Metro Campus Task Force  
Meeting Notes  
January 23rd, 2015

Membership:

- X Ahedo, Tina (Admin-Downtown & South Madison)  
- X Doktor, Sandra (Admin)  
- X Kautza, Jeremy (IBPS Facilitator)  
- X Radionoff, Kate (Admin Continuing Education-West)  
- X Schulte, Greg (FTF-Downtown)  
- X Stark, Mike (Admin)  
- X Stephany, John (FTF-Com Ave)  
- X Thomas, Mark (Admin-VP for Administrative Services)  
- X Werhane, Teresa (PSRP/ESPN)  
- X Treige-Onofrey, Cindy – Support

Guests: Tim Casper-Presenter  
Fred Brechlin-Presenter  
Observers: None

TOPIC: Check-in 1:03 pm

Discussion Highlights:

1. Reviewed agenda and aims of the meeting
2. Jeremy gave an IBPS refresher-Thumbed Up
3. Created a set of ground rules-Thumbed Up and Approved the ground rules.
4. Discussed Accelerating IBPS by Jeremy
5. Reviewed timeline with handout; 6 week turn around
6. Discussed Objective Criteria-
   a) which can be added to once we get options and/or new data comes out
   b) take into account enrollments as options we look into will be impacted-have to balance that against expenses
   c) need to look at return on our investments
   d) enrollment is affected by outside factors, economy, macro factors, etc.
   e) suggested college directives need to be added to objective criteria
   f) do the objective criteria align with the colleges’ directives?
   g) Need to consider FTE enrollment from many perspectives as an interest
   h) Interest in supporting performance based funding
   i) Discussed relabeling strategic directives as college strategic plan-Thumbed as objective criteria
7. 2:20 pm - Tim Casper gave a PowerPoint on the Budget Road Map going forward
   a) Q & A D-Tec actual houses programs as South and West do not-only certificates
   b) What drives the data?
   c) WTCS counts FTEs for funding
8. Fred Brechlin gave a short summary of the Downtown Building’s shape
   a) D-Tec needs lots of maintenance; there is a 10 yr. plan which could be millions of dollars of capital money and may not include everything
   b) Windows are 50+ years old -very energy inefficient-over 1M to replace
   c) No fire sprinkler system in building-6 floors would be very costly to install
   d) No good parking
   e) Mechanical systems are very old- Elevators are in poor shape
   f) Bad materials for human health-asbestos filled areas, lead paint. Ok for now but once any remodeling begins these need to be addressed and costly
   g) Electrical needs to be updated
   h) Remodeling in general would be more costly per square foot than normal-$100/per sq ft
   i) Fire alarm system needs to be upgraded
   j) Appraisal was done 13.1M we believe that is low
   k) WTCS dollars to do capital projects can use up to 1.5M per project and can do new projects every two (2) years
   l) Culinary and the EVOC (Emergency Vehicle Operator Course) will use up the Referendum monies
   m) Limited as to what you can do with the money from the sale of College properties
   n) West Campus is in very poor shape-Madison College is responsible for maintenance and upkeep
9. Need data for D-TEC costs to bring it up to current specs, liability and risk-wise and operational costs, technology.
10. South Campus building is good with good access for students. We only clean the space; we do not do any maintenance work at South
11. Task Force wants to see Focus Groups data-Tim said the District Board needs to see it first-may be weeks until ready.
12. Programs must dictate space use
13. Discussed having future meetings at other locations, i.e. West, D-TEC & South to gain an understanding of the current conditions of the facilities.

ACTION ITEMS:
- Cindy to email list of concerns from Convocation and elsewhere to group
- Issue statement to be reviewed next meeting-need more information from Assembly on Wednesday as to what our issue is clarify Mike & Teresa
- Fred to collect information on costs for remodel D-TEC
- Mark will get information as to what was done for classes before we had the West Campus
- Need data as to trends in Madison, transportation, growth, business trends, etc.
- Set up next meeting for Friday 1/30/15 Noon-2:00pm

Adjourned: 3:20pm