

A meeting of the Madison Area Technical College District Board was held on August 6, 2025, a hybrid format. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Vice-Chair), Melanie Lichtfeld (Secretary) Chris Canty, Ann McNeary, Tonya Olson, Korbey White.

Also present: Jon Anderson, Legal Counsel; Jennifer Berne, President; Damira Grady, Vice-President of College Culture and Climate; Sylvia Ramirez, Executive Vice-President, Finance & Administration/Chief Operating Officer; and Mark Thomas, Executive Vice-President for Policy and Strategy.

Others present: Fred Brechlin, Director, Planning & Construction Management; Shawna Carter, Vice-President, Academic Affairs; Cory Chrisinger, Vice President, Technology Services; Laurie Grigg, Chief Financial Officer/Controller; Hasan Hashmi, Board Student Liaison; Anita Mazvimavi, Administrative Assistant to the President; Geraldo VilaCruz, Dean of Students; Jose Villarreal, Student Senate President; Darcy Willis, Associate Dean, School of Health Sciences; Tom Wozniak, Diesel Instructor; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:30 p.m. by Mr. Dantzler, who chaired the meeting in Ms. Bidar-Sielaff's absence. Mr. Anderson confirmed that appropriate notices had been given and the meeting was being held in compliance with the open meetings law.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Mr. Canty, seconded by Mr. White, to approve the meeting minutes of July 14, 2025, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business ^{III}

Communications ^{III A}

Board Chair's Report ^{III A 1}

Future Meeting & Event Schedule ^{III A 1 a}

Mr. Dantzler reminded trustees of upcoming meetings and events.

Student Liaison Report ^{III A 2}

Mr. Hashmi reported that he has learned that international students remained concerned about their ability to study in the United States, because of uncertainty related to federal policy. He is working on a project that would look at options for culturally diversifying offerings in Madison College cafeterias. He plans to survey students about their experiences with the college's internet hot spot lending program.

Student Senate Report ^{III A 3}

Mr. Villarreal reported that Dr. Berne will attend tomorrow's Student Senate meeting. All student appointments to Shared Governance councils have been made. These councils allow student to participate in the development of policies that support student success. Student senators will table at WolfPack Welcome events.

College/Campus Announcements ^{III A 4}

Dr. Thomas informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented international travel has been conditionally approved and final decisions will be made for each activity based on a review of health and safety conditions. On an annual basis,

Madison College reports to WTCS on the number of international students who were provided with waivers to pay in-district tuition rates. This year the college utilized the program for 11 international students. This year, the college anticipates more than 200 international students using student visas, with approximately 200 more attending the college without the institution's visa support.

Dr. Grady reported that her office recently hosted the Chicano Institute event with the goal of fostering belonging and empowerment for Xicano/Latine youth and families. Additional events over the course of the summer include Juneteenth celebrations, Pride Month observances, and BIPOC Mental Health Awareness.

Dr. Ramirez introduced the four Finance and Administration student interns. Each year the college shares a supplier diversity report that outlines the college's spending with diverse suppliers, with the goal of ensuring that the supplier base reflects a wide range of qualified businesses.

Dr. Casper introduced Mr. Wozniak who shared information about the college's involvement in SkillsUSA. SkillsUSA competitors and advisors were also introduced and shared their competition experiences. Students Services is holding a variety of events to assist students with preparations for the upcoming semester. The college is experiencing growth in both headcount and FTE for the current fiscal year. The college has not yet achieved pre-pandemic enrollment levels.

President's Report III A 5

International Travel III A 5 a

This item was reported on during College and Campus Announcements under Dr. Thomas' report.

International Student Out-of-State 2024-25 Tuition Remission III A 5 b

This item was reported on during College and Campus Announcements under Dr. Thomas' report.

Monitoring Report – Vision 20230 Commitment 2 III A 5 c

Dr. Berne shared that while higher education has made improvements to access, some of the intended and unintended barriers of access based on gender, race, ethnicity, language spoken in the home, geography, and socio-economic status. Commitment Two explicitly guides the college to examine the processes and practices that have created and maintained these barriers to access and student success. She introduced Dr. Thomas, Dr. VilaCruz, Dr. Carter, and Ms. Willis to share information related to initiatives that are aimed at assisting the college in meeting Commitment Two.

Action Items III B

Three-Year Facilities Plan III B 1

Dr. Ramirez reported that annually, all Wisconsin Technical College System (WTCS) districts are required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System State Board. The plan must be approved by the District Board and submitted to the WTCS. She invited Mr. Brechlin to share some of the details of the plan with the Board.

There was a motion Ms. McNeary, seconded by Mr. White, to approve the Madison College Three-Year Facilities Plan, dated August 2025, for submission to the Wisconsin Technical College System. Motion carried.

Capital Projects Borrowing ^{III B 2}

Resolution Authorizing the Issuance of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26C ^{III B 2 a} **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26C** ^{III B 2 b}

Ms. Grigg reported that the attached resolution is the authorization to begin the borrowing process and totals \$5,000,000, including \$1,500,000 for building remodel and improvements, and \$3,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$3,500,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

There was a motion by Ms. McNeary, seconded by Mr. Canty, to adopt the Resolution Authorizing the Issuance of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26C; and to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26C. Motion carried.

Consent Agenda ^{III B 3}

Consideration of Approval of Tentative Agreement with Madison Area Technical College Full-Time Faculty Union Local 243, contingent upon the membership of the union also approving the contract ^{III B 3 a}

Quarterly investment report ^{III B 3 b}

Quarterly financial metrics ^{III B 3 c}

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period June 16, 2025 through July 15, 2025 ^{III B 3 d}

Request for proposals/request for bids/sole sources III B 3 e

38.14 contracts for services April 2025 III B 3 f

Employment of personnel III B 3 g

Resignations and separations III B 3 h

Retirements III B 3 i

There was a motion by Mr. Canty, seconded by Ms. McNeary, to approve Consent Agenda items III.B.3.a. through i. Motion carried.

Adjournment V

There was a motion by Ms. Ms. McNeary, seconded by Mr. Canty, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:14 p.m.

Melanie Lichtfeld, Secretary