



COLLEGE POLICY

POLICY NUMBER: 2402

DATE APPROVED: August 31, 2020

POLICY TYPE: Administration

POLICY TITLE: Copying and Installing of Software Policy

RESPONSIBLE ASSOC. /VICE PRESIDENT: Executive Vice President for Finance & Administration/Chief Operating Officer

POLICY PURPOSE:

The reproduction of software without authorization is a Federal offense. Civil damages for unauthorized software copying can be as much as \$50,000 or more, and criminal penalties include fines and imprisonment. Also, it is illegal to install software on college-owned equipment without the appropriate license.

POLICY:

No person shall make illegal copies of college-owned software, and illegal copies of software shall not be permitted to run on any college-owned computer. No person shall install software on college-owned equipment beyond what has been licensed for the product.

DEFINITIONS:

July 1998
October 2006
July 2014
December 2015

LINKS TO STATE/FEDERAL REGULATIONS:

N/A