Facilities Planning & Investment Council
Meeting Notes
December 19, 2014

Membership:

| X | Alt, John (Admin) | X | Stark, Mike (Admin) – Co-Chair |
| X | Docter, Sandra (Admin) | X | Stephany, John (FTF) |
| X | Jacobs, Rick (FTF) | X | Vandenorth, Jeffrey (S) |
| X | Lau, Dillon (S) | X | Waters, Kathy (PSRP/ESP) |
| X | Moe, Eric (PTF) | X | Werhane, Teresa (PSRP/ESP) – Co-Chair |
| X | Patel, Biren (PTF) | X | Treige-Onofrey, Cindy – Support |

Guests:

Observers:

TOPIC: Approved meeting minutes for 11/21/14
Handout/s: N/A

Discussion Highlights:

1. Comments on Agenda:
   - all agreed to approve meeting notes from 11/21/14

TOPIC: Reviewed By-Laws
Handout/s: College Assembly Purpose & By-Laws

Alternates / Substitutes

Discussion Highlights:

1. Should we adopt or not
2. Discussed #9 substitutes for Co-Chairs that they must be up to speed and have representation.
3. If Assembly member cannot make a meeting, who is going to represent?

Next Steps:

1. Tabled to see if we will want to adopt.

TOPIC: Reviewed Roles of Councils
Handout/s: Role of Councils

Discussion Highlights:

2. #6 do Councils make recommendations? Need clarification from the Assembly
3. Not quite clear about Operational Issues for Councils
4. Advising/prioritizing need to come up with our own Decision Matrix
5. Educate the students by Council or collaborative effort? Informal vs. formal
6. Set up listening sessions
7. Are the Web pages open to the public?
8. What goes to the Assembly? Policy issues only and are prioritized by the Assembly.
9. No representation from Public Safety; may have Jim Bottoni on a sub-committee.

Next Steps:
1. Will have a separate meeting with Public Safety when appropriate.
2. Next meeting work on Decision Matrix

TOPIC: Upcoming Convocation
Handout/s: N/A

Discussion Highlights:
1. Co-chair highly recommends going to next Convocation to listen to budget conversation
2. Gateway to have tables set up for Councils to take in ideas/suggestions
3. Have some of our folks sign up to sit at the tables
4. Students welcome to attend, but not mandatory

Next Steps:
1. Teresa will follow up on how long to sit at tables and who may sign up
2. Will have a separate meeting with Public Safety when appropriate.

TOPIC: Talked about and Educational piece/block of time per meeting
Handout/s: N/A

Discussion Highlights:
1. Council members wanted a brief description of all our facility related building; leased or owned
2. Do our policies encompass all leased vs. owned? Depends on facility
3. Suggestion of a meetings at Regional campuses; transportation & time may be an issue

Next Steps: Cindy to email spreadsheet of our leased and owned facilities to all Council members

TOPIC: Policy for Guns/Safety/Lockdowns
Handout/s: N/A

Discussion Highlights:
1. Council members were concerned about lockdown after latest incident were the Truax building was not completely locked down.
2. May have Jim Bottoni give a presentation in the future on their policies

Next Steps: Cindy to email spreadsheet of our leased and owned facilities to all Council members

TOPIC: Mike did a brief PowerPoint of upcoming Culinary Construction
Handout/s: N/A

Discussion Highlights:
1. Council members like to see the plans on the new addition and remodel
2. Mike answered questions regarding time, cost, start dates, etc.
Next Steps: Cindy to email PowerPoint to members

Adjourn: 3:11pm