

A meeting of the Madison Area Technical College District Board was held on July 14, 2025, at the Truax Campus in a hybrid format. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Shiva Bidar-Sielaff (Chair), Donald Dantzler (Vice-Chair), Melanie Lichtfeld (Secretary), Dan Bullock (Treasurer), Chris Canty, Shana Lewis, Ann McNeary, Tonya Olson, and Korbey White.

Also present: Jon Anderson, Legal Counsel; Jennifer Berne, President; Rose Buschhaus, Vice-President of Human Resources; Beth Giles, Provost; Damira Grady, Vice-President of College Culture and Climate; Sylvia Ramirez, Executive Vice-President, Finance & Administration/Chief Operating Officer; and Mark Thomas, Executive Vice-President of Policy and Strategy.

Others present: Hassan Hashmi, District Board Student Liaison, Quinn Matson, Student Senate Vice-President of Finance and Administration; Nina Milbauer, Department Chair of IT Infrastructure; Angela Snelling, Department Chair of IT Software Development; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:31 p.m. by Ms. Bidar-Sielaff. Mr. Anderson confirmed that appropriate notices had been given and the meeting was being held in compliance with the open meetings law.

Organizational Meeting ^{II}

Oath of Office for Newly Appointed and Reappointed Board Members ^{II A}

Mr. Anderson announced that Mr. Bullock and Ms. Lichtfeld had signed and subscribed a written oath of office for their three-year terms on the District Board of Trustees. M. Bullock and Ms. Lichtfeld participated in a ceremonial oral oath administered by Mr. Anderson.

Announcement of FY2025-26 District Board Officers ^{II B}

Ms. Bidar-Sielaff announced that District Board Officers were elected at the Board's 4:30 p.m. meeting. The officers who will serve in FY2025-2026 are Ms. Bidar-Sielaff, Chair; Mr. Dantzler, Vice-Chair; Ms. Lichtfeld, Secretary; and Mr. Bullock, Treasurer.

Appointment of Representatives to the Wisconsin Technical College District Boards Association Board of Directors and Standing Committees ^{II C}

Mr. Dantzler will continue to represent Madison College at the District Boards Association.

FY2024-25 Board Meeting Schedule ^{II D}

There was consensus to continue the previous year's schedule of meetings on the first Wednesday of each month.

Routine Business Matters ^{III}

Approval of Meeting Minutes ^{III A}

There was a motion by Ms. Lewis, seconded by Ms. McNeary, to approve the meeting minutes of June 4, 2025, as submitted. Motion carried.

Public Comments ^{III B}

There were no public comments.

New Business ^{IV}

Communications ^{IV A}

Board Chair's Report ^{IV A 1}

Future Meeting & Event Schedule ^{IV A 1 a}

Ms. Bidar-Sielaff reminded trustees about upcoming meetings and events, including the ACCT Leadership Congress will be October 22-25 in New Orleans.

Student Liaison Report IV A 2

Mr. Hashmi shared that he is looking forward to serving on the Board in the upcoming year, and that one area of focus for him is speaking on behalf of students who struggle to meet basic needs such as food and housing.

Student Senate Report IV A 3

Mr. Matson reported that Dr. Berne will meet with Student Senate at their August 7 meeting. He thanked Student Senator Annette Crowder for her work on the Student Parent Policy Review Team.

College/Campus Announcements IV A 4

Dr. Giles reported that the school deans will participate in a retreat later this month for leadership development refine school strategies.

Dr. Casper reported that the renovated Student Services, which are nearing completion, will include financial aid, veterans' benefits, and scholars of promise, that were previously located in various spots across the Truax main building, centralizing more services for students. It will also include offices for community partners to meet with students. The college recently learned that TRIO funding, which had previously been stalled, will be released. TRIO programs serve 240 students.

Dr. Ramirez reported that Laurie Grigg, the college's controller, was recently awarded the 2025 Outstanding Public Service Award by Government Finance Officers Association. Work continues on the Early Learning Campus at the Goodman South Campus is on time and on

budget, with completion expected in December 2025. In the Health Education Building at Truax, the dental program expansion is complete and the nursing lab expansions will be completed in September. Ground mounted solar panels have been installed near the Human and Protective Service building, and there will be an asphalt replacement project this summer at the Emergency Vehicle Operator Course in Columbus.

Dr. Thomas reported that college continues to be actively involved in advocating for federal funding and policies that support students. Related to the Big Bill, there are potential impacts to Pell funding and funding for Adult Basic Education, as well as to the college's K12 and community partners that will impact students. In the Wisconsin state budget, there will be an \$8.3 million increase for WTCS general state aids, which is about twenty percent of what was requested. There was an increase to grants to students, as well as funding for WTCS schools to develop policies and curriculum related to artificial intelligence.

President's Report IV A 5

International Travel IV A 5 a

Dr. Berne informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities.

Dr. Berne thanked the Board placing trust in her to lead the college. She announced an effort to have 100 conversations with students, employees and community partners to inform the work of advancing the six commitments of Vision 2030. Later this academic year, she will report back to the Board with the themes and tones of those conversations. She reiterated her leadership priorities that were shared during her interviews - maintaining affordable, high-quality education that serves the community; helping students complete; focusing on teaching and learning, and working collaboratively with state and federal partners.

Monitoring Report – Vision 2030 Commitment 1 ^{IV A 5 b}

Dr. Berne introduced Dr. Thomas to share a report related to Vision 2030 and Commitment 1. He shared the evolution of Vision 2030 to date, including the six commitments. Ms. Milbaur and Ms. Snelling shared information about how IT program developments have supported Commitment 1, specifically the addition of the Network System Administration Program and the Cyber Compliance Program.

Action Items ^{IV B}

Fiscal Year 2025-2026 Legal Services ^{IV B 1}

Dr. Ramirez reported that The Wisconsin Technical College System (WTCS) allows for an exception from the typical procurement processes for legal services. Per the WTCS Financial and Accounting Manual, “procurement of outside legal counsel...may be obtained either by use of the RFP process on a regular basis or through an annual letter of engagement.” When the technical college districts develop annual letters of engagement with their outside legal counsel, they must describe the types of services to be provided and the rates the district will be charged. An annual letter of engagement was received by Gray Miller Persch for legal services related to Assistance with completion of all renewal application forms for FCC licenses and leases for Madison College’s Educational Broadband Service (EBS).

There was a motion by Ms. Lewis, seconded by Mr. Bullock, to authorize staff to execute one (1) Letter of Engagement from the firm listed above specific to the noted practice area for FY2025-2026. Motion carried.

Capital Projects Borrowing ^{IV B 2}

Resolution Authorizing the Issuance of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26B ^{IV B 2 a} **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26B** ^{IV B 2 a}

Ms. Grigg presented two Resolutions for consideration by the Board. The first resolution is the authorization to begin the borrowing process and totals \$5,000,000, including \$1,041,000 for building remodel and improvements, \$459,000 for sitework, and \$3,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$3,500,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,041,000), and for the purpose of paying sitework (\$459,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

There was a motion by Mr. Bullock, seconded by Ms. McNeary, to adopt the Resolution Authorizing the Issuance of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26B and to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26B. Motion carried.

Consent Agenda IV B 3

Special Circumstances Admission request for Madison College Paramedic Program IV B 3 a

General fund monthly financial report as of May 31, 2025 IV B 3 b

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period May 16, 2025 through June 15, 2025 IV B 3 c

Request for proposals/request for bids/sole sources IV B 3 d

38.14 contracts for services May 2025 IV B 3 e

Employment of personnel IV B 3 f

Resignations and separations IV B 3 g

Retirements IV B 3 h

There was a motion by Mr. Canty, seconded by Mr. White, to approve Consent Agenda items IV.B.3.a. through h. Motion carried.

Adjournment ^v

**There was a motion by Mr. White, seconded by Ms. Lewis, to adjourn the meeting.
Motion carried.**

The meeting adjourned at 6:45 p.m.

Melanie Lichtfeld, Secretary