Create Course PATs in WIDS

Performance Assessment Tasks are created in the My Performance Assessment Tasks tab.

Performance assessment tasks are specific tasks or assignments learners must complete to demonstrate achievement of one or more target competencies or other outcomes.

The performance assessment task List screen includes two grids.

- **My PAT Collection**: This list includes PATs that belong to you. They may be shared (so they can be copied by other instructors) or not depending on what you select.
- **Course PATs**: This list includes PATs that were identified as belonging to the course in the Outline of Instruction tab or assigned by the Program. (See the source column.) These may be uneditable unless you have an editing role in the program or course outcome summary.
  - **TIP**: All PATs that were converted from your WIDS 7 files are now Course PATs.

2. Select Add, Import or Copy to begin your PAT.

   - **Add/Associate**: Add a new PAT or associate an organization PAT for a core ability (for example).
   - **Import**: Import a PAT as a copy from another course. This option opens a dialogue box to navigate for another course.
   - **Copy**: Copy a shared PAT from this course

3. To open a PAT click on the title. To edit the title or the shared properties, click the EDIT next to the title.
PAT Information

1. Use the dropdown to navigate to different PATs. An * after the PAT title denotes a Course PAT. Course PATs are only editable to people who have edit privileges on the Course Outcome Summary tab or (in the case of Program PATs) the Program or Org Module.

2. Click Add Target Outcome to select one or more outcomes as the target of your PAT. WIDS presents a dialogue box for selection. The selection box will include core abilities (CA), program outcomes (PO) and course competencies (CC). Note the code next to each outcome when you select.

3. Select the environment and evaluators for the PAT if desired.
Select Add New Criteria to add either text rows or performance standard criteria to the scoring guide. WIDS opens a dialogue box with criteria from linked outcomes. Checking a box in the gray header row, will check all boxes beneath it. You can select a rating scale here too.

Use the + sign to add text criteria rows (not linked to performance standards) immediate under the row above it.

Change the rating scale for entire scoring guide by selecting a rating from the dropdown and clicking Apply Rating.

Selecting a row as a header means that it will print in bold. If a scoring guide addresses criteria for multiple outcomes, the outcomes themselves are sometimes designated as a header to make them stand out. You might also add a text rows (such as Product Criteria or Core Ability Criteria) and designate them as headers.

WIDS support rubrics with multiple columns. Add, edit, remove or hide columns by selecting Add/Edit Columns.
Rating scales help define the ratings used in the scoring guide. Not all scoring guides require a rating scale. Select an option to begin your rating scale:

- **Add Item to Rating Scale**: Add a new rating item.
- **Import Rating Scales from Text**: Import a rating scale from text by typing the box that appears to using copy/paste from another document. Note—only the rating description comes in using this method.
- **Import from a Bank or Library**: Copy a shared rating scale from another course or the library.

A scoring standard establishes the expectations for acceptable performance and can also help you tie performance to grades. For example, a scoring standard for the sample above might be “You must achieve a rating of at least “2” on each criterion to demonstrate competence.”