4,050.00
LKQ CORPORATION	\$	4,029.28
D L EVANS COMPANY INC	\$	4,000.00
CORE BTS INC	\$	3,995.00
WCTC	\$	3,971.88
BADGER SPORTING GOODS CO INC	\$	3,960.00
SCHUNK INTEC INC	\$	3,888.00
ADAMS COLUMBIA ELECTRIC COOPERATIVE	\$	3,866.73
VON BRIESEN AND ROPER S C	\$	3,864.00
COUNCIL FOR OPPORTUNITY IN EDUCATION	\$	3,850.00
VAXPRO LLC	\$	3,850.00
CREATION ENGINE INC	\$	3,750.00
ELSEVIER INC	\$	3,727.92
JOBELEPHANTCOM INC	\$	3,645.00
TDS TELECOM SERVICE LLC	\$	3,549.00
FLEXERA	\$	3,504.84
WELLEQUITY PARTNERS	\$	3,500.00
VERSATILE INTERPRETING SERVICES LLC	\$	3,446.25
CENGAGE LEARNING INC	\$	3,414.79
MEDLINE INDUSTRIES INC	\$	3,377.46
ASSOCIATION OF TITLE IX ADMINISTRATORS	\$	3,358.00
GUARANTEED SERVICE AND SUPPLIES	\$	3,204.48
H2I GROUP INC	\$	3,145.00
SCHUMACHER ELEVATOR COMPANY	\$	3,084.51
GENERAL PARTS LLC	\$	2,984.46
FOSDAL BAKERY LLC	\$	2,969.40
NAPA AUTO PARTS	\$	2,968.36
NASFAA	\$	2,931.00
MARLING HOMEWORKS	\$	2,804.78
UNITED MAILING SERVICES INC	\$	2,777.32
OTIS ELEVATOR COMPANY	\$	2,760.00
MID STATE EQUIPMENT INC	\$	2,746.48



GLOBAL MUSIC RIGHTS LLC	\$	2,740.10
MASTERS BUILDING SOLUTIONS INC	\$	2,722.31
ACRYLIC WAREHOUSE LLC	\$	2,651.03
OPEN TEXT INC	\$	2,651.00
PROEDUCATION SOLUTIONS LLC	\$	2,614.50
REEDSBURG UTILITY COMMISSION	\$	2,611.25
FERGUSON ENTERPRISES LLC	\$	2,603.08
CUPA HR	\$	2,530.00
IPROMOTEU	\$	2,527.97
GRB ACADEMY	\$	2,500.00
THE MELANIN PROJECT	\$	2,500.00
<b>Total</b>	<b>\$</b>	<b>8,824,310.56</b>

**MADISON AREA TECHNICAL COLLEGE**  
**SCHEDULE OF CHECKS ISSUED**  
**FOR THE PERIOD 04/16/25 - 05/15/25**  
**FISCAL YEAR 2024 - 25**

Payment Type	Transaction Numbers	Number Issued	Amount
<b>ACCOUNTS PAYABLE CHECKS</b>			
Prior Period - YTD Checks	354033 - 356801	2,732	\$ 10,432,664.48
April 16, 2025 - May 15, 2025	356802 - 357139	334	\$ 2,657,901.00
	<b>YTD - Accounts Payable Checks</b>	<b>3,066</b>	<b>\$ 13,090,565.48</b>
<b>ACCOUNTS PAYABLE ACH PAYMENTS</b>			
Prior Period - YTD ACH	1078740 - 1147398	6,353	\$ 67,181,934.62
April 16, 2025 - May 15, 2025	1150621 - 1157972	902	\$ 6,792,942.20
	<b>YTD - Accounts Payable ACH</b>	<b>7,255</b>	<b>\$ 73,974,876.82</b>
<b>STUDENT REFUND CHECKS</b>			
Prior Period - YTD Checks	626456 - 631036	4,359	\$ 6,715,073.24
April 16, 2025 - May 15, 2025	631037 - 631300	218	\$ 261,446.33
	<b>YTD - Student Refund Checks</b>	<b>4,577</b>	<b>\$ 6,976,519.57</b>
<b>STUDENT REFUND ACH PAYMENTS</b>			
Prior Period - YTD ACH	E-Refunds	2,943	\$ 3,522,192.53
April 16, 2025 - May 15, 2025	E-Refunds	206	\$ 149,958.70
	<b>YTD - Student Refund ACH</b>	<b>3,149</b>	<b>\$ 3,672,151.23</b>
<b>PAYROLL CHECKS</b>			
Prior Period - YTD Checks	105573 - 105835	248	\$ 116,220.65
April 16, 2025 - May 15, 2025	105836 - 105858	20	\$ 5,162.85
	<b>YTD - Payroll Checks</b>	<b>268</b>	<b>\$ 121,383.50</b>
<b>PAYROLL ACH PAYMENTS</b>			
Prior Period - YTD ACH	1078825 - 1147218	44,221	\$ 61,475,367.54
April 16, 2025 - May 15, 2025	1147399 - 1154194	4,962	\$ 6,450,850.79
	<b>YTD - Payroll ACH</b>	<b>49,183</b>	<b>\$ 67,926,218.33</b>
<b>GRAND TOTAL PAYMENTS</b>			<b>\$ 165,761,714.93</b>

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF  
PERSONNEL**

<b>Name</b>	<b>Steven Dobbatz</b>
Title	Senior Laboratory Coordinator – Auto Collision
Start Date	April 21, 2025
Salary	\$29.66 hourly
Type	Staff
PT/FT	Part-time
Location	Truax Campus
Degree	
License	
Certifications	First Year Autobody (at Madison College)
Experience	10+ years Body Shop Worker 20 years Body Shop Manager

<b>Name</b>	<b>Ashley Ahlstrom</b>
Title	Laboratory Coordinator – Architectural Technology and Interior Design
Start Date	April 27, 2025
Salary	\$22.98 hourly
Type	Staff
PT/FT	Part-time
Location	Truax Campus
Degree	Associate's degree – Interior Design (at Madison College)
License	
Certifications	
Experience	2+ years Lab Coordinator (at Madison College) 1 year Interior Designer

<b>Name</b>	<b>Hanna Braaksma</b>
Title	Food Service Associate
Start Date	April 27, 2025
Salary	\$18.87 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Associate's degree – Liberal Arts (at Madison College)
License	
Certifications	
Experience	3+ years Food Service Assistant (at Madison College) 1+ year Student Help (at Madison College)

<b>Name</b>	<b>Collin Hoops</b>
Title	Public Safety Shift Lead
Start Date	April 27, 2025
Salary	\$33.32 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Associate's degree – Criminal Justice
License	
Certifications	
Experience	11+ years Public Safety Coordinator (at Madison College) 3 months Security Coordinator (at Madison College)

<b>Name</b>	<b>Daniel Krisnan</b>
Title	Cloud Support Specialist
Start Date	April 28, 2025
Salary	\$30.04 hourly
Type	Staff
PT/FT	Full-time
Location	Remote
Degree	
License	
Certifications	
Experience	6 years Technology Manager 3 years IT Support

<b>Name</b>	<b>Donna Jost</b>
Title	Campus Childcare Administrator
Start Date	May 11, 2025
Salary	\$108,647.72 annually
Type	Management
PT/FT	Full-time
Location	District
Degree	Master's degree – Education, Professional Development Bachelor's degree – Kindergarten Education, Exceptional Education
License	Elementary Education Grades 1-8
Certifications	
Experience	9+ years Manager, Child & Family Center (at Madison College) 14+ years Part-time Instructor (at Madison College)

<b>Name</b>	<b>Geoffrey Krentz</b>
Title	Associate Manger, School of Technologies and Trades
Start Date	May 11, 2025
Salary	\$64,467.00 annually
Type	Management
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Secondary Education, Social Sciences with History Emphasis Associate's degree – Liberal Arts Transfer (at Madison College)
License	DPI Middle/Secondary Education Ages 10-21
Certifications	
Experience	3+ years Academic Technology Coordinator (at Madison College) 2 years Middle School Teacher

<b>Name</b>	<b>Jose Luna</b>
Title	Associate Dean
Start Date	May 11, 2025
Salary	\$117,191.94 annually
Type	Management
PT/FT	Full-time
Location	South Campus
Degree	Bachelor's degree – Sociology
License	
Certifications	
Experience	4 months Interim Associate Dean (at Madison College) 6 months Academic Manager (at Madison College)

<b>Name</b>	<b>Crystal Ranson</b>
Title	Site Manager, Early Learning Campus
Start Date	May 11, 2025
Salary	\$86,142.62 annually
Type	Management
PT/FT	Full-time
Location	Early Learning Campus
Degree	Associate's degree – Early Child Education (at Madison College)
License	
Certifications	CPR, First Aid, SIDS, AHT, Mandated Reporter Certified
Experience	3 years Associate Manager, Early Learning Campus (at Madison College) 2+ years Preschool Program Director

<b>Name</b>	<b>Anna Boldt</b>
Title	Civil Rights Response Coordinator
Start Date	May 12, 2025
Salary	\$74,500.00 annually
Type	Staff – Confidential
PT/FT	Full-time
Location	Truax Campus
Degree	Master’s degree – Disability Studies Bachelor’s degree – Cross Categorical Special Education
License	
Certifications	
Experience	2 years Assistant Director of Student Engagement & Accommodations 2+ years Access Consultant

<b>Name</b>	<b>Jackson Coonen</b>
Title	Maintenance Repair Technician
Start Date	May 12, 2025
Salary	\$22.08 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor’s degree – Print Journalism
License	
Certifications	
Experience	1+ year Inventory Control Coordinator 4 years Business Co-Owner

**THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND  
SEPARATIONS**

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
James Rodin	Custodian	April 21, 2025
Nestor Barajas Dominguez	Custodian	April 22, 2025
Meghan DeBouche	Student Support Services Coordinator	April 24, 2025
Cody Peacock	Senior Student Support Services Coordinator	May 6, 2025
Ernest Koepp	Laboratory Coordinator	May 8, 2025
Charles Tun	Lead Custodian	May 8, 2025

**THE PRESIDENT RECOMMENDS APPROVAL OF RETIREMENTS**

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>YEARS OF SERVICE</b>
Kris Rauls	Administrative Coordinator	April 25, 2025	37 years
Dawn Way	Administrative Planner	May 12, 2025	36 years