January Convocation
Tuesday, January 13, 2015

Our Convocation has been conceived as a strategy for promoting learning, discussion, and development of common ground about teaching and learning among faculty and staff in our college.

7:45 AM Complimentary coffee and tea in the Gateway

8:30 AM Opening Session
Welcome - Sarah Fritz
Announcements - Terry Bell
Outstanding Employee and Team Awards - Terry Bell
Foundation - Tammy Thayer
President’s Comments - Dr. Jack Daniels III

10:00-11:00 AM College Budget Issues - Special Sessions
Tim Casper, Room C1423/C1435B
Keith Cornille, Room B3277
Mark Thomas, Room B3279
Terry Webb, Room D3638

10:00-1:00 PM Benefits & Wellness Mini-Expo in the Upper Cafeteria

11:00-1:00 PM Lunch

11:30-12:45 PM Getting to Yes, All Campus Read Lunch Kickoff, Room E3830

12:00-1:00 PM Part-time Faculty Lunch and Learn, Room D3638
School of Human and Protective Services, HPS Bldg, Room 235

12:00-2:30 PM Technology Services Staff Meeting B3277

12:00-4:30PM Child & Family Center Staff Meeting/Training D1651

1:00 PM Applied Science, Engineering, & Technology A2119
Art & Sciences C1423
Business & Applied Arts Mitby Theater
Health Education HEC, 309-311
HPS Department Meetings HPS Building
Counseling & College Success D3622

2:00 PM SAA Math Department A2029
SAA Reading Department D3641
ESL Department C2446

2:30 PM Automotive Technology D1538
Business Management E3820
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<th>Time</th>
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<tr>
<td>2:30 PM</td>
<td>HR Program Faculty</td>
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<td>Business Technology</td>
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<td>5.09 HSED Instructor - Curriculum Practice</td>
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<td>A&amp;S Biology</td>
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<td>A&amp;S Chemistry</td>
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<td>A&amp;S Communications</td>
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<td>A&amp;S Economics</td>
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<td>A&amp;S English</td>
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<td>A&amp;S Humanities</td>
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<td>A&amp;S Math</td>
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<td>A&amp;S Physical Science</td>
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<td>A&amp;S Psychology</td>
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<td>A&amp;S Sociology</td>
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<td>A&amp;S World Languages</td>
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<td>3:00 PM</td>
<td>Academic Advancement Learning Center</td>
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<td>5:30-7:30 PM</td>
<td>New Part-time Faculty Orientation, Room D2643</td>
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**Nominations for Teaching Excellence Award**

Please consider nominating a deserving colleague for the NISOD Excellence in Teaching Awards.

This year’s nomination deadline is **February 2nd, 2015**

The submission form can be found at: [madisoncollege.edu/in/teaching-excellence-awards](http://madisoncollege.edu/in/teaching-excellence-awards)

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**Getting Started with Blackboard**

New to Blackboard? “Getting Started with Blackboard” is a self-paced, online course facilitated by the Blackboard Mentors. Begin using Blackboard to communicate with your students!

Register for one of these start dates:

- **February 2, 2015**
- **March 2, 2015**
- **April 6, 2015**
- **May 4, 2015**
- **June 1, 2015**

*For more information, visit [cetl.madisoncollege.edu/registration](http://cetl.madisoncollege.edu/registration)*
January Convocation
Wednesday, January 14, 2015

7:45 AM  Complimentary coffee and tea in the Gateway

8:30 AM  Learner Success Assembly

9:00 AM  Meet with College Assembly, Tables in the Gateway

10:00-11:00 AM  Brainfuse Online Tutoring at Madison College, Adam Gross, A2000
(Student Achievement Center)
How “Accessible” is My Course?, Kevin Carini, A2029
Invitation Only -Using Faculty Center for TSA Assessment, Robin Nickel & Annie Neuberger, C2402
10 Ways to Improve Your Hybrid Class, Mike Meloy, C2408
Is Student Alcohol and Drug Use any of Your Business?, John Boyne, C2440
5.09 Curriculum Practice Session, Kelly Kotewa-Veldey, C2443
IBPS Primer: Building Awareness of Interest Based Problem Solving, Michael McDaniel, C2446
Building STEM in the Community: Outreach, Education, & Industry Partnerships, Thomas Tubon, Jr. & Holly Kerby, D2610
Getting Started with SoftChalk, Chuck Benton, D2623
Cognos Program Workspace Training, Alissa Tambone & Nicole Soulier, D3639
Manage My Team in Workday, Belinda Prahl & Dave Miller, D3653
Kickboxing Circuit Training Class, Caitlin Wolfe, Josh Merritt, & David Flores from 9Round, Redsten Gym

10:00-11:30 AM  Resolviendo Problemas de Interes mutuo (Spanish language IBPS), Saul Castillo & Javier Neira Salazar, A2021

10:00-12:00 PM  Blackboard Drop Ins, Blackboard Mentors, B2210
Getting Started with Blackboard, Ana Turk, D2617
ELL and College Reading Strategies, Suzanne Treiber & Julie Monroe, D2637
New Part-time Faculty Orientation, Jeremy Kautza, Jimmy Cheffen, & Phil Gasper, D2643
Get Started in Workday (Faculty Focus), Wendy Franczak & Kelly McFee, D3612
Get Started in Workday, Jacob Fischer & Alan Natachu, D2639
Get Started in Workday, Rosemary Buchaus & LaKendra Adesuyi, D3642
Get Started in Workday (PSRP Focus), Akbar Mirza & Lori Stier, D3646
CAMM Updates for Current Instructors, Lori Pennock & Valerie Maciewjewski, D3625
Middle College Welcome, Lisa Hollman, B3279

10:00-1:00 PM  Benefits & Wellness Mini-Expo in the Upper Cafeteria
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<td>Making an Impact: Updates on the Impact Initiative, Turina Bakken, C2455</td>
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<td>Keys to Veteran Success and Retention: Madison College a Possible Model, Kelly Knueve, C1435</td>
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<td>Students and Sustainability, Chris Folk, D2626</td>
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<td>ACT Scores at Madison College, Jim Merritt &amp; Bernie Hoes, D2632</td>
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<td>Working with Students with Autism Spectrum Disorders, Sandy Hall &amp; Ann Hoffman, D2647</td>
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<td>11:30-1:00 PM</td>
<td>WACTE Lunch - (Sandwich, chips, cookie, &amp; drink for $6.00)</td>
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<td>12:00-1:00 PM</td>
<td>Part-time Faculty Lunch and Learn, Mike Kent, C1423</td>
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<td>Blackboard Assignments and SafeAssign, Cori Thompson, D2619</td>
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<td>12:30 PM- 4:30 PM</td>
<td>Study Abroad Program Leader Training, Geoff Bradshaw &amp; Tammy Gibbs, C2428</td>
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<td>IBPS 1-hour Primer: Building Awareness of Interest Based Problem Solving, Jeremy Kautza, A2021</td>
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<td>Scheduling in 25 Live, Corey Helser &amp; Betsy Rais, D2639</td>
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<td>One Less Thing to Worry About: What the Writing Center Can Do for You, Sarah Z. Johnson, B3227</td>
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<td>Manage My Team in Workday, Belinda Prahl &amp; Julie Pahl-Washa, D3653</td>
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<td>Grow Healthy Food Anywhere: Gardening Tips &amp; Tricks, Jennica Skoug, B3277</td>
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<td>Get Started in Workday, Rosemary Buchause &amp; LaKendra Adesuyi, D3642</td>
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<td>Get Started in Workday, Jim Rockman, D3646</td>
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<td>Invitation Only- Big 6 #4 Project Planning, Robin Nickel, C2402</td>
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<td>1:00-4:00 PM</td>
<td>IBPS 3-hour Session: Preparing Participants for the Interest Based Problem Solving Process, Kathleen Paris &amp; Janice Mettauer, C2446</td>
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New to Madison College – Blackboard Collaborate!
There are training sessions scheduled this semester!

Interested in recording your lectures or meeting with your students online? Blackboard Collaborate is a web collaboration tool used for conducting live online meetings and classes. Sessions can be also be recorded and watched at a later date. Collaborate is now part of every Blackboard course and is available for college use.

Blackboard offers a convenient, FREE web course that covers Bb Collaborate essentials. The entire course takes about three hours to finish and is broken down into sections that can be completed at each learner's individual pace. For instructions on how to access the course, please follow this link: http://www.blackboard.com/resources/collaborate/onDemand/information.

In addition, CETL will be offering live, mini-sessions throughout the semester so you can practice using Blackboard Collaborate without leaving your desk. Register at cetl.madisoncollege.edu/registration

Monday, February 9, 2015 – 1 – 2 p.m.
Tuesday, February 17, 2015 – 3:30 – 4:30 p.m.
Thursday, February 26, 2015 – 9 – 10 a.m.
Friday, March 6, 2015 – 10:30 – 11:30 a.m.
Tuesday, March 24, 2015 – 1- 2 p.m.
Thursday, April 2, 2015 – 9 – 10 a.m.
Wednesday, April 8, 2015 – 1:30 – 2:30 p.m.
Monday, April 13, 2015 – 10 – 11 a.m.
Tuesday, April 21, 2015 – 1 – 2 p.m.

Individual appointments are also available by calling CETL at 246-6646.

Equipment Needed
For all computers except VDI machines, use a USB headset (e.g. Logitech H390). For VDI machines, use an analog headset. For video (recording or participation), use a USB webcam. You may also use an integrated microphone and/or camera on your laptop.

Questions? Call CETL at 246-6646.
## Online Learning Consortium 2015 Workshops

Take an online workshop through the Online Learning Consortium (OLC – formerly Sloan-C)!

The costs are covered by CETL and topics cross a wide variety of professional development needs and interests. Review the topical list below and look for dates here: [http://onlinelearningconsortium.org/learn/workshops/](http://onlinelearningconsortium.org/learn/workshops/)

**Interested in registering for workshops?**
Send an email with the exact title and dates to Tina Rettler-Pagel (rettler@madisoncollege.edu) by Thursday, January 30.

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<th>Title</th>
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<td>Creating an Interactive Syllabus</td>
<td>Online Design</td>
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<td>Creating Effective Assessments</td>
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<td>Creating Effective Presentations</td>
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<td>Creating Infographics for Learning</td>
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<td>Creating Multiple Choice Quiz Questions</td>
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<td>Creating Rubrics</td>
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<td>Designing a Flipped Classroom</td>
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<td>Designing Courses with a Multimodal Approach</td>
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<td>Designing with Accessibility in Mind</td>
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<td>Fundamentals: ADA and Web Accessibility</td>
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<td>Fundamentals: Frameworks for Quality Design</td>
<td>Online Design</td>
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<td>New to Online: Putting Your Content Online</td>
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<td>New to Online: The Essentials</td>
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<td>Creating Multimedia Introductions</td>
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<td>Exploring Interactive Video Tools</td>
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<td>Exploring Online Math Labs</td>
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<td>Exploring Open Educational Resources</td>
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<td>Introduction to Audio and Video Tools</td>
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<td>Introduction to Collaboration Tools</td>
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<td>Introduction to Mobile Apps &amp; Tablets</td>
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<td>Introduction to Online Presentation Tools</td>
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<td>Introduction to Screencasting Tools</td>
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<td>Designing Gamified Learning Environments</td>
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<td>Exploring Competency Based Instruction</td>
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<td>Exploring Digital Storytelling</td>
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<td>Creating Concept Maps</td>
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<td>Exploring ePortfolios</td>
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<td>Exploring Spatial Thinking with GIS</td>
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<td>Facilitating Group Work Online</td>
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<td>Facilitating Student Research and Curation</td>
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<td>Fundamentals: Giving Effective Feedback</td>
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<td>Fundamentals: Engaging Learners in Online Discussions</td>
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<td>Fundamentals: Increasing Interaction and Engagement</td>
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<td>Fundamentals: Supporting New Online Learners</td>
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<td>Developing Online Community College Programs</td>
<td>Online Management</td>
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<td>Designing Developmental Education Courses</td>
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<td>Managing Faculty Workload</td>
<td>Online Management</td>
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<td>Strategies for Evaluating Online Faculty</td>
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<td>Strategies for Improvement: Quality Scorecard</td>
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<td>Strategies for Supporting &amp; Advising Students</td>
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<td>Strategies to Improve Retention</td>
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<td>Strategies to Increase Faculty Motivation</td>
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Breakout Session Descriptions

1-Hour IBPS: Primer: Building Awareness of IBPS

Michael McDaniel, Jeremy Kautza

Wednesday: 10:00 AM, Room C2446
1:00 PM, Room A2021

Introduction to the IBPS process used in shared governance and which can also be used for problem-solving at any level of the college.

10 Ways to Improve Your Hybrid Class

Mike Meloy

Wednesday: 10:00 AM, 11:15 AM
Room C2408

We’ll cover a variety of tips and tricks that you can immediately integrate into your hybrid classes. Whether you are just starting out, or are a hybrid veteran, join us to find ways to streamline and improve your course.

3-hour IBPS Session: Preparing participants for the Interest Based Problem Solving Process

Kathleen Paris & Janice Mettauer

Wednesday: 1:00 PM, Room C2446

Exploration of the principles underlying IBPS and hands-on practice using IBPS for problem solving.

5.09 HSED Instructor Meeting-- Curriculum Practice session

Kelly Kotewa-Veldey

Tuesday: 2:30 PM, Room C2443
Wednesday: 10:00 AM, Room C2443

This meeting/curriculum session is designed to practice and come to consensus on assessing writing in the new 5.09 HSED program. We will do hands-on practice with real student work in both the reading/writing curriculum and the social studies unit.

5.09 Portfolio Review and Writing Sample Training

Kelly Kotewa-Veldey

Wednesday: 1:00, Room C2443

This training is required for staff and faculty responsible for 5.09 HSED portfolio review and writing sample assessment. *By invitation only.

Academic Integrity: Keeping Your Students on the Straight and Narrow (And What to Do When They Stray)

Sarah Z. Johnson

Wednesday: 11:15 AM, Room B3227

Whether it’s plagiarism or cheating on an exam, Madison College has a clear and straightforward process for dealing with instances of academic misconduct. Yet faculty are often confounded and frustrated when confronted with a student’s infraction(s). This session will discuss not only how to navigate the Academic Misconduct protocol, but more importantly, how to prevent cheating and plagiarism in the first place through syllabus design, classroom discussion, transparency, and assignment sequencing.
ACT scores at Madison College

Jim Merritt & Bernie Hoes

Wednesday: 11:15 AM, Room D2632

Effective March 2015 Madison College will accept ACT scores in addition to COMPASS scores for placement. Background information of the decision and the development of ACT to COMPASS crosswalk will be presented. This is important information for advisors, faculty and staff as incoming students are impacted. The timing of this is also significant as the state of Wisconsin will be providing and funding ACT testing for all high school juniors beginning in 2015.

Big 6 #4 Project Planning

Robin Nickel

Wednesday: 1:00 PM, Room C2402

Faculty work group to develop a feasible plan for implementing Core Workforce Skills to align with employer and other stakeholder needs. This session is by Invitation Only.

Benefits & Wellness Mini-Expo

Lisa Lanting

Tuesday & Wednesday
Room: Upper Cafeteria

Stop by for a free 5-minute chair massage or chat with our reps from GHC, WPS, and the Wisconsin Deferred Compensation (WDC) program. If you would like a biometric screening, please call the Truax GHC Clinic at (608) 441-3220 to make an appointment with a nurse. Ask for a nursing visit to check your cholesterol, blood pressure, and glucose.

Blackboard Assignments and SafeAssign

Cori Thompson

Wednesday: 12:00 PM, Room D2619

Learn how to create assignments in Blackboard and use Blackboard’s plagiarism detection tool, SafeAssign.

Brainfuse Online Tutoring at Madison College

Adam Gross, Cristina Springfield, Julie Gores, & Donna Marconnet

Wednesday: 10:00 AM, Room A2000 (Student Achievement Center)

Brainfuse online tutoring is now available for all currently enrolled Madison College students. Come learn about this new service and how students can take advantage of new, supplemental tutoring options online. A Brainfuse representative will give an overview and demonstration of the new system. 11:00-12:00 PM will be a drop-in time for additional questions. Intended audience: Instructors may be particularly interested in this session.

Building Stacked Credentials and the WTCS Embedded Technical Diploma, Career Pathway Certificate Process

Schauna Rassmussen, Carly Brady, Meghan Conlin, & Jessica Monge

Wednesday: 2:30 PM, Room E3890

This session will discuss the requirements and approval process for WTCS embedded technical diplomas and career pathway certificates. We will also discuss how we can help those interested in pursuing these stackable credentials.
Building STEM in the community: Outreach, Education, & Industry Partnerships

Thomas Tubon, Jr & Holly Kerby       Wednesday: 10:00 AM, Room D2610

Where do we begin building career pathways in Science, Technology, Engineering, and Mathematics (STEM) with our community? As an educational institution, we serve our community through the diverse resources our college provides. As we move to address the need to close the skills gap in STEM, and open the portal of opportunity, a grassroots effort has begun to unify our efforts to streamline resources and increase community impact. This session is designed to provide information about current faculty-driven effort.

CAMM Updates for Current Instructors

Lori Pennock & Valerie Maciejewski       Wednesday: 10:00 AM, Room 3625

Instructors who are teaching a CAMM course in the Spring 2015 semester will be updated on changes made to the program being used. The group will also discuss best practices.

Cognos Program Workspace Training

Alissa Tambone & Nicole Soulier       Wednesday: 10:00 AM, 1:00 PM
Room D3639

This session is intended for Deans, Program Directors and Faculty (who are Cognos users) responsible for tracking the progress of student applicants, admissions, enrollment and graduates. During this session, participants will learn and be able to analyze program-level data to understand and respond to program trends, using data to drive program decision making. Participants will walk away from this session with a solid understanding of the program reporting process flow and a template for analyzing and reporting data on a semester by semester basis. Additionally, participants will be able to communicate the data trends and driving influencers to college and school administration. Please note: You must already have a Cognos login to attend this session.

Exploring Functions and Graphs for the GED Student

Diane Hust       Wednesday: 1:00 PM, Room D2628

A math tool obtained at the GED State Conference for understanding linear equations will be presented that allows learners of all levels to graph a function given a practical scenario. Be prepared to do some math since this will be a working session. GED teachers are the intended audience, but anyone who teaches Basic Algebra will benefit.

Get Started in Workday

Madison College Workday Trainers       Wednesday: 10:00 AM, 1:00 & 2:30 PM
Rooms (see time schedule)

For all Madison College employees. Employees will be able to access and manage their own HR benefit elections, address changes, dependent changes, withholding exemptions, absence requests and time tracking entries, to name a few.
Getting Started with Blackboard
Ana Turk & Sonja Noble       Wednesday: 10:00 AM & 1:00 PM, Room 2617
This introductory session will show you how to get started using Blackboard in your class.

Getting Started with SoftChalk!
Chuck Benton       Wednesday: 10:00 AM, Room D2623
SoftChalk Cloud enables educators to create, manage and share their own interactive online learning content, and deliver it anywhere, anytime, on any device. Create activities, quizzes and integrate media to engage the digital learner and improve learning outcomes. SoftChalk works with Blackboard, allowing you to integrate the Bb Grade Center. Manage and track student learning as well as share content and collaborate with colleagues—all from the Cloud. In this session you will go on-line and experience interactive content created using Softchalk, Then you will learn how to get started creating your own content with Softchalk Cloud!

Getting to Yes, All-Campus-Read Lunch Kickoff
Michael McDaniel       Tuesday: 11:30 AM, Room E3830
“Getting to Yes” is the book that launched the interest-based approach to problem solving used in shared governance and in departments, programs, and offices throughout Madison College. An All-Campus-Read will be taking place in Spring 2015. Four different sessions will be offered in February and March, and complimentary books will be provided. Faculty, staff, and students are welcome! Register for lunch at cetl.madisoncollege.edu/registration

Grow Healthy Food Anywhere: Gardening Tips & Tricks
Jennica Skoug       Wednesday: 1:00 PM, Room B3277
Everyone can grow healthy food - even in a city, even at a school, even in a container. Join us to learn some secret gardening tricks from an urban farming guru. We will discuss planning your garden, choosing plants, and keeping them healthy. In this session, we will also talk about this year’s Community Supported Agriculture (CSA) options and the new Madison College veggie gardens.

How “Accessible” is My Course?
Kevin Carini       Wednesday: 10:00 AM, Room A2029
Join us to learn more about assistive technologies to see how students with disabilities interact with course content and systems (screen readers, accessible documents, etc.). Participants will leave with short and long term strategies to making a course more accessible.

Is student alcohol and drug use any of your business?
John Boyne       Wednesday: 10:00 AM, Room C2440
Alcohol and drug abuse are serious threats to student success. This session will review current trends, the college’s response, and the significant role any staff person can have on promoting health around AODA issues among our students.
Keys to Veteran Success and Retention: Madison College a Possible Model

Kelly Knueve  
Wednesday: 11:15 AM, Room C1435

This presentation will focus on how Madison College can continue to create a welcoming, veteran-friendly campus environment that fosters academic and personal success. Madison College attempts to meet the needs of our 740 student veteran population by supporting student veterans from their interest in Madison College to graduation. Please join us as we discuss the different levels of support we can provide to further success and retention.

Kickboxing Circuit Training Class

Caitlin Wolfe, Josh Merritt, and David Flores from 9Round  
Wednesday: 10:00 AM, Redsten Gym

Need to blow off some steam? Our friends at 9Round are bringing their kickboxing circuit to Madison College. No experience necessary - all fitness levels are welcome. The trainers will guide you through each exercise and cue you to rotate circuits every 3 minutes. Just go at your own pace and have some FUN!

Making an Impact: Updates on the Impact Initiative

Turina Bakken  
Wednesday: 11:15 AM, C2455

The Impact Initiative launched almost a year ago. Come learn how it has been used, what progress has been made, and what is next.

Manage My Team in Workday

Madison College Workday Trainers  
Wednesday: 10:00 AM & 1:00 PM  
Rooms (see time schedule)

Find More at http://madisoncollege.edu/in/workday

Manage My Time in Workday

Madison College Workday Trainers  
Wednesday: 11:15 AM & 2:30 PM  
Rooms (see time schedule)

Use Worklets, Search, and Help Resources to find what you need. Recognize how to update emergency contact and other personal information. Find More at http://madisoncollege.edu/in/workday

Middle College Welcome

Lisa Holman  
Wednesday: 10:00 AM, Room B3279

For Middle College returning and new faculty, this session will cover the process and criteria and tasks involved with Middle College. This is also the opportunity to meet the collaborative faculty team and support staff, receive the new instructor handbook, and ask questions.

New Part-Time Faculty Orientation

Jeremy Kautza, Jimmy Cheffen, & Phil Gasper  
Tuesday: 5:30 PM, Room D2643  
Wednesday: 10:00 AM, Room D2643

Part-Time Faculty Orientation consists of a two-hour face-to-face “Kickstarter” experience coupled with an online course.
One Less Thing to Worry About: What the Writing Center Can Do for You

Sarah Z. Johnson             Wednesday: 1:00 PM, Room B3277

The primary mission of the Madison College Writing Center is to work with students one-on-one to improve their writing. But many faculty don’t realize that the Writing Center is a resource for them as well. Whether you’ve been giving out writing assignments for years or you’re trying something new, this session will suggest ways you can use the Writing Center to make your life easier and your students’ writing better.

Part-time Faculty Lunch and Learn

Mike Kent             Wednesday: 12:00 PM, Room C1423

Part-time faculty are encouraged to grab their lunches and come and hear about the latest developments impacting Part-time faculty in the areas of collective bargaining, shared governance and other policy-making arenas.

Scheduling in 25Live

Corey Helser & Betsy Rais             Wednesday: 1:00 PM & 2:30 PM, Room D2639

25Live is not a fade - it is not going away. We, as a College, schedule over 12,000 meetings and events annually. Getting a space is not always an easy task. Understanding, not only how to use 25Live, but how to format the information is essential. Join us for an interactive session about 25Live and event related procedures.

Shared Governance - College Assembly

Wednesday: 2:30 PM, Room AB122

This is the regularly scheduled Shared Governance College Assembly meeting.

Resolviendo Problemas de Interes mutua (Spanish language IBPS)

Saul Castillo & Javier Neira Salazar             Wednesday: 10:00 AM, Room A2021

Esta presentación de una hora, aborda el presente gubernamental que la institución ha adoptado para la resolución de problemas. Sin embargo, se puede usar para resolver cualquier tipo de problemas o conflictos que dentro de Madison College.

Students and Sustainability

Chris Folk, Joel Gruley, Karen Anderson & Thomas Tubon             Wednesday: 11:15 AM, Room D2626

Interested in connecting with folks at the college on sustainability issues? Interested in sharing what you have done or are doing related to sustainability issues? Interested in increasing student opportunities related to sustainability? If you’ve answered yes to any of these questions, please join us. Our goal is to further connections amongst staff with a passion for sustainability.
Study Abroad Program Leader Training
Geoff Bradshaw & Tammy Gibbs       Wednesday: 12:30 PM, Room C2428

Madison College encourages faculty and staff to work with the Center for International Education to develop and lead study abroad and international service learning programs. These programs (usually 10 days - 2 weeks in length) are transformative ways to engage students in global learning. This workshop is required for all study abroad program leads. You will learn about college requirements and systems for health and safety abroad, program development and leadership tips, and other key information needed to lead safe and successful international programs.

Transform Stress into Lasting Peace: Easy Mindfulness Meditation
Kay Parish       Wednesday: 2:30 PM, Room A1017R

Explore the biology behind stress and relaxation and learn how to tap into your true nature – your calm, happy, wise self. By practicing these quick and easy techniques throughout the day, every day, you can create lasting peace and happiness for yourself and others. If you would like to join or create a group that practices mindfulness at your campus, learn more at: madisoncollege.edu/in/peace

Using Faculty Center for TSA Assessment
Robin Nickel & Annie Neuberger       Wednesday: 10:00 AM, Room C2402

Our college is being asked to assess student achievement of program outcomes—the broad occupational skills required of entry-level employees in our local area. Learn how the college will collect these results and what you will see as a faculty member if your course is designated for assessment. This session is Invitation Only.

Working with Students with Autism Spectrum Disorders
Sandy Hall & Anna Hoffman       Wednesday: 11:15 AM & 1:00 PM, Room D2647

The presenters will provide a brief overview of Autism and discuss typical challenges face by students with ASD as well as typical accommodations often provided. Best Practice strategies and resources will be shared. Faculty should come with specific situations for discussion.

Madison Area Technical College’s richest resources are our faculty and staff. All of us share the goal of providing excellent educational opportunities for our students and quality service and support to each other. Some contributions are remarkable and have made our college stronger and a better place to work.

Please join the Employee Recognition Committee in congratulating all of the 2014 Nominees for Outstanding Employee and Outstanding Team:

Ally Adams           Bill Bessette          CETL
Franklin Cham        Bill Dougherty        The Portage Office Staff
Chris Page           Denny Reible          Student Development Services
Dawn Way             Joanna Williams        TAACCCT Grants Administration
Bryan Woodhouse
Quality Matters, a nationally recognized faculty peer review organization for online and hybrid course design, has awarded the following Madison College faculty members the Quality Matters Certificate of Recognition:

June Sarbacker and Amy Whitcomb – Spreadsheet Applications
Martha Schwer – Oral and Interpersonal Communication
Jennifer Lewis – Oceanography
Patti Huber – Principles of Speech
Kristin Uttech – Social Media Principles and Mobile Marketing

These courses have been formally reviewed through a rigorous Peer Review Process and meet Quality Matters Standards. Each faculty member has received a certificate and a QM seal to display on their course materials. Learn more about Quality Matters at www.qualitymatters.org

Upcoming Quality Matters Training
We are happy to announce that nationally recognized Quality Matters facilitator Linda Jacoby will again be returning to Madison College to facilitate two onsite Quality Matters workshops.

Past workshops by Linda have received rave reviews from faculty. Participants are invited to take one or both of these sessions:

- Applying the Quality Matters Rubric (APPQMR): Thursday, January 15, 2015, 8:30a-4:30pm (lunch provided)
- Improving Your Online Course (IYOC): Friday, January 16, 2015, 8:30-12:30 (lunch provided)

Interested in attending a session?
To register: http://cetl.madisoncollege.edu/registration/

Questions?
Contact Tina Rettler-Pagel, rettler@madisoncollege.edu, 608.243.4506 or Nancy Woodward, nwoodward@madisoncollege.edu, 608.246.5210

CETL Professional Development Presents...

a proven workshop designed to help you create strategies to enhance student success!

On Course® II

Helping Colleges Improve Student Success and Retention

with On Course founder, Doctor Skip Downing

Workshop schedule: Dates during Spring Break
March 17th 1:00-5:00  March 18th 8:30-5:00
March 19th 8:30-5:00 with an optional evening session from 6:30-9:30
March 20th 8:30-12:00

Register on the CETL Database at http://cetl.madisoncollege.edu/registration
Mindfulness Meditation Practice Groups
Breathe, relax, recharge

Would you like to have 30 minutes of peace each week? Let’s schedule it!

We all share the common desire to have more happiness and less difficulty in our lives… and we all have the power to achieve this. Practicing mindfulness meditation techniques can help you tap into your true nature (your calm, happy, wise self) and create lasting peace and happiness in your life.

“Mindfulness meditation” simply means tuning into the present moment. We practice this by following our breath, noticing our thoughts and emotions, and listening to our bodies. This can have a powerful effect on energy level, mood, sleep, relationships, learning, and healing.

Many people across Madison College have expressed an interest in joining a group that practices mindfulness meditation for 30 minutes each week. This may include breathing exercises, resting in awareness, guided imagery, brief discussions, or walking meditations. We have many free resources for groups including videos, audio recordings, scripts, and printable handouts.

No meditation experience is necessary. All levels are welcome - even if you have trouble sitting still or calming your mind. If you can breathe, you can do this.

How to Get Started:
Go to madisoncollege.edu/in/peace and take a quick survey to tell us which days and times you can meet. We will try to match you up with others at your campus. On this page you will also find free resources to start practicing today.

Questions? Contact Lisa Lanting.

"There is no true healing unless there is a change in outlook, peace of mind, and inner happiness."

- Dr. Edward Bach
New CSA Matchmaking Service
Split a weekly veggie share with a colleague

Meet a new veggie-loving friend and split the cost of a CSA share. CSA stands for Community Supported Agriculture. People can buy “shares” in a local farm and get fresh produce during the growing season. This is a great way to support local farmers and enjoy health benefits from eating fresh, seasonal produce. Most shares sell out in March.

**Friday Deliveries:** Madison College partners with Troy Community Farm to deliver CSA shares to the Truax campus at 1 p.m. on Fridays from June to October. GHC and WPS will reimburse between $100 and $200 for participating in a CSA.

If you would like to be matched up with another employee to split a CSA share, email Lisa Lanting. Learn more about CSA at madisoncollege.edu/in/csa

Couch to 5K Starts Feb. 13
Boost energy and confidence

| Dates:  | Fridays, February 13 - April 10 |
| Time:   | 11:30 a.m. - 12:30 p.m.        |
| Place:  | Room A101Q, Truax Campus       |
| Cost:   | $29 for employees and students (excludes 5K race fee) |
| Register: | Sign up online at madisoncollege.edu/couch-5k |

Back by popular demand, Rebecca Price will lead another nine-week Couch to 5K training program. This is a gentle introduction to running. We will start by alternating between walking and running to slowly build endurance. After 9 weeks, you will be prepared to run a 5K race. The group trains together once per week and you will need to complete two other trainings on your own during the week.

Veggie & Herb Gardens on Campus
Call for Volunteers!

Imagine having a garden at every campus where you could walk outside and pick fresh herbs, veggies, and fruits for your lunch.

The student-run Horticulture Club needs help planning this year’s vegetable gardens. We currently have gardens at DTEC and Truax.

If you are willing to help, please email Lisa Lanting.

About This Newsletter
This newsletter is a joint effort between Madison College Employee Wellness and Fitness, Health and Recreation. This is for informational purposes only and is not intended to provide or replace professional medical advice or treatment. Please contact your health care provider with any health-related concerns.