



August 29, 2025

MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Madison Area Technical College District Board will meet in executive session at 4:30 p.m. on Wednesday, September 3, 2025, at 1701 Wright Street, Room AB132, in a hybrid format to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 407 114 733# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that immediately following executive session, and anticipated no earlier than 4:45 p.m., the Madison Area Technical College District Board will meet in open session, at 1701 Wright Street, Room AB132, in a hybrid format. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 407 114 733# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that the Madison Area Technical College District Board will meet at 5:30 p.m. at 1701 Wright Street, Room D1630B/C, in a hybrid format, to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference Code 354 917 033# when prompted.

I. CALL TO ORDER

A. Compliance with Open Meeting Law

II. ROUTINE BUSINESS MATTERS

A. Approval of August 6, 2025, Meeting Minutes (**Pages 3-8**)

B. Public Comments

III. NEW BUSINESS

A. Communications

1. Board Chair's Report
 - a. Future Meeting & Event Schedule
2. Student Liaison Report – Hassan Hashmi
3. Student Senate Report – Jose Villarreal
4. College/Campus Announcements

5. President's Report

a. Monitoring Report – Vision 2030 Commitment 3

C. Action Items

1. Capital Projects Borrowing

- a. Resolution Authorizing the Issuance of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26D **(Page 9)**
- b. Resolution Establishing Parameters For the Sale of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26D **(Page 10)**

2. Consent Agenda

- a. Approval of Proposed Study Abroad Portfolio for 2025-2026 **(Pages 11-15)**
- b. General fund monthly financial report as of July 31, 2025 **(Pages 16-18)**
- c. Request for proposals/request for bids/sole sources **(Page 19)**
- d. Contracts for service July 2025 **(Page 20)**
- e. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period July 16, 2025, through August 15, 2025 **(Pages 21-25)**
- f. Employment of personnel **(Pages 26-40)**
- g. Resignations and Separations **(Page 41)**
- h. Retirements **(Page 42)**

IV. CALENDAR OF EVENTS

Board Meetings

October 1, 2025 **(Goodman South Campus)**

November 5, 2025

December 3, 2025

January 7, 2026

Association of Community College Trustees

Leadership Congress –New Orleans, Louisiana; October 22-25, 2025

National Legislative Summit – Washington, D.C.; February 8-11, 2026

V. ADJOURN

cc: News Media

Madison College Board

Legal Counsel

Administrative Staff

Full-Time Faculty/ESP Local 243

Part-Time Faculty

A meeting of the Madison Area Technical College District Board was held on August 6, 2025, a hybrid format. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Vice-Chair), Melanie Lichtfeld (Secretary) Chris Canty, Ann McNeary, Tonya Olson, Korbey White.

Also present: Jon Anderson, Legal Counsel; Jennifer Berne, President; Damira Grady, Vice-President of College Culture and Climate; Sylvia Ramirez, Executive Vice-President, Finance & Administration/Chief Operating Officer; and Mark Thomas, Executive Vice-President for Policy and Strategy.

Others present: Fred Brechlin, Director, Planning & Construction Management; Shawna Carter, Vice-President, Academic Affairs; Cory Chrisinger, Vice President, Technology Services; Laurie Grigg, Chief Financial Officer/Controller; Hasan Hashmi, Board Student Liaison; Anita Mazvimavi, Administrative Assistant to the President; Geraldo VilaCruz, Dean of Students; Jose Villarreal, Student Senate President; Darcy Willis, Associate Dean, School of Health Sciences; Tom Wozniak, Diesel Instructor; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:30 p.m. by Mr. Dantzler, who chaired the meeting in Ms. Bidar-Sielaff's absence. Mr. Anderson confirmed that appropriate notices had been given and the meeting was being held in compliance with the open meetings law.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Mr. Canty, seconded by Mr. White, to approve the meeting minutes of July 14, 2025, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business ^{III}

Communications ^{III A}

Board Chair's Report ^{III A 1}

Future Meeting & Event Schedule ^{III A 1 a}

Mr. Dantzler reminded trustees of upcoming meetings and events.

Student Liaison Report ^{III A 2}

Mr. Hashmi reported that he has learned that international students remained concerned about their ability to study in the United States, because of uncertainty related to federal policy. He is working on a project that would look at options for culturally diversifying offerings in Madison College cafeterias. He plans to survey students about their experiences with the college's internet hot spot lending program.

Student Senate Report ^{III A 3}

Mr. Villarreal reported that Dr. Berne will attend tomorrow's Student Senate meeting. All student appointments to Shared Governance councils have been made. These councils allow student to participate in the development of policies that support student success. Student senators will table at WolfPack Welcome events.

College/Campus Announcements ^{III A 4}

Dr. Thomas informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented international travel has been conditionally approved and final decisions will be made for each activity based on a review of health and safety conditions. On an annual basis,

Madison College reports to WTCS on the number of international students who were provided with waivers to pay in-district tuition rates. This year the college utilized the program for 11 international students. This year, the college anticipates more than 200 international students using student visas, with approximately 200 more attending the college without the institution's visa support.

Dr. Grady reported that her office recently hosted the Chicano Institute event with the goal of fostering belonging and empowerment for Xicane/Latine youth and families. Additional events over the course of the summer include Juneteenth celebrations, Pride Month observances, and BIPOC Mental Health Awareness.

Dr. Ramirez introduced the four Finance and Administration student interns. Each year the college shares a supplier diversity report that outlines the college's spending with diverse suppliers, with the goal of ensuring that the supplier base reflects a wide range of qualified businesses.

Dr. Casper introduced Mr. Wozniak who shared information about the college's involvement in SkillsUSA. SkillsUSA competitors and advisors were also introduced and shared their competition experiences. Students Services is holding a variety of events to assist students with preparations for the upcoming semester. The college is experiencing growth in both headcount and FTE for the current fiscal year. The college has not yet achieved pre-pandemic enrollment levels.

President's Report III A 5

International Travel III A 5 a

This item was reported on during College and Campus Announcements under Dr. Thomas' report.

International Student Out-of-State 2024-25 Tuition Remission III A 5 b

This item was reported on during College and Campus Announcements under Dr. Thomas' report.

Monitoring Report – Vision 20230 Commitment 2 III A 5 c

Dr. Berne shared that while higher education has made improvements to access, some of the intended and unintended barriers of access based on gender, race, ethnicity, language spoken in the home, geography, and socio-economic status. Commitment Two explicitly guides the college to examine the processes and practices that have created and maintained these barriers to access and student success. She introduced Dr. Thomas, Dr. VilaCruz, Dr. Carter, and Ms. Willis to share information related to initiatives that are aimed at assisting the college in meeting Commitment Two.

Action Items III B

Three-Year Facilities Plan III B 1

Dr. Ramirez reported that annually, all Wisconsin Technical College System (WTCS) districts are required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System State Board. The plan must be approved by the District Board and submitted to the WTCS. She invited Mr. Brechlin to share some of the details of the plan with the Board.

There was a motion Ms. McNeary, seconded by Mr. White, to approve the Madison College Three-Year Facilities Plan, dated August 2025, for submission to the Wisconsin Technical College System. Motion carried.

Capital Projects Borrowing III B 2

Resolution Authorizing the Issuance of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26C III B 2 a **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26C** III B 2 b

Ms. Grigg reported that the attached resolution is the authorization to begin the borrowing process and totals \$5,000,000, including \$1,500,000 for building remodel and improvements, and \$3,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$3,500,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

There was a motion by Ms. McNeary, seconded by Mr. Canty, to adopt the Resolution Authorizing the Issuance of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26C; and to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26C. Motion carried.

Consent Agenda III B 3

Consideration of Approval of Tentative Agreement with Madison Area Technical College Full-Time Faculty Union Local 243, contingent upon the membership of the union also approving the contract III B 3 a

Quarterly investment report III B 3 b

Quarterly financial metrics III B 3 c

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period June 16, 2025 through July 15, 2025 III B 3 d

Request for proposals/request for bids/sole sources III B 3 e

38.14 contracts for services April 2025 III B 3 f

Employment of personnel III B 3 g

Resignations and separations III B 3 h

Retirements III B 3 i

There was a motion by Mr. Canty, seconded by Ms. McNeary, to approve Consent Agenda items III.B.3.a. through i. Motion carried.

Adjournment v

There was a motion by Ms. Ms. McNeary, seconded by Mr. Canty, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:14 p.m.

Melanie Lichtfeld, Secretary

MADISON AREA TECHNICAL COLLEGE

DATE: September 3, 2025

TOPIC: Authorizing the Issuance of Not To Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26D

ISSUE: The approved FY2025-26 budget includes the capital projects budget and authorized the borrowing of \$31,000,000. The initial process to borrow for capital projects includes securing bond counsel opinion and obtaining a bond rating.

The attached resolution is the authorization to begin this process and totals \$5,000,000, including \$1,500,000 for building remodel and improvements and \$3,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. An authorizing resolution will be forthcoming to the Board to set the parameters to award the sale of the bonds to the lowest bidder from the bidding process.

Additional borrowing(s) will be scheduled and brought to the District Board for authorization later in the fiscal year.

RECOMMENDATION:

Adopt the Resolution Authorizing The Issuance Of Not To Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26D; And Setting The Sale Therefor.

MADISON AREA TECHNICAL COLLEGE

DATE: September 3, 2025

TOPIC: Resolution Establishing Parameters for the Sale of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26D

ISSUE: The Madison Area Technical College District Board previously approved authorizing the sale of \$5,000,000 of General Obligation Promissory Notes. The issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$3,500,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). These activities were included in the FY2025-26 capital projects budget approved by the Board on June 4, 2025.

The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

We will provide information on the winning bidder, purchase price and interest rates, at a future board meeting. Attached is the Authorizing and Parameters Resolution.

RECOMMENDATION:

Adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26D.

Madison Area Technical College

Conditionally Approved Study Abroad Programs 2025-26

This is a request for approval of the following list of anticipated study abroad programs for 2025-2026. The programs have been initially reviewed and vetted by CIE. Once programs have been approved, they will be opened for student consideration and application. Given the fluid nature of global conditions, CIE will continue to monitor each program for final approval using the procedural and administrative rules in the Madison College Sponsored International Travel Policy and Risk Assessment.

Madison College Faculty-Led Study Abroad Programs:

Name of Program	Employee(s) Name; number of students	Destination Country and City	Dates of Travel	Description/Purpose of Travel and Benefit to District	Dollar Amount
Taste of Ireland	Suzanne Daly; 8-15 students	Dublin and Bundoran, Ireland	October 21- October 30, 2025	This program is run through the Institute of Study Abroad Ireland (ISA) as an organized program, with the option for faculty to bring students as a group. The program Taste of Ireland celebrates culinary traditions of Ireland, combined with cultural experiences to discover the origins and history of popular Irish dishes and food traditions. ISA coordinates and manages all housing, transportation, and logistics. Given the full-service program provided by ISA, only one faculty will be joining the group as ISA will provide any additional support needed. If there are more than 15 students, an additional faculty member will be added.	Program funded by participant fees. Final cost is \$3500 per participant.

Kenya or Rwanda	Jeff Galligan and 1-2 other faculty or staff to be determined; 6-20 students	Various locations in Kenya or Rwanda	Summer 2026 Dates TBD	This program leverages college partnerships in East Africa to provide student learning in Kenya or Rwanda with the exact location to be determined based on a risk assessment of conditions closer to the program dates. The program will include an Interdisciplinary course with a focus on history and storytelling with a specific cultural and environmental context of Kenya or Rwanda. Students will have the option to join a virtual exchange in the spring semester by enrolling in corresponding course options, which will prepare them for the program abroad. This program was developed using funds from a previous IDEAS grant which allowed Jeff Galligan and Tammy Gibbs to develop a coaching program to guide students in their learning before, during, and after being abroad.	Program funded by participant fees. Final cost still being determined but approximately \$3000-4000 per participant. Scholarships will be available to lower this cost for selected students.
Global Studies Program	Holly Mercier and Dorothy Conduah; 8-20 students	Marburg, Germany	March 11-March 21, 2026	Madison College has sustained "Sister College" agreements with both Southwest College in Enniskillen, Northern Ireland and Kathe-Kollwitz-Schule in Marburg, Germany since 1997. Together with Madison College, these three institutions have established a rotating program where, each year, one of the three colleges hosts faculty and students from the other two countries for a week of presentations and learning activities around a global topic or theme related to business education. This year the program is slated to take place in Marburg, Germany. This travel opportunity is offered in conjunction with a 3-credit Global Studies Seminar course for academic credit.	Program funded by participant fees. Final cost still being determined but approximately \$3500-4200 participant.

Global Entrepreneurship in Italy	Shana LaFore and Jill Huizenga, 10-20 students	Italy: various cities including Florence, Siena, Tavernelle	March 12- March 22, 2026	Italy is a global leader in 4 distinct industries- fashion, interior design, culinary, and automotive, which have been joined together under the umbrella concept “Made in Italy”. Students on this program will take either a 1or 3 credit course called “Global Entrepreneurship.” The purpose of this course will be to learn about global entrepreneurship through the lens of Italian culture and industry. At the conclusion of the course, participants will visit educational, business, and cultural locations in Italy experiencing firsthand both internationally recognized brand leaders in their field as well as thriving small artisan businesses.	Program funded by participant fees. Final cost still being determined but approximately \$4000-5000 participant.
Denmark Cuisine & Baking Experience	Suzanne Daly and possibly another instructor; 5-15 students	Coursework in Roskilde, Denmark with cultural excursions within Denmark and Sweden	Summer 2026 Dates TDB	This international travel opportunity to Zealand Business College (ZBC) in Denmark builds upon a partnership that began in 2019 between faculty and staff at our institutions. Students from both the Baking and Decorative Arts and Culinary Arts programs will engage in a rich, hands-on learning experience that deepens their understanding of international food traditions, techniques, and culinary culture. This collaboration directly aligns with departmental goals of preparing students to excel in a diverse and evolving industry by exposing them to global best practices and culinary artistry. The program will have a lasting impact on student learning by expanding technical competencies, encouraging cultural appreciation, and enhancing their ability to creatively adapt international influences within their professional work.	Program funded by participant fees with up to \$5,000 contributed by a local benefactor to support student travel to Denmark. Final cost anticipated at no more than \$2,000 per participant.

External Consortia Study Abroad Programs

Name of Program	Employee(s) Name; number of students	Destination Country and City	Dates of Travel	Description/Purpose of Travel and Benefit to District	Dollar Amount
ICISP Programs	0-15 students total	Salzburg, Austria; Seville, Spain; Carlow, Ireland; Canterbury, England; Dijon, France; San Jose, Costa Rica; Accra, Ghana; Toronto, Canada	Varies by program and duration.	These programs are offered through the Illinois Consortium for International Studies and Programs (ICISP). Madison College is a long-standing member of ICISP and offers a variety of semester and summer consortia offerings to Madison College students. The programs offer a variety of courses, excursions, and full student support services, including housing.	Programs funded by participant fees and vary by location and duration.
CIEE Programs	0-10 students total	Various locations	Varies by program and duration.	These programs are offered through the Council on International Educational Exchange, a third-party study abroad provider. Madison College has worked with CIEE on logistics for faculty led programs as well as on various CIEE semester or summer program options available to individual students for many years. The programs offer a variety of courses, excursions, and full student support services, including housing.	Programs funded by participant fees and vary by location and duration.

API Programs	0-10 students total	Various Locations	Varies by program and duration.	These programs are offered through Academic Programs International, a third-party study abroad provider. Madison College works with API on logistics for faculty led programs. We have expanded our portfolio to include various API semester, summer, or short-term program options available to individual students. The programs offer a variety of courses, excursions, and full student support services, including housing.	Programs funded by participant fees and vary by location and duration.
International Academic Programs (IAP), University of Wisconsin- Madison	0-15 students total	Various Locations	Varies by program and duration.	These programs are offered through the International Academic Programs office at the University of Wisconsin- Madison. Madison College works with UW's IAP to offer a variety of programs to supplement our study abroad portfolio and support our academic programs in areas such as STEM and Hmong Studies. Additional programs that meet these objectives may also be incorporated. Examples include: UW Cancer Care Across Cultures in Denmark and UW Hmong Studies in Thailand .	Program funded by participant fees and vary by location and duration.
Dr. Beth Giles <i>Provost</i>	Date: Click here to enter a date.	Approval Signature:			
Dr. Mark Thomas Jr. <i>Executive VP of Policy and Strategy</i>	Date: Click here to enter a date.	Approval Signature:			
Dr. Jennifer Berne <i>President</i>	Date: Click here to enter a date.	Approval Signature:			

MADISON AREA TECHNICAL COLLEGE

DATE: September 3, 2025

TOPIC: General Fund Financial Report as of July 31, 2025

ISSUE: Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 10.97% of the current budget. This compares to 12.55% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 0% of budget, compared to 0% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 3.19% of budget, compared to 3.20% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 40.72% of budget, compared to 48.59% last year. The material fee revenues are 45.52% of budget, compared to 46.41% last year. Decrease in program fees are primarily Collegiate Transfer and Associate Degree.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 44.95% of the amount budgeted. Last year, revenues to date were 37.84%. Out-of-State tuition for Collegiate Transfer and Postsecondary/Vocational Adult/Non-Postsecondary are performing better vs budget along with Other Student Fees.
- Institutional Sources include interest income, lease/rental income and royalty income, along with miscellaneous revenues. The revenues to date are 28.28% of the budget. Last year's revenues were 24.87% of the budget.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are 0% of the budget, compared to -9.11% last year. Expected that revenue will be generated throughout the year.

The functional expenditure classifications are defined by NACUBO's Financial Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 8.35% of budget as compares to 7.57% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 3.92% of budget, compared to 3.60% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 9.40% of the budget, versus 6.88% last year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 5.33% of the current year's budget, compared to 6.41% last year.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 18.48% of budget, compared to 18.92% last year.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 37.15% of budget, compared to 28.35% last year. Increase due to higher encumbrances compared to prior year.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 6.82% of budget, compared to 7.04% last year.
- Accept report and place on file.

GENERAL FUND
FOR THE MONTH ENDED JULY 2025

STATEMENT OF REVENUE - ESTIMATED AND ACTUAL

	<u>+Budgeted Revenue</u>	<u>Actual Revenue Current Month</u>	<u>Actual Revenue Year to Date</u>	<u>Balance To Be Earned</u>	<u>Actuals to Budget % Earned Year to Date</u>	<u>*Actuals to Budget % Earned Prior Year</u>
Local Sources (Tax Levy)	\$ 47,936,000	\$ -	\$ -	\$ 47,936,000	0.00%	0.00%
State Sources (State Aid)	\$ 83,441,000	\$ 2,658,221	\$ 2,658,221	\$ 80,782,779	3.19%	3.20%
Program Fees	\$ 35,567,000	\$ 14,481,604	\$ 14,481,604	\$ 21,085,396	40.72%	48.59%
Material Fees	\$ 1,218,000	\$ 554,467	\$ 554,467	\$ 663,533	45.52%	46.41%
Other Student Fees	\$ 1,092,000	\$ 490,868	\$ 490,868	\$ 601,132	44.95%	37.84%
Institutional Sources	\$ 2,421,000	\$ 684,739	\$ 684,739	\$ 1,736,261	28.28%	24.87%
Federal Sources	\$ 310,000	\$ -	\$ -	\$ 310,000	0.00%	-9.11%
Total Revenues	\$ 171,985,000	\$ 18,869,900	\$ 18,869,900	\$ 153,115,100	10.97%	12.55%

STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS

	<u>+Budgeted Expenditures</u>	<u>Year to Date Expenditures</u>	<u>Encumbrances</u>	<u>Budget Balance</u>	<u>Actuals to Budget % Used Year to Date</u>	<u>*Actuals to Budget % Used Prior Year to Date</u>
Instructional	\$ 115,086,000	\$ 3,388,681	\$ 1,118,995	\$ 110,578,324	3.92%	3.60%
Instructional Resources	\$ 3,446,000	\$ 267,173	\$ 56,613	\$ 3,122,214	9.40%	6.88%
Student Services	\$ 21,764,000	\$ 1,081,559	\$ 79,536	\$ 20,602,905	5.33%	6.41%
General Institutional	\$ 19,882,000	\$ 1,368,581	\$ 2,306,049	\$ 16,207,371	18.48%	18.92%
Physical Plant	\$ 12,953,000	\$ 807,332	\$ 4,004,107	\$ 8,141,561	37.15%	28.35%
Public Service	\$ 1,213,000	\$ 69,386	\$ 13,398	\$ 1,130,216	6.82%	7.04%
Total Expenditures	\$ 174,344,000	\$ 6,982,712	\$ 7,578,698	\$ 159,782,590	8.35%	7.57%

+FY25-26 Original Budget

*Prior Year Budget %'s are computed from FY24-25 Modified Budget, 5/7/25

Madison Area Technical College

Topic: Request for Proposals / Request for Bids / Sole Sources

DATE OF BOARD MEETING - Wednesday, September 3, 2025

All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.

ID	Title	Description	Funding and Term	Vendor	Dollar Amount	Recommended by VP and Director/Dean
RFB25-008	Asphalt Replacement Project Protective Services Training Facility Columbus, WI	This project will replace the asphalt drive lane from Krause Road to the skills track, several small areas of new asphalt at corners and turns, and crack repair on existing asphalt skills track. During the construction process, poor soil was found under the asphalt. The poor soil was removed and replaced with 3,500 cubic yards of Geogrid mesh fabric to stabilize and reinforce new crushed aggregate base course. This additional work exceeds the project contingency.	Site Improvement FY2025-2026	Tri County Paving, Inc.	\$172,085 plus 20% contingency (\$34,417) for a maximum construction award of \$206,502. Increase the total project cost by \$85,000 to \$291,502. This project was originally approved by the Madison College Board on March 5, 2024. An incorrect project increase total was introduced at the August 6, 2025 Board Meeting, so the project is being brought back.	Sylvia Ramirez EVP Finance & Administration/COO & Fred Brechlin, Director Planning & Construction Management
SS26-003	Student Health Services Group Health Cooperative	Madison College students' mental and physical health affects their academic success. Additionally, students need prescribed testing and immunizations for specific academic programs. The Madison College GHC Community Clinic, located on-campus, provides health care services to all Madison College degree credit students.	Student Activity Fees - Operational FY2025-2026	GHC - Group Health Cooperative of South Central Wisconsin	\$150,000	Tim Casper EVP, Student Affairs & Jason Verhelst Director of Athletics
SS26-012	Illinois Consortium for International Studies/Heartland Community College	Madison College is a long-standing member of the Illinois Consortium for International Studies and Programs (ICISP). ICISP offers a variety of semester and summer study abroad program options to consortia member colleges. These programs provide a variety of courses, excursions, and full student support services. This is a unique consortium of community colleges in the midwest that provide quality study abroad programs to support our students' unique needs. Students pay Madison College for their ICISP fees and CIE subsequently pays ICISP on their behalf, making these pass-through funds.	733 International Field Trips FY2025-2026	ICISP-Heartland Community College	\$70,000	Mark Thomas EVP, Policy and Strategy & Stephanie Belmas Director of International Education

ACTION: Authorize staff to proceed with the purchases listed above with the vendors and terms as specified.

Note: RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements
S = Sole Source: An item or service that is only available from a single

Madison Area Technical College District
38.14 Contract Estimated Full Cost Recovery Report
FY 25-26 for the period of July 2025

Contract No	Service Recipient	Type of Service	Service Description	Contract Amount	Estimated Direct Cost	Estimated Direct & Indirect Cost	Profit (or) Loss (A-C)	Rationale for (-) only
2025-0022	Renewaire	1.41	BI-FY25 RenewAire TtT Leadership Workshop	725.00	669.14	814.97	(89.97)	Competitive Pricing
2025-0151	Jefferson Area Chamber of Commerce	2.21	BI-FY25 Jefferson Area Chamber of Commerce Project Awards Summer 2025	500.00	595.64	749.15	(249.15)	Gov't/Non Profit Indirect Rate
2026-0003	Department of Corrections	1.32	FY26 Department of Corrections Reentry	1,942,092.00	1,509,476.14	1,942,092.00	0.00	Even Exchange
2026-0004	WI Department of Workforce Development	2.31	BI-FY26 Dept of Workforce Development (DWD) Active Listening July 2025	500.00	294.57	378.99	121.01	-
2026-0005	Workforce Development Board of South Central WI	1.42	BI-FY26 Workforce Development Board CNA Summer 2025	29,900.00	17,054.70	22,905.37	6,994.63	-
2026-0006	Dane County Government	1.21	BI-FY26 Dane County Leadership Programs Cohort 7	15,500.00	11,430.79	14,707.72	792.28	-
2026-0007	Madison Metropolitan Sewerage District	2.21	BI-FY26 Madison Metro Sewerage Dist. Facilitation Services	6,525.00	4,017.30	5,168.66	1,356.34	-
2026-0008	Blain Supply	1.41	BI-FY26 Blain Supply Project Sponsorship June 2025	550.00	345.20	393.17	156.83	-
2026-0009	Aldo Leopold Foundation	1.41	BI-FY26 Aldo Leopold CPR/AED First Aid - June 2025	2,150.00	1,455.55	1,766.38	383.62	-
2026-0010	The River Food Pantry	2.42	BI-FY26 The River Food Pantry Leadership Series Summer 2025	1,500.00	1,114.40	1,484.84	15.16	-
Total				1,999,942.00	1,546,453.43	1,990,461.26	9,480.74	

- Type of Service:
- 1.xx Customized Instruction
 - 2.xx Technical Assistance
 - x.11 Public Education Inst./K-12
 - x.15 Multiple Educational
 - x.16 Public Education Inst./K-12 - Transcribed Credit
 - x.18 Public Education Inst./PS
 - x.19 Private Education Inst.
 - x.21 WI Local Government Unit
 - x.22 Indian Tribal Governments
 - x.23 Economic Development Corp
 - x.24 County Boards of Supervisors
 - x.25 Multiple Local Government Units
 - x.31 State of Wisconsin
 - x.32 WI Department of Corrections
 - x.33 WI Div. of Vocat. Rehab
 - x.35 Multiple State Government
 - x.41 Business and Industry
 - x.42 Community Based Organizations
 - x.43 Workplace Education Initiatives
 - x.44 WMEP Related Contracts
 - x.45 Multiple Business & Industry
 - x.46 Adv Manufacturing Solutions
 - x.47 Workforce Advancement Training Grants
 - x.51 Federal Governments
 - x.55 Multiple Federal Governments Units
 - x.61 Foreign Governments
 - x.62 State Other Than WI
 - x.63 Out of State Businesses
 - x.65 Multiple Out of State Entities

Madison College Supplier Payments Greater Than or Equal to \$2,500.00
07/16/2025 through 08/15/2025

Supplier	Total Spend Amount
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$792,240
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$625,233
WCTC	\$594,861
DEAN HEALTH PLAN INC	\$551,357
CDW GOVERNMENT	\$462,760
SHI INTERNATIONAL CORP	\$423,436
CENGAGE LEARNING INC	\$192,770
EAB GLOBAL INC	\$179,048
DELTA DENTAL OF WISCONSIN INC	\$145,948
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$121,825
WILS	\$102,515
VANGUARD COMPUTERS INC	\$94,653
WISCNET	\$90,800
MCGRAW HILL LLC	\$88,928
BEACON HILL SOLUTIONS GROUP LLC	\$76,928
MBS TEXTBOOK EXCHANGE LLC	\$71,132
AMAZON.COM LLC	\$69,441
SYNERGY CONSORTIUM SERVICES LLC	\$63,694
FILTRATION CONCEPTS INC	\$61,629
BEACON TECHNOLOGIES INC	\$55,732
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$55,500
WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION	\$54,957
SMART SPACES LLC	\$53,383
RAY OHERRON CO INC	\$51,450
SYSCO BARABOO LLC	\$42,787
PEARSON EDUCATION INC	\$40,612
BETTERMYND INC	\$40,243
HU FRIEDY MFG CO LLC	\$39,926
THE LAWN CARE PROFESSIONALS	\$38,872
GALLAGHER STUDENT HEALTH AND SPECIAL RISK	\$34,012
US CELLULAR	\$32,692
ELSEVIER INC	\$30,696
CLEAN POWER LLC	\$30,571
TRANSFRVR	\$29,250
WORKDAY INC	\$28,800
FORWARD ELECTRIC INC	\$28,782
CITY OF MADISON	\$28,402
BLACKHAWK TECHNICAL COLLEGE	\$28,334
PARAGON DEVELOPMENT SYSTEMS INC	\$27,550
MADISON COLLEGE FOUNDATION	\$26,648
FIRST SUPPLY LLC	\$26,013
EMMONS BUSINESS INTERIORS	\$24,605
GRAINGER INDUSTRIAL SUPPLY	\$23,849
TEAMSOFT INC	\$21,748
BSN SPORTS LLC	\$21,191
DUET RESOURCE GROUP INC	\$19,904

PIVOT POINT INTERNATIONAL INC	\$18,645
JOBELEPHANTCOM INC	\$18,147
PEARSON ENGINEERING LLC	\$18,000
MADISON GAS AND ELECTRIC CO	\$17,920
TEKSYSTEMS INC	\$17,919
TEXAS BOOK COMPANY	\$17,291
GLOBAL DATEBOOKS	\$17,250
CLIFTONLARSONALLEN LLP	\$17,036
CHANDRA TECHNOLOGIES INC	\$17,000
AT&T	\$15,204
AMERICAN HEART ASSOCIATION	\$14,867
DOUGLAS STEWART COMPANY INC	\$14,843
JOHN WILEY AND SONS INC	\$13,803
WIN TECHNOLOGY	\$13,539
CITY OF PORTAGE	\$13,265
DC EQUIPMENT	\$13,000
RYAN SIGNS INC	\$12,674
CINTAS CORPORATION	\$12,246
XEROX CORP	\$11,089
QUALITY RESOURCE GROUP INC	\$11,015
THE PLANET GROUP TECH	\$10,512
GFL ENVIRONMENTAL	\$10,321
THE NCHERM GROUP LLC	\$10,175
SCHILLING SUPPLY COMPANY	\$10,112
JRSS CORPORATION	\$10,073
MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	\$9,986
SMARTER SERVICES LLC	\$9,955
PATTERSON DENTAL SUPPLY INC	\$9,936
WELLEQUITY PARTNERS	\$9,900
VEDX SOLUTIONS INC	\$9,720
BOLEY TREE AND LANDSCAPE CARE INC	\$9,450
HOOPER CORPORATION	\$8,908
AE BUSINESS SOLUTIONS	\$8,800
CHAMPION CUSTOM PRODUCTS	\$8,493
DANE COUNTY REGIONAL AIRPORT	\$8,448
CENTRAL CAROLINA COMMUNITY COLLEGE	\$8,417
MADISON CONCOURSE HOTEL	\$8,064
BWBR	\$7,674
EMSAR	\$7,650
SO-LOW ENVIRONMENTAL EQUIPMENT CO.,INC.	\$7,515
DELL MARKETING LP	\$7,473
STAPLES BUSINESS ADVANTAGE	\$7,419
INDUSTRIAL WATER MANAGEMENT	\$7,358
COMMUNITY COLLEGES FOR INTERNATIONAL DEVELOPMENT	\$7,250
FEDEX	\$7,149
NESTLE USA INC	\$6,866
STEEN MACEK PAPER CO INC	\$6,820
FISHER SCIENTIFIC COMPANY LLC	\$6,669
B AND H PHOTO VIDEO	\$6,597

ARCHETYPE INNOVATIONS LLC	\$6,220
D STAFFORD AND ASSOCIATES LLC	\$5,795
NATIONAL JUNIOR COLLEGE ATHLETIC ASSOCIATION	\$5,600
4IMPRINT INC	\$5,492
HINCKLEY PRODUCTIONS	\$5,375
JONES AND BARTLETT LEARNING LLC	\$5,349
VWR INTERNATIONAL LLC	\$5,282
WINDSTREAM	\$5,132
SCHUMACHER ELEVATOR COMPANY	\$5,061
Design Engineers PC	\$5,001
WE ENERGIES	\$4,909
CONDREY CORPORATION	\$4,879
MASTERS BUILDING SOLUTIONS INC	\$4,877
ALLONE HEALTH	\$4,736
TOTAL WATER TREATMENT SYSTEMS INC	\$4,181
MINITAB INC	\$4,131
POMASL FIRE EQUIPMENT INC	\$4,110
AMERICAN HEALTH INFORMATION MANAGEMENT ASSOCIATION	\$4,072
ANTIGUA APPAREL	\$4,066
GREAT LAKES FILM AND SHADES	\$3,990
D AND H DISTRIBUTING	\$3,952
ULINE	\$3,843
EXCEL UNDERGROUND LLC	\$3,815
AMERICAN COUNCIL ON EDUCATION	\$3,796
CAROLINA BIOLOGICAL SUPPLY COMPANY	\$3,643
COVIDEO LLC	\$3,540
TDS TELECOM SERVICE LLC	\$3,540
GREATER MADISON CHAMBER OF COMMERCE INC	\$3,500
CAPITAL NEWSPAPERS	\$3,450
INGRAM LIBRARY SERVICES LLC	\$3,423
PARADISE DENTAL TECHNOLOGIES	\$3,400
MARIPOSA LEARNING CENTER	\$3,375
PROEDUCATION SOLUTIONS LLC	\$3,348
STORYTOWN PUBLIC RELATIONS LLC	\$3,308
BELL FORD	\$3,288
JANSPORT	\$3,246
MSC INDUSTRIAL SUPPLY CO INC	\$3,235
REEDSBURG UTILITY COMMISSION	\$3,212
NAACLS	\$3,117
MRA THE MANAGEMENT ASSOCIATION	\$3,100
PEPSI COLA MADISON	\$3,069
ELLINGSON PRO CLEAN INC	\$3,050
EXCEL IMAGES	\$3,048
SEACOLE-CRC LLC	\$3,012
MEDLINE INDUSTRIES INC	\$3,010
KUJICHAGULIA MADISON CENTER FOR SELF DETERMINATION INC	\$3,000
ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES INC	\$2,934
BREW CITY BEAR GEAR INC	\$2,846
AIRGAS USA LLC	\$2,708

ATMOSPHERE COMMERCIAL INTERIORS LLC	\$2,692
EMPLOYEE BENEFITS CORPORATION	\$2,671
CAMP DAVID INC	\$2,645
VIEWPOINT SCREENING	\$2,576
Total	\$6,502,816

MADISON AREA TECHNICAL COLLEGE
SCHEDULE OF CHECKS ISSUED
FOR THE PERIOD 07/16/25 - 08/15/25
FISCAL YEAR 2026

Payment Type	Transaction Numbers	Number Issued	Amount
ACCOUNTS PAYABLE CHECKS			
Prior Period - YTD Checks	357600 - 357722	123	\$ 213,398.82
July 16, 2025 - August 15, 2025	357723 - 358018	294	\$ 1,802,014.86
	YTD - Accounts Payable Checks	417	\$ 2,015,413.68
ACCOUNTS PAYABLE ACH PAYMENTS			
Prior Period - YTD ACH	1168560 - 1172020	297	\$ 2,362,043.04
July 16, 2025 - August 15, 2025	1172021 - 1178970	588	\$ 10,172,472.23
	YTD - Accounts Payable ACH	885	\$ 12,534,515.27
STUDENT REFUND CHECKS			
Prior Period - YTD Checks	631726 - 631804	79	\$ 56,350.16
July 16, 2025 - August 15, 2025	631805 - 631872	64	\$ 44,539.48
	YTD - Student Refund Checks	143	\$ 100,889.64
STUDENT REFUND ACH PAYMENTS			
Prior Period - YTD ACH	E-Refunds	79	\$ 50,037.89
July 16, 2025 - August 15, 2025	E-Refunds	140	\$ 153,859.70
	YTD - Student Refund ACH	219	\$ 203,897.59
PAYROLL CHECKS			
Prior Period - YTD Checks	105887 - 105888	2	\$ 3,069.29
July 16, 2025 - August 15, 2025	105889 - 105893	5	\$ 1,634.08
	YTD - Payroll Checks	7	\$ 4,703.37
PAYROLL ACH PAYMENTS			
Prior Period - YTD ACH	1168721 - 1172019	1,813	\$ 2,781,524.32
July 16, 2025 - August 15, 2025	1172120 - 1178857	3,521	\$ 5,508,002.82
	YTD - Payroll ACH	5,334	\$ 8,289,527.14
GRAND TOTAL PAYMENTS			\$ 23,148,946.69

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF
PERSONNEL**

Name	Samantha Drake
Title	Associate Budget & Policy Analyst
Start Date	July 6, 2025
Salary	\$70,425.04 annually
Type	Staff – Confidential
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Elementary Education
License	
Certifications	
Experience	1+ year Executive Assistant (at Madison College) 1+ years Senior Administrative Coordinator (at Madison College)

Name	Jessica Steele
Title	Business Development & Solutions Representative
Start Date	July 6, 2025
Salary	\$75,480.00 annually
Type	Staff
PT/FT	Full-time
Location	Commercial Avenue
Degree	Bachelor's degree – Marketing
License	Real Estate Sales
Certifications	
Experience	6 months Business Development & Solutions Representative 3 years Project Coordinator

Name	Ana Porfirio
Title	Child Care Technician – Teacher
Start Date	July 20, 2025
Salary	\$20.61 hourly
Type	Staff
PT/FT	Full-time
Location	Early Learning Campus
Degree	Master's degree – Psychopedagogy Master's degree – Literacy & Reading Education Bachelor's degree – Education
License	
Certifications	
Experience	6 months Early Childhood Technician Teacher Float 1+ years Early Childhood Assistant Teacher

Name	Michael Van Veghel
Title	Athletic Trainer
Start Date	July 20, 2025
Salary	\$78,886.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Athletic Training
License	
Certifications	
Experience	3 years Part-time Instructor (at Madison College) 29 years Clinical & Outreach Trainer

Name	Kevin Koch
Title	Lead Custodian
Start Date	July 21, 2025
Salary	\$24.82 hourly
Type	Staff
PT/FT	Part-time
Location	Fort Atkinson Campus
Degree	High School Diploma
License	
Certifications	
Experience	22 years Mechanic

Name	Guadalupe Ollorzabal
Title	Lead Custodian
Start Date	July 21, 2025
Salary	\$24.82 hourly
Type	Staff
PT/FT	Part-time
Location	Watertown Campus
Degree	
License	
Certifications	
Experience	5 years Sanitation Worker 5+ years Farmer/Mechanic/Welder

Name	Mallory Braam
Title	Administrative Assistant 3
Start Date	July 28, 2025
Salary	\$27.48 hourly
Type	Staff
PT/FT	Full-time
Location	Protective Services Campus
Degree	Bachelor's degree – Kinesiology
License	
Certifications	
Experience	4+ years Medical Program Assistant 1+ years Rehabilitative Service Coordinator

Name	Ashley Ahlstrom
Title	Instructional Lab Coordinator 4
Start Date	August 3, 2025
Salary	\$25.21 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Associate's degree – Interior Design (at Madison College)
License	
Certifications	
Experience	2+ years Interior Design Program Lab Coordinator (at Madison College) 1+ years Pharmacy Technician

Name	Amy Johnson
Title	Organizational Culture Strategist
Start Date	August 3, 2025
Salary	\$73,000.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	
License	
Certifications	
Experience	1 year Content Developer & Facilitator (Casual at Madison College) 6 years Corporate Manager Roles

Name	Alan Wiltgen
Title	Custodian 1
Start Date	August 3, 2025
Salary	\$19.43 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Associate's degree – Liberal Arts & Sciences
License	
Certifications	
Experience	4 years Facilities Assistant 4 years Assistant Operations Manager

Name	Carl Xiong
Title	Senior Project & Process Coordinator
Start Date	August 3, 2025
Salary	\$94,312.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Biology Associate's degree – Liberal Arts (at Madison College)
License	
Certifications	
Experience	2+ years Project & Process Portfolio Coordinator 2+ years Senior Project & Process Analyst

Name	Shayna Daveler
Title	Student Services Coordinator
Start Date	August 4, 2025
Salary	\$23.15 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Human Development & Family Studies
License	
Certifications	
Experience	4 years Senior Project Manager 1+ year Development Assistant

Name	Pilar Isabel Estrada
Title	Administrative Coordinator
Start Date	August 4, 2025
Salary	\$24.60 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Spanish & International Studies
License	
Certifications	
Experience	2+ years Bilingual Community Support Coordinator 1+ year Bilingual Administrative Support Specialist

Name	Sarah Gleisner
Title	Study Abroad & Engagement Specialist
Start Date	August 11, 2025
Salary	\$71,318.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Speech Communication Bachelor's degree – Psychology Bachelor's degree – Speech Communication
License	
Certifications	TEFL
Experience	2 years Communication Instructor 5 years Admissions/Sales Manager

Name	CJ Greer
Title	Data Analyst Researcher
Start Date	August 11, 2025
Salary	\$73,000.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Doctorate – Educational Leadership & Policy Analysis Master's degree – Social Work Bachelor's degree – Psychology
License	
Certifications	
Experience	1+ year Grant Reviewer 4 years Graduate Project Assistant

Name	Carl Wesley
Title	Program Advisor 1
Start Date	August 11, 2025
Salary	\$60,000.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Criminology
License	
Certifications	
Experience	11 months Student Conduct & Development Specialist 1+ years Precollege Advisor

Name	Erin English
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$65,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Health Education Center
Degree	Bachelor's degree – Clinical Lab Sciences Bachelor's degree – Biology Associate's degree – Science
License	
Certifications	
Experience	10 months Clinical Lab Scientist 6 years Lead Clinical Lab Scientist/Credentialed Epic Trainer

Name	Eric Ewing
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$68,667.00 annually
Type	Faculty
PT/FT	Full-time
Location	Health Education Center
Degree	Master's degree – Career & Technical Education Bachelor's degree – Psychology Associate's degree – Dental Hygiene (at Madison College)
License	
Certifications	
Experience	3+ years Part-time Instructor (at Madison College) 8 years Dental Hygienist

Name	Anna Gannon
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$68,667.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Radiologic Technology
License	Radiologic Technologist (WI)
Certifications	
Experience	4 years Part-time Instructor (at Madison College) 18 years Registered Radiologic Technologist

Name	Jennifer Heinritz
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$65,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Bacteriology Bachelor's degree – Genetics
License	
Certifications	Tiny Earth Partner Instructor
Experience	1+ years Bacteriology Teaching Assistant 1 year Teaching Fellow

Name	Nicholas Kapusta
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$65,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	High School Diploma
License	WI Electrician Journeyman Class M License
Certifications	
Experience	6 months Part-time Instructor (at Madison College) 2+ years Electrician

Name	Amber Kidd
Title	Full-time Faculty
Start Date	August 14, 2025
Salary	\$75,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Doctorate – English Master’s degree – English Bachelor’s degree – English
License	
Certifications	
Experience	5 years Graduate Teaching Assistant (Full Instructional Responsibility) 1 year Adjunct Instructor

Name	Michelle Lauer
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$85,00.00 annually
Type	Faculty
PT/FT	Full-time
Location	Health Education Center
Degree	Master’s degree – Nursing Education Bachelor’s degree – Nursing Bachelor’s degree – Biology
License	Registered Nurse
Certifications	Advanced Cardiac Life Support (ACLS), July 2019-2021
Experience	1 year Part-time Instructor (at Madison College) 4+ years Access Center Coordinator RN

Name	Becky McCright
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$75,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Protective Services Campus
Degree	Bachelor’s degree – Legal Studies
License	
Certifications	Paralegal Post Baccalaureate Certificate (at Madison College)
Experience	6+ years Part-time Instructor (at Madison College) 5+ years Verona Fire Department Battalion Chief

Name	Kris Muller
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$82,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Ingenuity Center
Degree	Associate's degree – Qutomated Manufacturing systems Technology
License	
Certifications	
Experience	6+ years Lead Mechanical Design – Manufacturing Engineering 1+ years Product Designer

Name	Stacey Nevar
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$75,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Health Education Center
Degree	Master's degree – Educational Psychology Bachelor's degree – Career Technical Education Associate's degree – Dental Assistant (at Madison College)
License	Aesthetician
Certifications	
Experience	11 years Part-time Instructor (at Madison College) 8 years Dental Assistant

Name	Katherine O'Meara
Title	Full-time Faculty
Start Date	August 14, 2025
Salary	\$82,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Doctorate – Writing, Rhetorics & Literacies Master's degree – Linguistics Bachelor's degree – English
License	
Certifications	
Experience	5 years Assistant Professor of English 5 years Director of Writing Across the Curriculum

Name	Jennifer Orshak
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$95,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Health Education Center
Degree	Doctorate – Nursing Master’s degree – Women’s Studies Bachelor’s degree – Nursing Bachelor’s degree – Political Science & Women’s Studies
License	Registered Nurse
Certifications	FULD Evidence Based Practice Certification (EBP-C) Acute Coronary Life Support Certification (ACLS) Certified Medical Surgical Registered Nurse Basic Life Support Certification (BLS)
Experience	3+ years Nurse Scientist 14+ years Registered Nurse, Inpatient

Name	Claire Pellegrini
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$75,670.20 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor’s degree – Education Associate’s degree – Interior Design (at Madison College)
License	
Certifications	
Experience	8 months Full-time Instructor (at Madison College) 1+ years Part-time Instructor (at Madison College)

Name	Teresa Pelletier
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$72,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Developmental Biology Bachelor's degree - Biology
License	Charter School Teacher License, Biology & ELA
Certifications	
Experience	16 years Part-time Instructor (at Madison College) 2+ years Tutor, AP Biology

Name	Kelsey Poulson-Ellestad
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$82,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Doctorate – Biology Bachelor's degree – Biological Sciences & Biochemistry
License	
Certifications	
Experience	1+ year Associate Chair, Department of Biological, Physical & Health Sciences 10 years Assistant/Associate Professor of Biochemistry

Name	Cindy Rosas-Bridges
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$72,701.88 annually
Type	Faculty
PT/FT	Full-time
Location	South Madison
Degree	Bachelor's degree – Human Development & Family Studies
License	
Certifications	
Experience	2+ years Full-time Instructor (at Madison College) 3+ years Part-time Instructor (at Madison College)

Name	Elizabeth Schaefer
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$68,667.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Associate's degree – Visual Communications (at Madison College)
License	
Certifications	
Experience	5+ years Senior Laboratory Coordinator (at Madison College) 1+ year Casual (at Madison College)

Name	Shannon Skoglund
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$65,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Literature & Language Bachelor's degree – English Secondary Education
License	
Certifications	
Experience	2 years English Teacher 4 years English Interventionist

Name	Tiffany Sopha
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$78,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Health Education Center
Degree	Associate's degree – Nursing (at Madison College)
License	
Certifications	Nursing
Experience	8 months Part-time Instructor (at Madison College) 9+ years Registered Nurse

Name	Michael Stephenson
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$82,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Hospitality Business
License	
Certifications	ServSafe
Experience	4+ years Vice President – Retail 2+ years Executive Sous Chef

Name	Joshua Stokdyk
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$101,594.40 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – English Bachelor's degree – English
License	
Certifications	
Experience	18 years Full-time Instructor (at Madison College) 1+ year Writing Center Instructor

Name	Casey Turner
Title	Full-time Faculty
Start Date	August 14, 2025
Salary	\$75,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Education Administration Bachelor's degree – Education
License	
Certifications	Graduate Mathematics
Experience	4+ years High School Mathematics Instructor 2 years Virtual High School Mathematics Instructor

Name	Happy Waggoner
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$81,666.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Computer Science Associate's degree – Mathematics
License	
Certifications	CompTIA Palo Alto Cisco
Experience	3 years Network Engineer 3 years Network Technician VI

Name	Emily Weber
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$72,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Exercise Science Bachelor's degree – Biology
License	
Certifications	ACE Fitness Nutrition Specialist CPR//AD/First Aid Personal Trainer Strength & Conditioning Specialist
Experience	3+ years Master Trainer & Fitness Producer 3 years Assistant Director of Fitness

Name	Lauren Wiese
Title	Full-time Instructor
Start Date	August 14, 2025
Salary	\$95,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Environmental History Bachelor's degree – Public History, Religious Studies Associate's degree – IT—Networking Specialist (at Madison College)
License	
Certifications	CCNA CCNA: Enterprise Networking, Security & Automation CCNA: Switching, Routing and Wireless Essentials
Experience	10 months IT Operations Lead 10 months IT Technician II

Name	Ricky Vargas
Title	Counselor
Start Date	August 14, 2025
Salary	\$79,509.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Counseling Bachelor's degree – Biblical Counseling
License	Licensed Professional Counselor Substance Abuse Counselor National Certified Counselor
Certifications	
Experience	2 years School-Based Mental Health Therapist 6 years Licensed Professional Counselor

**THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND
SEPARATIONS**

EMPLOYEE	POSITION	EFFECTIVE DATE
Kristina Voeck	Child Care Food Technician	July 21, 2025
Christopher Burton	Custodian 1	July 29, 2025
Brian Short	Academic Manager 4 – Dean	August 1, 2025
David Callahan	Public Safety Officer 3	August 6, 2025
Krissandra Bulow	Child Care & Development Coordinator 3	August 8, 2025
Gretchen Kanable	Academic Advisor 2	August 8, 2025

THE PRESIDENT RECOMMENDS APPROVAL OF RETIREMENTS

EMPLOYEE	POSITION	EFFECTIVE DATE	YEARS OF SERVICE
John Boyne	Counselor	August 1, 2025	14 years
Reba Heberlein	Department Chair – Marketing	August 8, 2025	24 years
Kenneth McCullough	Department Chair – IT Software Development	August 15, 2025	33 years