



January 30, 2026

## MEETING NOTICE

**NOTICE IS HEREBY GIVEN** that the Madison College District Board will meet in a hybrid format at 4:30 p.m. on Wednesday, February 4, 2026, at 1705 Hoffman Street, Room 216, to engage in Board development activities. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Participant Code 407 114 733# when prompted.

**NOTICE IS FURTHER HEREBY GIVEN** that at 4:45 p.m., the Madison Area Technical College District Board will tour the Student Wellness Center, 1705 Hoffman Street, Room 100. There is not a virtual option for the tour.

**NOTICE IS FURTHER HEREBY GIVEN** that the Madison Area Technical College District Board will meet at 5:30 p.m. at 1705 Hoffman Street, Room 309/311, in a hybrid format to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference Code 354 917 033# when prompted.

### I. CALL TO ORDER

- A. Compliance with Open Meeting Law

### II. ROUTINE BUSINESS MATTERS

- A. Approval of January 7, 2026, Meeting Minutes **(Pages 3-8)**
- B. Public Comments

### III. NEW BUSINESS

- A. Communications
  - 1. Board Chair's Report
    - a. Future Meeting & Event Schedule
  - 2. Student Liaison Report – Hassan Hashmi
  - 3. Student Senate President Report – Jose Villarreal
  - 4. College/Campus Announcements
    - a. Academic Affairs Update
    - b. Enrollment Update
    - c. Budget Update
    - d. Organizational Impact and Culture Update
    - e. International Travel **(Page 9)**
  - 5. President's Report
    - a. Vision 2030 Updates

## B. Action Items

1. New Program Approval-Arborist Apprenticeship Program (**Pages 10-11**)
2. Consent Agenda
  - a. General fund financial report as of December 30, 2025 (**Pages 12-14**)
  - b. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period December 16, 2025, through January 15, 2026 (**Pages 15-19**)
  - c. Contracts for services December 2025 (**Page 20**)
  - d. Request for proposals/request for bids/sole sources (**Page 21**)
  - e. Quarterly finance dashboard (**Page 22**)
  - f. Quarterly investment report (**Page 23-26**)
  - g. Employment of personnel (**Pages 27-31**)
  - h. Resignations and separations (**Page 32**)
  - i. Retirements (**Page 33**)

## IV. CALENDAR OF EVENTS

### **Board Meetings**

March 4, 2026

April 1, 2026

May 6, 2026

June 3, 2026

### **Association of Community College Trustees**

Leadership Congress – Chicago, Illinois; October 21-24, 2026

## V. ADJOURN

cc: News Media  
Madison College Board  
Legal Counsel

Administrative Staff  
Full-Time Faculty/ESP Local 243  
Part-Time Faculty

A meeting of the Madison Area Technical College District Board was held on January 7, 2026, in a hybrid format. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Shiva Bidar-Sielaff (Chair), Melanie Lichtfeld (Secretary), Dan Bullock (Treasurer), Chris Canty, Shana Lewis, Ann McNeary, Tonya Olson, and Korbey White.

Also present: Jon Anderson, Legal Counsel; Jennifer Berne, President; Tim Casper, Executive Vice-President, Student Affairs; Mel Charbonneau, Vice-President, Marketing and Communications; Beth Giles, Provost; Sylvia Ramirez, Executive Vice-President, Finance & Administration; and Mark Thomas, Executive Vice-President, Policy and Strategy.

Others present: Laurie Grigg, Chief Financial Officer/Controller; Hasan Hashmi, Board Student Liaison; Anita Mazvimavi, Administrative Assistant to the President; Lisa Smith, Vice-President, Institutional Effectiveness; Jose Villarreal, Student Senate President; and Kristin Rolling, Recording Secretary.

### **Call to Order** <sup>I</sup>

The meeting was duly noticed and called to order at 5:30 p.m. by Ms. Bidar Sielaff. Mr. Anderson confirmed that appropriate notices had been given and the meeting was being held in compliance with the open meetings law.

### **Routine Business Matters** <sup>II</sup>

#### **Approval of Meeting Minutes** <sup>II A</sup>

**There was a motion by Mr. White, second by Ms. McNeary, to approve the meeting minutes of December 3, 2025, as submitted. Motion carried.**

#### **Public Comments** <sup>II B</sup>

There were no public comments.

**New Business** III**Communications** III A**Board Chair's Report** III A 1**Future Meeting & Event Schedule** III A 1 a

Ms. Bidar-Sielaff reminded trustees of upcoming meetings and events.

**Student Liaison Report** III A 2

Mr. Hashmi reported that he will be visiting Northcentral Technical College with other students as part of a meeting of the Wisconsin Student Government Association.

**Student Senate Report** III A 3

Mr. Villarreal reported that three new senators have joined Student Senate, bringing the total to 18 active members on Senate. New Senate marketing items reach students in more creative ways, as well as expand marketing opportunities. A large delegation of Student Senate representatives will also attend the WSG meeting at NCTC. The first Senate General Assembly meeting for the spring term will take place later this month.

**College/Campus Announcements** III A 4

Dr. Ramirez highlighted the sustainability features of the Trux North building, including glass overhead doors that provide natural light and reduce lighting demand, occupancy sensors, roof insulation that exceeds code requirements a heat pump/heat recovery chiller, bike infrastructure, EV charging stations, carpooling spots, low temperature hot water, low flow toilets and sinks, and bioretention basins.

Ms. Charbonneau shared the results of two surveys. From the WTCS statewide survey, two-thirds of Wisconsin residents report a favorable opinion of technical colleges, and more than three-quarters believe the state benefits from the education technical colleges provide. The

results of the Madison College brand survey, reinforce the statewide findings and reflect a strong, positive view of Madison College's value and impact.

#### **International Travel** III A 5

Dr. Thomas reported on upcoming international travel for faculty and staff.

#### **President's Report** III A 6

Dr. Berne reminded trustees that the college is focused on credential completion and will report to the Board on students who complete a degree or credential they initially sought, students who complete a related degree or credential, and students who complete an Madison College credential.

Dr. Berne introduced Ms. Smith to share the analysis of Madison College current completion data.

#### **Action Items** III B

#### **Fiscal Year 2024-2025 Single Audit** III B 1

Dr. Ramirez reported that on November 5, 2025, a representative from Clifton Larson Allen, LLP (CLA), the district's external auditor, presented the draft FY2024-25 audit report including an unmodified audit opinion on the financial statements. At that time, the review of the Single Audit was not yet complete. There was a finding in the Single Audit for award period July 1, 2024 to June 30, 2025. It was a significant deficiency in internal control over compliance. Institutions are required to report enrollment information, as prescribed by the Secretary of Education under the Pell grant and the Direct load program via the NSLDS. During testing, the auditors noted 3 of 60 students selected for testing did not have the correct enrollment status reported to NSLDS. There are no questioned costs. The District has designed and implemented controls over the review of report parameters and enrollment reporting to

ensure financial aid software is properly calculating enrollment based on enrolled credits at the District.

**There was a motion by Mr. Bullock, seconded by Ms. McNeary, to accept the June 30, 2025 Single Audit report. Motion carried.**

**Proposed FY2025-2026 Capital Remodel Projects III B 2**

Dr. Ramirez reported that as part of the capital projects planning process, several remodeling projects have been identified for funding. The projects are included in the Three-Year Facilities Plan approved by the Madison College Board on August 6, 2025.

Truax Campus - E Wing Restrooms Upgrade: reconfigure the area to meet current restroom standards by creating six new single occupancy restrooms. The estimated project cost is \$250,000.

Truax Campus - Rooms E3830A&B Remodel: the project includes two adjacent classrooms with an operable wall between. The operable wall will be replaced with a new insulated drywall partition to reduce sound transfer between the classrooms. Other improvements include new flooring, ceilings, wall paint, improved lighting, and upgraded mechanical systems reflecting current college standards. The estimated project cost is \$100,000.

Capital equipment, including technology, instructional equipment, and furniture are not part of the construction estimates. Sufficient funds are available for these costs within the College's capital budget. Each project will meet the Americans with Disability Act (ADA) standards.

**There was a motion by Mr. Bullock, seconded by Ms. Lichtfeld, to:**

- 1. Approve the above remodel projects.**
- 2. Authorize staff to prepare construction drawings & specifications and to send the above projects out for competitive bids.**
- 3. Authorize staff to submit a request for approval each project to the Wisconsin Technical College System Board.**

**Motion carried.**

**Capital Projects Borrowing** III B 3

**Resolution Authorizing the Issuance of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26F** III B 3 a **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26F** III B 3 b

Ms. Grigg reported that the attached resolution is the authorization to begin the borrowing process and totals \$5,000,000, including \$1,500,000 for new construction, and \$3,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$3,500,000), and for the purpose of paying for new construction (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

**There was a motion by Mr. Bullock, seconded by Ms. Lichtfeld, to adopt the Resolution Authorizing the Issuance of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26F; and to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$5,000,000 General Obligation Promissory Notes, Series 2025-26F. Motion carried.**

**Consent Agenda** III B 4

**General fund monthly financial report as of November 30, 2025** III B 4 a

**Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period November 16, 2025 through November 15, 2025** IIIB4 b

**38.14 service contracts October 2025** III B 4 c

**Employment of personnel** III B 4 d

**There was a motion by Mr. Bullock, seconded by Mr. White, to approve Consent Agenda items III.B.4.a. through h. Motion carried.**

**Adjournment** <sup>IV</sup>

**There was a motion by Ms. McNeary, seconded by Mr. Bullock, to adjourn the meeting. Motion carried.**

The meeting adjourned at 6:32 p.m.

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Melanie Lichtfeld, Secretary



# Madison Area Technical College

## Topic: International Travel Authorizations (Information Only District Board Report)

**Madison College District Board Meeting Date:** February 4, 2026

*The following international travel requests have been authorized. All requests for international travel listed below conform with all procedural and administrative rules as outlined in Madison College District International Travel Policies.*

Name of Program/Trip	Traveler Name(s)	Destination Country and City	Dates of Travel	Description of Travel and Benefit to District	Dollar Amount
ICISP Study Abroad Program Site Visit - Seville	Traveler 1:  Sarah Grace Gleisner	Destination City:  Seville	Departure Date:  March 7, 2026	<p>Madison College is a member of ICISP (Illinois Consortium for International Studies and Programs) and Sarah serves as a Madison College ICISP representative. ICISP is offering a site visit to their Seville, Spain program to acclimate ICISP representatives, faculty, and staff to the program. Participating in this site visit will help Sarah become more familiar with the ICISP Seville program's curriculum, housing options, cultural excursions, and overall student experience which, in turn, will help her to advise and prepare Madison College students more thoroughly. In addition, spending a week with ICISP representatives and colleagues from other ICISP institutions will be an excellent networking opportunity and will further her knowledge of programs and best practices at other institutions.</p> <p>The site visit includes a tour of the International College of Seville (ICS), which is where Madison College students take classes. It also includes meeting with ICS administration, meeting with ICISP students, and visiting Spanish language classes along with the Culture and Society of Spain class, which are required for all students. Sarah will also visit a homestay family and participate in excursions to cultural and historical sites around Seville that students learn about and visit as part of the program.</p> <p>The ICISP Program in Seville allows students to study for fall (12-18 credits), spring (12-18 credits), or the summer term (6-7 credits). It is a popular choice for Madison College students who are eager to improve their Spanish language skills. In 2025, Madison College students studied at ICS each semester of AY 2025. This Spring three Madison College students are studying there, so Sarah will also be able to conduct in-person check-ins with them during the site visit.</p>	\$  \$3,320
	Traveler 2:				
	Traveler 3:	Destination Country:  Spain	Return Date:  March 14, 2026		
	Traveler 4:				
Study Abroad Spring Break Program - Global Entrepreneurship Italy	Traveler 1:  La Racha Simon	Destination City:  Florence, Milan, Siena, Tavernelle	Departure Date:  March 12, 2026	<p>La Racha : As the Promise Program Manager, La Racha's participation in this study abroad experience will provide her with hands-on training and direct immersion in program delivery. This training is critical to both the immediate success and long-term sustainability of the study abroad program being developed in collaboration with CIE and tailored to Scholars of Promise students.</p> <p>This experience directly aligns with Madison College's commitment to international education and supports Madison College's goal of expanding study abroad opportunities and improving access to students historically underrepresented in study abroad. Global knowledge, skills, and experiences are more important than ever, adding value to student outcomes and enriching our ability to prepare learners for a diverse, interconnected workforce.</p> <p>Melissa: As the School of Business and Applied Arts expands its involvement in international education, participating in this program will help Melissa understand the operational realities of study abroad to ensure that BAA students have high quality learning experiences abroad, that BAA faculty are prepared and supported as they work with CIE to develop opportunities, and that these initiatives will be sustainable. Participating in this study abroad program will provide Melissa with firsthand experience essential for evaluating future program proposals, supporting faculty leaders, and expanding global learning opportunities across her school.</p>	\$  \$6,750
	Traveler 2:  Melissa Perez				
	Traveler 3:	Destination Country  Italy	Return Date:  March 21, 2026		
	Traveler 4:				
					\$6,275

## MADISON AREA TECHNICAL COLLEGE

**DATE:** February 4, 2026

**TOPIC:** New Program Approval-Arborist Apprenticeship Program

**ISSUE:** The School of Human and Protective Services seeks approval for the creation of an Arborist Apprenticeship. Arboriculture focuses on the cultivation, management, and care of trees in residential, commercial, municipal, and utility settings. Arborists are trained to assess tree health, perform pruning and removals, manage pests and diseases, and work safely with specialized equipment such as chainsaws, aerial lifts, and climbing systems.

Arborists play a critical role in maintaining healthy, safe, and sustainable tree populations in urban, suburban, and utility-served environments. As communities across southern Wisconsin contend with aging tree infrastructure, invasive pests, storm damage, and climate-related stressors, the demand for trained arborists continues to grow. Arborists are essential to public safety, environmental stewardship, and infrastructure protection.

This issue paper proposes the creation of an Arborist Apprenticeship Program embedded in existing the Tree Care Technical Program. The program would combine 22 credits classroom instruction with paid, supervised, on-the-job training to prepare students for high-demand careers in arboriculture while directly addressing regional workforce shortages. Apprenticeship students will be enrolled alongside students enrolled in the Tree Care program classes, so there will be no additional sections of existing courses.

Program outcomes include the following competencies:

- Adhere to safe work practices.
- Operate equipment.
- Maintain equipment.
- Prune trees and shrubs.
- Remove trees and shrubs.
- Establish trees and shrubs.
- Assess trees to mitigate risks.
- Apply plant healthcare treatments.
- Demonstrate core ability skills required for the trade.

Southern Wisconsin employers, including municipalities, utility contractors, and private tree care companies, report ongoing difficulty recruiting and retaining qualified arborists. While entry-level positions are often available, many applicants lack the hands-on skills, safety training, and industry credentials required for success in arborist roles.

There are 5,826 Arborist and Tree Care professionals currently employed in the Madison College district. The 2026-2031 expected change is +4.0%, which is higher

than the national average projected growth of 2.3% during that same time. Lightcast, the Department of Labor data aggregator, projects there should be an estimated 814 job openings in the Madison College district each year.

Madison College is well positioned to serve as an instructional partner for apprenticeship programs by offering safety training, tree biology, pruning standards, and preparation for industry credentials such as the ISA Certified Arborist exam. Tree Care faculty have been working with DWD, Advisory Board members and Industry partners to identify apprenticeship sponsors. Savatree, Bassett Tree Care and Heartwood, all employers in our district, have expressed interest, as has the City of Madison.

Through our faculty and our Advisory Board membership, we have deep connections to industry partners who can assist in recruiting additional sponsors, who may include:

**Municipal and Public Sector Employers**

- Cities that employ arborists to maintain street trees, parks, and public spaces.
- Municipal arborist roles are essential for storm response, public safety, and long-term tree canopy management.
- Many municipalities already hire arborist apprentices or trainees, demonstrating sustained demand and advancement opportunities.

**Private Tree Care Companies and Utility Contractors**

- Southern Wisconsin supports many private tree service companies, landscape firms, and utility vegetation management contractors.
- These employers require arborists trained in climbing, aerial lift operation, pruning standards, and electrical hazard awareness.
- Utility-related arborist positions are particularly stable and offer competitive wages and benefits.

The creation of the Arborist Apprenticeship will create a pathway that would address a documented workforce shortage while providing accessible, career-focused education to individuals new to the industry and to those looking to advance in their careers by increasing their education. By combining paid employment with technical instruction, the program would prepare skilled arborists who support public safety, environmental health, and economic growth across the region.

**ACTION:** Approve the new Arborist Apprenticeship Program.

## MADISON AREA TECHNICAL COLLEGE

**DATE:** February 4, 2026

**TOPIC:** General Fund Financial Report as of December 31, 2025

**ISSUE:** Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 57.31% of the current budget. This compares to 56.11% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 100.32% of budget, compared to 100.02% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 13.02% of budget, compared to 12.99% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 100.15% of budget, compared to 97.30% last year. The material fee revenues are 100.27% of budget, compared to 98.06% last year.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 104.35% of the amount budgeted. Last year, revenues to date were 87.53%. Out-of-State tuition, Other Student fees and Outside Authority fees are performing well vs budget.
- Institutional Sources include interest income, lease/rental income and royalty income, along with miscellaneous revenues. The revenues to date are 62.40% of the budget. Last year's revenues were 49.96% of the budget. Interest income is trending better against budget.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are 48.00% of the budget, compared to 27.03% last year. Increase related to indirect federal costs.

The functional expenditure classifications are defined by NACUBO's Financial Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 49.38% of budget as compares to 49.31% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 47.01% of budget, compared to 46.72% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 53.45% of the budget, versus 52.60% last year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 44.99% of the current year's budget, compared to 47.31% last year.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 57.69% of budget, compared to 60.33% last year.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 63.87% of budget, compared to 58.62% last year. Increases in supplies, professional fees, utilities and rentals/leases compared to prior year.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 50.68% of budget, compared to 48.45% last year.
- Accept report and place on file.

GENERAL FUND  
FOR THE MONTH ENDED DECEMBER 2025

**STATEMENT OF REVENUE - ESTIMATED AND ACTUAL**

	<u>+Budgeted Revenue</u>	<u>Actual Revenue Current Month</u>	<u>Actual Revenue Year to Date</u>	<u>Balance To Be Earned</u>	<u>Actuals to Budget % Earned Year to Date</u>	<u>*Actuals to Budget % Earned Prior Year</u>
Local Sources (Tax Levy)	\$ 47,416,000	\$ 171,281	\$ 47,568,384	\$ (152,384)	100.32%	100.02%
State Sources (State Aid)	\$ 83,441,000	\$ (1)	\$ 10,867,752	\$ 72,573,248	13.02%	12.99%
Program Fees	\$ 35,784,000	\$ 3,157,454	\$ 35,836,771	\$ (52,771)	100.15%	97.30%
Material Fees	\$ 1,259,000	\$ 113,156	\$ 1,262,455	\$ (3,455)	100.27%	98.06%
Other Student Fees	\$ 1,270,000	\$ 126,352	\$ 1,325,242	\$ (55,242)	104.35%	87.53%
Institutional Sources	\$ 2,505,000	\$ 76,911	\$ 1,563,194	\$ 941,806	62.40%	49.96%
Federal Sources	\$ 310,000	\$ 8,326	\$ 148,788	\$ 161,212	48.00%	27.03%
<b>Total Revenues</b>	<b>\$ 171,985,000</b>	<b>\$ 3,653,480</b>	<b>\$ 98,572,587</b>	<b>\$ 73,412,413</b>	<b>57.31%</b>	<b>56.11%</b>

**STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS**

	<u>+Budgeted Expenditures</u>	<u>Year to Date Expenditures</u>	<u>Encumbrances</u>	<u>Budget Balance</u>	<u>Actuals to Budget % Used Year to Date</u>	<u>*Actuals to Budget % Used Prior Year to Date</u>
Instructional	\$ 115,086,000	\$ 53,222,064	\$ 874,616	\$ 60,989,320	47.01%	46.72%
Instructional Resources	\$ 3,446,000	\$ 1,756,579	\$ 85,229	\$ 1,604,192	53.45%	52.60%
Student Services	\$ 21,764,000	\$ 9,570,946	\$ 219,746	\$ 11,973,308	44.99%	47.31%
General Institutional	\$ 19,882,000	\$ 9,823,569	\$ 1,645,900	\$ 8,412,531	57.69%	60.33%
Physical Plant	\$ 12,953,000	\$ 5,858,282	\$ 2,414,748	\$ 4,679,970	63.87%	58.62%
Public Service	\$ 1,213,000	\$ 601,049	\$ 13,662	\$ 598,288	50.68%	48.45%
<b>Total Expenditures</b>	<b>\$ 174,344,000</b>	<b>\$ 80,832,489</b>	<b>\$ 5,253,902</b>	<b>\$ 88,257,609</b>	<b>49.38%</b>	<b>49.31%</b>

+FY25-26 Modified Budget, 12/3/25

\*Prior Year Budget %'s are computed from Final Budget for FY24-25

**Madison College Supplier Payments Greater Than or Equal to \$2,500.00**  
**12/16/2025 through 1/15/2026**

Supplier	Total Spend
WORKDAY INC	\$ 1,461,086.00
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$ 1,310,606.70
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 941,582.33
DEAN HEALTH PLAN INC	\$ 570,156.77
PEPPER CONSTRUCTION COMPANY OF WISCONSIN LLC	\$ 518,612.74
COMMUNITY PLAYTHINGS	\$ 348,851.00
SHI INTERNATIONAL CORP	\$ 335,770.05
GE PRECISION HEALTHCARE LLC	\$ 210,193.48
COLLABORATIVE SOLUTIONS LLC	\$ 176,609.24
THE LAWN CARE PROFESSIONALS	\$ 174,796.67
MADISON GAS AND ELECTRIC CO	\$ 143,895.60
KW2	\$ 118,957.01
JH FINDORFF AND SON INC	\$ 111,214.93
SYNERGY CONSORTIUM SERVICES LLC	\$ 99,669.00
1901 INC	\$ 84,243.88
BEACON HILL SOLUTIONS GROUP LLC	\$ 79,910.00
MARS SOLUTIONS GROUP	\$ 79,264.00
CHANDRA TECHNOLOGIES INC	\$ 77,976.00
AMAZON.COM LLC	\$ 77,367.47
WILS	\$ 74,722.10
SYSCO BARABOO LLC	\$ 73,485.02
BWBR	\$ 68,104.60
BEACON TECHNOLOGIES INC	\$ 67,643.50
VANGUARD STORAGE AND RECOVERY LLC	\$ 66,149.22
INFOED GLOBAL	\$ 62,981.00
DUET RESOURCE GROUP INC	\$ 62,968.96
MCGRAW HILL LLC	\$ 61,618.52
CDW GOVERNMENT	\$ 56,523.58
EMPLOYEE BENEFITS CORPORATION	\$ 53,781.09
ETHOS GREEN POWER COOPERATIVE	\$ 51,167.79
ARCH SOLAR C AND I INC	\$ 46,146.30
ATRIUM CAMPUS LLC	\$ 45,978.55
EWALD MOTORS OF OCONOMOWOC LLC	\$ 44,037.50
INDIAN RIVER STATE COLLEGE INCLUDING WQCS	\$ 41,183.36
YUJA INC	\$ 41,014.76
MINNESOTA LIFE INSURANCE COMPANY	\$ 39,667.08
RILEY CONSTRUCTION CO	\$ 39,298.87
HEARTLAND BUSINESS SYSTEMS LLC	\$ 37,265.02
SAN ANTONIO LASER	\$ 35,800.00
METRO TRANSIT MADISON	\$ 35,085.10
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$ 34,419.73
EMMONS BUSINESS INTERIORS	\$ 34,001.81
PARCHMENT LLC	\$ 30,970.31
TEAMSOFT INC	\$ 30,120.00
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$ 28,910.51
DIMENSION IV MADISON LLC	\$ 27,723.00
WIN TECHNOLOGY	\$ 27,296.30
TEKSYSTEMS INC	\$ 25,245.00
LAMERS BUS LINES INC	\$ 25,102.25
JONES AND BARTLETT LEARNING LLC	\$ 24,724.05
US CELLULAR	\$ 24,325.78
V SOFT CONSULTING GROUP INC	\$ 24,266.00
PEPSI COLA MADISON	\$ 24,102.04
MADISON COLLEGE FOUNDATION	\$ 23,364.78

CITY OF MADISON	\$	21,587.16
CLIFTONLARSONALLEN LLP	\$	19,785.68
INTERNET2	\$	19,000.00
GFL ENVIRONMENTAL	\$	18,885.10
JOHNSON CONTROLS FIRE PROTECTION LP	\$	17,824.64
SUNDIAL SOFTWARE CORP	\$	17,578.00
Fastpitch Dreams LLC	\$	17,190.00
JRSS CORPORATION	\$	17,157.36
AT&T	\$	17,098.08
SCHILLING SUPPLY COMPANY	\$	17,007.55
BAUER BUILDERS INC	\$	16,800.00
MADISON NATIONAL LIFE INSURANCE COMPANY INC	\$	16,655.24
ELSEVIER INC	\$	16,193.22
CINTAS CORPORATION	\$	16,150.71
Design Engineers PC	\$	15,744.00
CARAHSOFT TECHNOLOGY CORPORATION	\$	15,443.08
GO RITEWAY TRANSPORTATION GROUP	\$	15,420.59
CLEAN POWER LLC	\$	15,285.49
PROSPECT INFOSYSTEM INC	\$	14,976.00
HUSCH BLACKWELL LLP	\$	14,750.00
THE PLANET GROUP TECH	\$	14,600.00
GREEN WINDOW CLEANING SERVICES LLC	\$	14,125.00
US SIGNAL COMPANY LLC	\$	13,946.63
MBS TEXTBOOK EXCHANGE LLC	\$	13,880.27
HONORLOCK INC	\$	13,840.00
ALL HANDS FIRE EQUIPMENT LLC	\$	12,966.20
SANS INSTITUTE	\$	12,675.00
BYO RECREATION LLC	\$	12,404.00
LAKE SHORE LEARNING MATERIALS	\$	12,073.45
THE PROMO AGENCY	\$	11,985.23
VIEWPOINT SCREENING	\$	11,915.64
STAPLES BUSINESS ADVANTAGE	\$	11,872.90
ELLINGSON PRO CLEAN INC	\$	11,790.00
CAMERA CORNER CONNECTING POINT	\$	11,364.98
FORWARD ELECTRIC INC	\$	11,242.79
VANGUARD COMPUTERS INC	\$	11,171.97
PEARSON EDUCATION INC	\$	10,631.28
CONSTELLATION NEWENERGY GAS DIVISION LLC	\$	10,557.11
MEDLINE INDUSTRIES INC	\$	10,335.64
XEROX CORP	\$	10,094.25
MADISON365	\$	10,001.34
AE BUSINESS SOLUTIONS	\$	10,000.00
PEARSON ENGINEERING LLC	\$	10,000.00
AMERICAN HEART ASSOCIATION	\$	9,764.06
WE ENERGIES	\$	9,584.70
WORKFORCE DEVELOPMENT BOARD OF SOUTH CENTRAL WI INC	\$	9,454.18
HIRERIGHT LLC	\$	9,371.90
CENTRAL CAROLINA COMMUNITY COLLEGE	\$	9,280.70
ORCHID SUSHI LLC	\$	9,262.51
SAFE STEP LLC	\$	9,127.22
DISCOUNT SCHOOL SUPPLY	\$	9,078.38
PURPLE COMMUNICATIONS INC	\$	8,932.67
SCOTT WILLIAM LIDICOAT	\$	8,700.00
SPRINGSHARE LLC	\$	8,567.00
ZYBOOKS	\$	8,555.40
ACHIEVING THE DREAM INC	\$	8,455.50
MSC INDUSTRIAL SUPPLY CO	\$	8,430.06
WYSER ENGINEERING LLC	\$	8,375.00



AGILYSYS NV LLC	\$	8,364.33
SUPERIOR VISION INSURANCE PLAN OF WISCONSIN INC	\$	8,145.07
GRAINGER INDUSTRIAL SUPPLY	\$	8,142.39
ULINE	\$	8,082.02
FEDEX	\$	8,079.48
MARLING HOMEWORKS	\$	7,975.24
QUADIENT LEASING USA INC	\$	7,895.73
JWC BUILDING SPECIALTIES INC	\$	7,618.38
AUTO SERVICE AIDS LLC	\$	7,557.84
AIRGAS USA LLC	\$	7,550.89
ADVANCED TECHMEDIA LLC	\$	7,500.00
SALON ONLY SALES INC	\$	7,433.95
TRESTER HOIST AND EQUIPMENT	\$	6,931.00
TRI COUNTY PAVING INC	\$	6,861.38
PLURALSIGHT	\$	6,780.00
DOUGLAS STEWART COMPANY INC	\$	6,736.80
ENROLLWARE SOFTWARE	\$	6,564.00
CITY OF PORTAGE	\$	6,537.27
SUMMIT COMMERCIAL FITNESS INC	\$	6,400.00
BROTHERS MAIN INC	\$	6,333.12
4IMPRINT INC	\$	6,293.27
LAERDAL MEDICAL CORP	\$	6,098.90
PLUNKETT RAYSICH ARCHITECTS LLP	\$	6,059.28
SMART SPACES LLC	\$	6,020.59
NEODEN USA	\$	5,843.67
FISHER SCIENTIFIC COMPANY LLC	\$	5,808.30
THERMO ELECTRON NORTH AMERICA LLC	\$	5,580.00
KFT FIRE TRAINER LLC	\$	5,273.50
RUSH MEDIA COMPANY LLC	\$	5,200.00
QUALITY RESOURCE GROUP INC	\$	5,166.46
HOOPER CORPORATION	\$	5,158.00
WINDSTREAM	\$	5,128.10
MASSACHUSETTS MUTUAL LIFE INS CO	\$	4,902.56
SIGNELEMENTS	\$	4,859.00
NATIONAL INSTITUTE FOR AUTOMOTIVE SERVICE EXCELLENCE	\$	4,752.00
LISA MARIE AHNER	\$	4,638.39
RHYME BUSINESS PRODUCTS LLC	\$	4,579.06
TOTAL WATER TREATMENT SYSTEMS INC	\$	4,452.96
VWR INTERNATIONAL LLC	\$	4,424.86
NEHER ELECTRIC SUPPLY INC	\$	4,371.75
COAKLEY BROTHERS CO	\$	4,371.20
BSN SPORTS LLC	\$	4,335.85
STORYTOWN PUBLIC RELATIONS LLC	\$	4,320.00
ALLIANT ENERGY WP AND L	\$	4,247.92
DANE COUNTY REGIONAL AIRPORT	\$	4,223.85
MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	\$	4,212.74
WINTER SERVICES LLC	\$	4,199.17
CHAMPIONSHIP AWARDS	\$	4,167.98
V MARCHESE INC	\$	4,091.16
ZORN COMPRESSOR AND EQUIPMENT	\$	4,080.96
MCCOY	\$	4,080.00
FACTORY MOTOR PARTS CO	\$	4,029.47
LA CROSSE GRAPHICS INC	\$	3,995.13
PHILIPS CONSUMER LIFESTYLES	\$	3,992.43
PEARSON VUE	\$	3,975.00
JOBELEPHANTCOM INC	\$	3,895.00
ASSOCIATION OF SURGICAL TECHNOLOGISTS INC	\$	3,855.00
SECOND HARVEST FOODBANK OF SOUTHERN WISCONSIN INC	\$	3,804.33

B AND H PHOTO VIDEO	\$	3,795.80
EXCEL UNDERGROUND LLC	\$	3,795.00
FIRST SUPPLY LLC	\$	3,787.13
THE NORTH AMERICAN BOARD OF CERTIFIED ENERGY PRACTITIONERS INC	\$	3,750.00
VITALSOURCE TECHNOLOGIES LLC	\$	3,725.76
MASS MUTUAL FINANCIAL GROUP	\$	3,686.00
TDS TELECOM SERVICE LLC	\$	3,571.50
MADISON EMERGENCY PHYSICIANS S C	\$	3,395.86
PIVOT POINT INTERNATIONAL INC	\$	3,390.00
SHRED IT USA LLC	\$	3,341.18
REVERE ELECTRIC SUPPLY	\$	3,261.51
MIDWEST VETERINARY SUPPLY INC	\$	3,245.47
VERICHEK TECHNICAL SERVICES INC	\$	3,240.00
BPI COLOR	\$	3,232.64
PROEDUCATION SOLUTIONS LLC	\$	3,190.50
HENRY SCHEIN INC MEDICAL	\$	3,186.71
REEDSBURG UTILITY COMMISSION	\$	3,176.94
UNIVERSITY OF WISCONSIN SYSTEM	\$	3,168.48
STEWART LEADERSHIP LLC	\$	3,125.00
INGRAM LIBRARY SERVICES LLC	\$	3,122.25
CRYSTAL CLEAN LLC	\$	3,097.14
FOSDAL BAKERY LLC	\$	3,074.90
UNITED WAY OF DANE COUNTY INC	\$	3,062.76
QUADIENT FINANCE USA INC	\$	2,907.54
BADGER WELDING SUPPLIES INC	\$	2,891.36
C COAKLEY RELOCATION SYSTEMS CO	\$	2,890.00
CHARTFLOW LLC	\$	2,875.00
TEACHING STRATEGIES LLC	\$	2,850.75
AUTO PAINT AND SUPPLY CO INC	\$	2,824.45
MID STATE EQUIPMENT INC	\$	2,636.85
PATTERSON DENTAL SUPPLY INC	\$	2,549.64
ADAMS COLUMBIA ELECTRIC COOPERATIVE	\$	2,533.60
SCHUMACHER ELEVATOR COMPANY	\$	2,530.62
NESTLE USA INC	\$	2,506.50
DANE COUNTY HUMANE SOCIETY	\$	2,500.00
<b>Total</b>	<b>\$</b>	<b>9,814,426.11</b>

**MADISON AREA TECHNICAL COLLEGE**  
**SCHEDULE OF CHECKS ISSUED**  
**FOR THE PERIOD 12/16/25 - 01/15/26**  
**FISCAL YEAR 2026**

Payment Type	Transaction Numbers	Number Issued	Amount
<b>ACCOUNTS PAYABLE CHECKS</b>			
Prior Period - YTD Checks	357600 - 359326	1,712	\$ 9,494,721.69
December 16, 2025 - January 15, 2026	359327 - 359630	300	\$ 1,222,744.32
	<b>YTD - Accounts Payable Checks</b>	<b>2,012</b>	<b>\$ 10,717,466.01</b>
<b>ACCOUNTS PAYABLE ACH PAYMENTS</b>			
Prior Period - YTD ACH	1168560 - 1210737	3,678	36,817,885.12
December 16, 2025 - January 15, 2026	1210738 - 1217928	742	\$ 8,797,242.47
	<b>YTD - Accounts Payable ACH</b>	<b>4,420</b>	<b>\$ 45,615,127.59</b>
<b>STUDENT REFUND CHECKS</b>			
Prior Period - YTD Checks	631726 - 634735	2,821	\$ 3,110,144.22
December 16, 2025 - January 15, 2026	634736 - 634860	93	\$ 90,368.01
	<b>YTD - Student Refund Checks</b>	<b>2,914</b>	<b>\$ 3,200,512.23</b>
<b>STUDENT REFUND ACH PAYMENTS</b>			
Prior Period - YTD ACH	E-Refunds	1,583	\$ 2,024,901.28
December 16, 2025 - January 15, 2026	E-Refunds	269	\$ 317,075.70
	<b>YTD - Student Refund ACH</b>	<b>1,852</b>	<b>\$ 2,341,976.98</b>
<b>PAYROLL CHECKS</b>			
Prior Period - YTD Checks	105887 - 105956	69	\$ 27,730.56
December 16, 2025 - January 15, 2026	105957 - 105963	7	\$ 2,462.52
	<b>YTD - Payroll Checks</b>	<b>76</b>	<b>\$ 30,193.08</b>
<b>PAYROLL ACH PAYMENTS</b>			
Prior Period - YTD ACH	1168721 - 1210561	26,746	\$ 37,874,593.08
December 16, 2025 - January 15, 2026	1211122 - 1217573	4,178	\$ 6,009,353.53
	<b>YTD - Payroll ACH</b>	<b>30,924</b>	<b>\$ 43,883,946.61</b>
<b>GRAND TOTAL PAYMENTS</b>			<b>\$ 105,789,222.50</b>

Madison Area Technical College District  
38.14 Contract Estimated Full Cost Recovery Report  
FY 25-26 for the period of December 2025

Contract No	Service Recipient	Type of Service	Service Description	Contract Amount	Estimated Direct Cost	Estimated Direct & Indirect Cost	Profit (or) Loss (A-C)	Rationale for (-) only
2025-0052	Workforce Development Board of South Central Wisconsin	1.31	OCI Fall 26 Electrical Maintenance Academy	69,655.00	56,522.36	69,746.76	(91.76)	Gov't/Non Profit Indirect Rate
2025-0053	Wisconsin State Lab of Hygiene	1.31	BI-FY26 University of WI System State Lab of Hygiene Phlebotomy for Law Enforcement January 2026	10,000.00	7,299.38	8,847.57	1,152.43	-
2025-0054	Wisconsin State Lab of Hygiene	1.31	BI-FY26 University of WI System State Lab of Hygiene Phlebotomy for Law Enforcement May 2026	10,000.00	7,299.38	8,847.57	1,152.43	-
2025-0055	Madison Black Chamber of Commerce	1.42	BI-FY26 MBCC Exec Leadership and Member Academy - Jan-Dec 2026	36,000.00	20,308.67	25,243.54	10,756.46	-
2025-0056	Covia Corp	2.41	BI-FY26 Covia - Rigging Safety Training - Spring 2026	2,500.00	1,042.58	1,334.22	1,165.78	-
Total				128,155.00	92,472.38	114,019.66	14,135.34	

- Type of Service:
- 1.xx Customized Instruction
  - 2.xx Technical Assistance
  - x.11 Public Education Inst./K-12
  - x.15 Multiple Educational
  - x.16 Public Education Inst./K-12 - Transcribed Credit
  - x.18 Public Education Inst./PS
  - x.19 Private Education Inst.
  - x.21 WI Local Government Unit
  - x.22 Indian Tribal Governments
  - x.23 Economic Development Corp
  - x.24 County Boards of Supervisors
  - x.25 Multiple Local Government Units
  - x.31 State of Wisconsin
  - x.32 WI Department of Corrections
  - x.33 WI Div. of Vocat. Rehab
  - x.35 Multiple State Government
  - x.41 Business and Industry
  - x.42 Community Based Organizations
  - x.43 Workplace Education Initiatives
  - x.44 WMEP Related Contracts
  - x.45 Multiple Business & Industry
  - x.46 Adv Manufacturing Solutions
  - x.47 Workforce Advancement Training Grants
  - x.51 Federal Governments
  - x.55 Multiple Federal Governments Units
  - x.61 Foreign Governments
  - x.62 State Other Than WI
  - x.63 Out of State Businesses
  - x.65 Multiple Out of State Entities

**Madison Area Technical College****Topic: Request for Proposals / Request for Bids / Sole Sources****DATE OF BOARD MEETING - Wednesday, February 4, 2026**

All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.

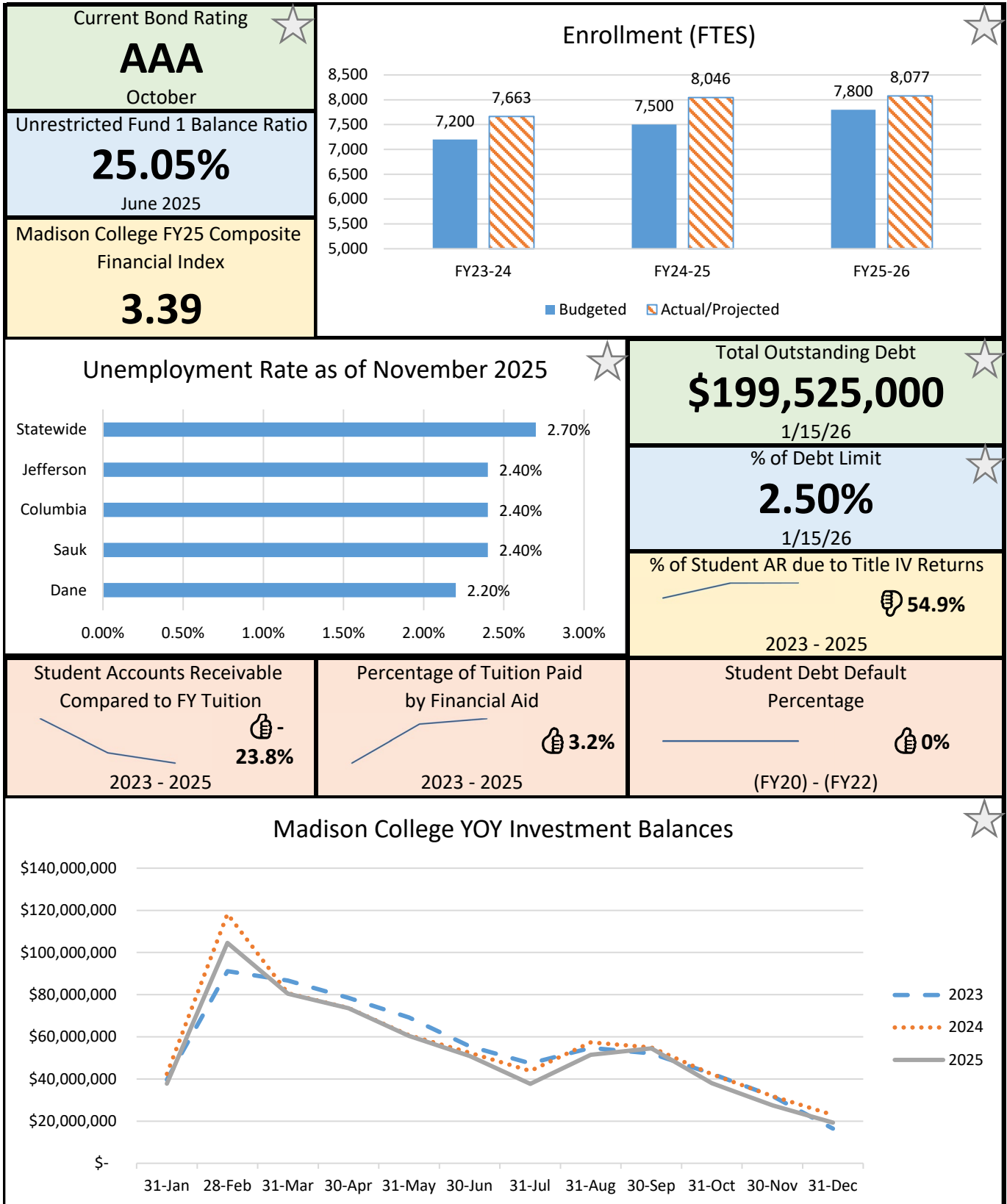
ID	Title	Description	Funding and Term	Vendor	Dollar Amount	Recommended by VP and Director/Dean
RFP24-002	Madison College Bookstore Textbook Rental Program	The purpose of this RFP is to develop a pool of textbook rental suppliers from which Madison College will purchase/rent textbooks and related instructional materials for use within the college's Bookstore and rental program. <i>The original RFP was approved at the District Board meeting on August 2, 2023.</i> Due to several new editions, price increases from publishers, and increased enrollments, we are requesting to increase the total spend with this vendor for FY2025-2026.	Enterprise Funds 509 Five (5) years with an option of an additional consecutive one-year extension	McGraw Hill	Originally \$500,000 annually Increase by \$75,000 for a total of \$575,000	Sylvia Ramirez, EVP Finance & Administration & Kim Henderson, Director Auxiliary Services
SS26-026	Missouri Book System (MBS)-Contract Extension	The existing contract with MBS ends March 2026. Due to significant, ongoing technical integrations at the College—including the Wolfpack Rising initiative and the migration from PeopleSoft to Workday for the student information system—we do not have sufficient technical staff or resources available to support the development of a new RFP, vendor evaluation, or system implementation to replace MBS at this time.	Split between Rental Program (Contracts-509-755-P98105) and Bookstore (Contracts/Software Maintenance-501-752-P98100)  Contract Extension: March 2026 - December 2027	MBS Textbook Exchange LLC	2026 = \$28,431 2027 = \$29,853	Sylvia Ramirez, EVP Finance & Administration & Kim Henderson, Director Auxiliary Services

*Note:* RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements  
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements  
S = Sole Source: An item or service that is only available from a single source

# Madison College Financial Metrics

Updated 01-27-2026

★ indicates information that changes quarterly



## MADISON AREA TECHNICAL COLLEGE DISTRICT

### QUARTERLY INVESTMENT REPORT

December 31, 2025

This Investment Report provides information on all financial assets of Madison College, which are under the direct control of the district board of Madison Area Technical College District.

Investments of Madison Area Technical College District are subject to Wisconsin Statutes 66.0603 and 219.05 and the Investment Procedures of the College, which are established to supplement the existing statutory authority.

### CASH AND INVESTMENTS

1. As of December 31, 2025, the College had \$30.4 million in cash and investments.

Description	Original Cost	Percent
Investment Series	\$23,201,585	76.3%
WISC LTD	2,105,991	6.9%
WISC ETD	1,602,242	5.3%
State of WI LGIP	1,547,628	5.1%
US Bank	1,107,459	3.6%
UW Credit Union	820,241	2.7%
BMO Harris Bank	12,079	0.0%
Johnson Bank	3,137	0.0%
Cash Management Series	1,126	0.0%
<b>Total Portfolio</b>	<b>\$30,401,488</b>	<b>100%</b>

The investment portfolio at the end of the period consists of the Wisconsin Investment Series Cooperative (WISC) investment series carrying 76.3% (\$23.2 million) and yields 3.83%. The WISC LTD (Limited Term Duration) series which makes up 6.9% (\$2.1 million) and yields 3.87% and the WISC ETD (Extended Term Duration) series carries 5.3% (\$1.6 million) yielding 3.83%. The Government Investment Pool (WI LGIP) carried 5.1% (\$1.5 million) of the District's cash yielding 3.82% and US Bank carried 3.6% (\$1.1 million). The Cash Management Series' balance is \$1 thousand and yields 3.66%.

These cash equivalent deposits are secured through collateral agreements and do not carry credit risk. The remaining cash deposits with UW Credit Union, BMO Harris and Johnson Bank make up \$16 thousand of the portfolio value. These deposits are federally insured and do not carry credit risk.

The College’s cash and investments can be divided into two investment portfolios:

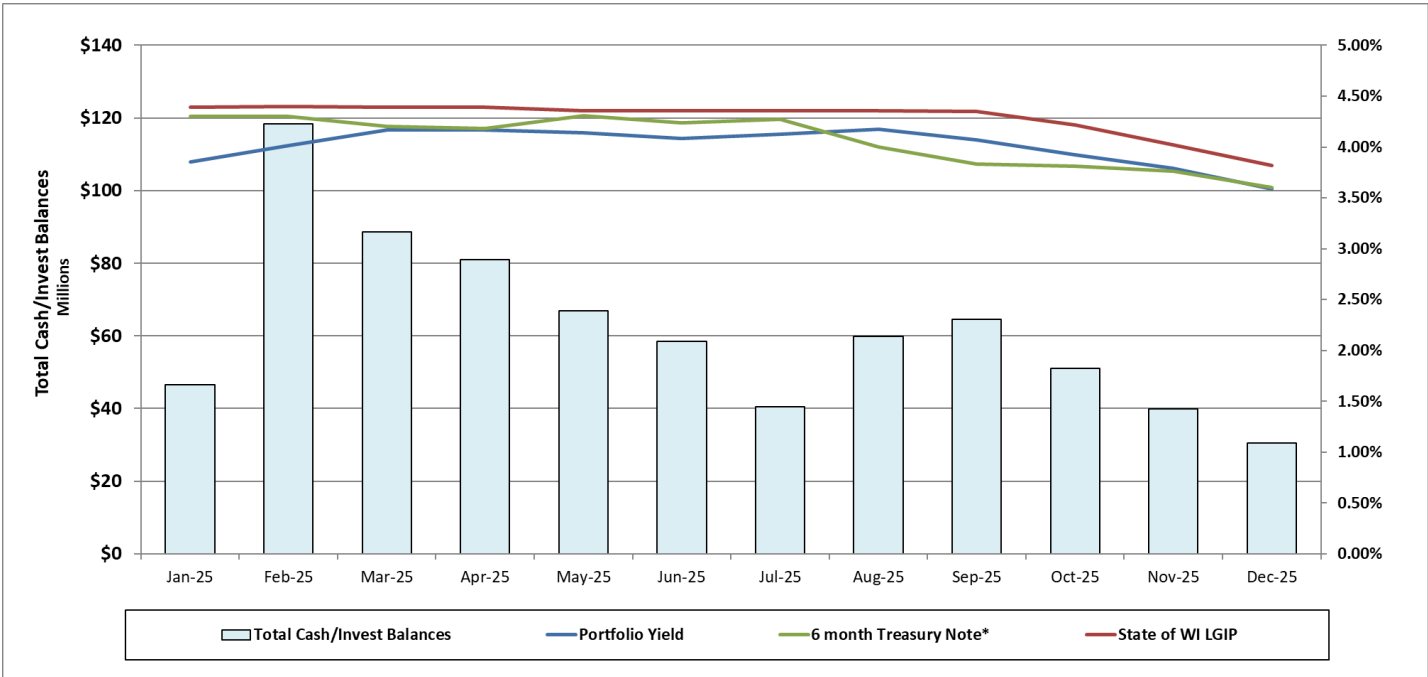
Investment Type		
Operating Funds	\$22,798,135	75.0%
Bond Proceeds	7,603,352	25.0%
<b>Total</b>	<b>\$30,401,488</b>	<b>100%</b>

The Operating Funds balance is comprised of all cash and investment balances related to the General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds. Cash inflows include property tax levy, state aid, student tuition and fees, federal and state grants, and sales activity. Outflows include all operating expenses of the College, the largest of which is payroll.

The Bond Proceeds balance is comprised of all cash and investment balances related to the Capital and Debt Service Funds. Inflows include all bond issuance proceeds and debt service deposits. Outflows include all capital expenses and debt service payments of the College.

PERFORMANCE

The investment portfolio has a current yield of 359 basis points, which compares to the State of Wisconsin local government investment pool yield of 382 basis points and the \*6-month treasury of 360 basis points for the same time period. The current yield has decreased 48 basis points since the end of September 2025 and decreased by 41 basis points since the end of December 2024 (year over year).



\*6-month Constant Maturity Treasury (CMT)



## FEES

All fees on investments made through Wisconsin Investment Series Cooperative are dictated by the WISC Information Statement and the WISC Board of Commissioners.

The fees are not to exceed (but may be less than):

US Government Treasury Securities:	15 basis points annualized
US Government Agency/Instrumentality Securities:	15 basis points annualized
Municipal Securities:	15 basis points annualized
FDIC Insured Certificates of Deposit:	25 basis points annualized
Collateralized Certificates of Deposit/Reciprocal:	25 basis points annualized
New Issue Securities	@ issue price

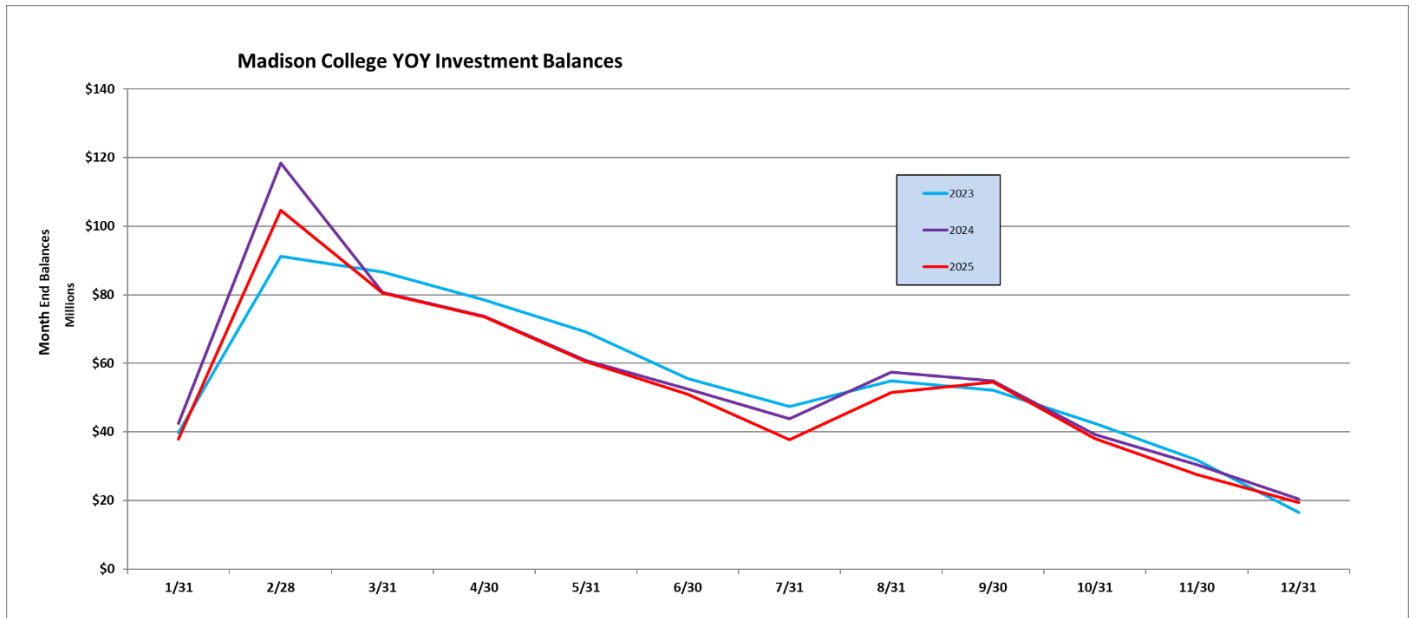
No fees were paid for fiscal year to date 12/31/2025. These fees are inclusive of safekeeping charges, wire transfers, monthly reporting, monitoring of collateral and the cash flow, but does not include fees related to financial advisory services.

## LIQUIDITY

The graph below depicts our operating fund balance throughout the year. While we have significant balances in February of each year, after the receipt of approximately 2/3rds of the property tax levy and all of our state aid, the operating needs of the College exceed subsequent revenue inflows for the remainder of the year. The low point for operational funds is typically in early January. Fiscal year 2025 low point was \$14 million.

The College's portfolio yield is 3.59%, down 48 basis points from last quarter. In Dec-25, the Federal Reserve cut interest rates by .25% to the 3.50-3.75% target range to primarily support a weakening U.S. job market and stimulate economic activity.

We continue to monitor our liquidity needs, cash inflows and available investment options for other opportunities to increase the current yield.



Note, the significant dip in February 2023 was due to scheduling the annual principal payment in February for the March 1<sup>st</sup> due date. Historically, we would have our largest balance at the end of February, and the payment goes out in the following month. Associated Bank is now our fiscal agent for some of the borrows so they require payment 2 days in advance, which will always be February moving forward.

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF  
PERSONNEL**

<b>Name</b>	<b>Ellen Preston</b>
Title	Child Care & Development Coordinator
Start Date	December 18, 2025
Salary	\$24.50 hourly
Type	Staff
PT/FT	Full-time
Location	Goodman South Early Learning Campus
Degree	Associate's degree – Early Childhood Education (at Madison College)
License	
Certifications	First Aid & CPR
Experience	13 years Lead Teacher 2 years Student Teacher

<b>Name</b>	<b>Anna Phelan</b>
Title	Program Advisor
Start Date	January 4, 2026
Salary	\$73,448.70 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Education, Professional Studies Bachelor's degree – Educational Studies: Adult Education
License	
Certifications	
Experience	4+ years Student Support Advisor (at Madison College) 4 months Associate Advisor (at Madison College)

<b>Name</b>	<b>Alec Bromley</b>
Title	Full-time Instructor
Start Date	January 5, 2026
Salary	\$68,667.00 annually
Type	Faculty
PT/FT	Full-time
Location	Fort Atkinson Campus
Degree	Technical Diploma – Welding
License	
Certifications	Structural Steel Welding AWS D1.1
Experience	3 years Foreman 2 years Welder

<b>Name</b>	<b>Jason Dahlby</b>
Title	Full-time Instructor
Start Date	January 5, 2026
Salary	\$100,000.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Associate's degree – Network/Security Specialist (at Madison College)
License	
Certifications	
Experience	3 years Director of Cybersecurity 3 years Manager, Cyber Defense Arch & Eng

<b>Name</b>	<b>Candace Knaebe</b>
Title	Child Care & Development Coordinator
Start Date	January 5, 2026
Salary	\$21.45 hourly
Type	Staff
PT/FT	Full-time
Location	Goodman South Early Learning Campus
Degree	Bachelor's degree – Community Education & Engagement Associate's degree – Childcare & Development
License	
Certifications	Level 14 Registry
Experience	1 year Early Childhood Teacher 3 years Paraprofessional

<b>Name</b>	<b>Kimberly Mladinic</b>
Title	Full-time Instructor
Start Date	January 5, 2026
Salary	\$78,667.00 annually
Type	Faculty
PT/FT	Full-time
Location	North Building
Degree	Bachelor's degree – Construction Management Bachelor's degree – K-12 Art Education
License	
Certifications	Chicago Regional Council of Carpenters Apprenticeship
Experience	2 years Trim Carpenter 7 years Installation Specialist

<b>Name</b>	<b>Roman Morse</b>
Title	Full-time Instructor
Start Date	January 5, 2026
Salary	\$75,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Truax Campus
Degree	Doctorate – Mechanical Engineering, Nuclear Engineering Master’s degree – Mechanical Engineering Bachelor’s degree - Mathematics
License	
Certifications	
Experience	1 year Instructor 2 years Teaching Assistant

<b>Name</b>	<b>Tell Pickarts</b>
Title	Full-time Instructor
Start Date	January 5, 2026
Salary	\$75,333.00 annually
Type	Faculty
PT/FT	Full-time
Location	Health Education Center
Degree	Bachelor’s degree – Radiologic Sciences Associate’s degree – Radiology (at Madison College)
License	
Certifications	CNA
Experience	13 years Imaging Technologist 7 years Bartender/Front of House

<b>Name</b>	<b>Brittany Sanford</b>
Title	Testing Coordinator
Start Date	January 5, 2026
Salary	\$23.00 hourly
Type	Staff
PT/FT	Part-time
Location	Commercial Avenue
Degree	Associate’s degree – IT Web Software Development (at Madison College)
License	
Certifications	
Experience	1 year Casual Test Administrator (at Madison College) 3+ years Student Help (at Madison College)

<b>Name</b>	<b>Danielle Lee</b>
Title	Office Administrator
Start Date	January 12, 2026
Salary	\$67,000.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Bachelor's degree – Communication
License	
Certifications	
Experience	4 years Student Success Office Coordinator 1 year Executive Assistant

<b>Name</b>	<b>Maggie Riordan</b>
Title	Admissions Coordinator 3
Start Date	January 12, 2026
Salary	\$25.00 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Library & Information Studies Bachelor's degree – English Literature, Political Science, and History
License	
Certifications	
Experience	1+ years Teaching Assistant 9 months Circulation Assistant

<b>Name</b>	<b>Colton Ryan</b>
Title	Admissions Coordinator 3
Start Date	January 12, 2026
Salary	\$24.42 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Associate's degree – Administrative Professional
License	
Certifications	
Experience	3+ years Administrative Specialist (at Madison College) 1+ years Medical Program Assistant

<b>Name</b>	<b>Alyssa Schickert</b>
Title	Office Administrator
Start Date	January 12, 2026
Salary	\$63,000.00 annually
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Business Administration Bachelor's degree – Life Sciences Communication
License	
Certifications	
Experience	4 years Post-Award Research Financial Manager 3 years Executive Assistant

**THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND  
SEPARATIONS**

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Valentin Alcantara	Custodian 2	December 19, 2025
Grace Christensen	Full-time Instructor	December 31, 2025
Edward McGrath	Electro-Mechanical Technology Instructor	December 31, 2025
Jess Modjewski	Full-time Instructor	December 31, 2025
Paul Peeders	Department Chair – Math, Phys & Earth Sciences	December 31, 2025
Matt LaCount	Public Safety Office 3	January 4, 2026
Nancy Kargel	Grant Specialist 2	January 5, 2026
Don Clewett	Mathematics Instructor	January 7, 2026



**THE PRESIDENT RECOMMENDS APPROVAL OF RETIREMENTS**

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>YEARS OF SERVICE</b>
Kimberley Brudny	Project & Process Specialist 2	December 31, 2025	10 years
Jami Moe	Radiography Instructor	December 31, 2025	39 years
Paul Short	Culinary Arts Instructor	December 31, 2025	32 years
Thomas Stone	Infrastructure Engineer 3	December 31, 2025	10 years
Sandra Thistle	Construction & Remodeling Instructor	December 31, 2025	32 years
Zong Her	Research & Reporting Manager 3	January 2, 2026	22 years