

# 2025 MADISON COLLEGE ANNUAL SECURITY REPORT

Includes crime statistics for calendar years 2022, 2023, and 2024.



This report includes compliance information for the following campuses: Commercial Avenue Campus, Fort Atkinson Campus, Portage Campus, Public Safety Training Facility, Reedsburg Campus, Goodman South Campus, Truax Campus, and Watertown Campus. All policy statements contained in this report apply to all campuses unless otherwise indicated.

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# RESOURCES AT A GLANCE

## Safety & Security

### Public Safety Services

Truax Campus, Room B1240

Email: [PublicSafety@madisoncollege.edu](mailto:PublicSafety@madisoncollege.edu)

Telephone (emergency): (608) 245-2222

Telephone (non-emergency): (608) 246-6932

Goodman South Campus, Room 101

Email: [PublicSafety@madisoncollege.edu](mailto:PublicSafety@madisoncollege.edu)

Telephone (emergency): (608) 245-2222

Telephone (non-emergency): (608) 246-6932

### City of Madison Police Department

211 S. Carroll St.

Madison, WI 53703

Telephone: (non-emergency dispatch) (608) 255-2345

Website: [cityofmadison.com](http://cityofmadison.com)

### Columbia County Sheriff's Office

711 East Cook Street

Portage, WI 53901

Telephone: (608) 742-6476

Website:

[www.co.columbia.wi.us/columbiacounty/sheriff/](http://www.co.columbia.wi.us/columbiacounty/sheriff/)

### Dane County Sheriff's Office

115 W. Doty Street

Madison, WI 53703

Telephone: (608) 284- 6800

Website: [danesheriff.com/](http://danesheriff.com/)

### Fort Atkinson Police Department

101 S. Water ST W.

Fort Atkinson, WI 53538

Telephone: (920) 563-7777

Website: [fortatkinsonwi.gov](http://fortatkinsonwi.gov)

### Portage Police Department

117 W. Pleasant St.

Portage, WI 53901

Telephone: (608) 742-2174

Website: [portagewi.gov](http://portagewi.gov)

### Reedsburg Police Department

200 S. Park St.

Reedsburg, WI 53959

Telephone: (608) 524-2376

Website: [reedsburgwi.gov](http://reedsburgwi.gov)

### Watertown Police Department

106 Jones St.

Watertown, WI 53094

Telephone: (920) 261-6660

Website: [watertown.wi.us](http://watertown.wi.us)

## Campus Offices

### Dean of Students Office

Truax Campus, Room C1434

Email: [deanofstudents@madisoncollege.edu](mailto:deanofstudents@madisoncollege.edu)

Telephone: (608) 243-4555

### Civil Rights and Compliance

Truax Campus, Room AB121

Email:

[civilrightsandrcompliance@madisoncollege.edu](mailto:civilrightsandrcompliance@madisoncollege.edu)

Telephone: (608) 246-6900

### Commercial Avenue Campus Main Office

Email: [commave@madisoncollege.edu](mailto:commave@madisoncollege.edu)

Telephone: (608) 246-5200

### Fort Atkinson Campus Main Office

Email : [fortatkinson@madisoncollege.edu](mailto:fortatkinson@madisoncollege.edu)

Telephone: (920) 568-7200

### Goodman South Campus Main Office

Email: [southinfo@madisoncollege.edu](mailto:southinfo@madisoncollege.edu)

Telephone: (608) 243-4200

### **Portage Campus Main Office**

Email: [portageoffice@madisoncollege.edu](mailto:portageoffice@madisoncollege.edu)  
Telephone: (608) 745-3100

### **Public Safety Training Facility Main Office**

Telephone: (608) 246-6100

### **Reedsburg Campus Main Office**

Email: [reedsburg@madisoncollege.edu](mailto:reedsburg@madisoncollege.edu)  
Telephone: (608) 524-7800

### **Watertown Campus Main Office**

Email: [wttnoffice@madisoncollege.edu](mailto:wttnoffice@madisoncollege.edu)  
Telephone: (920) 206-8000

## **Title IX Contacts**

### **Title IX Coordinator – Students & Community Members (Guests)**

Geraldo VilaCruz, Ph.D.  
Associate Vice President / Dean of Students  
Dean of Students Office  
Truax Campus, Room D1651E  
Email: [gvilacruz@madisoncollege.edu](mailto:gvilacruz@madisoncollege.edu)  
Telephone: (608) 246-6442

### **Title IX Coordinator – Employees, Vendors & Third Parties**

Lisa Muchka, M.S.  
Director of Compliance  
Human Resources Department  
Truax Campus, Room AB121E  
Email: [muchka@madisoncollege.edu](mailto:muchka@madisoncollege.edu)  
Telephone: (608) 246-5221

## **Mental Health Resources**

### **Madison College Counseling Services for Students**

Truax Main Building, Room C1434  
Email: [counselingservices@madisoncollege.edu](mailto:counselingservices@madisoncollege.edu)  
Telephone: (608) 246-6076  
Crisis Line: (608) 246-6060

### **Employee Assistance Program for Employees**

All One Health  
Telephone: (800) 451-1834  
Website: [myassistanceprogram.com/fei/](http://myassistanceprogram.com/fei/)

### **Journey Mental Health Center**

General Info: (608) 280-2700  
Pharmacy: (608) 251-1838  
Website: [journeymhc.org](http://journeymhc.org)

### **Dane County Care Center**

General Info: (608) 222-7311 Ext. 120  
Website: [tellurian.org](http://tellurian.org)

### **National Suicide Prevention Hotline**

Telephone: 988  
Veterans Crisis Line: 800-273-8255 (press 1)  
Text Help to Line: 988  
Website: [samhsa.gov](http://samhsa.gov)

## **Sexual Assault, Domestic Violence, Dating Violence, Stalking, Sexual Harassment & Sexual Exploitation Resources**

### **RCC: Sexual Violence Resource Center**

960 Rise Lane  
Madison, WI 53714  
24/7 Helpline: (608) 251-7273  
Website: [thercc.org](http://thercc.org)

### **Domestic Abuse Intervention Services (DAIS)**

2102 Fordem Ave.  
Madison, WI 53704  
Telephone: (608) 251-4445 (24/7 Helpline)  
Toll Free: (800) 747-4045  
Website: [abuseintervention.org](http://abuseintervention.org)

### **Hope House of South-Central Wisconsin**

720 Ash St.  
Baraboo, WI 53913  
Telephone: (608) 356-9123  
24/7 Helpline: (608) 356-7500  
Toll Free 24/7 Helpline: (800) 584-6790  
Website: [hopehousesw.org](http://hopehousesw.org)

### **New Beginnings APFV**

874 Collins Road  
Jefferson, WI 53549  
Telephone: (262) 723-4653  
Email: [newbeginningswalworth@gmail.com](mailto:newbeginningswalworth@gmail.com)  
Website:  
<https://www.newbeginningswalworth.com/>

### **Sexual Assault Forensic Examiner Services**

Dane County  
Meriter Hospital  
202 S. Park St.  
Madison, WI 53715  
Telephone: (608) 417-5863

DaneMAC Multi Agency Center  
Website: <https://www.danecenter.org/>

Forensic Nurse Examiner Services available  
at Madison College Truax Campus

Columbia County  
Aspirus Divine Savior Healthcare  
2817 New Pinery Rd  
53901 Portage, WI  
Telephone: (608) 745-5010

Jefferson County  
Aurora Medical Center in Summit  
36500 Aurora Dr  
53066 Oconomowoc, WI  
Telephone: (920) 451-5433

NOTE: This list is not intended to be all inclusive. Additional resources are noted throughout this report.

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# PRESIDENT'S WELCOME

Dear friend of Madison College:

Maintaining an environment that is conducive to teaching and learning is critical to the success of every student we serve. To do so, we must first ensure the safety and security of our students and employees. That is our foremost obligation and a responsibility we take seriously.



This Madison College 2025 Annual Campus Security Report provides current and prospective students and their families (and others who influence college choice) and our faculty and staff with accurate statistics and information that illustrate our collective commitment to safety and crime prevention. These statistics are also a measure of accountability that gauge the effectiveness of our Public Safety department's efforts to reduce crime and minimize harm to members of our campus community and the thousands of guests we welcome throughout the year.

You'll also discover information about college services and crime prevention programs that help to inform our campus community and visitors of safety practices that reduce the risk of becoming the victim of a crime.

Overall, you will find the environment of Madison College to be safe and favorable to the acquisition of knowledge and skills our students expect and employers demand. A sense of security and sanctuary also promotes a positive attitude amongst the employees who serve them.

Safety is a shared responsibility between Public Safety Services and every member of the college community. If you are a witness to or a victim of a crime, or if you observe activities that are suspicious and out of the ordinary, please inform Public Safety Services at (608) 245-2222 as soon as possible.

We hope you find this information to be helpful and informative. Moreover, we share every good wish that your time at Madison College will be safe and enjoyable. If you have any questions or concerns, please visit the Public Safety Services website at [madisoncollege.edu/public-safety](https://madisoncollege.edu/public-safety) or contact us at (608) 246-6932.

Take care,

A handwritten signature in black ink that reads "Jennifer Berne". The signature is written in a cursive, flowing style.

Jennifer Berne, Ph.D.  
President

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# ABOUT MADISON COLLEGE

Madison Area Technical College (“Madison College” or “the college”) is the technical and community college for the greater Madison area. It provides accessible, high-quality instruction and technical experience to meet the needs of its students, community, and area employers.

Founded in 1912 to teach vocational skills, today Madison College is a nationally recognized community college. It is one of the largest of the Wisconsin Technical College System’s 16 districts and serves approximately 28,000 students annually. It provides a comprehensive curriculum of technical, liberal arts and sciences, adult basic education, and continuing education, as well as customized training for employers. The college awards associate degrees, technical diplomas, certificates, electronic badges, and offers classes that transfer to four-year degree programs.

Madison College has earned a solid reputation for high quality, practical and affordable education. It offers smaller classes, dedicated teachers, and personalized attention. It also offers a variety of online and other distance-learning courses. More than 90 percent of Madison College graduates are employed soon after graduation. In addition, satisfaction scores among Madison College graduates and their employers routinely rate above 90 percent.



With over 200 career-ready credentials, Madison College powers the district’s workforce by meeting diverse and evolving industry needs—from high-demand fields like UX/UI design and childcare, to respiratory therapy, welding, university transfer, and industrial automation. Its varied degree programs include accounting, marketing, culinary arts, nursing, automotive technology, criminal justice (law enforcement) and welding.

Madison College offers a wide selection of liberal studies classes that transfer to four-year colleges and universities. Madison College is the single largest source of students transferring to the University of Wisconsin-Madison and the UW System in general and is one of the state’s leading providers of customized training for employers.

Students at Madison College can take advantage of counseling, advising and financial aid support services, as well as hundreds of club activities and events for entertainment, growth, and development. Athletics include intercollegiate competition in nine sports. Madison College athletic teams often reach regional and national championships, and the college boasts national titles in baseball, women’s volleyball, women’s basketball, and e-sports. The Truax facility offers a fully equipped Fitness Center which features state-of-the art cardio and weight training equipment, basketball courts, and locker room facilities.



Madison College serves parts of 12 counties located in beautiful south-central Wisconsin. Madison College's main Truax campus is in Madison, one of the top-ranked places to live in the United States. It is easy to enjoy the Madison area's lakes, rolling hills, year-round sports and recreation activities and diversity of entertainment, nightlife, and culture.

Madison College's regional campuses are in the communities of Fort Atkinson, Portage, Reedsburg, and Watertown, with a training facility in the town of Columbus. In addition, the college offers instruction in hundreds of locations throughout its district.

## PUBLIC SAFETY SERVICES PERSONNEL



Madison College Public Safety Services is a 24-hour, seven day-a-week, 365-days-a-year service. The Public Safety Services main office is located in the main building at the Truax campus. Public Safety Services operates a second location at the college's Goodman South Campus. Public Safety Services is staffed by administrators, public safety sergeants, public safety officers, student help officers, security technicians and dispatchers.

Duties of Public Safety Officers include:

- Routine patrols of campus-owned and leased facilities
- Noise abatement of loud individuals
- Eviction of non-affiliated persons
- Parking control of district parking lots and restricted areas
- Medical assistance to sick or injured students, employees, and visitors
- Facilitating 24-hour access to campus facilities when requested and approved
- Escorts
- Mental Health Support

Student interns are typically hired directly from the college's Criminal Justice program. Along with academic training provided by the Criminal Justice program, Public Safety student interns receive training in report writing, patrol operations, self-defense, and professional communications. Public Safety student interns work primarily at the Truax Campus and the Goodman South Campus.

Leadership of Public Safety Services is a responsibility of the Director of Public Safety and Risk Management and Deputy Director under the organization of the Executive Vice President of Finance and Administration. The Director is responsible for the overall guidance and management of the unit district wide. This includes providing leadership and direction to the



Deputy Director, Security Technician(s), Dispatcher(s), and Risk Specialist. The Deputy Director oversees daily operations, personnel issues, and duty assignments for all officers (including Public Safety student interns and sergeants).

## ENFORCEMENT AUTHORITY AND JURISDICTION

Public Safety Officers (including Public Safety student interns) enforce Madison College policies and regulations. While working in the role of a Public Safety Officer at Madison College, Public Safety Officers (including Public Safety student interns) **do not** hold statutory powers of arrest and **do not** enforce violations of the law. Public Safety Officers (including Public Safety student interns) have jurisdictional authority of Madison College owned or controlled properties only. Officers do not have jurisdiction on city streets, including those running through or adjacent to the campuses.

Public Safety Services works closely with the police departments of the City of Madison, Fort Atkinson, Portage, Reedsburg, Watertown, sheriff departments of Columbia and Dane Counties, and other jurisdictions to enforce federal, state, and municipal laws. This cooperative team-based approach allows for the resolution of situations as they arise as well as addresses possible future concerns of the college community.

If an individual violates the law, Public Safety Services would contact the appropriate local law enforcement agency to address the incident, when necessary. Public Safety Officers are not responsible for monitoring and/or responding to criminal activity that occurs at off-campus locations but will respond to all criminal activity occurring on Madison College owned or controlled property.



## RELATIONSHIPS WITH LOCAL LAW ENFORCEMENT AGENCIES

Public Safety Services works closely with the police departments of the City of Madison, Fort Atkinson, Portage, Reedsburg, Watertown, sheriff departments of Columbia and Dane Counties, and other jurisdictions as necessary to enforce federal, state, and municipal laws and the Madison College Student Code of Conduct. This is done by uniformed patrol officers via foot, bicycle and/or marked squad cars conducting routine patrols of both the interior and exterior of the buildings/facilities and grounds at the Truax Campus, Commercial Avenue Campus, Foundation Center, and Goodman South Campus. Routine patrols are not conducted by Public Safety Officers at the Fort Atkinson Campus, Portage Campus, Reedsburg Campus,

Watertown Campus, or Public Safety Training Facility; however, Campus Operations Managers and others report safety or facility concerns to Public Safety Services.

Madison College uniformed patrol officers conduct semi-regular patrols via marked squad car of Madison College-owned and leased buildings outside of Dane County. Public Safety Officers or local law enforcement officers will respond to regional campus locations when an incident necessitates such response. Other jurisdictions including Dane County Sheriff's Department, Columbia County Sheriff's Department, and Wisconsin State Police may be contacted when the incident warrants.

Madison College **does not** hold Memorandums of Understanding (MOUs) with the local enforcement authorities, which include the City of Madison, Fort Atkinson, Portage, Reedsburg, and Watertown Police Departments, and the sheriff departments of Columbia and Dane Counties, regarding the investigation of criminal incidents; however, those agencies would be the primary investigative agencies in their respective jurisdictions for matters of criminal activity.

Public Safety Services **does** hold a Memorandum of Understanding with the Wisconsin State Capitol Police Department to provide dispatch services. The hours for this service are Monday through Friday from 10 p.m. to 6:30 a.m. and 24 hours on Saturdays, Sundays, and holidays. Calls made to the Public Safety Services Emergency and Afterhours Number at 608-245-2222 are automatically forwarded to the Wisconsin State Capitol Police Department during those times that the Wisconsin State Capitol Police Department provides dispatch services.

## Involvement of Law Enforcement and Campus Authorities

Although Madison College strongly encourages all members of its community to report crimes to law enforcement (including Public Safety Services), it is the victim's choice whether to make such a report. Madison College Public Safety will provide victims with information about available college resources. Furthermore, victims have the right to decline to notify law enforcement.

Per WI Statute 940.34. Public Safety is required to report criminal acts, including sexual offenses, to the appropriate law enforcement agency with jurisdiction over the location where the crime occurred.

If a victim chooses to report the incident to law enforcement, Public Safety will assist in making that connection. However, even if a victim does not wish to report to law enforcement, Public Safety is still obligated to notify the appropriate agency.

Table 1, Local Law Enforcement Agencies, provides contact information for the police departments that serve the various communities in which Madison College campuses are located.

<b>TABLE 1. LOCAL LAW ENFORCEMENT AGENCIES</b>	
<b>FORT ATKINSON POLICE DEPARTMENT</b> 101 S. Water ST W. Fort Atkinson, WI 53538 (920) 563-7777 <a href="http://FORTATKINSONWI.NET">FORTATKINSONWI.NET</a>	<b>CITY OF MADISON POLICE DEPARTMENT</b> 211 S. Carroll St. Madison, WI 53703 (608) 255-2345 (Non-Emergency Dispatch) <a href="http://CITYOFMADISON.COM">CITYOFMADISON.COM</a>
<b>PORTAGE POLICE DEPARTMENT</b> 117 W. Pleasant St. Portage, WI 53901 (608) 742-2174 <a href="http://PORTAGEWI.GOV">PORTAGEWI.GOV</a>	<b>REEDSBURG POLICE DEPARTMENT</b> 200 S. Park St. Reedsburg, WI 53959 (608) 524-2376 <a href="http://REEDSBURGWI.GOV">REEDSBURGWI.GOV</a>
<b>COLUMBIA COUNTY SHERIFF'S DEPARTMENT</b> 711 EAST COOK STREET PORTAGE, WI 53901 (608) 742-4166 <a href="http://CO.COLUMBIA.WI.US/COLUMBIACOUNTY/SHERIFF/">CO.COLUMBIA.WI.US/COLUMBIACOUNTY/SHERIFF/</a>	<b>DANE COUNTY SHERIFF'S DEPARTMENT</b> 115 W. DOTY STREET MADISON, WI 53703 (608) 284- 6800 <a href="http://DANESHERIFF.COM/">DANESHERIFF.COM/</a>
<b>WI STATE CAPITOL POLICE</b> 17 W. Main St. Rm. 301 Madison, WI 53703 (608) 266-8797 (Non-Emergency Dispatch) <a href="http://DOA.WI.GOV">DOA.WI.GOV</a>	<b>WATERTOWN POLICE DEPARTMENT</b> 106 Jones St. Watertown, WI 53094 (920) 261-6660 <a href="http://WATERTOWNPOLICE.COM">WATERTOWNPOLICE.COM</a>

# REPORTING PROCEDURES FOR CRIMES AND EMERGENCIES

## CRIME OR INCIDENT REPORTING

Madison College encourages all persons attending or visiting the campus to accurately and promptly report:

- All actual or perceived criminal acts
- Other incidents of a suspicious nature
- Any emergency on campus, on public property running through or immediately adjacent to the campus, or in property that is owned or controlled by Madison College
- When someone needs medical assistance.

Timely reporting is encouraged so the appropriate follow-up, investigation, or assistance can be provided.

There is no single source for filing a report. It is preferred that reports be made to Public Safety Services so the incident can be assessed for distributing a potential timely warning notice and for disclosure in the daily crime log/annual crime statistics.

- Reports can be made in person, by telephone, or by email at the Public Safety Services locations at the Truax Campus or Goodman South Campus:

Public Safety Services

Truax Main Building, Room B1240

Goodman South Campus, Room 101

Email: [PublicSafety@madisoncollege.edu](mailto:PublicSafety@madisoncollege.edu)

Telephone (emergency): (608) 245-2222

Telephone (non-emergency): 608-246-6932

- Reports can be made to local law enforcement for the respective jurisdiction. (Refer to Table 1 which appears earlier in this document.)
- Reports can be made at the main office of regional campuses or to a campus administrator:

Commercial Avenue Campus

Email: [commave@madisoncollege.edu](mailto:commave@madisoncollege.edu)

Telephone: (608) 246-5200

Fort Atkinson Campus

Email: [fortatkinson@madisoncollege.edu](mailto:fortatkinson@madisoncollege.edu)

Telephone: (920) 568-7200

Goodman South Campus

Email: [southinfo@madisoncollege.edu](mailto:southinfo@madisoncollege.edu)

Telephone: (608) 243-4200

Portage Campus

Email: [portageoffice@madisoncollege.edu](mailto:portageoffice@madisoncollege.edu)

Telephone: (608) 745-3100

Public Safety Training Facility

Telephone: (608) 246-6100

Reedsburg Campus

Email: [reedsburg@madisoncollege.edu](mailto:reedsburg@madisoncollege.edu)

Telephone: (608) 524-7800

Watertown Campus

Email: [wtnoffice@madisoncollege.edu](mailto:wtnoffice@madisoncollege.edu)

Telephone: (920) 206-8000

- Reports can be filed with the Dean of Students Office:

Dean of Students Office

Truax Campus, Room C1434

Email: [deanofstudents@madisoncollege.edu](mailto:deanofstudents@madisoncollege.edu)

Telephone: (608) 243-4555

- Reports can be filed with Civil Rights and Compliance within the Human Resources Department:

Civil Rights and Compliance

Truax Campus, Room AB121

Email: [civilrightsandcompliance@madisoncollege.edu](mailto:civilrightsandcompliance@madisoncollege.edu)

Telephone: (608) 246-6900

- Reporting of crimes or other emergencies can also be accomplished district-wide by:
  - Visiting the Public Safety Services main office location at the Truax Campus. (Window hours are Monday to Friday, 6:30 a.m. to 10:00 p.m.)
  - Calling the Public Safety Services Emergency & Afterhours Number at (608)-245-2222.
  - Using a courtesy telephone on campus.
  - Reporting to a local law enforcement agency.
  - Informing a Public Safety Officer.

## Public Safety Services Office Locations

### Truax Campus Main Office (Room B1240)

The Public Safety Services main office is located in room B1240 of the main building on the Truax Campus. The Dispatch Center is also located in this room, fully capable of dispatching the appropriate officer(s) to any developing incident occurring on campus. In the instance of a delayed report, an officer will be assigned to respond to and investigate any incident as requested.

### Goodman South Campus Office (Room 101)

Public Safety Services also has an office location at the Goodman South Campus in Room 101.

## Public Safety Services Emergency & Afterhours Telephone Number: (608) 245-2222

The Public Safety Services emergency and afterhours telephone number is answered 24 hours per day, seven days per week by a human dispatcher; in other words, a caller will never be directed to a voice mail message when calling this number. All dispatchers answering the emergency and afterhours telephone number are trained on how to gather essential information from callers and in how to assist callers during a time of crisis or panic.

## Courtesy Telephones

Interspersed throughout the Madison College campuses are courtesy telephones that may be used by any member of the college community. These telephones can be found on all floors of any building and are clearly labeled. All courtesy telephones can be used to dial any Madison College internal extension, simply by dialing the last four numbers of the telephone number. For example, Public Safety Services can be reached internally by dialing 2222. Police, fire, and EMS assistance can be accessed by dialing 911.

## Off-Campus Reporting

Madison College Public Safety Officers do not hold statutory powers of arrest, and their jurisdiction is limited to Madison College-owned or operated facilities. Therefore, Public Safety Officers are unable to monitor or provide law enforcement services to students and employees while they are off campus. Public Safety Services works closely with the police departments of the City of Madison, Fort Atkinson, Portage, Reedsburg, and Watertown, sheriff departments of Columbia and Dane Counties, as well as other local jurisdictions to enforce federal, state and municipal laws. This cooperative, team-based approach allows for the resolution of situations as they arise as well as addresses possible future concerns of the college community.



## Reporting to Meet Disclosure Requirements

Members of the community are helpful when they immediately report crimes or emergencies for purposes of including them in the annual statistical disclosure and assessing them for issuing a Timely Warning Notices, when deemed necessary, to Madison College Public Safety Services and/or the following:

- Campus administrator at campuses other than the Truax main campus:

Commercial Avenue Campus

Email: [commave@madisoncollege.edu](mailto:commave@madisoncollege.edu)

Telephone: (608) 246-5200

Fort Atkinson Campus

Email: [fortatkinson@madisoncollege.edu](mailto:fortatkinson@madisoncollege.edu)

Telephone: (920) 568-7200

Goodman South Campus

Email: [southinfo@madisoncollege.edu](mailto:southinfo@madisoncollege.edu)

Telephone: (608) 243-4200

Portage Campus

Email: [portageoffice@madisoncollege.edu](mailto:portageoffice@madisoncollege.edu)

Telephone: (608) 745-3100

Public Safety Training Facility

Telephone: (608) 246-6100

Reedsburg Campus

Email: [reedsburg@madisoncollege.edu](mailto:reedsburg@madisoncollege.edu)

Telephone: (608) 524-7800

Watertown Campus

Email: [wttntoffice@madisoncollege.edu](mailto:wttntoffice@madisoncollege.edu)



Telephone: (920) 206-8000

- Dean of Students Office  
Truax Campus, Room C1434  
Email: [deanofstudents@madisoncollege.edu](mailto:deanofstudents@madisoncollege.edu)  
Telephone: (608) 243-4555
- Civil Right and Compliance within the Human Resources Department  
Truax Campus, Room AB121  
Email: [civilrightsandcompliance@madisoncollege.edu](mailto:civilrightsandcompliance@madisoncollege.edu)  
Telephone: (608) 246-6900

Crimes should be accurately and promptly reported to Madison College Public Safety Services or the appropriate police agency, when the victim of a crime elects to, or is unable to, make such a report.

### **Monitoring and Recording of Criminal Activity by Students at Non-campus Locations of Recognized Student Organizations**

Madison College does not have officially recognized student organizations that own or control non-campus housing facilities. Therefore, local law enforcement does not monitor and record criminal activity since there are no non-campus locations of student organizations.

## **Public Safety Officers**

Incidents can be reported in person to a Public Safety Officer making routine patrols of the Truax, Goodman South, Commercial Avenue campuses and Foundation Center. All Public Safety Officers are trained in advanced recognition of criminal activity or suspicious behavior and can properly facilitate a response to any criminal act and/or situation. In response to reported incidents, all contacts with Public Safety Officers are documented and when deemed necessary, an Incident Report will be generated and completed in a timely manner. Public Safety Officers shall then decide whether outside assistance from other authorities is needed or if internal resources are sufficient to effectively address the matter.

Per WI Statute 940.34. Public Safety is required to report criminal acts, including sexual offenses, to the appropriate law enforcement agency with jurisdiction over the location where the crime occurred.

If a victim chooses to report the incident to law enforcement, Public Safety will assist in making that connection. However, even if a victim does not wish to report to law enforcement, Public Safety is still obligated to notify the appropriate agency.

## **RESPONSE TO REPORTS**

Dispatchers are available at the Public Safety Services emergency and afterhours telephone number 24 hours a day to answer calls. In response to a call, Public Safety Services will take the required action—either dispatching an officer or asking the reporting party to visit the Public Safety Services main office at the Truax Campus, to file an incident report. All reported crimes

occurring on campus will be investigated by the college and may become a matter of public record.

In response to reported incidents, all contacts with Public Safety Services are documented and when deemed necessary, an Incident Report will be generated and completed in a timely manner. Public Safety Officers shall then decide whether outside assistance from other authorities is needed or if internal resources are sufficient to effectively address the matter.

Reports made to the main office of a Madison College metro or regional campus or to a campus administrator will be assessed by the campus administrator. The campus administrator will assess the situation and determine if immediate response from local law enforcement is necessary. Regardless of local law enforcement response to the campus, the campus administrator will also notify Public Safety Services of a reported crime.

All Public Safety Incident Reports involving violations of the Student Code of Conduct are forwarded to the Dean of Students Office for review and action, including referral to the Behavioral Intervention Team, Conduct Review Board, or Civil Rights Response Team for potential action, as appropriate.

Public Safety Officers will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to identified professional resources as necessary. If assistance is required from a Police Department, Fire Department, or other emergency service agency of a particular jurisdiction, Public Safety Services will contact the appropriate unit. If a sexual assault should occur, staff on the scene, including Public Safety Services, will refer the victim to support services.

## Supportive Measures

Supportive measures are made available when the college is provided knowledge of a crime, including allegations of harassment, discrimination, or retaliation. Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant and/or the respondent. Such measures are designed to restore or preserve equal access to Madison College's education programs or activities without unreasonably burdening the other party. Such measures can be requested by the parties involved and are subject to approval. These may include, but are not limited to:

- Counseling
- Extensions of deadlines or other course-related adjustments
- Modifications of work or class schedules
- Employee Assistance Program
- Campus safety services
- Mutual restrictions on contact between the parties
- Work accommodations
- Leaves of absence
- Increased security and monitoring of certain areas of the campus
- No contact orders (Violations of no contact orders will be referred to appropriate student or employee conduct processes for enforcement.)
- Safety planning
- Or similar measures



# VOLUNTARY CONFIDENTIAL REPORTING POLICY

Madison College encourages all persons attending or visiting the campus to accurately and promptly report crimes or other emergencies to Public Safety Services. Due to Wisconsin's Open Records Law, Madison College does not have a voluntary confidential reporting process. Public Safety Services reports are educational records and not law enforcement reports, thus Public Safety Services cannot hold reports of crime in confidence.

## Anonymous Reporting

If you are the victim of a crime and do not want to pursue action within the college system or the criminal justice system, you may still want to disclose the incident to Public Safety Services for



reporting purposes only. You can file a report on the details of the incident to a Public Safety Officer and maintain anonymity. This will, in most cases, allow Public Safety Services to keep your identity confidential, while taking steps to enhance your future safety and the safety of others. With such information, Madison College can keep an accurate record of the number of incidents involving students, employees, and guests; determine possible patterns of

crime with regard to location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for Madison College.

## Confidential Reporting

Public Safety Services firmly supports and encourages the concept of preserving the confidentiality of reports by pastoral and professional counselors. (Refer to the Pastoral and Professional Counselors Section for more information.)

With such information, Public Safety Services can:

- Keep an accurate record of the number of incidents involving students, employees and guests
- Determine whether a pattern of crime may exist at a particular location, method or assailant
- Maximize efforts to prevent the criminal act in question by proactive means

Regardless, it will allow Public Safety Services to alert the campus community of potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for Madison College.

## Campus Security Authorities

Those employees having a significant responsibility for student discipline and campus judicial proceedings, as well as employees with responsibility for other student and campus activities, will be identified as Campus Security Authorities. This includes Public Safety Services as well as other identified employees who have the authority and the duty to act or respond to issues on behalf of the institution.

### Counseling Services Confidential Reporting Statement

Madison College Professional Counselors, when acting as such, are NOT considered to be campus security authorities for The Clery Act purposes and are not required to report crimes for inclusion in the annual disclosure of crime statistics.

## PASTORAL AND PROFESSIONAL COUNSELORS

### Pastoral Counselor

An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Madison College does not employ pastoral counselors.

### Professional Counselor

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community, and who is functioning within the scope of their license or certification.

Madison College counselors are required by law and by professional ethics to protect the confidentiality of all communication between counselor and client. In situations involving danger and/or risk of imminent harm, counselors are required to disclose certain information to protect those involved.

In certain situations, such as compliance with court orders, counselors are required to disclose certain information as necessary to comply with legal requirements. When possible, counselors will discuss the procedures for doing this and enlist the client's assistance in the resolution of a situation that necessitates such disclosure.

Counselors are encouraged to inform people being counseled of the procedures to report crimes to Public Safety Services on a voluntary and anonymous basis for inclusion in the annual crime statistics.

Madison College does not have a voluntary confidential reporting procedure and therefore, professional counselors cannot notify their clients of that type of reporting option at Madison College.



## DAILY CRIME LOG

Madison College Public Safety Services maintains a Daily Crime Log, which lists criminal incidents and alleged criminal incidents reported to Public Safety Services. The Daily Crime Log is available for review Monday through Friday, from 8:00 a.m. to 5:00 p.m., when campus buildings are open (i.e., excluding holidays):

- In room B1240 of the main building at the Truax Campus
- In room 101 at the Goodman South Campus
- Online at [madisoncollege.edu/public-safety](https://madisoncollege.edu/public-safety) (To access online, scroll down to “Important Public Safety Pages” and select “Crime Log and Security Reporting.”)

## TIMELY WARNING NOTICES

In the event that a Clery Act crime is reported to Public Safety Services that has occurred on or within Madison College’s Clery Geography (on-campus, public property, and non-campus property) and in the judgement of the Director of Public Safety and Risk Management or designee (and in consultation with responsible authorities when time permits) is considered to pose a serious or ongoing threat to students, employees, or guests a Timely Warning Notice may be issued. The warning will be issued to the entire campus community using numerous methods in a manner that is timely, that withholds the names of victims as confidential, and that will aid in the prevention of similar occurrences.

Timely Warning Notices may be distributed for the following Uniform Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) classifications:

- Major incidents of arson
- Murder/non-negligent manslaughter and robbery

- Aggravated assault (on a case-by-case basis, depending on the facts of the case and the information known by Public Safety Services)
- Sex offenses (on a case-by-case basis, depending on the facts of the case and the information known by Public Safety Services)
- A string of Burglaries or Motor Vehicle Thefts that occur in reasonably close proximity to one another.
- Other Clery crimes as determined necessary by the Director of Public Safety and Risk Management or designee.

In cases involving sexual assault, they are often reported after the incident occurred, thus there is no ability to distribute a “timely” warning notice to the community. Sex offenses will be considered on a case-by-case basis depending on when and where the incident occurred, when it was reported, and the amount of information known by Public Safety Services.

Timely warning notices will not include any information to identify the victim. Information that could compromise law enforcement efforts may also be withheld.

The Director of Public Safety and Risk Management or designee reviews all crime reports to determine if there is a serious or on-going threat to the community and if the distribution of a Timely Warning Notice is warranted.



Timely Warning Notices generally will be written by the Director of Public Safety and Risk Management or designee, approved by the Vice President of Marketing and Communications or a member of the President’s leadership team, and initially distributed by Public Safety Services as soon as possible after the incident is reported. The decision to issue a Timely Warning Notice is made on a case-by-case basis. The Director of Public Safety and Risk Management may consult with other college leaders for assistance in disseminating the Timely Warning Notice depending on the selected method of communication. Any of the communication methods referenced in Table 2, Timely Warning Communication Matrix, may be used to distribute Timely Warning Notices.

Table 2 distinguishes between the “Primary Methods of Communication” (those that will always be used no matter the nature of the crime or emergency prompting the alert) and the “Secondary Methods of Communication” (those that may be used based on the specific circumstances and at the discretion of appropriate institutional officials).

Follow up notices/communications will be provided as necessary and may be distributed using any of the methods identified in Table 2. In some instances, press releases may be disseminated to local radio and television stations for mass broadcast. If any of the

communication systems fail, a method of face-to-face communication may be implemented, when deemed necessary.

Timely Warning Notices will be distributed as soon as pertinent information is available, in a manner that withholds the names of victims as confidential, and with the goal of aiding in the prevention of similar future occurrences. Incidents reported two or more weeks after the initial occurrence may not warrant the issuance of a Timely Warning Notice unless it poses a serious or ongoing threat.

The institution is not required to issue a Timely Warning Notice with respect to crimes reported to a professional counselor. Madison College does not employ pastoral counselors.

<b>TABLE 2. TIMELY WARNING COMMUNICATION MATRIX</b>					
<b>Communication Method</b>	<b>Primary Message Creator</b>	<b>Backup Message Creator</b>	<b>Authority for Approving and Sending Messages</b>	<b>Primary Message Sender</b>	<b>Backup Message Sender</b>
<b>Primary Methods of Communication</b>					
Mass Email	Director of Public Safety and Risk Management	Public Safety Deputy Director	Vice President of Marketing and Communications	Vice President of Marketing and Communications	Any trained member of Public Safety Services
College Website	Director of Public Safety and Risk Management	Public Safety Deputy Director	Vice President of Marketing and Communications	Vice President of Marketing and Communications	Technology Services
<b>Secondary Methods of Communication</b>					
Social Media Platforms	Vice President of Marketing and Communications	Communications Specialist	Vice President of Marketing and Communications	Vice President of Marketing and Communications	Communications Specialist
Digital Signage / WolfPack Alert	Director of Public Safety and Risk Management	Public Safety Deputy Director	Director of Public Safety and Risk Management	Public Safety Personnel or Risk Manager	AxisTVUsers Group

## Madison College's Community Protection Obligation

The college has a responsibility to its community when the code of behavior and/or regulations of the college are violated. The college's actions are not dependent upon the victim's filing of a complaint with the college or with proper law enforcement authorities. Additionally, college disciplinary action may continue even if criminal charges are initiated and subsequently dropped.

It may be appropriate and necessary that the college community be alerted that an assault has taken place using timely warnings or immediate notification messages. The Director of Public Safety and Risk Management along with the Vice President of Marketing and Communications, or designee is responsible for coordinating the issuance of Timely Warning notifications.

# CAMPUS SECURITY AND ACCESS CONTROL



# ACCESS TO FACILITIES

During normal business hours, Madison College's academic and administrative offices are open to students, employees, third parties, and the community. During non-business hours, access to college facilities is given to those staff required to be present after-hours as part of their regularly scheduled job duties (i.e., Public Safety Services, Information Technology, Facilities, Athletics, etc.).

- Employees not already granted after-hours access, desiring access to the Truax Main Campus Buildings, Commercial Avenue Campus, Foundation Center, or Goodman South Campus during non-business hours should contact Public Safety Services for further information and assistance.
- Employees not already granted after-hours access, desiring access to the Fort Atkinson Campus, Portage Campus, Reedsburg Campus, or Watertown Campus during non-business hours should contact the Campus Operations Manager for the respective campus for assistance.
- Employees not already granted after-hours access, desiring access to the Public Safety Training Facility during non-business hours should contact the Program Director or the School of Human and Protective Services.

Many campuses and offices have individual hours, and the hours may vary at different times of the year. Access to offices and buildings is controlled by key cards after normal business hours. Madison College uses a card access locking system comprised of online and off-line locks. This allows greater access control throughout the district and allows a faster response when an access card is lost, misplaced, or stolen. All access cards are property of Madison College and must be returned upon request by the proper authority. Madison College is a non-residential institution with no residential facilities at any of its campuses.

# CAMPUS SECURITY

Public Safety Officers conduct routine security patrols of the buildings/facilities and grounds at the Truax Campus, Commercial Avenue Campus, Foundation Center, and Goodman South Campus. Routine patrols are not conducted by Public Safety Officers at the Fort Atkinson Campus, Portage Campus, Reedsburg Campus, Watertown Campus, or Public Safety Training Facility; however, Campus Operations Managers and others report safety, or facility concerns to Public Safety Services.



Buildings and facilities are checked for any potential security-related issue such as malfunctioning locks or burned-out lights, which are promptly reported to facilities management for repair. Public Safety Services staff or Campus Operations Managers also monitor a closed-circuit security camera system for things such as unauthorized access to campus buildings, personal safety of students and employees, and protection of property.

Madison College does not have student residential facilities.

## MAINTENANCE OF CAMPUS FACILITIES

Madison College campus facilities and grounds are maintained in a manner that minimizes hazardous and unsafe conditions. Parking lots and pathways are illuminated with lighting. Public Safety Services regularly patrols campus grounds and buildings within Madison to assess safety and security issues. Campus staff regularly patrol campus grounds and buildings at the regional campuses to assess safety and security issues. Malfunctioning lights and other unsafe physical conditions are reported to Facility Services for correction. Other members of the college community are helpful when they report equipment problems to Public Safety Services or to Facility Services.

## WEAPONS POLICY

Madison College is committed to providing a safe environment for students, employees, and guests. As part of that commitment, and subject to state and federal law, this policy prohibits firearms or weapons of any type, concealed or unconcealed, on college property. Signs are posted at each entrance of college facilities.

- Though Wisconsin has a concealed carry law, the right to carry a concealed handgun or other weapon does not apply to anyone when on college property, regardless of whether an individual has a license to carry a concealed weapon.
- Employees are also prohibited from possessing or carrying weapons while acting in the course and scope of their employment or job duties, and, to the extent permissible by law, whether on or off college property as well as in any location in which an employee represents the college for business purposes.
- Employees authorized in accordance with Wisconsin law may store a concealed weapon in their personal vehicle, which is driven or parked on college property, as long as the concealed weapon is properly secured in a locked vehicle and is not visible to passers-by.

This policy does not apply to the following:

- College security personnel carrying authorized weapons acting within the scope of their employment.
- Certified law enforcement personnel conducting official business on college property, and/or taking certification or training classes.
- Authorized instructors in the School of Human and Protective Services performing instructional and educational-related training activities.
- Non-sworn college law enforcement academy students only when using a college-owned training weapon provided during an official law enforcement academy class or an official training session and only under the supervision of a state of Wisconsin certified law enforcement instructor.
- Authorized instructors in the Culinary Arts Butchery Program using bolt action guns for instructional and education-related training activities.

**If anyone suspects an immediate threat to public safety, call 911.** If an employee has reason to believe that an individual has a weapon (whether concealed or non-concealed) on college property, the employee is required to report it to Public Safety Services and their supervisor or the Vice President of Human Resources, Equal Opportunity, and Civil Rights.

Questions about whether an item is covered by this policy, should be referred to Public Safety Services at (608) 246-6932. Employees are responsible for ensuring that any item in their possession is not prohibited by this policy.

Retaliation against an employee who, in good faith, reports a violation or assists in an investigation of such a report is not tolerated.

## Discipline

Employees in violation of this policy may be subject to discipline, up to and including termination of employment.

Students in violation of this policy are subject to discipline according to the [Student Code of Conduct](#).

Guests or community members who violate this policy may no longer be allowed on college property.

## Definitions

### Weapons

Weapons include, but are not limited to, firearms (whether loaded or unloaded), knives, billy clubs, electronic controlled devices (conducted energy devices, stun guns, tasers), ammunition, explosives, and any other device or instrument which, in the manner it is used or intended to be used, could cause death or great bodily harm.

### Madison College Property



College property includes, without limitation, college owned or leased space and college-owned vehicles whether they are on college property.

# EMERGENCY RESPONSE & EVACUATION PROCEDURES

Madison College's [Emergency Preparedness Guide](#) is a resource for Madison College students, employees, and guests designed to provide information and guidelines in planning and responding to a crisis. The plan outlines incident priorities, campus organization and specific responsibilities of certain departments on campus. While the plan does not cover every conceivable contingency situation, it does supply the basic administrative guidelines necessary to respond to most campus emergencies.

Public Safety Officers are trained to respond to emergencies on campus according to the Emergency Preparedness Guide. If a serious incident occurs that poses an immediate threat to the campus, the following are the first responders for the respective campus location:

- First Responders at the Truax Campus and Goodman South Campus include Public Safety Officers and local emergency departments (police, fire, and EMS).
- First Responders at Commercial Avenue Campus, Public Service Training Facility, Reedsburg Campus, Portage Campus, Fort Atkinson Campus, and Watertown Campus include local emergency departments (police, fire, and EMS).

The Madison College Office of Risk Management is responsible for developing contingency plans and continuity of operations plans for all Madison College campuses. Risk Management meets with identified stakeholders at each of the college's campuses to review the plans and ensure continuity.

## DRILLS AND EXERCISES

In conjunction with other emergency agencies, Madison College conducts emergency response drills and exercises each year, such as tabletop exercises, field exercises, departmental trainings, and tests of the emergency notification systems on campus. These regularly scheduled tests, and appropriate follow-through activities, which may be announced or unannounced, are designed to assess the functionality of the emergency notification systems and evaluate emergency response plans and capabilities. Tests are documented and include a description of the exercise, the date and time of the exercise, and whether it was announced or unannounced.

The campus publicizes a summary of the emergency response and evacuation procedures via email at least once each year in conjunction with a test (exercise and drill) that meets all the requirements of the Higher Education Opportunity Act. This summary is disseminated via email to the Madison College community, typically in February of each year.



The Annual Security Report (ASR) also publicizes the emergency response and evacuation procedures. The ASR is disseminated via email to the Madison College community on an annual basis, typically by October 1. The Annual Security Report is also posted and available from the Public Safety Services webpage on the college's website. Emergency Procedures Guides are distributed to each campus for posting near hallway phones and in each classroom.

## IMMEDIATE (EMERGENCY) NOTIFICATION OF A THREAT

Madison College has developed a process to notify the college community in cases of emergency. While it is impossible to predict every significant emergency or dangerous situation that may occur on campus, the following identified situations are examples which may warrant an emergency (immediate) notification once the incident is confirmed:

- Armed/hostile intruder
- Bomb/explosives (threat)
- Communicable disease outbreak
- Severe weather
- Terrorist incident
- Civil unrest
- Natural disaster
- Hazardous materials incident
- Structural fire

In the event of an emergency, Madison College will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the

emergency. Such notifications will be provided to the appropriate segment(s) of the college community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, employees, or guests.

Madison College community members are encouraged to notify Public Safety Services of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students, employees, or guests on campus. Public Safety Services has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate and document any situation that may cause a significant emergency or dangerous situation. Individuals can report an emergency by contacting Public Safety Services at (608) 245-2222.

Other methods for reporting crimes and other emergencies are identified in the “Reporting procedures for crimes and emergencies” section found earlier in this report. The Director of Public Safety and Risk Management or designee generally confirms the presence of an emergency or dangerous situation involving an immediate threat to the health or safety of the Madison College community in conjunction with key administrative units or personnel, such as Facility Services, Campus Operations Managers, the Dean of Students Office, Civil Rights and Compliance within the Human Resources Department, and/or local first-responder agencies, and public health agencies.

Madison College will immediately notify the college community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on the campus, using the systems described below (and identified in Table 3) to communicate the threat to the college community or to the appropriate segment of the community if the threat is limited to a particular building or segment of the population. Whether the message is sent to the college community, or a segment of the community is determined by the primary message creator (as identified in Table 3), including determining the appropriate segment or segments of the college community to receive a notification. This may be the Director of Public Safety and Risk Management, Vice President of Marketing and Communications, or designee.

The identified Madison College staff will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities (including, but not limited to, Public Safety Services, the local Police Department, the local Fire Department), compromise the efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Various systems are in place for communicating information quickly in the event of a serious incident:

**WolfPack Alert.** Mass text messages to cell phones, mass emails to computers and other electronic devices, and application push notifications (if enabled by user) are primary methods for reaching the broadest audience. These instant messaging mechanisms are referred to internally as WolfPack Alerts. WolfPack Alert is a program provided by Public Safety Services at no cost to members of the Madison College community and accessible via downloadable application, available for both Apple and Android devices. Information regarding how to

download WolfPack Alerts and access this free service is available online at [madisoncollege.edu/wolfpack-alert](http://madisoncollege.edu/wolfpack-alert).

All Public Safety Services team members and the Risk Specialist are authorized to initiate and use the WolfPack Alert system.

The WolfPack Alert system also utilizes the existing Cisco IP Phone infrastructure at Madison College campuses to send text and voice messages to every Cisco IP Phone and large screen wall monitors/digital signage. Messaging can be directed to individual campuses or all campuses simultaneously depending on the identified segment of the population affected by the emergency.

**Other Electronic Communications.** Public Safety Services will post emergency notifications to Madison College social media accounts (i.e., Facebook, Twitter), as well as the Public Safety Services website and Madison College website.

**Fire Alarm System.** The fire alarm system may be activated to prompt individuals to evacuate the building in situations that such action is required. The use of this system, in conjunction with other communication methods identified in this section, will facilitate the most immediate response and effective notification of a critical incident. The use of the fire alarm system will be initiated by a manual pull station or fire alarm panel where pull stations are not available due to heat and smoke automation.

**Public Address System.** Some information may be announced via public address systems located within and around various Madison College campus structures. Public address systems are not available at the Commercial Avenue Campus, Foundation Centre, or Public Safety Training Facility.

Members of the larger community who are interested in receiving information about emergencies on campus can visit the Public Safety Services webpage at [madisoncollege.edu/public-safety](http://madisoncollege.edu/public-safety) and download the free WolfPack mobile application, available for Apple and Android devices. Interested persons should also check the Madison College website at [madisoncollege.edu](http://madisoncollege.edu) to obtain updates in the event of an emergency on campus. When circumstances dictate, Madison College also will release relevant information regarding emergencies on campus via local news and media outlets.

If there is an immediate threat to the health or safety of students, employees, or guests occurring on campus, an institution must follow its emergency notification procedures. An institution that follows its emergency notification procedures is not required to issue a timely warning based on the same circumstances; however, the institution must provide adequate follow-up information to the community as needed.

Follow-up information for an immediate notification to the college community may be distributed using any of the methods described above (except fire alarm) or those identified in Table 3. If any of the communication systems fail, a method of face-to-face communication may be implemented, when deemed necessary.

Table 3 distinguishes between the “Primary Methods of Communication” (those that will always be used no matter the nature of the crime or emergency prompting the alert) and the “Secondary Methods of Communication” (those that may be used based on the specific circumstances and at the discretion of appropriate institutional officials).

**TABLE 3. IMMEDIATE THREAT COMMUNICATION MATRIX**

Communication Method	Primary Message Creator	Backup Message Creator	Authority for Approving and Sending Messages	Primary Message Sender	Backup Message Sender
<b>Primary Methods of Communication</b>					
WolfPack Alert (Mass messaging to cell phone, computers, network phones and other devices.)	Director of Public Safety and Risk Management	Public Safety Deputy Director	Director of Public Safety and Risk Management	Public Safety Personnel	Risk Manager
College Website	Director of Public Safety and Risk Management	Public Safety Deputy Director	Vice President of Marketing and Communications	Communications Specialist	Technology Services
<b>Secondary Methods of Communication</b>					
Social Media Platforms	Vice President of Marketing and Communications	Director of Public Safety and Risk Management or designee	Vice President of Marketing and Communications	Vice President of Marketing and Communications	Communications Specialist
Face to Face Communication	Director of Public Safety and Risk Management	Public Safety Deputy Director	Director of Public Safety and Risk Management	Public Safety Personnel	Risk Manager

## EVACUATION PROCEDURES

When an evacuation of any campus building is deemed necessary, the use of the fire alarm system will be initiated by a manual pull station or automated heat and smoke automation. The use of this system, in conjunction with the communication methods outlined for Timely Warnings and/or Immediate (Emergency) Notifications, will facilitate the most immediate response and effective notification of a critical incident. A test of the evacuation systems at each campus location is conducted on a regular basis. Public Safety Services coordinates announced, and unannounced tests each year at all Madison College campus locations to test the emergency response and evacuation procedures, and to assess and evaluate the emergency evacuation plans and capabilities.

The purpose of evacuation tests and tabletop exercises are to prepare building administrators for an organized evacuation in case of a fire or other emergency. Evacuation drills are used to educate and train occupants on fire safety issues specific to each building and/or campus. During the drill, occupants “practice” drill procedures and familiarize themselves with the location of exits and the workings (sound and lights) of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the

process also provides the college an opportunity to test the operation of fire alarm system components.

Madison College conducts several tests per year of its WolfPack Alert system. These tests are designed to assess and evaluate the effectiveness of WolfPack Alert to deliver emergency messages in a timely and efficient manner. Some of the tests are announced and some are unannounced.

## General Evacuation Procedures

At the sound of a fire alarm or if you are instructed to evacuate, leave your work area immediately and proceed to the nearest exit to leave the building. If you are the first to recognize a fire situation, activate the alarm, evacuate to a safe location using the nearest exit, and notify Public Safety Services at (608) 245-2222 or dial 911.

- Remain calm
- Do NOT use elevators. Use the stairs
- Assist the physically impaired. If they are unable to exit without using an elevator, secure a safe location within a stairwell, and immediately inform Public Safety Services or the responding Fire Department of the individual's location
- Proceed to a clear area at least 150 feet from the building
- Keep all driveways clear for emergency vehicles
- Make sure all personnel are out of the building
- Do not re-enter the building until an all-clear message is received via WolfPack Alerts or Public Safety Services.

## Shelter in Place: What It Means to Shelter in Place

Sheltering in place provides protection from external hazards, minimizes the chance of injury and/or provides the time necessary to allow for a safe evacuation. This should be done by selecting a small, interior room, if possible, with no or as few windows as possible. When authorities issue directives to shelter in place, do not walk outdoors; take refuge indoors immediately.

### Reasons to Shelter in Place

A shelter in place order may be issued for several reasons, including but not limited to:

- Active shooter
- Severe weather
- Hazardous materials
- Civil unrest
- Hostage situation
- Any situation where it is best for you to stay where you are to avoid any outside threat

When a shelter in place order occurs, general guidance is to:

- Remain calm.
- Do not exit or go outside.

- Select an interior room(s) that has adequate space for everyone to be able to sit down comfortably.
- Avoid overcrowding by selecting several rooms when necessary.
- Close and lock all windows, exterior doors, and any other openings that lead to the outside.
- Stay away from all windows and doors.
- If you are told there is danger of explosion outside, close the window shades, blinds or curtains.

### **Severe Weather**

When a shelter in place order occurs due to severe weather:

- Stay inside and move away from windows.
- Close and lock all exterior doors and offices.
- For extreme weather, relocate to lower levels of the building.

### **External Chemical, Biological or Radiological Incidents**

When a shelter in place order occurs due to chemical, biological, or radiological incidents:

- Stay inside and move to an inner corridor or office. Select a small interior room with the fewest air vents as possible.
- Since many chemical agents are heavier than air and tend to hold close to the ground, move to higher levels of the building, if possible, to reduce the transfer of contaminated air from outside to inside.
- Remain alert for instructions and updates as they become available from the emergency personnel and designated college personnel.
- Facilities personnel or other trained staff may shut down all building ventilation fans and air conditioners, when and if appropriate.

# **CRIME PREVENTION AND SECURITY AWARENESS**

Creating a safe campus is the responsibility of the entire college community. The best mechanism for crime prevention and security awareness is for students and employees to be responsible and use good judgment regarding their safety and security. Public Safety Services encourages students and employees to be responsible for their own safety and the safety and wellbeing of others.

Madison College utilizes several security awareness and crime prevention programs to assist in deterring and reducing crime on campus. These programs deal with campus security awareness, crime prevention, personal protection, and protection of community members both on and off campus. Examples of topics that might be discussed include, but are not limited to:



- Sexual violence prevention (including awareness of rape, acquaintance rape, as well as other sex offenses)
- Reporting harassment
- Property theft reduction
- Vehicle theft reduction
- Alcohol abuse
- Workplace violence
- Other crime-related issues concerning campus life

Crime prevention and security awareness programs are delivered throughout the year and are offered with the assistance and cooperation of other college departments and organizations such as the Dean of Students Office, Employee Wellness, Student Life, and student government. Table 4 identifies the number of crime prevention and security awareness programs offered in 2024.

TABLE 4. 2024 SAFETY AWARENESS AND CRIME PREVENTION PROGRAMS	
Primary prevention and security awareness programs	14
Ongoing prevention and security awareness programs	12

The following describes the primary and ongoing safety awareness and crime prevention programs offered by Madison College.

### WolfPack Welcome (New Student Orientation)

Information about the role and function of Public Safety Services is shared with new students during orientation known as WolfPack Welcome. Information about how to access Public Safety Services and related campus safety and security support are described. Students are introduced to Public Safety Services team members and encouraged to reach out for assistance. WolfPack Welcome is coordinated by Student Life each fall and spring semesters.

### New Student Daze

Students can stop by the Public Safety Services office to learn safety tips, helpful hints, and any other information that students want to know about the department, parking policies, and safety and security at Madison College from Public Safety Officers.

### New Employee Orientation

The Director of Public Safety and Risk Management or designee attends new employee orientation each month to meet new employees and share information about the role and function of Public Safety Services at Madison College. Employee responsibility in crime reporting is described and new employees learn how to file an incident report with Public Safety Services. All college employees are encouraged to attend New Employee Orientation within the first three months of hire at the college.



## **Emergency Preparedness and Response On-Demand Training**

The Public Safety Services and Office of Risk Management have created an on-demand training for emergency preparedness and response through the college's Learning Management System. This training highlights the college's emergency preparedness and response plans and can be assigned to new employees and/or accessed as needed for a refresher.

## **Campus Safety Awareness Month**

Every year Madison College observes September as Campus Safety Awareness Month. Throughout the month we perform tabling events for the college community to learn about situational awareness, see something-say something-do something for crime prevention, Public Safety Services tabling to promote the services that are offered to our campus community, and various other awareness activities.

## **Bystander Intervention**

Madison College offers bystander intervention and related training for individuals and groups interested in learning how they can stop sexual violence from happening. Trainings are offered at minimum on an annual basis and are coordinated through the Dean of Students Office. Additional offerings can be scheduled by contacting the Dean of Students Office by telephone at 608-243-4555 or by email at [deanofstudents@madisoncollege.edu](mailto:deanofstudents@madisoncollege.edu). Additional information is also available online at [madisoncollege.edu/workshops-and-training](http://madisoncollege.edu/workshops-and-training)

## **Active Shooter Preparedness**

The Madison College Public Safety Services offers presentations for active shooter preparedness to departments and student groups within the college. Public Safety Services discusses best practices for active shooter or violent intruder events that include preparation, evacuation routes, barricading techniques, etc. Public Safety Officers also work with departments within the college to identify best practices specific to the department's location. Anyone interested in attending the active shooter preparedness training, should contact the Public Safety Services non-emergency telephone number at (608) 246-6932.

## **Presentations**

As part of the department's community-oriented policing philosophy, Public Safety Services offers crime prevention presentations each semester to classes, campus clubs, student groups, and employee groups when requested. Topics include, but are not limited to, campus-specific security and evacuation procedures, active shooter response techniques, general crime prevention awareness, and other safety topics as requested by community members. Anyone interested in having a Public Safety Officer speak to their classroom or group should contact the Public Safety Services non-emergency telephone number at (608) 246-6932.

All crime prevention and security awareness programs encourage the college community, which includes students, employees, contractors, and guests, to be responsible for their own safety and the safety of others. Participants in these programs are asked to be alert, security-conscious and aware of potential risks. Individuals are encouraged to call Public Safety Services to report suspicious behavior. For additional questions regarding crime prevention,

contact Public Safety Services directly at the non-emergency telephone number (608) 246-6932.

## PERSONAL SAFETY TIPS

Public Safety Services offers the following tips to help ensure personal safety:

If someone tries to harm you:

- Stay calm and think rationally
- Remember what the attacker looks like
- Consider what you can do to defend yourself

### Telephone Safety

- List only first initials and last name in directories
- Do not divulge your name and address to people you don't know
- Hang up on obscene telephone callers immediately
- Never reveal that you are alone

### Vehicle Safety

- Lock your doors and close your windows
- Park in well-lit areas
- Store valuables out of sight by locking them in the trunk when the car is parked
- If your car breaks down, activate emergency flashers
- Stay in the locked car
- If someone stops to help, ask the person to call for help for you
- Sound the horn if threatened
- Never pick up hitchhikers

### Home Safety

- Re-key locks when moving into a previously rented residence or after keys have been lost or stolen
- Avoid renting an apartment or having a bedroom on the first floor of a building
- Install deadbolt locks on all exterior doors and locks on windows
- Make sure shrubbery is trimmed away from entryways and windows
- Light entrances all night long

## ANTI-HAZING POLICY

Madison Area Technical College District (“Madison College” or “the college”) is committed to providing a safe, respectful, and welcoming environment for our students, employees, and volunteers. In accordance with Public Law No. 118-173, Stop Campus Hazing Act and Wisconsin State Statute 948.51, Crimes Against Children: Hazing, this policy prohibits all forms of hazing. It promotes prevention, education, accountability, and support for those impacted.

## POLICY SCOPE

The Anti-hazing Policy applies to (a) all College students (as defined below); (b) all Student Organizations (as defined below); (c) employees and (d) other persons acting in an official capacity that advise or coach student organizations and/or groups and who have direct contact with students. This policy applies to conduct that occurs on or off-campus.

## POLICY OVERSIGHT

Madison College has designated the college’s Civil Right and Compliance unit within the Human Resources Department (Civil Rights and Compliance) with responsibility for administering the Anti-hazing Policy in collaboration with the Dean of Students Office, and Public Safety Services. This responsibility involves both ensuring adherence to the guidelines and assisting with their implementation.

## DEFINITIONS OF RELEVANT TERMS

The following definitions are provided to clarify terms referenced in the Anti-Hazing Policy.

**Aggravated hazing.** Hazing that results in serious bodily injury or death to a student.

**Brutality.** Any activity undertaken with the intention to be cruel, that severely impacts a person’s mental or physical health or safety.

**Hazing.** As defined by the 118th Congress, any intentional, knowing, or reckless act committed by a person (whether individually or in concert with other persons) against another person or persons regardless of the willingness of such other person or persons to participate, that (1) is committed in the course of an initiation into, an affiliation with, or the maintenance of membership in, a student organization (e.g., a club, athletic team, fraternity, or sorority); and (2) causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury including:

- Whipping, beating, striking, electronic shocking, placing of a harmful substance on someone’s body, or similar activity;
- “Causing, coercing, or otherwise inducing sleep deprivation, exposure to the elements, confinement in a small space, extreme calisthenics, or other similar activity;
- “Causing, coercing, or otherwise inducing another person to consume food, liquid, alcohol, drugs, or other substances;

- “Causing, coercing, or otherwise inducing another person to perform sexual acts;
- “Any activity that places another person in reasonable fear of bodily harm through the use of threatening words or conduct;
- “Any activity against another person that includes a criminal violation of local, State, Tribal, or Federal law; and
- “Any activity that induces, causes, or requires another person to perform a duty or task that involves a criminal violation of local, State, Tribal, or Federal law.”

Organizational hazing. Hazing or aggravated hazing that a Student Organization intentionally, knowingly, or recklessly promotes or facilitates.

Prevention programs. Initiatives designed to reduce or prevent health risks, diseases, or undesirable outcomes, aiming to improve health and well-being through targeted interventions.

Risk. A situation involving exposure to danger. Includes potential risks, however slight.

Student. Any person who has a pending application for admittance to attend the College or who have been notified of their admission to the College and/or who are matriculated, enrolled or registered in any College academic program or activity. Students on a leave of absence and persons who were students when they allegedly violated this Policy also are included.

Student Organization. The term ‘student organization’, for purposes of reporting under paragraph (1)(F)(iv) and paragraph (9)(A), means an organization at an institution of higher education (such as a club, society, association, varsity or junior varsity athletic team, club sports team, fraternity, sorority, band, or student government) in which two or more of the members are students enrolled at the institution of higher education, whether or not the organization is established or recognized by the institution.

## PROHIBITED CONDUCT

The College adheres to Public Law No. 118-173 (Stop Campus Hazing Act). The following behaviors violate the college’s Anti-hazing Policy:

- Purposefully, knowingly, recklessly, or negligently engaging in hazing.
- Participating in the planning of hazing or being present during hazing.
- Failing to intervene to stop or prevent hazing when aware of a planned activity.
- Failing to assist or seek help when aware, or should reasonably be aware, that someone is in danger from hazing.
- Knowingly making a false accusation of hazing.
- Failing to report suspected hazing or other prohibited conduct.
- Failing to cooperate in an investigation of hazing.
- Retaliating against or taking adverse action against anyone reporting hazing or participating in an investigation or disciplinary process.

## HAZING BEHAVIORS

The following actions (including but not limited to) are considered hazing:

- Violation of federal or state criminal laws.
- Forcing the consumption of food, liquids, alcohol, drugs, or any substance that poses a risk of
- physical or emotional harm.
- Physical brutality (e.g., whipping, beating, branding, forced calisthenics, or exposure to harmful
- elements).
- Mental brutality (e.g., activities that harm mental health or dignity, sleep deprivation, social
- exclusion, or causing extreme embarrassment).
- Sexual brutality.
- Any activity that creates a reasonable risk of bodily injury.

Exclusion: Hazing does not include "reasonable and customary" training, contests, competitions, or events accepted by the organization.

## AGGRAVATED HAZING

The following behaviors are considered aggravated hazing:

- Acting with reckless disregard for the health and safety of a student.
- Coercing or forcing the consumption of alcohol or illegal drugs.

## ORGANIZATIONAL HAZING

Organizations engage in hazing if they:

- Create an environment where new members are subjected to unreasonable expectations (e.g., excessive work hours, menial tasks, or unrelated responsibilities) solely to prove loyalty or commitment.
- Pressure new members to participate in uncomfortable social events (e.g., drinking parties or late-night activities) under the guise of "team building" or initiation, with the expectation that failure to comply results in exclusion.

Note: Claims of consent or acquiescence by the individual being hazed will not be considered mitigating factors or justifications for hazing. Additionally, authorization or approval of hazing by a student organization or the College is not acceptable.

# ENFORCEMENT OF ANTI-HAZING POLICY

Madison College's Civil Rights and Compliance unit within the Human Resources Department shall coordinate the investigation of all hazing allegations. When appropriate, other college offices may handle certain aspects of the college response including:

- Any violation of the Anti-hazing Policy by a student or Student Organization shall be deemed a violation of the Student Conduct and Community Standards, with oversight by the Dean of Students Office.
- All allegations under the Anti-hazing Policy involving an employee shall be addressed through the disciplinary processes outlined in the Employee Handbook, with oversight by Human Resources.
- All allegations of the Anti-hazing Policy involving a volunteer shall be addressed by the College event coordinator overseeing the volunteer's participation.

## SANCTIONS

Anyone found responsible for violating Madison College's Anti-hazing Policy may face disciplinary action. Individual students found responsible for violating this Policy may be placed on probation, suspended, dismissed, expelled or issued any other sanction(s) found in the Student Conduct and Community Standards.

Student Organizations may be placed on probation or deferred suspension, lose privileges, lose College recognition or College funding. Student Organizations may also face sanctions by college departments under which they function. Employees found responsible for violating this Policy may be subject to corrective or disciplinary action, up to and including termination.

## DISCLOSURE AND TRANSPARENCY

Madison College complies with the Clery Act by providing the campus community with timely, complete, and accurate collection of crime data along with security and safety policies. These statistics and policies are published and distributed to the public every year in the Madison College Annual Security Report.

Any violations of the Anti-hazing Policy reported to the college that lead to a charge of policy violation, or the issuance of charges related to federal or state laws concerning hazing will be identified in the Daily Crime Log and included for statistical purposes in the college's Annual Security Report.

# AWARENESS AND PREVENTION PROGRAMS

Madison College is dedicated to promoting a safe, healthy, and respectful campus environment for its students, employees, and guests and providing education that will change cultures and support students who have concerns.

## PROTECT THE PACK

Madison College offers outreach and awareness programming throughout the academic year designed to inform and engage various audiences (students, faculty, staff) about specific issues and resources, ultimately aiming to foster a more informed and engaged campus community and prevent incidents of hazing, bias, discrimination and harassment.

## EDUCATIONAL PROGRAMS

Madison College works with Student Life, Athletics, and other departments to conduct ongoing educational activities to promote positive group identity and prevent hazing behavior.

# ALCOHOL AND OTHER DRUGS

In accordance with the federal Drug-Free Workplace Act of 1988, the federal Drug-Free Schools and Communities Act (DFSCA) of 1989, and State policies on Alcohol and Other Drugs, Madison College prohibits the unlawful or unauthorized possession, use, sale, or distribution of alcohol and other drugs by employees and students in the workplace, on college property, or as part of any campus activity. It is the intent of Madison College to uphold all local, state and federal laws concerning the possession, use and sale of alcohol and controlled substances, and will support campus community efforts to reduce or eliminate violations of such laws. Employee or student violators are subject to disciplinary action.

Public Safety Services reports violations of law to the appropriate college department and works in collaboration with the police departments of the city of Madison, town of Madison, Fort Atkinson, Portage, Reedsburg, and Watertown, as well as other appropriate law enforcement authorities, who are responsible for enforcing state underage drinking laws as well as the enforcement of federal and state drug laws.

Public Safety Officers cannot directly enforce underage drinking laws or other violations of local, state, and federal laws around alcohol and drugs, because the officers are not sworn law enforcement authorities. Public Safety Officers work closely with the respective jurisdictions to enforce federal, state, and municipal laws. Table 5 outlines the law enforcement authorities that would be contacted for serious violations warranting a police response.

TABLE 5. LAW ENFORCEMENT AUTHORITIES	
Madison College Campus / Facility	Agency with Primary Enforcement Authority



Truax Campus Commercial Avenue Campus Goodman South Madison Campus	City of Madison Police Department
Fort Atkinson Campus	Fort Atkinson Police Department
Portage Campus	Portage Police Department
Reedsburg Campus	Reedsburg Police Department
Watertown Campus	Watertown Police Department
Public Safety Training Facility	Columbia County Sheriff's Office

Petty violations by students or guests may be referred to the Dean of Students Office for potential action as a violation of the Student Code of Conduct. Student violations of the policies and guidelines pertaining to alcohol and drug use specified in the Madison College Code of Conduct will result in sanctions appropriate to the degree of the violation. Student sanctions will include, but are not limited to, education, referrals for counseling, probation, suspension, or expulsion from the college.

Additional detail related to expectations for employees is outlined in the Madison College Employee Handbook. Violations by employees of the policies and guidelines pertaining to alcohol and drug use specified in the Madison College Employee Handbook may result in discipline, up to and including termination of employment or referral to counseling for treatment.

## DRUG FREE SCHOOLS AND COMMUNITIES ACT (DFSCA) COMPLIANCE

Madison College complies with the standards set forth in the Drug Free Schools and Communities Act and publishes information regarding the college's educational programs related to drug and alcohol abuse prevention; sanctions for violations of federal, state, and local laws and college policy; a description of health risks associated with alcohol and other drug use; and a description of available treatment programs for Madison College students and employees.

A complete description of these topics, as provided in the college's annual notification to students and employees, is available online at: [madisoncollege.edu/alcohol-drug-abuse](http://madisoncollege.edu/alcohol-drug-abuse). Possession, use, sale and distribution of alcohol, controlled substances and illegal drugs by students, employees, vendors, and visitors on college property or at sponsored college events (except as specified in [Regulation 211, Alcohol on Campus Regulation](#) regarding the consumption of alcoholic beverages at college events), or by employees on district business while off campus without expressed authorization is strictly prohibited.

The police departments of the city of Madison, town of Madison, Fort Atkinson, Portage, Reedsburg, Watertown, or other jurisdictions have primary responsibility for the enforcement of State underage drinking laws as well as the enforcement of Federal and State drug laws. While Madison College Public Safety Officers are responsible for enforcing college policies and regulations, which may also constitute a violation of law, they are not primarily responsible for enforcement of underage drinking and drug laws. Public Safety Officers would contact the

appropriate law enforcement authority (as outlined in Table 5 which appears earlier in this document) for assistance if a liquor or drug law violation warrants a law enforcement response.

In addition, no student, employee, or visitor shall be impaired by alcohol, controlled substances, illegal drugs, or in possession of any drug paraphernalia while on college property or at any college-sponsored activity, or in the case of employees, on district business that is conducted off-campus.

Students and employees violating the applicable policies may be subject to disciplinary action by the college and involvement by the local policing jurisdiction if necessary.

## **AWARENESS & PREVENTION PROGRAMS: ALCOHOL & DRUG ABUSE (AODA)**

Madison College recognizes drug and alcohol dependency and/or abuse as a major health issue, as well as a problem of safety and security. Some of these issues include:

- Diseases of the liver, brain, heart, pancreas, and every other organ and/or system in the body
- Depression, moodiness, disorientation, and lack of inhibitions, which can lead to increased risk of accident, suicide and violent behavior including homicide
- Difficulties with memory, concentration, attention span, abstract reasoning, and the ability to process perceptual information in a manner consistent with reality
- Spontaneous miscarriage and fetal malformations including physical, cognitive, and emotional problems which can be permanent
- The risk of dependency and its related physical, mental, emotional, social, legal, family, and financial problems.

A student in need of assistance in dealing with such problems is encouraged to contact an AOD Counselor in the Counseling and College Success Department at the department's main number: (608) 246-6076. Counselors in the department can assist students in working through alcohol or drug-related problems. Assistance is available to Madison College students at no cost.

Conscientious efforts to seek such help shall not in themselves jeopardize any student's enrollment and will not be noted in the student's educational record. Any assistance provided can be done anonymously and is kept completely confidential within legal guidelines. If needed, this could include referral to agencies providing AODA treatment.

Employees are encouraged to voluntarily contact the Employee Assistance Program (EAP) at (800) 638-3327 for assistance with drug and/or alcohol abuse.

# DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT & STALKING

Madison College prohibits the crimes of domestic violence, dating violence, sexual assault, and stalking (as defined by The Clery Act). In accordance with Title IX of the Educational Amendments Act of 1972 (Title IX), the Violence Against Women Act (VAWA) and consistent with Madison College's commitment to maintaining an environment in which students and employees can work and learn together in an atmosphere free of harassment and discrimination, Madison College has developed policies and procedures that provide a prompt, fair, and impartial process for investigating such allegations. Toward that end, Madison College issues this statement of policy to inform the campus community of our programs to address domestic violence, dating violence, sexual assault and stalking as well as the procedures for institutional disciplinary action in allegations of these offenses when the incident is reported to a college official.

All members of the Madison College community should become familiar with the college's [Equal Opportunity, Anti-harassment and Nondiscrimination Policy](#) and the corresponding [Harassment/Discrimination Grievance Process](#) and [Title IX/Sexual Harassment Grievance Process](#). Relevant information from the college's policy and grievance processes are included in the sections that follow. The complete policy and grievance process documents can be accessed on the college's [Civil Rights and Compliance webpage](#).

## DEFINITIONS

### Federal Clery Act Definitions

For the purposes of complying with the requirements of [34 CFR §668.41](#), any incident meeting the following definitions are considered a crime for the purposes of Clery Act reporting. The Clery Act defines the crimes of domestic violence, dating violence, sexual assault and stalking as follows:

#### Domestic Violence

- i. A Felony or misdemeanor crime of violence committed—
  - A) By a current or former spouse or intimate partner of the victim;
  - B) By a person with whom the victim shares a child in common;
  - C) By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
  - D) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or

- E) By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- ii. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

### **Dating Violence**

Violence committed by a person (a) who is or has been in a social relationship of a romantic or intimate nature with the reporting party; and (b) where the existence of such a relationship shall be based on the reporting party's statement and with consideration of the following factors: (i) the length of the relationship, (ii) the type of relationship, and (iii) the frequency of interaction between the persons involved in the relationship.

For the purposes of this definition:

- Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.

### **ECONOMIC ABUSE**

Economic abuse, in the context of domestic violence and dating violence means behavior that is coercive, deceptive, or unreasonably controls or restrains a person's ability to acquire, use, or maintain economic resources to which they are entitled, including using coercion, fraud, or manipulation to

- Restrict a person's access to money, assets, credit, or financial information
- Unfairly use a person's personal economic resources, including money, assets, and credit, for one's own advantage; or
- Exert undue influence over a person's financial and economic behavior or decisions, including forcing default on joint or other financial obligations, exploiting powers of attorney, guardianship, or conservatorship, or failing or neglecting to act in the best interests of a person to whom one has a fiduciary duty.

### **TECHNOLOGICAL ABUSE**

The term 'technological abuse' means an act or pattern of behavior that occurs within domestic violence, sexual assault, dating violence or stalking and is intended to harm, threaten, intimidate, control, stalk, harass, impersonate, exploit, extort, or monitor, except as otherwise permitted by law, another person, that occurs using any form of information technology, including: internet enabled devices, online spaces and platforms, computers, mobile devices, cameras and imaging platforms, apps, location tracking devices, communication technologies, or any other emerging technologies.

### **Sexual Assault**

An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting

System User Manual from the FBI UCR Program, a sex offense is “any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.”

- **Rape** is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental incapacity.
- **Incest** is defined as non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** is defined as non-forcible sexual intercourse with a person who is under the statutory age of consent.

## Stalking

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- Fear for their safety or the safety of others; or
- Suffer substantial emotional distress.

For the purposes of this definition of stalking:

- Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

## State of Wisconsin Definitions

Madison College is required by The Clery Act and the Violence Against Women Act to provide definitions of domestic violence, dating violence, sexual assault and stalking applicable in its jurisdiction which is inclusive of the college's main, metro, and regional campuses. Also included are the definitions of consent, sexual contact, and sexual intercourse.

Domestic violence, dating violence, sexual assault and stalking are recognized as serious criminal offenses by Wisconsin statute and are defined as follows:

## Domestic Abuse (Violence)

(Per state statute [968.075\(1\)](#)). Any of the following engaged in by an adult person against his or her spouse or former spouse, against an adult with whom the person resides or formerly resided, or with whom the person has a child in common:

- Intentional infliction of physical pain, physical injury or illness
- Intentional impairment of physical condition
- A violation of s. [940.225 \(1\)](#), [\(2\)](#) or [\(3\)](#)
- A physical act that may cause the other person reasonably to fear imminent engagement in the conduct described under subd. 1., 2., or 3.

## Dating Violence

The state of Wisconsin does not have a definition of dating violence per se. However, it does allow for “Dating Relationships” to be included within its definition of “Domestic Abuse.” Wisconsin’s definition of a Dating Relationship is “a romantic or intimate social relationship between two adult individuals but does not include a casual relationship or an ordinary fraternization between two individuals in a business or social context. A court shall determine if a dating relationship existed by considering the length of the relationship, the type of the relationship, and the frequency of the interaction between the adult individuals involved in the relationship.”

## Sexual Assault

(Per state statute [940.225](#)). Sexual assault is categorized into four degrees of severity and defined as follows:

1. **First degree**—Whoever does any of the following is guilty of a Class B felony:
  - (a) Has sexual contact or sexual intercourse with another person without consent of that person and causes pregnancy or great bodily harm to that person.
  - (b) Has sexual contact or sexual intercourse with another person without consent of that person by use or threat of use of a dangerous weapon or any article used or fashioned in a manner to lead the victim reasonably to believe it to be a dangerous weapon.
  - (c) Is aided or abetted by one or more other persons and has sexual contact or sexual intercourse with another person without consent of that person by use or threat of force or violence.
  - (d) Commits a violation under sub. [\(2\)](#) against an individual who is 60 years of age or older. This paragraph applies irrespective of whether the defendant had actual knowledge of the victim's age. A mistake regarding the victim's age is not a defense to a prosecution under this paragraph.
2. **Second degree**—Whoever does any of the following is guilty of a Class C felony:
  - (a) Has sexual contact or sexual intercourse with another person without consent of that person by use or threat of force or violence.

- (b) Has sexual contact or sexual intercourse with another person without consent of that person and causes injury, illness, disease or impairment of a sexual or reproductive organ, or mental anguish requiring psychiatric care for the victim.
- (c) Has sexual contact or sexual intercourse with a person who suffers from a mental illness or deficiency which renders that person temporarily or permanently incapable of appraising the person's conduct, and the defendant knows of such condition.
- (cm) Has sexual contact or sexual intercourse with a person who is under the influence of an intoxicant to a degree which renders that person incapable of giving consent if the defendant has actual knowledge that the person is incapable of giving consent and the defendant has the purpose to have sexual contact or sexual intercourse with the person while the person is incapable of giving consent.
- (d) Has sexual contact or sexual intercourse with a person who the defendant knows is unconscious.
- (e) Is aided or abetted by one or more other persons and has sexual contact or sexual intercourse with another person without the consent of that person.
- (f) Is an employee of a facility or program under s. [940.295 \(2\) \(b\)](#), [\(c\)](#), [\(h\)](#) or [\(k\)](#) and has sexual contact or sexual intercourse with a person who is a patient or resident of the facility or program.
- (g) Has sexual contact or sexual intercourse with an individual who is confined in a correctional institution if the actor is a correctional staff member. This paragraph does not apply if the individual with whom the actor has sexual contact or sexual intercourse is subject to prosecution for the sexual contact or sexual intercourse under this section.
- (h) Has sexual contact or sexual intercourse with an individual who is on probation, parole, or extended supervision if the actor is a probation, parole, or extended supervision agent who supervises the individual, either directly or through a subordinate, in his or her capacity as a probation, parole, or extended supervision agent or who has influenced or has attempted to influence another probation, parole, or extended supervision agent's supervision of the individual. This paragraph does not apply if the individual with whom the actor has sexual contact or sexual intercourse is subject to prosecution for the sexual contact or sexual intercourse under this section.
- (i) Is a licensee, employee, or nonclient resident of an entity, as defined in s. [48.685 \(1\) \(b\)](#) or [50.065 \(1\) \(c\)](#), and has sexual contact or sexual intercourse with a client of the entity.
- (j) Is a law enforcement officer and has sexual contact or sexual intercourse with any person who is detained by any law enforcement officer, as provided under s. [968.24](#), or is in the custody of any law enforcement officer. This paragraph applies whether the custody is lawful or unlawful and whether the detainment or custody is actual or constructive. Consent is not an issue in an action under this paragraph.

### 3. Third degree

- (a) Whoever has sexual intercourse with a person without the consent of that person is guilty of a Class G felony.
- (b) Whoever has sexual contact in the manner described in sub. [\(5\) \(b\) 2.](#) or [3.](#) with a person without the consent of that person is guilty of a Class G felony.



(3m) **Fourth degree**—Except as provided in sub. (3), whoever has sexual contact with a person without the consent of that person is guilty of a Class A misdemeanor.

### Sexual Contact

“Sexual contact” means any of the following:

1. Any of the following types of intentional touching, whether direct or through clothing, if that intentional touching is either for the purpose of sexually degrading; or for the purpose of sexually humiliating the complainant or sexually arousing or gratifying the defendant or if the touching contains the elements of actual or attempted battery under s. [940.19 \(1\)](#):
  - (a) Intentional touching by the defendant or, upon the defendant's instruction, by another person, by the use of any body part or object, of the complainant's intimate parts.
  - (b) Intentional touching by the complainant, by the use of any body part or object, of the defendant's intimate parts or, if done upon the defendant's instructions, the intimate parts of another person.
2. Intentional penile ejaculation of ejaculate or intentional emission of urine or feces by the defendant or, upon the defendant's instruction, by another person upon any part of the body clothed or unclothed of the complainant if that ejaculation or emission is either for the purpose of sexually degrading or sexually humiliating the complainant or for the purpose of sexually arousing or gratifying the defendant.
3. For the purpose of sexually degrading or humiliating the complainant or sexually arousing or gratifying the defendant, intentionally causing the complainant to ejaculate or emit urine or feces on any part of the defendant's body, whether clothed or unclothed.

### Sexual Intercourse

“Sexual intercourse” means vulvar penetration that does require emission, as well as cunnilingus, fellatio or anal intercourse between persons or any other intrusion, however slight, of any part of a person's body or of any object into the genital or anal opening either by the defendant or upon the defendant's instruction. The emission of semen is not required.

### Incest

The state of Wisconsin, per statute [944.06](#), defines the crime of Incest as follows:

- Whoever marries or has non-marital sexual intercourse...with a person he or she knows is a blood relative and such relative (closer than 2nd cousin) is in fact related in a degree within which the marriage of the parties is prohibited by the law of this state.

### Statutory Rape

The state of Wisconsin terms Statutory Rape or sexual intercourse with a person under the age of consent, “Sexual Assault of a Child (s. [948.02](#))”, and is divided into two degrees of severity. It is defined by the state as follows:

1. **First degree**—

- (a) Whoever has sexual contact or sexual intercourse with a person who has not attained the age of 13 years and causes great bodily harm to the person is guilty of a Class A felony.
  - (b) Whoever has sexual intercourse with a person who has not attained the age of 12 years is guilty of a Class B felony.
  - (c) Whoever has sexual intercourse with a person who has not attained the age of 16 years by use or threat of force or violence is guilty of a Class B felony.
  - (d) Whoever has sexual contact with a person who has not attained the age of 16 years by use or threat of force or violence is guilty of a Class B felony if the actor is at least 18 years of age when the sexual contact occurs.
  - (e) Whoever has sexual contact or sexual intercourse with a person who has not attained the age of 13 years is guilty of a Class B felony.
2. **Second degree**—Whoever has sexual contact or sexual intercourse with a person who has not attained the age of 16 years is guilty of a Class C felony.

## Stalking

(Per state statute [940.32](#)). An intentional and particular course of conduct engaged in by one person against another. This course of conduct means a series of two or more of the following acts carried out over time, however short or long, that show a continuity of purpose, including any of the following:

- Maintaining a visual or physical proximity to the victim.
- Approaching or confronting the victim.
- Appearing at the victim's workplace or contacting coworkers or employers of the victim.
- Appearing at the victim's home or contacting the victim's neighbors.
- Entering property owned, leased, or occupied by the victim.
- Contacting the victim by telephone, text message, electronic message, electronic mail, or other means of electronic communication or causing the victim's telephone or electronic device or any other person's telephone or electronic device to ring or generate notifications repeatedly or continuously, regardless of whether a conversation ensues.
- Photographing, videotaping, audiotaping or, by other electronic means, monitoring or recording the victim's activities.
- Sending material by any means to the victim or the victim's family, member of the victim's household, employer, coworker, or friend in order to obtain information about, disseminate information about or communicate with the victim.
- Placing an object on or delivering an object to property owned, leased or occupied by the victim.
- Delivering objects to others with the intent of delivery to the victim, or placing objects on property owned, leased, or occupied by certain others with intent that it be delivered to the victim.

## Consent

Wisconsin law defines consent as words or overt actions by a person who is competent to give informed consent indicating a freely given agreement to have sexual intercourse or sexual contact. Wis. Stat. § [940.225](#) (4). Consent is informed, freely and actively given, and mutually understood permission/agreement. If physical force, coercion, intimidation, and/or threats are used, there is no consent. If a person is mentally or physically incapacitated or impaired so that they cannot understand the sexual situation, there is no consent. This includes impairment due to alcohol or drug consumption and being asleep or unconscious.

## Madison College Policy Definitions

Consent, as defined in the college's Equal Opportunity, Anti-harassment and Nondiscrimination Policy, and as it relates to sexual activity is defined as follows.

### Consent

Madison College defines consent as, “the equal approval, given freely, willingly and knowingly of each participant to desired sexual involvement. Consent is an affirmative, conscious decision — indicated clearly by words or actions — to engage in mutually accepted sexual contact. A person compelled to engage in sexual contact by force, threat of force, or coercion has not consented to contact.”

### Understanding Consent

Consent is positive cooperation involving an act of free will, absent of coercion, intimidation, force or the threat of force. A person cannot give consent if they are unable to understand what is going on.

Lack of consent is a critical factor in determining whether Sexual Harassment has occurred. As defined above, consent is a mutual, voluntary, and informed agreement to participate in specific sexual acts with another person that is not achieved through unreasonable manipulation or coercion—or any kind of physical force or weapon—and requires having cognitive ability to agree to participate. Consent requires an outward demonstration, through mutually understandable words, conduct or action, indicating that an individual has freely chosen to engage in the specific sexual acts. A verbal “no” constitutes lack of consent, even if it sounds insincere or indecisive.

Impairment or incapacitation due to alcohol and/or drug use, permanent/ temporary psychological or physical disability, and being below the age of consent in the applicable jurisdiction are factors that detract from or make consent impossible.

Silence or an absence of resistance does not imply consent, and consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another. Even in the context of an ongoing relationship, consent must be sought and freely given for each specific sexual act. Consent may be withdrawn at any time. When consent is withdrawn, sexual activity must immediately stop.

Consent for sexual contact cannot legally be given if an individual is under the age of 18, is incapacitated due to alcohol or other drugs, is unconscious or asleep, or has limited mental capacity. Consent is a clear yes, not the absence of no.

There must always be active consent among involved persons. Consent to one event or action does not imply consent to another. If limits are made clear and consent is not given, pressuring someone into changing their mind is not consent.

- Consent is based on choice.
- Consent is active, not passive. Silence and passivity do not equal consent.
- Consent is possible only when there is equal power.
- Giving in because of fear is not consent.
- Giving in or going along with someone to gain approval or to avoid being hurt is not consent.
- Consent means two (or more) people deciding together to do the same thing, at the same time, in the same way, with each other.

It is the intent of Madison College to provide an institutional environment where all persons may pursue their studies, careers, duties and activities in an atmosphere free from threat of unwelcome and unwanted sexual actions. Madison College applies its own definition of consent when addressing allegations of domestic violence, dating violence, sexual harassment, and stalking that may violate the college's Equal Opportunity, Anti-Harassment, and Nondiscrimination Policy. This definition is used specifically in cases that fall outside the scope of Title IX.

## INCIDENT REPORTING

Madison College encourages all students, employees, and guests to promptly and accurately report incidents of domestic violence, dating violence, sexual assault, and stalking.

### Reporting Domestic Violence, Dating Violence, Sexual Assault and Stalking

There is no single way to file a report. Sexual harassment allegations may be reported by any person at any time (including during non-business hours) using the following mechanisms:

- It is preferable to submit online, using the [Harassment/Discrimination Report](#) form.
- Report directly to the Title IX Coordinators (listed below).

**TITLE IX COORDINATOR – STUDENTS  
& COMMUNITY MEMBERS (GUESTS)**

Geraldo VilaCruz, Ph.D.  
Associate Vice President / Dean of Students  
Dean of Students Office  
Truax Campus, Room D1651E  
1701 Wright St.  
Madison, WI 53704

**TITLE IX COORDINATOR – EMPLOYEES,  
VENDORS & THIRD PARTIES**

Lisa Muchka, M.S.  
Civil Rights and Compliance Director  
Human Resources Department  
Truax Campus, Room AB121E  
1701 Wright St.  
Madison, WI 53704

Email: [gvilacruz@madisoncollege.edu](mailto:gvilacruz@madisoncollege.edu)  
Telephone: (608) 246-6442

Email: [muchka@madisoncollege.edu](mailto:muchka@madisoncollege.edu)  
Telephone: (608) 246-5221

- File an incident report with Public Safety Services. Reports can be made from any campus to either of these Public Safety Services locations.

**PUBLIC SAFETY SERVICES**

Truax Campus, Room B1240  
1701 Wright St.  
Madison, WI 53704  
Email: [PublicSafety@madisoncollege.edu](mailto:PublicSafety@madisoncollege.edu)  
Telephone: (608) 245-2222

**PUBLIC SAFETY SERVICES**

Goodman South Campus, Room 101  
2429 Perry St.  
Madison, WI 53713  
Email: [PublicSafety@madisoncollege.edu](mailto:PublicSafety@madisoncollege.edu)  
Telephone: (608) 245-2222

College resources (listed below) can assist with filing a report:

- [Counseling Services](#)
- [Dean of Students Office](#)
- [Human Resources Department](#)

## Responsible Employees

College employees, except for college counseling staff, must report allegations of discrimination, harassment, or retaliation to the Title IX Coordinator, or other designated college official. Employees observing or receiving reports of a potential violation of the Equal Opportunity, Anti-harassment and Nondiscrimination Policy must promptly [file a report](#) including all relevant details about the alleged incident. This includes the name of the alleged respondent (if known), the individual who experienced the alleged incident, possible witnesses, as well as relevant facts, including the date, time, and location.

## Amnesty for Students

Students who have consumed alcohol when they are not of legal drinking age or who have been using illegal drugs may be hesitant to report an incident. In cases when a student complainant or student witness(es) was under the influence of alcohol or drugs at the time of an alleged incident, the college will not pursue college-based disciplinary actions against the complainant (or against a witness) for a policy violation (e.g., underage drinking, drug use). However, the college reserves the right to require counseling, education, or other preventative measures. The college's commitment to amnesty in these situations does not prevent action by police or other legal authorities against an individual.

## Accommodations in the Grievance Process

Madison College will provide reasonable accommodations and support to students, employees, or others with disabilities to ensure equal access to a resolution. A participant in the resolution process may request accommodations related to disabilities or health conditions. Requests will be reviewed in a timely manner. At least five (5) working days are needed to process the

request. Email [civilrightsandcompliance@madisoncollege.edu](mailto:civilrightsandcompliance@madisoncollege.edu) with questions or to make a request for disability-related accommodations to ensure equal access to the resolution process.

Requests will be reviewed in consultation with the designated college official and the requestor to determine whether accommodations are necessary and appropriate for participation in the resolution process. The designated college official will oversee the implementation of reasonable accommodations.

## Response to Allegations

Upon receiving actual knowledge of alleged sexual harassment, the Title IX Coordinator will contact the complainant to gather additional details, inform them of their rights, and offer supportive measures. The initial review and preliminary assessment of the alleged incident allows the college to:

- Assess any immediate health or safety concerns.
- Determine whether the alleged conduct, if proven, may reasonably constitute a violation of the Equal Opportunity, Anti-Harassment, and Nondiscrimination Policy.
- Determine whether the college has jurisdiction over the reported conduct, as defined in the Equal Opportunity, Anti-Harassment, and Nondiscrimination Policy.
- Gather information about the complainant's interest in filing a formal complaint.

## Timelines for Resolution

Once a formal complaint is filed, Madison College seeks to resolve all allegations of sexual harassment within 90 working days. All time frames are guidelines, not rigid requirements. Circumstances may arise that require time frame extensions potentially beyond 90 working days. Circumstances may include, but are not limited to, the complexity of allegations, number of witnesses involved, availability of the parties or witnesses, effect of a concurrent criminal investigation, any intervening school break or vacation, or other unforeseen circumstances or reasons.

In general, the complainant and respondent can expect the process will proceed according to the time frames outlined in the applicable grievance process. If the investigation and adjudication exceed the identified time frames, Madison College will notify all parties of the reason for the delay and the expected adjustment in time frames. Best efforts will be made to complete the process in a timely manner by balancing principles of thoroughness and fundamental fairness with promptness.

Madison College will comply with law enforcement agency requests for cooperation, and this may delay the college's fact gathering. The college will communicate with the parties regarding Title IX rights, procedural options, and the implementation of supportive measures to ensure safety and well-being. In cases of delay, Madison College will promptly resume fact gathering as soon as law enforcement has completed its initial investigation.

# GRIEVANCE PROCESSES

Madison College seeks to ensure a thorough, reliable, and impartial investigation and resolution.

The ***preponderance of evidence*** standard is used to resolve cases alleging sexual harassment; that is, ***it is more likely than not***, that a policy violation has occurred. When a violation is determined, Madison College will take prompt corrective action and impose appropriate sanctions. Upon conclusion of a resolution action, supportive measures may also be applied to remedy the effects of the alleged conduct. The college complies with federal, state and local laws, including the reporting of certain crimes to law enforcement authorities.

## Overview of the Grievance Processes

Alleged violations of the Equal Opportunity, Anti-harassment, and Nondiscrimination Policy are resolved through either the Title IX/Sexual Harassment Grievance Process or the Harassment/Discrimination Grievance Process depending on the nature of the allegation. Table 6 outlines the steps associated with each process. Additional explanation is offered in the subsequent sections.

TABLE 6. OVERVIEW OF GRIEVANCE PROCESSES	
Title IX/Sexual Harassment Grievance Process	Harassment/Discrimination Grievance Process
<ul style="list-style-type: none"><li>• Formal complaint reported</li><li>• Initial review and preliminary assessment</li><li>• Written notice of allegations</li><li>• Investigation into complaint of sexual harassment</li><li>• Informal resolution or formal hearing process</li><li>• Notice of outcome</li><li>• Appeal</li><li>• Aftercare and wellness support</li></ul>	<ul style="list-style-type: none"><li>• Formal complaint reported</li><li>• Initial review and preliminary assessment</li><li>• Written notice of allegations</li><li>• Investigation into complaint of harassment / discrimination</li><li>• Informal resolution or administrative review</li><li>• Notice of outcome</li><li>• Appeal</li><li>• Aftercare and wellness support</li></ul>

## Reporting of An Allegation

### Anonymous Reporting

Anonymous reports will not be denied (on the basis on anonymity) but may hinder or impact an investigation. Madison College tries to provide supportive measures to complainants, which is made more difficult by an anonymous report. The college cannot initiate a formal action under the Title IX/Sexual Harassment Grievance Process based on an anonymous report, as a complainant must be identified for the grievance process to proceed.

### False Allegations

Making deliberate false and/or malicious allegations is a serious offense. In addition, parties or witnesses that knowingly provide false evidence, tamper with, or destroy evidence after being



directed to preserve it, or deliberately mislead an official investigating a complaint, can be subject to disciplinary action. This does not include allegations made in good faith.

## Confidentiality

While Madison College makes every effort to preserve confidentiality of reports that fall under the grievance processes and related policy, it cannot guarantee confidentiality in every instance. Madison College will make reasonable efforts to respect the privacy of complainants, respondents, witnesses, and others who have brought forward, participated in or are otherwise are involved in complaints or investigations adjudicated under the grievance process. Once Madison College is aware of an incident, information is only shared with those who have a “need to know” the information to assist with Madison College’s management or resolution of the incident.

Generally, those individuals with a role in the grievance process will be informed about the complaint to preserve the rights and privacy of the involved parties. The college reserves the right to designate which college officials have a legitimate interest in being informed about incidents within the process.

Student victims may request that directory information on file with the college be withheld by request. An individual can request that the college withhold directory information by adjusting their Privacy Settings in their [myMadisonCollege New Portal](#) under Personal Information. A previous request may also be revoked in this location. Individuals can also email [EnrollmentServices@madisoncollege.edu](mailto:EnrollmentServices@madisoncollege.edu) from their Madison College email address for assistance.

Regardless of whether a victim has opted-out of allowing the college to share “directory information,” personally identifiable information about the victim and other necessary parties will be treated as confidential and only shared with persons who have a specific need-to-know (i.e., those who are investigating/adjudicating the report or those involved in providing support services to the parties, including accommodations and protective measures).

By only sharing personally identifiable information with individuals on a need-to-know basis, the institution will maintain as confidential, any accommodations or protective measures provided to the parties to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

The college does not publish the name of crime victims or other identifiable information regarding victims in the Daily Crime Log or in the annual crime statistics that are disclosed in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (The Clery Act). Furthermore, if a Timely Warning Notice is issued on the basis of a report of domestic violence, dating violence, sexual assault or stalking, the name of the victim and other personally identifiable information about the victim will be withheld.

Notwithstanding the forgoing, the college may reveal the identity of any person or the contents of any record if permitted by FERPA, if necessary to carry out the college’s obligations under Title IX and its implementing regulations including the investigation, adjudication, or appeal

under the grievance process or any subsequent judicial proceeding or as otherwise required by law.

### Notice of Victim's Rights

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, Madison College will assist victims of domestic violence, dating violence, sexual assault and stalking and will provide each victim with a written explanation of their rights and options. Such written information will include:

- The procedures victims should follow if a crime of dating violence, domestic violence, sexual assault, or stalking has occurred
- Information about how Madison College will protect the confidentiality of victims and other necessary parties
- A statement that the institution will provide written notification to students and employees about victim services within Madison College and in the community
- A statement regarding Madison College's provisions about options for, available assistance in, and how to request accommodations and protective measures; and
- An explanation of the procedures for institutional disciplinary action

### Referral to Law Enforcement

Reports involving the attempted or actual physical or sexual abuse of children (defined as persons under the age 18) will automatically be referred to law enforcement and the appropriate state agency responsible for child protection.

Students, employees, and community members may also consider a direct report to the local police department and victims may contact their local [forensic nurse examiner](#).

A criminal investigation and Madison College's resolution process may happen simultaneously.

**NOTE:** Public awareness events such as "Take Back the Night," the Clothesline Project, candlelight vigils, protests, "survivor speak outs," or other forums in which students or employees disclose incidents of sexual harassment, are not considered a report of sexual harassment, or notice to the college of sexual harassment for purposes of initiating the college's obligation to investigate any particular incident(s). Such events may, however, inform the need for campus-wide education and prevention efforts, and the college may provide information about Title IX and Clery rights at these events.

### Initial Review and Preliminary Assessment

After receiving notice (actual knowledge) of alleged sexual harassment/policy violation, the Title IX Coordinator, Civil Right Response Team, or other designated college official, will conduct an initial review and preliminary assessment.

The preliminary assessment will assess any eminent risk, provide an integrated and coordinated response to reports, inform the complainant of their rights, and offer supportive measures to the complainant, as needed. The assessment will consider the nature of the report; the safety of the

parties and of the campus community; and the complainant's expressed preference for resolution.

Madison College reserves the right to take measures it deems necessary in response to an allegation of sexual harassment to protect party rights, personal safety and the safety and security of the college community. The Title IX Coordinator or Civil Rights Response Team may consult with professional resources such as the Director of Public Safety and Risk Management, the Behavioral Intervention Team, or designee(s) in making this assessment.

## Notice of Complaint

When a formal complaint is filed and it is determined that the allegations meet requirements for resolution under either the Title IX/Sexual Harassment Grievance Process or the Harassment/Discrimination Grievance Process, Madison College will provide written notice to the complainant and respondent (if known).

Such notice will be provided in writing and delivered to the Madison College email address(es) of the parties. Once sent, notice will be presumed to have been delivered.

At the time that written notice is issued, the Title IX Coordinator or other designated college official will ensure the respondent is notified of their rights and offered supportive measures, as needed.

When a minor student is involved in an allegation of sexual harassment, parent(s) or guardian(s) of the minor student may also be provided notices as permitted by FERPA. (A minor student is defined as an individual younger than 18-years-old who is under the care, custody, and control of a parent and/or guardian.) For college employee groups, the direct supervisor for the employee may be included in this notice.

## Retaliation

Retaliating against a person who has in good faith made a report or participated in an investigation of a complaint is strictly prohibited. Retaliation includes but is not limited to:

- Ostracizing the person
- Pressuring the person to drop
- Not supporting the complaint or providing false or misleading information
- Engaging in conduct that may reasonably be perceived to affect adversely that person's educational, living, or work environment
- Threatening, intimidating, or coercing the person
- Otherwise discriminating against any person for exercising their rights or responsibilities under college policy.

Retaliation may be determined even if the complaint is ultimately found to have no merit.

Retaliation is a serious violation of Madison College's Equal Opportunity, Anti-harassment, and Nondiscrimination Policy. Acts of alleged retaliation should be reported immediately to the Title

IX Coordinator or other designated college official and will be promptly investigated. Madison College is prepared to take appropriate steps to protect individuals who fear that they may be or have been subjected to retaliation.

## Initiate Resolution Action

The resolution action will consider the preference of the complainant, and in the case of informal resolution, agreement by the respondent.

### Informal or Alternative Dispute Resolution

Madison College recognizes that informal or alternative dispute resolution processes present the same potential benefits for resolving sexual harassment cases as for other disputes. Therefore, Madison College might pursue informal resolution actions for the following circumstances:

- When the parties agree to resolve the matter through an alternative resolution mechanism [including mediation, restorative practices, etc.]
- When the respondent accepts responsibility for violating policy, accepts the outlined sanction and both parties agree to the terms of the alternative resolution process
- When the matter can be resolved informally through supportive measures to remedy the situation

NOTE: Informal resolution is NOT available to resolve allegations that an employee sexually harassed a student.

### Formal Investigation

The investigation seeks to gather information from the parties and other witnesses related to the alleged conduct and will be conducted by individuals assigned by the Title IX Coordinator, Civil Rights Response Team, or other designated college official to address one of more of the following:

- An incident or incidents
- A pattern of alleged misconduct
- A culture/climate issue based on the nature of the complaint

## Investigation

In cases where an attempt at informal resolution has failed or where the preference for resolution is a formal investigation, the investigation will be initiated with the objective to make a draft investigation report available within 30 working days from the date that written notice of the complaint is given. This time frame may be extended depending on the complexity of the circumstances of the case. Madison College seeks to ensure a thorough, reliable, and impartial investigation. In most cases, college employees having received annual training conduct the investigation. The investigation is conducted in a manner that treats parties equitably and is aligned with Title IX or other applicable requirements.

Unless indicated otherwise, the Title IX Coordinator or Civil Rights Response Team will assign two investigators to investigate the complaint. The investigators' names will be provided in the written notice of the complaint.

**NOTE:** The college reserves the right to assign an external third-party investigator, as circumstances require (e.g., when a substantial conflict of interest is alleged by the complainant, respondent, or investigator or where special expertise is needed). In circumstances that require the use of an external third-party investigator, the specific resolution timelines will be suspended pending that appointment.

If, during an investigation, Madison College decides to investigate other allegations about the complainant or respondent that are not included in the written notice of allegations, the Title IX Coordinator or other designated college official will provide notice of the additional allegations to the parties whose identities are known.

### Decision Making and Standard of Proof

Following the investigation, cases resolved through the Title IX/Sexual Harassment Grievance Process will be referred to a formal hearing for a finding determination; cases resolved through the Harassment/Discrimination Grievance Process will be referred to the Civil Rights Response Team for a finding determination. A determination of whether the respondent is responsible or not responsible for the alleged policy violation(s), is based on the ***preponderance of evidence standard***, that is, ***it is more likely than not*** that a policy violation occurred.

### Formal Hearing

The Title IX/Sexual Harassment Grievance Process relies on a hearing model of adjudication to determine responsibility. A hearing with the Wisconsin Division of Hearings and Appeals (DHA) is coordinated by the Title IX Coordinator once the investigation has concluded and the investigation report is available. The DHA is a quasi-judicial, independent entity created to conduct high quality, impartial and independent hearings. A hearing examiner who is an administrative law judge with DHA will be assigned to facilitate the formal hearing. The hearing examiner will not have had any previous involvement with the investigation.

A formal hearing provides the parties an opportunity to ask questions of the other party, witnesses, or investigators related to the evidence presented in the final investigation report or collected during the investigation. The party's advisor completes cross-examination. If a party appears at the live hearing without an advisor of their choice, the college will provide one for purposes of cross-examination.

The hearing examiner has the authority to hear and make determinations on the allegations of sexual harassment and/or alleged policy violations of the college's Equal Opportunity, Anti-harassment and Nondiscrimination Policy. Hearing participants include the hearing examiner, Title IX coordinator or other administrative support, investigators, the parties, party advisors, and any called witnesses.

At the conclusion of the formal hearing, the hearing examiner will determine whether the respondent is responsible or not responsible for the alleged policy violation(s), based on the ***preponderance of evidence standard***.

The hearing examiner will review any submitted impact statements from the parties and any relevant conduct history provided by the Dean of Students Office or Human Resources to recommend appropriate sanction(s). The hearing examiner may consult with the Title IX Coordinator or other relevant college officials concerning availability of sanctions and/or supportive measures or other related remedies. The hearing examiner will prepare written notice of outcome, which will include the determination, rationale, evidence used in support of the determination, evidence disregarded, credibility assessments and any sanctions. The written deliberation statement will be delivered to the Title IX Coordinator.

## Review of Investigation Findings and Decision

The Harassment/Discrimination Grievance Process relies on an investigator model of adjudication to determine responsibility. Madison College's Civil Rights Response Team will review the investigation report to determine whether a violation to college policy has occurred. Depending on the nature of the complaint, the college's designated official will notify parties of the decision.

Investigation findings will be used to evaluate the responsibility of the respondent and impose remedies as necessary to address the effects of the alleged conduct. Where there is sufficient information to determine that it is more likely than not that a violation of policy has occurred, Madison College will have the discretion to institute disciplinary resolution sanctions against the respondent.

## Notice of Outcome

Madison College will provide written notice regarding the resolution process outcome whether the resolution is a result of a dismissal, informal resolution, a hearing determination decision, or an investigation findings determination decision. Written notice of outcome will be provided to involved parties simultaneously.

When a minor student is involved in an allegation of sexual harassment, parent(s) or guardian(s) of the minor student may also be provided notices as permitted by FERPA. (A minor student is defined as an individual younger than 18-years-old who is under the care, custody, and control of a parent and/or guardian.) The decision and related documentation are maintained, and these records will be kept confidential to the extent permitted by law.

## Dismissal of the Formal Complaint

Instances in which a formal complaint is dismissed will result in an outcome notification. The outcome notification will provide the rationale for dismissal. The dismissal decision can be appealed per the bases and guidelines outlined in the Appeals section.

**Statement of Ongoing Obligations:** Dismissal of a complaint because it does not qualify as harassment or discrimination under the college's Equal Opportunity, Anti-harassment and

Nondiscrimination Policy does not limit Madison College's authority to continue to address the complaint with an appropriate process and remedies. In instances that the complaint is referred to another college process, a separate notification will be provided to involved parties.

### **Informal Resolution Action**

Instances in which the formal complaint is resolved using an informal or alternative resolution process will result in an outcome notification. The outcome notification will outline the circumstances leading to the informal resolution, the agreed upon sanctions/actions and remedies, and statement that parties agreed to the identified resolution. Once an outcome is agreed upon by the parties, the complaint will be considered resolved at which point the process is concluded and cannot be referred to formal investigation; the result of an informal resolution is NOT subject to an appeal once written assent is provided by the parties.

### **Hearing Determination Decision**

The determination of responsibility based on an investigation and formal hearing will result in an outcome notification. The written determination will include:

- Identification of the allegations potentially constituting sexual harassment
- A description of the procedural steps taken by the college
- Findings of fact supporting the determination
- A statement of determination regarding responsibility, any disciplinary sanctions the college imposes on the respondent, and whether remedies will be provided by the college to the complainant
- The college's procedures and permissible bases for an appeal

The determination regarding responsibility becomes final on the date that an appeal would no longer be considered timely (five working days after receiving determination decision); unless an appeal is filed in which case, the determination becomes final with the written determination of the result. Any party has a right to appeal the determination decision based on the bases and guidelines outlined in the Appeals section.

### **Investigation Findings Determination Decision**

The determination of responsibility based on a review of the investigation report by the Civil Rights Response Team will result in an outcome notification. The written determination will include:

- Identification of the allegations constituting harassment or discrimination
- A description of the procedural steps taken by the college
- Findings of fact supporting the determination
- A statement of determination regarding responsibility, any disciplinary sanctions the college imposes on the respondent, and whether remedies will be provided by the college to the complainant; and
- The college's procedures and permissible bases for an appeal



The determination regarding responsibility becomes final on the date that an appeal would no longer be considered timely (five working days after receiving determination decision); unless an appeal is filed in which case, the determination becomes final with the written determination of the result of the appeal. Any party has a right to appeal the determination decision based on the bases and guidelines outlined in the next section.

## Appeals

Any party has the right to file an appeal from the college's dismissal of a formal complaint or any allegations therein<sup>1</sup>, and from a determination regarding responsibility based only on the following reasons:

- (a) Significant procedural errors, and/or
- (b) The appearance of substantive new evidence not available at the time of the original decision, and/or
- (c) A conflict of interest or bias by the Title IX Coordinator(s) or designated official(s), investigators, or decision-makers assigned to the grievance process

**NOTE:** Deliberate omission of information by the appealing party in the original investigation is not grounds for appeal.

Appeals for other reasons are NOT permitted.

**(NOTE:** Employees have the right to appeal disciplinary action resulting from the Grievance Process that involves employee termination, employee discipline or workplace safety in accordance with college [grievance procedures](#).)

## RIGHTS OF THE PARTIES

The following rights are provided to both the victim/complainant and the accused/respondent:

- The right to an equitable investigation and resolution of all credible allegations of prohibited harassment or discrimination made in good faith to Madison College officials.
- The right to timely written notice of all alleged violations, including the identity of the parties involved (if known), the precise misconduct being alleged, the date and location of the alleged misconduct (if known), the implicated policies and procedures, and possible sanctions.
- The right to timely written notice of any material adjustments to the allegations (e.g., additional incidents or allegations, additional complainants, unsubstantiated allegations) and any attendant adjustments needed to clarify potentially implicated policy violations.

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<sup>1</sup> The dismissal decision is appealable by any party. The decision NOT to dismiss is also appealable by any party claiming that a dismissal is warranted.

- The right to be informed in advance of any public release of information regarding the allegation(s) or underlying incident(s), whenever possible.
- The right to have any personally identifiable information held in confidence unless consent to disclose is provided, except to the extent permitted by law.
- The right to be treated with respect by Madison College officials.
- The right to have Madison College policies and procedures followed without material deviation.
- The right to pursue informal resolution of any reported misconduct involving violence, including sexual violence as permitted, without feeling pressured.
- The right to report harassment or discrimination (including sexual harassment) to both on-campus and off-campus authorities without interference from Madison College officials.
- The right to be informed, without pressure, by Madison College officials of options to notify proper law enforcement authorities and the option(s) to be assisted by Madison College Public Safety Services in notifying such authorities if the party so chooses.
- The right to have allegations of violations of this policy responded to promptly and with sensitivity by Madison College officials.
- The right to be informed of available interim actions and supportive measures, such as counseling; advocacy; health care; legal, student financial aid, visa, and immigration assistance; or other services, both on campus and in the community.
- The right to a Madison College-implemented no-contact order [or a no-trespass order against a non-affiliated third party] when a person has engaged in or threatens to engage in stalking, threatening, harassing, or other improper conduct that presents a danger to the welfare of the party or others.
- The right to be informed of available assistance in changing academic, living, and/or working situations after an alleged incident of discrimination, harassment, and/or retaliation, if such changes are reasonably available. No formal report, or investigation, either campus or criminal, needs to occur before this option is available. Such actions may include, but are not limited to:
  - Changing an employee's work environment (e.g., reporting structure, office/workspace relocation)
  - Transportation accommodations
  - Visa/immigration assistance
  - Exam, paper, and/or assignment rescheduling or adjustment
  - Receiving an incomplete in, or a withdrawal from, a class (may be retroactive)
  - Transferring class sections
  - Temporary withdrawal/leave of absence (may be retroactive)
  - Campus safety escorts
  - Alternative course completion options.
- The right to have Madison College maintain such actions for as long as necessary and for supportive measures to remain confidential, provided confidentiality does not impair Madison College's ability to provide the supportive measures.

- The right to receive sufficiently advanced, written notice of any meeting or interview involving the other party, when possible.
- The right to ask the Investigator(s) and Decision-maker(s) to identify and question relevant witnesses, including expert witnesses.
- The right to provide the Investigator(s)/Decision-maker(s) with a list of questions that, if deemed relevant by the Investigator(s)/Chair, may be asked of any party or witness.
- The right to have irrelevant prior sexual history or character withheld as evidence unless it pertains to relations with the other party.
- The right to know the relevant and directly related evidence obtained and to respond to that evidence.
- The right to have a fair opportunity to provide the investigator (s) with their account of the alleged misconduct and have that account be on the record.
- The right to receive a copy of the investigation report, including all factual, policy, and/or credibility analyses performed, and all relevant and directly related evidence available and used to produce the investigation report, subject to the confidentiality limitations imposed by state and federal law, prior to the hearing, and the right to have at least ten (10) working days to review the report prior to the hearing.
- The right to respond to the investigation report, including comments providing any additional relevant evidence after the opportunity to review the investigation report, and to have that response on the record.
- The right to be informed of the names of all witnesses whose information will be used to make a finding, in advance of that finding, when relevant.
- The right to regular updates on the status of the investigation and/or resolution.
- The right to have reports of alleged Policy violations addressed by Investigators, Title IX Coordinators, and Decision-maker(s) who have received at least eight hours of relevant annual training.
- The right to preservation of privacy, to the extent possible and permitted by law.
- The right to meetings, interviews, and/or hearings that are closed to the public.
- The right to petition that any Madison College representative in the process be recused on the basis of disqualifying bias and/or conflict of interest.
- The right to have an advisor of their choice to accompany and assist the party in all meetings and/or interviews associated with the resolution process.
- The right to have Madison College compel the participation of faculty and staff witnesses.
- The right to the use of the preponderance of the evidence to make a finding after an objective evaluation of all relevant evidence.
- The right to be present, including presence via remote technology, during all testimony given and evidence presented during any formal grievance hearing for an allegation of sexual harassment.
- The right to have an impact statement considered by the decision-maker(s) for an allegation of sexual harassment following a determination of responsibility, but prior to sanctioning.

- The right to be promptly informed in a written Notice of Outcome letter of the finding(s) and sanction(s) of the resolution process and a detailed rationale therefor (including an explanation of how credibility was assessed), delivered simultaneously (without undue delay) to the parties.
- The right to be informed in writing of when a decision by Madison College is considered final and any changes to the sanction(s) that occur before the decision is finalized.
- The right to be informed of the opportunity to appeal the finding(s) and sanction(s) of the resolution process, and the procedures for doing so in accordance with the standards for appeal established by Madison College.
- The right to a fundamentally fair resolution as defined by the college's grievance processes.

## DISCIPLINARY SANCTIONS

The specific sanction(s) will depend on the type of conduct, severity, and other relevant factors related to the findings and decision. However, sanctions may include, but are not limited to warnings, education, suspension, expulsion, separation, and the prohibition from campus property or activities. The Title IX Coordinator or designated college official is responsible for effective implementation of any sanctions or remedies.

The sanctioning and disciplinary outcomes of individuals found responsible for a violation of Madison College policies including relevant Codes of Conduct is a complex task that considers several factors. Such factors may include, but are not limited to, the following:

- The need to remedy the effects of the respondent's behavior on the complainant and the community and to ensure future safety
- Protecting the safety of the community
- Holding the respondent accountable for the respondent's actions.

To meet these multiple goals, an appropriate mix of sanctions may be determined for each case.

### *Possible Student Sanctions*

- College suspension.
- College expulsion.
- Revocation of admission.
- Conduct probation.
- Written warning.
- Loss of privileges.
- Restitution.
- No contact directive.
- Educational requirement.

In addition to or in place of the sanctions listed above, the college may assign any other sanctions as deemed appropriate.

### *Possible Employee Sanctions*

Sanctions for employees follow a progressive discipline process. The following sanctions may apply; however, any of the steps may be skipped depending on the severity of the action(s) of the respondent.

- Training.
- Verbal warning.
- Written letter of reprimand.
- Paid suspension.
- Unpaid suspension.
- No contact directive.
- Restrictions of professional development funds or limited travel.
- Termination of employment.

In addition to or in place of the sanctions listed above, the college may assign any other sanctions as deemed appropriate.

## **AWARENESS AND PREVENTION PROGRAMS: SEXUAL ASSAULT AND RELATIONSHIP VIOLENCE**

Madison College provides prevention programming focused on helping students and employees address the issues of domestic violence, dating violence, sexual assault and stalking. Madison College engages in comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end domestic violence, dating violence, sexual assault and stalking that:

- A. Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and
- B. Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.

Programs to prevent domestic violence, dating violence, sexual assault, and stalking include:

- *Primary prevention and awareness programs* directed at incoming students and new employees
- Ongoing prevention and awareness campaigns directed at students and employees.

Programming is delivered in a variety of methods and means, including active and passive mechanisms to inform individuals regarding:

- A. The college prohibits the crimes of domestic violence, dating violence, sexual assault and stalking (as defined by The Clery Act);
- B. The definitions of domestic violence, dating violence, sexual assault and stalking according to any applicable jurisdictional definitions of these terms;
- C. The behavior and actions which constitute consent, in reference to sexual activity, in the State of Wisconsin;
- D. The college's definition of consent AND the purposes for which that definition is used.
- E. A description of safe and positive options for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene;
- F. Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.
- G. Information regarding:
  - 1. The procedures victims should follow if a crime of domestic violence, dating violence, sexual assault and stalking occurs (as described in "Procedures Victims Should Follow if a Crime of Domestic Violence, Dating Violence, Sexual Assault and Stalking Occurs" elsewhere in this document)
  - 2. How the institution will protect the confidentiality of victims and other necessary parties (as described in "Assistance for Victims: Rights and Options" elsewhere in this document);
  - 3. Existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the institution and in the community (as described in "Assistance for Victims: Rights and Options" elsewhere in this document);
  - 4. Options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures (as described in "Assistance for Victims: Rights and Options" elsewhere in this document); and
  - 5. The procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking (as described in "Adjudication of Violations" elsewhere in this document).

- H. Programs in the form of presentations, workshops, training, and outreach and awareness events are offered through a collaborative effort of multiple college departments including the Dean of Students Office, Counseling Services, Student Life, Human Resources and Public Safety Services.

Awareness programs take place throughout the year at student and employee orientations, department meetings, employee in-service training sessions and student advisory board meetings. Students will experience a wide variety of methods of learning about these essential topics, such as in-person presentations during WolfPack Welcome (new student orientation); Student Senate and other official club meetings; literature detailing the important points listed here via entries in the Student Planner (handbook); open letters in different forms of media; and annual refresher education and training sessions for returning students, delivered via interactive online learning mechanisms.

Employees will receive training using similar methods — in-person presentations during new employee orientation and term start sessions; literature posted in the online newsletter or contained within the Employee Handbook; annual open letters in various forms of media; and annual refresher training using an interactive online delivery system.

The Madison College Student Code of Conduct and Employee Handbook Conduct Guidelines prohibit all forms of sexual violence, coercion or harassment against individuals, whether perpetrated by a stranger or acquaintance, whether occurring on or off campus, and whether directed against a member of the Madison College community or someone outside that community.

## Primary Prevention and Awareness Programs

Madison College provides primary prevention and awareness programs to all incoming students and new employees that involve dissemination of educational materials, providing workshops or presentations, hosting events, and promoting completion of online training related to sexual assault.

The following descriptions highlight some of the primary prevention and awareness programs or services offered to all incoming students:

### **WolfPack Welcome (New Student Orientation)**

Information about sexual assault, domestic violence, dating violence, stalking, and available victim resources is shared with new students during orientation known as WolfPack Welcome. Information about Student Rights and Responsibilities and other college policies is reviewed and support services available through the Dean of Students Office are described. WolfPack Welcome is coordinated by Student Life each fall and spring semester.

### **Madison College Student Planner**

All students attending WolfPack Welcome receive a student planner. Information about Student Rights and Responsibilities and support services available through the Dean of Students Office are described.



Welcome Letter

All new students receive an email from the Executive Vice President of Student Affairs & Institutional Effectiveness to “Welcome” them to the Madison College Community. The letter is sent to newly enrolled students each fall and spring semesters and highlights important topics including information about the college’s Title IX: Take A Stand Against Sexual Violence training. All enrolled students are encouraged to complete the training during the first six weeks of the fall or spring semester. Students receive the request to complete the training on an annual basis.

Student Title IX Training: Take a Stand Against Sexual Violence

Training is available to students that describes the rights afforded to students and employees under Title IX of the Education Amendments of 1972, and details Madison College’s efforts to prevent sexual harassment on campus. Students are assigned to complete training on an annual basis. The training provides an overview of the college’s obligations under Title IX of the Education Amendments of 1972, Madison College’s Policy, and Grievance Process for responding to Title IX / Sexual Harassment allegations, reporting mechanisms, and victim resources and remedies.

The specific primary prevention and awareness programs offered to all incoming students in 2024 are outlined in Table 7, Primary Prevention and Awareness Programs (Incoming Students).

TABLE 7. PRIMARY PREVENTION AND AWARENESS PROGRAMS (INCOMING STUDENTS)			
Name of Program	Date Held	Location Held	Which Prohibited Behavior* Covered?
Title IX Student Training: Take a Stand, Stop Sexual Violence	Spring 2024 / Fall 2024	Online	Domestic Violence, Dating Violence, Sexual Assault, Stalking
Title IX/Sexual Harassment Webpage	Continuous	Online	Domestic Violence, Dating Violence, Sexual Assault, Stalking
WolfPack Welcome (New Student Orientation)	Spring 2024 / Fall 2024	Online	Sexual Assault

The primary prevention and awareness programming offered to all new employees includes New Employee Orientation and assignment in an online training, Fostering A Discrimination-free Workplace.

New Employee Orientation

Information about sexual assault, domestic violence, dating violence, stalking, and available victim resources is shared with new employees during orientation known as New Employee Orientation. New employees learn of the rights afforded to students and employees under Title IX of the Education Amendments of 1972, as well as Madison College’s efforts to prevent sexual harassment on campus. Employees are informed of reporting responsibilities as well as how to access resources and support whether for themselves or for students. New Employee Orientation is coordinated by Human Resources and is offered monthly. During orientation, new employees are directed to complete the college’s Fostering a Discrimination-Free Workplace training.

## Fostering A Discrimination-Free Workplace Training

Madison College strives to provide a safe environment that is free of harassment. Only in a healthy environment can employees thrive and serve our students authentically and passionately. This training provides an overview of the policies and procedures that are in place to support a workplace free of harassment and discrimination (including sexual harassment). It additionally covers information about federal and state laws that provide rights to all members of the Madison College community as well as resources for employees to be able to support their students. Completion of the training is requested of all new employees.

The specific primary prevention and awareness programs offered to all new employees in the 2024-2025 academic year are outlined in Table 8. Primary Prevention and Awareness Programs (New Employees).

TABLE 8. PRIMARY PREVENTION AND AWARENESS PROGRAMS (NEW EMPLOYEES)			
Name of Program	Date Held	Location Held	Which Prohibited Behavior* Covered?
New Employee Orientation	August 12 & 13, 2024	Virtual	Domestic Violence, Dating Violence, Sexual Assault, Stalking
	September 16 & 17, 2024		
	October 14 & 15, 2024		
	December 16 & 17, 2024		
	January 6 & 7, 2025		
	February 17 & 18, 2025		
	April 14 & 15, 2025		
Fostering A Discrimination-Free Workplace Training	Continuous	Online	Domestic Violence, Dating Violence, Sexual Assault, Stalking
Title IX/Sexual Harassment Webpage	Continuous	Online	Domestic Violence, Dating Violence, Sexual Assault, Stalking

## Ongoing Prevention and Awareness Campaigns

The college provides an annual educational campaign for all students and employees designed to provide ongoing education and programming around issues of sexual violence – including sexual assault, domestic violence, dating violence, and stalking. Campaign strategies employed include face-to-face presentations, online training programs, printed materials, tabling displays, social media/electronic postings, and related lectures.

Ongoing prevention and awareness program or services offered to students and employees include:

### WolfPack Connect

WolfPack Connect is an application promoted by Madison College's Center for Student Life to increase connection among students and provide access to student clubs, groups, and involvement opportunities. The Dean of Students Office maintains information on WolfPack Connect about reporting a concern, complainant, or allegation of harassment/discrimination (including sexual harassment).

## **Student Title IX Training: Take a Stand Against Sexual Violence**

Training is available to students that describes the rights afforded to students and employees under Title IX of the Education Amendments of 1972, and details Madison College's efforts to prevent sexual harassment on campus. Students are assigned to complete training on an annual basis. The training provides an overview of the college's obligations under Title IX of the Education Amendments of 1972, Madison College's Policy and Grievance Process for responding to Title IX/Sexual Harassment allegations, reporting mechanisms, and victim resources and remedies.

## **Fostering A Discrimination-Free Workplace**

Madison College strives to provide a safe environment that is free of harassment. Only in a healthy environment can employees thrive and serve our students authentically and passionately. This training provides an overview of the policies and procedures that are in place to support a workplace free of harassment and discrimination (including sexual harassment). It additionally covers information about federal and state laws that provide rights to all members of the Madison College community as well as resources for employees to be able to support their students. Completion of the training is requested of all new employees. Additionally, all Madison College employees are encouraged to complete the training on an annual basis.

## **Bystander Intervention Training**

Madison College offers bystander intervention and related training for individuals and groups interested in learning how they can stop sexual violence from happening. Trainings are promoted each semester and are coordinated through Human Resources and the Dean of Students Office. Additional offerings can be scheduled by contacting the Dean of Students Office by telephone at 608-243-4555 or by email at [deanofstudents@madisoncollege.edu](mailto:deanofstudents@madisoncollege.edu).

## **Pizza & Consent Workshop**

Workshop explored the fundamentals of consent, emphasizing clear communication, mutual respect, and personal boundaries. Participants learned how to recognize and practice affirmative consent, navigate real-life scenarios, and understand the importance of ongoing, enthusiastic agreement in all interactions.

## **Healthy Relationships Workshop**

Workshop helped participants recognize how power and control manifest in unhealthy relationships and understand their rights and responsibilities related to sexual health and respectful connections. Attendees learned to communicate emotions, boundaries, and concerns assertively, identify both warning signs and positive traits in various types of relationships, and explore how intersecting identities can shape and complicate power dynamics within relationships.

## **Get Your “Color” On**

Madison College promotes “color” campaigns to bring awareness to Campus Safety Awareness Month (September), Domestic Violence Awareness Month (October), and Sexual Assault

Awareness Month (April) among other awareness months. The college community is encouraged to show support of those impacted by sexual assault and/or domestic violence by going “orange”, “teal”, or “purple”. etc. The college community is encouraged to:

- Change their social media profile picture or email signature to a “color” ribbon icon.
- Change their teleconferencing background image to a “color” image during the month.
- Help turn Madison College the color of the awareness month by sharing a selfie wearing the “color.”
- Wearing the identified “color” on specific days of the month.

### Social Media/Electronic Postings

Throughout the academic year, Madison College uses social media and other electronic means (e.g., college website, college Facebook page, student news feed, employee newsletter, etc.) to share information, tips, and resources to supporting a healthy, safe, and inclusive college, including a focus on the topics of dating violence, domestic violence, sexual assault, and stalking.

Table 9, Ongoing Prevention and Awareness Programs (Students), outlines the ongoing prevention and awareness programs that were offered to all students in the 2024-2025 academic year.

TABLE 9. ONGOING PREVENTION AND AWARENESS PROGRAMS (STUDENTS)			
Name of Program	Date Held	Location Held	Which Prohibited Behavior* Covered?
Student Title IX Training: Take a Stand, Stop Sexual Violence	Fall 2024/Spring 2025	Online	Domestic Violence, Dating Violence, Sexual Assault, Stalking
Title IX/Sexual Harassment Webpage	Continuous	Online	Domestic Violence, Dating Violence, Sexual Assault, Stalking
Tabling for Safety Awareness	September 18, 2024	In Person	Sexual Assault
Get Your Purple On	October 2024	Online/In Person	Domestic Violence, Dating Violence
Tabling for Domestic Violence Awareness	October 14, 15, 20 & 21	In Person	Domestic Violence, Dating Violence, Sexual Assault
Clothesline Project	October 2024	In Person	Domestic Violence, Dating Violence
Bystander Intervention Training	October 22, 2024 February 6, 2025 April 24, 2025	Virtual	Domestic Violence, Dating Violence, Sexual Assault, Stalking
Get Your Teal On	April 2025	Online	Sexual Assault
Tabling for Sexual Assault Awareness	April 14, 16, 24, 28, 30, 2025		
Denim Day	April 30, 2025	In Person	Sexual Assault
Clothesline Project	April 2025	In Person	Sexual Assault

Table 10, Ongoing Prevention and Awareness Programs (Employees), outlines the ongoing prevention and awareness programs that were offered to all employees in the 2024-2025 academic year.

TABLE 10. ONGOING PREVENTION AND AWARENESS PROGRAMS (EMPLOYEES)			
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Name of Program	Date Held	Location Held	Which Prohibited Behavior* Covered?
Fostering a Discrimination-free Workplace	Fall 2024 / Spring 2025	Online	Domestic Violence, Dating Violence, Sexual Assault, Stalking
Title IX/Sexual Misconduct Webpage	Continuous	Online	Sexual Assault
Tabling for Safety Awareness	September 18, 2025	In Person	Sexual Assault
Get Your Purple On	October 2024	Online/In Person	Domestic Violence, Dating Violence
Tabling for Domestic Violence Awareness	October 21 & 31, 2024	In Person	Domestic Violence, Dating Violence, Sexual Assault
Clothesline Project	October 2024 October 22, 2024	In Person	Domestic Violence, Dating Violence
Bystander Intervention Training	April 24, 2025 February 6, 2025	Virtual	Domestic Violence, Dating Violence, Sexual Assault, Stalking
Get Your Teal On	April 2025	Online	Sexual Assault
Tabling for Sexual Assault Awareness	April 14, 16, 24, 28, 30, 2025	In Person	Domestic Violence, Dating Violence, Sexual Assault, Stalking
Denim Day	April 30, 2025	In Person	Sexual Assault
Clothesline Project	April 2025	In Person	Sexual Assault

### Other Available Programming

Madison College is committed to maintaining an environment in which students and employees can work and learn together in an atmosphere free of all forms of harassment and discrimination. Training is available to students and employees as part of this commitment. Ongoing prevention and awareness training is conducted throughout the year. Programming can be tailored to fit specific needs of a department, student group, or other need by request. Information is available by contacting the Dean of Students Office at [deanofstudents@madisoncollege.edu](mailto:deanofstudents@madisoncollege.edu) or Civil Rights Compliance at [hrcompliance@madisoncollege.edu](mailto:hrcompliance@madisoncollege.edu). Additional information is also available online at [madisoncollege.edu/workshops-and-training](https://madisoncollege.edu/workshops-and-training)

## Prevention and Risk Reduction

Sexual violence is a problem at colleges and universities across the country, including Madison College. Professionals college-wide are working collaboratively to ensure the campus community is aware of how sexual violence impacts our community. When we talk about what you can do to stop sexual violence, we often use the word prevention. While we would all like to prevent sexual violence, it is helpful to understand the difference between *prevention* and *risk reduction*.

- *Prevention* is stopping the behavior.
- *Risk reduction* is actively taking steps to reduce the likelihood a behavior will happen.

### Risk Reduction

#### Safety Tips

- Do not engage in any behavior that may be considered sexual assault.

- Never use force, coercion, threats, alcohol, or other drugs to engage in sexual activity. No one deserves to be sexually assaulted or victimized in any way.
- Take responsibility for your actions.
- Remember, you need active and enthusiastic participation for affirmative consent to engage in sexual activity.
- Don't mistake submission, intoxication, other incapacitation, or silence for affirmative consent.
- Clearly communicate your intentions to your sexual partner before engaging in sexual activity.
- Understand and respect personal boundaries.
- DON'T MAKE ASSUMPTIONS about consent, about someone's sexual availability, whether they are attracted to you, how far you can go, or whether they are physically and/or mentally able to consent. If there are any questions or ambiguity, then you DO NOT have consent.

### **Don't be a passive bystander. Intervene!**

- Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are OK.
- NEVER put yourself in harm's way but do something! Help can be direct or indirect.
- Speak up and/or report information to law enforcement, a Campus Security Authority, or a college official when someone discusses plans to take sexual advantage of another person.
- Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.

With no intent to victim blame and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one's risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, [www.rainn.org](http://www.rainn.org))

- Be aware of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
- Try to avoid isolated areas. It is more difficult to get help if no one is around.
- Walk with purpose. Even if you don't know where you are going, act like you do.
- Trust your instincts. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
- Try not to load yourself down with packages or bags as this can make you appear more vulnerable.
- Make sure your cell phone is with you and charged and that you have cab money.
- Don't allow yourself to be isolated with someone you don't trust or someone you don't know.
- Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.

- When you go to a social gathering, go with a group of friends. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
- Trust your instincts. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).
- Don't leave your drink unattended while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
- Don't accept drinks from people you don't know or trust. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
- Watch out for your friends, and vice versa. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
- If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.). Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
- If you need to get out of an uncomfortable or scary situation here are some things that you can try:
  - Remember that being in this situation is not your fault. You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
  - Be true to yourself. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
  - Have a code word with your friends or family so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
  - Lie. If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
  - Try to think of an escape route. How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
  - If you and/or the other person have been drinking, you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

## Bystander Intervention

Bystanders play a critical role in the prevention of sexual and relationship violence. They are "individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it."



Madison College offers bystander intervention and related training for individuals and groups interested in learning how they can stop sexual violence from happening. Trainings are promoted each semester and are coordinated through Human Resources and the Dean of Students Office. Additional offerings can be scheduled by contacting the Dean of Students Office by telephone at 608-243-4555 or by email at [deanofstudents@madisoncollege.edu](mailto:deanofstudents@madisoncollege.edu). Additional information is also available online at [madisoncollege.edu/workshops-and-training](http://madisoncollege.edu/workshops-and-training).

Madison College wants to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. Oftentimes, individuals may not know what to do even if they want to help. Below is a list of some ways to be an active bystander.

- Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
- Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
- Speak up when someone discusses plans to take sexual advantage of another person.
- Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
- Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

Preventing sexual violence is only accomplished by teaching potential perpetrators not to commit the crime. However, it is important to teach potential victims risk reduction strategies to lower the likelihood that they will become targets of the crime.

## **PROCEDURES VICTIMS SHOULD FOLLOW IF A CRIME OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT OR STALKING OCCURS**

After an incident of domestic violence, dating violence, or sexual assault, the victim should consider seeking medical attention as soon as possible. In Wisconsin, evidence may be collected even if you chose not to make a report to law enforcement.

Table 11, Sexual Assault Forensic Examiner (SAFE) Locations, lists locations within the Madison College district where SAFE exams are available at no cost to eligible victims. A complete and current listing of SAFE programs in Wisconsin statewide can be found online at [sane.doj.wi.gov/locations](http://sane.doj.wi.gov/locations). More general information regarding the SAFE program is provided on the Wisconsin Coalition Against Sexual Assault (WCASA)'s website at [wcasa.org](http://wcasa.org).

It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours.

This allows for the preservation of evidence. The evidence may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted infections.

<b>TABLE 11. SEXUAL ASSAULT FORENSIC EXAMINER LOCATIONS</b>	
<b>County / (Madison College Campus)</b>	<b>Examiner Location</b>
Columbia County / (Portage Campus, Public Safety Training Facility)	Divine Savior Healthcare 2817 New Pinery Rd Portage, WI 53901 Telephone: (608) 745-5010
Dane County / (Truax Campus, Commercial Avenue Campus, Goodman South Campus)	Meriter Hospital 202 S. Park St Madison, WI 53715 Telephone: (608) 417-6000
Dodge County (Watertown Campus)	Beaver Dam Community Hospital 707 S. University Ave Beaver Dam, WI 53916 Telephone: (920) 887-6606
Jefferson County (Fort Atkinson Campus, Watertown Campus)	Fort Healthcare 611 Sherman Ave E. Fort Atkinson, WI 53538 Telephone: (920) 568-6093
Sauk County (Reedsburg Campus)	Reedsburg Area Medical Center 2000 N. Dewey Ave Reedsburg, WI 53959 Telephone: (608) 768-6222

Victims of domestic violence, dating violence, sexual assault, and stalking are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs, or other copies of documents, if they have any, that would be useful to college adjudicators/investigators or police.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, they nevertheless should consider speaking with Madison College Public Safety Services or other law enforcement to preserve evidence if the victim decides to report the incident to law enforcement or the college at a later date to assist in proving that the alleged criminal offense occurred or that may be helpful in obtaining a protection order.

## Involvement of Law Enforcement and Campus Authorities

Although Madison College strongly encourages all members of its community to report crimes to law enforcement (including Public Safety Services), it is the victim's choice whether to make such a report. Furthermore, victims have the right to decline to notify law enforcement.

However, Madison College Public Safety Services will assist any victim with notifying law enforcement if the victim so desires.

Reports involving the attempted or actual physical or sexual abuse of children (defined as persons under the age of 18) will automatically be referred to law enforcement and the appropriate state agency responsible for the protection of children.

### Filing a Police Report

A person has the right to file a report with local law enforcement at any time. Filing a report with local law enforcement can be done by reporting in person at the agency headquarters, calling 911 in emergency situations, calling the non-emergency phone number, or filing a self-report online where applicable. Public Safety Services regularly discusses this option with the victim of a crime and will assist them with the process if requested.

Table 12, Local Law Enforcement Agencies, provides contact information for the police departments that serve the various communities in which Madison College campuses are located as well as resources for filing a police report:

<b>TABLE 12. LOCAL LAW ENFORCEMENT AGENCIES</b>			
<b>Madison College Campus</b>	<b>Police Department</b>	<b>Non-emergency number</b>	<b>Self-reporting form/ Additional Resources</b>
Truax Campus	Madison Police Department - 211 S Carroll Street, Madison, WI 53704	608-255-2345	<a href="http://cityofmadison.com">cityofmadison.com</a>
Commercial Avenue Campus	Madison Police Department - 211 S Carroll Street, Madison, WI 53704	608-255-2345	<a href="http://cityofmadison.com">cityofmadison.com</a>
Goodman South Campus	Madison Police Department - 211 S Carroll Street, Madison, WI 53704	608-255-2345	<a href="http://cityofmadison.com">cityofmadison.com</a>
All Madison Campuses	Dane County Sherriff's Office - 115 W Doty St, Madison, WI 53703	608-266-4948	<a href="http://danesherriff.com">danesherriff.com</a>
Portage Campus	Portage Police Department 117 W Pleasant St, Portage, WI 53904	608-742-2174	<a href="http://portagewi.gov">portagewi.gov</a>
Portage Campus	Columbia County Sherriff's Office - 711 E Cook St, Portage, WI 53901	608-742-4166	<a href="http://co.columbia.wi.us">co.columbia.wi.us</a>
Public Safety Training Facility	Columbia County Sherriff's Office - 711 E Cook St, Portage, WI 53901	608-742-4166	<a href="http://co.columbia.wi.us">co.columbia.wi.us</a>
Reedsburg Campus	Reedsburg Police Department - 200 S Park St, Reedsburg, WI 53959	608-524-2376	<a href="http://reedsburgwi.gov">reedsburgwi.gov</a>

Madison College Campus	Police Department	Non-emergency number	Self-reporting form/ Additional Resources
Reedsburg Campus	Sauk County Sherriff's Office - 1300 Lange Ct, Baraboo, WI 53913	608-356-4895	Report a crime-1-888-Tip-Sauk (1-888-847-7285)
Fort Atkinson Campus	Fort Atkinson Police Department -101 S Water St W, Fort Atkinson, WI 53538	920-563-7777	<a href="http://fortatkinsonwi.net">fortatkinsonwi.net</a>
Watertown Campus	Watertown Police Department - 106 Jones St, Watertown, WI 53094	920-261-6660	<a href="http://watertown.wi.us">watertown.wi.us</a>
Fort Atkinson and Watertown Campus	Jefferson County Sherriff's Office 411 S Center Ave, Jefferson, WI 53549	920-674-7310	Anonymous Tip Line- 1-800-782-7463

## When a Crime of Domestic Violence, Dating Violence, Sexual Assault, or Stalking is Reported

Madison College has procedures in place that serve to be sensitive to victims who report domestic violence, dating violence, sexual assault and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance and other services on and/or off campus as well as additional remedies to prevent contact between a complainant and an accused party, such as academic, protective orders, transportation and working accommodations, if reasonably available. Madison College will make such accommodations, if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to Public Safety Services or local law enforcement.

Students and community members (guests) should contact Dr. Geraldo VilaCruz, Associate Vice President / Dean of Students, at (608) 246-6442 or [gvilacruz@madisoncollege.edu](mailto:gvilacruz@madisoncollege.edu)

Employees, vendors and third parties should contact Lisa Muchka, Director of Compliance, at (608) 246-5221 or [muchka@madisoncollege.edu](mailto:muchka@madisoncollege.edu).

Table 13, Procedures Followed When an Incident Is Reported, outlines the actions that will be taken when an incident of domestic violence, dating violence, sexual assault or stalking is reported to Madison College.

TABLE 13. PROCEDURES FOLLOWED WHEN AN INCIDENT IS REPORTED	
Type of Incident	Procedure Madison College Will Follow
Domestic Violence	<ul style="list-style-type: none"> <li>Madison College will assess immediate safety needs of complainant</li> <li>Madison College will assist complainant with contacting local police if complainant requests AND complainant provided with contact information for local police department</li> </ul>

	<ul style="list-style-type: none"> <li>• Madison College will provide written instructions on how to apply for Protective Order</li> <li>• Madison College will provide written information to complainant on how to preserve evidence</li> <li>• Madison College will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate</li> <li>• Madison College will provide the complainant with a written explanation of the complainant's rights and options</li> <li>• Madison College will provide a "No trespass" directive to respondent if deemed appropriate</li> </ul>
Dating Violence	<ul style="list-style-type: none"> <li>• Madison College will assess immediate safety needs of complainant</li> <li>• Madison College will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department</li> <li>• Madison College will provide written instructions on how to apply for Protective Order</li> <li>• Madison College will provide written information to complainant on how to preserve evidence</li> <li>• Madison College will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate</li> <li>• Madison College will provide the complainant with a written explanation of the complainant's rights and options</li> <li>• Madison College will provide a "No trespass" directive to respondent if deemed appropriate</li> </ul>
Sexual Assault	<ul style="list-style-type: none"> <li>• Depending on when reported (immediate vs delayed report), Madison College will provide complainant with access to medical care</li> <li>• Madison College will assess immediate safety needs of complainant</li> <li>• Madison College will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department</li> <li>• Madison College will provide complainant with referrals to on and off campus mental health providers</li> <li>• Madison College will assess need to implement interim or long-term protective measures, if appropriate.</li> <li>• Madison College will provide the complainant with a written explanation of the complainant's rights and options</li> <li>• Madison College will provide a "No trespass" directive to respondent if deemed appropriate</li> <li>• Madison College will provide written instructions on how to apply for Protective Order</li> <li>• Madison College will provide a copy of the policy applicable to sexual assault to the complainant and inform the complainant regarding timeframes for inquiry, investigation and resolution</li> </ul>

	<ul style="list-style-type: none"> <li>• Madison College will inform the complainant of the outcome of the investigation, whether or not the respondent will be administratively charged and what the outcome of the hearing is</li> <li>• Madison College will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation</li> </ul>
Stalking	<ul style="list-style-type: none"> <li>• Madison College will assess immediate safety needs of complainant</li> <li>• Madison College will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department</li> <li>• Madison College will provide written instructions on how to apply for Protective Order</li> <li>• Madison College will provide written information to complainant on how to preserve evidence</li> <li>• Madison College will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate</li> <li>• Madison College will provide the complainant with a written explanation of the complainant's rights and options</li> <li>• Madison College will provide a "No trespass" directive to respondent if deemed appropriate</li> </ul>

## Assistance for Victims - Rights & Options

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, Madison College will assist victims of domestic violence, dating violence, sexual assault and stalking and will provide each victim with a written explanation of their rights and options. Such written information will include:

- The procedures victims should follow if a crime of dating violence, domestic violence, sexual assault or stalking has occurred
- Information about how Madison College will protect the confidentiality of victims and other necessary parties
- A statement that institution will provide written notification to students and employees about victim services within Madison College and in the community
- A statement regarding Madison College's provisions about options for, available assistance in, and how to request accommodations and protective measures; and
- An explanation of the procedures for institutional disciplinary action

## Rights of Students and Employees

Students and employees can anticipate that:

- Complainants and respondents will be treated with dignity and respect and in a non-judgmental manner. Reports will be addressed as promptly and completely as feasible.

- All students and employees are expected to promptly report all violations of this policy. All reports of sexual misconduct will be treated seriously regardless of the nature of the incident and the identity of the students involved.
- Campus and community organizations and services that can assist students and employees will be identified.
- Complainants and respondents will be afforded the opportunity to request immediate transfer of classes, or other steps to prevent unnecessary or unwanted contact or proximity to either party when reasonably available.
- All students and employees have the right to an environment free from sexual or physical intimidation, or any continuing disruptive behavior that would prevent a reasonable person from attaining their educational or workplace goals. Disruptive behavior of this nature should be reported to appropriate college staff so it can be addressed.
- Students and employees (both complainants and respondents) will have the opportunity to receive confidential support from a Madison College counselor or through the college's Employee Assistance Program prior to and during the college conduct proceedings or investigations.
- Students and employees are entitled to know all evidence and testimony being utilized in decision making.
- The sexual history of the complainant is not relevant to the truth of the allegation; therefore, information regarding the complainant's sexual history other than the relationship between the complainant and the respondent will not be considered in conduct hearings or investigations.
- Complainants and respondents will be notified simultaneously in writing of the outcome of related college investigations or conduct proceedings, including any initial, interim and final decisions of any disciplinary proceeding. The complainant and the respondent must respect the privacy of all involved. Both the complainant and respondent will be informed of their respective right to appeal the college decision.
- Madison College will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim.
- Requests for appeals must be submitted in writing within five business days from the date of the notification letter is provided. Failure to appeal within the allotted time will render the original decision final and conclusive. The imposition of sanctions will normally be deferred while appeal proceedings are in progress, at the discretion of the appeal officer. Where an appeal is permitted under the applicable policy, the complainant and respondent will be notified simultaneously in writing, of the procedures for the respondent and the complainant to appeal the result of the institutional disciplinary proceeding. When an appeal is filed, the complainant and respondent will be notified simultaneously in writing of any change to the result prior to the time that it becomes final as well as of the result.

Additionally, Madison College is committed to ensuring that victims are afforded the following:



- The right to privacy and confidentiality to the extent possible as provided by law. In general, campus and community offices must have a release of information form signed by the student to share information among one another or with any third party, including parents.
- The right to know that any disclosure of a sexual assault made to a college employee can result in a report as an annual crime statistic (with victim's name withheld).
- The right to a victim advocate of their choosing. (For additional information and resources about victim advocacy, contact RCC: Sexual Violence Resource Center: 608-251-7273.)
- The right to access STI (sexually transmitted infections) testing and treatment, emergency contraception and pregnancy testing.
- The right to be informed of and have access to medical, mental health, crisis response, legal, forensic, campus disciplinary and/or victim advocacy services.
- Law enforcement officers are not required to issue a minor-in-possession violation to underage victims who were drinking alcohol on the occasion of the assault.

In a campus disciplinary hearing, victims have a variety of options for how they offer their testimony, including videoconference, telephone or with room partition.

## Resources for Victim Advocacy During the Reporting Process

The complainant will be informed of the various support services available through the college, including counseling and medical assistance. In instances of non-consensual intercourse or contact (e.g., sexual assault, rape), a RCC: Sexual Violence Resource Center representative may be called. The RCC provides free support and information about medical options and procedures, including evidence collection, and assistance with reporting and referrals. The complainant can choose to use or refuse RCC services.

All complaints are taken seriously and a person making a good faith complaint of sexual misconduct, including third parties, will not suffer retaliation or be subject to action by the college. For example, a student bringing forth a good faith complaint of sexual misconduct where alcohol is involved will not be charged with an alcohol violation. Complaints of sexual misconduct will be treated in confidence to the extent feasible, given the need to conduct a thorough investigation and take corrective action, in compliance with state statutes.

Investigations and hearings will be in accord with college grievance processes and applicable student or employee conduct procedures. Investigations in which the respondent is an employee will be in accord with the procedures set forth in college grievance processes and the Employee Handbook. Not all forms of sexual misconduct will be deemed to be equally serious offenses, and the college reserves the right to impose differing sanctions, ranging from written warning to suspension or expulsion, depending on the severity of the offense. The college will consider the concerns and rights of both the complainant and the respondent.

## Responsibilities for Orders of Protection or Similar Lawful Orders Issued by a Criminal, Civil, or Tribal Court or by Madison College

Madison College complies with Wisconsin law in recognizing orders of protection (i.e. temporary restraining orders and permanent injunctions) by providing escorts from Public Safety Officers; arranging special parking accommodations; changing class times/classroom locations; or allowing a student to complete assignments from home. Other reasonable accommodations in response to restraining orders, injunctions or orders of no contact will be considered upon request. If it is determined that a violator has violated the terms of an order of protection, local law enforcement shall be informed at the victim's request.

Any person who obtains an order of protection from the state of Wisconsin or any other state or tribal authority should provide a copy to Public Safety Services and the Title IX Coordinator.

- Students and community members (guests) should contact Dr. Geraldo VilaCruz, Associate Vice President/Dean of Students, at (608) 246-6442, [gvilacruz@madisoncollege.edu](mailto:gvilacruz@madisoncollege.edu)
- Employees, vendors, and third parties should contact Lisa Muchka, Director of Compliance, at (608) 246-5221, [muchka@madisoncollege.edu](mailto:muchka@madisoncollege.edu)

A complainant may then meet with Public Safety Services to develop a Safety Action Plan, which is a plan for Public Safety Services and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to:

- Escorts
- Special parking arrangements
- Providing a temporary cellphone
- Changing classroom location
- Allowing a student to complete assignments from home
- Other

Madison College cannot apply for a legal order of protection, no contact order or restraining order for a victim from the applicable jurisdiction(s); the victim is required to apply directly for these services.

The various protection from abuse orders available in the state of Wisconsin, who may be eligible to petition the appropriate circuit court for one, and the location where a victim may file their petition is contained in Table 14.

TABLE 14. STATE OF WISCONSIN PROTECTION FROM ABUSE ORDERS		
Type of order	Who may file	Location

Domestic Abuse (ch 813.12 Wis. Stats) Temp. Restraining Orders up to 14 days; Injunctions up to 4 years, can be renewed	Adult Family Member Adult Household Member Adult Former Spouse Adult with whom have child in common Adult with whom have or have had a dating relationship Adult under a caregiver's supervision Adult guardian of an incompetent individual ***Same sex couples are eligible	1. County where petitioner resides 2. County where respondent resides 3. County where cause of action arose (where incident occurred) 4. County where petitioner is temporarily residing
Child Abuse (Ch 813.122 Wis. Stats.) Temp. Restraining Orders valid up to 14 days Injunctions valid up to 2 years	Child victim Parent of child victim Step-parent of child victim Guardian of child victim §813.122(2)(a) for 1-4 Guardian ad litem in a matter involving a child found to be in need of protection or services §48.235(4)(a)6. If a proceeding is brought under §48.13 [child alleged to be in need of protection or services], any party to or any governmental or social agency involved in the proceeding. §48.25(6).	1. County where petitioner resides 2. County where respondent resides 3. County where incident occurred
Harassment (Ch 813.125 Wis. Stats) Temp. Restraining Orders valid up to 14 days Injunctions valid up to 2 years	Any person who has been harassed Child Parent Stepparent Legal guardian* of a child §813.125(2)(b) Guardian ad litem* in a matter involving a child found to be in need of protection or services. §§48.235(4)a, (6). If a proceeding is brought under §48.13 [child alleged to be in need of protection or services], any party or any governmental or social agency involved in the proceeding.	1. County where petitioner resides 2. County where respondent resides 3. County where cause of action arose (where incident occurred)
Individuals at Risk (Ch. 813.123) Temp. Restraining Orders valid up to 14 days Injunctions valid up to 2 years	Individual at risk Any person acting on behalf of an individual at risk An elder-adult-at-risk agency on behalf of an individual at risk Adult-at-risk agency on behalf of an individual at risk	1. County where it occurred 2. County where defendant (respondent) resides

Madison College may issue an institutional no contact order if deemed appropriate or at the request of the victim or accused. If Madison College receives a report that such an institutional no contact order has been violated, the college will initiate disciplinary proceedings appropriate to the status of the accused (student, employee, etc.) and will impose sanctions if the accused is found responsible for violating the no contact order.

## Accommodations and Supportive Measures Available for Victims

Upon receipt of a report of domestic violence, dating violence, sexual assault or stalking, Madison College will provide written notification to students and employees about accommodations available to them, including academic, living, transportation, protective orders and working situations. The written notification will include information regarding the accommodation options, available assistance in requesting accommodations, and how to request accommodations and supportive measures (i.e., the notification will include the name and contact information for the individual or office that should be contacted to request the accommodations).

At the victim's request, and to the extent of the victim's cooperation and consent, college offices will work cooperatively to assist the victim in obtaining accommodations. If reasonably available, a victim may be offered changes to academic, working, protective measures or transportation situations regardless of whether the victim chooses to report the crime to Public Safety Services or local law enforcement. Examples of options for a potential change to the academic situation may be to transfer to a different section of a class, withdraw and take a class at another time if there is no option for moving to a different section, etc. Possible changes to work situations may include changing working hours. Possible changes in transportation may include having the student or employee park in a different location, assisting the student or employee with a safety escort, etc.

Requests for changes to academic, transportation, working situations or protective measures are made by contacting the appropriate Title IX Coordinator:

- Students and community members (guests) should contact Dr. Geraldo VilaCruz, Associate Vice President / Dean of Students, at (608) 246-6442, [gvilacruz@madisoncollege.edu](mailto:gvilacruz@madisoncollege.edu)
- Employees, vendors, and third parties should contact Lisa Muchka, Director of Compliance, at (608) 246-5221, [muchka@madisoncollege.edu](mailto:muchka@madisoncollege.edu)

The Title IX Coordinator or designee will determine whether interim interventions or supportive measures should be implemented, and, if so, take steps to implement those supportive measures as soon as possible. Examples of supportive measures include, but are not limited to:

- A college order of no contact
- Adjustment of course schedules
- A leave of absence
- Reassignment to a different supervisor or position

These remedies may be applied to one, both, or multiple parties involved. Violations of the Title IX Coordinator's directives and/or supportive measures will constitute related violations that may lead to additional disciplinary action. Supportive measures imposed may be temporary pending the results of an investigation or may become permanent as determined by Madison College.

## On- and Off-Campus Services for Victims

Upon receipt of a report of domestic violence, dating violence, sexual assault or stalking, Madison College will provide written notification to students and employees about existing assistance with and/or information about obtaining resources and services including counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and assistance in notifying appropriate local law enforcement. Table 15, On-Campus Victim Support Resources, outlines some on campus resources available to support students and employees. Table 16, Off-Campus Victim Support Resources, outlines some off campus resources available to support students and employees.

<b>TABLE 15. ON-CAMPUS VICTIM SUPPORT RESOURCES</b>		
<b>Type of Service(s) Available</b>	<b>Service Provider</b>	<b>Contact Information</b>
Counseling, Mental Health, Veterans Assistance, Victim Advocacy	Madison College Counseling Services	Truax Main Building, Room C1434 1701 Wright St. Madison, WI 53704 Telephone: (608) 246-6076 Crisis Line: (608) 246-6060 Email: <a href="mailto:counselingservices@madisoncollege.edu">counselingservices@madisoncollege.edu</a>
Counseling, Victim Advocacy	Dane County RCC: Sexual Violence Resource Center	Madison College Campus Office Truax Main Building, Room AB130 1701 Wright St. Madison, WI 53704 Appointments: (608) 251-7273 (24/7 Helpline) Website: <a href="http://thercc.org">thercc.org</a>
Health	Group Health Cooperative (GHC) Community Clinic	Truax Campus Health Education Building, Room 151A 1705 Hoffman St. Madison, WI 53704 Telephone: (608) 441-3220
Health	Madison College Student Health Educator	Truax Campus Health Education Building, Room 212N 1705 Hoffman St. Madison, WI 53704 Telephone: (608) 441-3220
Veterans Assistance	Veterans Integration to Academic Leadership (VITAL)	Truax Main Building, Room C1434 1701 Wright St. Madison, WI 53704 VA Social Worker Telephone: (608) 246-6307
Victim Advocacy	DaneMAC Multi Agency Center	Madison College Campus Office Truax Main Building, Room AB130 1701 Wright St. Madison, WI 53704 <a href="https://www.danecenter.org/">https://www.danecenter.org/</a>
Victim Advocacy	Title IX Coordinator-Students and Community Members (Guests)	Dr. Geraldo VilaCruz, Associate Vice President / Dean of Students Truax Main Building, Room D1651E 1701 Wright St.

		Madison, WI 53704 Telephone: (608) 246-6442 Email: gvilacruz@madisoncollege.edu
Victim Advocacy	Title IX Coordinator-Employees, Vendors, and Third Parties	Lisa Muchka, Director of Compliance Truax Main Building, Room AB121E 1701 Wright St. Madison, WI 53704 Telephone: (608) 246-5221 Email: muchka@madisoncollege.edu
Legal Assistance	Legal Clinic at Madison College sponsored by State Bar of Wisconsin	Goodman South Campus 2429 Perry St Madison, WI 53713 Telephone: (608) 243-4200 Email: southinfo@madisoncollege.edu
Visa and Immigration Assistance	Legal Clinic at Madison College sponsored by State Bar of Wisconsin	Goodman South Campus 2429 Perry St Madison, WI 53713 Telephone: (608) 243-4200 Email: southinfo@madisoncollege.edu
Visa and Immigration Assistance	Center for International Education	Truax Main Building, Room D1610 1701 Wright St. Madison, WI 53704 Telephone: (608) 246-6102 Email: iss@madisoncollege.edu
Student Financial Aid	Financial Aid Office	Truax Main Building, Room A1000 1701 Wright St. Madison, WI 53704 Telephone: (608) 246-6170 or (deaf/hh: use 711 relay)

TABLE 16 OFF-CAMPUS VICTIM SUPPORT RESOURCES		
Service Provider	Location	Contact Information
Health Services		
Public Health Madison/Dane County Sexual Health Clinic	2705 East Washington Ave., 2nd floor Madison, WI 53704	General Info: (608) 243-0411 Website: <a href="http://publichealthmdc.com">publichealthmdc.com</a>
Columbia County Health & Human Services	111 East Mullett St. Portage, WI 53901	General Info: (608) 742-9255 Website: <a href="http://co.columbia.wi.us">co.columbia.wi.us</a>
Jefferson County Human Services	1541 Annex Rd Jefferson, WI 53549	General Info: (920) 674-3105 Website: <a href="http://jeffersoncountywi.gov">jeffersoncountywi.gov</a>
Counseling/Mental Health Services		
Journey Mental Health Center	Journey East 1320 Mendota St #120 Madison, WI 53714	General Info: (608) 280-2700 Pharmacy: (608) 251-1838 Website: <a href="http://journeymhc.org">journeymhc.org</a> Mailing Address: Journey Mental Health Center 25 Kessel Court, Suite 105 Madison, WI 53711
	Yahara House 802 East Gorham Street Madison, WI 53703	
	Journey's Community Treatment Alternatives CSP 2000 Fordem Avenue Madison, WI	
	Journey's Bayside Care Center 702 West Main Street Madison, WI 53715	
	Journey's Columbia County CSP 322 De Witt St. Portage, WI 53901	
Counseling; Victim Advocacy		
RCC: Sexual Violence Resource Center	Main Office: 960 Rise Lane Madison, WI 53714	24/7 Helpline: (608) 251-7273 Website: <a href="http://thercc.org">thercc.org</a>
	UW-Madison Campus Office: 333 East Campus Mall, Room 7901	
	Edgewood College Campus Office: 1000 Edgewood Drive Dominican Residence Hall 122A	
	Madison College Campus Office: Truax Main Building Student Success Center, Room AB130 1701 Wright St.	
Sexual Assault Forensic Examiner		
Sexual Assault Forensic Examiner Services (no cost to eligible victims; not required to report to law enforcement)	Columbia County Divine Savior Healthcare 2817 New Pinery Rd Portage, WI 53901	Telephone: 608) 745-5010
	Dane County Meriter Hospital 202 S. Park St Madison, WI 53715	Telephone: (608) 417-6000
	DaneMAC Multi-Agency Center	Website: <a href="https://www.danecenter.org/">https://www.danecenter.org/</a>



	<p>Dodge County Beaver Dam Community Hospital 707 S. University Ave Beaver Dam, WI 53916</p> <p>Jefferson County Fort Healthcare 611 Sherman Ave E. Fort Atkinson, WI 53538</p> <p>Sauk County Reedsburg Area Medical Center 2000 N. Dewey Ave Reedsburg, WI 53959</p>	<p>Telephone: (920) 887-6606</p> <p>Telephone: (920) 568-6093</p> <p>Telephone: (608) 768-6222</p>
Victim Advocacy; Legal Assistance; Counseling		
The Women's Center	505 N. East Avenue Waukesha, WI 53186	Telephone: (262) 542-3828 (24/7 Crisis Line) Toll Free: (888) 542-3828
People Against Domestic and Sexual Abuse	152 Garland St. Jefferson, WI 53549	Telephone: (920) 674-6768 (24/7 Crisis Line)
New Beginnings APFV	874 Collins Road Jefferson, WI 53549	Telephone: (262) 723-4653 Email: <a href="mailto:newbeginningswalworth@gmail.com">newbeginningswalworth@gmail.com</a> Website: <a href="https://www.newbeginningswalworth.com/">https://www.newbeginningswalworth.com/</a>
Hope House of South Central Wisconsin	720 Ash Street Baraboo, WI 53913	Telephone: (800) 656-4673 (24/7 Confidential Helpline)
Domestic Abuse Intervention Services (DAIS)	2102 Fordem Avenue Madison, WI 53704	Telephone: (608) 251-4445 (24/7 Helpline) Toll Free: (800) 747-4045
Legal Assistance		
County District Attorney's Office – Victim/Witness Unit	<p>Columbia County: 400 DeWitt St. Portage, WI 53901</p> <p>Dane County: 215 S. Hamilton St. #3000, Madison, WI 53703-3297</p> <p>Dodge County: 127 E Oak Juneau, WI 53039</p> <p>Jefferson County: 311 S Center Avenue, Room 225 Jefferson, WI 53549</p> <p>Sauk County: 515 Oak St Baraboo, WI 53913</p>	<p>Telephone: (608) 742-9650</p> <p>Telephone: (608) 266-9003</p> <p>Telephone: (920) 386-3610</p> <p>Telephone: (920) 674-7375</p> <p>Telephone: (608) 355-4357</p>
Visa and Immigration Assistance		
Legal Action of Wisconsin Volunteer Lawyers Project	744 Williamson Street Suite 200 Madison, WI 53715	Telephone: (608) 256-3304

RISE Law Center	1400 E. Washington Avenue, Suite 262 Madison, WI 53703	Telephone: (608) 256-1015
Centro Hispano of Dane County	810 West Badger Rd. Madison, WI 53713	Telephone: (608) 442-4012
Student Financial Aid		
YMCA of Dane County Financial Assistance	Service available at all Dane County branches. Lussier Family East YMCA 711 Cottage Grove Rd Madison, WI 53716	Telephone: (608) 221-1571 Website: <a href="http://ymcadane.org">ymcadane.org</a>

Other resources available to persons who report being the victim of sexual assault, domestic violence, dating violence, or stalking, can be found on the websites of these organizations, among others:

- Rape, Abuse and Incest National Network – [rainn.org](http://rainn.org)
- Department of Justice – [ovw.usdoj.gov](http://ovw.usdoj.gov)
- Department of Education, Office of Civil Rights – [www2.ed.gov](http://www2.ed.gov)

## Adjudication of Violations

The college's disciplinary process includes a prompt, fair, and impartial resolution process from the initial investigation to the final result. In all instances, the process will be conducted in a manner that is consistent with the institution's policy and that is transparent to the complainant and respondent. Usually, the resolution of domestic violence, dating violence, sexual assault and stalking complaints are completed within 90 working days of the report. However, each proceeding allows for extensions of timeframes for good cause with written notice to the complainant and respondent.

Furthermore, each grievance process provides that:

- The complainant and respondent will have timely notice for meetings at which the accuser or accused, or both, may be present;
- The complainant, the respondent and appropriate officials will have timely and equal access to any information that will be used during formal and informal disciplinary meeting and hearings;
- The institutional disciplinary procedures will not be conducted by officials who have a conflict of interest or bias for or against the complainant or the respondent;
- The complainant and respondent will have the same opportunities to have support persons present during any institutional disciplinary proceeding.
- The complainant and respondent each have the opportunity to be advised by an advisor of their choice at any stage of the process and to be accompanied by that advisor to any related meeting or proceeding. The college will not limit the choice of advisor or presence for either the complainant or the respondent in any meeting or institutional disciplinary proceeding. However, the role of the advisor is limited to serving in a

consultative role. An advisor may only consult with their advisee, but not speak for the advisee at any meeting or hearing.

- The complainant and respondent will be notified simultaneously, in writing, of the any initial, interim and final decision of any disciplinary proceeding; and
- Where an appeal is permitted under the applicable policy, the complainant and respondent will be notified simultaneously in writing, of the procedures for the respondent and the complainant to appeal the result of the institutional disciplinary proceeding. When an appeal is filed, the complainant and respondent will be notified simultaneously in writing of any change to the result prior to the time that it becomes final as well as of the final result once the appeal is resolved.

College employees involved in the investigation or adjudication of domestic violence, dating violence, sexual assault and stalking complaints receive annual training related to issues of domestic violence, dating violence, sexual assault, and stalking as well as on how to conduct an investigation and hearing process that protects the safety of the victim and promotes accountability. Training topics may include investigation techniques, Title IX, sexual assault and gender violence response and investigation, trauma informed response, bias training, mediation training, crisis intervention and de-escalation, The Clery Act and campus security authority, as well as information on the college's policy and grievance processes. Training includes sessions with department and guest lecturers, select seminars and conferences, and applicable online training/webinars.

## Types of Disciplinary Proceedings Utilized in Cases of Alleged Domestic Violence, Dating Violence, Sexual Assault and Stalking

Alleged incidents of domestic violence, dating violence, sexual assault and stalking may be considered a violation of the college's Equal Opportunity, Anti-harassment and Nondiscrimination Policy. Such incidents are generally resolved under the college's Title IX/Sexual Harassment Grievance Process or Harassment/Discrimination Grievance Process. The items below outline some of the general considerations that are made when an alleged incident is reported to the college. (More specific detail is noted elsewhere in this document.) The statements apply to students, employees, and other members of the college community affected by incidents of domestic violence, dating violence, sexual assault and stalking, unless otherwise indicated.

### Title IX/Sexual Harassment Grievance Process

#### 1. How to File a Disciplinary Complaint Under this Policy.

- It is preferred to submit reports online, using the [Harassment/Discrimination Report](#) form.
- Reports can also be filed any time (including during non-business hours) by contacting one of the college's Title IX Coordinators or the Public Safety Services department.

Title IX Coordinator – Students & Community Members (Guests)

Geraldo VilaCruz, Ph.D.

Associate Vice President / Dean of Students

Dean of Students Office

Truax Campus, Room D1651E

1701 Wright St.

Madison, WI 53704

Email: [gvilacruz@madisoncollege.edu](mailto:gvilacruz@madisoncollege.edu)

Telephone: (608) 246-6442

Title IX Coordinator – Employees, Vendors & Third Parties

Lisa Muchka, M.S.

Director of Compliance

Human Resources Department

Truax Campus, Room AB121E

1701 Wright St.

Madison, WI 53704

Email: [muchka@madisoncollege.edu](mailto:muchka@madisoncollege.edu)

Telephone: (608) 246-5221

#### Public Safety Services

Truax Main Building, Room B1240

Goodman South Campus, Room 101

Email: [PublicSafety@madisoncollege.edu](mailto:PublicSafety@madisoncollege.edu)

Telephone (emergency): (608) 245-2222

Telephone (non-emergency): 608-246-6932

2. How the College Determines Whether This Policy will be Used. After receiving actual knowledge of an alleged incident of sexual harassment/policy violation, the Title IX Coordinator will conduct an initial Title IX review and preliminary assessment. The Title IX/Sexual Harassment Grievance Process is applicable when the alleged misconduct:

- Constitutes sexual harassment as defined in the policy
- Occurs within college jurisdiction
- Involves parties who are college community members

When it is determined that an allegation does NOT qualify for resolution under the Title IX/Sexual Harassment Grievance Process, resolution may be sought under the college's [Harassment/Discrimination Grievance Process](#) (see below) or other applicable conduct process.

3. Steps in the Disciplinary Process. Table 17 outlines the steps of the Title IX/Sexual Harassment Grievance Process. The process may take up to 90 days to complete from the time a formal complaint is received to the notice of outcome.

<b>TABLE 17. OVERVIEW OF TITLE IX/SEXUAL HARASSMENT GRIEVANCE PROCESS STEPS</b>
<ul style="list-style-type: none"><li>• Formal complaint reported</li><li>• Initial review and preliminary assessment</li><li>• Written notice of allegations</li><li>• Investigation into complaint of sexual harassment</li><li>• Informal resolution or formal hearing process</li><li>• Notice of outcome</li></ul>

- Appeal
- Aftercare and wellness support

4. Decision-Making Process. At the conclusion of the hearing, the hearing examiner will determine whether the respondent is responsible or not responsible for the alleged policy violation(s), based on the preponderance of evidence standard. The hearing examiner receives the final investigation report which includes all evidence directly related to the allegations raised in the formal complaint. The hearing examiner facilitates the hearing process to decide of responsibility.
5. Standard of Evidence. A determination of whether the respondent is responsible or not responsible for the alleged policy violation(s), is based on the preponderance of evidence standard, that is, it is more likely than not that a policy violation occurred.
6. Possible Sanctions. The following list identifies the possible sanctions that may be imposed when a student respondent is found responsible of a violation of the Equal Opportunity, Anti-harassment and Nondiscrimination Policy:
  - College suspension.
  - College expulsion.
  - Revocation of admission.
  - Conduct probation.
  - Written warning.
  - Loss of privileges.
  - Restitution.
  - No contact directive.
  - Educational requirement.

In addition to or in place of the sanctions listed above, the college may assign any other sanctions as deemed appropriate.

The following list identifies the possible sanctions that may be imposed when an employee respondent is found responsible of a violation of the Equal Opportunity, Anti-harassment and Nondiscrimination Policy. This list applies to any classification of college employees (e.g., faculty, staff, manager, etc.):

- Training.
- Verbal warning.
- Written letter of reprimand.
- Paid suspension.
- Unpaid suspension.
- No contact directive.
- Restrictions of professional development funds or limited travel.
- Termination of employment.

In addition to or in place of the sanctions listed above, the college may assign any other sanctions as deemed appropriate.

7. Range of Protective Measures Available to a Victim Alleging Misconduct. Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge. These may include, but are not limited to:

- Counseling
- Extensions of deadlines or other course-related adjustments
- Modifications of work or class schedules
- Employee Assistance Program
- Campus safety services
- Mutual restrictions on contact between the parties
- Work accommodations
- Leaves of absence
- Increased security and monitoring of certain areas of the campus
- No contact orders (Violations of no contact orders will be referred to appropriate student or employee conduct processes for enforcement.)
- Safety planning
- Or similar measures

Upon conclusion of a resolution action, similar measures may also be applied to remedy the effects of the alleged conduct.

## **Harassment/Discrimination Grievance Process**

1. How to File a Disciplinary Complaint Under this Policy.

- It is preferred to submit reports online, using the [Harassment/Discrimination Report](#) form.
- Reports can also be filed any time (including during non-business hours) by contacting one of the college's Equal Opportunity Officers or the Public Safety Services department.

### Equal Educational Opportunity Officer

Geraldo VilaCruz, Ph.D.

Associate Vice President / Dean of Students

Dean of Students Office

Truax Campus, Room D1651E

1701 Wright St.

Madison, WI 53704

Email: [gvilacruz@madisoncollege.edu](mailto:gvilacruz@madisoncollege.edu)

Telephone: (608) 246-6442

Equal Employment Opportunity Officer

Lisa Muchka, M.S.

Director of Compliance

Human Resources Department

Truax Campus, Room AB121E

1701 Wright St.

Madison, WI 53704

Email: [muchka@madisoncollege.edu](mailto:muchka@madisoncollege.edu)

Telephone: (608) 246-5221

### Public Safety Services

Truax Main Building, Room B1240

Goodman South Campus, Room 101  
Email: PublicSafety@madisoncollege.edu  
Telephone (emergency): (608) 245-2222  
Telephone (non-emergency): 608-246-6932

2. How the College Determines Whether This Policy will be Used. After receiving a report of an allegation of harassment/discrimination (including sexual harassment allegations that do not qualify for resolution under the Title IX/Sexual Harassment Grievance Process), Madison College's Civil Rights Response Team will conduct an initial review and preliminary assessment. The Harassment/Discrimination Grievance Process is applicable when a link is established between (1) membership in a protected class and (2) the alleged discriminatory conduct. When it is determined that an allegation does NOT qualify for resolution under the Harassment/Discrimination Grievance Process, resolution may be sought under a student code of conduct or employee conduct process.
3. Steps in the Disciplinary Process. Table 18, Overview of Harassment/Discrimination Grievance Process Steps, outlines the steps of the Harassment/Discrimination Grievance Process. The process may take up to 60 days to complete from the time a formal complaint is received to the notice of outcome.

**TABLE 18. OVERVIEW OF HARASSMENT/DISCRIMINATION GRIEVANCE PROCESS STEPS**

- |  |
|--|
| <ul style="list-style-type: none"><li>• Formal complaint reported</li><li>• Initial review and preliminary assessment</li><li>• Written notice of allegations</li><li>• Investigation into complaint of harassment / discrimination</li><li>• Informal resolution or administrative review</li><li>• Notice of outcome</li><li>• Appeal</li><li>• Aftercare and wellness support</li></ul> |
|--|

4. Decision-Making Process. At the conclusion on the investigation, the Civil Rights Response Team will determine whether the respondent is responsible or not responsible for the alleged policy violation(s), based on the preponderance of evidence standard. The Civil Rights Response Team bases its decision on a review of the final investigation report which includes all evidence directly related to the allegations raised in the formal complaint. Determination of responsibility is reached by consensus.
5. Standard of Evidence. A determination of whether the respondent is responsible or not responsible for the alleged policy violation(s), is based on the preponderance of evidence standard, that is, it is more likely than not that a policy violation occurred.
8. Possible Sanctions. The following list identifies the possible sanctions that may be imposed when a student respondent is found responsible of a violation of the Equal Opportunity, Anti-harassment and Nondiscrimination Policy:
  - College suspension.
  - College expulsion.
  - Revocation of admission.
  - Conduct probation.



- Written warning.
- Loss of privileges.
- Restitution.
- No contact directive.
- Educational requirement.

In addition to or in place of the sanctions listed above, the college may assign any other sanctions as deemed appropriate.

The following list identifies the possible sanctions that may be imposed when an employee respondent is found responsible of a violation of the Equal Opportunity, Anti-harassment and Nondiscrimination Policy. This list applies to any classification of college employees (e.g., faculty, staff, manager, etc.):

- Training.
- Verbal warning.
- Written letter of reprimand.
- Paid suspension.
- Unpaid suspension.
- No contact directive.
- Restrictions of professional development funds or limited travel.
- Termination of employment.

In addition to or in place of the sanctions listed above, the college may assign any other sanctions as deemed appropriate

6. Range of Protective Measures Available to a Victim Alleging Misconduct. Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge. These may include, but are not limited to:

- |   |  |
|---|--|
| ○ Counseling  | ○ Leaves of absence  |
| ○ Extensions of deadlines or other course-related adjustments | ○ Increased security and monitoring of certain areas of the campus   |
| ○ Modifications of work or class schedules                    | ○ No contact orders (Violations of no contact orders will be referred to appropriate student or employee conduct processes for enforcement.) |
| ○ Employee Assistance Program                                 | ○ Safety planning  |
| ○ Campus safety services                                      | ○ Or similar measures  |
| ○ Mutual restrictions on contact between the parties          |  |
| ○ Work accommodations   |  |

Upon conclusion of a resolution action, similar measures may also be applied to remedy the effects of the alleged conduct.

## College-Initiated Protective Measures

In addition to those protective measures previously described the Title IX Coordinator or other designated official will determine whether interim interventions and protective measures should be implemented, and, if so, take steps to implement those protective measures as soon as possible. Examples of interim protective measures include but are not limited to: college order of no contact, adjustment of course schedules, a leave of absence, or reassignment to a different supervisor or position. These remedies may be applied to one, both, or multiple parties involved. Violations of the Title IX Coordinator's directives and/or protective measures may constitute related violations that could lead to additional disciplinary action. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by Madison College.

# SEX OFFENDER REGISTRY AND ACCESS TO RELATED INFORMATION

In accordance with section 121 of the Adam Walsh Child Protection and Safety Act of 2006, the Campus Sex Crimes Prevention Act (2000), which amends the Jacob Wetterling Crimes against Children and Sexually Violent Offenders Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, Public Safety Services maintains a list of registered sex offenders who are enrolled in Madison College classes and/or programs and provides a link to the Wisconsin Department of Corrections Sex Offender Registry on its webpage. The list is accessible from the Public Safety Services main office location at the Truax Campus. In Wisconsin, convicted sex offenders must register with the Department of Corrections; the registry can be found online at [offender.doc.state.wi.us/public](http://offender.doc.state.wi.us/public).

The Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by the state concerning registered sex offenders may be obtained. It also requires sex offenders to provide notice of each institution of higher education in the state which the person is employed, carries a vocation or is a student. The Wisconsin Department of Corrections supplies information to Madison College Public Safety Services regarding registered sex offenders who are enrolled or employed at Madison College.

Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers, or otherwise for the protection of the public in general and children in particular. **Unlawful use of the information for purposes of intimidating or harassing another is prohibited and willful violation shall be punishable to the fullest extent of the law.**

# **(HEOA) NOTIFICATION TO VICTIMS OF CRIMES OF VIOLENCE**

The college will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

## **WORKING WITH MINORS**

Madison College is committed to ensuring the safety and well-being of all members of the college community and recognizes that youth are a vulnerable population that require special consideration. Madison College recognizes the reporting obligations of those individuals qualified as “mandated reporters” per Wisconsin statute ([48.981\(2\)](#)). The college has taken additional steps through internal policy requiring all Madison College employees to become mandatory reporters. As such, any Madison College employee who has reasonable cause to suspect abuse or neglect and/or the threat of abuse or neglect of a child having been seen in the course of their professional duties will contact the Civil Rights and Compliance or the Office of Risk Management for guidance on next steps as required by law and in accordance with Madison College policy.

In addition, Madison College has established the Youth Protection Policy to protect minors and Madison College staff, students, and third-party organizations involved in programs and activities associated with the college as well as to provide guidance to those who oversee such programs and activities. The Youth Protection Policy establishes minimum standards for the protection of minors and ensures compliance with applicable laws. While these standards are for the protection of minors, they also protect those adults administering youth programs/activities, and the college.

Madison College performs background checks as required for all employees and volunteers working for the college.

## **MISSING STUDENTS**

Madison College is a non-residential institution with no residential facilities at any of its campuses; as such, the college does not have a published policy on missing students.

Individuals can reach out to Public Safety Services or the Dean of Students Office for assistance.

# ANNUAL DISCLOSURE OF CRIME STATISTICS

Madison College strives to be compliant with the Jeanne Clery Disclosure of Campus Security Police and Crime Statistics Act (The Clery Act) as amended in 2013, which requires all post-secondary institutions to publish and distribute certain information regarding campus crimes, including reports of campus sexual assault, sexual assault policies and security programming to all current students, employees and to any applicant who so requests.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires the distribution of an annual security report to all current students and employees, and notice of its availability to all prospective students or employees. All crime statistics are gathered, compiled, and reported to the Department of Education. The statistical information gathered by the Department of Education (ED) is available to the public through the ED website. The Annual Security Report including statistical information can be accessed by the Madison College community or public on the Public Safety Services website. Individuals can also access the report by visiting the Public Safety Services office at the Truax Campus or Goodman South Madison Campus; or the welcome desks at any of the Regional Campuses.

## CAMPUS CRIME STATISTICS

Crime statistics compiled for the Annual Security Report in accordance with the Jeanne Clery Act are obtained through the following sources:

- Public Safety Services incident reporting system.
- Reports provided from Human Resources and the Dean of Students Office which includes Harassment/Discrimination, Title IX/Sexual Harassment, and Behavioral Intervention Team data.
- Statistics from local police departments including the Fort Atkinson, Madison, Portage, Reedsburg and Watertown police departments.
- Data provided by Campus Security Authorities.

### Incident Reporting System

Madison College Public Safety Services maintains a daily crime log which lists every crime reported to Public Safety Services within the past 60 days. (See “Daily Crime Log” which appears earlier in this document for more information.) Data from the daily crime log is entered into an incident reporting system. At the time that the Annual Security Report is published, the incident reporting system is reviewed to capture the necessary crime statistic data for the report.

## Harassment/Discrimination (including Sexual Harassment) Data

Public Safety Services works with team members in the Human Resources Department and the Dean of Students Office to ensure that reported incidents qualifying as Clery crimes are appropriately referred to Public Safety Services for inclusion in the Daily Crime Log and are reported as Crime statistics in the Annual Security Report.

## Local Crime Statistics

Public Safety Services requests crime data from local law enforcement authorities to include as Crime Statistics in the Annual Security Report.

## Campus Security Authorities

Those employees having a significant responsibility for student discipline and campus judicial proceedings, as well as employees with responsibility for other student and campus activities, will be identified as Campus Security Authorities. This includes Public Safety Services as well as other identified employees who have the authority and the duty to act or respond to particular issues on behalf of the institution. Campus Security Authorities are defined by federal law, and local law enforcement jurisdictions, located in and around Madison and within the various regional campuses located in neighboring counties.

A written request for statistical information is made on an annual basis to all Campus Security Authorities and to College Deans, Directors, and Department Leads. Crime statistics are collected for buildings that are owned or controlled by Madison College and used for educational and institutional purposes. Madison College is a non-residential institution with no residential facilities at any of its campuses.

## CRIME DEFINITIONS

The statistics presented in the 2019-2021 Crime Statistics section of this report are based on the following Clery Act definitions of crimes.

### Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

### Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

## Burglary

The unlawful entry of a structure to commit a felony or a theft. There are two categories of burglaries: forcible entry and no force.

### Forcible entry

- All offenses where force of any kind is used to unlawfully enter a structure for the purpose of committing a theft or felony

### No force

- All offenses where entry is gained by use of an unlocked door or window.

## Criminal Homicide-Murder and Non-negligent Manslaughter

The willful (non-negligent) killing of one human being by another.

## Criminal Homicide- Manslaughter by Negligence

The killing of another person through gross negligence.

## Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

For the purposes of this definition:

- Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.

*\*\*\*For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.*

## Domestic Violence

A felony or misdemeanor crime of violence committed—

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or

- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

*\*\*\*For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.*

## Motor Vehicle Theft

The theft or attempted theft of a motor vehicle.

## Robbery

The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

## Sexual Assault

An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent."

The definitions of these four offenses are as follows:

### Rape

- The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

### Fondling

- The touching of the private parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

### Incest

- Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

### Statutory Rape

- Sexual intercourse with a person who is under the statutory age of consent.

## Stalking

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—



- Fear for the person's safety or the safety of others; or
- Suffer substantial emotional distress.

For the purposes of this definition—

- Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

*\*\*\*For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.*

## ILLEGAL WEAPONS POSSESSION AND SUBSTANCE LAW VIOLATIONS

In addition to disclosing statistics for the aforementioned offenses, The Clery Act requires institutions to disclose both the number of arrests and the number of people referred for disciplinary action for the following violations:

### Drug Law Violations

The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use; the unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance; arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.

The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine), marijuana, synthetic narcotics (manufactured narcotics which can cause true addiction – Demerol, methadone), and dangerous narcotic drugs (barbiturates, Benzedrine).

### Liquor Law Violations

The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

### Weapon Possession Violations

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment or use of firearms, cutting instruments, explosives, incendiary devices

or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.

Offenses covered within this classification include the manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; using and manufacturing of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons and attempts to commit any of the above.

## **FIRE SAFETY REPORT**

Madison College is a non-residential institution with no residential facilities at any of its campuses; as such, the college does not publish an annual fire safety report.

## **GEOGRAPHY DEFINITIONS FROM THE CLERY ACT**

The statistics presented in the 2019-2021 Crime Statistics section of this report are based on the following Clery Act geography definitions.

### **On-Campus**

Any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including student halls; and property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as a food or other retail vendor).

### **On-Campus Student Housing**

Any student housing facility that is owned or controlled by the institution or is located on property that is owned or controlled by the institution and is within the reasonably contiguous geographic area that makes up campus. Madison College does not own or operate on-campus student housing.

### **Non-Campus Building or Property**

Any building or property owned or controlled by a student organization recognized by the institution; and any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

## Public Property

All public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution.

## 2022 – 2024 CRIME STATISTICS

All policies and procedures in this Annual Security Report apply to all campuses identified in this report unless otherwise stated.





## Madison Area Technical College Commercial Avenue Campus

2125 Commercial Avenue  
Madison, WI 53704

Red lines = Campus property boundaries  
Yellow lines = Public property (Adjacent streets/sidewalks)

COMMERCIAL AVENUE CAMPUS CRIME STATISTICS						
Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Manslaughter by Negligence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Rape	2024	1	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Fondling	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Incest	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Statutory Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Robbery	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Aggravated Assault	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Burglary	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Motor Vehicle Theft	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Weapons Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A

<b>Offense</b> (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Weapons Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Arson	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Domestic Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Dating Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Stalking	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A

#### HATE CRIME REPORTING

There were no hate crimes reported for this campus during 2022, 2023 and 2024.

#### UNFOUNDED CRIMES

There were no unfounded crimes reported for this campus during 2022, 2023 and 2024.

#### RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

#### NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.





## **Madison Area Technical College Fort Atkinson Regional Campus**

827 Bankers Road  
Fort Atkinson, WI 53538

Red lines = Campus property boundaries  
Yellow lines = Public property (Adjacent streets/sidewalks)

FORT ATKINSON REGIONAL CAMPUS CRIME STATISTICS						
Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Manslaughter by Negligence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Fondling	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Incest	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Statutory Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Robbery	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Aggravated Assault	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Burglary	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Motor Vehicle Theft	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Weapons Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A

<b>Offense (Crimes Not Reported by Hierarchy)</b>	<b>Year</b>	<b>On Campus</b>	<b>Non- Campus</b>	<b>Public Property</b>	<b>Total</b>	<b>Residential Facilities</b>
Weapons Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Arson	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Domestic Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Dating Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Stalking	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A

#### HATE CRIME REPORTING

There were no hate crimes reported for this campus during 2022, 2023 and 2024.

#### UNFOUNDED CRIMES

There were no unfounded crimes reported for this campus during 2022, 2023 and 2024.

#### RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

#### NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.



# **Madison Area Technical College Goodman South Campus**

2429 Perry Street  
Madison, WI 53713

Red lines = Campus property boundaries

Yellow lines = Public Property (Adjacent streets/sidewalks)

GOODMAN SOUTH CAMPUS CRIME STATISTICS						
Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Manslaughter by Negligence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Fondling	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Incest	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Statutory Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Robbery	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Aggravated Assault	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	1	N/A	0	1	N/A
Burglary	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Motor Vehicle Theft	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Weapons Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A



<b>Offense (Crimes Not Reported by Hierarchy)</b>	<b>Year</b>	<b>On Campus</b>	<b>Non- Campus</b>	<b>Public Property</b>	<b>Total</b>	<b>Residential Facilities</b>
Weapons Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Arson	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Domestic Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Dating Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Stalking	2024	0	N/A	0	0	N/A
	2023	1	N/A	0	1	N/A
	2022	0	N/A	0	0	N/A

#### HATE CRIME REPORTING

There were no hate crimes reported for this campus during 2022, 2023 and 2024.

#### UNFOUNDED CRIMES

There were no unfounded crimes reported for this campus during 2022, 2023 and 2024.

#### RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

#### NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.



## **Madison Area Technical College Portage Regional Campus**

330 West Collins Street  
Portage, WI 53901

Red lines = Campus property boundaries  
Yellow lines = Public property (Adjacent streets/sidewalks)



PORTAGE REGIONAL CAMPUS CRIME STATISTICS						
Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Manslaughter by Negligence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Fondling	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Incest	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Statutory Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Robbery	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Aggravated Assault	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Burglary	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Motor Vehicle Theft	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Weapons Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A

Offense (Crimes Not Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Weapons Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Arson	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Domestic Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Dating Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Stalking	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A

#### HATE CRIME REPORTING

There were no hate crimes reported for this campus during 2022, 2023 and 2024.

#### UNFOUNDED CRIMES

There were no unfounded crimes reported for this campus during 2022, 2023 and 2024.

#### RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

#### NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.



**Madison Area Technical College**  
**Public Safety Training Facility**  
W2140 Krause Road  
Columbus, WI 53925

Red lines = Campus property boundaries

Yellow lines = Public Property (Adjacent streets/sidewalks)

PUBLIC SAFETY TRAINING FACILITY CRIME STATISTICS						
Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Manslaughter by Negligence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Fondling	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Incest	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Statutory Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Robbery	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Aggravated Assault	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Burglary	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Motor Vehicle Theft	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Weapons Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A

Offense (Crimes Not Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Weapons Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Arson	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Domestic Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Dating Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Stalking	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A

#### HATE CRIME REPORTING

There were no hate crimes reported for this campus during 2022, 2023 and 2024.

#### UNFOUNDED CRIMES

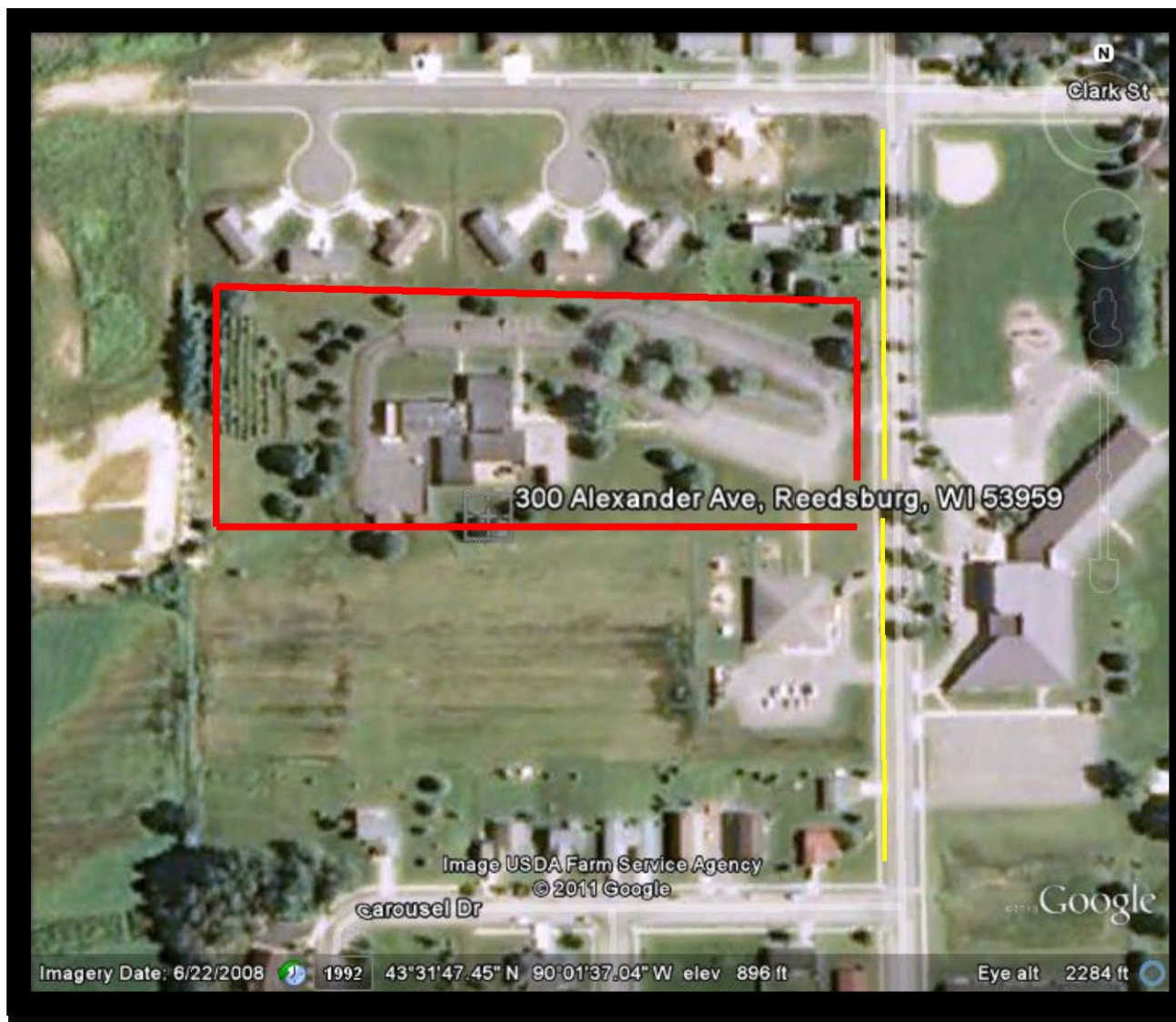
There were no unfounded crimes reported for this campus during 2022, 2023 and 2024.

#### RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

#### NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.



## **Madison Area Technical College Reedsburg Regional Campus**

300 Alexander Avenue  
Reedsburg, WI 53959

Red lines = Campus property boundaries  
Yellow lines = Public property (Adjacent streets/sidewalks)



REEDSBURG REGIONAL CAMPUS CRIME STATISTICS						
Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Manslaughter by Negligence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Fondling	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Incest	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Statutory Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Robbery	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Aggravated Assault	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Burglary	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Motor Vehicle Theft	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Weapons Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A



<b>Offense (Crimes Not Reported by Hierarchy)</b>	<b>Year</b>	<b>On Campus</b>	<b>Non- Campus</b>	<b>Public Property</b>	<b>Total</b>	<b>Residential Facilities</b>
Weapons Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Arson	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Domestic Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Dating Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Stalking	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A

#### HATE CRIME REPORTING

There were no hate crimes reported for this campus during 2022, 2023 and 2024.

#### UNFOUNDED CRIMES

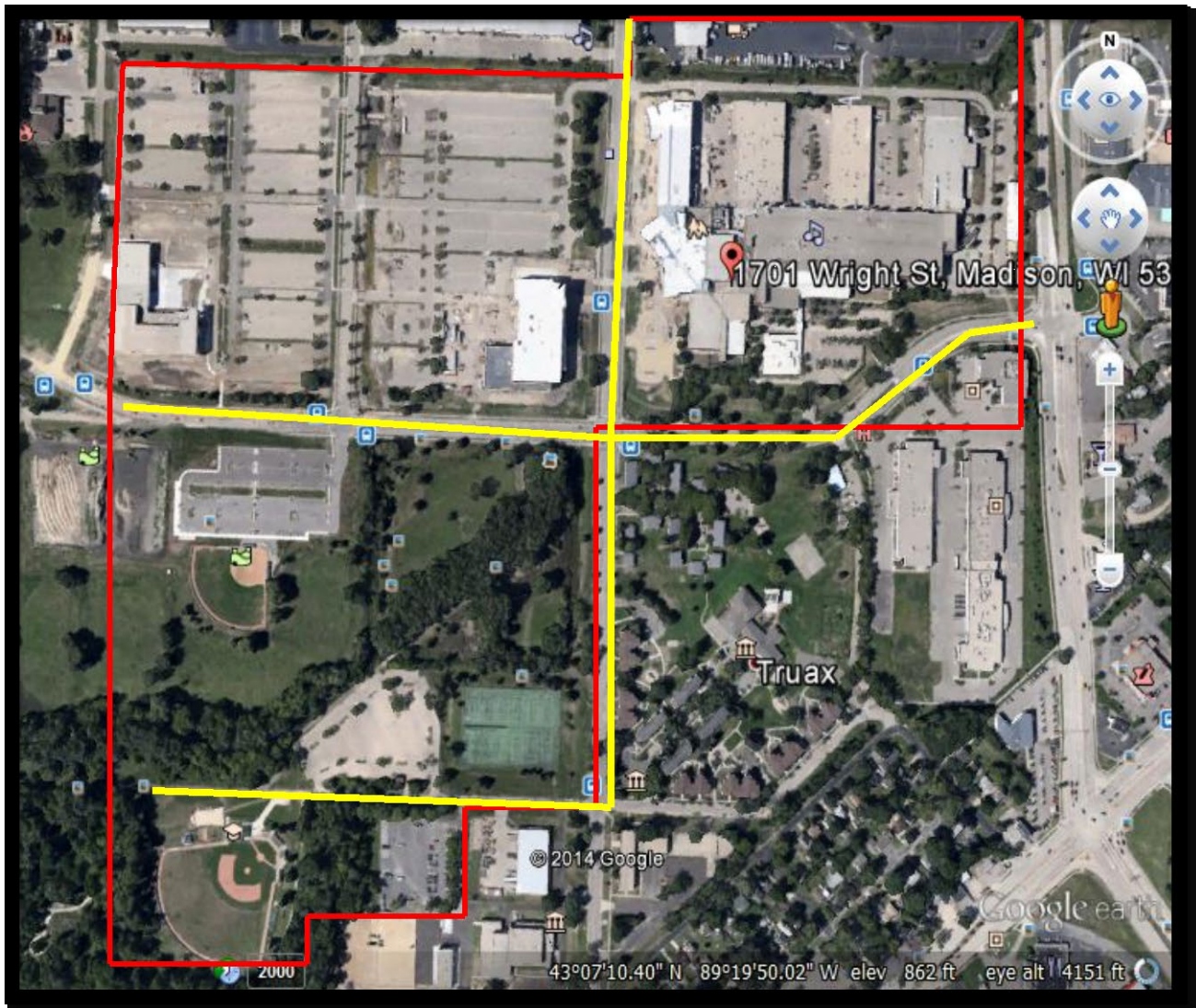
There were no unfounded crimes reported for this campus during 2022, 2023 and 2024.

#### RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

#### NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.



# **Madison Area Technical College Truax Campus**

1701 Wright Street  
Madison, WI 53704

Red lines = Campus property boundaries  
Yellow lines = Public property (Adjacent streets/sidewalks)

TRUAX CAMPUS CRIME STATISTICS						
Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Manslaughter by Negligence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Fondling	2024	0	0	0	0	N/A
	2023	1	0	0	1	N/A
	2022	2	0	0	2	N/A
Incest	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Statutory Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Robbery	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Aggravated Assault	2024	1	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Burglary	2024	1	N/A	0	1	N/A
	2023	1	N/A	0	1	N/A
	2022	1	N/A	0	1	N/A
Motor Vehicle Theft	2024	0	N/A	0	0	N/A
	2023	1	N/A	0	1	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Weapons Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	1	N/A	0	1	N/A
	2022	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2024	2	N/A	0	2	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A

<b>Offense (Crimes Not Reported by Hierarchy)</b>	<b>Year</b>	<b>On Campus</b>	<b>Non- Campus</b>	<b>Public Property</b>	<b>Total</b>	<b>Residential Facilities</b>
Weapons Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Arson	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Domestic Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Dating Violence	2024	1	N/A	0	1	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Stalking	2024	7	N/A	0	7	N/A
	2023	3	N/A	0	3	N/A
	2022	2	N/A	0	2	N/A

#### HATE CRIME REPORTING

There were no hate crimes reported for this campus during 2022, 2023 and 2024.

#### UNFOUNDED CRIMES

There were no unfounded crimes reported for this campus during 2022, 2023 and 2024.

#### RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

#### NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.





## **Madison Area Technical College Watertown Regional Campus**

1300 West Main Street  
Watertown, WI 53098

Red lines = Campus property boundaries  
Yellow lines = Public property (Adjacent streets/sidewalks)

WATERTOWN REGIONAL CAMPUS CRIME STATISTICS						
Offense (Reported by Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Manslaughter by Negligence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Fondling	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Incest	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Statutory Rape	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Robbery	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Aggravated Assault	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Burglary	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Motor Vehicle Theft	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	1	N/A	0	1	N/A
Weapons Law Arrests	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Liquor Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Drug Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A

<b>Offense (Crimes Not Reported by Hierarchy)</b>	<b>Year</b>	<b>On Campus</b>	<b>Non- Campus</b>	<b>Public Property</b>	<b>Total</b>	<b>Residential Facilities</b>
Weapons Law Violations Referred for Disciplinary Action	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Arson	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Domestic Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Dating Violence	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A
Stalking	2024	0	N/A	0	0	N/A
	2023	0	N/A	0	0	N/A
	2022	0	N/A	0	0	N/A

#### HATE CRIME REPORTING

There were no hate crimes reported for this campus during 2022, 2023 and 2024.

#### UNFOUNDED CRIMES

There were no unfounded crimes reported for this campus during 2022, 2023 and 2024.

#### RESIDENTIAL FACILITIES

There are no residential facilities at this campus.

#### NON-CAMPUS FACILITIES

There are no non-campus facilities associated with this campus.