

A meeting of the Madison Area Technical College District Board was held on December 3, 2025, in a hybrid format. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Shiva Bidar-Sielaff (Chair), Donald Dantzler (Vice-Chair), Melanie Lichtfeld (Secretary), Dan Bullock (Treasurer), Chris Canty, Shana Lewis, Ann McNeary, and Korbey White.

Also present: Jon Anderson, Legal Counsel; Jennifer Berne, President; Tim Casper, Executive Vice-President, Student Affairs; Beth Giles, Provost; Damira Grady, Vice-President, Organizational Impact and Culture; Sylvia Ramirez, Executive Vice-President, Finance & Administration; and Mark Thomas, Executive Vice-President, Policy and Strategy.

Others present: Laurie Grigg, Chief Financial Officer/Controller; Hasan Hashmi, Board Student Liaison; Anita Mazvimavi, Administrative Assistant to the President; Lisa Smith, Vice-President, Institutional Effectiveness; Jose Villarreal, Student Senate President; and Kristin Rolling, Recording Secretary.

#### **Call to Order** <sup>I</sup>

The meeting was duly noticed and called to order at 5:30 p.m. by Ms. Bidar Sielaff. Mr. Anderson confirmed that appropriate notices had been given and the meeting was being held in compliance with the open meetings law.

#### **Routine Business Matters** <sup>II</sup>

##### **Approval of Meeting Minutes** <sup>II A</sup>

**There was a motion by Ms. Lewis, second by Ms. McNeary, to approve the meeting minutes of November 5, 2025, as submitted. Motion carried.**

##### **Public Comments** <sup>II B</sup>

There were no public comments.

**New Business** **III**

**Communications** **III A**

**Board Chair's Report** **III A 1**

**Future Meeting & Event Schedule** **III A 1 a**

Ms. Bidar-Sielaff reminded trustees of upcoming meetings and events.

**Student Liaison Report** **III A 2**

Mr. Hashmi reported that students are preparing for finals and wrapping up the semester.

The Center for International Educations has hosted several cultural events in the last several weeks. The Foundation scholarship application period has ended. Students will be notified about scholarships in February.

**Student Senate Report** **III A 3**

Mr. Villarreal reported that the Student Senators participated in a Wisconsin Student Government Association event, where they connected with peers from across the WTCS and learned about legislative priorities. Three new senators will be sworn in during December and Student Senate is scheduling their tabling events for the spring semester.

**College/Campus Announcements** **III A 4**

Dr. Giles reported that Dr. Marco Torrez-Miranda, previous director of the Institute for Equity and Change, is the new Dean in the School of Arts, Humanities and Social Sciences. The college hosted a grand opening for the construction and remodeling building, Truax North.

Dr. Casper provided an update on the WolfPack Rising Project, a new Student Information System. The new system is scheduled to be fully functional for the Fall 2027 semester.

Dr. Ramirez reported that the new Early Learning Campus at Goodman South is scheduled to open in January with half of the classrooms available. The remaining classrooms will open in Fall 2026. There will be a ribbon cutting in January.

Dr. Grady reported that her office hosted several events in November, including events for Hispanic Heritage Month, a Community Job Fair, two art show receptions. The college's Hmong New Year will occur in December.

**International Travel** III A 5

Dr. Thomas reported on upcoming international travel for faculty and staff.

**President's Report** III A 6

**Monitoring Report – Vision 2030 Commitment 6** III A 6 a

Dr. Berne reported that Commitment 6 references the college's most robust partners, including K-12 education, non-profits, four-year transfer institutions, and employers. Beginning in January, the college will provide a report to the Board on a small number of potential metrics that represent the outcomes of work focused upon student completion of degrees or fully loaded transfer. Work is ongoing to clearly identify the definition of each metric, name the current state and put in programs that will nudge the numbers upward toward an established goal.

Dr. Berne introduced Dr. Thomas and Ms. Smith to share information about Board reports in 2026, including the development of a scorecard that will benchmark each leading and lagging indicators, completion metrics, disaggregated data and student stories.

**Action Items** III B

**Fiscal Year 2024-2025 Annual Comprehensive Financial Report** III B 1

Dr. Ramirez reported that on November 5, 2025, a representative from Clifton Larson Allen, LLP (CLA), the district's external auditor, presented the draft FY2024-25 audit report including an unmodified clean audit opinion on the financial statements. The representative reported that there were no material weaknesses, and no significant deficiencies noted on the financial statements. Due to the delay of the compliance supplement, the completion of the single audit is delayed and will be brought forth at a later date.

**There was a motion by Shana Lewis, seconded by Chris Canty, to accept the June 30, 2025 Annual Comprehensive Financial Report. Motion carried.**

**Fiscal Year 2025-2026 Budget Amendment** <sup>III B 2</sup>

Dr. Ramirez reported the Fiscal Year 2025-26 budget was approved by the District Board on June 4, 2025. Per State Statute 65.90(5)(a) and the Wisconsin Administrative Code TCS 7.05(7), and to adhere to the District Board's policy, various budget amendments were recommended for adoption by the District Board.

**There was a motion by Mr. White, seconded by Ms. McNeary, to approve the budget modifications for Fiscal Year 2025-26. Motion carried unanimously meeting the voting requirement of two-thirds approval by members of the board.**

**Consent Agenda** <sup>III B 3</sup>

**Code of Ethics** <sup>III B 3 a</sup>

**General fund monthly financial report as of October 31, 2025** <sup>III B 3 b</sup>

**Request for proposals/request for bids/sole sources** <sup>III B 3 c</sup>

**38.14 service contracts October 2025** <sup>III B 3 d</sup>

**District Purchases over \$50,000** <sup>III B 3 e</sup>

**Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period October 16, 2025, through November 15, 2025** <sup>III B 3 f</sup>

**Employment of personnel** III B 3 g

**Resignations and separations** III B 3 h

**There was a motion by Ms. Lichtfeld, seconded by Ms. McNear, to approve Consent Agenda items III.B.3.a. through h. Motion carried.**

**Adjournment** IV

**There was a motion by Mr. White, seconded by Mr. Canty, to adjourn the meeting. Motion carried.**

The meeting adjourned at 6:32 p.m.

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Melanie Lichtfeld, Secretary

