Budget Task Force Meeting – Thursday, February 19, 2015
Balanced Budget 15-16

Attendees
Mark Thomas – co-chair
Laura Osinski – co-chair
Tim Casper
Mike Kent
Bonnie Laufenberg
Sylvia Ramirez
Emily Sanders
Bryan Woodhouse

Our Charge
How can the College present a balanced operating budget for 2015-16 to the District Board that supports the College mission, strategic priorities, opens access to higher education, and the continued need for College financial stability?

Our timeline
April 1 so our recommendation(s) can go to Board meeting in April. Must also seek consensus of full Fiscal Management & Organizational Effectiveness Council and College Assembly prior to April 1.

Check-in

Today’s agenda – approved

Meeting notes from February 12, 2015 – approved

Announcements
- Budget BATNA from Dr. Daniels/Cabinet
  - There is support of the policy recommendation of using dials/Option Analyzer tools
  - Newly identified interests and needs from the Board, Dr. Daniels & the Cabinet
    - Additional savings from Early Retirement
    - Support Workday financial system with additional staff resources
    - Additional savings from Summer School
    - Recruitment and retention
    - Results of classification study
    - Diversity
    - Contingency
      - Salary and Wage increases
      - Unforeseen circumstances
      - Discuss 2014-15 contingency

Review remaining data
- Change Split of Student Transportation Fee
- Increase Student Transportation Fee
- #48 Faculty Course Releases
- #76 Faculty Additional Pay
OPTIONS
1. Split of student transportation fee (does not change payment or services for students)
2. 10% increase in student transportation fee (would need to be voted on)
3. Approximately 96 course releases (mostly used for program directors/coordinators)
4. Curriculum & innovation
5. CAC OT - $131,475 savings
6. Reduce use of substitutes
7. Reduce instructor curriculum amount – use service more intentionally for curriculum development (faculty special pay analysis)
8. One time cost of Culinary/baking move – Could use reserves – big moves in 16/17 budget (could be Spring ‘16)
9. 2 – 10% of supplies & services – areas to decide where to carve (travel vs. contracts)
   a. Concern – big chunk of contract service is for Tech Services
10. Vacant positions delay – delay of faculty hiring may be helpful – get best applicants and if positions not lost
11. Furlough = 0
   a. Bad for recruitment
   b. Prefer to not raise, then lower wage
   c. Last resort
   d. A one-time option – 0 to 3
12. Overtime = 1.2 – 5
   a. OT should be reduced by filing vacancies
   b. Experience in past budget ($200,000)
   c. Classification study will reduce some OT
   d. 80% high because not exact relationship between vacancies and OT
13. Health Insurance = 1, 2 or 3
   a. Benefits Committee working on this too – we decide on percentage – Benefits Committee decides how to work it out

ACTION(S):
1. Question – student material fees – could some supplies be transferred?