

A meeting of the Madison Area Technical College District Board was held on June 4, 2025, at the Portage Campus in a hybrid format. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Chair), Shiva Bidar-Sielaff (Vice-Chair), Chris Canty, Shana Lewis, Ann McNeary.

Also present: Jon Anderson, Legal Counsel; Tim Casper, Interim President; Valentina Ahedo, Interim Vice-President of Student Services; Rose Buschhaus, Vice-President of Human Resources/Chief Human Resources Officer; Beth Giles, Provost; Damira Grady, Vice-President of College Culture and Climate; Sylvia Ramirez, Executive Vice-President, Finance & Administration/Chief Operating Officer; and Mark Thomas, Executive Vice-President and Chief Strategy Officer.

Others present: Ben Breese, Teel Plastics; Kai Brito, former Student Senate President; Audra Cooke, Program Leadership for Early College and Workforce Strategy; Annette Crowder, Student; Lazaro Enriquez, Program Leadership for Early College Programs; Shawna Marquardt, Director of Regional Strategy; Melissa Perez, Dean of the School of Business and Applied Arts; Todd Spencer, Krueger Family Industries; Jose Villarreal, Student Senate President; and Kristin Rolling, Recording Secretary.

### **Call to Order** <sup>I</sup>

The meeting was duly noticed and called to order at 5:35 p.m. by Mr. Dantzler. Mr. Anderson confirmed that appropriate notices had been given and the meeting was being held in compliance with the open meetings law.

### **Routine Business Matters** <sup>II</sup>

### **Approval of Meeting Minutes** II A

There was a motion by Ms. Lewis, seconded by Ms. McNeary, to approve the meeting minutes of May 7, 2025, as submitted. Motion carried.

### **Public Comments** II B

Ms. Crowder shared her experiences as a student accessing Disability Resource Services.

## **New Business** III

### **Information Items** III A

#### **Student Senate Presentation: FY2024-25 Accomplishments and Current Initiatives** III A 1

Mr. Brito and Mr. Villarreal shared information related to Student Senate accomplishments and events over the last academic year and the Student Senate's three-year plan goals, which are: campus sustainability operation; furthering Goodman South Campus and regional campus partnerships; and supporting student basic needs.

### **Communications** III B

#### **Board Chair's Report** III B 1

Mr. Dantzler thanked Dr. Casper for his services as Interim President.

#### **Future Meeting & Event Schedule** III B 1 a

Mr. Dantzler reminded trustees that the next Board meeting will be on Monday, July 14, and that the ACCT Leadership Congress will be October 22-25 in New Orleans.

#### **Student Senate Report** III B 2

Mr. Villarreal reported that the first Student Senate meeting of the 64<sup>th</sup> Senate was held in May. Senator Annette Crowder has been an advocate for work related to support parenting students, including development of the latest Children on Campus college policy.

**Student Liaison Report** III B 3

Ms. Zeng stated that she has appreciated the opportunity to serve as the student liaison during the last year. She also encouraged the college to continue to advocate for and support international students.

**College/Campus Announcements** III B 4

There were no college/campus announcements.

**President's Report** III B 5

Dr. Casper thanked the Portage faculty staff and students for hosting the June Board meeting. He reported that more than 700 students participate in the May commencement ceremony. 2,059 individual students earned 2,291 credentials at the end of the spring semester. The GED/HSED, with about 400 graduates expected, will be held tomorrow. The federal reconciliation bill passed in the House last month. The bill changes Pell eligibility in a way that would negatively impact more than 4,500 Madison College students and eliminates subsidized loans for undergraduate students. It also includes risk sharing, which would penalize institutions for students who do not make student loan payments. The college continues to advocate for specific items in the federal fiscal year 2026 appropriations, including AEFLA, Perkins Career and Technical Education Programs, Pell funding, and TRIO funding. While the state legislature continues work on the budget, funding for the WTCS will remain at its current level, if a new budget is not adopted by July 1, 2025.

**International Travel** III B 5 a

Dr. Casper informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities.

**Monitoring Report – Vision 2030 Commitment 6** <sup>III B 5 b</sup>

Dr. Casper introduced Ms. Marquardt, Ms. Cooke and Mr. Enriquez to share information related to the Vision 2030 Commitment 6, *Madison College will increase access by optimizing relationships with K-12 school districts and community partners, supporting the student journey from the point of program selection to completion, and fostering robust connections to transfer and employment opportunities.* They shared information about how opportunities for earning college credit while in high school continue to expand and that interest and enrollment in those programs continues to grow. Those programs include Early College, Dual Credit, and Start College Now.

Ms. Marquardt introduced Mr. Breese and Mr. Spencer to speak about Mini-Manufacturing World. They shared information about the importance of teaching high school students about career opportunities in manufacturing.

**Action Items** <sup>III C</sup>

**Fiscal Year 2025-2026 Budget Approval** <sup>III C 1</sup>

Dr. Ramirez reported that the Fiscal Year 2024-25 budget was developed by staff and on April 2, 2025, the full board received a presentation on the budget and approved taking it to a public hearing. On April 18, 2025, the proposed FY2025-26 budget was published in the Wisconsin State Journal. A public hearing on the proposed budget took place on May 7, 2025.

**There was a motion Ms. Lewis, seconded by Ms. McNeary, to adopt the resolution approving the Fiscal Year 2025-26 budget. Motion carried unanimously.**

**Reimbursement Resolution for Projects to be Financed with Tax-Exempt Obligations** <sup>III C 2</sup>

Dr. Ramirez reported that the approved FY2025-26 budget includes the capital projects budget with an associated authorized borrows totaling \$31,000,000. These borrows will occur

throughout the fiscal year. The attached reimbursement resolution authorizes the District to provide interim financing to cover the costs of the expenditures that will be incurred prior to the issuance of the obligations in FY2025-26.

**There was a motion by Ms. Lewis, seconded by Mr. Canty, to adopt the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Motion carried.**

**New Program Approval – Barber Technical Diploma** III C 3

Ms. Perez reported that the proposed program meets a growing demand for trained barbers in the district. The Cosmetology Advisory Board unanimously supported the creation of this technical diploma. The curriculum will pair classroom learning with hands on training.

**There was a motion by Ms. McNeary, seconded by Mr. Canty, to approve the new Madison College Barber Technical Diploma. Motion carried.**

**Special Circumstances Technical Diploma – Dental Assistant** III C 4

Dr. Giles reported that changes to TCS 10 require that the Board review and approve instances where seats in a program are reserved for a specific group. It primarily affects programs that partner with community organizations to enroll students into specific programs.

**There was a motion by Ms. Lewis, seconded by Ms. McNeary, to approve the Special Circumstances technical Diploma for Dental Assistant. Motion carried.**

**Legal Services** III C 5

Dr. Ramirez reported that The Wisconsin Technical College System (WTCS) allows for an exception from the typical procurement processes for legal services. Per the WTCS Financial and Accounting Manual, “procurement of outside legal counsel...may be obtained either by use of the RFP process on a regular basis or through an annual letter of engagement.” When the technical college districts develop annual letters of engagement with their outside legal counsel, they must describe the types of services to be provided and the rates the district will be charged.

Annual letters of engagement were received by Husch Blackwell LLP for legal services related to general issues, human resources, labor, and employment, and from Quarles & Brady LLP for bond counsel and related matters, real estate, leasing, development, and property management and related matters.

**There was a motion by Ms. McNeary, seconded by Ms. Lewis, to authorize staff to execute two (2) Letters of Engagement from the firms listed above specific to the noted practice areas for FY2025-2026. Motion carried.**

**Capital Projects Borrowing** III C 6

**Resolution Authorizing the Issuance of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2025-26A** III C 6 a **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2025-26A** III C 6 b

Ms. Grigg reported that the attached resolution is the authorization to begin the borrowing process and totals \$6,000,000, including \$1,485,000 for building remodel and improvements, \$15,000 for sitework, and \$4,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$4,500,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,485,000), and for the purpose of paying sitework (\$15,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

**There was a motion by Ms. Lewis, seconded by Mr. Canty, to adopt the Resolution Authorizing the Issuance of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2025-26A. Motion carried.**

**There was a motion by Ms. Lewis, seconded by Mr. Canty, to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2025-26A. Motion carried.**

**Recognition of Ruiqi Zeng** III C 7

Mr. Dantzler expressed gratitude for Ms. Zeng, thanking her for her service to the District Board and to Madison College.

**Recognition of Kai Brito** III C 8

Mr. Dantzler presented a card and gift to Mr. Brito, thanking him for his service to the District Board and to Madison College.

**Consent Agenda** III C 9

**General fund monthly financial report as of April 30, 2025** III C 9 a

**Request for proposals/request for bids/sole sources** III C 9 b

**38.14 contracts for services April 2025** III C 9 c

**Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period March 16, 2025 through April 15, 2025** III C 9 d

**Employment of personnel** III C 9 e

**Resignations and separations** III C 9 f

**Retirements** III C 9 g

**There was a motion by Ms. Lewis, seconded by Ms. McNeary, to approve Consent Agenda items III.C.9.a. through g. Motion carried.**

**Adjournment** V

**There was a motion by Ms. Ms. McNeary, seconded by Mr. Canty, to adjourn the meeting. Motion carried.**

The meeting adjourned at 7:31 p.m.

---

Melanie Lichtfeld, Secretary