



March 2, 2026

## MEETING NOTICE

**NOTICE IS HEREBY GIVEN** that the Madison Area Technical College District Board will meet remotely in executive session at 4:30 p.m. on Wednesday, March 4, 2026, to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 590 889 682# when prompted.

**NOTICE IS FURTHER HEREBY GIVEN** that immediately following executive session, and anticipated no earlier than 4:45 p.m., the Madison Area Technical College District Board will meet remotely to participate in board development activities. Members of the public can monitor this meeting, both by dialing (608) 620-8501 and entering Conference ID 407 114 733# when prompted.

**NOTICE IS FURTHER HEREBY GIVEN** that the Madison Area Technical College District Board will meet remotely at 5:30 p.m. to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference ID 354 917 033# when prompted.

### **I. CALL TO ORDER**

- A. Compliance with Open Meeting Law

### **II. ROUTINE BUSINESS MATTERS**

- A. Approval of February 4, 2026, Meeting Minutes

### **III. NEW BUSINESS**

- A. Public Comments
- B. Communications
  - 1. Board Chair's Report
    - a. Future Meeting & Event Schedule
  - 2. Student Liaison Report – Hassan Hashmi
  - 3. Student Senate Report – Jose Villarreal
  - 4. President's Report
    - a. Assessing College Effectiveness

5. College/Campus Announcements
  - a. Academic Affairs
  - b. Student Affairs
  - c. Finance & Administration
  - d. Organizational Impact and Culture
    1. International Travel

C. Action Items

1. Proposed FY2025-26 Capital Remodel Projects
2. Consent Agenda
  - a. General fund financial report as of January 31, 2026
  - b. Request for proposals/request for bids/sole sources
  - c. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period January 16, 2026, through February 15, 2026
  - d. 38.14 contracts for January 2026
  - e. Employment of personnel
  - f. Resignation and separations
  - g. Retirements

**IV. CALENDAR OF EVENTS**

**Board Meetings**

April 1, 2026

May 4, 2026 (**Monday**)

June 3, 2026

**Association of Community College Trustees**

Leadership Congress – Chicago, Illinois; October 21-24, 2026

**Wisconsin Technical College District Boards Association**

March 17-18, 2025; Blackhawk Technical College, Janesville

**V. ADJOURN**

cc: News Media

Madison College Board

Legal Counsel

Administrative Staff

Full-Time Faculty/ESP Local 243

Part-Time Faculty

A meeting of the Madison Area Technical College District Board was held on February 4, 2026, in a hybrid format. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Shiva Bidar-Sielaff (Chair), Donald Dantzler (Vice-Chair), Chris Canty, Ann McNeary, Tonya Olson, and Korbey White.

Also present: Jon Anderson, Legal Counsel; Jennifer Berne, President; Tim Casper, Executive Vice-President, Student Affairs; Beth Giles, Provost; Sylvia Ramirez, Executive Vice-President, Finance & Administration; and Mark Thomas, Executive Vice-President, Policy and Strategy.

Others present: Jessica Ciocci, Dean, Human and Protective Services; Laurie Grigg, Chief Financial Officer/Controller; Hasan Hashmi, Board Student Liaison; Anita Mazvimavi, Administrative Assistant to the President; Jose Villarreal, Student Senate President; Cody White, Budget Director; and Kristin Rolling, Recording Secretary.

### **Call to Order** <sup>I</sup>

The meeting was duly noticed and called to order at 5:31 p.m. by Ms. Bidar Sielaff. Mr. Anderson confirmed that appropriate notices had been given and the meeting was being held in compliance with the open meetings law.

### **Routine Business Matters** <sup>II</sup>

#### **Approval of Meeting Minutes** <sup>II A</sup>

**There was a motion by Mr. Dantzler, second by Ms. McNeary, to approve the meeting minutes of January 7, 2026, as submitted. Motion carried.**

#### **Public Comments** <sup>II B</sup>

There were no public comments.

**New Business** III**Communications** III A**Board Chair's Report** III A 1**Future Meeting & Event Schedule** III A 1 a

Ms. Bidar-Sielaff reminded trustees of upcoming meetings and events.

**Student Liaison Report** III A 2

Mr. Hashmi reported that students are utilizing the remodeled library spaces at Truax. Student clubs have been busy hosting events, and he noted that students appreciate campus leaders attending. He will attend the ACCT Legislative Summit in Washington DC later this month.

**Student Senate Report** III A 3

Mr. Villarreal reported Student Senate meetings have resumed for the spring semester. Senate elections will open next week. Student Senate is working with auxiliary services to bring student voice to decision-making in that area.

**College/Campus Announcements** III A 4**Academic Affairs Update** III A 4 a

Dr. Giles reported that faculty and staff are working collectively to improve the student experience and outcomes.

**Enrollment Update** III A 4 b

Dr. Casper shared an enrollment report, including full-time equivalent student enrollments and headcount, trends over time, and disaggregated enrollment data.

**Budget Update** III A 4 c

Dr. Ramirez reported on the progress of several construction and remodeling projects. She introduced Mr. White to share a fiscal year 2027 budget update. His report included details about the budget process and timeline, tax levy, state aids, tuition and fees, and expenditure details.

**Organizational Impact and Culture Update** III A 4 d

Dr. Grady shared that her office will host two events to honor Black History Month – a gallery show and Hoops and Heritage during upcoming basketball games.

**International Travel** III A 4 e

Dr. Thomas reported on upcoming international travel for faculty and staff.

**President's Report** III A 5

**Vision 2030 Updates** III A 5 a

Dr. Berne shared six strategies that the college will use to improve student completion rates. They are appropriate placement that includes multiple measures, detailed academic plans for each student, reimagining adult basic education, earlier alerts to intervene with students who are struggling, taking English and math in the first year, and early momentum for students to start them on a successful path at the college.

**Action Items** III B

**New Program Approval-Arborist Apprenticeship Program** III B 1

Ms. Cioci reported that the college proposes creation of an Arborist Apprenticeship Program embedded in existing the Tree Care Technical Program. Apprenticeship students will be enrolled alongside students enrolled in the Tree Care program classes, so there will be no additional sections of existing courses. Tree Care faculty have been working with DWD,

Advisory Board members and Industry partners to identify apprenticeship sponsors. The creation of the Arborist Apprenticeship will create a pathway that would address a documented workforce shortage while providing accessible, career-focused education to individuals new to the industry and to those looking to advance in their careers by increasing their education.

**There was a motion by Mr. Dantzler seconded by Ms. McNeary, to approve the new Arborist Apprenticeship Program. Motion carried.**

**Consent Agenda** III B 2

**General fund financial report as of December 30, 2025** III B 2 a

**Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period December 16, 2025 through January 15, 2026** III B 2 b

**Contracts for services December 2025** III B 2 c

**Request for proposals/request for bids/sole sources** III B 2 d

**Quarterly finance dashboard** III B 2 e

**Quarterly investment report** III B 2 f

**Employment of personnel** III B 2 g

**Resignations and separations** III B 2 h

**Retirements** III B 2 i

**There was a motion by Mr. Dantzler, seconded by Ms. Olson, to approve Consent Agenda items III.B.2.a. through i. Motion carried.**

**Adjournment** V

**There was a motion by Mr. Dantzler, seconded by Ms. McNeary, to adjourn the meeting. Motion carried.**

The meeting adjourned at 6:30 p.m.

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Melanie Lichtfeld, Secretary

# Madison Area Technical College

## Topic: International Travel Authorizations (Information Only District Board Report)

**Madison College District Board Meeting Date: March 4, 2026**

*The following international travel requests have been authorized. All of the requests for international travel listed below conform with all procedural and administrative rules as outlined in Madison College District International Travel Policies.*

Program/Trip	Traveler Name(s)	Destination Country and City	Dates of Travel	Description of Travel and Benefit to District	Dollar Amount
International Student Recruitment Tour: Ecuador & Peru	Traveler 1: Megan Legerski	Destination City: Quito, Cuenca, Lima, Cusco	Departure Date: March 18, 2026	Represent Madison College at the Ecuador and Peru stops of the EducationUSA Community College Latin American recruitment tour. This international student recruitment fair tour is specifically designed to promote community college education and pathways. It is being coordinated by EducationUSA in collaboration with Community Colleges for International Development (CCID) with which Madison College is a board member institution. This portion of the tour includes two stops in Ecuador (Quito, Cuenca) and two stops in Peru (Lima, Cusco). It also includes two high school visits and two networking events with high school counselors. Both Peru and Ecuador are countries with strong recruiting momentum for Madison College with 10 students from each country in our current F-1 visa holding international student population.	\$12,612
	Traveler 2:				
	Traveler 3:	Destination Country: Ecuador & Peru	Return Date: March 26, 2026		
	Traveler 4:				
International Student Recruitment Tour: Brazil	Traveler 1: Laura Pham	Destination City: Porte Alegre & Sao Paulo	Departure Date: March 25, 2026	Represent Madison College at the Brazilian stops of the EducationUSA Community College Latin American recruitment tour. This international student recruitment fair tour is specifically designed to promote community college education and pathways. It is being coordinated by EducationUSA in collaboration with Community Colleges for International Development (CCID) with which Madison College is a board member institution. Fair locations are in Porto Alegre and Sao Paulo, Brazil. Two high school visits and two networking events with high school counselors are included. Brazil has strong recruiting momentum for Madison College with 15 international students currently.	\$6,059
	Traveler 2:				
	Traveler 3:	Destination Country: Brazil	Return Date: April 2, 2026		
	Traveler 4:				

# MADISON AREA TECHNICAL COLLEGE

**DATE:** March 4, 2026

**TOPIC:** Proposed FY2025-26 Capital Remodel Projects

**ISSUE:** As part of the capital projects planning process, several remodeling projects have been identified for funding. The projects are included in the Three-Year Facilities Plan approved by the Madison College Board on August 6, 2025.

## Fort Atkinson

### New Storage Building

The project will construct a new 40'x60' unheated storage building.

The new storage building will replace an existing structure built with the original campus in 1977. The existing structure is being replaced due to its poor location, condition, and ongoing issues with moisture infiltration. The existing structure is unsuitable for safe and effective storage.

The new building will provide a more functional and accessible location with improved design that better accommodates deliveries and material handling. It will allow materials for the Machine Tool and Welding programs to be moved inside and out of the elements, where some are currently stored, protecting valuable equipment and supplies from damage and extending their usability. In addition, the space will support other program areas, such as the Practical Nurse program, by providing cold storage for supplies that do not require temperature regulation, improving organization, efficiency, and overall campus resource management.

The new storage building will be placed in the current data center area at the Fort Atkinson site. Madison College's IT Department is decommissioning its Ft. Atkinson datacenter and transitioning to a colocation provider to host its on-premises infrastructure and systems.

This decision represents a strategic shift to reduce overall costs, improve datacenter reliability, and increase operational agility by eliminating the need to own and maintain a dedicated facility and its associated expenses.

The transition enables the IT Infrastructure team to refocus internal resources on higher-value initiatives, leverage specialized datacenter expertise, support scalable growth, and more effectively integrate with cloud and hybrid IT environments, while continuing to maintain strong disaster recovery and resiliency capabilities.

The estimated project cost is \$500,000

- ACTION:**
1. Approve the above remodel project.
  2. Authorize staff to prepare construction drawings & specifications and to send the above project out for competitive bids.
  3. Authorize staff to submit a request for approval to the Wisconsin Technical College System Board.

## MADISON AREA TECHNICAL COLLEGE

**DATE:** March 4, 2026

**TOPIC:** General Fund Financial Report as of January 31, 2026

**ISSUE:** Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 58.74% of the current budget. This compares to 57.30% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 100.39% of budget, compared to 100.00% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 13.87% of budget, compared to 13.77% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 103.82% of budget, compared to 100.68% last year. The material fee revenues are 102.90% of budget, compared to 100.57% last year.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 110.61% of the amount budgeted. Last year, revenues to date were 93.13%. Out-of-State tuition, Other Student fees and Outside Authority fees are performing well vs budget.
- Institutional Sources include interest income, lease/rental income and royalty income, along with miscellaneous revenues. The revenues to date are 70.23% of the budget. Last year's revenues were 52.84% of the budget. Interest income and lease/rental income are trending better against budget.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are 75.74% of the budget, compared to 31.63% last year. Increase related to indirect federal costs.

The functional expenditure classifications are defined by NACUBO's Financial Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 59.23% of budget as compares to 56.88% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 57.84% of budget, compared to 53.86% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 60.45% of the budget, versus 59.74% last year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 54.90% of the current year's budget, compared to 54.87% last year.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 64.77% of budget, compared to 66.32% last year.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 69.75% of budget, compared to 72.86% last year.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 62.48% of budget, compared to 56.20% last year. Increase primarily related to wages/benefits and data processing allocation costs.
  
- Accept report and place on file.

GENERAL FUND  
FOR THE MONTH ENDED JANUARY 2026

**STATEMENT OF REVENUE - ESTIMATED AND ACTUAL**

	+Budgeted Revenue	Actual Revenue Current Month	Actual Revenue Year to Date	Balance To Be Earned	Actuals to Budget % Earned Year to Date	*Actuals to Budget % Earned Prior Year
Local Sources (Tax Levy)	\$ 47,416,000	\$ 32,381	\$ 47,600,765	\$ (184,765)	100.39%	100.00%
State Sources (State Aid)	\$ 83,441,000	\$ 706,615	\$ 11,574,367	\$ 71,866,633	13.87%	13.77%
Program Fees	\$ 35,784,000	\$ 1,312,526	\$ 37,149,297	\$ (1,365,297)	103.82%	100.68%
Material Fees	\$ 1,259,000	\$ 32,697	\$ 1,295,519	\$ (36,519)	102.90%	100.57%
Other Student Fees	\$ 1,270,000	\$ 79,465	\$ 1,404,707	\$ (134,707)	110.61%	93.13%
Institutional Sources	\$ 2,505,000	\$ 130,644	\$ 1,759,373	\$ 745,627	70.23%	52.84%
Federal Sources	\$ 310,000	\$ 81,403	\$ 234,805	\$ 75,195	75.74%	31.63%
<b>Total Revenues</b>	<b>\$ 171,985,000</b>	<b>\$ 2,375,731</b>	<b>\$ 101,018,833</b>	<b>\$ 70,966,167</b>	<b>58.74%</b>	<b>57.30%</b>

**STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS**

	+Budgeted Expenditures	Year to Date Expenditures	Encumbrances	Budget Balance	Actuals to Budget % Used Year to Date	*Actuals to Budget % Used Prior Year to Date
Instructional	\$ 115,086,000	\$ 65,714,966	\$ 845,089	\$ 48,525,945	57.84%	53.86%
Instructional Resources	\$ 3,446,000	\$ 2,046,980	\$ 36,154	\$ 1,362,866	60.45%	59.74%
Student Services	\$ 21,764,000	\$ 11,788,720	\$ 160,770	\$ 9,814,510	54.90%	54.87%
General Institutional	\$ 19,882,000	\$ 11,491,409	\$ 1,386,732	\$ 7,003,858	64.77%	66.32%
Physical Plant	\$ 12,953,000	\$ 6,951,014	\$ 2,083,255	\$ 3,918,731	69.75%	72.86%
Public Service	\$ 1,213,000	\$ 743,387	\$ 14,553	\$ 455,060	62.48%	56.20%
<b>Total Expenditures</b>	<b>\$ 174,344,000</b>	<b>\$ 98,736,476</b>	<b>\$ 4,526,553</b>	<b>\$ 71,080,971</b>	<b>59.23%</b>	<b>56.88%</b>

+FY25-26 Modified Budget, 12/3/25

\*Prior Year Budget %'s are computed from Final Budget for FY24-25

**Madison College Supplier Payments Greater Than or Equal to \$2,500.00**  
**1/16/26 through 2/15/2026**

Supplier	Total Spend
VANGUARD STORAGE AND RECOVERY LLC	\$ 1,036,614.56
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 971,404.49
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$ 661,070.79
DEAN HEALTH PLAN INC	\$ 559,961.16
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$ 483,310.92
CAPITAL DATA INC	\$ 383,216.25
PEPPER CONSTRUCTION COMPANY OF WISCONSIN LLC	\$ 376,542.79
MILWAUKEE AREA TECHNICAL COLLEGE	\$ 279,302.48
MADISON GAS AND ELECTRIC CO	\$ 167,577.15
COLLABORATIVE SOLUTIONS LLC	\$ 165,141.57
MIDAMERICA ADMINISTRATIVE AND RETIREMENT SOLUTIONS INC	\$ 149,464.70
CAMERA CORNER CONNECTING POINT	\$ 134,420.08
KW2	\$ 117,713.00
1901 INC	\$ 116,313.32
MCGRAW HILL LLC	\$ 114,684.60
ASSEMBLAGE ARCHITECTS LLC	\$ 95,000.00
DIMENSION IV MADISON LLC	\$ 77,876.50
PEARSON EDUCATION INC	\$ 76,537.70
UNIVERSITY OF WISCONSIN SYSTEM	\$ 67,957.99
SUITE RETREATS LLC	\$ 62,653.00
DUET RESOURCE GROUP INC	\$ 61,468.00
EMPLOYEE BENEFITS CORPORATION	\$ 53,799.91
RILEY CONSTRUCTION CO	\$ 51,399.64
UNIQUE HEALTH CARE PRODUCTS INC	\$ 49,284.00
MINNESOTA LIFE INSURANCE COMPANY	\$ 46,814.16
SYSCO BARABOO LLC	\$ 44,134.84
MARIANNA INDUSTRIES INC	\$ 42,498.30
SMART SPACES LLC	\$ 42,186.70
LAKESHORE LEARNING MATERIALS	\$ 42,008.30
EMPLOY MILWAUKEE INC	\$ 41,512.91
HUSCH BLACKWELL LLP	\$ 41,232.96
CDW GOVERNMENT	\$ 40,207.69
CARASOFT TECHNOLOGY CORPORATION	\$ 39,750.00
CLUB EUROPA	\$ 39,660.00
ASSESSMENT TECHNOLOGIES INSTITUTE LLC	\$ 39,006.00
FORWARD ELECTRIC INC	\$ 38,984.03
WORKFORCE DEVELOPMENT BOARD OF SOUTH CENTRAL WI INC	\$ 38,162.00
AMAZON.COM LLC	\$ 36,608.11
REVELATION MACHINERY HOLDINGS LLC	\$ 36,075.00
EMMONS BUSINESS INTERIORS	\$ 32,215.79
SYNERGY CONSORTIUM SERVICES LLC	\$ 31,667.00
B CYCLE LLC	\$ 31,000.00
CONSTELLATION NEWENERGY GAS DIVISION LLC	\$ 30,995.98
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$ 30,615.84
CONVERGEONE INC	\$ 29,980.00
BEACON HILL SOLUTIONS GROUP LLC	\$ 29,920.00
MBS TEXTBOOK EXCHANGE LLC	\$ 29,650.70
US CELLULAR	\$ 28,047.96
ALLIANT ENERGY CENTER OF DANE COUNTY	\$ 26,962.86
GE PRECISION HEALTHCARE LLC	\$ 26,274.19
INDIAN RIVER STATE COLLEGE INCLUDING WQCS	\$ 25,881.11
ELSEVIER INC	\$ 25,393.76

METRO TRANSIT MADISON	\$	24,960.75
HOOPER CORPORATION	\$	24,631.00
BEACON TECHNOLOGIES INC	\$	24,056.00
MADISON NATIONAL LIFE INSURANCE COMPANY INC	\$	22,281.05
CITY OF MADISON	\$	21,894.13
VANGUARD COMPUTERS INC	\$	19,860.17
PROSPECT INFOSYSTEM INC	\$	19,584.00
INNOSOFT CANADA INC	\$	16,610.74
C COAKLEY RELOCATION SYSTEMS CO	\$	16,210.61
UNITED MAILING SERVICES INC	\$	16,166.30
MISSISSIPPI WELDERS SUPPLY CO INC	\$	15,832.54
MSA PROFESSIONAL SERVICES INC	\$	15,741.75
AT&T	\$	15,574.44
V SOFT CONSULTING GROUP INC	\$	15,504.00
CLEAN POWER LLC	\$	15,285.49
CHANDRA TECHNOLOGIES INC	\$	15,200.00
GO RITEWAY TRANSPORTATION GROUP	\$	14,760.00
US SIGNAL COMPANY LLC	\$	14,280.68
ADVANCED HEALTH AND SAFETY LLC	\$	14,195.00
BATTERIES PLUS LLC	\$	14,100.00
XEROX CORP	\$	12,228.51
TEAMSOFT INC	\$	12,136.00
MARLING HOMEWORKS	\$	11,989.78
ARTIST AND CRAFTSMAN SUPPLY	\$	11,000.72
DANE COUNTY PARENT COUNCIL	\$	11,000.00
Design Engineers PC	\$	10,950.00
SUPERIOR VISION INSURANCE PLAN OF WISCONSIN INC	\$	10,373.99
MADISON365	\$	10,001.34
SYMPPLICITY CORPORATION	\$	9,999.00
SOLID SURFACE CARE INC	\$	9,990.00
CREATIVE BUSINESS INTERIORS INC	\$	9,504.95
WISCONSIN TECHNICAL COLLEGE SYSTEM FOUNDATION INC	\$	9,438.00
WE ENERGIES	\$	9,219.29
MAXIENT LLC	\$	9,000.00
RYAN SIGNS INC	\$	8,456.00
FISHER SCIENTIFIC COMPANY LLC	\$	8,033.22
GFL ENVIRONMENTAL	\$	7,913.50
CONSTANT CONTACT INC	\$	7,687.60
WISCONSIN LIFTING SPECIALISTS INC	\$	7,455.80
MEDLINE INDUSTRIES INC	\$	7,319.41
IDEA LANGUAGE SERVICES LLC	\$	6,726.02
CITY OF PORTAGE	\$	6,537.27
AMERICAN HEART ASSOCIATION	\$	6,402.47
CENGAGE LEARNING INC	\$	6,297.96
PLUNKETT RAYSICH ARCHITECTS LLP	\$	5,938.92
NORTHLAND DOOR SYSTEMS INC	\$	5,915.00
THE PLANET GROUP TECH	\$	5,840.00
MADISON COLLEGE FOUNDATION	\$	5,761.46
KETTERING NATIONAL SEMINARS	\$	5,445.00
WINTER SERVICES LLC	\$	5,407.49
MATTHEWS BOOK COMPANY	\$	5,381.80
WIEDENBECK INC	\$	5,322.12
SANS INSTITUTE	\$	5,280.00
ALLIANT ENERGY WP AND L	\$	5,278.09
KFT FIRE TRAINER LLC	\$	5,273.50

TEKSYSTEMS INC	\$	5,148.00
HENRY SCHEIN EMS DIVISION	\$	5,135.76
WINDSTREAM	\$	5,128.10
JOE DANIELS CONSTRUCTION CO INC	\$	4,999.79
AD MADISON	\$	4,950.00
UNITED WAY OF DANE COUNTY INC	\$	4,940.68
PEPSI COLA MADISON	\$	4,878.61
NESTLE USA INC	\$	4,418.62
DANE COUNTY REGIONAL AIRPORT	\$	4,223.85
FLOW INTERNATIONAL CORPORATION	\$	4,209.36
JOBELEPHANTCOM INC	\$	4,098.00
AE BUSINESS SOLUTIONS	\$	4,000.00
DISCOUNT SCHOOL SUPPLY	\$	3,993.89
ECORNELL	\$	3,750.00
KENDALL HUNT PUBLISHING COMPANY	\$	3,737.28
MASS MUTUAL FINANCIAL GROUP	\$	3,686.00
WYSER ENGINEERING LLC	\$	3,655.00
HEARTLAND COMMUNITY COLLEGE	\$	3,621.46
MSC INDUSTRIAL SUPPLY CO	\$	3,568.68
V MARCHESI INC	\$	3,565.40
TDS TELECOM SERVICE LLC	\$	3,564.00
PIVOT POINT INTERNATIONAL INC	\$	3,516.60
GOODHEART WILLCOX PUBLISHER	\$	3,395.32
BSN SPORTS LLC	\$	3,289.56
COYLE CARPET ONE	\$	3,272.44
GREEN WINDOW CLEANING SERVICES LLC	\$	3,185.00
COSMOPROF	\$	3,099.97
ADAMS COLUMBIA ELECTRIC COOPERATIVE	\$	3,095.93
HENRY SCHEIN INC MEDICAL	\$	3,091.92
CINTAS CORPORATION	\$	3,025.23
GRAINGER INDUSTRIAL SUPPLY	\$	2,862.28
CHANGE COMPANIES INC	\$	2,849.20
4IMPRINT INC	\$	2,823.85
REEDSBURG UTILITY COMMISSION	\$	2,808.08
ST NORBERT COLLEGE STRATEGIC RESEARCH INST	\$	2,808.00
STAPLES BUSINESS ADVANTAGE	\$	2,670.69
CUPA HR	\$	2,575.00
SCHUMACHER ELEVATOR COMPANY	\$	2,530.62
<b>TOTAL</b>	<b>\$</b>	<b>8,077,565.82</b>

**MADISON AREA TECHNICAL COLLEGE**  
**SCHEDULE OF CHECKS ISSUED**  
**FOR THE PERIOD 01/16/26 - 02/15/26**  
**FISCAL YEAR 2026**

Payment Type	Transaction Numbers	Number Issued
<b>ACCOUNTS PAYABLE CHECKS</b>		
Prior Period - YTD Checks	357600 - 359630	2,012
January 16, 2026 - February 15, 2026	359631 - 359832	186
	<b>YTD - Accounts Payable Checks</b>	<b>2,198</b>
<b>ACCOUNTS PAYABLE ACH PAYMENTS</b>		
Prior Period - YTD ACH	1168560 - 1217928	4,420
January 16, 2026 - February 15, 2026	1221150 - 1224842	429
	<b>YTD - Accounts Payable ACH</b>	<b>4,849</b>
<b>STUDENT REFUND CHECKS</b>		
Prior Period - YTD Checks	631726 - 634860	2,914
January 16, 2026 - February 15, 2026	634861 - 636388	1,514
	<b>YTD - Student Refund Checks</b>	<b>4,428</b>
<b>STUDENT REFUND ACH PAYMENTS</b>		
Prior Period - YTD ACH	E-Refunds	1,852
January 16, 2026 - February 15, 2026	E-Refunds	657
	<b>YTD - Student Refund ACH</b>	<b>2,509</b>
<b>PAYROLL CHECKS</b>		
Prior Period - YTD Checks	105887 - 105963	76
January 16, 2026 - February 15, 2026	105964 - 105974	9
	<b>YTD - Payroll Checks</b>	<b>85</b>
<b>PAYROLL ACH PAYMENTS</b>		
Prior Period - YTD ACH	1168721 - 1217573	30,924

January 16, 2026 - February 15, 2026	1217929 - 1224673	4,441
	<b>YTD - Payroll ACH</b>	<b>35,365</b>
<b>GRAND TOTAL PAYMENTS</b>		

Amount	
\$	10,717,466.01
\$	1,666,492.37
<b>\$</b>	<b>12,383,958.38</b>
	45,615,127.59
\$	6,735,906.68
<b>\$</b>	<b>52,351,034.27</b>
\$	3,200,512.23
\$	2,049,941.48
<b>\$</b>	<b>5,250,453.71</b>
\$	2,341,976.98
\$	954,063.30
<b>\$</b>	<b>3,296,040.28</b>
\$	30,193.08
\$	2,844.40
<b>\$</b>	<b>33,037.48</b>
\$	43,883,946.61

\$ 6,070,709.71
\$ 49,954,656.32
\$ 123,269,180.44



**Madison Area Technical College District**  
**38.14 Contract Estimated Full Cost Recovery Report**  
**FY 25-26 for the period of January 2026**

Contract No	Service Recipient	Type of Service	Service Description	Contract Amount	Estimated Direct Cost	Estimated Direct & Indirect Cost	Profit (or) Loss (A-C)	Rationale for (-) only
2025-0059	Covia Corp	2.41	BI-FY26 Covia - Welding Training - Spring 2026	2,000.00	776.58	999.14	1,000.86	-
2025-0062	Kalahari Resorts	2.41	BI-FY26 Kalahari Leadership Series Systems Thinking Spring 2026	715.00	519.90	636.95	78.05	-
2025-0063	My Wisconsin Dental	2.41	BI-FY26 My Wisconsin Dental EFDA Dental Make Up Dates Spring 2026	2,500.00	1,126.76	1,410.72	1,089.28	-
<b>Total</b>				<b>5,215.00</b>	<b>2,423.24</b>	<b>3,046.80</b>	<b>2,168.20</b>	

**Type of Service:**

- 1.xx Customized Instruction
- 2.xx Technical Assistance
- x.11 Public Education Inst./K-12
- x.15 Multiple Educational
- x.16 Public Education Inst./K-12 - Transcribed Credit
- x.18 Public Education Inst./PS
- x.19 Private Education Inst.
- x.21 WI Local Government Unit
- x.22 Indian Tribal Governments
- x.23 Economic Development Corp
- x.24 County Boards of Supervisors
- x.25 Multiple Local Government Units
- x.31 State of Wisconsin
- x.32 WI Department of Corrections
- x.33 WI Div. of Vocat. Rehab
- x.35 Multiple State Government
- x.41 Business and Industry
- x.42 Community Based Organizations
- x.43 Workplace Education Initiatives
- x.44 WMEP Related Contracts
- x.45 Multiple Business & Industry
- x.46 Adv Manufacturing Solutions
- x.47 Workforce Advancement Training Grants
- x.51 Federal Governments
- x.55 Multiple Federal Governments Units
- x.61 Foreign Governments
- x.62 State Other Than WI
- x.63 Out of State Businesses
- x.65 Multiple Out of State Entities

# Madison Area Technical College

Topic: Request for Proposals / Request for Bids / Sole Sources

DATE OF BOARD MEETING - Wednesday, March 4, 2026

All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.

ID	Title	Description	Funding and Term	Vendor	Dollar Amount	Recommended by VP and Director/Dean
SS26-006	Madison College Commencement Ceremonies Academic Year 2025-2026	The Alliant Energy Center of Dane County is the only facility in the Madison area that can support a large, single ceremony while providing comfort for students, college staff, and guests. Using one centralized venue, such as Alliant Center, can guarantee all operational services are available and work as required. Utilizing this space allows us to hold one ceremony each semester without the added cost of hosting multiple ceremonies. The necessary location must have close proximity parking for approximately 800 graduates, their families, and staff members supporting the event, which requires on-site parking near the venue.	Operational FY2025-2026	Alliant Energy Center of Dane County	\$60,000 estimated (amount will vary based on number of graduates)	Geraldo VilaCruz Dean of Student Offices & Ellie Crean Director of Student Life
RFB25-007	Americans with Disabilities Act (ADA) Improvements Districtwide	This project will correct accessibility deficiencies at all Madison College buildings and sites. Exterior work includes ADA parking stalls and signage, concrete repair and replacement, and paver replacement. Interior work includes remounting fixtures at ADA heights, new accessible casework and plumbing fixtures at sinks, accessibility improvements at plumbing fixtures, and associated selective removal, new finishes and other miscellaneous work. <b>During the construction process, unforeseen existing conditions were identified. This additional work exceeds the project contingency.</b>	Capital Remodel FY2025-2026  Capital Equipment FY2025-2026	Bauer Builders Inc.	\$342,591 plus 15% contingency (~\$51,390) for a maximum construction award of \$393,980. <b>Increase the maximum construction award by \$25,000 to \$418,980. This project was previously approved by the Madison College Board on March 5, 2025.</b>	Sylvia Ramirez EVP Finance & Administration & Fred Brechlin Director Construction Management
RFB26-002	Truax Campus Refresh Project	The project includes refresh work in four computer labs, three faculty offices, corridor D32, and two lecture rooms. These rooms have not been updated since the original building construction. All spaces will include new flooring, ceilings, wall paint, improved lighting, and upgraded mechanical systems reflecting current college standards.	Capital Equipment FY2025-2026  Capital Remodel FY2025-2026	Joe Daniels Construction Co., Inc.	\$537,700 plus 8.2% contingency (~\$44,100) for a maximum construction award of \$581,800.	Sylvia Ramirez EVP Finance & Administration & Fred Brechlin Director Planning & Construction Management
RFB26-003	Truax Campus Veterinarian Technician Remodeling Project	This project will remodel and upgrade veterinarian technician (VT) instructional labs for anatomy, radiology, surgery, pack and prep, animal management, and clinical pathology to meet American Veterinary Medical Association (AVMA) and modernized industry standards. The project will enhance animal housing and handling spaces to support USDA compliance and improve instructor, student, staff, and animal safety.	Capital Remodel FY2025-2026  Capital Maintenance FY2025-2026	Joe Daniels Construction Co., Inc.	\$4,133,300 plus 2.1% contingency (~\$87,715) for a maximum construction award of \$4,221,015.	Sylvia Ramirez EVP Finance & Administration & Fred Brechlin Director Planning & Construction Management
RFB26-005	Reedsburg Campus Nursing/EMS New Addition & Remodeling Project	The building addition includes one eight-bed nursing lab, one four-bed lab, faculty office space, and one 24-person classroom, reflecting current college standards. The remodel project includes three simulation spaces, control rooms, dedicated debriefing rooms for simulation, two rooms with ambulance simulators and dedicated control rooms, storage, office space, and pharmacy room. Maintenance work includes two new, larger air handling units and chiller that will continue serving the existing building and have capacity for the new footprint.	Capital New Construction FY2025-2026  Capital Remodel FY2025-2026  Capital Maintenance FY2025-2026	Friede & Associates, LLC.	\$3,224,484 plus 9.4% contingency (~\$302,840) for a maximum construction award of \$3,527,324.	Sylvia Ramirez EVP Finance & Administration & Fred Brechlin Director Planning & Construction Management
RFB26-006	Constant Current Welding Power Sources and Accessories	The School of Technologies and Trades seeks Board approval to purchase several Constant Current Welding Power Sources and accessories. The Truax campus has 38 welding booths (total), and the oldest power sources need to be replaced to ensure students in the Welding and Metal Fabrication programs train with current industry technology. Funds of \$70,560 approved for FY2025-2026 to support this purchase. Each power source and the required accessories cost approximately \$6,282 per complete setup, allowing the college to procure 11 full units within the approved budget.	Capital Equipment Fund 302 FY2025-2026	Mississippi Welder Supply Company (MWSCO)	11 units at \$6,282/each for a total of \$69,102	Beth Giles, Provost & Lucas White, Academic Manager

Note: RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements  
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements  
S = Sole Source: An item or service that is only available from a single source

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF  
PERSONNEL**

<b>Name</b>	<b>Erin Casper</b>
Title	Child Care & Development Coordinator
Start Date	January 20, 2026
Salary	\$24.00 hourly
Type	Staff
PT/FT	Full-time
Location	Goodman South Early Learning Campus
Degree	Bachelor's degree – Early childhood Education
License	Lifetime License – Early Childhood Regular and Special Education, Birth-Grade 3
Certifications	
Experience	1+ years Creative Learning Facilitator 3+ years 4K Teacher

<b>Name</b>	<b>Chris Campbell</b>
Title	Child Care Food Specialist
Start Date	January 26, 2026
Salary	\$23.35 hourly
Type	Staff
PT/FT	Full-time
Location	Goodman South Early Learning Campus
Degree	
License	
Certifications	
Experience	9 years Kitchen Manager

<b>Name</b>	<b>Maria Salazar Silva</b>
Title	Custodian
Start Date	February 1, 2026
Salary	\$20.14 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	
License	
Certifications	
Experience	4 months Custodian (at Madison College) 26 years Self-Employed House Cleaner

**THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND  
SEPARATIONS**

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Fiona Muschlewski	Barista	January 28, 2026
James Loehnis	Food Service Support 1	January 30, 2026
Damon Williams	Food Service Support 2	February 9, 2026
Jefferey Jones	Custodian 2	February 14, 2026

**THE PRESIDENT RECOMMENDS APPROVAL OF RETIREMENTS**

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>YEARS OF SERVICE</b>
Amy Maurice	Testing Services Manager 1	January 30, 2026	27 years