



July 9, 2025

## MEETING NOTICE

**NOTICE IS HEREBY GIVEN** that the Madison Area Technical College District Board will meet in executive session at 4:30 p.m. on Monday, July 14, 2025, at 1701 Wright Street, Room AB132, in a hybrid format to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. and for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as authorized by Section 19.85 (1) (g) The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 623 852 282# when prompted.

**NOTICE IS FURTHER HEREBY GIVEN** that immediately following executive session, and anticipated no earlier than 4:45 p.m., the Madison Area Technical College District Board will meet in open session, at 1701 Wright Street, Room AB132, in a hybrid format for board development activities and to elect officers for FY2024-2025. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 623 852 282# when prompted.

**NOTICE IS FURTHER HEREBY GIVEN** that the Madison Area Technical College District Board will meet at 5:30 p.m. at 1701 Wright Street, Room D1630B/C, in a hybrid format, to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference Code 343 439 535# when prompted.

### I. CALL TO ORDER

- A. Compliance with Open Meeting Law

### II. ORGANIZATIONAL MEETING

- A. Oath of Office for Newly Appointed and Reappointed Board Members **(Page 3)**
- B. Announcement of FY2025-2026 Board Officers
- C. Appointment of Representatives to Wisconsin Technical College District Boards Association Board of Directors and Standing Committees **(Pages 4-9)**
- D. FY2025-26 Board Meeting Schedule **(Page 10)**

### III. ROUTINE BUSINESS MATTERS

- A. Approval of June 4, 2025, Meeting Minutes **(Pages 11-17)**
- B. Public Comments

### IV. NEW BUSINESS

- A. Communications
  - 1. Board Chair's Report
    - a. Future Meeting & Event Schedule

2. Student Liaison Report – Hassan Hashmi
3. Student Senate Report – Jose Villarreal
4. College/Campus Announcements
5. President’s Report
  - a. International Travel **(Page 18)**
  - b. Monitoring Report - Vision 2030 Commitment 1

**B. Action Items**

1. FY2025-2026 Legal Services **(Page 19)**
2. Capital Projects Borrowing
  - a. Resolution Authorizing the Issuance of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26B **(Page 20-24)**
  - b. Resolution Establishing Parameters For the Sale of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26B **(Page 25-45)**
3. Consent Agenda
  - a. Special Circumstances Admission request for Madison College Paramedic Program **(Page 46-48)**
  - b. General fund financial report as of May 31, 2025 **(Pages 49-51)**
  - c. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period May 16, 2025, through June 15, 2025 **(Pages 52-55)**
  - d. Request for Proposals/Request for Bids/Sole Sources **(Page 56)**
  - e. Contracts for services May 2025 **(Page 57)**
  - f. Employment of personnel **(Pages 58-61)**
  - g. Resignations and Separations **(Page 62)**
  - h. Retirements **(Page 63)**

**4. CALENDAR OF EVENTS**

**Board Meetings**

August 6, 2025

September 3, 2025

October 1, 2025

November 5, 2025

December 3, 2025

**Association of Community College Trustees**

Leadership Congress – New Orleans, Louisiana; October 22-25, 2025

**5. ADJOURN**

cc: News Media

Madison College Board

Legal Counsel

Administrative Staff

Full-Time Faculty/ESP Local 243

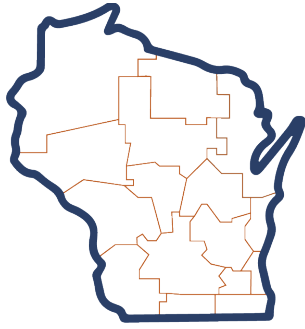
Part-Time Faculty

## ORAL OATH OF OFFICE

I, \_\_\_\_\_, swear that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of the office of Madison Area Technical College District Board Member to the best of my ability.

So help me God.

Source: Section 19.01(1m), Wisconsin Statutes



## WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION

# 2025 Appointments to DBA Positions

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When filling out the online form, please include the following appointments as part of your July 2025 district board organizational meeting agenda.

### Board of Directors

*Each district board uses its own process to select its representative to the DBA board. Board of Director seats are staggered 2-year terms and association officers automatically serve as their district's delegate to the board.*

- *Each college can have only one (1) representative on the DBA Board of Directors.*
- *There is no limit on the number of designee terms that may be served.*
- *A new member also may be appointed at mid-term, at the district board's discretion.*
- *New DBA Board of Director members will be seated in July 2025.*

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**The following odd-numbered districts are requested to select a member to be seated on the association's Board of Directors effective July 2025 for a two-year term:**

- Blackhawk
  - *Current Board Member: Barbara Barrington-Tillman*
- Fox Valley
  - *Current Board Member: Margaret Kastner*
- Milwaukee
  - *Current Board Member: Mark Foley*
- Northeast Wisconsin
  - *Current Board Member: Carla Hedtke*
- Mid-State
  - *Current Board Member: Betty Bruski Mallek*
- Northcentral
  - *Current Board Member: Paul Proulx*

The remaining districts ***DO NOT*** need to select a member for the Board of Directors at this time:

- Chippewa Valley | *Erin Greenawald, Secretary/Treasurer*
- Gateway | *Ram Bhatia, At-Large*
- Lakeshore | *John Wyatt, DBA President*
- Madison College | *Donald Dantzler, Jr.*
- Moraine Park | *Vernon Jung*
- Nicolet College | *Dianne Lazear*
- Northwood | *Lori Laberee, Vice President*
- Southwest Wisconsin | *Chuck Bolstad, Past President*
- Waukesha County | *Brian Baumgartner*
- Western | *Lance Bagstad*

## Standing Committees

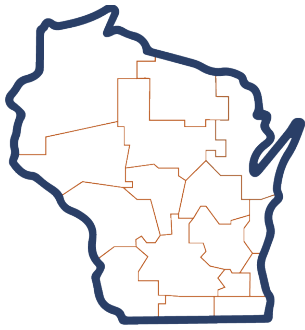
***All districts*** are requested to assign new or continuing members to the Association's standing committees, at your board's discretion.

*Standing Committees:*

- *External Partnerships Committee*
- *Internal Best Practices Committee*
- *Bylaws, Policies and Procedures Committee*
- *Awards Committee*

A document outlining the standing committee descriptions and committee member expectations [\*can be found here\*](#).

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## WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION

# 2025 Committee Descriptions

### Board of Directors

#### *Description*

- The DBA Board sets policy for the Association, has final approval of all bylaws, policy and procedures manual changes, determines the annual Association budget, approves compensation for staff, and is the governing and oversight board for the DBA Executive Director.

#### *Composition & Commitment*

- Each district board is asked to designate one (1) trustee to represent the college on the DBA Board of Directors.
- The DBA Board holds at least four (4) hybrid meetings per year and attends the one (1) Annual Planning Meeting, usually held in August or September each year.
  - It's important that we have full representation from all colleges at DBA board meetings. Board of Directors Delegates are asked to attend all Association Board meetings either in-person or virtually. If a delegate is unable to attend a meeting, they should contact DBA for more information.

### External Partnerships Committee

#### *Description*

- This committee works to explore innovative partnerships, external challenges, and emerging opportunities for collaboration, while building understanding and strengthening relationships between trustees and local, state, and national leaders.

- In collaboration with the host college, the committee meets with strategic partners that include but are not limited to:
  - K-12 leaders
  - Employer-partners
  - Chamber officials
  - County board members
  - Presidents Association
  - Higher education leaders
  - Association of Community College Trustees
  - Community and Faith-Based Organizations
  - Other stakeholders and partners
- This committee also generates programming input for Association staff to develop for in-service sessions.

### ***Composition & Commitment***

- This committee is led by two (2) trustee co-chairs in concert with DBA staff.
- Each district board is asked to appoint one (1) to four (4) trustees to serve on the External Partnerships Committee.
- This committee meets in-person or virtually as needed.

## **Internal Best Practices Committee**

### ***Description***

- This committee works to share and discuss best practices internal to the technical college system on topics of interest to the members. Past topics appropriate for this committee include:
  - Board and Association best practices around new member orientation;
  - “Boardsmanship,” or how to be effective at the board table, legal and ethical parameters, and other skillsets for trustees;
  - Human resources and employee compensation best practices;
  - Student services best practices (mental health, veterans services);
  - Instructional services best practices (career pathways, credit for prior learning, Promise programs); and
  - Other emerging trends and topics
- This committee also generates programming input for Association staff to develop for in-service sessions.

### ***Composition & Commitment***

- This committee is led by two (2) trustee co-chairs in concert with DBA staff.
- Each district board is asked to appoint one (1) to four (4) trustees to serve on the Internal Best Practices Committee.
- This committee meets in-person or virtually as needed.

## **Bylaws, Policies and Procedures Committee**

### ***Description***

- This committee, as set forth in Article IX of the Bylaws, reviews the Association's Bylaws, Policies and Procedures Manual and recommends changes to the Board of Directors where appropriate.
- The Committee has additional specific assignments:
  - At the Board of Directors' request, develop a select list of major issues on which the Board of Directors may request member consideration.
  - At the request of the Board of Directors, committee chair, or an individual member district board of the Association, review a proposed resolution or proposed change in the bylaws, policies or procedures for the purpose of recommending whether the proposed language will accomplish the desired effect, and/or whether the proposed change would require amendment of any other portion of the corporate bylaws, policies, or procedures.

### ***Composition & Commitment***

- This committee is led by two (2) trustee co-chairs in concert with DBA staff.
- This committee meets in-person or virtually as needed.

## **Awards Committee**

### ***Description***

- This committee is responsible for promoting, identifying and rating:
  - Board Member of the Year candidates
  - Technical Education Champion (TECh) Award candidates
  - Media Award candidates
  - Distinguished Alumni of the Year candidates



- The Committee determines, selects the recipients of, and delivers the Association's annual awards via the following process:
  - Association staff announce the nomination period for each award.
  - At the end of the nomination period, the Association provides the Awards Committee with a slate of nominees eligible for the award with corresponding nomination materials.
  - The Awards Committee selects award recipients by rating colleges' nominees against a set rubric of criteria for each award.
  - Association staff then tabulate the scores and announce the winner.
  - Whenever possible, awards are presented at the next in-person meeting of the Association.

### ***Composition & Commitment***

- Each district board is asked to select one (1) trustee to serve on the committee who will review and rate nominations for the Association awards program on behalf of their college.
- This committee conducts their work via e-mail/virtual meetings, outside of the DBA meetings.
- Each award cycle roughly follows this process:
  - Generally, one (1) award is given per quarter, or two (2) awards are given together twice per year.
  - The DBA requests ratings from each college for awards.
  - Awards Committee members read nominations for each award and submit a rating for each nomination.
    - Members have about two weeks to complete this activity.
    - During the rating process, members read or view eight (8) to ten (10) nominations for an award and rate each award on four (4) or five (5) rating criteria.
    - Members are allowed to split this responsibility with another board member.

## **MADISON AREA TECHNICAL COLLEGE**

**DATE:** July 14, 2025

**TOPIC:** FY2025-26 Board Meeting Schedule

**ISSUE:** In FY 2024-25, the Madison College District Board conducted their business meeting on the first Wednesday of each month. Alternate days and/or weeks have occasionally been scheduled to accommodate the board and president's schedules.

Business meetings conducted on the first Wednesday of the month have begun at 5:30 p.m. However, board members routinely arrive at 4:30 p.m. to participate in board development activities.

**ACTION:** Review the current board meeting schedule and establish a meeting schedule for FY2025-26.

A meeting of the Madison Area Technical College District Board was held on June 4, 2025, at the Portage Campus in a hybrid format. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Chair), Shiva Bidar-Sielaff (Vice-Chair), Chris Canty, Shana Lewis, Ann McNeary.

Also present: Jon Anderson, Legal Counsel; Tim Casper, Interim President; Valentina Ahedo, Interim Vice-President of Student Services; Rose Buschhaus, Vice-President of Human Resources/Chief Human Resources Officer; Beth Giles, Provost; Damira Grady, Vice-President of College Culture and Climate; Sylvia Ramirez, Executive Vice-President, Finance & Administration/Chief Operating Officer; and Mark Thomas, Executive Vice-President and Chief Strategy Officer.

Others present: Ben Breese, Teel Plastics; Kai Brito, former Student Senate President; Audra Cooke, Program Leadership for Early College and Workforce Strategy; Annette Crowder, Student; Lazaro Enriquez, Program Leadership for Early College Programs; Shawna Marquardt, Director of Regional Strategy; Melissa Perez, Dean of the School of Business and Applied Arts; Todd Spencer, Krueger Family Industries; Jose Villarreal, Student Senate President; and Kristin Rolling, Recording Secretary.

### **Call to Order** <sup>I</sup>

The meeting was duly noticed and called to order at 5:35 p.m. by Mr. Dantzler. Mr. Anderson confirmed that appropriate notices had been given and the meeting was being held in compliance with the open meetings law.

### **Routine Business Matters** <sup>II</sup>

## **Approval of Meeting Minutes** II A

There was a motion by Ms. Lewis, seconded by Ms. McNeary, to approve the meeting minutes of May 7, 2025, as submitted. Motion carried.

## **Public Comments** II B

Ms. Crowder shared her experiences as a student accessing Disability Resource Services.

## **New Business** III

### **Information Items** III A

#### **Student Senate Presentation: FY2024-25 Accomplishments and Current Initiatives** III A 1

Mr. Brito and Mr. Villarreal shared information related to Student Senate accomplishments and events over the last academic year and the Student Senate's three-year plan goals, which are: campus sustainability operation; furthering Goodman South Campus and regional campus partnerships; and supporting student basic needs.

### **Communications** III B

#### **Board Chair's Report** III B 1

Mr. Dantzler thanked Dr. Casper for his services as Interim President.

#### **Future Meeting & Event Schedule** III B 1 a

Mr. Dantzler reminded trustees that the next Board meeting will be on Monday, July 14, and that the ACCT Leadership Congress will be October 22-25 in New Orleans.

#### **Student Senate Report** III B 2

Mr. Villarreal reported that the first Student Senate meeting of the 64<sup>th</sup> Senate was held in May. Senator Annette Crowder has been an advocate for work related to support parenting students, including development of the latest Children on Campus college policy.

### **Student Liaison Report** III B 3

Ms. Zeng stated that she has appreciated the opportunity to serve as the student liaison during the last year. She also encouraged the college to continue to advocate for and support international students.

### **College/Campus Announcements** III B 4

There were no college/campus announcements.

### **President's Report** III B 5

Dr. Casper thanked the Portage faculty staff and students for hosting the June Board meeting. He reported that more than 700 students participate in the May commencement ceremony. 2,059 individual students earned 2,291 credentials at the end of the spring semester. The GED/HSED, with about 400 graduates expected, will be held tomorrow. The federal reconciliation bill passed in the House last month. The bill changes Pell eligibility in a way that would negatively impact more than 4,500 Madison College students and eliminates subsidized loans for undergraduate students. It also includes risk sharing, which would penalize institutions for students who do not make student loan payments. The college continues to advocate for specific items in the federal fiscal year 2026 appropriations, including AEFLA, Perkins Career and Technical Education Programs, Pell funding, and TRIO funding. While the state legislature continues work on the budget, funding for the WTCS will remain at its current level, if a new budget is not adopted by July 1, 2025.

### **International Travel** III B 5 a

Dr. Casper informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities.

## **Monitoring Report – Vision 2030 Commitment 6** III B 5 b

Dr. Casper introduced Ms. Marquardt, Ms. Cooke and Mr. Enriquez to share information related to the Vision 2030 Commitment 6, *Madison College will increase access by optimizing relationships with K-12 school districts and community partners, supporting the student journey from the point of program selection to completion, and fostering robust connections to transfer and employment opportunities.* They shared information about how opportunities for earning college credit while in high school continue to expand and that interest and enrollment in those programs continues to grow. Those programs include Early College, Dual Credit, and Start College Now.

Ms. Marquardt introduced Mr. Breese and Mr. Spencer to speak about Mini-Manufacturing World. They shared information about the importance of teaching high school students about career opportunities in manufacturing.

### **Action Items** III C

#### **Fiscal Year 2025-2026 Budget Approval** III C 1

Dr. Ramirez reported that the Fiscal Year 2024-25 budget was developed by staff and on April 2, 2025, the full board received a presentation on the budget and approved taking it to a public hearing. On April 18, 2025, the proposed FY2025-26 budget was published in the Wisconsin State Journal. A public hearing on the proposed budget took place on May 7, 2025.

**There was a motion Ms. Lewis, seconded by Ms. McNeary, to adopt the resolution approving the Fiscal Year 2025-26 budget. Motion carried unanimously.**

#### **Reimbursement Resolution for Projects to be Financed with Tax-Exempt Obligations** III C 2

Dr. Ramirez reported that the approved FY2025-26 budget includes the capital projects budget with an associated authorized borrows totaling \$31,000,000. These borrows will occur

throughout the fiscal year. The attached reimbursement resolution authorizes the District to provide interim financing to cover the costs of the expenditures that will be incurred prior to the issuance of the obligations in FY2025-26.

**There was a motion by Ms. Lewis, seconded by Mr. Canty, to adopt the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Motion carried.**

#### **New Program Approval – Barber Technical Diploma** III C 3

Ms. Perez reported that the proposed program meets a growing demand for trained barbers in the district. The Cosmetology Advisory Board unanimously supported the creation of this technical diploma. The curriculum will pair classroom learning with hands on training.

**There was a motion by Ms. McNeary, seconded by Mr. Canty, to approve the new Madison College Barber Technical Diploma. Motion carried.**

#### **Special Circumstances Technical Diploma – Dental Assistant** III C 4

Dr. Giles reported that changes to TCS 10 require that the Board review and approve instances where seats in a program are reserved for a specific group. It primarily affects programs that partner with community organizations to enroll students into specific programs.

**There was a motion by Ms. Lewis, seconded by Ms. McNeary, to approve the Special Circumstances technical Diploma for Dental Assistant. Motion carried.**

#### **Legal Services** III C 5

Dr. Ramirez reported that The Wisconsin Technical College System (WTCS) allows for an exception from the typical procurement processes for legal services. Per the WTCS Financial and Accounting Manual, “procurement of outside legal counsel...may be obtained either by use of the RFP process on a regular basis or through an annual letter of engagement.” When the technical college districts develop annual letters of engagement with their outside legal counsel, they must describe the types of services to be provided and the rates the district will be charged.

Annual letters of engagement were received by Husch Blackwell LLP for legal services related to general issues, human resources, labor, and employment, and from Quarles & Brady LLP for bond counsel and related matters, real estate, leasing, development, and property management and related matters.

**There was a motion by Ms. McNeary, seconded by Ms. Lewis, to authorize staff to execute two (2) Letters of Engagement from the firms listed above specific to the noted practice areas for FY2025-2026. Motion carried.**

**Capital Projects Borrowing** III C 6

**Resolution Authorizing the Issuance of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2025-26A** III C 6 a **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2025-26A** III C 6 b

Ms. Grigg reported that the attached resolution is the authorization to begin the borrowing process and totals \$6,000,000, including \$1,485,000 for building remodel and improvements, \$15,000 for sitework, and \$4,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$4,500,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,485,000), and for the purpose of paying sitework (\$15,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

**There was a motion by Ms. Lewis, seconded by Mr. Canty, to adopt the Resolution Authorizing the Issuance of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2025-26A. Motion carried.**



**There was a motion by Ms. Lewis, seconded by Mr. Canty, to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$6,000,000 General Obligation Promissory Notes, Series 2025-26A. Motion carried.**

**Recognition of Ruiqi Zeng** III C 7

Mr. Dantzler expressed gratitude for Ms. Zeng, thanking her for her service to the District Board and to Madison College.

**Recognition of Kai Brito** III C 8

Mr. Dantzler presented a card and gift to Mr. Brito, thanking him for his service to the District Board and to Madison College.

**Consent Agenda** III C 9

**General fund monthly financial report as of April 30, 2025** III C 9 a

**Request for proposals/request for bids/sole sources** III C 9 b

**38.14 contracts for services April 2025** III C 9 c

**Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period March 16, 2025 through April 15, 2025** III C 9 d

**Employment of personnel** III C 9 e

**Resignations and separations** III C 9 f

**Retirements** III C 9 g

**There was a motion by Ms. Lewis, seconded by Ms. McNeary, to approve Consent Agenda items III.C.9.a. through g. Motion carried.**

**Adjournment** V

**There was a motion by Ms. Ms. McNeary, seconded by Mr. Canty, to adjourn the meeting. Motion carried.**

The meeting adjourned at 7:31 p.m.

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Melanie Lichtfeld, Secretary

# Madison Area Technical College

## Topic: International Travel Authorizations (Information Only District Board Report)

**Madison College District Board Meeting Date:**

*The following international travel requests have been authorized. All of the requests for international travel listed below conform with all procedural and administrative rules as outlined in Madison College District International Travel Policies.*

Name of Program/Trip	Travler Name(s)	Destination Country and City	Dates of Travel	Description of Travel and Benefit to District	Dollar Amount
	Traveler 1:	Destination City:	Departure Date:		\$
	Traveler 2:				
	Traveler 3:	Destination Country:	Return Date:		
	Traveler 4:				
	Traveler 1:	Destination City:	Departure Date:		\$
	Traveler 2:				
	Traveler 3:	Destination Country	Return Date:		
	Traveler 4:				

## MADISON AREA TECHNICAL COLLEGE

**DATE:** July 14, 2025

**TOPIC:** FY2025-2026 Legal Services

**ISSUE:** The Wisconsin Technical College System (WTCS) allows for an exception from the typical procurement processes for legal services. Per the WTCS Financial and Accounting Manual, “procurement of outside legal counsel...may be obtained either by use of the RFP process on a regular basis or through an annual letter of engagement.”

When the technical college districts develop annual letters of engagement with their outside legal counsel, they must describe the types of services to be provided and the rates the district will be charged.

In 2022, the College solicited Requests for Proposals (RFP) for all its legal practice areas. As a result, a five-year contract was awarded to two firms for these services. With the variety of legal expertise required by the College, an additional firm who did not participate in RFP23-001 was also identified as a service provider for FY2025-2026 for additional specific legal services.

Annual letter of engagement has been received from the following firms:

<u>Legal Firm</u>	<u>Practice Area(s)</u>
Gray Miller Persch	Assistance with completion of all renewal application forms for FCC licenses and leases for Madison College’s Educational Broadband Service (EBS)

Administrative staff of the College has reviewed the documents and service rates and recommend approving the one (1) letter of engagement for the practice areas specified. If during the fiscal year legal services are deemed necessary for areas that do not fall within the scope of the above identified practice areas, new letters of engagement will be developed and brought to the District Board for authorization. In addition, the college may use services from counsel selected via the RFP process.

Funds for legal services are available in the FY2025-2026 General Fund budget as well as various capital budgets as may be relevant to legal work for capital projects.

**ACTION:** Authorize staff to execute one (1) Letter of Engagement from the firm listed above specific to the noted practice areas for FY2025-2026.

## MADISON AREA TECHNICAL COLLEGE

DATE: July 14, 2025

TOPIC: Authorizing the Issuance of Not To Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26B

ISSUE: The approved FY2025-26 budget includes the capital projects budget and authorized the borrowing of \$31,000,000. The initial process to borrow for capital projects includes securing bond counsel opinion and obtaining a bond rating.

The attached resolution is the authorization to begin this process and totals \$5,000,000, including \$1,041,000 for building remodel and improvements, \$459,000 for sitework and \$3,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. An authorizing resolution will be forthcoming to the Board to set the parameters to award the sale of the bonds to the lowest bidder from the bidding process.

Additional borrowing(s) will be scheduled and brought to the District Board for authorization later in the fiscal year.

### RECOMMENDATION:

*Adopt the Resolution Authorizing The Issuance Of Not To Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26B; And Setting The Sale Therefor.*

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED  
\$5,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025-26B

WHEREAS, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") is presently in need of \$1,041,000 for the public purpose of paying the cost of building remodeling and improvement projects, \$3,500,000 for the public purpose of paying the cost of the acquisition of movable equipment and \$459,000 for the public purpose of paying the cost of site improvement projects, and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,041,000 for the public purpose of paying the cost of building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$3,500,000 for the public purpose of paying the cost of the acquisition of movable equipment; and be it further

Resolved, that the District shall issue general obligation promissory notes in an amount not to exceed \$459,000 for the public purpose of paying the cost of site improvement projects; and be it further

RESOLVED, that pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Wisconsin State Journal, the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A, B and C and incorporated herein by this reference.

Adopted, approved and recorded July 14, 2025.

\_\_\_\_\_  
Chairperson

Attest:

\_\_\_\_\_  
Secretary

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS  
OF THE  
MADISON AREA TECHNICAL COLLEGE DISTRICT  
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,  
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on July 14, 2025, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$1,041,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of building remodeling and improvement projects.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [jspilde@madisoncollege.edu](mailto:jspilde@madisoncollege.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 14th day of July, 2025.

BY THE ORDER OF THE  
DISTRICT BOARD

District Secretary

EXHIBIT B

NOTICE TO THE ELECTORS  
OF THE  
MADISON AREA TECHNICAL COLLEGE DISTRICT  
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,  
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on July 14, 2025, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$3,500,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of the acquisition of movable equipment.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [jspilde@madisoncollege.edu](mailto:jspilde@madisoncollege.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 14th day of July, 2025.

BY THE ORDER OF THE  
DISTRICT BOARD

District Secretary

EXHIBIT C

NOTICE TO THE ELECTORS  
OF THE

MADISON AREA TECHNICAL COLLEGE DISTRICT  
ADAMS, COLUMBIA, DANE, DODGE, GREEN, IOWA, JEFFERSON, JUNEAU,  
MARQUETTE, RICHLAND, ROCK AND SAUK COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on July 14, 2025, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$459,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of site improvement projects.

A copy of said resolution is on file in the District office, located at 1701 Wright Street, Madison, WI 53704, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [jspilde@madisoncollege.edu](mailto:jspilde@madisoncollege.edu).

Dated this 14th day of July, 2025.

BY THE ORDER OF THE  
District Board

District Secretary



## MADISON AREA TECHNICAL COLLEGE

DATE: July 14, 2025

TOPIC: Resolution Establishing Parameters for the Sale of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26B

ISSUE: The Madison Area Technical College District Board previously approved authorizing the sale of \$5,000,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$3,500,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,041,000) and for the purpose of paying sitework (\$459,000). These activities were included in the FY2025-26 capital projects budget approved by the Board on June 4, 2025.

The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

We will provide information on the winning bidder, purchase price and interest rates, at a future board meeting. Attached is the Authorizing and Parameters Resolution.

### RECOMMENDATION:

*Adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26B.*

RESOLUTION NO. \_\_\_\_\_

RESOLUTION ESTABLISHING PARAMETERS FOR THE  
SALE OF NOT TO EXCEED \$5,000,000 GENERAL  
OBLIGATION PROMISSORY NOTES, SERIES 2025-26B

WHEREAS, on July 14, 2025, the District Board of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes (the "Notes") in the amount of \$1,041,000 for the public purpose of paying the cost of building remodeling and improvement projects, in the amount of \$3,500,000 for the public purpose of paying the cost of the acquisition of movable equipment and in the amount of \$459,000 for the public purpose of paying the cost of site improvement projects (collectively, the "Project");

WHEREAS, the District will cause Notices to Electors to be published in the Wisconsin State Journal giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution can be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance building remodeling and improvement projects and the acquisition of movable equipment;

WHEREAS, it is the finding of the District Board that it is in the best interest of the District to direct its financial advisor, PMA Securities, LLC ("PMA"), to take the steps necessary for the District to offer and sell the Notes at public sale and to obtain bids for the purchase of the Notes; and

WHEREAS, in order to facilitate the sale of the Notes in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to any one of the Chief Financial Officer/Controller or Executive Vice President Finance and Administration/Chief Operating Officer (each an "Authorized Officer") of the District the authority to accept on behalf of the District the bid for the Notes that results in the lowest true interest cost for the Notes (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes; Parameters. For the purpose of paying costs of the Project, the District is authorized to borrow pursuant to Section 67.12(12) Wisconsin Statutes, the principal sum of not to exceed FIVE MILLION DOLLARS (\$5,000,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 15 of this Resolution, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the District, Notes aggregating the principal amount of not to exceed FIVE MILLION DOLLARS (\$5,000,000). The purchase price to be paid to the District for the Notes shall not be less than 100% nor more than 104% of the principal amount of the Notes.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2025-26B"; shall be issued in the aggregate principal amount of up to \$5,000,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity may be increased or decreased by up to \$250,000 per maturity and that the aggregate principal amount of the Notes shall not exceed \$5,000,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$5,000,000.

<u>Date</u>	<u>Principal Amount</u>
03-01-2026	\$1,825,000
03-01-2027	1,000,000
03-01-2028	1,000,000
03-01-2029	1,175,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2026. The true interest cost on the Notes (computed taking only the Purchaser's compensation into account) will not exceed 5.00%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Notes shall be subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the District shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2025 through 2028 for the payments due in the years 2026 through 2029 in such amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried

onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

#### Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2025-26B" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service

Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below),

sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 12. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 15. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) expiration of the petition period provided for under Section 67.12(12)(e)5, Wis. Stats., without the filing of a sufficient petition for a referendum with respect to the resolution authorizing the issuance of Notes to finance building remodeling and improvement projects and the acquisition of movable equipment; and

(b) approval by the Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by the Authorized Officer of the Approving Certificate.

Upon approval of the terms of the Notes, the Authorized Officer of the District is authorized to execute the Proposal with the Purchaser providing for the sale of the Notes to the Purchaser. The Notes shall not be delivered until this approval is obtained and the referendum petition period expires as provided in (a) above.

Section 16. Official Statement. The District Board hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing

Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.



Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded July 14, 2025.

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
Secretary

(SEAL)

EXHIBIT A

Approving Certificate

(See Attached)

CERTIFICATE APPROVING THE PRELIMINARY OFFICIAL STATEMENT  
AND DETAILS OF  
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025-26B

The undersigned [Chief Financial Officer/Controller or Executive Vice President Finance and Administration/Chief Operating Officer] of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District"), hereby certifies that:

1. Resolution. On July 14, 2025, the District Board of the District adopted a resolution (the "Resolution") establishing parameters for the sale of not to exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26B of the District (the "Notes") after a public sale and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

3. Proposal; Terms of the Notes. On the date hereof, the Notes were offered for public sale, and the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Schedule I-A and incorporated herein by this reference (the "Bid Tabulation"). The bid proposal attached hereto as Schedule I-B and incorporated herein by this reference (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation (the "Purchaser") fully complies with the bid requirements set forth in the Official Notice of Sale. PMA Securities, LLC recommends the District accept the Proposal. The Proposal meets the parameters and conditions established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$\_\_\_\_\_, which is not more than the \$5,000,000 approved by the Resolution, and shall mature on March 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference. The amount of each annual principal payment due on the Notes is not more than \$250,000 more or less per maturity than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
03-01-2026	\$1,825,000	\$_____
03-01-2027	1,000,000	_____
03-01-2028	1,000,000	_____
03-01-2029	1,175,000	_____

The true interest cost on the Notes (computed taking only the Purchaser's compensation into account) is \_\_\_\_\_%, which is not in excess of 5.00%, as required by the Resolution.

4. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$\_\_\_\_\_, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 100% nor more than 104% of the principal amount of the Notes as required by the Resolution.

5. Redemption Provisions of the Notes. [The Notes are not subject to optional redemption.] [The Notes maturing on March 1, 20\_\_ and thereafter are subject to redemption prior to maturity, at the option of the District, on March 1, 20\_\_ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.] [The Proposal specifies that [some of] the Notes are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Schedule MRP and incorporated herein by this reference.]

6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the District have been irrevocably pledged and there has been levied on all of the taxable property in the District, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

7. Expiration of Petition Period. The petition period provided for under 67.12(12)(e)5, Wisconsin Statutes, has expired without the filing of a sufficient petition for a referendum with respect to the Notes authorized to finance building remodeling and improvement projects and the acquisition of movable equipment.

8. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Notes and the direct annual irrepealable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on \_\_\_\_\_, 20\_\_ pursuant to the authority delegated to me in the Resolution.

Name: \_\_\_\_\_  
Title: \_\_\_\_\_

SCHEDULE I-A TO APPROVING CERTIFICATE

Bid Tabulation

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE I-B TO APPROVING CERTIFICATE

Proposal

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

## SCHEDULE II TO APPROVING CERTIFICATE

### Pricing Summary

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities, LLC and incorporated into the Certificate.

(See Attached)

COPY



EXHIBIT B

(Form of Note)

UNITED STATES OF AMERICA  
REGISTERED STATE OF WISCONSIN DOLLARS  
NO. R-\_\_\_\_ MADISON AREA TECHNICAL COLLEGE DISTRICT \$\_\_\_\_\_  
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2025-26B

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:  
March 1, \_\_\_\_\_, 20\_\_\_\_ % \_\_\_\_\_

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$\_\_\_\_\_)

FOR VALUE RECEIVED, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2026 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$\_\_\_\_\_, all of which are of like tenor, except as to denomination, interest rate[, redemption provision] and maturity date, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of paying the cost of building remodeling and improvement projects (\$\_\_\_\_\_), the acquisition of movable equipment (\$\_\_\_\_\_) and site improvement projects (\$\_\_\_\_\_), as authorized by resolutions adopted on July 14, 2025, as supplemented by a Certificate Approving the Preliminary Official Statement and Details of General Obligation Promissory Notes, Series 2025-26B, dated \_\_\_\_\_, 20\_\_ (collectively,

the "Resolution"). Said resolutions are recorded in the official minutes of the District Board for said date.

【The Notes are not subject to optional redemption.】 【The Notes maturing on March 1, \_\_\_\_\_ and thereafter are subject to redemption prior to maturity, at the option of the District, on March 1, \_\_\_\_\_ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.】

【The Notes maturing in the years \_\_\_\_\_ are subject to mandatory redemption by lot as provided in the Approving Certificate, at the redemption price of par plus accrued interest to the date of redemption and without premium.】

【In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.】

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such

registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes [(i)] after the Record Date[, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption]. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MADISON AREA TECHNICAL COLLEGE  
DISTRICT, WISCONSIN

By: \_\_\_\_\_  
Chairperson

(SEAL)

By: \_\_\_\_\_  
Secretary

Date of Authentication: \_\_\_\_\_, \_\_\_\_\_

### CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolutions of the Madison Area Technical College District, Adams, Columbia, Dane, Dodge, Green, Iowa, Jefferson, Juneau, Marquette, Richland, Rock and Sauk Counties, Wisconsin.

ASSOCIATED TRUST COMPANY,  
NATIONAL ASSOCIATION

By \_\_\_\_\_  
Authorized Signatory

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

# Special Circumstances Policy Submission Form

*No Special Circumstances Policy can conflict with state statute or administrative code.*

## College Information

**College Name:**

**Contact Person:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_

**Contact Phone Number:** \_\_\_\_\_

## Program Information

**List all Program(s) for Special Circumstances Admission covered under this policy:**

*Include the program number and title. If necessary, please use the Special Circumstances Excel Spreadsheet.*

## Priority Enrollment

**List the Individuals/Populations with Priority Enrollment:**

## Cohort Information

*If multiple programs are included, please list each program with its corresponding information.*

**Total Number of Spots in Program:**

**Number of Spots Reserved for Special Circumstances:**

**Does this program currently have a waiting list?**

If yes, how many students are on this list?

If yes, how many terms/enrollment cycles has this waiting list been in place?

**Justification:**

Why is the college seeking priority enrollment for the specific programs and student populations? *Limit to 500 characters.*

**Policy Information:**

**Will additional information be required from the student?**

If yes, please specify:

**How will this policy be communicated to students?** (e.g., website, brochures, advising sessions)

**Data Collection and Reporting:**

How will data on special circumstances admissions be collected and used to evaluate the demographics of students, specifically focusing on federal protected classes such as gender, race/ethnicity, disability, and national origin minority communities? *The goal is to ensure that the enrollment process for special circumstances policies does not create barriers to program access for these protected groups.*

## Policy Attachment and District Board Review

***Attach a copy of the Special Circumstances Policy.***

**Anticipated District Board Approval Date:** \_\_\_\_\_

### College Sponsor

**Signature:** Beth Giles **Date:** \_\_\_\_\_  
*Instructional Services Administrator*

**Printed Name:** \_\_\_\_\_

When the document is complete, please follow your district's procedures for review and submission. The appropriate personnel should submit this form along with all attached documentation in a single .pdf file to [programs@wtcsystem.edu](mailto:programs@wtcsystem.edu).



## MADISON AREA TECHNICAL COLLEGE

**DATE:** July 14, 2025

**TOPIC:** General Fund Financial Report as of May 31, 2025

**ISSUE:** Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 99.14% of the current budget. This compares to 97.84% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 100.04% of budget, compared to 100.00% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 97.84% of budget, compared to 96.99% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 99.90% of budget, compared to 100.34% last year. The material fee revenues are 100.00% of budget, compared to 101.22% last year.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 102.02% of the amount budgeted. Last year, revenues to date were 103.59%.
- Institutional Sources include interest income, lease/rental income and royalty income, along with miscellaneous revenues. The revenues to date are 110.80% of the budget. Last year's revenues were 89.53% of the budget. Primarily interest income exceeding current year budget.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are 95.51% of the budget, compared to 66.49% last year. Overall, Federal Source revenue is \$25K less than last year but performing better vs current budget.

Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 88.31% of budget as compares to 90.45% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 87.54% of budget, compared to 89.31% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 87.43% of the budget, versus 91.95% last year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 90.14% of the current year's budget, compared to 90.10% last year.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 84.55% of budget, compared to 93.11% last year. Decrease is largely from Wages/Benefits, Professional Development, Advertising/Publications and Data Processing.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 99.17% of budget, compared to 96.98% last year.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 90.03% of budget, compared to 91.66% last year.
- Accept report and place on file.

GENERAL FUND  
FOR THE MONTH ENDED MAY 2025

**STATEMENT OF REVENUE - ESTIMATED AND ACTUAL**

	<u>+Budgeted Revenue</u>	<u>Actual Revenue Current Month</u>	<u>Actual Revenue Year to Date</u>	<u>Balance To Be Earned</u>	<u>Actuals to Budget % Earned Year to Date</u>	<u>*Actuals to Budget % Earned Prior Year</u>
Local Sources (Tax Levy)	\$ 47,618,000	\$ 450	\$ 47,636,077	\$ (18,077)	100.04%	100.00%
State Sources (State Aid)	\$ 82,454,000	\$ 1,135,742	\$ 80,669,720	\$ 1,784,280	97.84%	96.99%
Program Fees	\$ 34,979,000	\$ (26,168)	\$ 34,942,682	\$ 36,318	99.90%	100.34%
Material Fees	\$ 1,249,000	\$ (178)	\$ 1,248,987	\$ 13	100.00%	101.22%
Other Student Fees	\$ 1,420,000	\$ 15,013	\$ 1,448,754	\$ (28,754)	102.02%	103.59%
Institutional Sources	\$ 2,999,000	\$ 283,237	\$ 3,322,906	\$ (323,906)	110.80%	89.53%
Federal Sources	\$ 307,000	\$ 1,753	\$ 293,226	\$ 13,774	95.51%	66.49%
<b>Total Revenues</b>	<b>\$ 171,026,000</b>	<b>\$ 1,409,850</b>	<b>\$ 169,562,352</b>	<b>\$ 1,463,648</b>	<b>99.14%</b>	<b>97.84%</b>

**STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS**

	<u>+Budgeted Expenditures</u>	<u>Year to Date Expenditures</u>	<u>Encumbrances</u>	<u>Budget Balance</u>	<u>Actuals to Budget % Used Year to Date</u>	<u>*Actuals to Budget % Used Prior Year to Date</u>
Instructional	\$ 114,204,000	\$ 99,283,630	\$ 687,546	\$ 14,232,824	87.54%	89.31%
Instructional Resources	\$ 3,426,500	\$ 2,993,050	\$ 2,838	\$ 430,612	87.43%	91.95%
Student Services	\$ 19,082,000	\$ 17,021,690	\$ 178,596	\$ 1,881,714	90.14%	90.10%
General Institutional	\$ 20,190,600	\$ 16,422,893	\$ 647,336	\$ 3,120,371	84.55%	93.11%
Physical Plant	\$ 11,977,200	\$ 10,883,587	\$ 994,496	\$ 99,117	99.17%	96.98%
Public Service	\$ 1,191,700	\$ 1,052,067	\$ 20,781	\$ 118,852	90.03%	91.66%
<b>Total Expenditures</b>	<b>\$ 170,072,000</b>	<b>\$ 147,656,917</b>	<b>\$ 2,531,593</b>	<b>\$ 19,883,490</b>	<b>88.31%</b>	<b>90.45%</b>

+FY24-25 Modified Budget, 5/7/25

\*Prior Year Budget %'s are computed from Final Budget for FY23-24

**Madison College Supplier Payments Greater Than or Equal to \$2,500.00**  
**05/16/2025 through 06/15/2025**

Supplier	Amount
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 802,066.11
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$ 708,375.45
Riley Construction Company Inc	\$ 643,131.88
DEAN HEALTH PLAN INC	\$ 544,210.99
JH FINDORFF AND SON INC	\$ 332,738.69
CAPITAL DATA INC	\$ 176,634.19
MADISON COLLEGE FOUNDATION	\$ 159,274.85
DELL MARKETING LP	\$ 158,551.78
KW2	\$ 157,735.00
CDW GOVERNMENT	\$ 156,093.51
COLLABORATIVE SOLUTIONS LLC	\$ 148,562.12
MADISON GAS AND ELECTRIC CO	\$ 136,244.80
METRO TRANSIT MADISON	\$ 120,552.15
DELTA DENTAL OF WISCONSIN INC	\$ 111,691.94
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$ 91,963.25
SYNERGY CONSORTIUM SERVICES LLC	\$ 83,486.22
SYSCO BARABOO LLC	\$ 76,662.87
CAMERA CORNER CONNECTING POINT	\$ 70,976.60
FORWARD ELECTRIC INC	\$ 68,334.00
COLLEGENET INC	\$ 68,037.81
JOHNSON CONTROLS FIRE PROTECTION LPLP	\$ 65,585.23
AMAZON.COM LLC	\$ 64,348.54
PRESIDIO NETWORKED SOLUTIONS GROUP LLC	\$ 64,241.72
BEACON HILL SOLUTIONS GROUP LLC	\$ 61,330.00
KALSCHEUR IMPLEMENT CO INC	\$ 60,649.18
BEACON TECHNOLOGIES INC	\$ 55,520.50
GOLD HILL ASSOCIATES	\$ 46,848.96
HUSCH BLACKWELL LLP	\$ 45,617.50
US Bank	\$ 44,542.22
EMMONS BUSINESS INTERIORS	\$ 44,415.42
MINNESOTA LIFE INSURANCE COMPANY	\$ 41,425.94
CHANDRA TECHNOLOGIES INC	\$ 40,904.00
THE LAWN CARE PROFESSIONALS	\$ 38,872.14
INSIDE TRACK	\$ 34,112.50
DC EQUIPMENT	\$ 32,280.55
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$ 31,406.91
VIKING ELECTRIC SUPPLY INC	\$ 31,272.20
CENGAGE LEARNING INC	\$ 30,317.96
CITY OF MADISON	\$ 29,910.90
EMPLOYEE BENEFITS CORPORATION	\$ 29,065.08
PEARSON ENGINEERING LLC	\$ 28,119.55
US CELLULAR	\$ 26,428.31
PROSPECT INFOSYSTEM INC	\$ 25,344.00
H2I GROUP INC	\$ 25,309.31
INDIAN RIVER STATE COLLEGE INCLUDING WQCS	\$ 25,115.86
AUTO PAINT AND SUPPLY CO INC	\$ 24,990.58
TEAMSOFT INC	\$ 24,096.00
MADISON NATIONAL LIFE INSURANCE COMPANY INC	\$ 23,414.21
AMERICAN FUNDS SERVICE CO	\$ 22,853.56
PLUNKETT RAYSICH ARCHITECTS LLP	\$ 21,776.22
FIRST SUPPLY LLC	\$ 20,449.11
PEPSI COLA MADISON	\$ 19,613.39
GALE FORCE EDUCATION	\$ 18,501.66
AT&T	\$ 18,405.69
MASTERS BUILDING SOLUTIONS INC	\$ 17,926.00
TEKSYSTEMS INC	\$ 17,808.00
A STEP ABOVE DANCE AND MUSIC ACADEMY LLC	\$ 17,398.72
FISHER SCIENTIFIC COMPANY LLC	\$ 16,322.62
VANGUARD COMPUTERS INC	\$ 16,184.57
MARS SOLUTIONS GROUP	\$ 16,000.00
WERNER ELECTRIC SUPPLY CO	\$ 15,421.57
CLEAN POWER LLC	\$ 14,912.09
VIVA USA INC	\$ 14,520.00
V SOFT CONSULTING GROUP INC	\$ 14,363.24
4IMPRINT INC	\$ 14,310.59

LAERDAL MEDICAL CORP	\$	14,024.59
LKQ CORPORATION	\$	13,854.37
WIN TECHNOLOGY	\$	13,574.40
PATTERSON DENTAL SUPPLY INC	\$	13,216.40
LAMERS BUS LINES INC	\$	13,060.00
QTI CONSULTING INC	\$	12,093.75
ZORN COMPRESSOR AND EQUIPMENT	\$	11,489.47
NEODEN USA	\$	11,088.57
CINTAS CORPORATION	\$	10,856.75
BOLEY TREE AND LANDSCAPE CARE INC	\$	10,835.00
XEROX CORP	\$	10,760.35
SHI INTERNATIONAL CORP	\$	10,600.00
THE PLANET GROUP TECH	\$	10,512.00
AE BUSINESS SOLUTIONS	\$	10,296.25
MADISON365	\$	10,001.34
MOMENTA EDUCATION CONSULTING LLC	\$	10,000.00
BRUNSELL LUMBER AND MILLWORK	\$	9,938.00
SPHERION STAFFING LLC	\$	9,920.00
HOOPER CORPORATION	\$	9,914.95
WEST MOUNTAIN RADIO	\$	9,877.40
MEDLINE INDUSTRIES INC	\$	9,811.41
MCGRAW HILL LLC	\$	9,567.41
SCHILLING SUPPLY COMPANY	\$	9,320.16
MSC INDUSTRIAL SUPPLY CO INC	\$	9,317.13
STAPLES BUSINESS ADVANTAGE	\$	9,297.26
BSN SPORTS LLC	\$	9,270.23
SUPERIOR VISION INSURANCE PLAN OF WISCONSIN INC	\$	9,229.53
FACILITY ENGINEERING INC	\$	9,225.70
AMERICAN HEART ASSOCIATION	\$	9,183.20
HEARTLAND COMMUNITY COLLEGE	\$	9,002.56
PHIRE INC	\$	8,999.00
ASSESSMENT TECHNOLOGIES INSTITUTE LLC	\$	8,800.00
GRAINGER INDUSTRIAL SUPPLY	\$	8,436.57
CENTRAL CAROLINA COMMUNITY COLLEGE	\$	8,082.99
VWR INTERNATIONAL LLC	\$	8,003.31
ELSEVIER INC	\$	7,954.98
ULINE	\$	7,903.87
PEARSON EDUCATION INC	\$	7,835.98
KEY COMMERCIAL REAL ESTATE LLC	\$	7,740.00
T ROWE PRICE	\$	7,589.31
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$	7,556.30
ONENECK IT SOLUTIONS LLC	\$	7,525.00
THYSSE	\$	7,515.84
SHORTPOINT INC	\$	7,330.40
BWBR	\$	7,247.44
PARAGON DEVELOPMENT SYSTEMS INC	\$	7,245.00
NNAEMEKA EKWELUM	\$	7,000.00
SALON ONLY SALES INC	\$	6,360.50
CITY OF PORTAGE	\$	6,346.86
NASSCO INC	\$	6,327.72
HINCKLEY PRODUCTIONS	\$	6,300.00
VANGUARD STORAGE AND RECOVERY LLC	\$	6,237.00
AGILYSYS NV LLC	\$	5,925.32
UNIVERSITY OF WISCONSIN SYSTEM	\$	5,908.00
LAKESHORE TECHNICAL COLLEGE	\$	5,775.00
BUILDING SERVICE INC	\$	5,465.60
LA CROSSE GRAPHICS INC	\$	5,463.33
NATIONAL ASSOCIATION OF COLLEGE AND UNIVERSITY BUSINESS OFFICERS	\$	5,456.00
WINDSTREAM	\$	5,297.86
RUSH MEDIA COMPANY LLC	\$	5,200.00
CONSTELLATION NEWENERGY GAS DIVISION LLC	\$	5,154.60
KENDALL HUNT PUBLISHING COMPANY	\$	5,116.16
AIRGAS USA LLC	\$	5,085.96
APPLE INC	\$	4,981.00
SEEING THE WORD LLC	\$	4,920.00
THE PROMO AGENCY	\$	4,868.90
METRO HARDWOODS	\$	4,777.73
UNITEDHEALTHCARE STUDENT RESOURCES	\$	4,570.00

AVANT GARDENING AND LANDSCAPING	\$	4,351.04
SCOTT WILLIAM LIDDICOAT	\$	4,350.00
SCHUNK INTEC INC	\$	4,308.00
WE ENERGIES	\$	4,263.49
MITTLER BROS MACHINE AND TOOL	\$	4,248.00
AMERICAN PRINTING CO INC	\$	4,200.00
FS.COM INC	\$	4,200.00
POCKET NURSE	\$	4,196.66
JOBELEPHANTCOM INC	\$	4,193.00
STRANG INC	\$	4,120.16
DANE COUNTY REGIONAL AIRPORT	\$	4,104.51
NESTLE USA INC	\$	4,063.92
TRENDING NOW PROMOTIONS	\$	4,061.00
SIDEARM SPORTS LLC	\$	4,000.00
NATIONAL RESTAURANT ASSOCIATION SOLUTIONS LLC	\$	3,986.75
THE LINCOLN ELECTRIC COMPANY	\$	3,930.36
MIDWEST VETERINARY SUPPLY INC	\$	3,794.11
R E GOLDEN PRODUCE CO INC	\$	3,758.30
PHOTOBOOTH SUPPLY CO	\$	3,689.00
VAN SANT ENTERPRISES INC	\$	3,599.00
CAROLINA BIOLOGICAL SUPPLY COMPANY	\$	3,549.28
TDS TELECOM SERVICE LLC	\$	3,549.00
STEPHANIE KILEN	\$	3,400.00
QUADIENT LEASING USA INC	\$	3,369.06
ALL POWER INC	\$	3,358.40
ACCESS TO INDEPENDENCE INC	\$	3,328.00
FEDEX	\$	3,311.62
MED ONE GROUP	\$	3,285.00
REVERE ELECTRIC SUPPLY	\$	3,167.50
MID STATE EQUIPMENT INC	\$	3,146.65
SCHUMACHER ELEVATOR COMPANY	\$	3,109.01
SAN A CARE INC	\$	3,079.65
NAFSA ASSOCIATION OF INTERNATIONAL EDUCATORS	\$	3,079.25
HEIMAN FIRE EQUIPMENT	\$	3,059.00
REEDSBURG UTILITY COMMISSION	\$	3,049.53
SOLARFLEXION INC	\$	3,016.00
PROEDUCATION SOLUTIONS LLC	\$	2,965.50
WALTONS INC	\$	2,873.41
HOBART SERVICE	\$	2,867.07
BAMBOOHR LLC	\$	2,866.94
SIGNATURE CHAMPIONSHIP RINGS	\$	2,753.00
EXCEL UNDERGROUND LLC	\$	2,745.00
INNOSOFT CANADA INC	\$	2,700.00
DUET RESOURCE GROUP INC	\$	2,667.58
MATTERHACKERS INC	\$	2,656.00
AD MADISON	\$	2,633.13
GREAT LAKES FILM AND SHADES	\$	2,630.00
BAUER BUILDERS INC	\$	2,615.00
MADISON SIGN COMPANY	\$	2,599.83
WISCONSIN DEPARTMENT OF WORKFORCE DEVELOPMENT	\$	2,571.56
HENRY SCHEIN EMS DIVISION	\$	2,536.97
V MARCHESE INC	\$	2,523.88
HERFF JONES LLC	\$	2,521.61
<b>Total</b>	<b>\$</b>	<b>6,954,018.95</b>

**MADISON AREA TECHNICAL COLLEGE**  
**SCHEDULE OF CHECKS ISSUED**  
**FOR THE PERIOD 05/16/25 - 06/15/25**  
**FISCAL YEAR 2024 - 25**

Payment Type	Transaction Numbers	Number Issued	Amount
<b>ACCOUNTS PAYABLE CHECKS</b>			
Prior Period - YTD Checks	354033 - 357139	3,066	\$ 13,090,565.48
May 16, 2025 - June 15, 2025	357140 - 357474	324	\$ 1,882,975.48
	<b>YTD - Accounts Payable Checks</b>	<b>3,390</b>	<b>\$ 14,973,540.96</b>
<b>ACCOUNTS PAYABLE ACH PAYMENTS</b>			
Prior Period - YTD ACH	1078740 - 1157972	7,255	\$ 73,974,876.82
May 16, 2025 - June 15, 2025	1157974 - 1165086	715	\$ 5,391,051.55
	<b>YTD - Accounts Payable ACH</b>	<b>7,970</b>	<b>\$ 79,365,928.37</b>
<b>STUDENT REFUND CHECKS</b>			
Prior Period - YTD Checks	626456 - 631300	4,577	\$ 6,976,519.57
May 16, 2025 - June 15, 2025	631301 - 631454	130	\$ 40,355.84
	<b>YTD - Student Refund Checks</b>	<b>4,707</b>	<b>\$ 7,016,875.41</b>
<b>STUDENT REFUND ACH PAYMENTS</b>			
Prior Period - YTD ACH	E-Refunds	3,149	\$ 3,672,151.23
May 16, 2025 - June 15, 2025	E-Refunds	188	\$ 134,633.86
	<b>YTD - Student Refund ACH</b>	<b>3,337</b>	<b>\$ 3,806,785.09</b>
<b>PAYROLL CHECKS</b>			
Prior Period - YTD Checks	105573 - 105858	268	\$ 121,383.50
May 16, 2025 - June 15, 2025	105859 - 105883	24	\$ 13,699.88
	<b>YTD - Payroll Checks</b>	<b>292</b>	<b>\$ 135,083.38</b>
<b>PAYROLL ACH PAYMENTS</b>			
Prior Period - YTD ACH	1078825 - 1154194	49,183	\$ 67,926,218.33
May 16, 2025 - June 15, 2025	1156324 - 1165087	6,463	\$ 9,016,238.27
	<b>YTD - Payroll ACH</b>	<b>55,646</b>	<b>\$ 76,942,456.60</b>
<b>GRAND TOTAL PAYMENTS</b>			<b>\$ 182,240,669.81</b>

**Madison Area Technical College****Topic: Request for Proposals / Request for Bids / Sole Sources****DATE OF BOARD MEETING - Monday, July 14, 2025**

All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.

ID	Title	Description	Funding and Term	Vendor	Dollar Amount	Recommended by VP and Director/Dean
RFB25-009	Madison College Cooling Tower and Condenser Pump Replacement	Replacing the cooling tower and pump at the Truax Building as part of the 10 Year Facilities Maintenance Plan to enhance energy efficiency and system reliability.	FY2025-2026 Fund 302 Capital Maintenance	1901, Inc.	Total project cost including contingency is \$950,000	Sylvia Ramirez, EVP Finance & Administration/COO & Wes Marquardt, Manager Facilities Engineering
SS26-001	Textbook Rental Books	The Madison College Textbook Rental Program is requesting sole source exception to procure textbook rental course materials from the publishers listed in the sole source memo. The rental program has limited ability to substitute similar materials due to academic freedom.	Enterprise Funds FY2025-2026	Elsevier Inc Goodheart Willcox Publisher Ingram Publisher Services LLC Oxford University Press Sage Publications Inc Stukent Taylor and Francis Group LLC WW Norton and Co Inc.	\$220,000.00	Sylvia Ramirez EVP Finance & Administration/COO & Kim Henderson, Director Auxiliary Services

**ACTION:** Authorize staff to proceed with the purchases listed above with the vendors and terms as specified.

*Note:* RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements  
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements  
S = Sole Source: An item or service that is only available from a single source



Madison Area Technical College District  
38.14 Contract Estimated Full Cost Recovery Report  
FY 24-25 for the period of May 2025

Contract No	Service Recipient	Type of Service	Service Description	Contract Amount	Estimated Direct Cost	Estimated Direct & Indirect Cost	Profit (or) Loss (A-C)	Rationale for (-) only
2025-0017	Department of Corrections	1.32	FY25 Oakhill Correctional Institution	1,942,092.00	1,514,183.67	1,942,092.00	-	Even Exchange
2025-0081	Forward Service Corporation	1.42	BI-FY25 Forward Services Osha 10 Fall 2024	2,700.00	1,655.59	2,181.19	518.81	-
2025-0091	Forward Service Corporation	1.42	BI-FY25 Forward Service CPR/AED First Aid	1,000.00	734.01	902.95	97.05	-
2025-0123	Multi-Recipient	1.41	BI-FY25 - Hospitality Leadership Series Winter/Spring 2025	3,680.00	3,094.76	3,664.94	15.06	-
2025-0129	Multi-Recipient	1.41	BI-FY25 Multi-recipient Basic Welding Portage March 2025	4,865.00	2,464.97	3,146.03	1,718.97	-
2025-0131	First Choice Dental	1.41	BI-FY25 First Choice Dental Laser Training Spring 2025	4,100.00	865.41	1,034.35	3,065.65	-
2025-0133	Engineering Industries	1.41	BI-FY25 Engineering Industries Workplace Spanish Spring 2025	11,800.00	6,873.81	8,478.12	3,321.88	-
2025-0135	Oakwood Lutheran Senior Ministries	1.41	BI-FY25 Oakwood Lutheran Sr Ministries Mechanical, Electrical, Plumbing - Spring 2025	6,500.00	3,906.61	5,258.35	1,241.65	-
2025-0136	Pharmacy Society of Wisconsin	1.41	BI-FY25 Pharmacy Society of WI Emerging Leader Spring Summer 2025	3,500.00	2,498.90	3,100.54	399.46	-
2025-0137	Kalahari Resorts	2.41	BI-FY25 Kalahari Leadership Virtual Series Winter Spring 2025	695.00	441.85	566.72	128.28	-
2025-0138	Spacesaver Corporation	2.41	BI-FY25 Spacesaver Corporation Welding Q1 Mar 2025	990.00	468.60	601.03	388.97	-
2025-0139	WI Public Service Commission	2.31	BI-FY25 WI Public Service Commission Outlook and Teams Spring 2025	1,000.00	678.62	867.82	132.18	-
2025-0140	Moraine Park Technical College	2.18	BI-FY25 MPTC PLC 2 TA April 2025	5,500.00	4,177.44	5,221.77	278.23	-
2025-0141	Moraine Park Technical College	2.41	BI-FY25 MPTC ACDC and Controls TA April 2025	6,500.00	4,552.37	5,664.79	835.21	-
2025-0142	Thermo Fisher Scientific	1.41	BI-FY25 Thermo Fisher ERT Training Spring 2025	3,900.00	2,144.21	2,681.50	1,218.50	-
2025-0143	Alliant Energy - Environmental Controls	2.41	BI-FY25 Alliant Energy - Project Management Spring 2025	7,100.00	5,151.30	6,029.14	1,070.86	-
2025-0144	Phoenix Lighting	2.41	BI-FY25 Phoenix Lighting Welding TA May 2025	2,300.00	1,178.27	1,511.25	788.75	-
2025-0145	Arimon Technologies Inc.	1.41	BI-FY25 Arimon Soldering May 2025	7,500.00	4,015.37	5,310.60	2,189.40	-
2025-0146	Rural Mutual Insurance	2.41	BI-FY25 Rural Insurance Leadership Topics Summer 2025	3,800.00	2,910.89	3,289.27	510.73	-
2025-0148	Focus on Energy	2.23	BI-FY25 Focus on Energy - Room Support May 2025	750.00	642.77	868.06	(118.06)	Gov't/Non Profit Indirect Rate
2025-0149	Dane County Clean Sweep	2.21	BI-FY25 Dane County Clean Sweep Clear Communication June 2025	350.00	245.05	303.71	46.29	-
2025-0150	Fort Atkinson Beautification Council	2.25	BI-FY25 Fort Atkinson Beautification Project - Bike Rack August 2025	1,500.00	1,571.28	1,874.02	(374.02)	Gov't/Non Profit Indirect Rate
2025-0152	International Association of Exhibitions and Events	2.41	IAEE	600.00	80.35	103.05	496.95	-
2025-0153	Scott Construction, Inc	2.41	BI-FY25 Scott Construction Harassment in the Workplace Training Spring 2025	695.00	468.70	582.22	112.78	-
2025-0154	SD Walter Welding	2.41	BI-FY25 SD Walter Welding - Welding TA June 2025	1,550.00	879.29	1,099.86	450.14	-
Total				2,024,967.00	1,565,884.09	2,006,433.26	18,533.74	

- Type of Service:
- 1.xx Customized Instruction
  - 2.xx Technical Assistance
  - x.11 Public Education Inst./K-12
  - x.15 Multiple Educational
  - x.16 Public Education Inst./K-12 - Transcribed Credit
  - x.18 Public Education Inst./PS
  - x.19 Private Education Inst.
  - x.21 WI Local Government Unit
  - x.22 Indian Tribal Governments
  - x.23 Economic Development Corp
  - x.24 County Boards of Supervisors
  - x.25 Multiple Local Government Units
  - x.31 State of Wisconsin
  - x.32 WI Department of Corrections
  - x.33 WI Div. of Vocat. Rehab
  - x.35 Multiple State Government
  - x.41 Business and Industry
  - x.42 Community Based Organizations
  - x.43 Workplace Education Initiatives
  - x.44 WMEP Related Contracts
  - x.45 Multiple Business & Industry
  - x.46 Adv Manufacturing Solutions
  - x.47 Workforce Advancement Training Grants
  - x.51 Federal Governments
  - x.55 Multiple Federal Governments Units
  - x.61 Foreign Governments
  - x.62 State Other Than WI
  - x.63 Out of State Businesses
  - x.65 Multiple Out of State Entities

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF  
PERSONNEL**

<b>Name</b>	<b>Alexis G Angel Castillo</b>
Title	Custodian
Start Date	May 25, 2025
Salary	\$18.18 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	
License	
Certifications	
Experience	8 months Environmental Services Technician 5 months Package Handler

<b>Name</b>	<b>Patrick Gnerlich</b>
Title	Senior CPL Coordinator
Start Date	May 25, 2025
Salary	\$27.62 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Graphic Design
License	
Certifications	
Experience	2+ years Senior Student Support Coordinator (at Madison College) 3 years Enrollment Center Coordinator (at Madison College)

<b>Name</b>	<b>Allan Locia</b>
Title	School Certifying Official
Start Date	May 25, 2025
Salary	\$66,976.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Associate's degree – Criminal Justice
License	
Certifications	
Experience	2 years Senior Student Support Coordinator (at Madison College) 5+ years Student Support Coordinator (at Madison College)

<b>Name</b>	<b>Megan Legerski</b>
Title	International Recruitment and Communications Specialist
Start Date	May 27, 2025
Salary	\$73,713.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Communication Studies: Organizational Leadership Bachelor's degree – Business Administration
License	
Certifications	
Experience	2+ years Full-time Instructor 3 years Assistant Director

<b>Name</b>	<b>Rachel Zizmann</b>
Title	Senior Student Affairs Case Manager
Start Date	June 2, 2025
Salary	\$80,583.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Higher Education Administration and Student Affairs Bachelor's degree – History Education and Social Work
License	
Certifications	
Experience	2 years Diversity, Equity and Inclusion Coordinator 7 years Residence Life Coordinator

<b>Name</b>	<b>Kristina Voeck</b>
Title	Child Care Food Service Technician
Start Date	June 3, 2025
Salary	\$21.87 hourly
Type	Staff
PT/FT	Part-time
Location	Early Learning Center
Degree	
License	
Certifications	Introduction to the Child Care Profession, WI Department of Children and Families Skills and Strategies for the Child Care Teacher, WI Department of Children and Families Shaken Baby Syndrome Prevention Training for Child Care Providers, 4-C Sudden Infant Death Syndrome, 4-C
Experience	5 months Cook/Caregiver 7 years Private daycare provider

<b>Name</b>	<b>Frederick Williams</b>
Title	Enrollment Operator
Start Date	June 8, 2025
Salary	\$24.82 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Higher Education Bachelor's degree – History
License	
Certifications	
Experience	5 months Student Support Services Coordinator (at Madison College) 4 years Assistive Technology Specialist

<b>Name</b>	<b>Travis Hilliard</b>
Title	Law Enforcement Academy Program Manager
Start Date	June 9, 2025
Salary	\$96,305.00 annually
Type	Staff
PT/FT	Full-time
Location	Protective Services Center
Degree	Bachelor's degree – Resource Management/Environmental Law Enforcement
License	
Certifications	Law Enforcement Certification
Experience	3+ years Part-time Faculty (at Madison College) 4 years School Safety Director

<b>Name</b>	<b>Lynn Kirsch</b>
Title	Compensation Consultant
Start Date	June 9, 2025
Salary	\$92,453.00 annually
Type	Staff – Confidential
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Human Resource Management Bachelor's degree – Social Welfare
License	
Certifications	
Experience	13 years Human Resources Specialist 12 years English Teacher

<b>Name</b>	<b>Natalie Kufel</b>
Title	Custodian
Start Date	June 9, 2025
Salary	\$19.04 hourly
Type	Staff
PT/FT	Part-time
Location	Truax Campus
Degree	Bachelor's degree – Computer Science
License	
Certifications	
Experience	4 years Deliver Driver 2 years Maintenance Worker

<b>Name</b>	<b>Claudia V Martinez Mendez</b>
Title	Custodian
Start Date	June 9, 2025
Salary	\$19.04 hourly
Type	Staff
PT/FT	Part-time
Location	Protective Services Center
Degree	Bachelor's degree – Tourism
License	
Certifications	
Experience	6 months Nanny 1+ year Cleaner

**THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND  
SEPARATIONS**

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Connie Garbi	Administrative Assistant/Intake Specialist	June 6, 2025
Christopher Cates	Food Service Associate	May 15, 2025
Sherry Anderson	Child Care Technician – Teacher	May 19, 2025
Janie Ocejo	Administrative Coordinator	May 30, 2025
Lisa Bahr	Program Director – Dental Hygiene	May 31, 2025
Bradley Bryant	Program Director – Cyber Compliance Specialist	May 31, 2025
Jessica Nunn	Full-time Instructor	May 31, 2025
Bridget Skaar	Compensation Consultant	June 2, 2025
Abbey Cortes	Administrative Specialist – Gateway to College	June 13, 2025

**THE PRESIDENT RECOMMENDS APPROVAL OF RETIREMENTS**

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>YEARS OF SERVICE</b>
Jessie Bathe	Senior Laboratory Coordinator	May 16, 2025	19 years
Barb Arnold	Administrative Planner	May 31, 2025	26 years
Robert Arnold	Full-time Instructor	May 31, 2025	11 years
Susan Crowson	Biology Instructor	May 31, 2025	17 years
Steven Erickson	Full-time Instructor	May 31, 2025	11 years
Ann Hayden-Finger	Program Director – Optometric Technician	May 31, 2025	26 years
Tom Helbig	Electro-Mechanical Technology Instructor	May 31, 2025	31 years
John Johnson	Culinary Arts Instructor	May 31, 2025	11 years
Julie Monroe	Reading Instructor	May 31, 2025	21 years
Leah Narans	Medical Laboratory Technician Instructor	May 31, 2025	19 years
John Opel	English Instructor	May 31, 2025	22 years
Michael Redding	Full-time Instructor	May 31, 2025	21 years
Denny Wright	Information Technology Instructor	May 31, 2025	7 years
Jonathan Pollack	History Instructor	June 1, 2025	27 years