



# COLLEGE POLICY GUIDELINES/PROCEDURES

POLICY NUMBER:     **3201-B**  
DATE:                 March 15, 2017  
POLICY TYPE:         Academic & Instruction  
POLICY TITLE:        Emeritus Policy

## GUIDELINES/PROCEDURES:

### **Emeritus Application**

(Note: This application can be created into a “fillable” form for easier completion, submission, collaboration, and sharing, if desired)

#### INTEREST IN BEING EMERITUS FACULTY

Describe why being named an Emeritus Faculty interests you and how you plan to use the title of Emeritus Faculty if awarded.

#### TEACHING/PROFESSIONAL EXCELLENCE

Describe how you have demonstrated commitment and success in providing excellent instruction to Madison College students, or if in a non-instructional faculty position, provide details about how you excelled in providing the professional services required of the position.

You may include one or more of the following:

1. Descriptions of the courses taught at Madison College
2. The various instructional delivery systems utilized
3. Professional services provided, various student constituencies served
4. Efforts at keeping instructional curriculum current
5. Efforts at keeping professional services current and meaningful

6. Other aspects of teaching excellence

**PROFESSIONAL DEVELOPMENT**

Describe any efforts made in ongoing professional development that was required or appropriate for your discipline, profession, or occupation.

**CONTRIBUTION TO MADISON COLLEGE AND/OR SURROUNDING COMMUNITIES**

Describe your commitment to the College and surrounding communities to include one or more of the following:

1. Leadership positions/efforts, commitments beyond the typical faculty day to day work
2. Volunteer efforts on and off the campus
3. Any other evidence of contributions the candidate wishes to present

Information about contribution to the College and/or surrounding communities should be summarized thematically, and not necessarily include a list of all activities, positions, committees, etc., over the course of one's Madison College career.